



**WINNETKA PARK DISTRICT
REGULAR BOARD MEETING
Thursday, March 24, 2022 | 5:00 p.m.
Community Room, 540 Hibbard Rd.**

AGENDA

1. Call to Order/Roll Call
2. Additions or Changes to the Agenda
3. Approval of February 2022 Financials*
4. Approval of March 24, 2022 Vouchers*
5. Remarks from Visitors
6. Approval of Minutes/Consent Agenda
 - a. Regular Board Meeting Minutes of January 20, 2022*
 - b. COW Meeting Minutes of February 10, 2022*
 - c. Closed Session Meeting Minutes of February 10, 2022
 - d. Regular Board Meeting Minutes of February 24, 2022*
 - e. Closed Session Meeting Minutes of February 24, 2022
7. Review of Elder + Centennial Plan
8. Communications
9. Unfinished Business
 - a. Policy Manual Review - *update*
10. New Business
 - a. Consideration to Purchase 2022 Zamboni 552ac*
 - b. Consideration of Winnetka Paddle Tennis Club Affiliate Agreement*
 - c. Proposed Sand Management Agreement - *discussion*
 - d. NSSRA Reciprocal Agreement* - *discussion*
11. Staff Updates
12. Matters of the Director
13. Board Liaison Reports
14. Remarks from Visitors
15. Closed Session

The Board will enter Closed Session to discuss:

 - a. The appointment, employment, compensation, performance, or dismissal of specific employees – 5 ILCS 120/2(c)(1)
 - b. The purchase or lease of property - 5 ILCS 120/2(c)(5)
 - c. The setting of a price for sale or lease of property - 5 ILCS 120/2(c)(6)
16. Return to Open Session
 - a. Consideration of Action, If Any, of Items Discussed in Closed Session
17. Adjournment

***Items included in packet**

Persons with disabilities requiring reasonable accommodations to participate in meetings should contact the Park District's ADA Compliance Coordinator, at the Park District's Administrative Office by mail at 540 Hibbard Rd, Winnetka, IL, by phone at 847-501-2040, Monday - Friday from 8:30 a.m. to 5:00 p.m., or by email to lbaker@winpark.org at least 48 hours prior to the meeting. Requests for a qualified interpreter require five (5) working days advance notice.



WINNETKA PARK DISTRICT REMARKS FROM VISITORS & PUBLIC COMMENT

At regular Park Board meetings, there is an agenda item called Remarks from Visitors. Remarks may also be solicited at special meetings. Public hearings are specifically designed to seek feedback from the community.

If you have a question or concern and need to address the Board at any of these meetings, please comply with the basic guidelines below.

1. The Board President will chair the meeting.
2. Any resident or visitor wishing to address the Board, an individual Board member or a guest presenter, must direct their questions and comments to the President at the appropriate time or at the President's invitation.
3. The Board will hear a resident's or visitors comments only after the President has recognized the individual to speak.
4. Speakers are asked to state their name for the public record.
5. Speakers will be allowed three minutes and may not yield their time to other speakers.
6. Persons wishing to speak for a second time may do so with the consent of the President, only after all others have had an opportunity to address the Board.
7. Please refrain from comment or question at a Public Hearing until the presentation has been completed.
8. At the discretion of the Chair, you may be asked to submit your question in writing on a 3 x 5 card and you will receive a written response with one week of the hearing.

The President will strive to allow all residents and visitors equal opportunity to address the Board. In general the Board will not comment or respond to issues requiring Board consideration until the issue has been reviewed by the Board/staff.

The Board often has a full business agenda and must complete the work of the Park District at scheduled meetings. Please do not repeat comments or questions that have already been made by others and please do not interrupt commissioners or other speakers.

Updated 1/23/18

BOARD SUMMARY
WINNETKA PARK DISTRICT

Date: Thursday, March 24, 2022
To: Board of Commissioners
Subject: February Vouchers
From: James Crocker, Superintendent of Finance
Summary: Please find below a breakdown by Fund and Category of February 2022 vouchers

BY FUND		
<u>FUND</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
01	General / Payroll	\$ 197,949.34
10	Recreation	\$ 40,010.03
20	Golf Operations	\$ 32,120.84
23	Platform Tennis	\$ 11,346.78
25	Tennis	\$ 12,717.69
27	Indoor Ice Arena	\$ 28,473.09
31	Special Recreation	\$ 0.00
32	Worker's Comp	\$ 0.00
33	IMRF Pension & FICA	\$ 74,455.21
35	Liability	\$ 1,052.06
36	Bond Debt Service	\$ 0.00
37	Capital Projects	\$ 58,777.50
Grand Total		\$ 456,902.54

BY CATEGORY		
<u>CATEGORY</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
52	Supplies	\$ 27,935.60
54	Other Personnel Costs	\$ 92,829.42
54	Program and Maint. Services	\$ 24,686.31
54	Corporate Services	\$ 63,642.25
56	Repair and Maintenance	\$ 20,461.64
565	Utilities	\$ 47,128.98
60	Capital Projects	\$ 58,777.50
62	Contracts Payable	\$ 0.00
21	Employee Payroll Contributions	\$121,440.84
Grand Total		\$456,902.54

The payment of the above listed accounts has been accepted by the Park District Board of Commissioners at their meeting held on March 24, 2022.

(Treasurer)

(Secretary)

Performance Summary YTD

All Funds Combined - Unaudited

February 2022

Surplus/(Deficit) vs Budget

- Operating surplus \$561,584 YTD (excluding major capital funds)

Performance vs Budget

- Revenues \$488,712 above YTD budget
- Operating Expenses \$8,822 below YTD budget
- Capitals/Contracts \$64,050 below YTD budget

2022 Year End Projections

- Revenues *projected* \$329,302 above budget
- Operating Expenses *projected* \$291,911 below budget
- Capitals/Contracts *projected expenditures* \$11,560,275
- 2022 ending reserves *projected* \$10,215,537; loss of (\$4,201,108) from beginning of fiscal year

Revenues, Expenses, Capitals/Contracts YTD

All Funds Combined - Unaudited
February 2022

Revenues

- \$488,712 or 28% above YTD budget
- User Fees are \$191,142 above YTD budget
- Rec Program Fees \$292,889 above YTD budget

Operating Expenses

- \$8,822 below YTD budget
- Salaries and Wages \$12,568 below YTD budget
- Supplies \$17,810 below YTD budget
- Utilities are \$8,484 below YTD budget

Capitals/Contracts

- Operating Capitals \$64,050 below YTD budget
- Major Capitals \$10,080,000 below YTD budget

Previous Years Comparison

All Funds Combined – Unaudited

February 2022

	2020 YTD	2021 YTD	2022 YTD Actual	2022 YTD Budget	2022 YTD Bud vs Act
Revenues YTD	\$1,974,001	\$1,891,237	\$2,218,125	\$1,729,413	\$488,712
Operating Expenses YTD	\$1,085,956	\$935,168	\$1,306,849	\$1,315,671	(\$8,822)
Capitals & Contracts YTD	\$51,726	\$68,400	\$145,609	\$209,659	(\$64,050)
Surplus/ Deficit YTD	\$836,319	\$887,669	\$765,667	\$204,083	\$561,584

Year End Projections

All Funds Combined – Unaudited
February 2022

	2022 Budget	2022 Year End Projection	2022 Bud vs Pro
Revenues	\$17,889,322	\$18,228,624	\$329,302
Operating Expenses	\$11,361,368	\$11,069,457	(\$291,911)
Capitals/Contracts	\$11,560,275	\$11,560,275	\$0
Surplus/Deficit	(\$5,032,321)	(\$4,401,108)	\$621,213

Revenues - Detail YTD

All Funds Combined - Unaudited
February 2022

	2020 YTD	2021 YTD	2022 YTD Actual	2022 YTD Budget	2022 YTD Bud vs Act	% of YTD Budget
Taxes	\$514,075	\$455,251	\$524,375	\$524,375	\$0	100%
User Fees	\$921,496	\$1,003,044	\$1,122,762	\$931,620	\$191,142	121%
Rec Fees	\$292,539	\$374,918	\$513,418	\$220,529	\$292,889	233%
Interest	\$32,066	\$2,373	\$1,927	\$7,499	(\$5,573)	26%
Misc.	\$92,249	\$23,709	\$43,994	\$40,849	\$3,145	108%
Pro Shop	\$3,310	\$3,794	\$11,649	\$4,541	\$7,108	256%
Total	\$1,855,735	\$1,863,090	\$2,218,125	\$1,729,413	\$488,712	128%

Revenues - User Fees Detail YTD

February 2022

Overall User Fees	• \$191,142 above YTD budget
Athletic Fields	• \$33,049 above YTD budget
Sailing	• \$0 above YTD budget
Beaches	• \$1,597 above YTD budget
Boat Launch	• \$3,400 above YTD budget
Platform Tennis	• \$5,767 above YTD budget
Golf	• \$24,649 above YTD budget
Tennis	• \$67,083 above YTD budget
Ice	• \$55,597 above YTD budget

Operating Expenses - Detail YTD

All Funds Combined - Unaudited

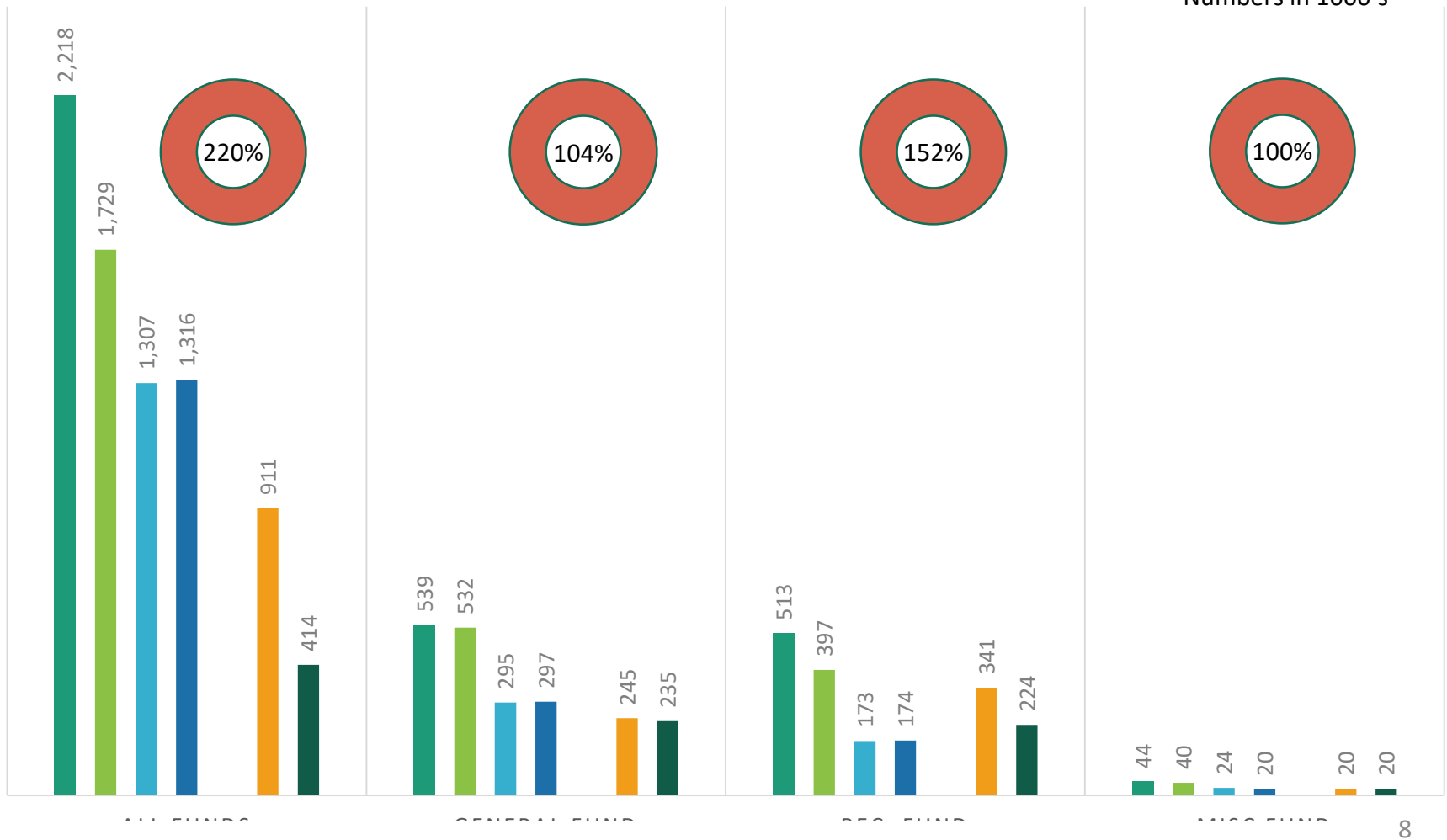
February 2022

	2020 YTD	2021 YTD	2022 YTD Actual	2022 YTD Budget	2022 YTD Bud vs Act	% of YTD Budget
Salaries & Wages	\$592,025	\$524,419	\$585,950	\$598,518	(\$12,568)	98%
Other Personnel	\$247,747	\$181,298	\$221,950	\$222,610	(\$660)	100%
Supplies	\$54,090	\$41,790	\$68,382	\$86,192	(\$17,810)	79%
Repair & Maintenance	\$40,936	\$32,863	\$42,916	\$46,125	(\$3,209)	93%
Program & Main Services	\$70,151	\$55,204	\$54,206	\$42,745	\$11,461	127%
Corporate Services	\$102,042	\$236,286	\$157,317	\$139,329	\$17,988	113%
Utilities	\$94,226	\$89,528	\$98,479	\$106,963	(\$8,484)	92%
Pro Shop	\$1,811	\$2,519	\$8,636	\$4,176	\$4,460	207%
Total	\$1,203,027	\$1,163,907	\$1,306,849	\$1,315,671	(\$8,822)	99% ₇

Individual Fund Net Operating Income vs Budget YTD February 2022

■ Rev YTD Actual
 ■ Rev YTD Budget
 ■ Exp YTD Actual
 ■ Exp YTD Budget
 ■ Net Op Inc YTD Act
 ■ Net Op Inc YTD Bdgt

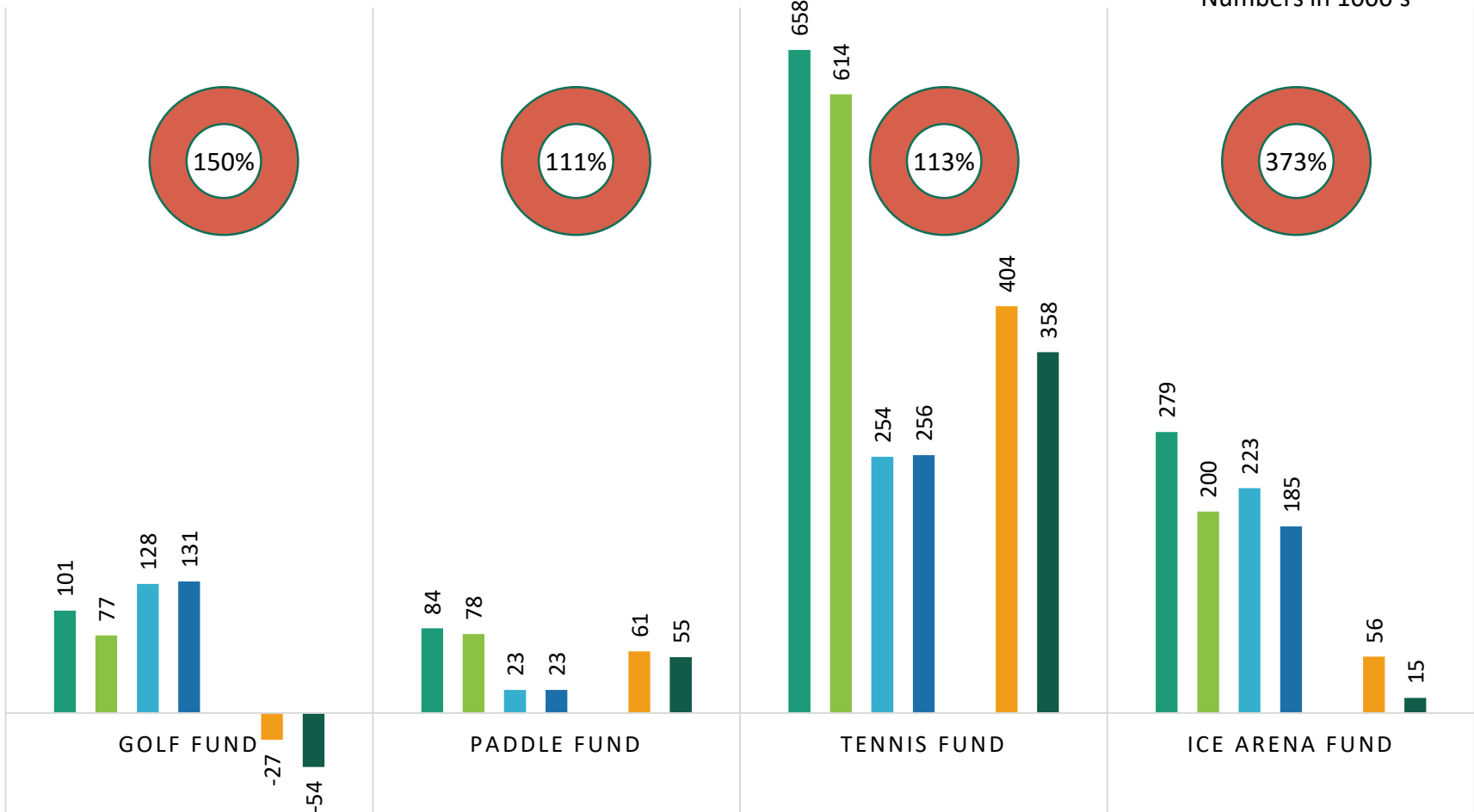
Numbers in 1000's



Individual Fund Net Operating Income vs Budget YTD February 2022

■ Rev YTD Actual
 ■ Rev YTD Budget
 ■ Exp YTD Actual
 ■ Exp YTD Budget
 ■ Net Op Inc YTD Act
 ■ Net Op Inc YTD Bdg

Numbers in 1000's



Capitals/Contracts - Detail YTD

All Funds Combined - Unaudited

February 2022

	2020 YTD	2021 YTD	2022 YTD Actual	2022 YTD Budget	2022 YTD Bud vs Act	% of YTD Budget
Capitals	\$129,140	\$75,170	\$88,449	\$152,499	(\$64,050)	58%
Contracts Payable	\$50,000	\$50,000	\$57,160	\$57,160	\$0	100%
Other Sources	0	0	0	0	0	-
Total	\$129,140	\$125,170	\$145,609	\$209,659	(\$64,050)	69%

