



**WINNETKA PARK DISTRICT  
REGULAR BOARD MEETING  
Thursday, April 25, 2019  
Community Room, 540 Hibbard Road  
5:30 p.m.**

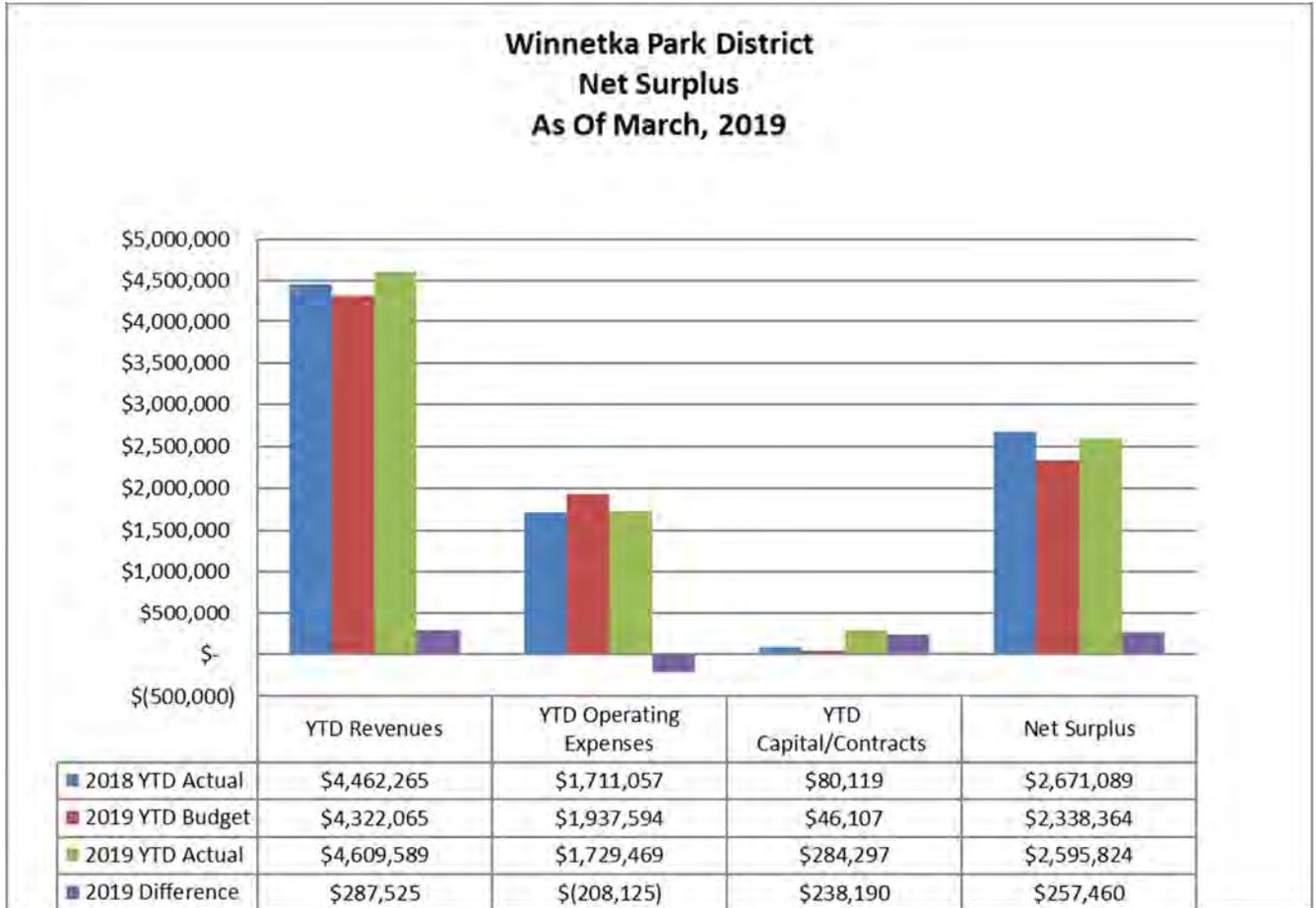
**AGENDA**

1. Roll Call
2. Changes to the Agenda
3. March Financials\*
4. Approval of April 25, 2019 Vouchers\*
5. Remarks from Visitors
6. Approval of Minutes
  - a. Committee of the Whole Meeting Minutes of March 14, 2019\*
  - b. Closed Session Minutes of March 14, 2019\*
  - c. Regular Park Board Meeting Minutes of March 21, 2019\*
  - d. Closed Session Meeting Minutes of March 21, 2019\*
  - e. Committee of the Whole Meeting Minutes of April 11, 2019\*
7. Communications
8. Unfinished Business
  - a. Unfunded Capitals Workshop – Part II\*  
Winnetka Waterfront 2030 – Lakefront Master Plan Implementation Phase
9. New Business
  - a. Lloyd Shoreline Breakwater Contract\*
  - b. Policy Manual Chapters 5-6 (1<sup>st</sup> Reading)\*
  - c. Skokie Playfield Signage Rebrand Presentation
10. Matters of the Director
11. Board Liaison Reports
12. Remarks from Visitors
13. Staff Updates
14. Closed Session  
The Board will enter Closed Session to discuss:
  - a. The appointment, employment, compensation, discipline, performance and dismissal of specific employees or legal counsel. 5 ILCS 120/2(c)(1)
15. Return to Open Session
16. Adjournment

**\*Items included in packet**

*Persons with disabilities requiring reasonable accommodations to participate in meetings should contact John Shea, the Park District's ADA Compliance Coordinator, at the Park District's Administrative Office by mail at 540 Hibbard Rd, Winnetka, IL, by phone at 847-501-2040, Monday - Friday from 8:30 a.m. to 5:00 p.m., or by email to [jsh@winpark.org](mailto:jsh@winpark.org) at least 48 hours prior to the meeting. Requests for a qualified interpreter require five (5) working days advance notice.*

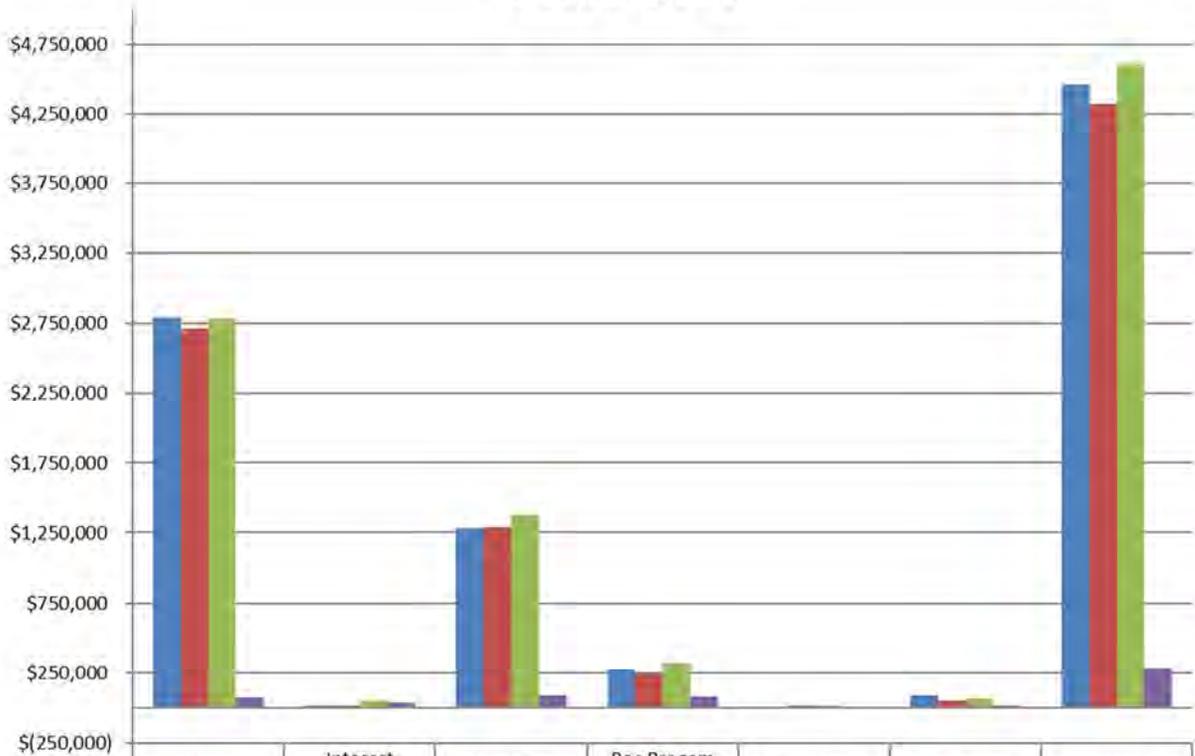
**MARCH 2019 FINANCIAL SUMMARY**  
**FOR ALL FUNDS COMBINED- UNAUDITED**



**Net Surplus/(Deficit) is \$257,460 above year-to-date budget**

- Revenues are \$287,525 above year-to-date budget
- Operating Expenses are \$208,125 below year-to-date budget
- Capitals/Contracts Payable are \$238,190 above year-to-date budget

**Winnetka Park District  
Revenues  
As Of March, 2019**

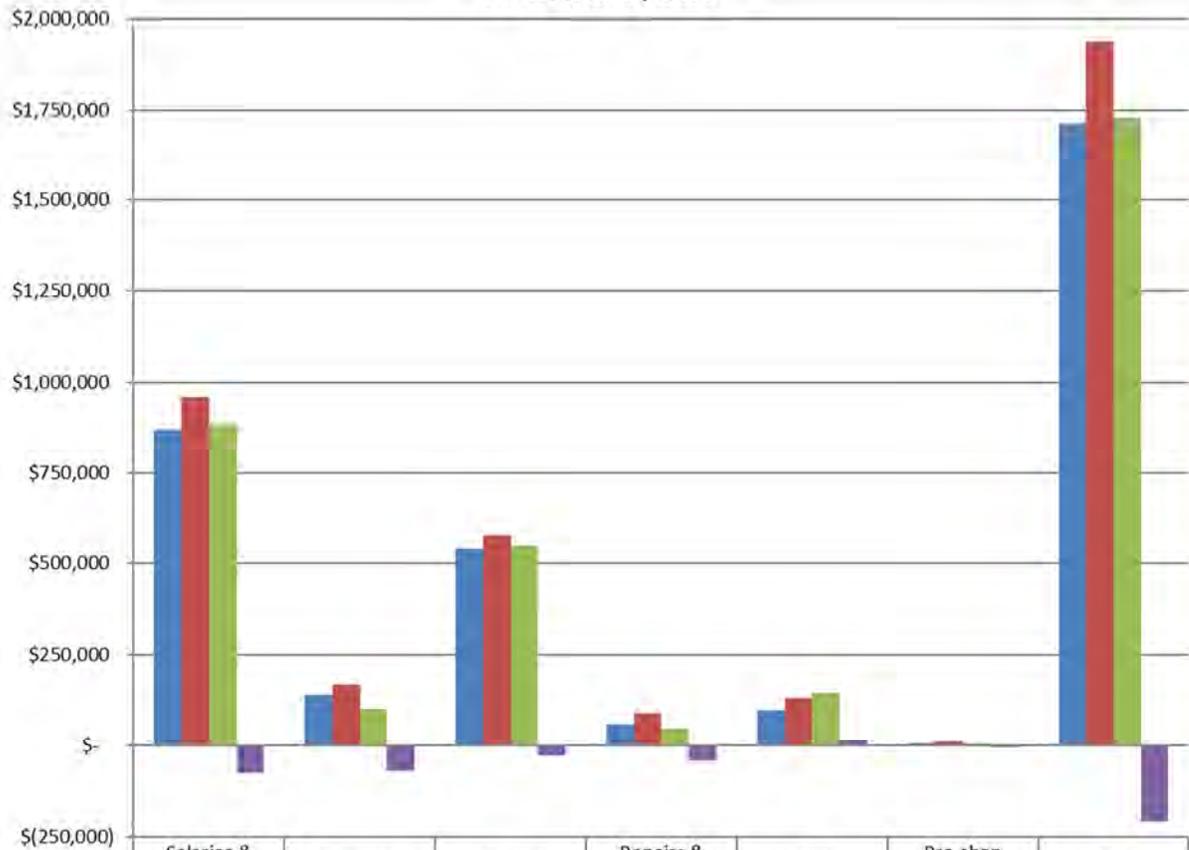


	Taxes	Interest Income	User Fees	Rec Program Fees	Pro-shop	Misc Income	Total
2018 YTD Actual	\$2,796,342	\$13,274	\$1,283,991	\$271,478	\$8,511	\$88,670	\$4,462,265
2019 YTD Budget	\$2,717,871	\$12,245	\$1,287,118	\$239,682	\$12,316	\$52,833	\$4,322,065
2019 YTD Actual	\$2,791,619	\$45,985	\$1,374,955	\$320,774	\$9,448	\$66,808	\$4,609,589
2019 Difference	\$73,748	\$33,740	\$87,837	\$81,092	\$(2,868)	\$13,975	\$287,525

**Revenues are \$287,525 above year-to-date budget:**

- Total revenues are 106.7% of year-to-date budget
- Taxes are \$73,748 above year-to-date budget
- Interest income is \$33,740 above year-to-date budget and \$32,711 above the 2018 year-to-date amount
- User Fees are \$87,837 above year-to-date budget
- Rec Program Fees are \$81,092 above year-to-date budget

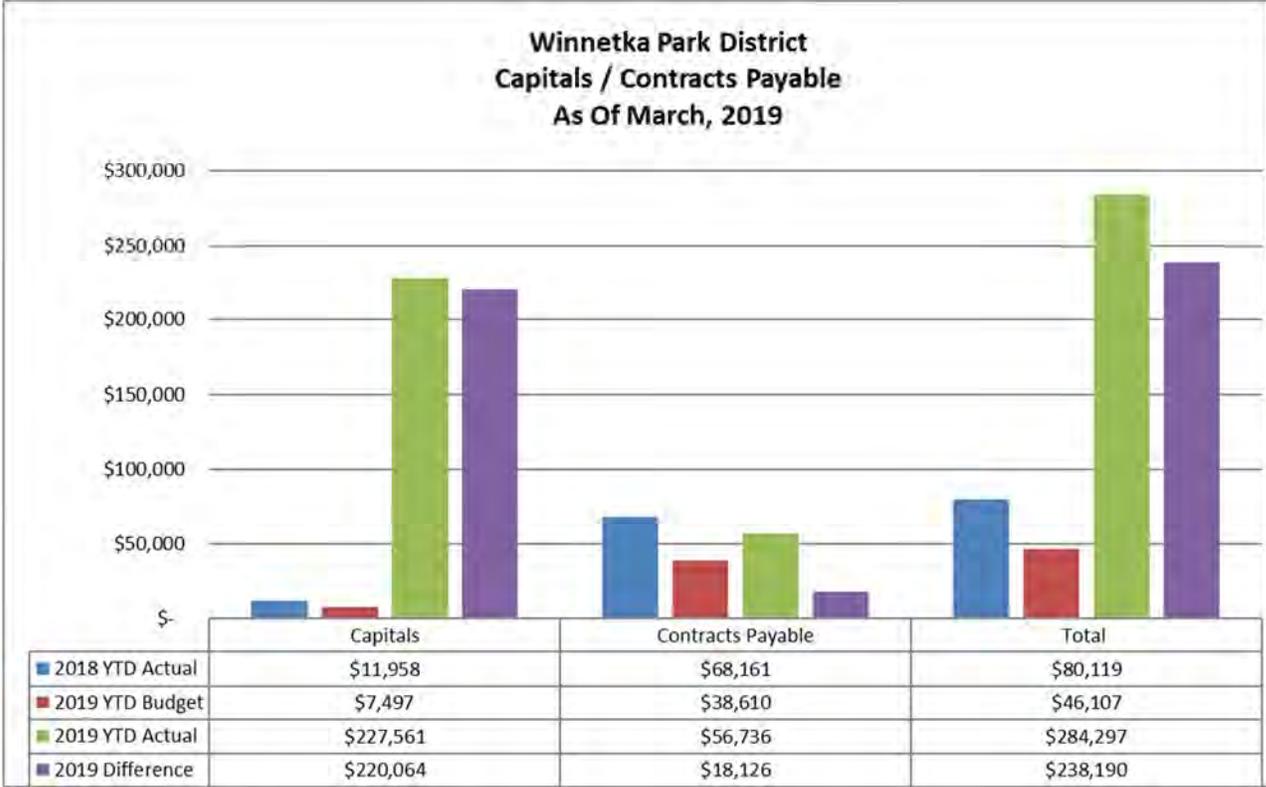
**Winnetka Park District  
Operating Expenses  
As Of March, 2019**



	Salaries & Wages	Supplies	Services	Repairs & Maint.	Utilities	Pro-shop Merch.	Total
2018 YTD Actual	\$869,202	\$138,977	\$539,179	\$59,281	\$98,817	\$5,602	\$1,711,057
2019 YTD Budget	\$960,077	\$169,797	\$576,981	\$88,510	\$131,620	\$10,609	\$1,937,594
2019 YTD Actual	\$884,091	\$99,770	\$547,997	\$46,511	\$145,513	\$5,588	\$1,729,469
2019 Difference	\$(75,986)	\$(70,027)	\$(28,984)	\$(41,999)	\$13,892	\$(5,021)	\$(208,125)

**Operating expenses are \$208,125 or 10.7% below year-to-date budget:**

- Salaries & Wages are \$75,986 below year-to-date budget
  - Parks are under budget by \$33,388 for part-time staff
  - Recreation – Athletic Fields are under budget \$7,185 for part-time staff
  - Salaries in the Golf Fund are \$13,838 below budget for maintenance workmen part-time
- Supplies are a combined \$70,027 below budget across all funds



**Capitals/Contracts Payable are \$238,190 above year-to-date budget:**

- Capitals are \$220,064 above budget
- Contracts Payable are \$18,126 above budget

**Winnetka Park District  
Statement of Cash and Investments  
For The Month Ended March 31, 2019**

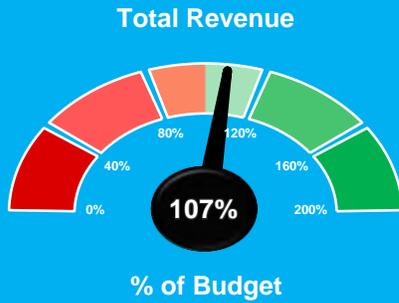
<b>Bank Name</b>	<b>Amount</b>	<b>Annual Rate</b>
<b>CASH</b>		
Petty Cash	1,750.00	
Harris Bank - Holiday Savings	5,670.36	
Illinois Funds	76,983.54	2.47%
N Corwin Fund	37,907.68	0.56%
Harris Bank - Operating	350,007.28	
Harris - Money Market	243,877.58	0.45%
Harris Bank - Payroll	<u>16,803.32</u>	
<b>Total Cash</b>	<b>732,999.76</b>	
<b>INVESTMENTS</b>		
Harris Bank - CD's	0.00	
IPDLAF - Money Market	2,640,977.61	2.25%
IPDLAF - CD's	248,000.00	2.67%
IPDLAF - CD's	248,000.00	2.70%
IPDLAF - CD's	246,000.00	2.62%
IPDLAF - CD's	246,000.00	2.70%
IPDLAF - CD's	248,000.00	2.60%
IPDLAF - CD's	248,000.00	2.53%
IPDLAF - CD's	248,000.00	2.50%
IPDLAF - CD's	248,000.00	2.50%
IPDLAF - CD's	246,000.00	2.60%
IPDLAF - CD's	246,000.00	2.75%
North Shore Community Bank Max Safe Money Market	3,695,547.69	2.69%
North Shore Community Bank CD	<u>1,244,407.25</u>	2.65%
<b>Total Investments</b>	<b>10,052,932.55</b>	<b>2.55%</b>
<b>TOTAL CASH &amp; INVESTMENTS</b>	<b>10,785,932.31</b>	

# Winnetka Park District Revenue Analysis Dashboard

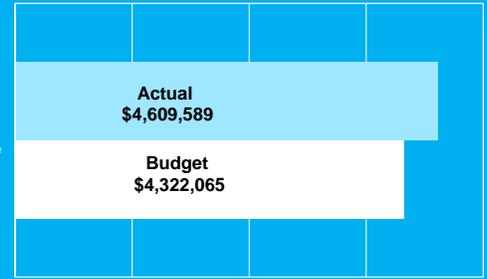
YTD  
As of 03/31/2019

Winnetka Park District

## Total Revenue



Total Revenue



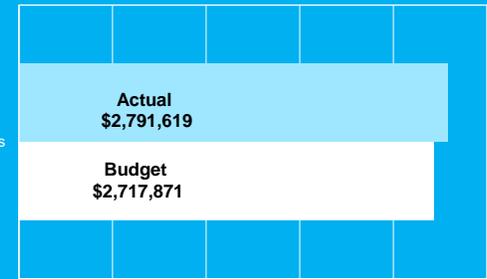
\$1.000M \$2.000M \$3.000M \$4.000M \$5.000M