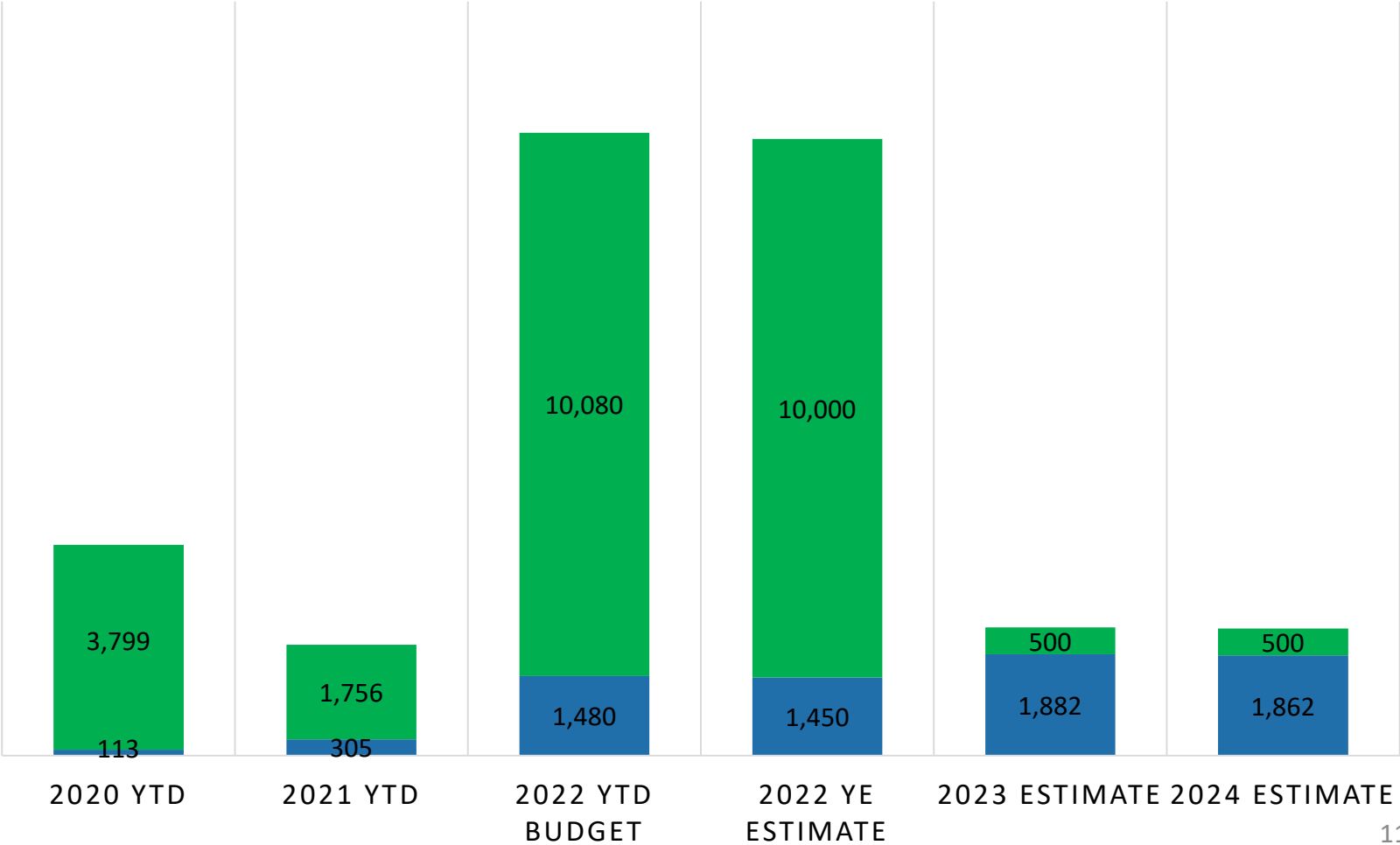
Capitals - Operating and Major

All Funds Combined - Unaudited

February 2022

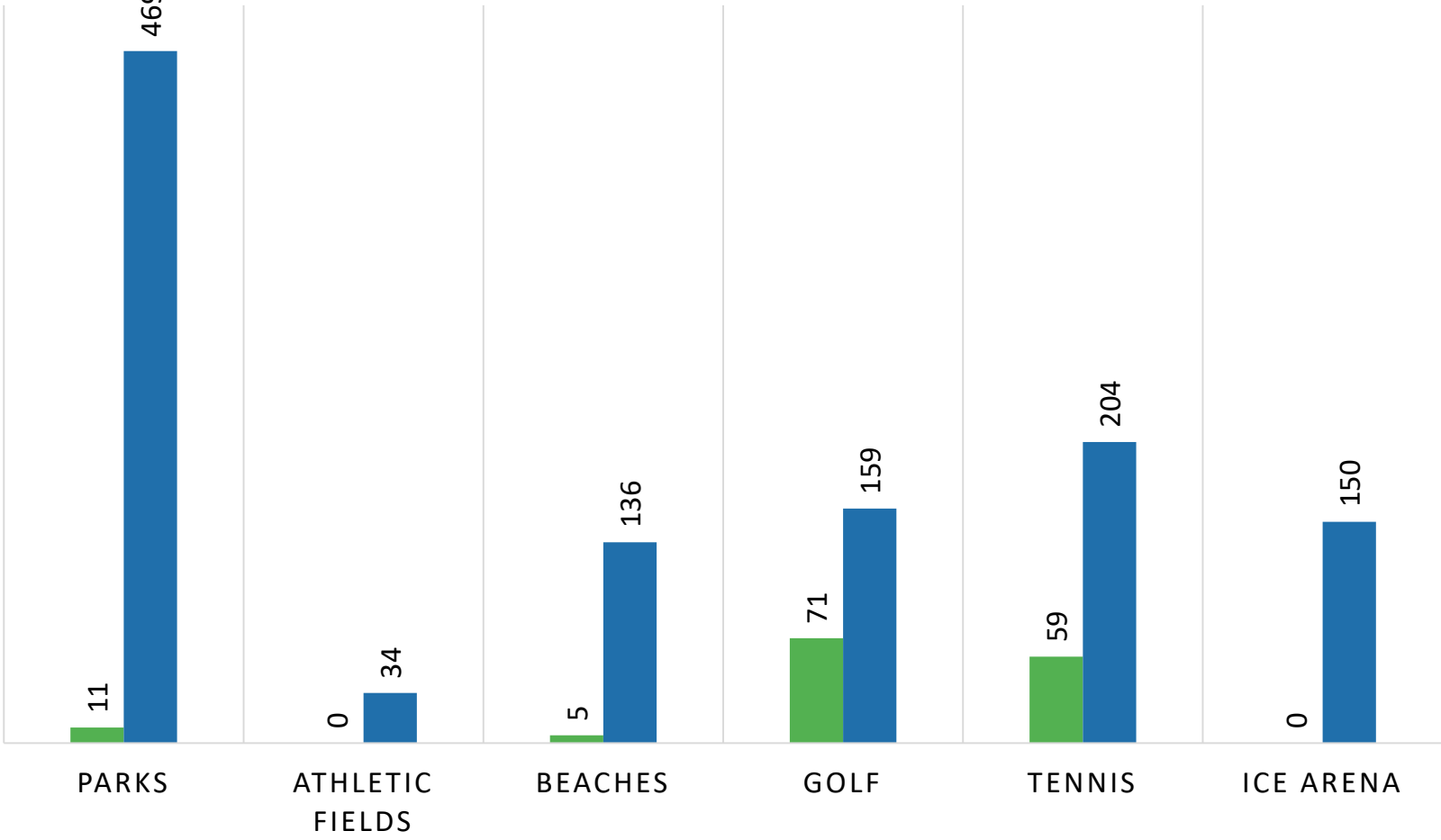
■ Operating ■ Major

Numbers in 1000's



Capitals – Operating February 2022

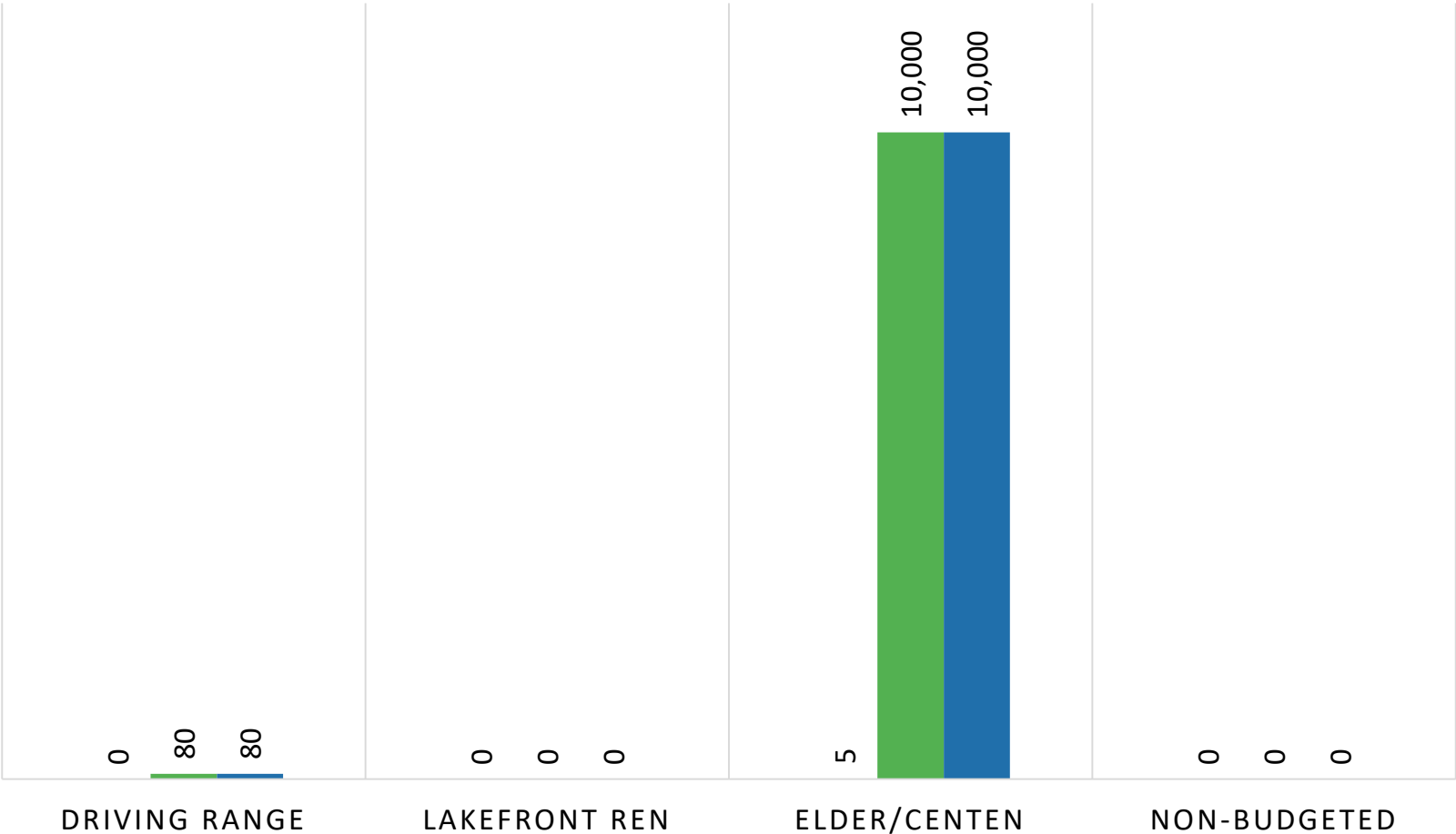
■ 2022 Actual YTD ■ FY22 Budget *Numbers in 1000's*



Capitals – Major February 2022

■ 2022 Actual YTD
 ■ Current FY22 Projection
 ■ FY22 Budget

Numbers in 1000's



Donations

All Funds Combined - Unaudited
February 2022

	2020	2021	2022 YTD Actual	2022 YTD Budget	2022 YTD Bud vs Act	% of YTD Budget
Unrestricted	\$11,119	\$92,625	\$6,575	\$667	\$5,908	986%
Restricted	\$4,230	\$558,957	\$0	\$0	\$0	100%
Other Sources	\$0	\$0	\$0	\$0	\$0	-
Total	\$15,349	\$651,582	\$6,575	\$667	\$5,908	986%

Statement of Cash and Investments

February 2022

Cash			
•Petty Cash			\$1,700.57
•Harris bank – Holiday Savings			\$4,061.90
•Illinois Funds			\$78,783.08
•N Corwin Fund			\$38,164.95
•Harris Bank – Operating			\$350,587.66
•Harris bank – Money Market			\$3,707,949.02
•Harris Bank – Payroll			\$98,398.26
Total Cash			\$4,279,645.44
Investments			
•Harris Bank – CD's			\$0.00
•IPDLAF – 2020 Bond Proceeds			\$5,625,501.01
•IPDLAF – Money Market			\$3,532,502.15
•Northshore Community Bank CD			\$5,067,765.61
Total Investments			\$14,225,768.77
Total Cash and Investments			\$18,505,414.21



Winnetka Park District

Expense Approval Report

By Vendor Name

Post Dates 02/19/2022 - 03/17/2022

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Amount
Vendor: A-1 PEST CONTROL, INC.					
A-1 PEST CONTROL, INC.	21517	02/23/2022	PEST CONTROL	25-2500-0000-54250	70.00
A-1 PEST CONTROL, INC.	21520	03/10/2022	PEST CONTROL - SERVICE CENTER	01-0400-0000-54250	95.00
A-1 PEST CONTROL, INC.	21687	03/10/2022	PEST CONTROL PLATFORM	23-2300-0000-54250	40.00
A-1 PEST CONTROL, INC.	21688	03/10/2022	PEST CONTROL ICE	27-2700-0000-54250	40.00
A-1 PEST CONTROL, INC.	21689	03/10/2022	PEST CONTROL TENNIS	25-2500-0000-54250	70.00
A-1 PEST CONTROL, INC.	21690	03/10/2022	ADMIN OFFICE PEST CONTROL	10-1000-0000-54250	30.00
A-1 PEST CONTROL, INC.	21690	03/10/2022	ADMIN OFFICE PEST CONTROL	01-0100-0000-54250	30.00
A-1 PEST CONTROL, INC.	21692	03/17/2022	PEST CONTROL - SERVICE CENTER	01-0300-0000-54250	95.00
Vendor A-1 PEST CONTROL, INC. Total:					470.00
Vendor: ACCESS ONE					
ACCESS ONE	5279008	03/10/2022	ACCESS ONE- PHONE SERVICE	25-2500-0000-56501	199.55
ACCESS ONE	5279008	03/10/2022	ACCESS ONE- PHONE SERVICE	27-2700-0000-56501	122.77
ACCESS ONE	5279008	03/10/2022	ACCESS ONE- PHONE SERVICE	20-2000-0000-56501	199.55
ACCESS ONE	5279008	03/10/2022	ACCESS ONE- PHONE SERVICE	10-1000-0000-56501	168.85
ACCESS ONE	5279008	03/10/2022	ACCESS ONE- PHONE SERVICE	20-2100-0000-56501	199.55
ACCESS ONE	5279008	03/10/2022	ACCESS ONE- PHONE SERVICE	10-1600-0000-56501	46.05
ACCESS ONE	5279008	03/10/2022	ACCESS ONE- PHONE SERVICE	01-0200-0000-56501	168.85
ACCESS ONE	5279008	03/10/2022	ACCESS ONE- PHONE SERVICE	01-0100-0000-56501	214.90
ACCESS ONE	5279008	03/10/2022	ACCESS ONE- PHONE SERVICE	01-0400-0000-56501	168.85
ACCESS ONE	5279008	03/10/2022	ACCESS ONE- PHONE SERVICE	10-1500-0000-56501	46.05
Vendor ACCESS ONE Total:					1,534.97
Vendor: ACUSHNET COMPANY					
ACUSHNET COMPANY	912735120	03/17/2022	Merchandise for Resale	20-10700	1,212.00
ACUSHNET COMPANY	912735120	03/17/2022	Merchandise for Resale	20-2000-0000-57325	37.91
Vendor ACUSHNET COMPANY Total:					1,249.91
Vendor: AED PROFESSIONALS					
AED PROFESSIONALS	90277	03/10/2022	AED PADS	35-3500-0000-56100	227.76
AED PROFESSIONALS	90334	03/17/2022	AED BATTERIES	35-3500-0000-56100	299.30
Vendor AED PROFESSIONALS Total:					527.06
Vendor: AFLAC					
AFLAC	458432	03/03/2022	CANCER/INTENSIVE CARE INSURANCE FEB22	01-21260	281.46
AFLAC	458432	03/03/2022	CANCER/INTENSIVE CARE INSURANCE FEB22	01-21240	450.32
AFLAC	458432	03/03/2022	CANCER/INTENSIVE CARE INSURANCE FEB22	01-0100-0000-54051	692.78
Vendor AFLAC Total:					1,424.56
Vendor: AMERICAN WELDING & GAS INC					
AMERICAN WELDING & GAS INC	08314107	03/17/2022	GAS SUPPLIES WELDING	01-0300-0000-54250	161.51
Vendor AMERICAN WELDING & GAS INC Total:					161.51
Vendor: ASSA ABLOY ENTRANCE SYSTEMS US INC.					
ASSA ABLOY ENTRANCE SYSTEMS US INC.	SEI1490887	03/03/2022	SLIDING DOOR REPAIRS	27-2700-0000-56001	521.00
Vendor ASSA ABLOY ENTRANCE SYSTEMS US INC. Total:					521.00
Vendor: BELL FUELS SERVICE CO					
BELL FUELS SERVICE CO	380587	03/17/2022	FUEL DELIVERY DIESEL	01-10850	5,841.08

Expense Approval Report

Post Dates: 02/19/2022 - 03/17/2022

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Amount
BELL FUELS SERVICE CO	380588	03/17/2022	FUEL DELV. REGULAR UNLEADED	01-10850	4,184.91
Vendor BELL FUELS SERVICE CO Total:					10,025.99
Vendor: BESS HARDWARE & SPORTS					
BESS HARDWARE & SPORTS	INV0012676	03/03/2022	BESS CC JAN22	01-0400-0000-52002	2.96
BESS HARDWARE & SPORTS	INV0012676	03/03/2022	BESS CC JAN22	20-2100-0000-52001	33.73
BESS HARDWARE & SPORTS	INV0012676	03/03/2022	BESS CC JAN22	20-2100-0000-52001	2.18
BESS HARDWARE & SPORTS	INV0012676	03/03/2022	BESS CC JAN22	01-0300-0000-52810	94.49
Vendor BESS HARDWARE & SPORTS Total:					133.36
Vendor: BLUE CROSS AND BLUES SHIELD OF ILLINOIS					
BLUE CROSS AND BLUES SHIELD OF ILLINOIS	INV0012682	03/03/2022	HEALTH INSURANCE MAR22	01-0100-0000-54051	59,517.59
Vendor BLUE CROSS AND BLUES SHIELD OF ILLINOIS Total:					59,517.59
Vendor: BRENDA LORENA MENDOZA					
BRENDA LORENA MENDOZA	INV0012667	02/23/2022	HOUSE LEAGUE BASKETBALL REF PAYMENT 2/19	10-1100-7027-54301	105.00
BRENDA LORENA MENDOZA	INV0012679	03/03/2022	HOUSE LEAGUE BASKETBALL REFREE PAYOUT 2/26	10-1100-7027-54301	105.00
BRENDA LORENA MENDOZA	INV0012713	03/10/2022	HOUSE LEAGUE BASKETBALL REFREE PAYOUT 3/5	10-1100-7027-54301	105.00
BRENDA LORENA MENDOZA	INV0012733	03/17/2022	HOUSE LEAGUE BASKETBALL REFREE PAYOUT 3/12	10-1100-7027-54301	105.00
Vendor BRENDA LORENA MENDOZA Total:					420.00
Vendor: BRUCE CARLSEN					
BRUCE CARLSEN	INV0012668	02/23/2022	HOUSE LEAGUE BASKETBALL	10-1100-7027-54301	70.00
BRUCE CARLSEN	INV0012715	03/10/2022	HOUSE LEAGUE BASKETBALL	10-1100-7022-54301	70.00
BRUCE CARLSEN	INV0012735	03/17/2022	HOUSE LEAGUE BASKETBALL	10-1100-7022-54301	70.00
Vendor BRUCE CARLSEN Total:					210.00
Vendor: BURRIS EQUIPMENT					
BURRIS EQUIPMENT	INV0012670	02/23/2022	REPLACEMENT BUCKET FOR SKID LOADER	20-2100-0000-52801	712.50
BURRIS EQUIPMENT	INV0012670	02/23/2022	REPLACEMENT BUCKET FOR SKID LOADER	20-2100-0000-56200	712.50
BURRIS EQUIPMENT	PS1010527-1	02/23/2022	SAFETY DOOR FOR SKID LOADER	20-2100-0000-56100	765.60
BURRIS EQUIPMENT	PS1010527-1	02/23/2022	SAFETY DOOR FOR SKID LOADER	01-0300-0000-56100	1,531.20
BURRIS EQUIPMENT	PS1010527-1	02/23/2022	SAFETY DOOR FOR SKID LOADER	01-0400-0000-56100	1,531.20
BURRIS EQUIPMENT	RC1009583-3	03/17/2022	LIGHT TOWER RENTAL FOR OUTDOOR ICE	27-2700-0000-52010	672.00
BURRIS EQUIPMENT	PS1013613-1	03/10/2022	SWIVEL	27-2700-0000-52010	65.54
Vendor BURRIS EQUIPMENT Total:					5,990.54
Vendor: CALLAWAY GOLF COMPANY					
CALLAWAY GOLF COMPANY	934382851	03/10/2022	Merchandise for Resale	20-2000-0000-57325	24.33
CALLAWAY GOLF COMPANY	934382851	03/10/2022	Merchandise for Resale	20-10700	1,873.08
CALLAWAY GOLF COMPANY	934406494	03/10/2022	Merchandise for Resale	20-10700	2,484.84
CALLAWAY GOLF COMPANY	934406494	03/10/2022	Merchandise for Resale	20-2000-0000-57325	105.75
CALLAWAY GOLF COMPANY	934447479	03/17/2022	Merchandise for Resale	20-2000-0000-57325	11.00
CALLAWAY GOLF COMPANY	934447479	03/17/2022	Merchandise for Resale	20-10700	180.60
CALLAWAY GOLF COMPANY	934454457	03/17/2022	MERCHANDISE FOR RESALE	20-2000-0000-57325	16.13
Vendor CALLAWAY GOLF COMPANY Total:					4,695.73
Vendor: CDW GOVERNMENT LLC					
CDW GOVERNMENT LLC	S042414	03/10/2022	COMPUTER SUPPLIES_TONER	10-1000-0000-52015	410.00
CDW GOVERNMENT LLC	S042414	03/10/2022	COMPUTER SUPPLIES_TONER	01-0100-0000-52015	205.00
Vendor CDW GOVERNMENT LLC Total:					615.00
Vendor: CHASE CREDIT CARD					
CHASE CREDIT CARD	1940557	02/28/2022	AED PADS	35-3500-0000-56100	525.00
CHASE CREDIT CARD	09761	02/28/2022	MATT'S MEMBERSHIP DUES	20-2100-0000-54001	200.00