Winnetka Park District

## Taxes



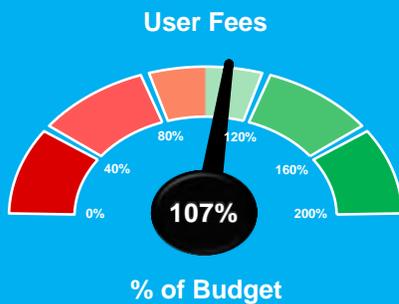
Taxes



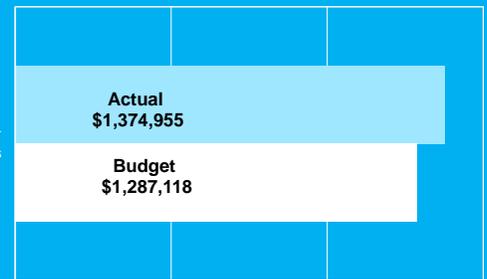
\$500,000K \$1,000M \$1,500M \$2,000M \$2,500M \$3,000M

Winnetka Park District

## User Fees



User Fees



\$500,000K \$1,000M \$1,500M

# Winnetka Park District Revenue Analysis Dashboard

YTD  
As of 03/31/2019

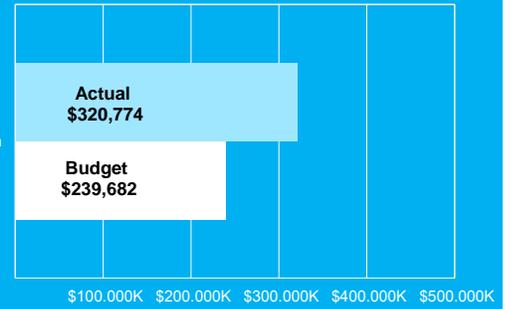
Winnetka Park District

## Rec Program

### Rec Program Fees



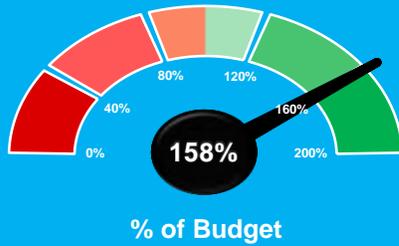
Rec Program Fees



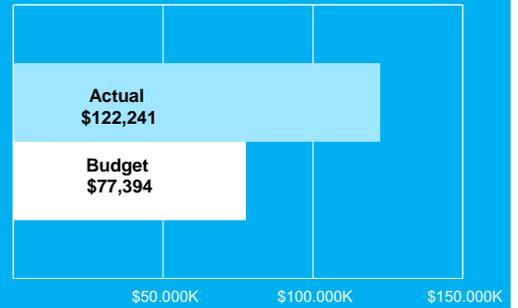
Winnetka Park District

## Other: Pro, Misc, Interest

### Other: Pro, Interest, Misc



Other: Pro, Interest, Misc

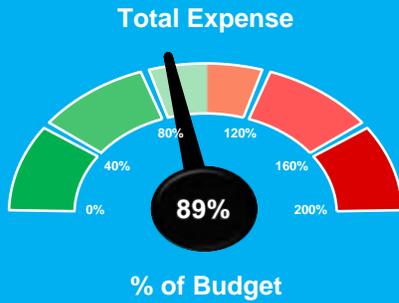


# Winnetka Park District Expense Analysis Dashboard

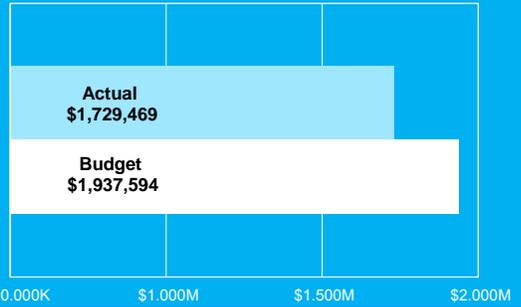
YTD  
As of 03/31/2019

Winnetka Park District

## Total Expense



Total Expense

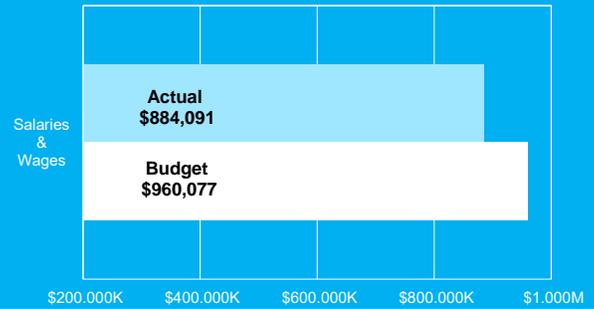


Winnetka Park District

## Salaries & Wages



Salaries & Wages

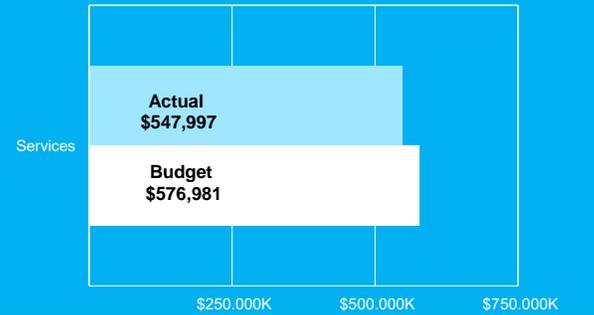


Winnetka Park District

## Services



Services

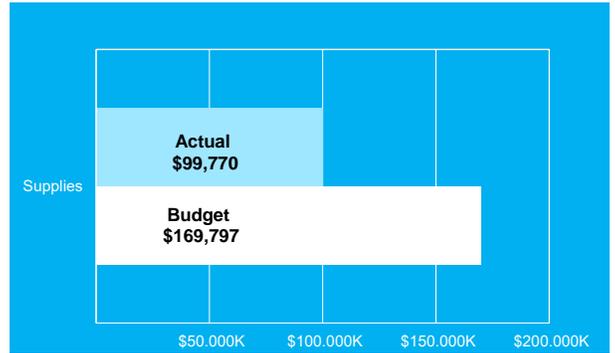
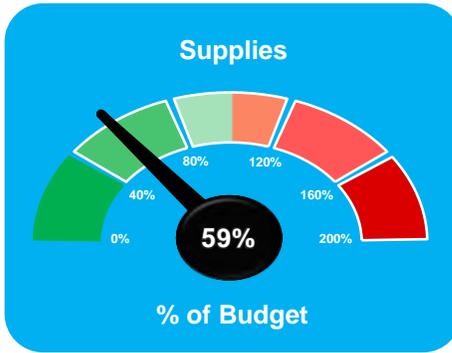


# Winnetka Park District Expense Analysis Dashboard

YTD  
As of 03/31/2019

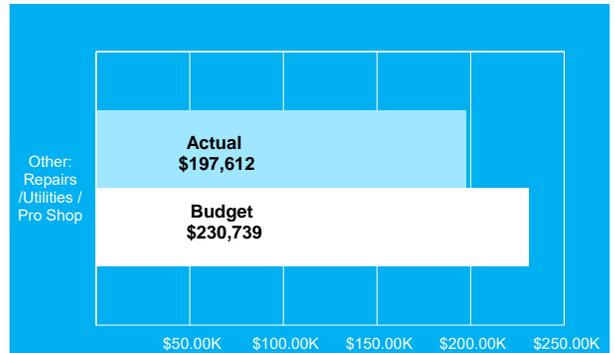
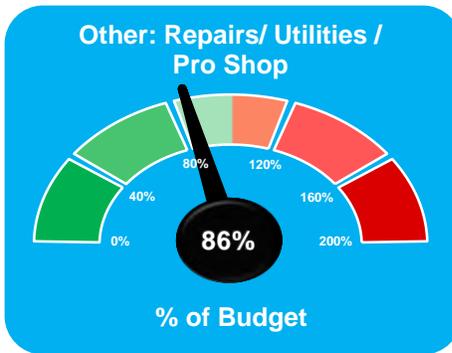
Winnetka Park District

## Supplies



Winnetka Park District

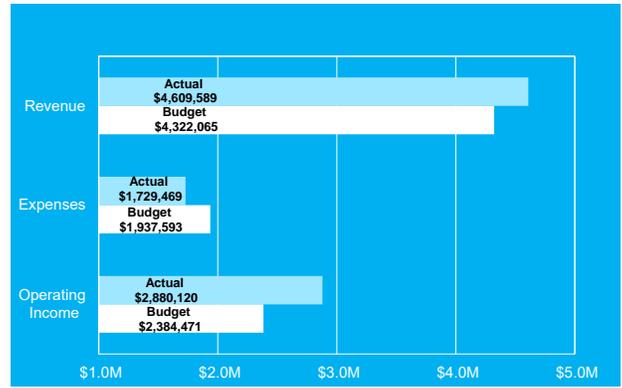
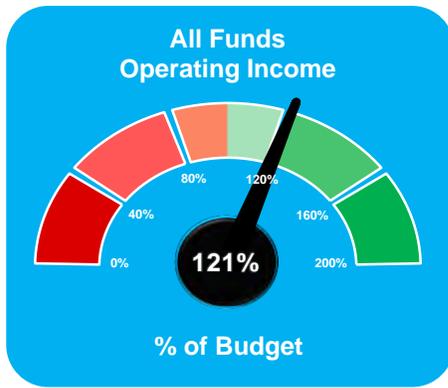
## Other: Repairs / Utilities /



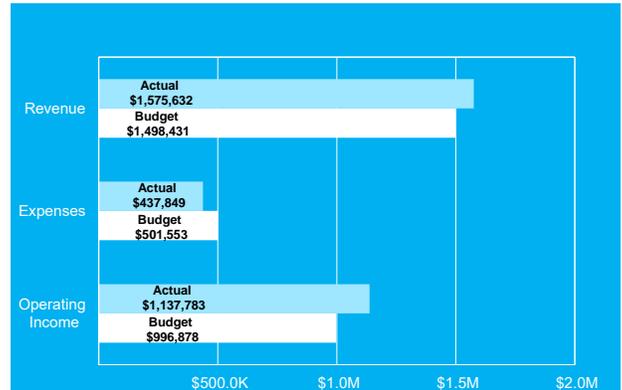
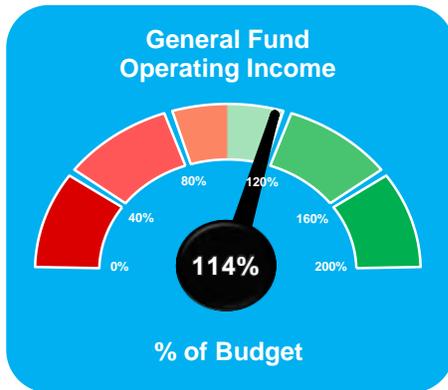
# Winnetka Park District Operating Income Dashboard

YTD  
As of 03/31/2019

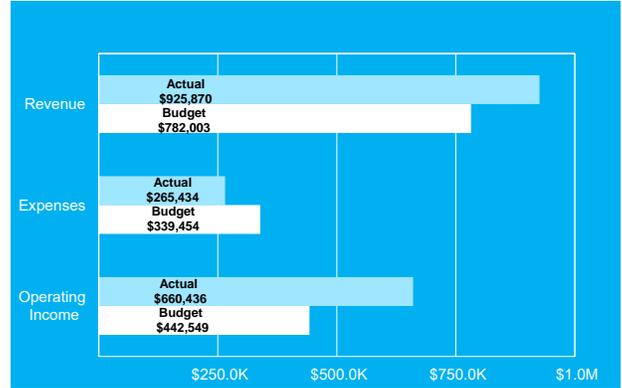
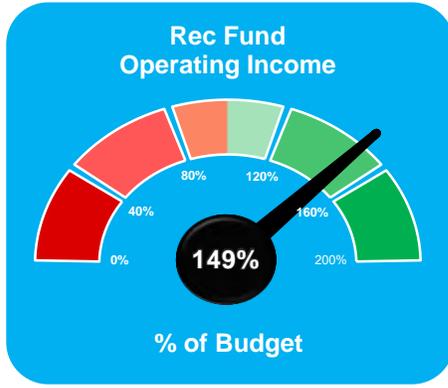
## Winnetka Park District All Funds



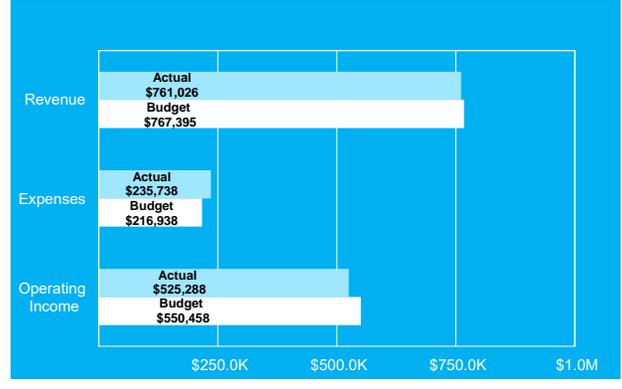
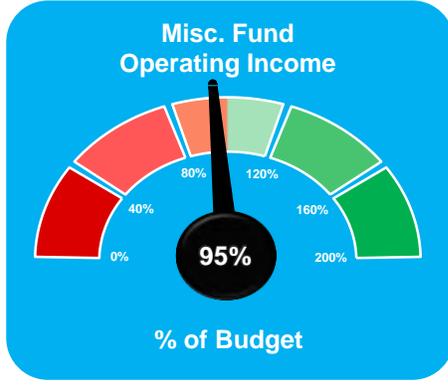
## Winnetka Park District General Fund



## Winnetka Park District Rec Fund



## Winnetka Park District Misc Fund

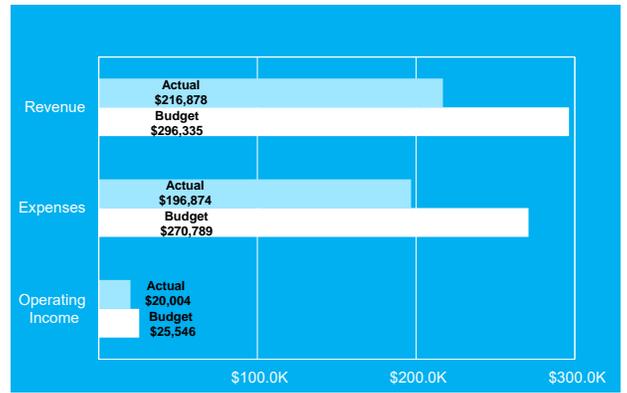
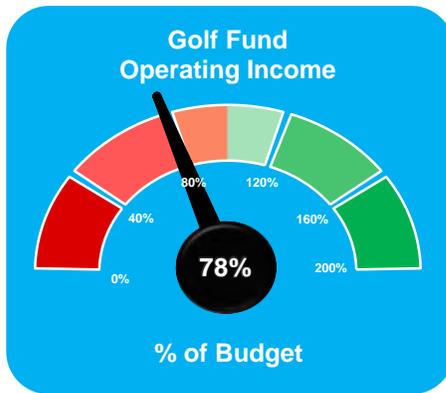


# Winnetka Park District Operating Income Dashboard

YTD  
As of 03/31/2019

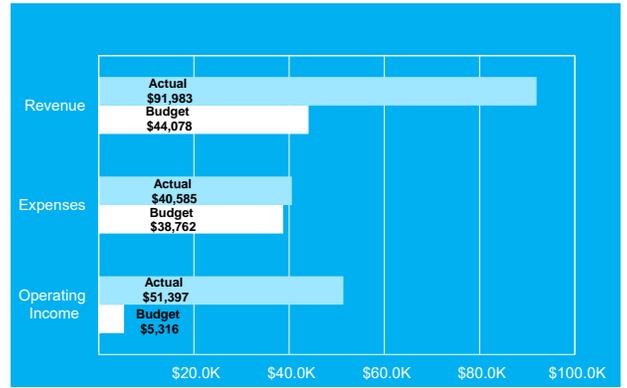
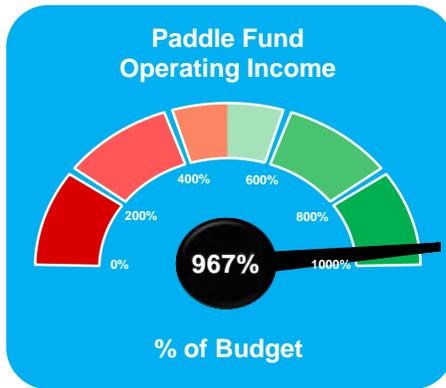
Winnetka Park District

## Golf Fund



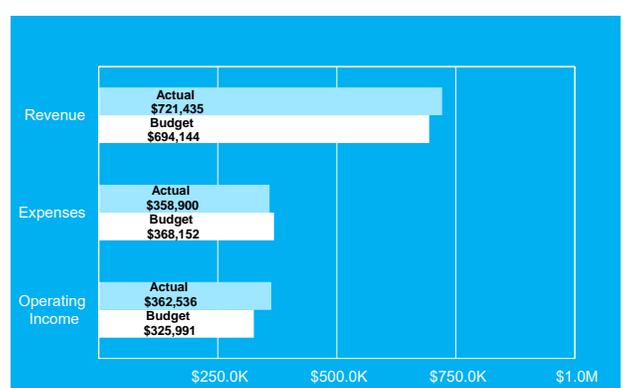
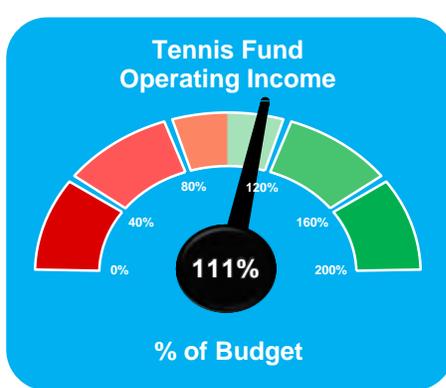
Winnetka Park District

## Paddle Fund



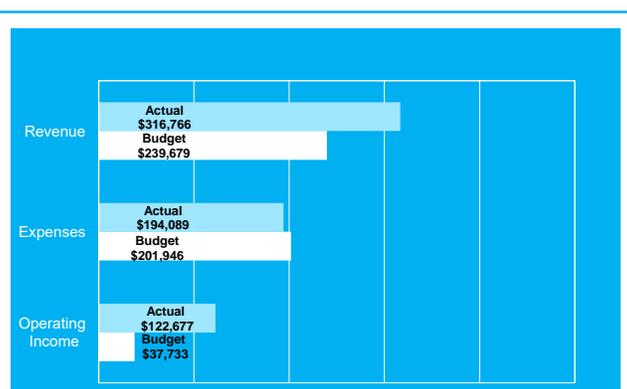
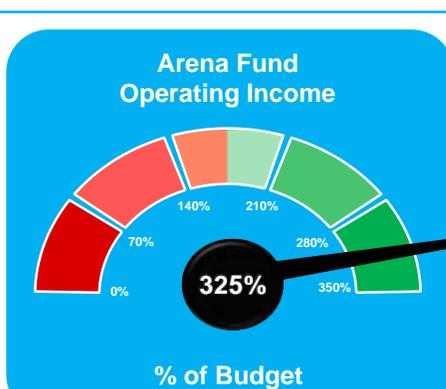
Winnetka Park District

## Tennis Fund



Winnetka Park District

## Arena Fund

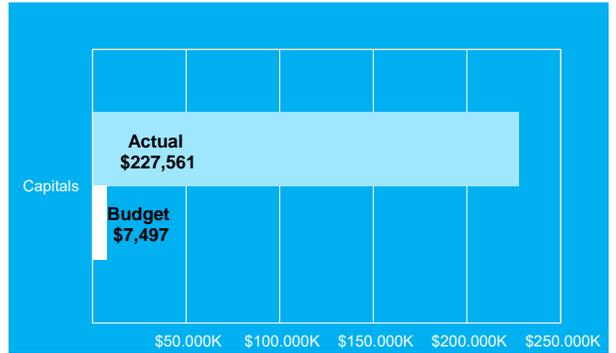
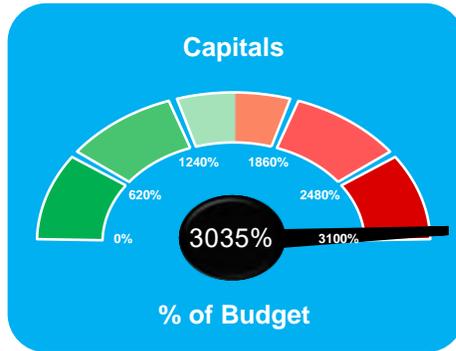


# Winnetka Park District Other Metrics Dashboard

YTD  
As of 03/31/2019

Winnetka Park District

## Capitals





# VOUCHER LIST OF PAID BILLS FOR APPROVAL ON APRIL 25, 2019

Winnetka Park District

By Vendor Name

Payment Dates 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 21432 - 4 SURE ENTERTAINMENT, INC</b>					
4 SURE ENTERTAINMENT, INC	102332	INV0010190	10-1100-7845-54305	MOTHER/SON DATE NIGHT DJ	350.00
4 SURE ENTERTAINMENT, INC	102538	INV0010277	10-1100-7843-54305	EGG HUNT DJ	350.00
<b>Vendor 21432 - 4 SURE ENTERTAINMENT, INC Total:</b>					<b>700.00</b>
<b>Vendor: 16550 - 4FX SPIRIT APPAREL</b>					
4FX SPIRIT APPAREL	102434	06-1811	27-2700-0000-52340	ICE SHOW APPAREL	1,970.00
<b>Vendor 16550 - 4FX SPIRIT APPAREL Total:</b>					<b>1,970.00</b>
<b>Vendor: 00027 - A-1 PEST CONTROL, INC.</b>					
A-1 PEST CONTROL, INC.	102435	12158	20-2100-0000-54250	PEST CONTROL-GOLF MTC	75.00
A-1 PEST CONTROL, INC.	102435	12336	20-2100-0000-54250	PEST CONTROL-GOLF MTC	75.00
A-1 PEST CONTROL, INC.	102333	12340	01-0300-0000-54250	PEST CONTROL-PARKS SC	95.00
A-1 PEST CONTROL, INC.	102489	12544	23-2300-0000-54250	PEST CONTROL-PADDLE	40.00
A-1 PEST CONTROL, INC.	102489	12545	27-2700-0000-54250	PEST CONTROL-ICE	40.00
A-1 PEST CONTROL, INC.	102489	12549	25-2500-0000-54250	PEST CONTROL-TENNIS	70.00
A-1 PEST CONTROL, INC.	102489	12551	10-1000-0000-54250	PEST CONTROL-ADMIN	60.00
A-1 PEST CONTROL, INC.	102489	12552	01-0300-0000-54250	PEST CONTROL-PARKS SC	95.00
<b>Vendor 00027 - A-1 PEST CONTROL, INC. Total:</b>					<b>550.00</b>
<b>Vendor: 21924 - ACCESS ONE</b>					
ACCESS ONE	102334	3887997	01-0100-0000-56501	PHONE SERVICE	97.94
ACCESS ONE	102334	3887997	01-0200-0000-56501	PHONE SERVICE	76.95
ACCESS ONE	102334	3887997	01-0400-0000-56501	PHONE SERVICE	76.95
ACCESS ONE	102334	3887997	10-1000-0000-56501	PHONE SERVICE	76.95
ACCESS ONE	102334	3887997	10-1500-0000-56501	PHONE SERVICE	20.99
ACCESS ONE	102334	3887997	10-1600-0000-56501	PHONE SERVICE	20.99
ACCESS ONE	102334	3887997	20-2000-0000-56501	PHONE SERVICE	90.95
ACCESS ONE	102334	3887997	20-2100-0000-56501	PHONE SERVICE	90.95
ACCESS ONE	102334	3887997	25-2500-0000-56501	PHONE SERVICE	90.95
ACCESS ONE	102334	3887997	27-2700-0000-56501	PHONE SERVICE	55.97
ACCESS ONE	102490	3983985	01-0100-0000-56501	PHONE SERVICE	97.17
ACCESS ONE	102490	3983985	01-0200-0000-56501	PHONE SERVICE	76.35
ACCESS ONE	102490	3983985	01-0400-0000-56501	PHONE SERVICE	76.35
ACCESS ONE	102490	3983985	10-1000-0000-56501	PHONE SERVICE	76.35
ACCESS ONE	102490	3983985	10-1500-0000-56501	PHONE SERVICE	20.82
ACCESS ONE	102490	3983985	10-1600-0000-56501	PHONE SERVICE	20.82
ACCESS ONE	102490	3983985	20-2000-0000-56501	PHONE SERVICE	90.23
ACCESS ONE	102490	3983985	20-2100-0000-56501	PHONE SERVICE	90.23
ACCESS ONE	102490	3983985	25-2500-0000-56501	PHONE SERVICE	90.23
ACCESS ONE	102490	3983985	27-2700-0000-56501	PHONE SERVICE	55.54
<b>Vendor 21924 - ACCESS ONE Total:</b>					<b>1,393.68</b>
<b>Vendor: 21519 - ACRODAZZLE ENTERTAINMENT</b>					
ACRODAZZLE ENTERTAINMENT	102491	190011	10-1100-7843-54305	EGG HUNT BALLOONISTS	600.00
<b>Vendor 21519 - ACRODAZZLE ENTERTAINMENT Total:</b>					<b>600.00</b>
<b>Vendor: 00130 - ACUSHNET COMPANY</b>					
ACUSHNET COMPANY	102335	300197516	20-10700	CREDIT MEMO-GOLF	-3,003.00
ACUSHNET COMPANY	102335	906707766	20-10700	CREDIT MEMO-GOLF	-997.20
ACUSHNET COMPANY	102335	906837401	20-10700	GOLF ITEMS FOR RESALE	85.50
ACUSHNET COMPANY	102335	906837401	20-2000-0000-57325	FREIGHT	8.81
ACUSHNET COMPANY	102335	907037812	20-10700	Merchandise for Resale	756.00
ACUSHNET COMPANY	102335	907037812	20-2000-0000-47325	SALES DISCOUNT	-15.12
ACUSHNET COMPANY	102335	907037812	20-2000-0000-57325	Merchandise for Resale	16.32
ACUSHNET COMPANY	102335	907044430	20-10700	Merchandise for Resale	2,690.00
ACUSHNET COMPANY	102335	907044430	20-2000-0000-47325	SALES DISCOUNT	-53.80
ACUSHNET COMPANY	102335	907044430	20-2000-0000-57325	Merchandise for Resale	25.97

VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
ACUSHNET COMPANY	102335	907051221	20-10700	Merchandise for Resale	840.00
ACUSHNET COMPANY	102335	907051221	20-2000-0000-47325	SALES DISCOUNT	-16.80
ACUSHNET COMPANY	102335	907051221	20-2000-0000-57325	Merchandise for Resale	7.13
ACUSHNET COMPANY	102335	907051222	20-10700	Merchandise for Resale	7,724.00
ACUSHNET COMPANY	102335	907051222	20-2000-0000-57325	Merchandise for Resale	248.80
ACUSHNET COMPANY	102335	907053111	20-10700	Merchandise for Resale	102.00
ACUSHNET COMPANY	102335	907053111	20-2000-0000-47325	SALES DISCOUNT	-2.04
ACUSHNET COMPANY	102335	907053111	20-2000-0000-57325	Merchandise for Resale	7.96
ACUSHNET COMPANY	102335	907063562	20-10700	Merchandise for Resale	96.00
ACUSHNET COMPANY	102335	907063562	20-2000-0000-47325	SALES DISCOUNT	-1.92
ACUSHNET COMPANY	102335	907063562	20-2000-0000-57325	Merchandise for Resale	8.55
ACUSHNET COMPANY	102335	907066295	20-10700	Merchandise For Resale	582.00
ACUSHNET COMPANY	102335	907066295	20-2000-0000-47325	SALES DISCOUNT	-29.10
ACUSHNET COMPANY	102335	907066295	20-2000-0000-57325	Merchandise For Resale	11.30
ACUSHNET COMPANY	102335	907073455	20-2000-0000-47325	SALES DISCOUNT	-88.00
ACUSHNET COMPANY	102335	907073455	20-2000-0000-52006	Supplies Clubhouse	4,400.00
ACUSHNET COMPANY	102335	907090634	20-10700	Merchandise for Resale	2,526.00
ACUSHNET COMPANY	102335	907090634	20-2000-0000-57325	Merchandise for Resale	256.76
ACUSHNET COMPANY	102335	907097609	20-10700	Merchandise for Resale	576.00
ACUSHNET COMPANY	102335	907097609	20-2000-0000-57325	Merchandise for Resale	61.56
ACUSHNET COMPANY	102335	907101265	20-10700	Merchandis for Resale	93.00
ACUSHNET COMPANY	102335	907101265	20-2000-0000-47325	SALES DISCOUNT	-1.86
ACUSHNET COMPANY	102335	907101265	20-2000-0000-57325	Merchandis for Resale	7.55
ACUSHNET COMPANY	102335	907109108	20-10700	Merchandise for Resale	810.00
ACUSHNET COMPANY	102335	907109108	20-2000-0000-47325	SALES DISCOUNT	-40.50
ACUSHNET COMPANY	102335	907109108	20-2000-0000-57325	Merchandise for Resale	11.59
ACUSHNET COMPANY	102382	907141493	20-10700	Merchandise For Resale	222.00
ACUSHNET COMPANY	102382	907141493	20-2000-0000-57325	Merchandise For Resale	10.16
ACUSHNET COMPANY	102382	907150779	20-10700	Merchandise for Resale	809.00
ACUSHNET COMPANY	102382	907150779	20-2000-0000-47325	SALES DISCOUNT	-16.18
ACUSHNET COMPANY	102382	907150779	20-2000-0000-57325	Merchandise for Resale	12.60
ACUSHNET COMPANY	102436	907181591	20-10700	Merchandise For Resale	7,400.00
ACUSHNET COMPANY	102436	907181591	20-2000-0000-57325	Merchandise For Resale	118.44
ACUSHNET COMPANY	102436	907211140	20-10700	Merch for Resale	810.00
ACUSHNET COMPANY	102436	907211140	20-2000-0000-47325	SALES DISCOUNT	-40.50
ACUSHNET COMPANY	102436	907211140	20-2000-0000-57325	Merch for Resale	11.60
<b>Vendor 00130 - ACUSHNET COMPANY Total:</b>					<b>27,040.58</b>
<b>Vendor: 00177 - AFLAC</b>					
AFLAC	102383	INV0010235	01-0100-0000-54051	CANCER/INTENSIVE CARE INSURANCE	677.00
AFLAC	102383	INV0010235	01-21240	CANCER/INTENSIVE CARE INSURANCE	378.66
AFLAC	102383	INV0010235	01-21260	CANCER/INTENSIVE CARE INSURANCE	273.12
<b>Vendor 00177 - AFLAC Total:</b>					<b>1,328.78</b>
<b>Vendor: 14540 - ALAN GRAHAM &amp; ASSOCIATES</b>					
ALAN GRAHAM & ASSOCIATES	102437	INV0010264	23-2300-0000-54250	PADDLE INSTRUCTION - MAR 2019	1,400.00
<b>Vendor 14540 - ALAN GRAHAM &amp; ASSOCIATES Total:</b>					<b>1,400.00</b>
<b>Vendor: 22326 - ALTA EQUIPMENT COMPANY</b>					
ALTA EQUIPMENT COMPANY	102384	SE3/1451	01-0300-0000-60062	NEW FORKLIFT GOLF	24,234.08
<b>Vendor 22326 - ALTA EQUIPMENT COMPANY Total:</b>					<b>24,234.08</b>
<b>Vendor: 22361 - AMERICAN INSULATION</b>					
AMERICAN INSULATION	102336	20443A	25-2500-0000-60392	SHACK INSULATION	1,140.00
<b>Vendor 22361 - AMERICAN INSULATION Total:</b>					<b>1,140.00</b>
<b>Vendor: 10930 - AMERICAN WELDING &amp; GAS INC</b>					
AMERICAN WELDING & GAS INC	102337	06177387	01-0300-0000-54250	WELDING TANK RENTAL	128.53
<b>Vendor 10930 - AMERICAN WELDING &amp; GAS INC Total:</b>					<b>128.53</b>

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 10590 - ANDERSON LOCK</b>					
ANDERSON LOCK	102492	7079057	25-2500-0000-56001	FRONT DOOR REPAIRS	562.50
ANDERSON LOCK	102385	1003491	10-1000-0000-56001	LOCK PARTS	34.56
ANDERSON LOCK	102438	1004226	20-2000-0000-56001	LOCK PARTS	69.87
<b>Vendor 10590 - ANDERSON LOCK Total:</b>					<b>666.93</b>
<b>Vendor: 21225 - ANDREW CABRERA</b>					
ANDREW CABRERA	102338	INV0010214	01-0300-0000-54005	REIMB FOR PDRMA TRAINING EXPENSE	42.48
ANDREW CABRERA	102439	INV0010245	01-0300-0000-54006	GRADUATE SCHOOL TUITION REIMBURSEMENT	2,825.00
<b>Vendor 21225 - ANDREW CABRERA Total:</b>					<b>2,867.48</b>
<b>Vendor: 21075 - ANIMAL QUEST ENTERTAINMENT INC</b>					
ANIMAL QUEST ENTERTAINME...	102493	10994	10-1100-7843-54305	EGG HUNT PETTING ZOO	364.00
<b>Vendor 21075 - ANIMAL QUEST ENTERTAINMENT INC Total:</b>					<b>364.00</b>
<b>Vendor: 21884 - ANTHONY ROSS</b>					
ANTHONY ROSS	102386	INV0010224	10-1100-7022-54301	B-BALL REF	62.00
<b>Vendor 21884 - ANTHONY ROSS Total:</b>					<b>62.00</b>
<b>Vendor: 12335 - ARLINGTON POWER EQUIPMENT INC</b>					
ARLINGTON POWER EQUIPME...	102494	804116	20-2100-0000-56100	EQUIPMENT R&M	436.30
ARLINGTON POWER EQUIPME...	102494	804117	20-2100-0000-52505	LUBRICANTS	67.67
ARLINGTON POWER EQUIPME...	102494	804117	20-2100-0000-52525	UNIFORMS	29.94
ARLINGTON POWER EQUIPME...	102494	804117	20-2100-0000-52801	EQUIPMENT >100	759.80
ARLINGTON POWER EQUIPME...	102494	804117	20-2100-0000-52810	TOOLS	34.00
ARLINGTON POWER EQUIPME...	102494	804360	20-2100-0000-52002	SUPPLIES ACCOUNT	129.32
ARLINGTON POWER EQUIPME...	102494	804607	20-2100-0000-52002	GOLF MTC SUPPLIES	7.61
ARLINGTON POWER EQUIPME...	102494	805155	20-2100-0000-56100	EQUIPMENT R&M	14.76
<b>Vendor 12335 - ARLINGTON POWER EQUIPMENT INC Total:</b>					<b>1,479.40</b>
<b>Vendor: 07515 - ARTHUR CLESEN INC.</b>					
ARTHUR CLESEN INC.	102440	340332	20-2100-0000-52570	SPECIALIZED GROUND CHEMICAL	118.50
ARTHUR CLESEN INC.	102495	340530	01-0400-0000-52566	GRASS SEED	460.00
ARTHUR CLESEN INC.	102495	340531	01-0400-0000-52566	FERTILIZER (PARKS)	560.00
ARTHUR CLESEN INC.	102495	340532	10-1200-0000-52566	FERTILIZER SKOKIE PLAY FIELD	320.00
<b>Vendor 07515 - ARTHUR CLESEN INC. Total:</b>					<b>1,458.50</b>
<b>Vendor: 12455 - AT&amp;T 847 441-5711 078 5</b>					
AT&T 847 441-5711 078 5	102339	INV0010215	01-0300-0000-56501	PHONE SERVICE-PARKS SC	631.01
<b>Vendor 12455 - AT&amp;T 847 441-5711 078 5 Total:</b>					<b>631.01</b>
<b>Vendor: 07535 - AT&amp;T 847 784-9130 826 5</b>					
AT&T 847 784-9130 826 5	102387	INV0010228	23-2300-0000-56501	PHONE SERVICE PADDLE	210.10
<b>Vendor 07535 - AT&amp;T 847 784-9130 826 5 Total:</b>					<b>210.10</b>
<b>Vendor: 21631 - AVLI RESTAURANT INC</b>					
AVLI RESTAURANT INC	102496	481171	20-2000-0000-52320	Special Event Supplies	440.00
<b>Vendor 21631 - AVLI RESTAURANT INC Total:</b>					<b>440.00</b>
<b>Vendor: 22202 - BABOLAT VS NORTH AMERICA INC</b>					
BABOLAT VS NORTH AMERICA I...	102340	2631485	25-2500-0000-47325	SALES DISCOUNT	-1.23
BABOLAT VS NORTH AMERICA I...	102340	2631485	25-2500-0000-52002	CLUB DEMO	61.50
BABOLAT VS NORTH AMERICA I...	102340	2631485	25-2500-0000-57325	SHIPPING	11.54
BABOLAT VS NORTH AMERICA I...	102497	2634084	25-10700	RETAIL RACQUETS	246.00
BABOLAT VS NORTH AMERICA I...	102497	2634084	25-2500-0000-47325	SALES DISCOUNT	-4.92
BABOLAT VS NORTH AMERICA I...	102497	2634084	25-2500-0000-57325	FREIGHT	9.04
BABOLAT VS NORTH AMERICA I...	102497	2634459	25-10700	RACQUET INVENTORY	246.00
BABOLAT VS NORTH AMERICA I...	102497	2634459	25-2500-0000-47325	SALES DISCOUNT	-4.92
BABOLAT VS NORTH AMERICA I...	102497	2634459	25-2500-0000-57325	FREIGHT	9.04
<b>Vendor 22202 - BABOLAT VS NORTH AMERICA INC Total:</b>					<b>572.05</b>