Expense Approval Report

Post Dates: 02/19/2022 - 03/17/2022

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Amount
CHASE CREDIT CARD	09837	02/28/2022	MIKE'S MEMBERSHIP DUES	20-2100-0000-54001	175.00
CHASE CREDIT CARD	209428	03/10/2022	PHONE SERVICE_ FEB 2022	01-0400-0000-56501	47.22
CHASE CREDIT CARD	209428	03/10/2022	PHONE SERVICE_ FEB 2022	20-2100-0000-56501	55.81
CHASE CREDIT CARD	209428	03/10/2022	PHONE SERVICE_ FEB 2022	10-1500-0000-56501	12.88
CHASE CREDIT CARD	209428	03/10/2022	PHONE SERVICE_ FEB 2022	10-1600-0000-56501	12.88
CHASE CREDIT CARD	209428	03/10/2022	PHONE SERVICE_ FEB 2022	01-0100-0000-56501	60.10
CHASE CREDIT CARD	209428	03/10/2022	PHONE SERVICE_ FEB 2022	25-2500-0000-56501	55.81
CHASE CREDIT CARD	209428	03/10/2022	PHONE SERVICE_ FEB 2022	27-2700-0000-56501	34.34
CHASE CREDIT CARD	209428	03/10/2022	PHONE SERVICE_ FEB 2022	10-1000-0000-56501	47.22
CHASE CREDIT CARD	209428	03/10/2022	PHONE SERVICE_ FEB 2022	01-0200-0000-56501	47.22
CHASE CREDIT CARD	209428	03/10/2022	PHONE SERVICE_ FEB 2022	20-2000-0000-56501	55.81
CHASE CREDIT CARD	INV0012707	02/28/2022	PAPER FOR MARKETING	10-1100-7999-54201	43.51
CHASE CREDIT CARD	3978659	02/28/2022	GOODIE BAG SUPPLIES	10-1100-7845-52405	317.98
CHASE CREDIT CARD	125371	03/10/2022	NETTIME- TIME AND ATTENDANCE SOLUTION	01-0100-0000-54210	359.60
CHASE CREDIT CARD	0016950336	02/28/2022	ICE SHOW COSTUMES	27-2700-0000-52340	1,416.50
CHASE CREDIT CARD	093672	03/10/2022	RECOGNITION LUNCH-PARKS	01-0200-0000-52091	160.50
CHASE CREDIT CARD	CBA0902CH	03/02/2022	STEEL FOR GATES	01-0400-0000-60077	289.03
CHASE CREDIT CARD	CBA0903PV	03/02/2022	STEEL FOR GATES	01-0400-0000-60077	443.43
CHASE CREDIT CARD	CBB0735BB	03/02/2022	STEEL FOR GATES	01-0400-0000-60077	1,342.62
CHASE CREDIT CARD	INV0012705	02/28/2022	Rainout Line for 2022	10-1000-0000-52901	399.00
CHASE CREDIT CARD	036425	02/28/2022	BROKEN WINDOW REPLACEMENTS - INDIAN HILL	01-0400-0000-56001	1,019.00
CHASE CREDIT CARD	094114	02/28/2022	RECOGNITION LUNCH-PARKS	01-0200-0000-52091	138.58
CHASE CREDIT CARD	INV0012704	02/28/2022	PHOTOGRAPHER FOR DATE NIGHT	10-1100-7845-54305	300.00
CHASE CREDIT CARD	1262719	02/28/2022	ICE SHOW COSTUMES	27-2700-0000-52340	143.97
CHASE CREDIT CARD	1262719	02/28/2022	ICE SHOW COSTUMES	27-2700-0000-52340	287.94
CHASE CREDIT CARD	9017	02/28/2022	MAPLE BEACH HOUSE REMODEL	01-0400-0000-56001	69.93
CHASE CREDIT CARD	INV0012706	02/28/2022	PARENT CHILD DATE NIGHT	10-1100-7845-54305	5,340.64
CHASE CREDIT CARD	532671474	03/10/2022	REGISTRATION-LEGISL. CONF.-JP	01-0100-0000-54005	199.00
CHASE CREDIT CARD	45402	02/28/2022	CHAMBER LUNCH SPONSORSHIP	01-0200-0000-54251	200.00
CHASE CREDIT CARD	1007122	02/28/2022	HOUSE LEAGUE BASKETBALL TROPHIES 3RD/4TH GRADE	10-1100-7027-52401	195.04
CHASE CREDIT CARD	1007122	02/28/2022	HOUSE LEAGUE BASKETBALL TROPHIES 3RD/4TH GRADE	10-1100-7022-52401	195.04
CHASE CREDIT CARD	32682	02/28/2022	Special Event Supplies-Job Postings	20-2000-0000-52320	169.00
CHASE CREDIT CARD	INV0012702	02/28/2022	PAINT MAPLE BEACH HOUSE STORAGE ROOM	01-0400-0000-56001	133.29
CHASE CREDIT CARD	0016989586	02/28/2022	ICE SHOW COSTUMES	27-2700-0000-52340	416.50
CHASE CREDIT CARD	200013019	03/10/2022	REGISTRATION-LEGISL. CONF.-KB, LB	01-0100-0000-54005	205.00
CHASE CREDIT CARD	200013019	03/10/2022	REGISTRATION-LEGISL. CONF.-KB, LB	10-1000-0000-54005	205.00
CHASE CREDIT CARD	HF149333	02/28/2022	TENNIS INDOOR COURT DOOR HINGES	25-2500-0000-56001	111.83
CHASE CREDIT CARD	INV0012701	02/28/2022	MAPLE BEACH HOUSE REMODEL	01-0400-0000-56001	355.92
CHASE CREDIT CARD	230	02/28/2022	SUPPLIES FOR ALPINE VALLEY	10-1100-7421-52403	1,920.00
CHASE CREDIT CARD	INV0012708	02/28/2022	CANVA PRO ANNUAL SUBSCRIPTION	01-0200-0000-52011	119.40
CHASE CREDIT CARD	201249709	02/28/2022	VINYL BANNERS FOR MARKETING	10-1100-7999-54201	96.78
CHASE CREDIT CARD	201249709	02/28/2022	VINYL BANNERS FOR MARKETING	27-2700-0000-54201	225.82
CHASE CREDIT CARD	201249709	02/28/2022	VINYL BANNERS FOR MARKETING	25-2500-0000-54201	32.26
CHASE CREDIT CARD	201249709	02/28/2022	VINYL BANNERS FOR MARKETING	20-2000-0000-54201	161.30

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CHASE CREDIT CARD	500815943	02/28/2022	ASACAP MEMBERSHIP- MUSIC LICENSE FEE	10-1100-7843-54305	394.79
CHASE CREDIT CARD	INV0012722	03/10/2022	IPRA JOB POSTING_ REC. SUPERVISOR	01-0200-0000-54225	180.00
CHASE CREDIT CARD	135220229	03/10/2022	MARCH 2022 MEMBERSHIP	01-0100-0000-54210	199.90
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	01-0200-0000-52091	56.00
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	25-2500-0000-54201	12.50
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	10-1100-7810-52405	27.84
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	20-2100-0000-54001	95.00
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	10-1100-7810-52405	29.98
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	10-1100-7421-52403	49.00
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	10-1100-7810-52405	24.00
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	01-0200-0000-52011	68.04
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	01-0200-0000-52011	49.00
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	01-0400-0000-56003	29.47
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	10-1100-7845-52405	42.00
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	10-1000-0000-54005	85.83
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	20-2100-0000-56100	66.40
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	27-2700-0000-54201	12.50
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	10-1100-7999-54201	12.50
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	01-0100-0000-54210	6.00
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	01-0100-0000-54001	40.00
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	01-0200-0000-52091	112.00
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	10-10699	-260.00
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	10-1000-0000-54005	16.35
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	20-2100-0000-54001	50.00
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	01-0200-0000-52011	99.00
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	01-0400-0000-56200	39.58
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	27-2700-0000-52340	86.27
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	10-1000-0000-54005	212.00
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	01-0200-0000-52091	16.79
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	01-0200-0000-52091	17.55
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	01-0200-0000-52091	33.84
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	10-1100-7845-52405	7.08
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	01-0100-0000-54001	160.00
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	20-2000-0000-54201	12.50
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	25-2500-0000-56001	21.75
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	25-2500-0000-56001	44.67
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	01-0200-0000-52091	27.00
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	01-0400-0000-52002	70.00
CHASE CREDIT CARD	INV0012703	02/28/2022	CHASE CC FEB22	23-2300-0000-54250	55.00
Vendor CHASE CREDIT CARD Total:					20,644.83

Vendor: CHICAGO DISTRICT GOLF ASSOCIATION

CHICAGO DISTRICT GOLF ASSOCIATION	2154-220	03/10/2022	Computer Services-CDGA Handicap Fees/February	20-2000-0000-54210	560.00
Vendor CHICAGO DISTRICT GOLF ASSOCIATION Total:					560.00

Vendor: CHRISTOPHER B BURKE ENGINEERING, LTD

CHRISTOPHER B BURKE ENGINEERING, LTD	172294	03/17/2022	ELDER/CENTENNIAL BEACH DESIGN ENGINEERING	37-3700-0000-60122	630.00
Vendor CHRISTOPHER B BURKE ENGINEERING, LTD Total:					630.00

Vendor: CIT TECHNOLOGY

CIT TECHNOLOGY	39370518	02/23/2022	2022 COPIER LEASE FEBRUARY	01-0100-0000-56100	1,471.34
CIT TECHNOLOGY	39558328	03/10/2022	2022 COPIER LEASE- MARCH	01-0100-0000-56100	1,471.34
Vendor CIT TECHNOLOGY Total:					2,942.68

Vendor: CLEVELAND GOLF/SRIXON

CLEVELAND GOLF/SRIXON	6784431	02/23/2022	Merchandise for Resale	20-10700	559.08
CLEVELAND GOLF/SRIXON	6784431	02/23/2022	Merchandise for Resale	20-2000-0000-57325	36.00
CLEVELAND GOLF/SRIXON	6787828	02/23/2022	Merchandise for Resale	20-2000-0000-57325	46.00
CLEVELAND GOLF/SRIXON	6787828	02/23/2022	Merchandise for Resale	20-10700	511.20

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Vendor Name	Payable Number	Post Date	Item Description	Account Number	Amount
CLEVELAND GOLF/SRIXON	6799687	03/10/2022	Merchandise for Resale	20-2000-0000-57325	12.00
CLEVELAND GOLF/SRIXON	6799687	03/10/2022	Merchandise for Resale	20-10700	130.40
Vendor CLEVELAND GOLF/SRIXON Total:					1,294.68
Vendor: COMCAST					
COMCAST	INV0012661	02/23/2022	TENNIS TV - FEB22	25-2500-0000-54250	202.96
COMCAST	INV0012664	02/23/2022	EMPLOYEE INTERNET - FEB22	01-0100-0000-54210	314.85
COMCAST	INV0012677	03/03/2022	ICE TV FEB2	23-2300-0000-54250	36.91
COMCAST	INV0012699	03/10/2022	ICE TV FEB22	27-2700-0000-54250	47.42
COMCAST	INV0012719	03/10/2022	TV TENNIS FEB22	25-2500-0000-54250	217.82
COMCAST	INV0012725	03/17/2022	TOWER ROAD INTERNET - MAR22	10-1500-0000-54250	169.90
COMCAST	INV0012724	03/17/2022	ICE INTERNET MAR22	23-2300-0000-54250	251.61
COMCAST	INV0012723	03/17/2022	ADMIN INTERNET MAR22	25-2400-0000-54250	244.85
COMCAST	INV0012731	03/17/2022	GOLF TV FEB22	20-2000-0000-54250	69.53
COMCAST	INV0012730	03/17/2022	ADMIN INTERNET FEB22	01-0100-0000-54210	167.90
Vendor COMCAST Total:					1,723.75
Vendor: COMED					
COMED	INV0012674	03/03/2022	ELECTRIC FEB22	01-0400-0000-56530	22.36
Vendor COMED Total:					22.36
Vendor: COVERALL NORTH AMERICA,					
COVERALL NORTH AMERICA,	1010692402	03/10/2022	Admin. Office Cleaning	01-0100-0000-54250	349.00
COVERALL NORTH AMERICA,	1010692402	03/10/2022	Admin. Office Cleaning	10-1000-0000-54250	349.00
Vendor COVERALL NORTH AMERICA, Total:					698.00
Vendor: DEFRANCO PLUMBING					
DEFRANCO PLUMBING	30333	02/23/2022	LIFT STATION REPAIRS - TENNIS CENTER	25-2500-0000-56100	1,041.00
Vendor DEFRANCO PLUMBING Total:					1,041.00
Vendor: DIEGO LARCO					
DIEGO LARCO	INV0012678	03/03/2022	HOUSE LEAGUE BASKETBALL	10-1100-7022-54301	70.00
DIEGO LARCO	INV0012717	03/10/2022	HOUSE LEAGUE BASKETBALL	10-1100-7022-54301	70.00
Vendor DIEGO LARCO Total:					140.00
Vendor: DOG WASTE DEPOT					
DOG WASTE DEPOT	466189	03/17/2022	DOG WASTE BAGS	01-0400-0000-52002	438.90
Vendor DOG WASTE DEPOT Total:					438.90
Vendor: EMPIRE COOLER SERVICE, INC					
EMPIRE COOLER SERVICE, INC	471540	03/10/2022	Contract Services Clubhouse-Rent for Ice Maker-Mar	20-2000-0000-54255	125.00
Vendor EMPIRE COOLER SERVICE, INC Total:					125.00
Vendor: ENVIRONMENTAL FUTURES					
ENVIRONMENTAL FUTURES	22-291	03/10/2022	Water Cooler @ Admin. Offices	10-1000-0000-54250	67.50
ENVIRONMENTAL FUTURES	22-291	03/10/2022	Water Cooler @ Admin. Offices	01-0100-0000-54250	67.50
Vendor ENVIRONMENTAL FUTURES Total:					135.00
Vendor: EUCLID MANAGERS					
EUCLID MANAGERS	INV0012671	02/23/2022	LIFELock FEB22	01-21255	44.97
Vendor EUCLID MANAGERS Total:					44.97
Vendor: EXCALTECH					
EXCALTECH	121149	03/10/2022	2022 EXCALTECH SERVICES- APRIL	01-0100-0000-54210	5,287.85
EXCALTECH	121323	03/17/2022	SSL CERTIFICATE	01-0100-0000-54210	16.00
Vendor EXCALTECH Total:					5,303.85
Vendor: FEDERAL WITHHOLDING TAX					
FEDERAL WITHHOLDING TAX	INV0012695	03/04/2022	Federal Withholding	01-21200	18,220.22
FEDERAL WITHHOLDING TAX	INV0012697	03/04/2022	FICA Withholding	33-21220	23,886.28
FEDERAL WITHHOLDING TAX	INV0012698	03/04/2022	Medicare Withholding	33-21220	5,586.34
Vendor FEDERAL WITHHOLDING TAX Total:					47,692.84

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Vendor Name	Payable Number	Post Date	Item Description	Account Number	Amount
Vendor: FIGLIULO & SILVERMAN					
FIGLIULO & SILVERMAN	46907	03/10/2022	legal fees related to real estate issues	01-0200-0000-54220	302.50
Vendor FIGLIULO & SILVERMAN Total:					302.50
Vendor: FRONTLINE TECHNOLOGIES GROUP, LLC					
FRONTLINE TECHNOLOGIES GROUP, LLC	INVUS153145	03/10/2022	Applitrack- Applicant Tracking System	01-0100-0000-54210	2,534.43
Vendor FRONTLINE TECHNOLOGIES GROUP, LLC Total:					2,534.43
Vendor: G.B. ELECTRIC COMPANY					
G.B. ELECTRIC COMPANY	19608	03/17/2022	VENDING ELECTRICAL MODIFICATIONS	27-2700-0000-56001	531.44
G.B. ELECTRIC COMPANY	19609	03/17/2022	ELECTRICAL REPAIRS EXTERIOR LIGHTS	27-2700-0000-56001	1,450.00
Vendor G.B. ELECTRIC COMPANY Total:					1,981.44
Vendor: GRAINGER					
GRAINGER	9215184244	03/10/2022	CLEANER	01-0300-0000-52515	17.96
GRAINGER	9223140949	03/17/2022	EMERGENCY LIGHT BATTERIES	01-0300-0000-56001	70.62
GRAINGER	9223140949	03/17/2022	EMERGENCY LIGHT BATTERIES	25-2500-0000-56001	115.26
GRAINGER	9223140949	03/17/2022	EMERGENCY LIGHT BATTERIES	20-2000-0000-56001	71.32
GRAINGER	9226293422	03/17/2022	BULBS	01-0300-0000-56001	89.67
Vendor GRAINGER Total:					364.83
Vendor: HERITAGE-CRYSTAL CLEAN					
HERITAGE-CRYSTAL CLEAN	17197063	03/10/2022	PARTS WAHSER	20-2100-0000-54250	983.37
HERITAGE-CRYSTAL CLEAN	17197064	02/23/2022	PARTS CLEANER	01-0300-0000-54250	150.00
Vendor HERITAGE-CRYSTAL CLEAN Total:					1,133.37
Vendor: HIGHLAND PARK FORD					
HIGHLAND PARK FORD	147417	02/23/2022	SHIELD	01-0400-0000-56200	30.27
Vendor HIGHLAND PARK FORD Total:					30.27
Vendor: HOME DEPOT CREDIT SERVICES					
HOME DEPOT CREDIT SERVICES	INV0012675	03/03/2022	HOME DEPOT CC FEB22	01-0300-0000-56001	26.02
Vendor HOME DEPOT CREDIT SERVICES Total:					26.02
Vendor: HYPERCORE NETWORKS INC.					
HYPERCORE NETWORKS INC.	02012212711793	02/23/2022	Hypercore Internet Backup Jan-March	01-0100-0000-54210	351.41
HYPERCORE NETWORKS INC.	03012212711793	03/10/2022	HYPERCORE INTERNET BACKUP LINE- APRIL	01-0100-0000-54210	104.45
Vendor HYPERCORE NETWORKS INC. Total:					455.86
Vendor: ICMA RETIREMENT TRUST-457					
ICMA RETIREMENT TRUST-457	INV0012691	03/04/2022	457K Contribution	01-21235	1,889.41
Vendor ICMA RETIREMENT TRUST-457 Total:					1,889.41
Vendor: IL DEPT OF REVENUE					
IL DEPT OF REVENUE	INV0012694	03/04/2022	State Withholding	01-21210	7,902.71
IL DEPT OF REVENUE	0420111760	03/10/2022	SALES TAX - FEB22	23-2300-0000-54990	1.00
IL DEPT OF REVENUE	0420111760	03/10/2022	SALES TAX - FEB22	25-2500-0000-54990	167.00
IL DEPT OF REVENUE	0420111760	03/10/2022	SALES TAX - FEB22	20-2000-0000-54990	13.00
Vendor IL DEPT OF REVENUE Total:					8,083.71
Vendor: ILLINOIS STATE POLICE					
ILLINOIS STATE POLICE	INV0012710	03/10/2022	CRIMINAL BACKGROUND CHECK	01-0100-0000-54250	190.00
Vendor ILLINOIS STATE POLICE Total:					190.00
Vendor: IMRF					
IMRF	72183	03/10/2022	ACCELERATED PAYMENT - M SORENSEN	33-21215	7,934.91
IMRF	INV0012729	03/17/2022	IMRF PAYMENT - FEB22	33-21215	37,047.68
Vendor IMRF Total:					44,982.59