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 11232 - BASS/SCHULER ENTERTMT</b>					
BASS/SCHULER ENTERTMT	102498	BSE-63589	10-1100-7841-54305	4TH OF JULY PARADE BAND -- DOONAREE (DEPOSIT)	200.00
<b>Vendor 11232 - BASS/SCHULER ENTERTMT Total:</b>					<b>200.00</b>
<b>Vendor: 00310 - BECKER ARENA PRODUCTS</b>					
BECKER ARENA PRODUCTS	102499	1017872	27-2700-0000-52002	RUBBER FLOOR EPOXY	405.42
<b>Vendor 00310 - BECKER ARENA PRODUCTS Total:</b>					<b>405.42</b>
<b>Vendor: 00341 - BESS HARDWARE &amp; SPORTS</b>					
BESS HARDWARE & SPORTS	102500	MAR2019	01-0400-0000-52002	PARKS SUPPLIES	5.93
BESS HARDWARE & SPORTS	102500	MAR2019	01-0400-0000-56001	PARKS FACILITY REPAIRS	6.74
BESS HARDWARE & SPORTS	102500	MAR2019	01-0400-0000-56001	PARKS FACILITY REPAIRS	17.59
BESS HARDWARE & SPORTS	102500	MAR2019	01-0400-0000-56001	FACILITY REPAIRS	16.89
BESS HARDWARE & SPORTS	102500	MAR2019	10-1200-0000-52002	FIELDS SUPPLIES	9.00
BESS HARDWARE & SPORTS	102500	MAR2019	20-2100-0000-52002	GOLF MTC SUPPLIES	65.10
BESS HARDWARE & SPORTS	102500	MAR2019	20-2100-0000-52002	GOLF MTC SUPPLIES	84.24
BESS HARDWARE & SPORTS	102500	MAR2019	20-2100-0000-52002	GOLF MTC SUPPLIES	54.82
BESS HARDWARE & SPORTS	102500	MAR2019	20-2100-0000-52002	GOLF MTC SUPPLIES	91.77
BESS HARDWARE & SPORTS	102500	MAR2019	20-2100-0000-56001	FACILITY REPAIRS-GOLF MTC	7.25
BESS HARDWARE & SPORTS	102500	MAR2019	27-2700-0000-52002	ICE SUPPLIES	20.23
BESS HARDWARE & SPORTS	102500	MAR2019	27-2700-0000-56001	FACILITY REPAIRS-ICE	7.19
<b>Vendor 00341 - BESS HARDWARE &amp; SPORTS Total:</b>					<b>386.75</b>
<b>Vendor: 12620 - BMO CORP. MASTERCARD</b>					
BMO CORP. MASTERCARD	102441	MAR2019-43	25-2500-0000-52001	OFFICE DEPOT - INVENTORY PRICE GUN	119.99
BMO CORP. MASTERCARD	102441	MAR2019-21	01-0400-0000-52015	Timeclock Purchase-Parks	1,523.00
BMO CORP. MASTERCARD	102441	MAR2019-21	01-0400-0000-56110	Timeclock Purchase-Parks	300.00
BMO CORP. MASTERCARD	102441	MAR2019-22	10-1500-0000-52525	WHISTLES FOR LIFEGUARD	149.50
BMO CORP. MASTERCARD	102441	MAR2019-33	10-1100-7843-54305	LICENSE FOR MUSIC	0.30
BMO CORP. MASTERCARD	102441	MAR2019-33	10-1100-7843-54305	ASCAP FOR MUSIC LIC FEE	358.59
BMO CORP. MASTERCARD	102441	MAR2019-35	10-1100-7999-54201	Summer Camp Ad	56.25
BMO CORP. MASTERCARD	102441	MAR2019-35	20-2000-0000-54201	Summer Camp Ad	56.25
BMO CORP. MASTERCARD	102441	MAR2019-35	25-2500-0000-54201	Summer Camp Ad	56.25
BMO CORP. MASTERCARD	102441	MAR2019-35	27-2700-0000-54201	Summer Camp Ad	56.25
BMO CORP. MASTERCARD	102441	MAR2019-05	01-0400-0000-54005	LODGING	286.29
BMO CORP. MASTERCARD	102441	MAR2019-06	01-0400-0000-54005	LODGING	591.48
BMO CORP. MASTERCARD	102441	MAR2019-38	01-0100-0000-52999	K. RUTHERFORD GOING AWAY LUNCHEON	285.04
BMO CORP. MASTERCARD	102441	MAR2019-44	25-2500-0000-54005	COURT CONSTRUCTION SEMINAR	300.00
BMO CORP. MASTERCARD	102441	MAR2019-46	10-1100-7843-52405	FREE EVENT SUPPLIES	99.88
BMO CORP. MASTERCARD	102441	MAR2019-46	10-1100-7843-52405	EVENT COSTUME PROPS	32.76
BMO CORP. MASTERCARD	102441	MAR2019-46	10-1100-7843-52405	EGG HUNT DECORATIONS	80.03
BMO CORP. MASTERCARD	102441	MAR2019-46	10-1100-7845-52405	MOTHER/DAUGHTER TEA PARTY DECORATIONS	67.07
BMO CORP. MASTERCARD	102441	MAR2019-46	10-1100-7845-52405	MOTHER/SON DATE NIGHT DECORATIONS	297.97
BMO CORP. MASTERCARD	102441	MAR2019-01	01-0100-0000-56110	PC REPLACEMENTS	649.00
BMO CORP. MASTERCARD	102441	MAR2019-01	10-1000-0000-56110	PC REPLACEMENTS	499.99
BMO CORP. MASTERCARD	102441	MAR2019-01	27-2700-0000-56110	PC REPLACEMENTS	499.99
BMO CORP. MASTERCARD	102441	MAR2019-47	10-1100-7845-52405	MOTHER/SON DATE NIGHT GOODY BAG SUPPLIES	39.84
BMO CORP. MASTERCARD	102441	MAR2019-47	10-1100-7845-52405	MOTHER/SON DATE NIGHT DECORATIONS	113.03
BMO CORP. MASTERCARD	102441	MAR2019-48	10-1100-7845-52405	MOTHER/SON DATE NIGHT GOODY BAG SUPPLIES	72.07
BMO CORP. MASTERCARD	102441	MAR2019-48	10-1100-7845-52405	MOTHER/SON DATE NIGHT DECORATIONS	141.87
BMO CORP. MASTERCARD	102441	MAR2019-07	01-0400-0000-56100	HAND HELD CONTROLLER FOR PLOWS	199.95
BMO CORP. MASTERCARD	102441	MAR2019-08	01-0400-0000-56200	STEERING WHEEL #13	242.42
BMO CORP. MASTERCARD	102441	MAR2019-23	10-1500-0000-52525	LIFEGUARD UNIFORMS	1,396.20

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
BMO CORP. MASTERCARD	102441	MAR2019-24	10-1500-0000-52002	BINDERS AND SKIMMERS FOR LAKEFRONT	137.13
BMO CORP. MASTERCARD	102441	MAR2019-24	10-1600-0000-52002	BINDERS AND SKIMMERS FOR LAKEFRONT	35.98
BMO CORP. MASTERCARD	102441	MAR2019-18	27-2700-0000-52901	WFSC EVENT - PIZZA	100.37
BMO CORP. MASTERCARD	102441	MAR2019-34	10-1200-0000-52002	SIGNS CORWIN AYSO NO DOGS	187.98
BMO CORP. MASTERCARD	102441	MAR2019-36	01-0200-0000-54251	SUMMER INTERNSHIP POSITION ADVERTISING	200.00
BMO CORP. MASTERCARD	102441	MAR2019-09	01-0400-0000-52002	EAR PLUGS	126.66
BMO CORP. MASTERCARD	102441	MAR2019-25	10-1100-7605-54304	CAMP FIELD TRIP -- PINSTripES (DEPOSIT)	280.00
BMO CORP. MASTERCARD	102441	MAR2019-26	10-1100-7605-54304	CAMP VISIT -- VIDEO GAME TRUCK (DEPOSIT)	425.00
BMO CORP. MASTERCARD	102441	MAR2019-26	10-1100-7765-54304	CAMP VISIT -- VIDEO GAME TRUCK (DEPOSIT)	425.00
BMO CORP. MASTERCARD	102441	MAR2019-27	10-1100-7765-54304	CAMP FIELD TRIP -- SKY HIGH SPORTS (DEPOSIT)	100.00
BMO CORP. MASTERCARD	102441	MAR2019-45	25-2500-0000-54005	COACHES WORKSHOP - JR TENNIS	560.00
BMO CORP. MASTERCARD	102441	MAR2019-28	10-1100-7606-54304	CAMP FIELD TRIP -- CHICAGO DOGS (DEPOSIT)	100.00
BMO CORP. MASTERCARD	102441	MAR2019-29	10-1100-7606-54304	CAMP FIELD TRIP -- RAINBOW FALLS (DEPOSIT)	90.00
BMO CORP. MASTERCARD	102441	MAR2019-29	10-1100-7765-54304	CAMP FIELD TRIP -- RAINBOW FALLS (DEPOSIT)	90.00
BMO CORP. MASTERCARD	102441	MAR2019-02	01-0100-0000-56110	Time Clock Repair- NetTime	375.00
BMO CORP. MASTERCARD	102441	MAR2019-37	27-2700-0000-54201	Lanyards	293.66
BMO CORP. MASTERCARD	102441	MAR2019-39	01-0100-0000-54260	QUARTERLY STAFF MEETING LUNCH	162.28
BMO CORP. MASTERCARD	102441	MAR2019-39	01-0200-0000-54260	QUARTERLY STAFF MEETING LUNCH	162.28
BMO CORP. MASTERCARD	102441	MAR2019-30	10-1100-7605-54304	CAMP FIELD TRIP -- FUNTOPIA (DEPOSIT)	100.00
BMO CORP. MASTERCARD	102441	MAR2019-31	10-1100-7605-54304	CAMP FIELD TRIP -- WHEELING AQUATIC (DEPOSIT)	100.00
BMO CORP. MASTERCARD	102441	MAR2019-32	10-1100-7765-54304	CAMP FIELD TRIP -- BOWLERO (DEPOSIT)	104.85
BMO CORP. MASTERCARD	102441	MAR2019-03	20-2100-0000-52001	PRINTER FOR GOLF MAINTENANCE	329.98
BMO CORP. MASTERCARD	102441	MAR2019-10	10-1000-0000-56001	FIRE ALARM BELLS - ADMIN	100.74
BMO CORP. MASTERCARD	102441	MAR2019-11	01-0400-0000-52801	SAFETY STEPS FOR PARKS SERVICE CENTER	703.88
BMO CORP. MASTERCARD	102441	MAR2019-12	01-0400-0000-56200	STEERING WHEELS #10 & #15	581.04
BMO CORP. MASTERCARD	102441	MAR2019-19	20-2100-0000-52801	EQUIPMENT >100	229.98
BMO CORP. MASTERCARD	102441	MAR2019-40	01-0200-0000-52090	TABLE @ WYO 50TH ANNIVERSARY BENEFIT	850.33
BMO CORP. MASTERCARD	102441	MAR2019-13	35-3500-0000-56100	AED PADS	306.00
BMO CORP. MASTERCARD	102441	MAR2019-20	01-0200-0000-52011	Crazy Egg	290.00
BMO CORP. MASTERCARD	102441	MAR2019-04	01-0100-0000-54210	Nettime Solutions- Time and Attendance	351.00
BMO CORP. MASTERCARD	102441	MAR2019-14	01-0100-0000-56001	REPLACEMENT PLEXI FOR SIGN	153.60
BMO CORP. MASTERCARD	102441	MAR2019-41	01-0200-0000-52090	BOARD MEETING DINNER 3/21/19	175.22
BMO CORP. MASTERCARD	102441	MAR2019-42	01-0100-0000-54005	CHAMBER AWARD LUNCH TABLE	500.00
BMO CORP. MASTERCARD	102441	MAR2019-15	01-0400-0000-52566	LUMBER FOR FENCE REPAIRS GOLF SERVICE CENTER	524.28
BMO CORP. MASTERCARD	102441	MAR2019-16	20-2100-0000-56001	FENCE REPLACEMENT MATERIAL	437.56
BMO CORP. MASTERCARD	102441	MAR2019-50	01-0200-0000-52090	BOARD SUPPLIES - FRAMES	229.15
BMO CORP. MASTERCARD	102441	MAR2019-17	01-0400-0000-56200	CLOCK SPRING #15	116.68
BMO CORP. MASTERCARD	102441	MAR2019-49	10-1100-7999-54201	GOOGLE ADS - Summer Camps	125.55
BMO CORP. MASTERCARD	102441	MAR2019	01-0100-0000-52001	KEYS	32.58

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
BMO CORP. MASTERCARD	102441	MAR2019	01-0100-0000-52001	STAFF MEETING SUPPLIES	49.48
BMO CORP. MASTERCARD	102441	MAR2019	01-0100-0000-52002	ROD TENSION PULLEY	14.99
BMO CORP. MASTERCARD	102441	MAR2019	01-0100-0000-52015	ADOBE FOR ACCOUNTANT	39.99
BMO CORP. MASTERCARD	102441	MAR2019	01-0100-0000-52015	WINDOW 10 LICENSE	79.98
BMO CORP. MASTERCARD	102441	MAR2019	01-0100-0000-52025	MAIL TIME CLOCK	22.70
BMO CORP. MASTERCARD	102441	MAR2019	01-0100-0000-52999	GOING AWAY LUNCH-KEVIN	86.00
BMO CORP. MASTERCARD	102441	MAR2019	01-0100-0000-52999	GOING AWAY LUNCH-KEVIN	16.06
BMO CORP. MASTERCARD	102441	MAR2019	01-0100-0000-54005	CONF REG REFUND	-420.00
BMO CORP. MASTERCARD	102441	MAR2019	01-0100-0000-54201	CAMP AD	33.79
BMO CORP. MASTERCARD	102441	MAR2019	01-0100-0000-54260	STAFF TRAINING	4.99
BMO CORP. MASTERCARD	102441	MAR2019	01-0100-0000-54260	QUARTERLY STAFF MEETING	53.87
BMO CORP. MASTERCARD	102441	MAR2019	01-0200-0000-52001	SUBSCRIPTION	7.96
BMO CORP. MASTERCARD	102441	MAR2019	01-0200-0000-52011	STOCK IMAGE	29.99
BMO CORP. MASTERCARD	102441	MAR2019	01-0200-0000-52011	ADOBE CAPTIVATE	31.86
BMO CORP. MASTERCARD	102441	MAR2019	01-0200-0000-52011	TAX REFUND	-4.69
BMO CORP. MASTERCARD	102441	MAR2019	01-0200-0000-52011	MAP GENERATOR	23.00
BMO CORP. MASTERCARD	102441	MAR2019	01-0200-0000-52011	TAX REFUND	-0.31
BMO CORP. MASTERCARD	102441	MAR2019	01-0200-0000-52011	TAX REFUND	-0.31
BMO CORP. MASTERCARD	102441	MAR2019	01-0200-0000-52011	STOCK PHOTO	2.99
BMO CORP. MASTERCARD	102441	MAR2019	01-0200-0000-52011	STOCK PHOTO	2.99
BMO CORP. MASTERCARD	102441	MAR2019	01-0200-0000-52011	TAX REFUND	-4.69
BMO CORP. MASTERCARD	102441	MAR2019	01-0200-0000-52011	STOCK PHOTO	2.99
BMO CORP. MASTERCARD	102441	MAR2019	01-0200-0000-52011	MARKETING AUTOMATION	85.00
BMO CORP. MASTERCARD	102441	MAR2019	01-0200-0000-52025	MAILING	32.20
BMO CORP. MASTERCARD	102441	MAR2019	01-0200-0000-52025	MAILING TABS	18.98
BMO CORP. MASTERCARD	102441	MAR2019	01-0200-0000-52090	BOARD MEETING SUPPLIES	72.00
BMO CORP. MASTERCARD	102441	MAR2019	01-0200-0000-54260	QUARTERLY STAFF MEETING	30.94
BMO CORP. MASTERCARD	102441	MAR2019	01-0300-0000-52002	RATCHET STRAPS	39.99
BMO CORP. MASTERCARD	102441	MAR2019	01-0400-0000-52002	OPEN HOUSE FOOD LFMP	22.81
BMO CORP. MASTERCARD	102441	MAR2019	01-0400-0000-52002	SCAN DISC	8.77
BMO CORP. MASTERCARD	102441	MAR2019	01-0400-0000-52002	FOOD FOR STAFF LUNCH	45.73
BMO CORP. MASTERCARD	102441	MAR2019	01-0400-0000-52002	OPEN HOUSE FOOD LFMP	63.01
BMO CORP. MASTERCARD	102441	MAR2019	01-0400-0000-52015	TIME CLOCK	12.00
BMO CORP. MASTERCARD	102441	MAR2019	01-0400-0000-54005	TOLLS	2.40
BMO CORP. MASTERCARD	102441	MAR2019	01-0400-0000-54005	TOLLS	7.80
BMO CORP. MASTERCARD	102441	MAR2019	01-0400-0000-54005	TOLLS	5.30
BMO CORP. MASTERCARD	102441	MAR2019	01-0400-0000-56001	WINDOW SCREENING REPAIRS	23.10
BMO CORP. MASTERCARD	102441	MAR2019	01-0400-0000-56100	WHEEL AND TIRE (TRAILER)	80.44
BMO CORP. MASTERCARD	102441	MAR2019	01-0400-0000-56200	FUEL FILTER	38.99
BMO CORP. MASTERCARD	102441	MAR2019	01-0400-0000-56200	CRANKCASE FILTER #5	53.69
BMO CORP. MASTERCARD	102441	MAR2019	01-0400-0000-56200	DIESEL FUEL ADDITIVE	85.75
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7022-52401	STAFF APPRECIATION	16.66
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7022-52401	STAFF APPRECIATION	24.59
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7027-52401	STAFF APPRECIATION	24.60
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7027-52401	STAFF APPRECIATION	16.67
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7605-54304	AAG CAMP FIELD TRIP	50.00
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7606-54304	ADV CAMP FIELD TRIP	50.00
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7606-54304	ADV FIELD TRIP	60.00
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7765-54304	MSM CAMP FIELD TRIP	50.00
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7765-54304	MSM CAMP FIELD TRIP	50.00
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7845-52405	DATE NIGHT SUPPLIES	44.27
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7845-52405	RETURNED ITEMS	-200.94
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7845-52405	RETURNED ITEMS	-53.32
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7845-52405	RETURNED ITEMS	-112.88
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7999-54201	FACEBOOK AD	99.00
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7999-54201	MOTHER SON AD	6.36
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7999-54201	FACEBOOK AD	99.00
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7999-54201	DOG BEACH GATE SIGN	59.70
BMO CORP. MASTERCARD	102441	MAR2019	10-1100-7999-54201	BANNER FOR EGG HUNT	44.70
BMO CORP. MASTERCARD	102441	MAR2019	10-1200-0000-52002	FIELD CREW WATER	5.98

VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
BMO CORP. MASTERCARD	102441	MAR2019	20-10700	SUNSCREEN FOR RESALE	76.40
BMO CORP. MASTERCARD	102441	MAR2019	20-2000-0000-54201	SPRING REGISTRATION BANNER	44.70
BMO CORP. MASTERCARD	102441	MAR2019	20-2000-0000-54201	GOLF COURSE OPENING BANNER	44.70
BMO CORP. MASTERCARD	102441	MAR2019	20-2100-0000-52001	OFFICE SUPPLIES	79.98
BMO CORP. MASTERCARD	102441	MAR2019	20-2100-0000-52002	COFFEE FOR SHOP	16.04
BMO CORP. MASTERCARD	102441	MAR2019	20-2100-0000-52002	GOLF MTC SUPPLIES	39.91
BMO CORP. MASTERCARD	102441	MAR2019	20-2100-0000-54001	PROFESSIONAL DUES	-55.00
BMO CORP. MASTERCARD	102441	MAR2019	20-2100-0000-54005	TESTING CLASS C	10.00
BMO CORP. MASTERCARD	102441	MAR2019	23-2300-0000-54201	BUSINESS CARDS	34.99
BMO CORP. MASTERCARD	102441	MAR2019	25-2500-0000-52002	TENNIS SUPPLIES	26.75
BMO CORP. MASTERCARD	102441	MAR2019	25-2500-0000-52320	TENNIS SPECIAL EVENT SUPPLIES	45.93
BMO CORP. MASTERCARD	102441	MAR2019	25-2500-0000-52320	TENNIS SPECIAL EVENT SUPPLIES	12.09
BMO CORP. MASTERCARD	102441	MAR2019	25-2500-0000-54201	SPRING REGISTRATION BANNER	44.70
BMO CORP. MASTERCARD	102441	MAR2019	25-2500-0000-54201	PRO HEADSHOT	6.45
BMO CORP. MASTERCARD	102441	MAR2019	25-2500-0000-56100	TV MOUNT	84.99
BMO CORP. MASTERCARD	102441	MAR2019	27-2700-0000-52001	OFFICE SUPPLIES-ICE	82.48
BMO CORP. MASTERCARD	102441	MAR2019	27-2700-0000-52002	ICE SUPPLIES	14.56
BMO CORP. MASTERCARD	102441	MAR2019	27-2700-0000-52340	ICE SHOW SUPPLIES	92.52
BMO CORP. MASTERCARD	102441	MAR2019	27-2700-0000-52901	ICE SPECIAL EVENT SUPPLIES	62.51
BMO CORP. MASTERCARD	102441	MAR2019	27-2700-0000-52901	ICE SPECIAL EVENT SUPPLIES	32.99
BMO CORP. MASTERCARD	102441	MAR2019	27-2700-0000-52901	ICE SPECIAL EVENT SUPPLIES	36.96
BMO CORP. MASTERCARD	102441	MAR2019	27-2700-0000-52901	ICE SPECIAL EVENT SUPPLIES	46.89
BMO CORP. MASTERCARD	102441	MAR2019	27-2700-0000-54201	ICE SHOW BADGES	25.98
BMO CORP. MASTERCARD	102441	MAR2019	27-2700-0000-54201	ICE SHOW BADGES	19.67
BMO CORP. MASTERCARD	102441	MAR2019	27-2700-0000-54201	TICKET PAPER	98.91
BMO CORP. MASTERCARD	102441	MAR2019	27-2700-0000-56100	INNER TUBES	56.00
<b>Vendor 12620 - BMO CORP. MASTERCARD Total:</b>					<b>20,984.04</b>
<b>Vendor: 21464 - BRUCE CARLSEN</b>					
BRUCE CARLSEN	102341	INV0010193	10-1100-7022-54301	B-BALL REF	124.00
BRUCE CARLSEN	102341	INV0010193	10-1100-7027-54301	B-BALL REF	124.00
<b>Vendor 21464 - BRUCE CARLSEN Total:</b>					<b>248.00</b>
<b>Vendor: 03560 - BSN SPORTS INC</b>					
BSN SPORTS INC	102539	904930287	10-1100-7150-52401	ADULT SOFTBALL-BALLS AND SCOREBOOKS	154.06
BSN SPORTS INC	102539	904930287	10-1100-7151-52401	ADULT SOFTBALL-BALLS AND SCOREBOOKS	57.27
BSN SPORTS INC	102539	904930287	10-1100-7153-52401	ADULT SOFTBALL-BALLS AND SCOREBOOKS	1,171.41
<b>Vendor 03560 - BSN SPORTS INC Total:</b>					<b>1,382.74</b>
<b>Vendor: 00580 - BTSI</b>					
BTSI	102501	62026*	20-2100-0000-52565	FUNGICIDES	9,551.25
BTSI	102501	62027	20-2100-0000-52001	OFFICE SUPPLIES	450.00
BTSI	102501	62027	20-2100-0000-52002	SUPPLIES ACCOUNT	421.75
BTSI	102501	62112	20-2100-0000-52002	SUPPLIES ACCOUNT	119.00
<b>Vendor 00580 - BTSI Total:</b>					<b>10,542.00</b>
<b>Vendor: 06740 - BURRIS EQUIPMENT</b>					
BURRIS EQUIPMENT	102342	RI97805	01-0400-0000-54250	TRACKLOADER RENTAL FOR CROW ISLAND	1,914.00
BURRIS EQUIPMENT	102342	RI97855	01-0400-0000-54250	TRACKLOADER RENTAL DELIVERY	150.00
BURRIS EQUIPMENT	102342	RI97895	01-0400-0000-54250	TRACKLOADER RENTAL	1,327.28
BURRIS EQUIPMENT	102342	RI97904	01-0400-0000-54250	TRACKLOADER RENTAL	389.85
BURRIS EQUIPMENT	102502	PS21417	20-2100-0000-56200	VEHICLE R&M	213.67
<b>Vendor 06740 - BURRIS EQUIPMENT Total:</b>					<b>3,994.80</b>