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Vendor: INTEGRA CLEANING & MTC					
INTEGRA CLEANING & MTC	WPDPFCFEB2022	02/23/2022	FEBRUARY PADDLE HUT CLEANING	23-2300-0000-54250	1,269.00
Vendor INTEGRA CLEANING & MTC Total:					1,269.00
Vendor: JAY ZIMMERMAN					
JAY ZIMMERMAN	INV0012666	02/23/2022	HOUSE LEAGUE BASKETBALL REF PAYMENT 2.19 AND 2.22	10-1100-7022-54301	70.00
JAY ZIMMERMAN	INV0012666	02/23/2022	HOUSE LEAGUE BASKETBALL REF PAYMENT 2.19 AND 2.22	10-1100-7027-54301	105.00
JAY ZIMMERMAN	INV0012680	03/03/2022	HOUSE LEAGUE BASKETBALL REFEREE PAYOUT 2/26	10-1100-7022-54301	70.00
JAY ZIMMERMAN	INV0012680	03/03/2022	HOUSE LEAGUE BASKETBALL REFEREE PAYOUT 2/26	10-1100-7027-54301	105.00
JAY ZIMMERMAN	INV0012714	03/10/2022	HOUSE LEAGUE BASKETBALL REFREE PAYOUT 3/5	10-1100-7027-54301	105.00
JAY ZIMMERMAN	INV0012714	03/10/2022	HOUSE LEAGUE BASKETBALL REFREE PAYOUT 3/5	10-1100-7022-54301	70.00
JAY ZIMMERMAN	INV0012732	03/17/2022	HOUSE LEAGUE BASKETBALL REFREE PAYOUT 3/12	10-1100-7022-54301	70.00
JAY ZIMMERMAN	INV0012732	03/17/2022	HOUSE LEAGUE BASKETBALL REFREE PAYOUT 3/12	10-1100-7027-54301	105.00
Vendor JAY ZIMMERMAN Total:					700.00
Vendor: JC LICHT, LLC					
JC LICHT, LLC	53160561	02/23/2022	ARBOR COAT PAINT FOR CHAIRS	10-1500-0000-56001	113.04
JC LICHT, LLC	19163328	02/23/2022	PAINT FOR MAPLE BEACH HOUSE	01-0400-0000-56001	158.36
JC LICHT, LLC	19163629	02/23/2022	PAINT	01-0400-0000-56001	93.90
JC LICHT, LLC	19164887	03/17/2022	PAINT	01-0400-0000-56001	56.51
Vendor JC LICHT, LLC Total:					421.81
Vendor: JESUS CONTRERAS					
JESUS CONTRERAS	INV0012720	03/10/2022	BOOT REIMBURSEMENT	01-0400-0000-52525	84.99
Vendor JESUS CONTRERAS Total:					84.99
Vendor: JORSON & CARLSON CO., INC					
JORSON & CARLSON CO., INC	0664330	03/03/2022	BLADE SHARPENING	27-2700-0000-56200	45.42
JORSON & CARLSON CO., INC	0664941	03/03/2022	BLADE SHARPENING	27-2700-0000-56200	45.42
JORSON & CARLSON CO., INC	0665468	03/10/2022	BLADE SHARPENING	27-2700-0000-56200	45.42
Vendor JORSON & CARLSON CO., INC Total:					136.26
Vendor: LAWSON PRODUCTS, INC.					
LAWSON PRODUCTS, INC.	9309298034	03/17/2022	NUTS & BOLTS	01-0300-0000-52002	219.63
LAWSON PRODUCTS, INC.	9309349378	03/17/2022	SCREWS	01-0300-0000-52002	12.36
Vendor LAWSON PRODUCTS, INC. Total:					231.99
Vendor: LIBBY BAKER					
LIBBY BAKER	INV0012737	03/17/2022	MILEAGE REIMBURSEMENT	01-0100-0000-54005	256.23
Vendor LIBBY BAKER Total:					256.23
Vendor: LOWE'S BUSINESS ACCOUNT					
LOWE'S BUSINESS ACCOUNT	02888	03/17/2022	MAPLE BEACH HOUSE REHAB	01-0400-0000-56001	239.43
LOWE'S BUSINESS ACCOUNT	02668	03/17/2022	PLUMBING PARTS FOR MAPLE	01-0400-0000-56001	256.65
LOWE'S BUSINESS ACCOUNT	INV0012726	03/17/2022	LOWE'S CC FEB22	01-0400-0000-56001	56.00
LOWE'S BUSINESS ACCOUNT	INV0012726	03/17/2022	LOWE'S CC FEB22	01-0400-0000-56001	39.13
LOWE'S BUSINESS ACCOUNT	INV0012726	03/17/2022	LOWE'S CC FEB22	01-0400-0000-56001	36.07
LOWE'S BUSINESS ACCOUNT	INV0012726	03/17/2022	LOWE'S CC FEB22	01-0400-0000-52515	60.41
Vendor LOWE'S BUSINESS ACCOUNT Total:					687.69
Vendor: MICHAEL FRAGIAS					
MICHAEL FRAGIAS	INV0012716	03/10/2022	HOUSE LEAGUE BASKETBALL	10-1100-7027-54301	70.00
Vendor MICHAEL FRAGIAS Total:					70.00

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Vendor Name	Payable Number	Post Date	Item Description	Account Number	Amount
Vendor: MORRIS SCHWARTZ					
MORRIS SCHWARTZ	INV0012673	03/03/2022	HOUSE LEAGUE BASKETBALL	10-1100-7022-54301	70.00
Vendor MORRIS SCHWARTZ Total:					70.00
Vendor: NAPA AUTO PARTS					
NAPA AUTO PARTS	376064	03/10/2022	BATTER AND OIL FILTERS	20-2100-0000-56200	210.91
NAPA AUTO PARTS	376549	02/23/2022	BALL JOINT	01-0400-0000-56200	30.21
NAPA AUTO PARTS	379262	02/23/2022	DISC BRAKE	01-0400-0000-56200	31.07
NAPA AUTO PARTS	379263	02/23/2022	DISC BRAKE	01-0400-0000-56200	8.71
NAPA AUTO PARTS	379497	02/23/2022	TIE ROD	01-0400-0000-56200	20.13
NAPA AUTO PARTS	379513	02/23/2022	TIE ROD	01-0400-0000-56200	88.56
NAPA AUTO PARTS	379619	02/23/2022	FRONT END PART #11	01-0400-0000-56200	124.93
NAPA AUTO PARTS	379687	02/23/2022	BRAKE CLEANER	01-0300-0000-52002	71.76
NAPA AUTO PARTS	379891	02/23/2022	WASHER FLUID	01-0300-0000-52002	34.56
NAPA AUTO PARTS	380934	03/10/2022	PRIMER	01-0300-0000-52002	24.16
NAPA AUTO PARTS	380935	03/10/2022	PRIMER	01-0300-0000-52002	48.32
NAPA AUTO PARTS	381744	03/10/2022	HOSE	01-0400-0000-56200	28.10
NAPA AUTO PARTS	382503	03/10/2022	SMALL ENGINES	01-0400-0000-56100	22.83
NAPA AUTO PARTS	382504	03/10/2022	AIR FILTER	01-0400-0000-56100	9.55
NAPA AUTO PARTS	382603	03/10/2022	SPARK PLUG	01-0400-0000-56100	23.92
NAPA AUTO PARTS	382604	03/10/2022	SPARK PLUG	01-0400-0000-56100	10.76
NAPA AUTO PARTS	382861	03/17/2022	BRAKELINE	01-0400-0000-56200	32.62
NAPA AUTO PARTS	382982	03/17/2022	SMALL ENGINES	01-0300-0000-52505	46.44
NAPA AUTO PARTS	382984	03/17/2022	SMALL ENGINES	10-1200-0000-56100	26.90
NAPA AUTO PARTS	382985	03/17/2022	SMALL ENGINES	01-0400-0000-56100	13.44
NAPA AUTO PARTS	382988	03/17/2022	BRAKELINE	01-0400-0000-56200	25.71
NAPA AUTO PARTS	383063	03/17/2022	FILTER	10-1200-0000-56100	28.66
NAPA AUTO PARTS	383074	03/17/2022	FLUID	01-0300-0000-52002	14.52
NAPA AUTO PARTS	383202	03/17/2022	FUEL STABILIZER	01-0300-0000-52002	15.02
Vendor NAPA AUTO PARTS Total:					991.79
Vendor: NCPERS GROUP LIFE INS.					
NCPERS GROUP LIFE INS.	INV0012687	03/03/2022	VOLUNTARY LIFE INSURANCE - FEB22	01-21230	16.00
NCPERS GROUP LIFE INS.	INV0012686	03/03/2022	VOLUNTARY LIFE INSURANCE - MAR22	01-21230	16.00
Vendor NCPERS GROUP LIFE INS. Total:					32.00
Vendor: NORTH SHORE GAS					
NORTH SHORE GAS	4020141905	03/03/2022	TENNIS GAS FEB22	25-2500-0000-56550	45.55
NORTH SHORE GAS	4045346855	03/10/2022	130 WILSON GAS - FEB22	10-1300-0000-56550	373.29
NORTH SHORE GAS	4045902774	03/10/2022	SERVICE CENTER GAS FEB22	01-0300-0000-56550	1,301.98
NORTH SHORE GAS	4046117801	03/10/2022	GOLF GAS FEB22	20-2000-0000-56550	108.28
NORTH SHORE GAS	4057282929	03/17/2022	GOLF GAS FEB22	23-2300-0000-56550	1,516.94
Vendor NORTH SHORE GAS Total:					3,346.04
Vendor: OLSON TRANSPORTATION					
OLSON TRANSPORTATION	29295	03/03/2022	SUPPLIES FOR SKI TRIP	10-1100-7421-52403	880.00
Vendor OLSON TRANSPORTATION Total:					880.00
Vendor: ONSITE EQUIPMENT LLC					
ONSITE EQUIPMENT LLC	384	03/10/2022	SERVICE CALL FOR GOLF SKID LOADER	20-2100-0000-56100	561.60
Vendor ONSITE EQUIPMENT LLC Total:					561.60
Vendor: ON-TIME ENTERPRISES					
ON-TIME ENTERPRISES	2220	03/17/2022	STEEL WORK FOR TRUCK 15; HOLES PUNCHED FOR SIGNS	01-0400-0000-56003	80.00
ON-TIME ENTERPRISES	2220	03/17/2022	STEEL WORK FOR TRUCK 15; HOLES PUNCHED FOR SIGNS	01-0400-0000-56100	270.00
Vendor ON-TIME ENTERPRISES Total:					350.00
Vendor: PACT ADMINISTRATIVE					
PACT ADMINISTRATIVE	INV0012683	03/03/2022	ADMIN FEES - FEB AND MARCH 22	01-0100-0000-54051	534.00

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PACT ADMINISTRATIVE	INV0012684	03/03/2022	FSA ADMIN FEES JAN - MARCH 22	01-0100-0000-54051	297.00
Vendor PACT ADMINISTRATIVE Total:					831.00
Vendor: PACT ADMINISTRATIVE					
PACT ADMINISTRATIVE	INV0012662	02/23/2022	HRA MEDICAL & FSA 2.11.22	0121285	680.00
PACT ADMINISTRATIVE	INV0012662	02/23/2022	HRA MEDICAL & FSA 2.11.22	01-0100-0000-54051	2,365.17
PACT ADMINISTRATIVE	INV0012669	02/23/2022	HRA MEDICAL FUNDED & FSA 2.19.22	01-0100-0000-54051	6,014.43
PACT ADMINISTRATIVE	INV0012669	02/23/2022	HRA MEDICAL FUNDED & FSA 2.19.22	0121285	1,151.05
PACT ADMINISTRATIVE	INV0012685	03/03/2022	HRA MEDICAL FUNDED & FSA 02.27.22	01-0100-0000-54051	484.48
PACT ADMINISTRATIVE	INV0012685	03/03/2022	HRA MEDICAL FUNDED & FSA 02.27.22	0121285	403.55
PACT ADMINISTRATIVE	INV0012709	03/10/2022	HRA MEDICAL & FSA 03.04.22	0121285	1,078.93
PACT ADMINISTRATIVE	INV0012709	03/10/2022	HRA MEDICAL & FSA 03.04.22	01-0100-0000-54051	2,445.70
PACT ADMINISTRATIVE	INV0012736	03/17/2022	HRA MEDICAL & FLEX SPENDING 03.11.22	01-0100-0000-54051	6,058.30
Vendor PACT ADMINISTRATIVE Total:					20,681.61
Vendor: PAULS WINNETKA TV					
PAULS WINNETKA TV	10417	03/17/2022	OUTDOOR CAT 6 WIRE AND PROJECTOR REMOTE	10-1000-0000-52015	199.00
Vendor PAULS WINNETKA TV Total:					199.00
Vendor: PEBSCO					
PEBSCO	INV0012692	03/04/2022	457K Contribution	01-21235	25.00
Vendor PEBSCO Total:					25.00
Vendor: PHIL FOLINO					
PHIL FOLINO	INV0012672	03/03/2022	HOUSE LEAGUE BASKETBALL	10-1100-7022-54301	70.00
Vendor PHIL FOLINO Total:					70.00
Vendor: PING					
PING	1617593	03/10/2022	Merchandise for Resale	20-2000-0000-57325	126.00
PING	1617593	03/10/2022	Merchandise for Resale	20-10700	1,377.00
PING	16178591	03/10/2022	Merchandise for Resale	20-10700	585.30
PING	16178591	03/10/2022	Merchandise for Resale	20-2000-0000-57325	32.81
PING	16180883	03/10/2022	Merchandise for Resale	20-2000-0000-57325	11.19
PING	16180883	03/10/2022	Merchandise for Resale	20-10700	180.00
PING	16184599	03/10/2022	Merchandise for Resale	20-2000-0000-57325	17.96
PING	16184599	03/10/2022	Merchandise for Resale	20-10700	1,152.00
PING	16188814	03/17/2022	Merchandise for Resale	20-2000-0000-57325	14.00
PING	16188814	03/17/2022	Merchandise for Resale	20-10700	147.00
Vendor PING Total:					3,643.26
Vendor: PIONEER MANUFACTURING COMPANY					
PIONEER MANUFACTURING COMPANY	795755	03/17/2022	PAINT SUPPLIES FIELDS	10-1200-0000-52002	2,802.25
PIONEER MANUFACTURING COMPANY	805057	03/17/2022	FIELD PAINT	10-1200-0000-52002	637.95
PIONEER MANUFACTURING COMPANY	810026	03/10/2022	FIELD PAINT	10-1200-0000-52002	97.15
Vendor PIONEER MANUFACTURING COMPANY Total:					3,537.35
Vendor: PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC					
PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	3104969292	02/23/2022	4th Qtr. 2021 Postage Machine Lease	01-0100-0000-56100	454.92
Vendor PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC Total:					454.92
Vendor: R & R SPECIALTIES OF WISCONSIN INC					
R & R SPECIALTIES OF WISCONSIN INC	0075068-IN	03/10/2022	PARTS ZAMBONI 200	01-0400-0000-56100	272.10
R & R SPECIALTIES OF WISCONSIN INC	0075338-IN	03/17/2022	MOTOR FOR 200 ZAMBONI	27-2700-0000-56200	199.00

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R & R SPECIALTIES OF WISCONSIN INC	0075338-IN	03/17/2022	MOTOR FOR 200 ZAMBONI	01-0400-0000-56100	200.00
Vendor R & R SPECIALTIES OF WISCONSIN INC Total:					671.10
Vendor: RAINOUT LINE					
RAINOUT LINE	2579	03/03/2022	Contract Services-Clubhouse	20-2000-0000-54255	399.00
Vendor RAINOUT LINE Total:					399.00
Vendor: RAMROD DISTRIBUTORS					
RAMROD DISTRIBUTORS	788191	03/10/2022	CUSTODIAL SUPPLIES	20-2100-0000-52515	476.30
RAMROD DISTRIBUTORS	788191-1	03/10/2022	CUSTODIAL SUPPLIES	20-2100-0000-52515	81.00
Vendor RAMROD DISTRIBUTORS Total:					557.30
Vendor: READY REFRESH BY NESTLE					
READY REFRESH BY NESTLE	12A104749190	02/23/2022	WATER	27-2700-0000-54250	97.96
READY REFRESH BY NESTLE	12A8104749190	02/23/2022	WATER	25-2500-0000-54250	137.94
READY REFRESH BY NESTLE	12B8104749190	03/17/2022	WATER	25-2500-0000-54250	248.89
READY REFRESH BY NESTLE	INV0012738	03/17/2022	WATER FEB22	27-2700-0000-54250	68.95
Vendor READY REFRESH BY NESTLE Total:					553.74
Vendor: RECORD A HIT					
RECORD A HIT	221160	03/10/2022	EGG HUNT ATTRACTIONS	10-1100-7843-54305	585.00
Vendor RECORD A HIT Total:					585.00
Vendor: REINDERS, INC.					
REINDERS, INC.	6005201-00	03/10/2022	REINDERS	20-2100-0000-56200	168.24
REINDERS, INC.	6005201-01	03/10/2022	TORO PART	20-2100-0000-56200	95.96
Vendor REINDERS, INC. Total:					264.20
Vendor: RINK SYSTEMS, INC					
RINK SYSTEMS, INC	077159	02/23/2022	HOCKEY GOAL FRAMES	27-2700-0000-52002	2,020.77
Vendor RINK SYSTEMS, INC Total:					2,020.77
Vendor: RMC, INC.					
RMC, INC.	S12153783	03/10/2022	MARCH SERVICE CONTRACT	27-2700-0000-54250	792.00
Vendor RMC, INC. Total:					792.00
Vendor: ROGER JUNGE					
ROGER JUNGE	INV0012689	03/03/2022	Professional Dues Roger Junge	25-2500-0000-54001	315.00
Vendor ROGER JUNGE Total:					315.00
Vendor: SECURITY BNFT GROUP OF CO					
SECURITY BNFT GROUP OF CO	INV0012693	03/04/2022	457K Retirement Plan	01-21235	700.00
Vendor SECURITY BNFT GROUP OF CO Total:					700.00
Vendor: SHABICA & ASSOCIATES, INC					
SHABICA & ASSOCIATES, INC	3341	03/17/2022	Elder Centennial Beach Proposal	37-3700-0000-60120	46,800.00
Vendor SHABICA & ASSOCIATES, INC Total:					46,800.00
Vendor: SMG SECURITY HOLDINGS, LLC					
SMG SECURITY HOLDINGS, LLC	118632	02/23/2022	CONTRACT SERVICES CLUBHOUSE	20-2000-0000-54255	88.00
SMG SECURITY HOLDINGS, LLC	118710	02/23/2022	-Alarm Installation	20-2000-0000-56001	1,225.00
Vendor SMG SECURITY HOLDINGS, LLC Total:					1,313.00
Vendor: SNAP -ON INDUSTRIAL					
SNAP -ON INDUSTRIAL	43153701	03/10/2022	OIL FILTER	01-0300-0000-52810	78.50
SNAP -ON INDUSTRIAL	43170914	03/17/2022	TOOLS	01-0300-0000-52810	260.55
Vendor SNAP -ON INDUSTRIAL Total:					339.05
Vendor: SPACECO, INC					
SPACECO, INC	87405	03/17/2022	TOPO SURVEY PADDLE TENNIS	23-2300-0000-54250	4,200.00
SPACECO, INC	88049	03/17/2022	ELDER STORMWATER ENGINEERING	37-3700-0000-60122	6,747.50
SPACECO, INC	88050	03/17/2022	CONSTRUCTION DOCS PADDLE TENNIS	01-10699	5,500.00
Vendor SPACECO, INC Total:					16,447.50

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Vendor: SPECTROTEL					
SPECTROTEL	10751500	03/10/2022	PHONE SERVICES - POTS LINES FEB22	27-2700-0000-56501	252.36
SPECTROTEL	10751500	03/10/2022	PHONE SERVICES - POTS LINES FEB22	25-2500-0000-56501	84.12
SPECTROTEL	10751500	03/10/2022	PHONE SERVICES - POTS LINES FEB22	01-0100-0000-56501	7.72
SPECTROTEL	10751500	03/10/2022	PHONE SERVICES - POTS LINES FEB22	01-0100-0000-56501	492.45
SPECTROTEL	10751500	03/10/2022	PHONE SERVICES - POTS LINES FEB22	20-2000-0000-56501	168.24
SPECTROTEL	10751500	03/10/2022	PHONE SERVICES - POTS LINES FEB22	10-1600-0000-56501	84.12
Vendor SPECTROTEL Total:					1,089.01
Vendor: STAPLES BUSINESS CREDIT					
STAPLES BUSINESS CREDIT	INV0012711	03/10/2022	COMPUTER SUPPLIES	20-2100-0000-52015	43.98
STAPLES BUSINESS CREDIT	INV0012711	03/10/2022	OFFICE SUPPLIES	20-2100-0000-52001	172.71
STAPLES BUSINESS CREDIT	1640063812	03/10/2022	STAPLES CC JAN22	01-0300-0000-52001	49.47
STAPLES BUSINESS CREDIT	1640063812	03/10/2022	STAPLES CC JAN22	25-2500-0000-52001	41.82
Vendor STAPLES BUSINESS CREDIT Total:					307.98
Vendor: STEVE FRANKLIN					
STEVE FRANKLIN	INV0012665	02/23/2022	HOUSE LEAGUE BASKETBALL REF PAYMENT 2.19 AND 2.22	10-1100-7027-54301	70.00
STEVE FRANKLIN	INV0012665	02/23/2022	HOUSE LEAGUE BASKETBALL REF PAYMENT 2.19 AND 2.22	10-1100-7022-54301	70.00
STEVE FRANKLIN	INV0012681	03/03/2022	HOUSE LEAGUE BASKETBALL REFEREE PAYOUT 2/26	10-1100-7022-54301	140.00
STEVE FRANKLIN	INV0012712	03/10/2022	HOUSE LEAGUE BASKETBALL REFEREE PAYOUT 3/5	10-1100-7027-54301	70.00
STEVE FRANKLIN	INV0012712	03/10/2022	HOUSE LEAGUE BASKETBALL REFEREE PAYOUT 3/5	10-1100-7022-54301	70.00
STEVE FRANKLIN	INV0012734	03/17/2022	HOUSE LEAGUE BASKETBALL REFEREE PAYOUT 3/12	10-1100-7022-54301	70.00
STEVE FRANKLIN	INV0012734	03/17/2022	HOUSE LEAGUE BASKETBALL REFEREE PAYOUT 3/12	10-1100-7027-54301	70.00
Vendor STEVE FRANKLIN Total:					560.00
Vendor: SUN MOUNTAIN SPORTS					
SUN MOUNTAIN SPORTS	1012362	02/23/2022	Supplies Clubhouse-Rental Carts	20-2000-0000-52006	1,296.00
SUN MOUNTAIN SPORTS	1014429	03/03/2022	Merchandise for Resale	20-10700	1,680.00
SUN MOUNTAIN SPORTS	1014429	03/03/2022	Merchandise for Resale	20-2000-0000-57325	131.00
SUN MOUNTAIN SPORTS	1014816	03/03/2022	MERCHANDISE FOR RESALE	20-10700	12.00
SUN MOUNTAIN SPORTS	1014816	03/03/2022	MERCHANDISE FOR RESALE	20-2000-0000-57325	20.00
SUN MOUNTAIN SPORTS	1014816	03/03/2022	MERCHANDISE FOR RESALE	20-2000-0000-47325	-0.60
SUN MOUNTAIN SPORTS	1015249	03/10/2022	Merchandise for Resale	20-2000-0000-57325	12.00
SUN MOUNTAIN SPORTS	1015249	03/10/2022	Merchandise for Resale	20-10700	156.00
SUN MOUNTAIN SPORTS	1015525	03/10/2022	Merchandise for Resale	20-10700	900.00
SUN MOUNTAIN SPORTS	1015525	03/10/2022	Merchandise for Resale	20-2000-0000-57325	90.00
SUN MOUNTAIN SPORTS	1017143	03/17/2022	Merchandise for Resale	20-2000-0000-57325	12.00
SUN MOUNTAIN SPORTS	1017143	03/17/2022	Merchandise for Resale	20-10700	156.00
Vendor SUN MOUNTAIN SPORTS Total:					4,464.40
Vendor: SUNSET FOODS					
SUNSET FOODS	INV0012727	03/17/2022	SUNSET CC FEB22	10-1100-7810-52405	53.49
SUNSET FOODS	INV0012727	03/17/2022	SUNSET CC FEB22	10-1100-7810-52405	53.49
SUNSET FOODS	INV0012727	03/17/2022	SUNSET CC FEB22	10-1100-7810-52405	53.49
Vendor SUNSET FOODS Total:					160.47
Vendor: TAYLOR MADE GOLF COMPANY					
TAYLOR MADE GOLF COMPANY	35644686	03/17/2022	Special Event Supplies-Golf Balls/Jr. Golf Gifts	20-2000-0000-52320	312.00
Vendor TAYLOR MADE GOLF COMPANY Total:					312.00

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Vendor Name	Payable Number	Post Date	Item Description	Account Number	Amount
Vendor: TEBON'S GAS SERVICE					
TEBON'S GAS SERVICE	16335	03/17/2022	ZAMBONI FUEL	27-2700-0000-56200	132.50
Vendor TEBON'S GAS SERVICE Total:					132.50
Vendor: TERRA TECHNOLOGY LAND SURVEYING, INC					
TERRA TECHNOLOGY LAND SURVEYING, INC	4165	03/17/2022	ELDER/CENTENNIAL BATHYMETRIC SURVEY	37-3700-0000-60122	4,000.00
TERRA TECHNOLOGY LAND SURVEYING, INC	4166	03/17/2022	LLOYD BEACH POST CONSTRUCTION SURVEY	10-1600-0000-54250	8,500.00
Vendor TERRA TECHNOLOGY LAND SURVEYING, INC Total:					12,500.00
Vendor: THALMANN'S ALIGNMENT					
THALMANN'S ALIGNMENT	22-8085	03/10/2022	FRONT END ALIGN. #11	01-0400-0000-56200	110.00
Vendor THALMANN'S ALIGNMENT Total:					110.00
Vendor: THE LIGHTHOUSE COMPANIES INC.					
THE LIGHTHOUSE COMPANIES INC.	3320	03/17/2022	ENGINEERING REVIEW ELDER/CENTENNIAL	37-3700-0000-60122	600.00
Vendor THE LIGHTHOUSE COMPANIES INC. Total:					600.00
Vendor: TIA					
TIA	300001162	03/03/2022	TIA ANNUAL DUES - FACILITY	25-2500-0000-54001	325.00
Vendor TIA Total:					325.00
Vendor: TREES "R" US, INC					
TREES "R" US, INC	25870	02/23/2022	TREE REMOVAL @ BELL WOODS	01-0400-0000-54250	7,650.00
Vendor TREES "R" US, INC Total:					7,650.00
Vendor: TYLER TECHNOLOGIES, INC.					
TYLER TECHNOLOGIES, INC.	025-367621	03/03/2022	Tyler Tech annual fees	01-0100-0000-54210	24,029.66
Vendor TYLER TECHNOLOGIES, INC. Total:					24,029.66
Vendor: ULINE, INC					
ULINE, INC	144424952	03/03/2022	SHOWER DRAINAGE MATS	27-2700-0000-52002	1,707.38
ULINE, INC	144838802	02/23/2022	CLEANING SUPPLIES SCHOOL	10-1000-0000-52515	259.89
ULINE, INC	145633299	03/17/2022	FLOOR MATS	27-2700-0000-52002	509.77
ULINE, INC	146001512	03/17/2022	PEDESTRIAN XING SIGNAGE PARKING LOT	25-2500-0000-52801	176.00
Vendor ULINE, INC Total:					2,653.04
Vendor: USGA CLUB MEMBERSHIP					
USGA CLUB MEMBERSHIP	INV0012663	02/23/2022	USGA - 2022 ANNUAL CLUB MEMBERSHIP	20-2000-0000-54250	150.00
Vendor USGA CLUB MEMBERSHIP Total:					150.00
Vendor: VALSLIST LLC					
VALSLIST LLC	425	02/23/2022	Winnetka Music Festival Sponsorship	10-1100-7843-54305	10,000.00
Vendor VALSLIST LLC Total:					10,000.00
Vendor: VANGUARD ENERGY SERVICES					
VANGUARD ENERGY SERVICES	G400621021422	02/23/2022	NATURAL GAS SERVICE - FEB22	25-2500-0000-56550	377.25
VANGUARD ENERGY SERVICES	G400621021422	02/23/2022	NATURAL GAS SERVICE - FEB22	27-2700-0000-56550	1,843.50
VANGUARD ENERGY SERVICES	G400621021422	02/23/2022	NATURAL GAS SERVICE - FEB22	25-2500-0000-56550	1,337.11
VANGUARD ENERGY SERVICES	G400621021422	02/23/2022	NATURAL GAS SERVICE - FEB22	20-2100-0000-56550	302.50
VANGUARD ENERGY SERVICES	G400621021422	02/23/2022	NATURAL GAS SERVICE - FEB22	23-2300-0000-56550	2,534.64
VANGUARD ENERGY SERVICES	G400621021422	02/23/2022	NATURAL GAS SERVICE - FEB22	20-2000-0000-56550	387.55
Vendor VANGUARD ENERGY SERVICES Total:					6,782.55
Vendor: VERIZON WIRELESS					
VERIZON WIRELESS	9899732687	03/03/2022	CELL PHONE FEB22	01-0100-0000-56502	2,183.24
Vendor VERIZON WIRELESS Total:					2,183.24

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Vendor: VIKING SPORTS, LLC					
VIKING SPORTS, LLC	V2000520	02/23/2022	PADDLE EQUIPMENT	23-2300-0000-52002	450.30
Vendor VIKING SPORTS, LLC Total:					450.30
Vendor: VILLAGE OF WINNETKA					
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	20-2000-0000-56525	24.60
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	01-0100-0000-56525	39.07
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	20-2000-0000-56525	665.82
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	23-2300-0000-56525	32.55
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	27-2700-0000-56525	1,344.42
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	25-2400-0000-56530	125.11
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	01-0300-0000-56530	609.93
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	25-2500-0000-56530	4,664.37
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	25-2400-0000-56525	13.00
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	23-2300-0000-56530	840.86
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	01-0400-0000-56530	1,683.62
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	25-2500-0000-56525	109.33
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	01-0200-0000-56525	2,696.01
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	10-1600-0000-56525	17.90
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	20-2100-0000-56525	198.52
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	20-2100-0000-56530	3,395.67
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	20-2000-0000-56530	1,570.04
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	27-2700-0000-56530	12,749.48
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	01-0300-0000-56525	63.53
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	10-1600-0000-56530	226.88
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	10-1200-0000-56525	24.60
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	10-1500-0000-56525	55.50
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	10-1500-0000-56530	1,111.75
VILLAGE OF WINNETKA	INV0012700	02/28/2022	WATER & ELECTRIC FEB22	01-0400-0000-56525	192.95
VILLAGE OF WINNETKA	INV0012718	03/10/2022	SPECIAL EVENT PERMIT - SK	10-1100-7843-52405	35.00
Vendor VILLAGE OF WINNETKA Total:					32,490.51
Vendor: WAREHOUSE DIRECT					
WAREHOUSE DIRECT	5164556-0	02/23/2022	GLASS CLEANER	25-2500-0000-52515	46.76
WAREHOUSE DIRECT	5164757-0	02/23/2022	OFFICE SUPPLIES	01-0200-0000-52002	66.64
WAREHOUSE DIRECT	5164813-0	02/23/2022	COPY PAPER	01-0100-0000-52005	284.82
WAREHOUSE DIRECT	5165040-0	02/23/2022	TOWELS	01-0100-0000-52515	79.30
WAREHOUSE DIRECT	5165040-1	02/23/2022	CLEANER	01-0100-0000-52515	45.52
WAREHOUSE DIRECT	5171239-0	03/03/2022	FIRST AID	23-2300-0000-52002	66.97
WAREHOUSE DIRECT	5171472-0	03/10/2022	CUSTODIAL SUPPLIES	10-1000-0000-52515	155.02
WAREHOUSE DIRECT	5173681-0	03/10/2022	WATER	01-0400-0000-52002	95.71
WAREHOUSE DIRECT	5174435-0	03/03/2022	RINK SUPPLIES	27-2700-0000-52002	292.93
WAREHOUSE DIRECT	5174852-0	03/03/2022	SUPPLIES	27-2700-0000-52002	98.00
WAREHOUSE DIRECT	5174852-1	03/03/2022	SUPPLIES	27-2700-0000-52002	40.32
WAREHOUSE DIRECT	5176671-0	03/03/2022	Computer/Custodial/Clubhouse Supplies	20-2000-0000-52006	90.03
WAREHOUSE DIRECT	5176671-0	03/03/2022	Computer/Custodial/Clubhouse Supplies	20-2000-0000-52015	121.99
WAREHOUSE DIRECT	5176671-0	03/03/2022	Computer/Custodial/Clubhouse Supplies	20-2000-0000-52515	87.78
WAREHOUSE DIRECT	5176858-0	03/03/2022	OFFICE SUPPLIES	01-0200-0000-52001	99.68
WAREHOUSE DIRECT	5180197-0	03/10/2022	BATTERY	01-0400-0000-52002	7.83
WAREHOUSE DIRECT	5183764-0	03/17/2022	PROVON	01-0300-0000-52515	81.14
WAREHOUSE DIRECT	5185253-0	03/17/2022	TONER	01-0200-0000-52015	99.99
WAREHOUSE DIRECT	5187969-0	03/17/2022	ADMIN. OFFICE SUPPLIES	01-0100-0000-52002	172.00
Vendor WAREHOUSE DIRECT Total:					2,032.43
Vendor: WEST SIDE TRACTOR SALES					
WEST SIDE TRACTOR SALES	W98152	03/10/2022	PARTS FOR SNOW PUSHER	01-0400-0000-56100	396.28
Vendor WEST SIDE TRACTOR SALES Total:					396.28

Expense Approval Report

Post Dates: 02/19/2022 - 03/17/2022

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Amount
Vendor: WESTERN GOLF ASSOCIATION					
WESTERN GOLF ASSOCIATION	INV0012688	03/03/2022	WOMENS WESTERN GOLF - 2022 DUES	20-2000-0000-54250	40.00
Vendor WESTERN GOLF ASSOCIATION Total:					40.00
Vendor: WILSON SPORTING GOODS					
WILSON SPORTING GOODS	4536893427	02/23/2022	OVERGRIPS	25-10700	156.12
WILSON SPORTING GOODS	4536893427	02/23/2022	FREIGHT	25-2500-0000-57325	13.39
Vendor WILSON SPORTING GOODS Total:					169.51
Vendor: WISCONSIN DEPARTMENT OF REVENUE					
WISCONSIN DEPARTMENT OF REVENUE	INV0012696	03/04/2022	State Withholding	01-21210	537.34
Vendor WISCONSIN DEPARTMENT OF REVENUE Total:					537.34
Vendor: WOODWARD PRINTING SERVICES					
WOODWARD PRINTING SERVICES	9280021	02/23/2022	SPRING BROCHURE 2022 POSTCARD PRINTING	23-2300-0000-52020	51.00
WOODWARD PRINTING SERVICES	9280021	02/23/2022	SPRING BROCHURE 2022 POSTCARD PRINTING	10-1500-0000-52020	26.00
WOODWARD PRINTING SERVICES	9280021	02/23/2022	SPRING BROCHURE 2022 POSTCARD PRINTING	10-1100-7999-52020	302.97
WOODWARD PRINTING SERVICES	9280021	02/23/2022	SPRING BROCHURE 2022 POSTCARD PRINTING	10-1600-0000-52020	26.00
WOODWARD PRINTING SERVICES	9280021	02/23/2022	SPRING BROCHURE 2022 POSTCARD PRINTING	27-2700-0000-52020	113.48
WOODWARD PRINTING SERVICES	9280021	02/23/2022	SPRING BROCHURE 2022 POSTCARD PRINTING	20-2000-0000-52020	138.49
WOODWARD PRINTING SERVICES	9280021	02/23/2022	SPRING BROCHURE 2022 POSTCARD PRINTING	10-1400-0000-52020	26.00
WOODWARD PRINTING SERVICES	9280021	02/23/2022	SPRING BROCHURE 2022 POSTCARD PRINTING	25-2500-0000-52020	138.49
Vendor WOODWARD PRINTING SERVICES Total:					822.43
Vendor: YONEX CORPORATION					
YONEX CORPORATION	587649-00	02/23/2022	RAQUET PART	25-10700	14.00
YONEX CORPORATION	587649-00	02/23/2022	RAQUET PART	25-2500-0000-57325	10.46
YONEX CORPORATION	587700-00	02/23/2022	FREIGHT	25-2500-0000-57325	12.19
YONEX CORPORATION	587700-00	02/23/2022	RACQUET ORDER	25-10700	195.00
YONEX CORPORATION	587700-00	02/23/2022	STENCIL	25-2500-0000-52002	10.00
YONEX CORPORATION	583909-01	02/23/2022	OVERGRIPS	25-10700	161.40
YONEX CORPORATION	583909-01	02/23/2022	FREIGHT	25-2500-0000-57325	13.33
YONEX CORPORATION	588282-00	02/23/2022	SPECIAL ORDER RACQUET	25-10700	195.00
YONEX CORPORATION	588282-00	02/23/2022	FREIGHT	25-2500-0000-57325	12.22
YONEX CORPORATION	588220-00	03/10/2022	FREIGHT	25-2500-0000-57325	12.22
YONEX CORPORATION	588220-00	03/10/2022	SPECIAL ORDER RACQUET	25-10700	170.00
YONEX CORPORATION	588788-00	02/23/2022	PROGRAM RACQUETS	25-2500-0000-52002	419.60
YONEX CORPORATION	589268-00	03/10/2022	SPECIAL ORDER RACQUET	25-10700	170.00
YONEX CORPORATION	589268-00	03/10/2022	SPECIAL ORDER RACQUET FREIGHT	25-2500-0000-57325	12.25
YONEX CORPORATION	589589-00	03/10/2022	SUPPLIES	25-2500-0000-52002	31.51
Vendor YONEX CORPORATION Total:					1,439.18
Vendor: YOUR ADVANTAGE TENNIS					
YOUR ADVANTAGE TENNIS	INV0012690	03/03/2022	TENNIS STRINGING - FEBRUARY	25-2500-0000-57650	316.00
Vendor YOUR ADVANTAGE TENNIS Total:					316.00
Grand Total:					456,902.54

**MINUTES OF THE 2,392nd
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS AND OFFICERS
OF THE WINNETKA PARK DISTRICT, WINNETKA, IL
THURSDAY, JANUARY 20, 2022**

Vice-President Codo stated the meeting is being conducted in person, as well as by video conference, due to the continued spread of COVID-19, in accordance with Public Act 101-0640.

The meeting was called to order at 6:01 p.m.