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 22217 - CALL ONE</b>					
CALL ONE	102343	190671658	01-0100-0000-56100	PHONE SYSTEM MAINT - YEAR 2 OF 5	2,549.83
<b>Vendor 22217 - CALL ONE Total:</b>					<b>2,549.83</b>
<b>Vendor: 00770 - CALLAWAY GOLF COMPANY</b>					
CALLAWAY GOLF COMPANY	102388	930116893	20-10700	Merchandise for Resale	172.90
CALLAWAY GOLF COMPANY	102388	930116893	20-2000-0000-57325	Merchandise for Resale	9.72
CALLAWAY GOLF COMPANY	102503	930220459	20-2000-0000-52320	Special Event Supplies	727.00
CALLAWAY GOLF COMPANY	102445	930220460	20-10700	Merchandise For Resale	369.00
CALLAWAY GOLF COMPANY	102445	930220460	20-2000-0000-57325	Merchandise For Resale	10.04
CALLAWAY GOLF COMPANY	102503	930230319	20-10700	Merchandise for Resale	684.00
CALLAWAY GOLF COMPANY	102503	930230319	20-2000-0000-57325	Merchandise for Resale	19.50
<b>Vendor 00770 - CALLAWAY GOLF COMPANY Total:</b>					<b>1,992.16</b>
<b>Vendor: 00802 - CARLISLE ENTERPRISES</b>					
CARLISLE ENTERPRISES	102389	38124	01-0100-0000-52015	PRINTER TONER	281.96
<b>Vendor 00802 - CARLISLE ENTERPRISES Total:</b>					<b>281.96</b>
<b>Vendor: 07315 - CHICAGO COMMUNICATIONS LLC</b>					
CHICAGO COMMUNICATIONS L...	102446	309638	01-0100-0000-52002	REPLACEMENT RADIOS FOR PARKS, REC, GOLF, FIELDS	182.50
CHICAGO COMMUNICATIONS L...	102446	309638	01-0400-0000-52810	REPLACEMENT RADIOS FOR PARKS, REC, GOLF, FIELDS	595.00
CHICAGO COMMUNICATIONS L...	102446	309638	10-1000-0000-52002	REPLACEMENT RADIOS FOR PARKS, REC, GOLF, FIELDS	182.50
CHICAGO COMMUNICATIONS L...	102446	309638	10-1100-7841-52405	REPLACEMENT RADIOS FOR PARKS, REC, GOLF, FIELDS	365.00
CHICAGO COMMUNICATIONS L...	102446	309638	10-1100-7842-52405	REPLACEMENT RADIOS FOR PARKS, REC, GOLF, FIELDS	182.50
CHICAGO COMMUNICATIONS L...	102446	309638	10-1100-7843-52405	REPLACEMENT RADIOS FOR PARKS, REC, GOLF, FIELDS	730.00
CHICAGO COMMUNICATIONS L...	102446	309638	10-1100-7844-52405	REPLACEMENT RADIOS FOR PARKS, REC, GOLF, FIELDS	182.50
CHICAGO COMMUNICATIONS L...	102446	309638	10-1500-0000-52801	REPLACEMENT RADIOS FOR PARKS, REC, GOLF, FIELDS	1,825.00
CHICAGO COMMUNICATIONS L...	102446	309638	20-2100-0000-52002	REPLACEMENT RADIOS FOR PARKS, REC, GOLF, FIELDS	730.00
CHICAGO COMMUNICATIONS L...	102446	309453	01-0400-0000-52810	RADIO EARPIECES AND MIC	108.00
CHICAGO COMMUNICATIONS L...	102390	309736	01-0400-0000-52810	RADIO PARTS	80.00
<b>Vendor 07315 - CHICAGO COMMUNICATIONS LLC Total:</b>					<b>5,163.00</b>
<b>Vendor: 21417 - CHICAGO LOVES DANCE INC</b>					
CHICAGO LOVES DANCE INC	102391	WW2019	10-1100-7213-54303	70/30 SPLIT CLD WINTER 2019 PROGRAMS	4,941.95
<b>Vendor 21417 - CHICAGO LOVES DANCE INC Total:</b>					<b>4,941.95</b>
<b>Vendor: 22203 - CHRISTINE CONDON</b>					
CHRISTINE CONDON	102447	INV0010246	27-2700-0000-54005	SKATING DIRECTOR CONFERENCE	250.00
CHRISTINE CONDON	102447	INV0010247	27-2700-0000-54005	SD CONFERENCE HOTEL	586.95
<b>Vendor 22203 - CHRISTINE CONDON Total:</b>					<b>836.95</b>
<b>Vendor: 00993 - COMCAST</b>					
COMCAST	102392	4128DEC2018	25-2500-0000-54250	CABLE TV-TENNIS	180.06
COMCAST	102344	3317MAR2019	20-2000-0000-54250	CABLE TV-GOLF	138.90
COMCAST	102344	3545MAR2019	01-0100-0000-54210	INTERNET SERVICE	164.90
COMCAST	102392	0399MAR2019	01-0100-0000-54210	INTERNET SERVICE-ADMIN	306.85
COMCAST	102540	3267MAR2019	27-2700-0000-54250	CABLE TV-ICE	19.99
COMCAST	102504	4128MAR2019-2	25-2500-0000-54250	CABLE TV-TENNIS	170.06
COMCAST	102504	0868APR2019	10-1500-0000-54250	INTERNET SERVICE-TOWER	106.85
COMCAST	102504	4518APR2019	23-2300-0000-54250	INTERNET SERVICE-PADDLE	204.90
COMCAST	102504	4518APR2019	27-2700-0000-54250	CABLE TV-ICE	107.37
COMCAST	102504	4516APR2019	25-2400-0000-54250	INTERNET SERVICE-TENNIS	241.85

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
COMCAST	102540	3545APR2019	01-0100-0000-54210	INTERNET SERVICE-ADMIN	164.90
<b>Vendor 00993 - COMCAST Total:</b>					<b>1,806.63</b>
<b>Vendor: 01000 - COMED</b>					
COMED	102393	INV0010229	01-0400-0000-56530	ELECTRIC SERVICE-PARKS	24.18
<b>Vendor 01000 - COMED Total:</b>					<b>24.18</b>
<b>Vendor: 06007 - COVERALL NORTH AMERICA,</b>					
COVERALL NORTH AMERICA,	102505	1010636151	01-0100-0000-54250	2019 MONTHLY ADMIN CLEANING SERVICE	349.00
COVERALL NORTH AMERICA,	102505	1010636151	10-1000-0000-54250	2019 MONTHLY ADMIN CLEANING SERVICE	349.00
<b>Vendor 06007 - COVERALL NORTH AMERICA, Total:</b>					<b>698.00</b>
<b>Vendor: 16270 - CTUC</b>					
CTUC	102345	54-19	25-2500-0000-54250	USTA TOURNEY UMPIRE	221.00
<b>Vendor 16270 - CTUC Total:</b>					<b>221.00</b>
<b>Vendor: 22370 - CYNTHIA ANGLEMYER</b>					
CYNTHIA ANGLEMYER	102506	1033401	10-1100-7380-45200	REC REFUND	105.00
<b>Vendor 22370 - CYNTHIA ANGLEMYER Total:</b>					<b>105.00</b>
<b>Vendor: 22109 - DE LAGE LANDEN FINANCIAL SERVICES, INC</b>					
DE LAGE LANDEN FINANCIAL SE...	102507	63096581	01-0100-0000-56100	2019 COPIER LEASE - MAY	1,976.65
<b>Vendor 22109 - DE LAGE LANDEN FINANCIAL SERVICES, INC Total:</b>					<b>1,976.65</b>
<b>Vendor: 22247 - DICK'S SPORTING GOODS</b>					
DICK'S SPORTING GOODS	102448	189154A	10-1100-7147-52401	GIRLS SOFTBALL EQUIPMENT 2019	598.00
<b>Vendor 22247 - DICK'S SPORTING GOODS Total:</b>					<b>598.00</b>
<b>Vendor: 21955 - DIEGO LARCO</b>					
DIEGO LARCO	102346	INV0010194	10-1100-7022-54301	B-BALL REF	62.00
DIEGO LARCO	102346	INV0010194	10-1100-7027-54301	B-BALL REF	31.00
DIEGO LARCO	102394	INV0010225	10-1100-7027-54301	B-BALL REF	31.00
<b>Vendor 21955 - DIEGO LARCO Total:</b>					<b>124.00</b>
<b>Vendor: 21478 - DRUE HOFFMAN</b>					
DRUE HOFFMAN	102347	INV0010195	10-1100-7022-54301	B-BALL REF	31.00
<b>Vendor 21478 - DRUE HOFFMAN Total:</b>					<b>31.00</b>
<b>Vendor: 10700 - ECCO USA, INC.</b>					
ECCO USA, INC.	102395	114555642	20-10700	CREDIT MEMO-GOLF	-917.00
ECCO USA, INC.	102395	114559242	20-10700	CREDIT MEMO	-843.00
ECCO USA, INC.	102395	200395991	20-10700	Merchandise for Resale	2,975.00
ECCO USA, INC.	102395	200395991	20-2000-0000-57325	Merchandise for Resale	120.55
ECCO USA, INC.	102395	114660410	20-10700	Merchandise for Resale	300.00
ECCO USA, INC.	102449	200417903	20-10700	Merchandise for Resale	300.00
ECCO USA, INC.	102449	200417903	20-2000-0000-57325	Merchandise for Resale	12.58
<b>Vendor 10700 - ECCO USA, INC. Total:</b>					<b>1,948.13</b>
<b>Vendor: 21960 - EMPIRE COOLER SERVICE, INC</b>					
EMPIRE COOLER SERVICE, INC	102450	0000249190	20-2000-0000-54255	Contract Services Clubhouse	125.00
<b>Vendor 21960 - EMPIRE COOLER SERVICE, INC Total:</b>					<b>125.00</b>
<b>Vendor: 12470 - ENVIRONMENTAL FUTURES</b>					
ENVIRONMENTAL FUTURES	102396	19-769	01-0100-0000-54250	ADMIN WATER SERVICE	67.50
ENVIRONMENTAL FUTURES	102396	19-769	10-1000-0000-54250	ADMIN WATER SERVICE	67.50
<b>Vendor 12470 - ENVIRONMENTAL FUTURES Total:</b>					<b>135.00</b>
<b>Vendor: 21539 - ENVIRONMENTAL SERVICES FIRM, LLC</b>					
ENVIRONMENTAL SERVICES FI...	102541	13781	10-1600-0000-54250	PLM & TEM TESTING	895.00
<b>Vendor 21539 - ENVIRONMENTAL SERVICES FIRM, LLC Total:</b>					<b>895.00</b>
<b>Vendor: 21935 - EUCLID MANAGERS</b>					
EUCLID MANAGERS	102397	LL00267-3-19	01-21255	LIFELOCK PREMIUM-MAR & APR 2019	143.88
<b>Vendor 21935 - EUCLID MANAGERS Total:</b>					<b>143.88</b>

VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 21553 - EVANSTON LUMBER</b>					
EVANSTON LUMBER	102508	163976	01-0400-0000-52002	PARKS SUPPLIES	73.00
<b>Vendor 21553 - EVANSTON LUMBER Total:</b>					<b>73.00</b>
<b>Vendor: 21701 - EXCALIBUR TECHNOLOGY CORP</b>					
EXCALIBUR TECHNOLOGY CORP	102509	177401	01-0100-0000-54210	MAY IT SERVICES	369.00
<b>Vendor 21701 - EXCALIBUR TECHNOLOGY CORP Total:</b>					<b>369.00</b>
<b>Vendor: 00345 - FEDERAL WITHHOLDING TAX</b>					
FEDERAL WITHHOLDING TAX	DFT0003647	INV0010209	01-21200	Federal Withholding	12,985.58
FEDERAL WITHHOLDING TAX	DFT0003649	INV0010211	33-21220	FICA Withholding	18,567.98
FEDERAL WITHHOLDING TAX	DFT0003650	INV0010212	33-21220	Medicare Withholding	4,342.58
FEDERAL WITHHOLDING TAX	DFT0003656	INV0010255	01-21200	Federal Withholding	11,494.54
FEDERAL WITHHOLDING TAX	DFT0003658	INV0010257	33-21220	FICA Withholding	17,068.92
FEDERAL WITHHOLDING TAX	DFT0003659	INV0010258	33-21220	Medicare Withholding	3,991.98
FEDERAL WITHHOLDING TAX	DFT0003665	INV0010283	01-21200	Federal Withholding	13,115.07
FEDERAL WITHHOLDING TAX	DFT0003667	INV0010285	33-21220	FICA Withholding	19,942.12
FEDERAL WITHHOLDING TAX	DFT0003668	INV0010286	33-21220	Medicare Withholding	4,664.04
<b>Vendor 00345 - FEDERAL WITHHOLDING TAX Total:</b>					<b>106,172.81</b>
<b>Vendor: 21862 - FH PASCHEN, SN NIELSEN &amp; ASSOCIATES</b>					
FH PASCHEN, SN NIELSEN & AS...	102398	4600-020-3	20-2100-0000-60051	FINAL PAYMENT GOLF OUTBUILDINGS	20,376.49
FH PASCHEN, SN NIELSEN & AS...	102398	4600-021-1	01-0400-0000-60093	INDIAN HILL WINDOW REPLACEMENT	49,641.97
<b>Vendor 21862 - FH PASCHEN, SN NIELSEN &amp; ASSOCIATES Total:</b>					<b>70,018.46</b>
<b>Vendor: 01167 - FOX VALLEY FIRE &amp; SAFETY</b>					
FOX VALLEY FIRE & SAFETY	102399	IN00245760	01-0400-0000-54250	ANNUAL FIRE ALARM INSPECTION	250.00
FOX VALLEY FIRE & SAFETY	102399	IN00246657	01-0400-0000-54250	QUARTERLY FIRE ALARM MONITORING FEE	183.00
FOX VALLEY FIRE & SAFETY	102399	IN00246694	20-2100-0000-54250	QUARTERLY FIRE ALARM MONITORING FEE	183.00
FOX VALLEY FIRE & SAFETY	102399	IN00246695	20-2000-0000-54250	QUARTERLY FIRE ALARM MONITORING FEE	183.00
FOX VALLEY FIRE & SAFETY	102399	IN00246696	10-1500-0000-54250	QUARTERLY FIRE ALARM MONITORING FEE	183.00
FOX VALLEY FIRE & SAFETY	102399	IN00246697	01-0300-0000-54250	QUARTERLY FIRE ALARM MONITORING FEE	183.00
FOX VALLEY FIRE & SAFETY	102399	IN00246698	10-1600-0000-54250	QUARTERLY FIRE ALARM MONITORING FEE	183.00
FOX VALLEY FIRE & SAFETY	102399	IN00246699	27-2700-0000-54250	QUARTERLY FIRE ALARM MONITORING FEE	183.00
FOX VALLEY FIRE & SAFETY	102399	IN00246700	01-0100-0000-54250	QUARTERLY FIRE ALARM MONITORING FEE	183.00
FOX VALLEY FIRE & SAFETY	102399	IN00246701	10-1500-0000-54250	QUARTERLY FIRE ALARM MONITORING FEE	183.00
FOX VALLEY FIRE & SAFETY	102399	IN00246702	23-2300-0000-54250	QUARTERLY FIRE ALARM MONITORING FEE	183.00
FOX VALLEY FIRE & SAFETY	102399	IN00246703	25-2400-0000-54250	QUARTERLY FIRE ALARM MONITORING FEE	183.00
FOX VALLEY FIRE & SAFETY	102399	IN00246764	10-1500-0000-54250	QUARTERLY FIRE ALARM MONITORING FEE	183.00
<b>Vendor 01167 - FOX VALLEY FIRE &amp; SAFETY Total:</b>					<b>2,446.00</b>
<b>Vendor: 21764 - FRONTLINE TECHNOLOGIES GROUP, LLC</b>					
FRONTLINE TECHNOLOGIES GR...	102400	INVUS94965	01-0100-0000-54210	Applitrack- Applicant Tracking system	2,185.20
<b>Vendor 21764 - FRONTLINE TECHNOLOGIES GROUP, LLC Total:</b>					<b>2,185.20</b>
<b>Vendor: 20955 - FUN EXPRESS</b>					
FUN EXPRESS	102401	695061747-01	10-1100-7810-52405	BIRTHDAY PARTY CRAFT SUPPLIES (JEWELS)	49.50
FUN EXPRESS	102401	695061747-01	10-1100-7843-52405	EGG HUNT SMALL GIVEAWAYS	257.72
FUN EXPRESS	102401	695061747-01	10-1100-7845-52405	MOTHER/SON DATE NIGHT GOODY BAGS	393.07

VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
FUN EXPRESS	102401	695061747-01	10-1100-7845-52405	MOTHER/SON DATE NIGHT CRAFT	99.60
FUN EXPRESS	102401	695061747-01	10-1100-7845-52405	MOTHER/SON DATE NIGHT GIVEAWAY	17.33
FUN EXPRESS	102401	695061747-01	10-1100-7845-52405	MOTHER/SON DATE NIGHT DECORATIONS	15.41
FUN EXPRESS	102401	695061747-01	10-1500-0000-52320	WATER CARNIVAL PRIZES	62.40
FUN EXPRESS	102348	695125862-01	01-0100-0000-54260	STAFF MEETING SUPPLIES	66.20
<b>Vendor 20955 - FUN EXPRESS Total:</b>					<b>961.23</b>
<b>Vendor: 01550 - G.B. ELECTRIC COMPANY</b>					
G.B. ELECTRIC COMPANY	102451	18729	20-2000-0000-56001	R&M Facility General	198.00
<b>Vendor 01550 - G.B. ELECTRIC COMPANY Total:</b>					<b>198.00</b>
<b>Vendor: 01570 - GAMMA SPORTS</b>					
GAMMA SPORTS	102349	87752	25-2500-0000-52002	TENNIS SUPPLIES	62.06
GAMMA SPORTS	102349	INV119691	25-2400-0000-52801	ROLL DRY REPLACEMENT	664.36
GAMMA SPORTS	102510	INV122551	25-2500-0000-56100	TENNIS NETS (8)	1,225.14
<b>Vendor 01570 - GAMMA SPORTS Total:</b>					<b>1,951.56</b>
<b>Vendor: 21074 - GARVEY'S OFFICE PRODUCTS</b>					
GARVEY'S OFFICE PRODUCTS	102511	PINV170463	01-0100-0000-52001	OFFICE SUPPLIES - LAMINATE	367.18
<b>Vendor 21074 - GARVEY'S OFFICE PRODUCTS Total:</b>					<b>367.18</b>
<b>Vendor: 03250 - GLENBROOK AUTO PARTS</b>					
GLENBROOK AUTO PARTS	102452	208167	20-2100-0000-56100	EQUIPMENT R&M	385.87
GLENBROOK AUTO PARTS	102452	210601	20-2100-0000-56200	Vehicle R&M	124.86
GLENBROOK AUTO PARTS	102452	210604	20-2100-0000-56200	VEHICLE R&M	261.92
GLENBROOK AUTO PARTS	102512	210754	01-0400-0000-56100	CORE DEPOSIT REFUND	-18.00
GLENBROOK AUTO PARTS	102402	212083	20-2100-0000-56001	GOLF MTC FACILITY REPAIRS	25.53
GLENBROOK AUTO PARTS	102402	212481	01-0400-0000-56200	AUTO PARTS	20.69
GLENBROOK AUTO PARTS	102452	212547	20-2100-0000-56200	Vehicle R&M	124.45
GLENBROOK AUTO PARTS	102452	212548	20-2100-0000-56200	AUTO PARTS-GOLF MTC	26.39
GLENBROOK AUTO PARTS	102402	212574	01-0300-0000-52810	TOOLS	63.24
GLENBROOK AUTO PARTS	102452	213382	10-1200-0000-52002	CLEANER FOR TRUCK	6.99
GLENBROOK AUTO PARTS	102402	214099	01-0400-0000-56200	AUTO PARTS	28.23
GLENBROOK AUTO PARTS	102402	214181	01-0400-0000-56100	EQUIPMENT PARTS	12.01
GLENBROOK AUTO PARTS	102402	214317	01-0400-0000-56100	EQUIPMENT PARTS	22.80
GLENBROOK AUTO PARTS	102402	214556	01-0400-0000-56100	EQUIPMENT PARTS	48.57
GLENBROOK AUTO PARTS	102402	214916	10-1200-0000-56100	AIR FILTERS	40.95
GLENBROOK AUTO PARTS	102452	215436	10-1200-0000-56100	EQUIPMENT PARTS-FIELDS	40.23
GLENBROOK AUTO PARTS	102452	215453	10-1200-0000-56100	EQUIPMENT PARTS-FIELDS	45.61
GLENBROOK AUTO PARTS	102512	215540	20-2100-0000-56100	EQUIPMENT R&M	118.75
GLENBROOK AUTO PARTS	102452	215614	10-1200-0000-56100	EQUIPMENT PARTS-FIELDS	19.21
GLENBROOK AUTO PARTS	102512	215742	20-2100-0000-56200	VEHICLE R&M	151.90
GLENBROOK AUTO PARTS	102452	215858	01-0300-0000-52002	EQUIPMENT PARTS	20.21
GLENBROOK AUTO PARTS	102452	215858	01-0400-0000-56100	EQUIPMENT PARTS	9.48
GLENBROOK AUTO PARTS	102512	215871	20-2100-0000-56200	VEHICLE R&M	113.00
GLENBROOK AUTO PARTS	102512	215874	20-2100-0000-56100	EQUIPMENT R&M	140.73
GLENBROOK AUTO PARTS	102512	215875	20-2100-0000-52002	SUPPLIES ACCOUNT	148.05
GLENBROOK AUTO PARTS	102512	215875	20-2100-0000-56100	EQUIPMENT R&M	102.64
GLENBROOK AUTO PARTS	102452	215921	01-0300-0000-52810	TOOLS	6.47
GLENBROOK AUTO PARTS	102512	215963	20-2100-0000-56200	VEHICLE R&M	116.82
GLENBROOK AUTO PARTS	102452	216151	20-2100-0000-56100	EQUIPMENT PARTS	51.30
GLENBROOK AUTO PARTS	102452	216324	01-0400-0000-56100	EQUIPMENT PARTS-PARKS	63.63
GLENBROOK AUTO PARTS	102452	216701	20-2100-0000-56100	EQUIPMENT PARTS-GOLF MTC	37.46
GLENBROOK AUTO PARTS	102452	216825	20-2100-0000-56100	EQUIPMENT PARTS-GOLF MTC	13.79
GLENBROOK AUTO PARTS	102452	216829	01-0300-0000-52505	LUBRICANT	72.13
GLENBROOK AUTO PARTS	102512	216965	01-0400-0000-56100	EQUIPMENT SUPPLIES	-63.38
GLENBROOK AUTO PARTS	102512	216966	01-0400-0000-56100	EQUIPMENT SUPPLIES	15.92
GLENBROOK AUTO PARTS	102512	217223	20-2100-0000-56200	VEHICLE R&M	227.96
GLENBROOK AUTO PARTS	102512	217238	20-2100-0000-56200	AUTO PARTS	38.42
<b>Vendor 03250 - GLENBROOK AUTO PARTS Total:</b>					<b>2,664.83</b>

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 01721 - GOVERNMENT FINANCE OFFICERS ASSOCIATION</b>					
GOVERNMENT FINANCE OFFIC...	102350	0121002-2019	01-0100-0000-54001	GFOA MEMBERSHIP FEE	160.00
<b>Vendor 01721 - GOVERNMENT FINANCE OFFICERS ASSOCIATION Total:</b>					<b>160.00</b>
<b>Vendor: 01727 - GRAINGER</b>					
GRAINGER	102351	9095469285	27-2700-0000-56100	TOILET REPAIR - ICE ARENA	205.67
GRAINGER	102403	9113391826	01-0100-0000-56100	EQUIPMENT PARTS	48.36
GRAINGER	102454	9117068099	25-2500-0000-56001	FACILITY REPAIRS	66.60
GRAINGER	102454	9117275744	27-2700-0000-56001	ICE FACILITY REPAIRS	36.93
GRAINGER	102454	9122619936	25-2500-0000-56001	TENNIS FACILITY REPAIRS	65.01
<b>Vendor 01727 - GRAINGER Total:</b>					<b>422.57</b>
<b>Vendor: 01170 - GRAND FOOD CENTER</b>					
GRAND FOOD CENTER	102404	62583MAR2019	10-1100-7810-52405	B-DAY PARTY CAKES	81.78
GRAND FOOD CENTER	102404	62583MAR2019	10-1100-7810-52405	B-DAY PARTY CAKES	69.98
GRAND FOOD CENTER	102404	62583MAR2019	10-1100-7810-52405	B-DAY PARTY CAKES	39.99
GRAND FOOD CENTER	102404	62583MAR2019	10-1100-7810-52405	B-DAY PARTY CAKES	35.78
GRAND FOOD CENTER	102404	62583MAR2019	10-1100-7810-52405	B-DAY PARTY CAKES	34.99
GRAND FOOD CENTER	102405	62598MAR2019	25-2500-0000-52320	TENNIS SUPPLIES	20.99
GRAND FOOD CENTER	102405	62598MAR2019	25-2500-0000-52515	TENNIS SUPPLIES	9.99
<b>Vendor 01170 - GRAND FOOD CENTER Total:</b>					<b>293.50</b>
<b>Vendor: 22367 - GREAT LAKES LINE-X</b>					
GREAT LAKES LINE-X	102455	41788	01-0400-0000-56200	LINE-X BED #44	494.10
GREAT LAKES LINE-X	102455	41807	01-0400-0000-56200	LINE-X TAILGATE #10	150.00
<b>Vendor 22367 - GREAT LAKES LINE-X Total:</b>					<b>644.10</b>
<b>Vendor: 20914 - GREG FIELDS</b>					
GREG FIELDS	102352	INV0010216	01-0400-0000-54005	REIMB FOR PDRMA TRAINING EXPENSE	82.58
<b>Vendor 20914 - GREG FIELDS Total:</b>					<b>82.58</b>
<b>Vendor: 01776 - GROWER EQUIPMENT</b>					
GROWER EQUIPMENT	102542	INV-8228	20-2100-0000-56100	EQUIPMENT R&M	31.83
<b>Vendor 01776 - GROWER EQUIPMENT Total:</b>					<b>31.83</b>
<b>Vendor: 07660 - HEALTH CARE SERVICE CORPORATION</b>					
HEALTH CARE SERVICE CORPOR...	102406	INV0010236	01-0100-0000-54051	HEALTH INSURANCE-APRIL 2019	49,008.06
<b>Vendor 07660 - HEALTH CARE SERVICE CORPORATION Total:</b>					<b>49,008.06</b>
<b>Vendor: 22319 - HELENA OSORIO ZAVALA</b>					
HELENA OSORIO ZAVALA	102353	INV0010196	01-0200-0000-52011	REIMB FOR INSTAGRAM LINK	19.98
<b>Vendor 22319 - HELENA OSORIO ZAVALA Total:</b>					<b>19.98</b>
<b>Vendor: 09930 - HERITAGE-CRYSTAL CLEAN</b>					
HERITAGE-CRYSTAL CLEAN	102456	15552291	20-2100-0000-56200	Vehicle R&M	495.47
<b>Vendor 09930 - HERITAGE-CRYSTAL CLEAN Total:</b>					<b>495.47</b>
<b>Vendor: 22358 - HMG ACCESSORY SOLUTIONS, INC</b>					
HMG ACCESSORY SOLUTIONS, I...	102354	381	20-10700	Merchandise for Resale	525.00
HMG ACCESSORY SOLUTIONS, I...	102354	381	20-2000-0000-57325	Merchandise for Resale	27.34
<b>Vendor 22358 - HMG ACCESSORY SOLUTIONS, INC Total:</b>					<b>552.34</b>
<b>Vendor: 01947 - HOME DEPOT CREDIT SERVICES</b>					
HOME DEPOT CREDIT SERVICES	102457	MAR2019-01	25-2500-0000-56100	EXT CORDS AND JR PROGRAM NET POSTS	127.96
HOME DEPOT CREDIT SERVICES	102457	MAR2019	25-2400-0000-56001	HEATER FOR TENNIS	59.97
HOME DEPOT CREDIT SERVICES	102457	MAR2019	25-2500-0000-52515	LIGHT BULBS & TOOLS	35.78
HOME DEPOT CREDIT SERVICES	102457	MAR2019-02	01-0100-0000-52515	TOTES, TOOLS, AND CLEANING SUPPLIES	19.41
HOME DEPOT CREDIT SERVICES	102457	MAR2019-02	01-0300-0000-52002	TOTES, TOOLS, AND CLEANING SUPPLIES	22.96
HOME DEPOT CREDIT SERVICES	102457	MAR2019-02	01-0400-0000-52810	TOTES, TOOLS, AND CLEANING SUPPLIES	65.35
HOME DEPOT CREDIT SERVICES	102457	MAR2019-03	20-2100-0000-52002	SUPPLIES ACCOUNT	233.64
<b>Vendor 01947 - HOME DEPOT CREDIT SERVICES Total:</b>					<b>565.07</b>

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 21067 - HOT SHOTS SPORTS</b>					
HOT SHOTS SPORTS	102513	INV0010275	10-1100-7214-54302	70/30 SPLIT WINTER 19 VOLLEYBALL AND BBALL CLINICS	588.00
HOT SHOTS SPORTS	102513	INV0010275	10-1100-7380-54303	70/30 SPLIT WINTER 19 VOLLEYBALL AND BBALL CLINICS	1,498.00
<b>Vendor 21067 - HOT SHOTS SPORTS Total:</b>					<b>2,086.00</b>
<b>Vendor: 00350 - ICMA RETIREMENT TRUST-457</b>					
ICMA RETIREMENT TRUST-457	DFT0003643	INV0010204	01-21235	457K Contribution	1,820.00
ICMA RETIREMENT TRUST-457	DFT0003652	INV0010250	01-21235	457K Contribution	1,820.00
ICMA RETIREMENT TRUST-457	DFT0003661	INV0010278	01-21235	457K Contribution	1,820.00
<b>Vendor 00350 - ICMA RETIREMENT TRUST-457 Total:</b>					<b>5,460.00</b>
<b>Vendor: 00407 - IDLEWOOD ELECTRIC SUPPLY</b>					
IDLEWOOD ELECTRIC SUPPLY	102458	528203	20-2100-0000-60051	ELECTRICAL FOR GOLF OUTBUILDINGS	101.07
IDLEWOOD ELECTRIC SUPPLY	102407	528253	20-2100-0000-60051	ELECTRICAL SUPPLIES	28.87
<b>Vendor 00407 - IDLEWOOD ELECTRIC SUPPLY Total:</b>					<b>129.94</b>
<b>Vendor: 05745 - IL DEPARTMENT OF REVENUE</b>					
IL DEPARTMENT OF REVENUE	102459	INV0010259	20-2000-0000-54990	SALES TAX-MARCH 2019	217.00
IL DEPARTMENT OF REVENUE	102459	INV0010259	23-2300-0000-54990	SALES TAX-MARCH 2019	3.00
IL DEPARTMENT OF REVENUE	102459	INV0010259	25-2500-0000-54990	SALES TAX-MARCH 2019	91.00
<b>Vendor 05745 - IL DEPARTMENT OF REVENUE Total:</b>					<b>311.00</b>
<b>Vendor: 00410 - IL DEPT OF REVENUE</b>					
IL DEPT OF REVENUE	DFT0003646	INV0010208	01-21210	State Withholding	5,983.42
IL DEPT OF REVENUE	DFT0003655	INV0010254	01-21210	State Withholding	5,410.69
IL DEPT OF REVENUE	DFT0003664	INV0010282	01-21210	State Withholding	6,377.36
<b>Vendor 00410 - IL DEPT OF REVENUE Total:</b>					<b>17,771.47</b>
<b>Vendor: 12390 - ILLINOIS CHILD SUPPORT</b>					
ILLINOIS CHILD SUPPORT	102355	INV0010207	01-21298	1709700/17-D000104	461.54
ILLINOIS CHILD SUPPORT	102460	INV0010253	01-21298	1709700/17-D000104	461.54
ILLINOIS CHILD SUPPORT	102543	INV0010281	01-21298	1709700/17-D000104	461.54
<b>Vendor 12390 - ILLINOIS CHILD SUPPORT Total:</b>					<b>1,384.62</b>
<b>Vendor: 03476 - ILLINOIS OFFICE OF THE STATE FIRE MARSHAL</b>					
ILLINOIS OFFICE OF THE STATE F...	102374	9603082	27-2700-0000-54250	BOILER INSPECTION CERTIFICATES	140.00
<b>Vendor 03476 - ILLINOIS OFFICE OF THE STATE FIRE MARSHAL Total:</b>					<b>140.00</b>
<b>Vendor: 20994 - IMPACT NETWORKING, LLC</b>					
IMPACT NETWORKING, LLC	102514	1370131	01-0100-0000-52015	Toner for Tennis Dept	400.00
<b>Vendor 20994 - IMPACT NETWORKING, LLC Total:</b>					<b>400.00</b>
<b>Vendor: 00347 - IMRF</b>					
IMRF	102515	INV0010271	33-21215	PAYMENT FOR MARCH 2019	36,701.94
<b>Vendor 00347 - IMRF Total:</b>					<b>36,701.94</b>
<b>Vendor: 02103 - INTEGRA CLEANING &amp; MTC</b>					
INTEGRA CLEANING & MTC	102461	WPD MARCH 2019	23-2300-0000-54250	MARCH CLEANING	1,089.00
INTEGRA CLEANING & MTC	102461	WPD PCC ARM MARCH 2019	23-2300-0000-56001	PADDLE CARPET CLEANING	349.00
INTEGRA CLEANING & MTC	102461	WPD PC 1021-APR	20-2000-0000-56001	R&M Facility General	904.96
INTEGRA CLEANING & MTC	102516	NTCTCS MARCH 2019	25-2500-0000-54250	COURT SCRUBBING	923.00
INTEGRA CLEANING & MTC	102516	NTCTCS MARCH 2019	25-2500-0000-54250	SHACK CARPET CLEANING	189.00
<b>Vendor 02103 - INTEGRA CLEANING &amp; MTC Total:</b>					<b>3,454.96</b>
<b>Vendor: 05892 - JAY ZIMMERMAN</b>					
JAY ZIMMERMAN	102356	INV0010197	10-1100-7022-54301	B-BALL REF	124.00
JAY ZIMMERMAN	102356	INV0010197	10-1100-7027-54301	B-BALL REF	248.00
<b>Vendor 05892 - JAY ZIMMERMAN Total:</b>					<b>372.00</b>
<b>Vendor: 00282 - JOHN BARRETT</b>					
JOHN BARRETT	102357	INV0010217	01-0400-0000-54005	REIMB FOR PDRMA TRAINING EXPENSE	40.70

VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
JOHN BARRETT	102517	INV0010269	01-0400-0000-56001	REIMBURSEMENT FOR PURCHASED PRODUCTS	148.77
JOHN BARRETT	102517	INV0010269	10-1500-0000-56001	REIMBURSEMENT FOR PURCHASED PRODUCTS	68.00
JOHN BARRETT	102517	INV0010269	20-2000-0000-56001	REIMBURSEMENT FOR PURCHASED PRODUCTS	169.87
<b>Vendor 00282 - JOHN BARRETT Total:</b>					<b>427.34</b>
<b>Vendor: 21514 - JOHN DORAN</b>					
JOHN DORAN	102358	INV0010198	10-1100-7027-54301	B-BALL REF	31.00
<b>Vendor 21514 - JOHN DORAN Total:</b>					<b>31.00</b>
<b>Vendor: 00134 - JOHNSON CONTROLS SECURITY SOLUTIONS LLC</b>					
JOHNSON CONTROLS SECURITY...	102462	32239218	27-2700-0000-54250	ALARM MONITORING	354.62
JOHNSON CONTROLS SECURITY...	102408	32239219	25-2500-0000-54250	BURGLAR ALARM QTRLY APRIL-JUNE	523.89
JOHNSON CONTROLS SECURITY...	102544	32279082	27-2700-0000-56001	ALARM SERVICE	39.13
<b>Vendor 00134 - JOHNSON CONTROLS SECURITY SOLUTIONS LLC Total:</b>					<b>917.64</b>
<b>Vendor: 22320 - JORDAN NEAL</b>					
JORDAN NEAL	102409	INV0010230	01-0100-0000-54005	MILEAGE REIMB	61.60
<b>Vendor 22320 - JORDAN NEAL Total:</b>					<b>61.60</b>
<b>Vendor: 02220 - JORSON &amp; CARLSON CO., INC</b>					
JORSON & CARLSON CO., INC	102359	0575764	27-2700-0000-56200	BLADE SHARPENING	76.59
JORSON & CARLSON CO., INC	102359	0576477	27-2700-0000-56200	BLADE SHARPENING	76.59
JORSON & CARLSON CO., INC	102463	0577192	27-2700-0000-56200	BLADE SHARPENING	41.17
JORSON & CARLSON CO., INC	102463	0577938	27-2700-0000-56200	BLADE SHARPENING	41.17
JORSON & CARLSON CO., INC	102545	0579359	27-2700-0000-56200	BLADE SHARPENING	76.59
<b>Vendor 02220 - JORSON &amp; CARLSON CO., INC Total:</b>					<b>312.11</b>
<b>Vendor: 21278 - JUDITH LENDINO</b>					
JUDITH LENDINO	102518	INV0010270	27-2700-0000-54001	ANNUAL PROFESSIONAL DUES	246.00
<b>Vendor 21278 - JUDITH LENDINO Total:</b>					<b>246.00</b>
<b>Vendor: 06280 - JW TURF</b>					
JW TURF	102464	P20637	20-2100-0000-56200	VEHICLE R&M (ALTERNATOR FOR JOHN DEERE TRIPLEX)	682.48
JW TURF	102464	P20665	20-2100-0000-56200	VEHICLE R&M	200.82
<b>Vendor 06280 - JW TURF Total:</b>					<b>883.30</b>
<b>Vendor: 01281 - KELLIE EDWARDS</b>					
KELLIE EDWARDS	102360	INV0010218	01-0400-0000-52525	REIMB FOR BOOTS	99.99
<b>Vendor 01281 - KELLIE EDWARDS Total:</b>					<b>99.99</b>
<b>Vendor: 22356 - LAKESHORE RECYCLING SYSTEMS</b>					
LAKESHORE RECYCLING SYSTE...	102361	0004119224	01-0400-0000-54250	2 ROLL OFF DUMPSTERS YARD WASTE CROW ISLAND	1,100.00
<b>Vendor 22356 - LAKESHORE RECYCLING SYSTEMS Total:</b>					<b>1,100.00</b>
<b>Vendor: 17000 - LARA KUECHEL</b>					
LARA KUECHEL	102546	INV0010287	10-1000-0000-52001	REIMB FOR FAREWELL PARTY	42.92
<b>Vendor 17000 - LARA KUECHEL Total:</b>					<b>42.92</b>
<b>Vendor: 22263 - LILI DUQUETTE</b>					
LILI DUQUETTE	102547	1034682	25-2500-0000-41550	TENNIS REFUND	748.00
<b>Vendor 22263 - LILI DUQUETTE Total:</b>					<b>748.00</b>
<b>Vendor: 11465 - LOWE'S BUSINESS ACCOUNT</b>					
LOWE'S BUSINESS ACCOUNT	102519	MAR2019-01	01-0300-0000-56001	FACILITY R&M	73.02
LOWE'S BUSINESS ACCOUNT	102519	MAR2019-01	20-2000-0000-56001	FACILITY R&M	51.15
LOWE'S BUSINESS ACCOUNT	102519	MAR2019-01	27-2700-0000-56001	FACILITY R&M	51.15
LOWE'S BUSINESS ACCOUNT	102519	MAR2019-02	20-2100-0000-60051	SUPPLIES FOR OUTBUILDING ELECTRIC	100.89
LOWE'S BUSINESS ACCOUNT	102519	MAR2019-03	01-0400-0000-52002	LADDER AND GOLF SERVICE CENTER SUPPLIES	11.39
LOWE'S BUSINESS ACCOUNT	102519	MAR2019-03	20-2000-0000-56001	LADDER AND GOLF SERVICE CENTER SUPPLIES	94.97

VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
LOWE'S BUSINESS ACCOUNT	102519	MAR2019-03	20-2100-0000-60051	LADDER AND GOLF SERVICE CENTER SUPPLIES	99.02
LOWE'S BUSINESS ACCOUNT	102519	MAR2019-04	20-2100-0000-60051	SUPPLIES FOR GOLF GARAGES	246.18
LOWE'S BUSINESS ACCOUNT	102519	MAR2019-05	01-0400-0000-52002	BATTERIES	14.24
LOWE'S BUSINESS ACCOUNT	102519	MAR2019-05	20-2000-0000-52006	BATTERIES	13.28
LOWE'S BUSINESS ACCOUNT	102519	MAR2019-05	25-2500-0000-56001	BATTERIES	136.68
LOWE'S BUSINESS ACCOUNT	102519	MAR2019	01-0400-0000-52002	PARKS SUPPLIES	4.72
LOWE'S BUSINESS ACCOUNT	102519	MAR2019	01-0400-0000-52810	TOOLS	44.10
LOWE'S BUSINESS ACCOUNT	102519	MAR2019	01-0400-0000-52999	EYE HOOKS & PLYWOOD	21.59
LOWE'S BUSINESS ACCOUNT	102519	MAR2019	01-0400-0000-56001	FACILITY R&M	45.32
LOWE'S BUSINESS ACCOUNT	102519	MAR2019	10-1200-0000-52002	FIELD SUPPLIES	24.21
LOWE'S BUSINESS ACCOUNT	102519	MAR2019	10-1500-0000-56100	EQUIPMENT SUPPLIES-LAKEFRONT	37.92
LOWE'S BUSINESS ACCOUNT	102519	MAR2019	10-1500-0000-56100	EQUIPMENT SUPPLIES-LAKEFRONT	34.75
LOWE'S BUSINESS ACCOUNT	102519	MAR2019	20-2000-0000-56001	GOLF FACILITY R&M	21.58
LOWE'S BUSINESS ACCOUNT	102519	MAR2019	20-2100-0000-56001	GOLF SC FACILITY R&M	32.83
LOWE'S BUSINESS ACCOUNT	102519	MAR2019	27-2700-0000-56001	ICE FACILITY R&M	21.58
<b>Vendor 11465 - LOWE'S BUSINESS ACCOUNT Total:</b>					<b>1,180.57</b>
<b>Vendor: 21552 - M &amp; N SUPPLY, INC</b>					
M & N SUPPLY, INC	102520	3455	20-2100-0000-52810	Tools	112.00
<b>Vendor 21552 - M &amp; N SUPPLY, INC Total:</b>					<b>112.00</b>
<b>Vendor: 02890 - MCMaster-CARR SUPPLY CO.</b>					
MCMaster-CARR SUPPLY CO.	102410	88314742	27-2700-0000-56001	ICE FACILITY REPAIRS	84.23
MCMaster-CARR SUPPLY CO.	102521	89537624	20-2000-0000-56001	EMERGENCY LIGHT BATTERIES	43.01
MCMaster-CARR SUPPLY CO.	102521	89537624	27-2700-0000-56001	EMERGENCY LIGHT BATTERIES	212.41
<b>Vendor 02890 - MCMaster-CARR SUPPLY CO. Total:</b>					<b>339.65</b>
<b>Vendor: 21134 - MICKEY'S LINEN</b>					
MICKEY'S LINEN	102362	1278990	25-2500-0000-54250	TOWEL SERVICE	96.50
MICKEY'S LINEN	102411	1281765	25-2500-0000-54250	TOWEL SERVICE	96.50
MICKEY'S LINEN	102548	1284614	25-2500-0000-54250	TOWEL SERVICE	96.50
<b>Vendor 21134 - MICKEY'S LINEN Total:</b>					<b>289.50</b>
<b>Vendor: 22362 - MIKE BENSON</b>					
MIKE BENSON	102363	INV0010199	25-2500-0000-54001	REIMB FOR USPTA DUES	423.25
<b>Vendor 22362 - MIKE BENSON Total:</b>					<b>423.25</b>
<b>Vendor: 10245 - MIPE</b>					
MIPE	102412	INV0010231	01-0400-0000-54005	APRIL MEETING DUES	15.00
<b>Vendor 10245 - MIPE Total:</b>					<b>15.00</b>
<b>Vendor: 22317 - MORROW BROTHERS INC</b>					
MORROW BROTHERS INC	102413	TRUCK#12	01-0400-0000-60247	REPLACEMENT TRUCK #12	26,640.00
MORROW BROTHERS INC	102414	TRUCK#9	10-1500-0000-60027	REPLACEMENT TRUCK #9	13,537.50
MORROW BROTHERS INC	102414	TRUCK#9	10-1600-0000-60027	REPLACEMENT TRUCK #9	13,537.50
<b>Vendor 22317 - MORROW BROTHERS INC Total:</b>					<b>53,715.00</b>
<b>Vendor: 00348 - NCPERS GROUP LIFE INS.</b>					
NCPERS GROUP LIFE INS.	102415	INV0010237	01-21230	VOLUNTARY LIFE INSURANCE-APR 2019	32.00
<b>Vendor 00348 - NCPERS GROUP LIFE INS. Total:</b>					<b>32.00</b>
<b>Vendor: 08070 - NORTH SHORE GAS</b>					
NORTH SHORE GAS	102364	INV0010200	23-2300-0000-56550	NATURAL GAS SERVICE-PADDLE	1,359.71
NORTH SHORE GAS	102364	INV0010219	20-2100-0000-56550	NATURAL GAS SERVICE-GOLF MTC	128.04
NORTH SHORE GAS	102364	INV0010220	01-0100-0000-56550	REIMB FOR PDRMA TRAINING EXPENSE	158.67
NORTH SHORE GAS	102364	INV0010221	20-2000-0000-56550	NATURAL GAS SERVICE-GOLF	195.88
NORTH SHORE GAS	102364	INV0010222	25-2500-0000-56550	NATURAL GAS SERVICE-TENNIS	516.75
NORTH SHORE GAS	102364	INV0010223	27-2700-0000-56550	NATURAL GAS SERVICE-ICE	587.48
NORTH SHORE GAS	102465	INV0010260	10-1300-0000-56550	NATURAL GAS SERVICE-130056550	237.70

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
NORTH SHORE GAS	102465	INV0010261	01-0300-0000-56550	NATURAL GAS SERVICE-PARKS SC	691.89
NORTH SHORE GAS	102465	INV0010262	20-2000-0000-56550	NATURAL GAS SERVICE-GOLF	81.28
NORTH SHORE GAS	102465	INV0010263	01-0400-0000-56550	NATURAL GAS SERVICE-PARKS	32.10
<b>Vendor 08070 - NORTH SHORE GAS Total:</b>					<b>3,989.50</b>
<b>Vendor: 03379 - NORTHSHORE TROPHY AND</b>					
NORTHSHORE TROPHY AND	102466	22019	20-2000-0000-52320	Special Event Supplies	412.00
<b>Vendor 03379 - NORTHSHORE TROPHY AND Total:</b>					<b>412.00</b>
<b>Vendor: 05090 - P&amp;W GOLF SUPPLY, LLC</b>					
P&W GOLF SUPPLY, LLC	102416	INV42628	20-2000-0000-52006	Supplies Clubhouse	408.06
<b>Vendor 05090 - P&amp;W GOLF SUPPLY, LLC Total:</b>					<b>408.06</b>
<b>Vendor: 05973 - PACT ADMINISTRATIVE</b>					
PACT ADMINISTRATIVE	102418	INV0010240	01-0100-0000-54051	ADMINISTRATIVE FEES-APR 2019	282.00
<b>Vendor 05973 - PACT ADMINISTRATIVE Total:</b>					<b>282.00</b>
<b>Vendor: 05974 - PACT ADMINISTRATIVE</b>					
PACT ADMINISTRATIVE	102417	INV0010238	01-0100-0000-54051	HRA MEDICAL CLAIMS FUNDED	2,327.73
PACT ADMINISTRATIVE	102417	INV0010241	01-0100-0000-54051	HRA MEDICAL CLAIMS FUNDED	1,335.34
PACT ADMINISTRATIVE	102417	INV0010239	01-0100-0000-54051	HRA MEDICAL CLAIMS FUNDED	4,028.78
PACT ADMINISTRATIVE	102522	INV0010272	01-0100-0000-54051	HRA MEDICAL CLAIMS FUNDED	7,147.41
<b>Vendor 05974 - PACT ADMINISTRATIVE Total:</b>					<b>14,839.26</b>
<b>Vendor: 21355 - PAMELA MASON</b>					
PAMELA MASON	102365	INV0010201	10-1100-7022-54301	B-BALL REF	31.00
PAMELA MASON	102365	INV0010201	10-1100-7027-54301	B-BALL REF	31.00
<b>Vendor 21355 - PAMELA MASON Total:</b>					<b>62.00</b>
<b>Vendor: 20658 - PAULS WINNETKA TV</b>					
PAULS WINNETKA TV	102366	9324	25-2500-0000-56100	REPLACEMENT TV FOR TENNIS LOUNGE	599.00
PAULS WINNETKA TV	102467	9323	20-2000-0000-56001	TV REPAIR AT GOLF CLUBHOUSE	140.00
PAULS WINNETKA TV	102467	9351	20-2000-0000-60247	NEW TV FOR GOLF CLUBHOUSE	758.00
<b>Vendor 20658 - PAULS WINNETKA TV Total:</b>					<b>1,497.00</b>
<b>Vendor: 22055 - PAULSON PRESS, INC</b>					
PAULSON PRESS, INC	102549	19-0274	01-0200-0000-52020	Summer Brochure Printing	1,543.00
PAULSON PRESS, INC	102549	19-0274	10-1100-7999-52020	Summer Brochure Printing	4,180.00
PAULSON PRESS, INC	102549	19-0274	10-1400-0000-52020	Summer Brochure Printing	248.00
PAULSON PRESS, INC	102549	19-0274	10-1500-0000-52020	Summer Brochure Printing	369.00
PAULSON PRESS, INC	102549	19-0274	10-1600-0000-52020	Summer Brochure Printing	248.00
PAULSON PRESS, INC	102549	19-0274	20-2000-0000-52020	Summer Brochure Printing	1,366.00
PAULSON PRESS, INC	102549	19-0274	23-2300-0000-52020	Summer Brochure Printing	252.00
PAULSON PRESS, INC	102549	19-0274	25-2400-0000-52020	Summer Brochure Printing	1,564.00
PAULSON PRESS, INC	102549	19-0274	27-2700-0000-52020	Summer Brochure Printing	280.00
<b>Vendor 22055 - PAULSON PRESS, INC Total:</b>					<b>10,050.00</b>
<b>Vendor: 03575 - PDRMA</b>					
PDRMA	102419	1553521125	01-0400-0000-54005	SEMINAR	50.00
PDRMA	102468	1553631269	01-0300-0000-54005	SEMINAR-ANDREW	50.00
PDRMA	102523	1553709033	01-0400-0000-54005	SEMINAR	30.00
<b>Vendor 03575 - PDRMA Total:</b>					<b>130.00</b>
<b>Vendor: 03577 - PEBSCO</b>					
PEBSCO	DFT0003644	INV0010205	01-21235	457K Contribution	25.00
PEBSCO	DFT0003653	INV0010251	01-21235	457K Contribution	25.00
PEBSCO	DFT0003662	INV0010279	01-21235	457K Contribution	25.00
<b>Vendor 03577 - PEBSCO Total:</b>					<b>75.00</b>
<b>Vendor: 06345 - PENDELTON TURF SUPPLY INC</b>					
PENDELTON TURF SUPPLY INC	102524	8996	20-2100-0000-56200	VEHICLE R&M	286.50
<b>Vendor 06345 - PENDELTON TURF SUPPLY INC Total:</b>					<b>286.50</b>

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 21515 - PHIL FOLINO</b>					
PHIL FOLINO	102367	INV0010202	10-1100-7027-54301	B-BALL REF	62.00
<b>Vendor 21515 - PHIL FOLINO Total:</b>					<b>62.00</b>
<b>Vendor: 02260 - PING</b>					
PING	102368	14589639	20-10700	Merchandise for Resale/Special Event Supplies	32.00
PING	102368	14589639	20-2000-0000-47325	SALES DISCOUNT	-21.60
PING	102368	14589639	20-2000-0000-52320	Merchandise for Resale/Special Event Supplies	400.00
PING	102368	14589639	20-2000-0000-57325	Merchandise for Resale/Special Event Supplies	11.50
PING	102368	14589641	20-10700	Merchandise for Resale	606.00
PING	102368	14589641	20-2000-0000-47325	SALES DISCOUNT	-30.30
PING	102368	14589641	20-2000-0000-57325	Merchandise for Resale	60.00
PING	102368	14592059	20-10700	Merchandise for Resale/Special Event Supplies	94.40
PING	102368	14592059	20-2000-0000-47325	SALES DISCOUNT	-9.72
PING	102368	14592059	20-2000-0000-52320	Merchandise for Resale/Special Event Supplies	100.00
PING	102368	14592059	20-2000-0000-57325	Merchandise for Resale/Special Event Supplies	9.72
PING	102469	14635491	20-10700	Merch for Resale	141.00
PING	102469	14635491	20-2000-0000-47325	SALES DISCOUNT	-7.05
PING	102469	14635491	20-2000-0000-57325	Merch for Resale	9.74
<b>Vendor 02260 - PING Total:</b>					<b>1,395.69</b>
<b>Vendor: 03622 - PIONEER ATHLETICS</b>					
PIONEER ATHLETICS	102525	INV713006	10-1200-0000-52002	PAINT FOR THE TURF FIELDS	1,491.85
<b>Vendor 03622 - PIONEER ATHLETICS Total:</b>					<b>1,491.85</b>
<b>Vendor: 07372 - POMP'S TIRE SERVICE, INC.</b>					
POMP'S TIRE SERVICE, INC.	102526	290146244	20-2100-0000-56200	VEHICLE R&M (TRACTOR TIRES)	450.00
<b>Vendor 07372 - POMP'S TIRE SERVICE, INC. Total:</b>					<b>450.00</b>
<b>Vendor: 03696 - PRESTIGE FLAG</b>					
PRESTIGE FLAG	102470	461277	20-2100-0000-52002	SUPPLIES ACCOUNT (FLAGS AND STICKS)	2,924.89
PRESTIGE FLAG	102470	461278	20-2100-0000-52002	SUPPLIES ACCOUNT (FLAGS AND STICKS)	387.00
PRESTIGE FLAG	102470	461483	20-2100-0000-52002	SUPPLIES ACCOUNT (FLAGS AND STICKS)	150.83
<b>Vendor 03696 - PRESTIGE FLAG Total:</b>					<b>3,462.72</b>
<b>Vendor: 15245 - PRESTO-X</b>					
PRESTO-X	102471	2448349	20-2000-0000-54255	Contract Services Clubhouse	139.98
<b>Vendor 15245 - PRESTO-X Total:</b>					<b>139.98</b>
<b>Vendor: 03763 - PURCHASE POWER</b>					
PURCHASE POWER	102527	INV0010266	01-0100-0000-52025	POSTAGE METER REFILL	2,000.00
<b>Vendor 03763 - PURCHASE POWER Total:</b>					<b>2,000.00</b>
<b>Vendor: 03821 - RAMROD DISTRIBUTORS</b>					
RAMROD DISTRIBUTORS	102472	775391	20-2100-0000-52515	CUSTODIAL SUPPLIES	347.55
<b>Vendor 03821 - RAMROD DISTRIBUTORS Total:</b>					<b>347.55</b>
<b>Vendor: 03825 - RAYNOR DOOR COMPANY</b>					
RAYNOR DOOR COMPANY	102473	67802-1A	20-2100-0000-60051	SPF OUTBUILDING OVERHEAD DOOR FINAL PAYMENT	917.30
RAYNOR DOOR COMPANY	102473	67802-1B	20-2100-0000-60051	SPF OUTBUILDING OVERHEAD DOOR FINAL PAYMENT	4,481.50
RAYNOR DOOR COMPANY	102473	67802-2	20-2100-0000-60051	SPF OUTBUILDING OVERHEAD DOOR FINAL PAYMENT	6,575.90
RAYNOR DOOR COMPANY	102528	68203-DEP	20-2100-0000-60051	GOLF SERVICE CENTER DOOR OPENER DEPOSIT	952.06
<b>Vendor 03825 - RAYNOR DOOR COMPANY Total:</b>					<b>12,926.76</b>

VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 07153 - READY REFRESH BY NESTLE</b>					
READY REFRESH BY NESTLE	102369	19B8104749190	25-2500-0000-54250	WATER - FACILITY	199.76
READY REFRESH BY NESTLE	102369	19B8104749190-B	27-2700-0000-54250	DRINKING WATER-ICE	79.64
READY REFRESH BY NESTLE	102529	19C8104749190	25-2500-0000-54250	WATER	156.81
READY REFRESH BY NESTLE	102529	19C8104749190-B	27-2700-0000-54250	DRINKING WATER-ICE	67.06
<b>Vendor 07153 - READY REFRESH BY NESTLE Total:</b>					<b>503.27</b>
<b>Vendor: 06160 - RECORD A HIT</b>					
RECORD A HIT	102370	1911199	10-1100-7845-54305	MOTHER/SON DATE NIGHT ACTIVITIES	1,870.00
RECORD A HIT	102530	1911112-B	10-1100-7843-54305	EGG HUNT INFLATABLES	675.00
<b>Vendor 06160 - RECORD A HIT Total:</b>					<b>2,545.00</b>
<b>Vendor: 03861 - REINDERS, INC.</b>					
REINDERS, INC.	102474	1771242-00	20-2100-0000-56200	VEHICLE R&M	578.21
REINDERS, INC.	102474	1772023-00	20-2100-0000-56100	Vehicle R&M	274.14
REINDERS, INC.	102474	1775093-00	20-2100-0000-52570	SPECIALIZED GROUND CHEMICAL	372.50
<b>Vendor 03861 - REINDERS, INC. Total:</b>					<b>1,224.85</b>
<b>Vendor: 22365 - RICHARD FREEMAN</b>					
RICHARD FREEMAN	102420	INV0010226	10-1100-7027-54301	B-BALL REF	62.00
<b>Vendor 22365 - RICHARD FREEMAN Total:</b>					<b>62.00</b>
<b>Vendor: 21311 - RINK SYSTEMS, INC</b>					
RINK SYSTEMS, INC	102531	073587	27-2700-0000-52801	GOAL FRAMES/ NETTING	1,742.11
<b>Vendor 21311 - RINK SYSTEMS, INC Total:</b>					<b>1,742.11</b>
<b>Vendor: 03940 - RMC, INC.</b>					
RMC, INC.	102371	SI2075593	25-2500-0000-56001	RMC BOILER IGNITION REPLACEMENT	892.22
RMC, INC.	102475	SI2075959	27-2700-0000-54250	APRIL MONTHLY SERVICE CONTRACT	769.00
RMC, INC.	102475	SI2076216	25-2500-0000-54250	MAINT CONTRACT APRIL-SEPT	757.00
<b>Vendor 03940 - RMC, INC. Total:</b>					<b>2,418.22</b>
<b>Vendor: 21942 - ROBBINS SCHWARTZ</b>					
ROBBINS SCHWARTZ	102372	286090	01-0200-0000-54220	LEGAL SERVICES - JAN 2019	1,854.00
ROBBINS SCHWARTZ	102532	287481-FEB	01-0200-0000-54220	LEGAL SERVICES - FEB 2019	5,346.00
ROBBINS SCHWARTZ	102532	2887481-MAR	01-0200-0000-54220	LEGAL SERVICE - 3.1.19 - 3.15.19	1,728.00
<b>Vendor 21942 - ROBBINS SCHWARTZ Total:</b>					<b>8,928.00</b>
<b>Vendor: 05060 - ROTARY CLUB OF WINNETKA-NORTHFIELD</b>					
ROTARY CLUB OF WINNETKA-N...	102550	040319	01-0200-0000-54001	DUES OCT-DEC 2018	275.00
ROTARY CLUB OF WINNETKA-N...	102550	040319	01-0200-0000-54001	DUES JAN-MAR 2019	275.00
ROTARY CLUB OF WINNETKA-N...	102550	040319	01-0200-0000-54001	DUES JULY-SEPT 2018	275.00
ROTARY CLUB OF WINNETKA-N...	102550	040319	01-0200-0000-54001	DUES ARP-JUNE 2019	275.00
<b>Vendor 05060 - ROTARY CLUB OF WINNETKA-NORTHFIELD Total:</b>					<b>1,100.00</b>
<b>Vendor: 04151 - RYDIN DECAL</b>					
RYDIN DECAL	102421	354476	10-1500-0000-52002	BEACH PARKING AND BOAT DECALS	341.28
RYDIN DECAL	102421	354476	10-1600-0000-52002	BEACH PARKING AND BOAT DECALS	1,057.33
<b>Vendor 04151 - RYDIN DECAL Total:</b>					<b>1,398.61</b>
<b>Vendor: 22366 - SCOTT RICHARDSON</b>					
SCOTT RICHARDSON	102422	INV0010232	10-1100-7022-54301	B-BAL REF	62.00
SCOTT RICHARDSON	102422	INV0010232	10-1100-7027-54301	B-BAL REF	31.00
<b>Vendor 22366 - SCOTT RICHARDSON Total:</b>					<b>93.00</b>
<b>Vendor: 04138 - SECURITY BNFT GROUP OF CO</b>					
SECURITY BNFT GROUP OF CO	DFT0003645	INV0010206	01-21235	457K Retirement Plan	750.00
SECURITY BNFT GROUP OF CO	DFT0003654	INV0010252	01-21235	457K Retirement Plan	750.00
SECURITY BNFT GROUP OF CO	DFT0003663	INV0010280	01-21235	457K Retirement Plan	750.00
<b>Vendor 04138 - SECURITY BNFT GROUP OF CO Total:</b>					<b>2,250.00</b>