Commissioner Present: Christina Codo

Commissioners Present via Zoom: Mickey Archambault, Warren James, Eric Lussen, Cynthia Rapp, Colleen Root, David Seaman

Commissioners Absent: None

Staff Present: John Peterson, Executive Director; Jim Crocker, Superintendent of Finance; Libby Baker, Office Associate

Staff Present via Zoom: Costa Kutulas, Director of Parks and Maintenance; Kyle Berg, Superintendent of Recreation; Molly Krohe, Marketing/Brand Manager; Ania Cramer, Community Outreach/Business Development

Audience Present: Don Smith

Audience Present via Zoom: Connie Henry, League of Women Voters

Public Hearing

Vice-President Codo called to order the public hearing on the fiscal year 2022 budget and appropriation at 6:03 p.m. Vice-President Codo stated the Budget & Appropriation Ordinance was prepared in tentative form and made available at the Winnetka Park District Administrative Offices and on the Park District website for the last 30 days. A notice was published in the Winnetka Talk newspaper January 13, 2022 regarding the hearing today. The total appropriation for all funds is \$27,296,160. Superintendent Crocker stated there have been two additions to the tentative budget since it was posted; a \$2,000 line item for computer services and \$11,268 for pro shop sales tax. He noted the tax levy is

not affected by these changes. Vice-President Codo opened the floor for public comment. No comments were received.

Commissioner Archambault made a motion to adjourn the hearing. Commissioner Rapp seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Rapp, Root, Seaman

Nays: None

Motion carried

The hearing adjourned at 6:06 p.m. and the regular meeting resumed.

CHANGES TO THE AGENDA

Commissioner Archambault requested two items be added under Unfinished Business; a well at the golf course and coastal engineering and architectural proposals for advancement of the Tower Road dog beach.

FINANCIAL UPDATE

Superintendent Crocker reported the 2021 year end reconciliation is not yet complete. Revenues are projected to be higher than original projections and expenses are less than budgeted. Preliminary fieldwork for the annual audit begins next week.

APPROVAL OF VOUCHERS

Commissioner Archambault made a motion to approve the vouchers for January 20, 2022 for \$804,616.69. Commissioner James seconded the motion. Commissioner Seaman commented on annual legal expenses and asked staff to be prudent in their use of legal services in 2022. Executive Director Peterson acknowledged Commissioner Seaman's comments and highlighted the significant work completed in 2021. Following discussion, a roll call vote was taken.

Ayes: Archambault, Codo, James, Rapp, Root, Seaman

Nays: None

Motion carried

REMARKS FROM VISITORS

Ms. Henry commented on the December 16, 2021 meeting minutes, stating she never received the revised budget, therefore the minutes should be changed.

APPROVAL OF MINUTES

Consent agenda to approve:

- Committee of the Whole Meeting Minutes of December 2, 2021
- Closed Session Meeting Minutes of December 2, 2021
- Regular Board Meeting Minutes of December 16, 2021
- Closed Session Meeting Minutes of December 16, 2021

Commissioner Archambault made a motion to approve the Consent Agenda as presented. Commissioner Rapp seconded the motion. Commissioner Root stated there were two errors in the December 16, 2021 minutes; an undescribed roll call on page 1 and an incomplete sentence on page 3. Following discussion the Regular Board Meeting Minutes of December 16, 2021 were removed from the Consent Agenda to be revised and presented for approval at the next meeting.

Commissioner Archambault made a motion to approve the Committee of the Whole Meeting Minutes of December 2, 2021, the Closed Session Meeting Minutes of December 2, 2021, and the Closed Session Meeting Minutes of December 16, 2021. Commissioner Rapp seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Rapp, Root, Seaman

Nays: None

Motion carried

COMMUNICATIONS

Executive Director Peterson thanked the board for their approval of the resolution for John Thomas. He reported the resolution for was delivered to Mrs. Thomas and displayed during the funeral services. Executive Director Peterson recognized Commissioner Archambault for the thoughtful words he shared at the memorial service.

STAFF UPDATES

Kyle Berg, Superintendent of Recreation – reported many winter programs are at maximum capacity. A few programs were cancelled due to low enrollment. Gullen's Pond is open for outdoor skating and Indian Hill Park will be opening soon. The first in-person meeting with the student athletes was held this week to discuss One Camp. Work is underway on an agreement with Northshore Trevian Youth Football. They have offered an equipment donation to improve field lighting at Skokie Playfield. The proposed intergovernmental agreement is still under review by District 36. A team has already committed to the Winnetka Parks Foundation 2022 Charity Kickball event. Lottery ticket sales began February 1 for one, three-year fenced-in motorized boat storage space.

Libby Baker, Office Associate – reported on the email sent to the including a spreadsheet outlining the year to date legal fees; following a meeting with Manager Krohe it was decided Dog Advisory Committee information would be posted with the Board meeting information until the new website is launched. The new website will include an update Dog Park/Beach page with links to committee meeting information.

Molly Krohe, Marketing/Brand Manager – offered to present a preview of the new website at the February committee meeting; reported additional changes need to be made to the new website for it to be ADA compliant. The new launch date is set for February 11 in

conjunction with the release of the spring brochure.

Ania Cramer, Community Outreach/Business Development – reported the Winnetka Parks Foundation met January 18; quarterly fundraising and recruitment events were discussed; two members have committed to officer positions; despite a delay in the mailing of the annual appeal letter, there has been a positive response; a new service provider will be used next year; she is working with Director Kutulas on a naming rights opportunity for the Tower Road Beach pavilion.

Commissioner Seaman commented on the professional appearance of the letter.

Costa Kutulas, Director of Parks & Maintenance – reported the Nick Corwin playground plan and Eagle Scout request are still in progress; platform tennis plans are moving forward and soil borings should be completed soon; staff submitted their comments on the golf course stormwater plans and meetings are scheduled with Jacobsen and the Village; the Elder + Centennial permit process is still underway; comments from the Village are being reviewed for the Elder stormwater discharge project.

UNFINISHED BUSINESS

Golf Course Well

Commissioner Archambault reminded the board of the Village's plan to significantly increase water rates annually through 2025. He recommended a well be installed while the course is under renovation. He suggested the board analyze the return on investment and discuss the pros and con. Commissioner James stated the Park District will receive a reduced water rate as a result of the stormwater intergovernmental agreements, but will still be affected by this increase. He concurred with the suggestion of a financial analysis to understand all the costs. In response to a question from Commissioner Codo about the use of potable water, Director Kutulas explained the district uses potable water versus gray water due to the volume needed, noting draining all the ponds would lead to other issues. He said the payback is likely less than ten years. Director Kutulas added it would be optimal to have a system in place when the course reopens after the renovation. Commissioner Archambault commented the expense would likely occur in the second or third quarter of 2023.

Director Kutulas will begin requesting quotes and exploring options. The topic will be addressed next month.

Coastal Engineering and Architectural Proposals

Commissioner Archambault explained the need for information on creating a space for dogs to swim at Tower Road Beach, and to have some renderings created to share with the community.

In response to a question from Commissioner Seaman, Commissioner Root expressed the desire to keep Tower Road Beach friendly for people. She explained engineering may be necessary to plan for distinct dog and people swim areas. Commissioner Root added she and Commissioner Archambault contacted John Shabica who in turn suggested a steel groin at the north end of Tower Road Beach to separate the swim areas. He shared photos from another dog beach area, along with his preliminary comments.

Commissioner James expressed his support for engaging the services of Shabica & Associates, noting the Lakefront Advisory Committee recognized a safety issue at the south end of Tower Road Beach. As a result the Lakefront Master Plan includes safety improvements. He suggested the proposed improvements could be shifted north and would still mitigate the wave energy, as well as create separate dog and people swim areas, while addressing the Village's long term plan to repair their damaged pier. Commissioner Archambault reported the Village has plans for this repair to take place during 2022. Following discussion, Executive Director Peterson offered to email the full board the photos and comments from John Shabica.

NEW BUSINESS

Budget & Appropriation Ordinance #588

Commissioner Archambault made a motion to approve the FY 2022 Budget & Appropriation Ordinance #588 as presented. Commissioner James seconded the motion. Superintendent Crocker read the ordinance and recognized former Superintendent Berman for her work on the budget and ordinance. A roll call vote was taken.

Ayes: Archambault, Codo, James, Rapp, Root, Seaman

Nays: None

Motion carried

MATTERS OF THE DIRECTOR

Executive Director Peterson reported the Northern Suburban Special Recreation Association will make a presentation to the board in February to explain their operations and express the value NSSRA offers its partner agencies; at the February committee meeting Scott Myers will present plans for the 2022 musical festival and request a financial contributions from the Park District; in the next 3-6 six months a formal agreement with the Village will be forthcoming for collaboration on the Green Bay Trail study; Station Park will host the 2022 Winnetka Farmers' Market; the Village is working with the railroad on renovations of the Hubbard Woods train station area, the Village suggested the Park District keep ideas for programming at Gage Street, Tower Court, and Hubbard Woods in a holding pattern until Village and Metra renovations are complete; in consideration of current health conditions, several staff have elected not to attend the IAPD/IPRA conference.

BOARD LIAISON REPORTS

School District 36

Commissioner Rapp reported the school board held a special session and has agreed to start talking about the proposed referendum to gauge community interest; this initiative is being led by the school board; they are willing to speak to the park board to share information and answer questions.

Parks Caucus

Commissioner Seaman reported Kristin Kalter will remain the Parks Committee Chair for 2022; he will be meeting with her in the next few weeks. Commissioner Seaman will contact each board member individually to discuss Caucus topics.

Dog Beach/Dog Park Advisory Committee

Commissioner Root reported on the committee meeting held January 12; she thanked the board for their support to receive proposals for coastal engineering services; Village President, Chris Rintz participated and expressed support of a dog beach at Tower Road noting it would require a new lease agreement between the Park District and Village; Mr. Rintz noted the projected cost of the pier improvement is \$750k; Superintendent Berg is contacting neighboring park districts to facilitate reciprocity while the dog beach is closed; a sub-committee is identifying potential concerns the community may have and is crafting responses; the next meeting will be February 2.

Commissioner Seaman ~~stated~~ ~~asked~~ **inquired** if anyone has **d** discussed the rising costs of projects **with Village President Rintz**. **Commissioner Archambault responded** he has not mentioned it specifically, but he is aware. **Commissioner Seaman noted the importance of staying** ~~We need to be aware of potential~~ **project cost** increases.

Commissioner Lussen joined the meeting via Zoom at 7:10 p.m.

New Trier High School

Commissioner Codo reported the school cancelled final exam; gymnasium demolition costs increased 40% from the initial quote.

Commissioner James reported he received correspondence from the library seeking a joint meeting with the Village, Park District and library.

REMARKS FROM VISITORS

None

CLOSED SESSION

Commissioner Archambault made a motion to go into closed session at 7:13 p.m., pursuant to Sections 2(c) (5) and (6) of the Open Meetings Act to discuss the purchase or lease of real property for the use of the public body and the setting of a price for sale or lease of property owned by the public body. Commissioner James seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root, Seaman

Nays: None

Motion carried

RETURN TO OPEN SESSION

Commissioner Archambault made a motion to return to open session at 7:39 p.m. Commissioner James seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root, Seaman

Nays: None

Motion carried

ADJOURNMENT

Commissioner Archambault made a motion to adjourn the meeting at 7:40 p.m. Commissioner Rapp seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root, Seaman

Nays: None

Motion carried

John Peterson, Board Secretary

Date Approved

**WINNETKA PARK DISTRICT
COMMITTEE OF THE WHOLE
MEETING MINUTES
THURSDAY, FEBRUARY 10, 2022 | 6:00 P.M.**

President James stated the meeting is being conducted via Zoom video conference, due to the continued spread of COVID-19, in accordance with Public Act 101-0640.

President James called the meeting to order at 6:00 p.m.

Commissioners Present: Mickey Archambault, Christina Codo, Warren James, Cynthia Rapp, Colleen Root, David Seaman

Commissioners Absent: Eric Lussen

Staff Present: John Peterson, Executive Director; Kyle Berg, Superintendent of Recreation; Costa Kutulas, Director of Parks and Maintenance; Jim Crocker, Superintendent of Finance; Molly Krohe, Marketing Brand Manager; Gracie Durham, Marketing Specialist; Libby Baker, Office Associate

Audience Present: Don Smith, Scott Myers, Peter Tyor

CHANGES TO THE AGENDA

None

COMMUNICATIONS

Executive Director Peterson commented about Ellen Thomas' thank you. He announced the recognition of Commissioner James at the Winnetka-Northfield-Glencoe Chamber of Commerce annual recognition luncheon scheduled for April 27.

STAFF REPORTS

Molly Krohe, Marketing Brand Manager – reported the launch of the website began earlier in the day and should be live by the end of the date; offered 1:1 meetings with commissioners to review the new site.

Jim Crocker, Superintendent of Finance – reported an error was discovered on a chart in the budget book; budget numbers were not affected and a new chart was distributed. The audit process is going well; staff was made aware of the overpayment of a legal bill, a new check was issued and new procedures put in place to prevent this from happening again. Commissioner Seaman suggested a review of the District's cash investments in light of the

increase in short term rates.

Costa Kutulas, Director of Parks and Maintenance – reported the costs associated with installing a well at the golf course, along with water usage figures, were analyzed following the discussion from the previous board meeting. He noted once the Park District accepts the golf course following the renovation, the Village water rate will decrease to the municipal rate. The course renovation designs include plans to repurpose stormwater for the irrigation system, which will reduce the need to purchase water; the decreased rate and reduced need to purchase water, will provide a significant cost savings. As a result, the well discussion has been tabled for now, as it would not be cost effective. Soil boring for the new paddle courts are scheduled for next week; the permit application for Elder + Centennial is nearly complete.

Commissioner James added the substantial design elements of the stormwater system would allow water to be pumped from the storage tanks to fill the ponds and be used for irrigation.

Commissioner Archambault recognized Director Kutulas' efforts at reviewing the well costs, and to Strand for their design work.

Kyle Berg, Superintendent of Recreation – reported spring registration begins February 14; One Camp planning is ongoing; the camp will be led only by the New Trier student leaders and work will be done to secure interest from the Waukegan High School students. Plans are underway for the Celebrity Kickball tournament; 4th of July plans are underway and changes are being contemplated due to the storm water construction. Greg Fields was recognized for his idea to install a water valve and meter in the Indian Hill shelter.

NEW BUSINESS

Winnetka Music Festival

Scott Myers made a presentation to the Board. He explained the proposed format of the festival and the suggested changes. The Winnetka Music Festival will be held June 18. He emphasized it is a community driven event. Two national headliners will perform to add additional excitement and make the event more recognizable. Mr. Myers emphasized the value of the Park District's support, participation and financial commitment to the festival.

Board Policy Manual Review

Office Associate Baker shared the history of the policy manual review and explained the current review process. Executive Director Peterson reiterated the importance of the document, noting the review process is structured to provide adequate time for the Board's review. Following discussion, it was decided the entire manual would be sent to the Board for an initial review.

Northshore Trevians Youth Football Donation

Superintendent Berg reported on the recent growth of football and a request from Northshore Trevians Youth Football (NTYF) for additional field space. Field space has been provided to support to the growth, but lights are needed. NTYF has agreed to donate a portable outdoor light tower. In exchange, the Park District will waive their light fees on the field using the light tower.

2022 Summer Concert Series

Superintendent Berg reported the “free” model for summer concerts will return this summer. He reviewed details of the concerts, noting Ania Cramer is working on sponsorships. Commissioner Archambault expressed his thanks for the return to the free model.

UNFINISHED BUSINESS

Website – no update

Golf Course Stormwater Update

Director Kutulas explained the design review and bid timeline, noting a proposed groundbreaking in June. The Skokie Playfield Little Duke site and Duke Child’s Field will be fenced off and secured during construction. The exact date of the Par 3 course closure has not been determined. The tentative timeframe for construction to begin on the 18-hole course is November 2022. Seeding should commence no later than September 15, 2023, with a re-opening scheduled for summer 2024. Once the bids are received, staff will review costs estimates for additional course improvements and bring them to the Board for consideration.

Golf Course Well

This was discussed during “Staff Reports”

Golf Fund

Commissioner James prefaced the discussion by stating course improvements and enhancements in conjunction with the storm water project have been considered since the beginning. The Board previously acknowledged opportunities to make several improvements while the course is closed, but the financial impact has yet to be considered.

Commissioner Seaman reported he met with staff to discuss the Golf Fund and determined approximately \$3.4 million is needed to fund the proposed course improvements. He stated it is a challenge to commit this amount given the Board has agreed the beaches are the number one priority. He expressed concern committing \$4 million to golf without knowing the real costs of Elder + Centennial, and is concerned the money might not be available.

Commissioner James provided a historical perspective of the golf financials, stating golf has

not been able to sustain itself. He added the proposed improvements could increase revenue and decrease lost days. He explained staff will revisit the expense and revenue numbers associated with the course closure and will develop a new golf budget proposal. Commissioner James also noted KemperSports would be consulted to gain a better understanding of best management practices.

Commissioner Codo suggested maintaining flexibility while analyzing the various projects and the associated costs.

Commissioner Archambault stressed the importance for the financial calculations to include all relevant information to have an accurate forecast.

Commissioner Root suggested asking the community for their input on potential capital projects. Commissioner Rapp suggested reviewing the survey data from the last strategic plan as a reference point for making future decisions.

Legal Fees

Executive Director Peterson highlighted the significant legal fees from 2021 and their effect on the budget. He explained the Board would be informed as legal fees approach the amount budgeted for 2022. He clarified the overage in 2021 was not tied to any specific topic, rather there were several topics requiring legal assistance.

MATTERS FROM THE DIRECTOR

Executive Director Peterson reported many positive comments have been received about the Indian Hill outdoor ice rink. In addition, staff is looking at what can be done to improve or replace the current 50-year-old arena. At the February 24 meeting, Manager Schwartz will recommend approval to purchase a new Zamboni to replace the existing machine. The Green Bay Trail study is moving forward; money is budgeted for this study. The Park District intends to go “masks optional” beginning March 1. Station Park will host the 2022 Farmers’ Market. The WPTC reviewed and returned the agreements; they will be reviewed by staff and presented to the Board for approval.

BOARD LIAISON REPORTS

District 36 – Commissioner Rapp reported the schools are transitioning to masks optional; contact will be made with the school board to set a date to discuss the referendum.

New Trier – Commissioner Codo reported students are still wearing masks but may transition as mandates are eliminated. An updated was provided on construction costs and funding mechanisms. \$3.4 million in savings has been recognized, although construction costs have risen.

Dog Beach/Dog Park – Commissioner Root reported on the recent meeting - two committee members are developing talking points to address issues that may be raised by opponents; there is a list of outstanding issues needing clarification and tasks to be completed. In a recent email, Village President Rintz expressed his opinion the committee is off point and should develop a timeline to get a proposal ready. A proposal for preliminary engineering, and renderings from The Lakota Group was received from Shabica. Commissioner Archambault added the proposals received are cost competitive and recommended moving forward in developing a plan and gathering community input.

Commissioner Rapp asked for clarification on opening a new dog beach in conjunction with the completion of the Village pier project.

Commissioner James commented Centennial would remain available until construction begins there. Commissioner Archambault noted the cost to convert Tower Beach to a dog beach is not likely to be high. He clarified nothing would be done at Tower until community input is gathered.

Regarding the posting of the Dog Beach/Dog Park Advisory Committee meeting minutes, Commissioner Archambault asked for the minutes to be distributed for the Board's review and discussion at the next meeting.

CLOSED SESSION

Commissioner Codo made a motion to go into closed session at 7:45 p.m., pursuant to Sections 2(c)(5) and (6) of the Open Meetings Act to discuss the purchase or lease of real property for the use of the public body and the setting of a price for sale or lease of property owned by the public body. Commissioner Seaman seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Rapp, Root, Seaman

Nays: None

Motion carried

RETURN TO OPEN SESSION

Commissioner Archambault made a motion at 7:59 p.m. to return to open session. Commissioner Rapp seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Rapp, Root, Seaman

Nays: None

Motion carried

ADJOURNMENT

Commissioner Archambault made a motion at 7:59 p.m. to adjourn the meeting. Commissioner Codo seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Rapp, Root, Seaman

Nays: None

Motion carried

John Peterson, Board Secretary

Date Approved

UNOFFICIAL

**MINUTES OF THE 2,393rd
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS AND OFFICERS
OF THE WINNETKA PARK DISTRICT, WINNETKA, IL
THURSDAY, FEBRUARY 24, 2022**

President James stated the meeting is being conducted in person, as well as by video conference, due to the continued spread of COVID-19, in accordance with Public Act 101-0640.

The meeting was called to order at 6:01 p.m.

Commissioners Present via Zoom: Mickey Archambault, Christina Codo, Warren James, Eric Lussen, Cynthia Rapp, Colleen Root, David Seaman*

Commissioners Absent: None

Staff Present at the Administrative Office via Zoom: John Peterson, Executive Director; Jim Crocker, Superintendent of Finance; Libby Baker, Office Associate

Staff Present via Zoom: Costa Kutulas, Director of Parks and Maintenance; Kyle Berg, Superintendent of Recreation; Molly Krohe, Marketing/Brand Manager; Ania Cramer, Community Outreach/Business Development

Audience Present via Zoom: Craig Culp, Executive Director NSSRA, Megan Panje-Wilson and Dawn Livingston, D36 Board Members, Connie Henry, League of Women Voters, Don Smith, Peter Tyor

CHANGES TO THE AGENDA

None

APPROVAL OF FINANCIALS

December 2021

Commissioner Root made a motion to approve the December 2021 Financials. Commissioner Rapp seconded the motion. Superintendent Crocker reported on the highlights of the year-end financials, noting several deferred capital projects. More than \$651K was received in donations. Tax revenue for 2021 is still outstanding as a result of Cook County extended their deadline. Next, the 2022 year-to-date financials were highlighted. Executive Director Peterson recognized staff for their significant efforts and attention to the budget. Following discussion, a roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root

Nays: None

Motion carried

January 2022

Commissioner Archambault made a motion to approve the January 2022 Financials.

Commissioner Codo seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root

Nays: None

Motion carried

APPROVAL OF VOUCHERS

Commissioner Archambault made a motion to approve the vouchers for February 24, 2022 for \$762,182.19. Commissioner Codo seconded the motion. Following discussion, a roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root

Nays: None

Motion carried

REMARKS FROM VISITORS

None

APPROVAL OF MINUTES

Consent agenda to approve:

- Regular Board Meeting Minutes of December 16, 2021
- Committee of the Whole Meeting Minutes of January 6, 2022
- Closed Session Meeting Minutes of January 6, 2022
- Special Meeting Minutes of January 6, 2022
- Regular Board Meeting Minutes of January 20, 2022
- Closed Session Meeting Minutes of January 20, 2022

Commissioner Archambault made a motion to approve the Consent Agenda as presented.

Commissioner Lussen seconded the motion. Commissioner Root stated there was an error in the January 20 regular meeting minutes under Dog Beach/Dog Park. Following discussion, the Regular Board Meeting Minutes of January 20, 2022 were removed from the Consent Agenda to be revised and presented for approval at the next meeting.

Commissioner Archambault made a motion to approve the Consent Agenda as amended.

Commissioner Lussen seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root

Nays: None

Motion carried

COMMUNICATIONS

None

NEW BUSINESS

Northern Suburban Special Recreation Association

NSSRA Executive Director Craig Culp gave an overview of the services NSSRA provides and the importance of the relationships with the partner agencies. The new facility, budget figures, and staffing challenges were highlighted. Following the presentation Mr. Culp invited everyone to visit and tour the new facility.

*Commissioner Seaman joined the meeting via Zoom at 6:34 p.m.

The Winnetka Public Schools District 36 Capital Improvement Plan

School Board members Dawn Livingston and Megan Panje-Wilson presented information about The Winnetka Public Schools 2022 Downsized, Capital Improvement Proposal. Information provided included a review of the 2019 referendum, the formation of a citizen task force, timelines, and proposed improvements for each school.

UNFINISHED BUSINESS

Board Policy Manual Review Chapters 1-4

The board addressed the recommended changes to Chapters 1-4. Discussion centered on changes to Section 4.14. Commissioner Archambault asked for a statement to be included for board members to be required to channel all requests of staff through the Executive Director, with a copy to the Board President. Following discussion, it was determined all suggested edits be channeled through Commissioner Root. Office Associate Baker highlighted a few of the recommended changes.

Dog Beach/Dog Park Advisory Committee Meeting Minutes

Commissioner Root commented on an email from Village President Chris Rintz reiterating his desire to continue moving forward with plans for the dog beach. Executive Director Peterson noted he will have information soon from John Shabica.

Office Associate Baker asked for direction about posting Advisory Committee meeting minutes. Following discussion, it was decided minutes would be posted to the website upon review by Commissioners Root and Archambault.

STAFF UPDATES

Kyle Berg, Superintendent of Recreation – reported revenue from camp registration is already in excess of \$480K; there are 393 unique registration from 506 households. The Celebrity Kickball tournament is scheduled for August 19, 2022; two teams have already committed. He informed the Board of donation of an outfield fence from KWBA. Work is

underway by Shabica & Associates and The Lakota Group on dog park designs. Registration for One Camp opens March 1; youth leaders are planning activities. Beach, boat launch and dog pass registration opens March 1. 4th of July plans are underway; the fireworks vendor will review the proposed launch location to determine if it meets their needs; the next meeting with the Village is scheduled for March 10. Several applications for summer positions have been received. 140 lottery tickets were sold for the indoor boat storage space for a total of \$15,800; \$3,500 more than 2021. This money is restricted to boat launch and fenced-in storage improvements.

Molly Krohe, Marketing/Brand Manager – thanked Commissioner Rapp for offering time to review the newly launched website; the spring brochure launched February 11. Work is underway for the summer brochure; a new post card will be finalized for mail delivery March announcing information about the summer fun, health and wellness, and summer registration.

Ania Cramer, Community Outreach/Business Development – reported work continues on several naming right opportunities. The District was awarded a matching grant to develop an outdoor sport court; the grant was turned down due to the financial impact to the Park District and the considerable time requirement. Focus is changing to concentrate on pursuing government grants. Resident lists are being reviewed to engage former donors and encourage new donors. Meetings have taken place with the golf and tennis staff to discuss membership recognition events. Recently met with other park and recreation agencies to learn more about fundraising best practices.

Costa Kutulas, Director of Parks & Maintenance – reported the stormwater plan design work is nearing completion. The business model for golf operations is being developed. Staff completed improvements to the Maple Beach beach house in preparation for the summer season.

MATTERS OF THE DIRECTOR

Executive Director Peterson reported he is working with staff on updating golf numbers; a report will be presented at the March 10 Committee of the Whole meeting. Due to the upcoming stormwater project, antiquated equipment, and annual financial losses, this will be the last season for the outdoor rink known as Gullen's Pond. Manager Schwartz will be recommending the purchase of a new Zamboni at the March meeting. In response to an inquiry from Commissioner Archambault about donations made towards Gullen's Pond, Executive Director Peterson stated those individuals would be notified of the closure.

BOARD LIAISON REPORTS

Commissioner James reported the permit application for improvements to Elder + Centennial was submitted. He noted several people were involved in the application

process. An open house will be scheduled to communicate the plan and solicit input.

School District 36

Commissioner Rapp reported a “mask optional” policy was recently adopted. The focus is now on the Downsized, Capital Improvement Plan.

New Trier High School

Commissioner Codo reported the school is “mask optional”. Demolition began on the gymnasium. The new facility is scheduled to be opened for the 2023-2024 school year.

Parks Caucus

Commissioner Seaman reported he will meet with the Parks Committee when their membership is finalized. He expressed interest in meeting with each Board member to discuss possible questions for the Caucus survey. Commissioner Seaman noted the Parks Committee Chair expressed interest in meeting with the Executive Director and Board President.

Stormwater

Commissioner Archambault reported he and staff reviewed the final plan documents and filed their comments. He complimented all involved for their efforts with the design plans. He thanked Commissioner Seaman for the meeting to review the golf and capital financial information. The golf staff is working on a cost savings plan.

Village of Winnetka

Commissioner James reported he has been in contact with Village President Chris Rintz and continues to discuss the District’s need for funding to offset costs associated with golf course improvements, recognizing the Village has been successful in securing \$28M to fund their stormwater project. He commented he was made aware of a new pilot program through the Metropolitan Water Reclamation District (MWRD) to trade stormwater credits, and has brought this to the attention of the Village as a possible revenue source.

REMARKS FROM VISITORS

Connie Henry expressed concern with the School District 36 presentation.

Peter Tyor, a Parks Caucus Committee representative, thanked the Board for their work.

Don Smith thanked the Board for their work.

Executive Director Peterson commented on his memo regarding the 2021 legal expenses, noting there were several unanticipated expenses. The Board will be informed as expenses approach the amount budgeted for 2022.

CLOSED SESSION

Commissioner Archambault made a motion to go into closed session at 8:24 p.m., pursuant to Sections 2(c) (1), (5) and (6) of the Open Meetings Act to discuss the appointment, employment, compensation, performance, or dismissal of specific employees, the purchase or lease of real property for the use of the public body, and the setting of a price for sale or lease of property owned by the public body. Commissioner Rapp seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root, Seaman

Nays: None

Motion carried

*Commissioner Seaman left the meeting at 8:24 p.m.

RETURN TO OPEN SESSION

Commissioner Codo made a motion to return to open session at 9:09 p.m. Commissioner Rapp seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root

Nays: None

Motion carried

ADJOURNMENT

Commissioner Codo made a motion to adjourn the meeting at 9:09 p.m. Commissioner Archambault seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root

Nays: None

Motion carried

John Peterson, Board Secretary

Date Approved

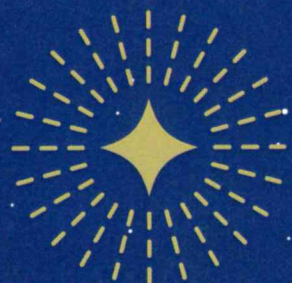


Please join us for the

SHINING STARS

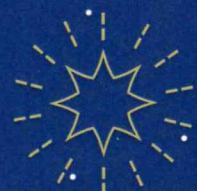
Awards & Recognition Banquet

Friday, April 29, 2022
Pinstripes Northbrook



Presenting Sponsor

**Gerald and Olivia Shapiro
Family Foundation**



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FOUNDATION

You are cordially invited to attend the
SHINING STARS
Awards & Recognition Banquet

A night honoring NSSRA's participants, families,
supporters and community.

Event

Join us for cocktail hour (cash bar), dinner, awards,
music and dancing!

Friday, April 29 at 6:00 pm
Pinstripes Northbrook
1150 Willow Rd, Northbrook, IL 60062

RSVP on or before Friday, April 8 with the enclosed
response card or online at nssra.org/shiningstars.

Awards

- » Adult Participant of the Year
- » Advocate of the Year
- » Family of the Year
- » Mitchell L. Slotnick Friend of the Year
- » Gator Athlete of the Year
- » Partner Agency of the Year
- » Program Staff of the Year
- » Volunteer of the Year
- » Youth Participant of the Year

Invitation Sponsor Binstein Family

NSSRA will continue to monitor official mandates, guidance from IDPH, and other local health officials to determine necessary COVID-19 guidelines.

**Winnetka Park District
Board Summary**

Date: March 22, 2022

To: Board of Commissioners

From: Paul Schwartz, Winnetka Ice Arena Facility Manager

Through: John Peterson, Executive Director

Subject: Equipment Replacement – Zamboni 552 AC

Summary:

The Winnetka Ice Arena staff proposes to replace the existing “2009 Zamboni 552” ice resurfer as budgeted in the long range plan (LRP). This machine currently is being used as the primary ice resurfer for the Winnetka Ice Arena. Due to the machine’s age, declining battery life, and increased repair and maintenance costs, staff identified the “2022 Zamboni 552ac” as the best replacement machine to address the current and future needs at the Ice Arena.

The Zamboni Company submitted a quote via Sourcewell for a “Zamboni 552ac” with the gross delivered price of \$161,719.80. This price includes the 3% Sourcewell discount of \$4,870.20, and \$4,250.00 delivery charge. The trade-in allowance of the existing Zamboni 552 is \$28,000. Staff believes the “trade-in allowance” for the 13-year-old “2009 Zamboni 552” is fair.

The net price for the Zamboni is \$133,719.80. The budget amount for this item is \$150,000.

Of note, Sourcewell is a cooperative purchasing organization serving national, state, county, city and local governmental agencies. The Winnetka Park District is registered with Sourcewell. The “2022 Zamboni 552ac” is on the Sourcewell Equipment List Account #120320-FZC through January 2025. By purchasing through Sourcewell, the Park District will secure the unit at a greater cost savings to the Park District than going through a formal bid process. Also, using Sourcewell allows the Park District to not have to go through a formal bid process.

Recommendation:

Staff recommends the Park Board approve the purchase of a new “2022 Zamboni 552ac” from the Zamboni Company of Paramount, CA, as presented through Sourcewell, for the net price of \$133,719.80, which includes the trade-in allowance of \$28,000.

This expense is intended to be incurred in 2022. However, delivery may not occur until early 2023 due to supply chain issues; consequently, the expense may be recognized in 2023.

END

**Winnetka Park District
Board Summary**

Date: March 22, 2022

To: Board of Commissioners

From: Paul Schwartz, Platform Tennis Facility Manager

Through: John Peterson, Executive Director

Subject: Proposed Three (3) Year Affiliate Agreement
The Winnetka Park District and the Winnetka Platform Tennis Club

Summary:

Since 1974, the Winnetka Platform Tennis Club (“WPTC”) and the Winnetka Park District (“Park District”) have enjoyed a longstanding, collaborative relationship. Beginning with the initial platform tennis facilities (two courts in 1976) and through each phase of growth to the current six (6) platform tennis courts and paddle hut, the WPTC has provided the Park District very significant financial support every step of the way.

Given this relationship, and recognizing the proposed growth of the facilities [two (2) additional courts later this year; a paddle hut and deck expansion in 3-5 years], the Park District staff believes it is in the best interest to formalize a three-year agreement with the WPTC.

The terms and conditions of the proposed agreement have been drafted in concert with the WPTC. Independent of those efforts, the Park District engaged Robbins Schwartz in 2021 to ensure the terms and conditions best represent the Park District, while also maintaining the spirit of a collaborative relationship.

Of note, the three-year agreement affords the Park District the ability to significantly increase the annual fee(s) paid to the Park District by the WPTC should the WPTC not meet its financial obligations for the additional courts. The construction agreement and related financial details to the two additional courts will be communicated in the next few months for Board approval.

The Park District staff recommends the Board approve the terms and conditions of the three-year affiliate agreement with the Winnetka Platform Tennis Club.

END

Winnetka Platform Tennis Club

Affiliate Agreement

2021 - 2024

PURPOSE

The Winnetka Park District (hereafter “Park District” or “WPD”) recognizes certain organizations exist within the community whose purposes are to serve and enhance recreational opportunities for a specific purpose and group. These organizations are separate and independent from the Park District and provide for their own leadership, organizational and operational structure. Although the stated missions of the organizations may differ, public investment in public recreational facilities and programs creates a mutually beneficial environment in which to provide quality recreation for all individuals served by the parties, as well as the public.

The Park District recognizes at times it is in the best interest of the community for the Park District to work with outside organizations to coordinate, integrate, and consolidate the planning and provisions of recreational facilities and programs when basic functions are compatible and a public benefit may be derived. Through working relationships and joint efforts with outside organizations, each party can contribute to greater public service without relinquishing its separate identity or any of its individual responsibilities.

To this end, the Park District has established an affiliate agreement with the Winnetka Platform Tennis Club (hereafter "WPTC"). This affiliate agreement serves to extend a mutually beneficial relationship between the parties, which began in 1978. Since then, the WPTC has donated significant funds to the WPD to, notably, support the costs to install the current platform tennis courts and build the existing paddle hut, among other critical elements to the current facility. The WPTC also is providing nearly all of the funds necessary to add two additional platform tennis courts in 2022.

With this agreement, the parties will define the working relationship, mutual expectations, and individual responsibilities. However, this Agreement cannot be considered absolute; it shall serve as a frame of reference to accomplish the foregoing Park District goals. Standards outlined herein ensure the parties' concept of joint planning, use, financial considerations, and maintenance are followed to the maximum extent possible, while retaining the essential freedom of discretion, decision, and action in planning, developing and maintaining recreational programs.

I. Criteria and Conditions

1. WPTC shall provide its own leadership and organizational structure, and must delegate operational duties to its membership or third parties directly engaged and compensated by the WPTC.
2. WPTC shall conduct its own financial business and be financially self-supporting for its operating expenses, recognizing significant capital maybe required from the WPTC, WPD, and/or other sources to support the maintenance and any expansion of the Park District’s platform tennis facilities.
3. WPTC shall have its own volunteer governing board with adopted written bylaws or guidelines to guide the board in policy-making decisions, and:
 - a. WPTC is a not-for-profit corporation or organization dedicated to offering and promoting recreational activities, which are compatible with and supplement Park District programs.
 - b. Both parties shall provide an annual detailed budget to the other party showing anticipated paddle related annual revenue and annual expenditures, including planned capital expenditures.

- c. If requested, WPTC shall provide an annual report (e.g., a Form 990) to the Park District documenting the WPTC's current financial standings, including operational revenues, expenditures, and financial reserves.
 - d. WPTC shall provide a current copy of all bylaws or guidelines to the Park District.
4. WPTC must submit a written request to the Park District seeking approval to enter sponsorship agreements with potential third party partners. The Park District must approve all potential sponsor partners prior to the execution of a sponsorship agreement. The Park District has the right in its sole discretion to deny any sponsorship agreement that may not be in the best interest of the Park District. The Park District shall not be unreasonably withhold its approval.
 5. WPTC shall provide a list of officers and participants, including contact information, email addresses, and telephone numbers to the Park District.
 6. WPTC shall designate a liaison and an alternate liaison and provide the individuals' telephone numbers and other contact information to the Park District.
 7. WPTC agrees and understands neither the WPTC nor its officials, officers, members, employees or volunteers (collectively WPTC) are entitled to any benefits or protections afforded employees or volunteers of the Park District and are not bound by any obligations as employees of the Park District. WPTC is not covered under provisions of the unemployment compensation insurance of the Park District or the workers' compensation insurance of the Park District and any injury or property damage arising out of any WPTC activity will be the WPTC's sole responsibility and, conversely, will not be the Park District's responsibility in any manner. In addition, the WPTC understands it is not protected as an employee or as a person acting as an agent or employee under the provisions of the general liability insurance of the Park District and therefore, WPTC is solely responsible for its own actions. In no way will the Park District defend WPTC in any matters of liability.
 8. WPTC shall fully cooperate with any investigation conducted by or on behalf of the Park District and/or the Park District Risk Management Agency "PDRMA". Failure to cooperate fully with any such investigation shall constitute a breach of agreement and, in the sole discretion of the Park District, may result in revocation or suspension of any WPTC privileges under the Agreement.
 9. WPTC shall not represent itself or members of WPTC as employees, elected officials, volunteers, or agents of the Park District.
 10. WPTC or members of WPTC will not advertise or solicit participants using the name or logo of the Park District without prior written permission of the Park District.
 11. All fees, charges, monies, delinquencies/collections, refunds, and expenditures shall be handled by WPTC, with its own accounts in WPTC's name. WPTC shall have a written policy regarding refunds. All requests for refunds shall be addressed in a timely manner.
 12. Cost of any damage of equipment and/or Park District property and/or facilities that occurs because of WPTC's usage of such property and/or facilities will be charged to WPTC.
 13. Subject to section I.2, WPTC acknowledges and agrees WPTC is responsible for any and all of its own expenses, including, but not limited to; the provision of equipment, outdoor grill, materials related to WPTC's activities, and use of Park District property and facilities, unless otherwise specified and agreed upon in writing.

14. Activities, programs, and events sponsored by WPTC shall not, other than to adhere to specific membership guidelines, program requirements, or minimum residency standards, discriminate against or exclude any individual, for participation for reasons of race, color, creed, national origin, sex, sexual orientation, disability, or any other characteristic protected by local, state, or federal law.
15. WPTC agrees to conduct criminal background checks for all employees and volunteers eighteen years of age or older and who directly supervise individuals under the age of eighteen (18) years. WPTC is solely responsible for determining whether any conviction disqualifies any employee/volunteer. If requested, WPTC will provide the background checks to the Park District.
16. WPTC agrees to cross-reference all employees, elected officials, independent contractors, and volunteers with the state and/or local Child Offender Database. If requested, WPTC will provide the cross-reference checks to the Park District.
17. WPTC shall allow and cooperate with the Park District to conduct an annual criminal background check of any WPTC employee, volunteer, or independent contractor who engages with any Park District sponsored program or event.
18. WPTC understands and agrees it is solely responsible for determining whether any employee, volunteer, or independent contractor is qualified and suitable for any WPTC position and/or activity and the Park District is not responsible for any employment-related decisions of any kind. However, the Park District reserves the right to participate in, and have decision-making authority for, matters involving any WPTC employee, volunteer, or independent contractor if the action of the employee, volunteer, or independent contractor represents a risk of any kind to a Park District patron, employee, volunteer, or independent contractor.
19. Registration for membership/tryouts must not exclude qualified residents of the Park District.
20. WPTC shall comply with all applicable local, state, and federal laws, including, but not limited to the Illinois Human Rights Act, the Americans with Disabilities Act, and the Civil Rights Act of 1964. WPTC shall base employment, volunteer, and participation criteria upon personal capabilities and qualifications without discrimination because of race, color, religion, sexual orientation, sex (except as an appropriate division for athletics programming), national origin, age (except as an appropriate division of programming levels for youth athletics programming, marital status, or any other protected characteristic as established by law.)

II. Facility Use

1. Requests for facility use shall be made within a reasonable amount of time, but no later than eight (8) calendar days in advance to ensure availability, other than as outlined in this agreement. Park District programs take precedence. WPTC is considered an Affiliate Group and, accordingly, will receive priority use of Park District facilities. Priority scheduling will be as follows:
 - a. Park District Programs, which includes general play (non-club play) for the public at large;
 - b. Winnetka Platform Tennis Club
 - c. Other Affiliate Groups (See Section 2., Item 11. for additional terms and conditions)
 - d. Other non-WPTC member events
2. It is the sole responsibility of WPTC to determine whether any facility or location is safe and/or appropriate for any intended use.
3. WPTC is solely responsible for providing supervision and security services, as needed, for all WPTC activities.

4. The Park District shall inspect each facility daily and shall maintain the paddle hut facility and courts in a safe, clean, presentable and playable condition. The Park District will promptly respond to and, as appropriate, resolve paddle hut facility or court issues brought by WPTC to the Park District's attention. Changes in the status of outstanding service and maintenance issues will be communicated to WPTC in a timely manner.
5. The Park District will provide, maintain, and pay for electric, gas, water, sewer, high-speed Wi-Fi internet, and HD cable TV access to the paddle facilities.
6. The Park District does not assume any responsibility, care, custody or control of any WPTC property or equipment brought upon or stored upon Park District property. WPTC is solely responsible for the safety and/or security of any property or equipment brought upon or stored on Park District property. WPTC shall store all equipment in a clean and tidy fashion.
7. WPTC shall adhere to all applicable facility and Park District ordinances, rules, regulations, policies, and procedures provided to WPTC by the Park District, including but not limited to providing inclusion services and reasonable accommodations under the Americans with Disabilities Act.
8. Hours of Use: The paddle hut facility is available from 7:00 a.m. - 11:00 p.m. Court use by WPTC members outside of times reserved for WPTC activities requires a reservation available on the on-line court reservation system on the WPTC or Park District websites.
9. Other than for outside drop-in play and regular court use, use of the paddle hut facility for private individual or private group parties requires a minimum notice of 24 hours, a permit request form, and Park District approval.
10. Donating or subletting court time to a third party for teams, leagues, or tournaments that affects WPTC contracted time and Park District activities requires at least 8 days advance notice and approval from the Park District and/or the WPTC. Such approval shall not be unreasonably withheld.

Also, in recognition of the significant relationship between the two organizations, the WPTC and/or Park District will consult when an opportunity arises for the Park District to donate or sublet court time to a third party for teams, leagues, or tournaments at times other than the WPTC contracted times. Such approval shall not be unreasonably withheld.

11. Security: All WPTC members scheduled to use the paddle hut facility (for private or group party use) shall complete a sign out form located at the Winnetka Ice Arena customer service desk to obtain a key from a Park District employee for access to the paddle hut facility. Upon completion of the event, the key holder shall be responsible for locking and securing the facility and returning the key to a Park District employee located at the Winnetka Ice Arena.
12. Standard of Care: WPTC agrees to exercise a high standard of care when utilizing the paddle hut facility and play courts for all scheduled meetings and events. The facility shall be left in a condition of cleanliness and order with the exception of trash and recycling receptacles. Should the Park District ascertain users of the facility have not complied with an acceptable standard of care, WPTC shall be charged \$25.00 per staff hour, direct costs for cleaning supplies, and, if applicable, the cost of any contracted cleaning service.
13. WPTC designated use, as defined in section III. 4, includes drop-in reserved play, league practice and matches, tournaments and special events. The Park District must approve all other use requests. Such approval shall not be unreasonably withheld.

III. Rental/Usage Fee

1. WPTC shall pay the Park District a rental/usage fee for the term covered by this agreement.
 - September 1, 2021 – August 31, 2022 Season: \$126,000
 - September 1, 2022 – August, 2023 Season: \$128,500
 - September 1, 2023 – August 31, 2024 Season: To be determined, with consideration for the cost of the court additions, maintenance and utility fee increases. The final \$-figure will be discussed by the WPTC and WPD and mutually agreed accordingly.
2. The Park District reserves the right to increase the annual rental/usage fee to offset any shortfall in WPTC’s agreed to reimbursement of costs associated with the paddle court expansion as detailed in the Winnetka Park District – Winnetka Platform Tennis Club Construction Agreement. This increase in fee serves as a supplemental fee for the WPTC to fully offset the shortfall. It shall be charged for no more than four (4) years or until the shortfall is fully paid to the WPD from the WPTC. See Attachment XX (the WPD – WPTC Construction Agreement).
3. WPTC shall pay the first half of the annual rental/usage fee by October 15, and the second half by December 15 of each respective year.

4. The WPD shall reserve the following courts for WPTC activities:

Mondays: 11:30 a.m. - 2:30 p.m. (2 Courts) / 7:00 - 11:00 p.m. (6 courts)

Tuesdays: 8:30 a.m. - 2:30 p.m. (2 Courts) / 6:30 - 11:00 p.m. (6 courts)

Wednesdays: 9:00 a.m. - 1:30 p.m. (2 Courts) / 6:30 - 11:00 p.m. (6 courts)

Thursdays: 9:00 a.m. - 3:00 p.m. (6 courts) / 6:30 - 11:00 p.m. (6 courts)

Fridays: 9:00 a.m. - 12:00 noon (2 courts)

Saturdays: 7:00 a.m. - 12:00 noon (6 courts)

Sundays: 6:00 - 7:00 p.m. (2 courts) / 7:00 - 11:00 p.m. (6 courts)

The Park District agrees to provide WPTC with one Friday night per month, without charge, for WPTC sanctioned social events.

WPTC may need the flexibility to change this schedule based on changes in annual membership, team formation and other WPTC sanctioned programs. Any schedule change(s) requires mutual agreement between the WPTC and the Park District.

All other requests for court time must be made through the Park District Platform Tennis Facility Manager. Approval for such requests shall not be unreasonably withheld.

5. The WPD shall reserve the following for WPD activities:

All year

Fridays: 7:00 – 11:00 p.m. (Courts 1-6) - Facility Rentals

Saturdays: 2:00 – 5:00 p.m. (4 courts) Youth Parties

7:00 – 11:00 p.m. (Courts 1-6) Facility Rentals

September 1 to May 31

Mondays: 4:00 – 7:00 p.m. for Group Lessons (Courts 1-6)

Wednesdays: 9:00 a.m. – 12:00 noon (4 Courts) Group Lessons

Sundays: 12:30 – 3:30 p.m. (4 Courts) Group Lessons

Group Lessons may need the flexibility to change this schedule based on what is working/not working registration wise. Any schedule change(s) requires mutual agreement between the WPTC and the Park District.

6. This schedule in Item III. 4. shall be in effect from September 1 through March 31 of each respective year. When WPTC has all six courts reserved, it also will have exclusive use of the paddle hut facility.
7. The availability of courts and court times will be adjusted annually in August of each year based on expected usage of courts as WPTC and the Park District continue to grow and when the two additional courts are fully constructed and available for play.
8. Both parties recognize that platform tennis is played year-round, that the sport is growing and that flexibility is needed to adjust the above schedules when appropriate. The WPTC recognizes that the Park District has a responsibility to carefully consider the needs of all Winnetka residents when reviewing requests from the WPTC for additional court times. Accordingly, both parties agree that in the event that the Park District or the WPTC request to amend the above court times, they will carefully consider all of these factors in their approval process. Such approval shall not be unreasonably withheld.

IV. Advertisement

The Park District will provide WPTC with a maximum of one page of advertising, if space is available, in the WPD's seasonal program guide if WPTC so desires. Such promotional material must be submitted in accordance with the Park District's brochure deadlines. WPTC is responsible for providing information for the advertisement, and the Park District will design the advertisement in consultation with WPTC. Each year, the Park District will give the WPTC a copy of the Park District's Program Guide Production Timeline, with established deadlines for promotional copy. In addition, the Park District will provide a website link to the WPTC website. The WPTC will be required to reciprocate this practice.

V. Insurance and Indemnification

WPTC shall procure and maintain for the duration of this Agreement, the following insurance against claims for injuries to persons or damages to property that may arise from or in connection with any of WPTC's activities:

1. Commercial General and Umbrella Liability Insurance

WPTC shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this Agreement.

GL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, liability assumed under an insured contract (including the tort liability of another assumed in a business contract), and shall not be endorsed to exclude claims arising from athletic participation.

If WPTC intends on distributing, selling, serving or furnishing alcoholic beverages, liquor liability coverage (including Dram Shop coverage) shall be provided with a limit of not less than \$1,000,000 per occurrence.

The Park District, its commissioners, officers, employees, volunteers, and agents shall be included as an additional insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. The WPTC insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Park District. Any insurance or self-insurance maintained by the Park District shall be excess of the WPTC's Insurance and shall not contribute with any WPTC insurance.

The CGL policy must include individuals for athletic participation.

2. Business Auto and Umbrella Liability Insurance

If applicable, WPTC shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident, for each such policy. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

3. Workers Compensation Insurance

If applicable, WPTC shall maintain workers compensation and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

4. Other

WPTC shall secure provide proof of liquor liability insurance for the duration of this agreement. Should the WPTC hold or host an event where fees are charged to participate, the WPTC shall secure Dram Shop coverage in addition to the above stated liquor liability insurance.

5. General Insurance Provisions

a. Evidence of Insurance

Prior to exercising any rights under this Agreement, WPTC shall furnish the Park District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to the Park District prior to the cancellation or material change of any insurance referred to therein. Written notice to the Park District shall be by certified mail, return receipt requested.

Failure of the Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Park District to identify a deficiency from evidence that is provided shall not be construed as a waiver of the WPTC's obligation to maintain such insurance.

The Park District shall have the right, but not the obligation, of prohibiting WPTC from using the premises until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by the Park District.

Failure to maintain the required insurance may result in termination of this Agreement at the Park District's discretion.

WPTC shall provide certified copies of all insurance policies required above within 10 days of the Park District's written request for said copies.

b. Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Park District has the right to reject any WPTC insurance written by an insurer it deems unacceptable.

c. Cross-Liability Coverage

If WPTC's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

d. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to the Park District. At the option of the Park District, WPTC may be asked to eliminate such deductibles or self-insured retentions as respects the Park District, its officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

e. Indemnification

To the fullest extent permitted by law, WPTC shall indemnify and hold harmless the Park District and its officers, officials, employees, volunteers and agents from and against any and all claims, damages, losses and expenses, including, but not limited to legal fees (reasonable attorney's and paralegals' fees and court costs), arising from or in any way connected with (i) the conduct or management of the premises or of any business or activity therein, or any work or thing whatsoever done, or condition created in or about the premises during the term of this Agreement; (ii) any act, omission, wrongful act or negligence of WPTC or any of WPTC's partners, directors, officials, officers, agents, employees, members, volunteers, participants, invitees, licensees, contractors, or subcontractors; (iii) any accident, injury or damage whatsoever occurring in or upon any Park District property or facility regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph. WPTC shall similarly protect, indemnify and hold and save harmless the Park District, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of WPTC's breach of any of its obligations under, or WPTC's default of, any provision of this agreement.

f. No Third Party Beneficiary

This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or implied, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

g. Other

WPTC is responsible for following the Park District's severe weather protocol.

The Park District will provide and keep current a high quality, online court reservation system with seven (7)-day advance court reservation privileges for full members, and five (5)-day advance court reservation privileges for associate members.

Recognizing the significant, longstanding relationship between the two parties and the WPTC's significant financial commitment to pay for the construction of the current facilities and the construction in the near term to enhance the facilities, the Park District will not offer platform tennis league play to groups other than WPTC without offering WPTC the right of first refusal and its approval of court use. Such approval shall not be unreasonably withheld.

WPTC will not offer group lesson instruction to non-WPTC members without Park District approval.

The Park District will not schedule tournaments, which use the paddle courts during times allocated to WPTC, without WPTC advance approval.

h. Termination and Duration

The term of this Agreement shall be September 1, 2021 through August 31, 2024, as will the paddle court reservation rights of WPTC members. Thereafter, this Agreement shall be deemed automatically renewed for successive one year periods unless either party shall advise the other party in writing of its intention not to renew the Agreement at least ninety (90) days prior to the annual renewal date, or unless the Parties otherwise mutually agree to terminate the Agreement.

The Park District retains the right to alter the terms and conditions of this Agreement or to terminate this agreement for reasons, including, but not limited to misconduct of WPTC or for misuse of property, for purposes deemed necessary for public safety or preservation of property, if termination serves the interests of Park District residents, or because WPTC has breached any of its obligations under this Agreement. An appeal of the termination can be made to the Park District Board within five (5) business days of the termination notice.

WPTC may terminate this agreement by providing a minimum of forty-five (45) days written notice.

WPTC will have financial responsibility to the Park District for any outstanding fees and/or money owed to the Park District and shall promptly reimburse the Park District. Any money owed to WPTC by the Park District shall be promptly reimbursed.

The Agreement may be amended by the written approval of both Parties.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

Authorized Signature of the Winnetka Platform Tennis Club

Date

Authorized Signature of the Winnetka Park District

Date

Board Approval Date _____

**Winnetka Park District
Board Summary**

Date: March 22, 2022
To: Board of Commissioners
From: John Peterson, Executive Director
Subject: Northern Suburban Special Recreation Association
Proposed Reciprocal Program with the Winnetka Park District

Summary:

In 2014, with the support of its then partner agencies, the Northern Suburban Special Recreation Association adopted the Partner Agency/NSSRA Employee Reciprocal Program and Facility Policy. In short, NSSRA's full-time employees and their immediate family members can choose to receive from one partner agency a limited scope of discounted and free programming for partner agency programs and facility use. Also, the reciprocal program provides partner agency full-time employees and their immediate family members with the opportunity to participate in NSSRA weekly programs free of charge.

Here is the policy within NSSRA's Benefits Manual:

NSSRA Benefits Manual

Section 4.7 Partner Agency/NSSRA Employee Reciprocal Program and Facility Policy

Full-Time employees and their immediate family members (immediate family member defined as spouse/domestic partner and their children) may participate in NSSRA weekly programs free of charge. NSSRA maintains a reciprocal agreement with its partner agencies which allows all Full-Time employees of the partner agency and immediate family members to participate in NSSRA weekly programs free of charge. This agreement also allows NSSRA full-time staff and immediate family members to receive program discounts for partner agency programs and facilities. NSSRA full-time staff may choose no more than one partner agency to receive the program and facility discount offered by that chosen partner agency to their Full-Time employees. No discounts are provided for special events, overnight trips, camps, extended care programs (pre-school, adult day programs, afterschool, etc.) and other programs as deemed by NSSRA or partner agency. This policy will be reviewed annually by the NSSRA Board as part of the NSSRA budget process.

NSSRA suspended the reciprocal program mid-year 2020 through 2021 because of the pandemic. In December, 2021, Craig Culp (Executive Director; NSSRA) recommended to the NSSRA board that the policy be reinstated; the NSSRA board voted to approve Executive Director Culp's recommendation. News of the reciprocal program has been positively received by NSSRA full-time staff and has enhanced NSSRA's wellness efforts for its employees. Executive Director Culp is now working to apply the program with each of the thirteen agencies supporting NSSRA.

For reference, below is a list of the partner agencies and the number of NSSRA staff using the member agency's facilities/programs in 2019:

Glenview – 5
Wilmette – 4
Deerfield – 3
Northbrook – 4

The Winnetka Park District has not participated in this program in the past. If approved by a member agency (in this case, the Winnetka Park District), NSSRA's Superintendent of Finance, George Pappas, will coordinate placement of staff equitably amongst all participating partner agencies.

Subject to support by the Winnetka Park District board, the one-year reciprocal program allows NSSRA and the Park District to finalize the program offerings and discuss the program at renewal to make adjustments as may be necessary.

Each Winnetka Park District business unit leader confirmed the discounted and free programs and services proposed for the program (see the attachment). The Park District's offerings are limited and do not bring upon the Park District any financial hardship and only involve a very nominal expense, if any. Given the above-referenced 2019 participation information, the NSSRA Employee Reciprocal Program and Facility Policy - - if supported by the Park District board - - will add a very small number of NSSRA employees and immediate family members to the overall group receiving discounted or free Winnetka Park District programs and services.

Recognizing NSSRA is an extension of the Park District's overall program and service offerings, and in light of the information provided above, I fully support the NSSRA Employee Reciprocal Program and Facility Policy and, for your consideration, propose to:

- (a) Ask the board to hear the policy terms during the March 24 board meeting and provide commentary, etc. If the Park District board verbally supports the program;

- (b) Gain the board's support to adopt the reciprocal policy and, in turn, properly reflect the program in the Park District's Personnel Policy and in the Park District's Policy Manual;
- (c) Allow the reciprocal program to be put into practice as soon as possible; and
- (d) Formally present the NSSRA Employee Reciprocal Program and Facility Policy to the Park District board for a formal vote during the Park District's April 28 board meeting.

END

Proposed programs for use by the NSSRA employee(s) and her/his immediate family

Hockey

- Unlimited complimentary participation in the Winnetka Ice Arena Public Skate session (including skate rental).
- 50% discount in any group lesson class (hockey or figure skating), subject to availability.
- Three (3) opportunities to reserve the entire sheet of ice for a one-hour rental. Ice rental cost to be provided at a reduced price (non-prime pricing). Rental is subject to availability.

Platform Tennis

- Complimentary court rental for any day. Court rental is for two (2) hours, subject to availability.
- 50% discount for the price to participate in any group lesson class, subject to availability.
- Two (2) opportunities to rent the platform tennis hut at a reduced cost (50%). Facility rental is for a four (4) hour block of time and is subject to availability.

Recreation and Camps

- Resident rates to rent a Winnetka Park District park facility space (Crow Island covered shelter, Indian Hill Park warming hut, birthday party rooms, etc.).
- One (1) complimentary beach season pass and parking sticker for the Winnetka Park District swimming beaches (currently Tower Road Beach and Maple Street Beach) for a family of four. Should the NSSRA employee have a family larger than four members in total, the Winnetka Park District will work to develop a tailored solution.
- Complimentary registration for a limited scope of recreation programming directly managed by the Winnetka Park District. This includes free events (Wednesdays in the Woods concerts, etc.), holiday programs, and sports programming directly managed by the Park. This does not include the Park District summer camp programs, holiday break camp programs, or programs run by third party affiliates, such as Kenilworth Winnetka Baseball Association, North Shore Trevians Football, Sports Made Personal soccer and lacrosse programs, and AYSO soccer programs.

Golf

- One (1) complimentary weekday greens fee each month for the nine-hole Par 3 course or the 18-hole championship course, subject to availability. Golf carts fees are not included.
- Unlimited use of the driving range (free buckets of range golf balls).

Tennis

- Unlimited complimentary use of the outdoor tennis courts, subject to court availability. Walk-on play is permitted and reservations are allowed; the reservation can only be booked within 48 hours of court use.
- 50% discount of the resident rate for one (1) group tennis program each year, if space is available. A group tennis program is comprised of multiple one-hour group lessons per program. The number of group lessons in a program varies (three to ten lessons).
- Three (3) complimentary indoor tennis court rental sessions, subject to court availability. A court reservation is not required but strongly suggested; a reservation can only be booked within 48 hours of court use.