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 04158 - SHABICA &amp; ASSOCIATES, INC</b>					
SHABICA & ASSOCIATES, INC	102551	2994	37-3700-0000-60120	LLOYD SHORELINE PLANNING	4,200.00
<b>Vendor 04158 - SHABICA &amp; ASSOCIATES, INC Total:</b>					<b>4,200.00</b>
<b>Vendor: 22364 - SKECHERS USA, INC</b>					
SKECHERS USA, INC	102423	89242771	20-10700	Merchandise for Resale	340.00
SKECHERS USA, INC	102423	89242771	20-2000-0000-57325	Merchandise for Resale	32.83
SKECHERS USA, INC	102423	93293808	20-10700	Merchandise for Resale	210.00
SKECHERS USA, INC	102423	93293808	20-2000-0000-57325	Merchandise for Resale	34.57
SKECHERS USA, INC	102476	93294943	20-10700	Merchandise for Resale	200.00
SKECHERS USA, INC	102476	93294943	20-2000-0000-57325	Merchandise for Resale	30.73
<b>Vendor 22364 - SKECHERS USA, INC Total:</b>					<b>848.13</b>
<b>Vendor: 09880 - SMG SECURITY HOLDINGS, LLC</b>					
SMG SECURITY HOLDINGS, LLC	102424	59283	01-0100-0000-56001	BURGLAR ALARM REPAIR	198.00
SMG SECURITY HOLDINGS, LLC	102424	60766	01-0100-0000-54250	ALARM SERVICE	86.52
<b>Vendor 09880 - SMG SECURITY HOLDINGS, LLC Total:</b>					<b>284.52</b>
<b>Vendor: 08355 - SNAP -ON INDUSTRIAL</b>					
SNAP -ON INDUSTRIAL	102425	ARV/39317926	01-0300-0000-52810	TOOLS	44.12
<b>Vendor 08355 - SNAP -ON INDUSTRIAL Total:</b>					<b>44.12</b>
<b>Vendor: 04320 - SONITROL CHICAGOLAND NORTH</b>					
SONITROL CHICAGOLAND NOR...	102373	431532	20-2000-0000-54255	Contract Services Clubhouse	143.22
<b>Vendor 04320 - SONITROL CHICAGOLAND NORTH Total:</b>					<b>143.22</b>
<b>Vendor: 22095 - SPECTROTEL</b>					
SPECTROTEL	102477	9030207	01-0100-0000-56501	PHONE SERVICE-POTS LINES	7.71
SPECTROTEL	102477	9030207	01-0100-0000-56501	PHONE SERVICE-POTS LINES	451.50
SPECTROTEL	102477	9030207	10-1600-0000-56501	PHONE SERVICE-POTS LINES	76.97
SPECTROTEL	102477	9030207	20-2000-0000-56501	PHONE SERVICE-POTS LINES	153.94
SPECTROTEL	102477	9030207	25-2500-0000-56501	PHONE SERVICE-POTS LINES	76.97
SPECTROTEL	102477	9030207	27-2700-0000-56501	PHONE SERVICE-POTS LINES	230.91
<b>Vendor 22095 - SPECTROTEL Total:</b>					<b>998.00</b>
<b>Vendor: 13210 - STAPLES BUSINESS CREDIT</b>					
STAPLES BUSINESS CREDIT	102533	7214864384-0-1	01-0100-0000-52001	OFFICE SUPPLIES & RECYCLING BINS	50.49
STAPLES BUSINESS CREDIT	102533	7214864384-0-1	01-0100-0000-52001	OFFICE SUPPLIES & RECYCLING BINS	49.14
STAPLES BUSINESS CREDIT	102533	7214864513-0-1	10-1000-0000-52001	OFFICE SUPPLIES	99.85
STAPLES BUSINESS CREDIT	102533	7215581048-0-1	20-2100-0000-52001	OFFICE SUPPLIES	219.66
<b>Vendor 13210 - STAPLES BUSINESS CREDIT Total:</b>					<b>419.14</b>
<b>Vendor: 21440 - STEVE FRANKLIN</b>					
STEVE FRANKLIN	102375	INV0010203	10-1100-7022-54301	B-BALL REF	31.00
STEVE FRANKLIN	102375	INV0010203	10-1100-7027-54301	B-BALL REF	93.00
<b>Vendor 21440 - STEVE FRANKLIN Total:</b>					<b>124.00</b>
<b>Vendor: 22363 - TENNIS INDUSTRY ASSOCIATION</b>					
TENNIS INDUSTRY ASSOCIATION	102376	300000119	25-2500-0000-54001	DUES	325.00
<b>Vendor 22363 - TENNIS INDUSTRY ASSOCIATION Total:</b>					<b>325.00</b>
<b>Vendor: 21248 - TERMINAL SUPPLY CO</b>					
TERMINAL SUPPLY CO	102479	19253-00	01-0300-0000-52002	FLAP DISCS &SANDING DISCS	131.27
<b>Vendor 21248 - TERMINAL SUPPLY CO Total:</b>					<b>131.27</b>
<b>Vendor: 21941 - THE BLAST SHOP LLC</b>					
THE BLAST SHOP LLC	102377	54332	01-0400-0000-56003	POWDER COATING FOR BENCH ENDS	600.00
THE BLAST SHOP LLC	102480	54587	01-0400-0000-56003	POWDER COAT FOR BENCH ENDS	400.00
<b>Vendor 21941 - THE BLAST SHOP LLC Total:</b>					<b>1,000.00</b>
<b>Vendor: 02492 - THE LAKOTA GROUP, INC</b>					
THE LAKOTA GROUP, INC	102481	18022-07	37-3700-0000-60120	BLUFF RESTORTION PLANNING	60,812.86
<b>Vendor 02492 - THE LAKOTA GROUP, INC Total:</b>					<b>60,812.86</b>

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 06757 - THE NORTHWEST PASSAGE</b>					
THE NORTHWEST PASSAGE	102426	INV0010234	10-1100-7606-54304	CAMP FIELD TRIP -- KAYAK (DEPOSIT)	350.00
THE NORTHWEST PASSAGE	102426	INV0010234	10-1100-7606-54304	CAMP FIELD TRIP -- SUP (DEPOSIT)	350.00
<b>Vendor 06757 - THE NORTHWEST PASSAGE Total:</b>					<b>700.00</b>
<b>Vendor: 21348 - TIMOTHY GALASSINI</b>					
TIMOTHY GALASSINI	102552	INV0010288	10-1100-7022-54301	B-BALL REF	31.00
TIMOTHY GALASSINI	102552	INV0010288	10-1100-7027-54301	B-BALL REF	62.00
<b>Vendor 21348 - TIMOTHY GALASSINI Total:</b>					<b>93.00</b>
<b>Vendor: 21671 - TINKERING SCHOOL CHICAGO</b>					
TINKERING SCHOOL CHICAGO	102378	INV0010191	10-1100-7443-54303	TINKERING SCHOOL INVOICE (2/23)	294.00
<b>Vendor 21671 - TINKERING SCHOOL CHICAGO Total:</b>					<b>294.00</b>
<b>Vendor: 21932 - TOM MCNABOLA</b>					
TOM MCNABOLA	102535	INV0010274	10-1100-7027-54301	B-BALL REF	186.00
<b>Vendor 21932 - TOM MCNABOLA Total:</b>					<b>186.00</b>
<b>Vendor: 04678 - TYLER TECHNOLOGIES, INC.</b>					
TYLER TECHNOLOGIES, INC.	102553	025-225067	01-0100-0000-54005	TRAINING CREDIT	34.42
TYLER TECHNOLOGIES, INC.	102553	025-252478	01-0100-0000-54210	ANNUAL CONTRACT-MTC- ACCOUNTING SOFTWARE	20,187.00
<b>Vendor 04678 - TYLER TECHNOLOGIES, INC. Total:</b>					<b>20,221.42</b>
<b>Vendor: 22236 - UNITED CONCORDIA</b>					
UNITED CONCORDIA	102427	INV0010242	01-0100-0000-54051	DENTAL INSURANCE-APR 2019	3,817.26
<b>Vendor 22236 - UNITED CONCORDIA Total:</b>					<b>3,817.26</b>
<b>Vendor: 21723 - UNUM LIFE INSURANCE COMPANY OF AMERICA</b>					
UNUM LIFE INSURANCE COMP...	102428	INV0010243	01-0100-0000-54051	LIFE, AD&D AND LTD/VISION- APR 2019	1,221.33
<b>Vendor 21723 - UNUM LIFE INSURANCE COMPANY OF AMERICA Total:</b>					<b>1,221.33</b>
<b>Vendor: 00675 - US KIDS GOLF</b>					
US KIDS GOLF	102429	IN1319377	20-2000-0000-52320	Special Event Supplies	893.55
US KIDS GOLF	102482	CM089576	20-2000-0000-52320	CREDIT MEMO-GOLF	-84.83
US KIDS GOLF	102482	IN1321373	20-10700	Merchandise For Resale	175.50
US KIDS GOLF	102482	IN1321373	20-2000-0000-47325	SALES DISCOUNT	-5.27
US KIDS GOLF	102482	IN1321373	20-2000-0000-57325	Merchandise For Resale	13.58
<b>Vendor 00675 - US KIDS GOLF Total:</b>					<b>992.53</b>
<b>Vendor: 20775 - US SIGNAL</b>					
US SIGNAL	102483	19040116950	01-0100-0000-54250	T1 INTERNET CONNECTION	49.69
US SIGNAL	102483	19040116950	01-0200-0000-54250	T1 INTERNET CONNECTION	49.69
US SIGNAL	102483	19040116950	01-0400-0000-54250	T1 INTERNET CONNECTION	49.69
US SIGNAL	102483	19040116950	10-1000-0000-54250	T1 INTERNET CONNECTION	49.69
US SIGNAL	102483	19040116950	20-2000-0000-54250	T1 INTERNET CONNECTION	49.69
US SIGNAL	102483	19040116950	20-2100-0000-54250	T1 INTERNET CONNECTION	49.69
US SIGNAL	102483	19040116950	25-2500-0000-54250	T1 INTERNET CONNECTION	49.69
US SIGNAL	102483	19040116950	27-2700-0000-54250	T1 INTERNET CONNECTION	49.69
<b>Vendor 20775 - US SIGNAL Total:</b>					<b>397.52</b>
<b>Vendor: 04765 - VANGUARD ENERGY SERVICES</b>					
VANGUARD ENERGY SERVICES	102484	G400621032519	20-2000-0000-56550	NATURAL GAS SERVICE-FEB 2019	260.69
VANGUARD ENERGY SERVICES	102484	G400621032519	20-2100-0000-56550	NATURAL GAS SERVICE-FEB 2019	239.40
VANGUARD ENERGY SERVICES	102484	G400621032519	23-2300-0000-56550	NATURAL GAS SERVICE-FEB 2019	3,075.42
VANGUARD ENERGY SERVICES	102484	G400621032519	25-2500-0000-56550	NATURAL GAS SERVICE-FEB 2019	311.78
VANGUARD ENERGY SERVICES	102484	G400621032519	25-2500-0000-56550	NATURAL GAS SERVICE-FEB 2019	706.77

VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
VANGUARD ENERGY SERVICES	102484	G400621032519	27-2700-0000-56550	NATURAL GAS SERVICE-FEB 2019	1,387.87
<b>Vendor 04765 - VANGUARD ENERGY SERVICES Total:</b>					<b>5,981.93</b>
<b>Vendor: 04778 - VERIZON WIRELESS</b>					
VERIZON WIRELESS	102430	9826330462	01-0100-0000-56502	CELL PHONE SERVICE	1,926.46
<b>Vendor 04778 - VERIZON WIRELESS Total:</b>					<b>1,926.46</b>
<b>Vendor: 04805 - VILLAGE OF WINNETKA</b>					
VILLAGE OF WINNETKA	102431	INV0010233	10-1100-7843-54305	APPLICATION FEE FOR 5K	35.00
VILLAGE OF WINNETKA	102485	MAR 2019	01-0100-0000-56525	WATER & ELECTRIC-MAR 2019	40.97
VILLAGE OF WINNETKA	102485	MAR 2019	01-0200-0000-56525	WATER & ELECTRIC-MAR 2019	2,696.01
VILLAGE OF WINNETKA	102485	MAR 2019	01-0300-0000-56525	WATER & ELECTRIC-MAR 2019	20.16
VILLAGE OF WINNETKA	102485	MAR 2019	01-0300-0000-56530	WATER & ELECTRIC-MAR 2019	658.20
VILLAGE OF WINNETKA	102485	MAR 2019	01-0400-0000-56525	WATER & ELECTRIC-MAR 2019	243.95
VILLAGE OF WINNETKA	102485	MAR 2019	01-0400-0000-56530	WATER & ELECTRIC-MAR 2019	1,266.46
VILLAGE OF WINNETKA	102485	MAR 2019	10-1200-0000-56525	WATER & ELECTRIC-MAR 2019	12.20
VILLAGE OF WINNETKA	102485	MAR 2019	10-1500-0000-56525	WATER & ELECTRIC-MAR 2019	29.50
VILLAGE OF WINNETKA	102485	MAR 2019	10-1500-0000-56530	WATER & ELECTRIC-MAR 2019	789.13
VILLAGE OF WINNETKA	102485	MAR 2019	10-1600-0000-56525	WATER & ELECTRIC-MAR 2019	9.20
VILLAGE OF WINNETKA	102485	MAR 2019	10-1600-0000-56530	WATER & ELECTRIC-MAR 2019	322.31
VILLAGE OF WINNETKA	102485	MAR 2019	20-2000-0000-56525	WATER & ELECTRIC-MAR 2019	12.20
VILLAGE OF WINNETKA	102485	MAR 2019	20-2000-0000-56525	WATER & ELECTRIC-MAR 2019	602.51
VILLAGE OF WINNETKA	102485	MAR 2019	20-2000-0000-56530	WATER & ELECTRIC-MAR 2019	1,342.36
VILLAGE OF WINNETKA	102485	MAR 2019	20-2100-0000-56525	WATER & ELECTRIC-MAR 2019	104.26
VILLAGE OF WINNETKA	102485	MAR 2019	20-2100-0000-56530	WATER & ELECTRIC-MAR 2019	2,517.11
VILLAGE OF WINNETKA	102485	MAR 2019	23-2300-0000-56525	WATER & ELECTRIC-MAR 2019	40.97
VILLAGE OF WINNETKA	102485	MAR 2019	23-2300-0000-56530	WATER & ELECTRIC-MAR 2019	890.83
VILLAGE OF WINNETKA	102485	MAR 2019	25-2400-0000-56525	WATER & ELECTRIC-MAR 2019	13.58
VILLAGE OF WINNETKA	102485	MAR 2019	25-2400-0000-56530	WATER & ELECTRIC-MAR 2019	110.87
VILLAGE OF WINNETKA	102485	MAR 2019	25-2500-0000-56525	WATER & ELECTRIC-MAR 2019	77.95
VILLAGE OF WINNETKA	102485	MAR 2019	25-2500-0000-56530	WATER & ELECTRIC-MAR 2019	7,427.56
VILLAGE OF WINNETKA	102485	MAR 2019	27-2700-0000-56525	WATER & ELECTRIC-MAR 2019	746.52
VILLAGE OF WINNETKA	102485	MAR 2019	27-2700-0000-56530	WATER & ELECTRIC-MAR 2019	14,101.91
VILLAGE OF WINNETKA	102554	INV0010289	10-1100-7844-52405	SPECIAL EVENT PERMIT-BIKE WINNETKA	35.00
<b>Vendor 04805 - VILLAGE OF WINNETKA Total:</b>					<b>34,146.72</b>
<b>Vendor: 00425 - VISION SERVICE PLAN (IL)</b>					
VISION SERVICE PLAN (IL)	102432	INV0010244	01-0100-0000-54051	VISION INSURANCE COVERAGE- APR 2019	501.34
<b>Vendor 00425 - VISION SERVICE PLAN (IL) Total:</b>					<b>501.34</b>
<b>Vendor: 04882 - WAREHOUSE DIRECT</b>					
WAREHOUSE DIRECT	102433	4165171-0	01-0100-0000-52001	OFFICE SUPPLIES	48.15
WAREHOUSE DIRECT	102433	4214247-0	01-0300-0000-52515	CUSTODIAL SUPPLIES	50.31
WAREHOUSE DIRECT	102433	4214537-0	01-0300-0000-52515	CUSTODIAL SUPPLIES	72.71
WAREHOUSE DIRECT	102379	IN300756	27-2700-0000-56001	SCRUBBER ANNUAL SERVICE	121.00
WAREHOUSE DIRECT	102379	4222465-0	01-0100-0000-52005	COPY PAPER	216.36
WAREHOUSE DIRECT	102379	4225438-0	01-0100-0000-52001	OFFICE SUPPLIES-ADMIN	98.19
WAREHOUSE DIRECT	102379	4226724-0	01-0100-0000-52001	OFFICE SUPPLIES-ADMIN	88.95
WAREHOUSE DIRECT	102486	4227736-0	27-2700-0000-52002	FLOOR STRIPPER	103.42
WAREHOUSE DIRECT	102486	4229024-0	01-0300-0000-52001	PAPER	37.50
WAREHOUSE DIRECT	102555	4233677-0	27-2700-0000-52002	STRIPPING PADS AND LINERS	110.22
WAREHOUSE DIRECT	102486	4227736-1	27-2700-0000-52002	FLOOR WAX	284.28
WAREHOUSE DIRECT	102433	4237545-0	01-0100-0000-52001	OFFICE SUPPLIES	37.71
<b>Vendor 04882 - WAREHOUSE DIRECT Total:</b>					<b>1,268.80</b>
<b>Vendor: 04931 - WESTERN GOLF ASSOCIATION</b>					
WESTERN GOLF ASSOCIATION	102536	INV0010267	20-2000-0000-54250	2019 MEMBERSHIP DUES	50.00
WESTERN GOLF ASSOCIATION	102536	INV0010268	20-2000-0000-54250	WOMEN'S ANNUAL CLUB DUES	40.00
<b>Vendor 04931 - WESTERN GOLF ASSOCIATION Total:</b>					<b>90.00</b>

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON AP

Payment Dates: 03/16/2019 - 04/19/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 09555 - WILD GOOSE CHASE, INC</b>					
WILD GOOSE CHASE, INC	102537	29774	20-2100-0000-54250	CONTRACT SERVICES (GOOSE CONTROL)	885.00
WILD GOOSE CHASE, INC	102537	29973	20-2100-0000-54250	CONTRACT SERVICES (GOOSE CONTROL)	885.00
<b>Vendor 09555 - WILD GOOSE CHASE, INC Total:</b>					<b>1,770.00</b>
<b>Vendor: 03680 - WINNETKA POSTMASTER</b>					
WINNETKA POSTMASTER	102380	INV0010192	10-1000-0000-52025	POSTAGE - Field Hockey Postcard	139.40
WINNETKA POSTMASTER	102487	INV0010249	01-0200-0000-52025	Postage Permit Fee	235.00
<b>Vendor 03680 - WINNETKA POSTMASTER Total:</b>					<b>374.40</b>
<b>Vendor: 05075 - WISCONSIN DEPARTMENT OF REVENUE</b>					
WISCONSIN DEPARTMENT OF R... DFT0003648		INV0010210	01-21210	State Withholding	454.45
WISCONSIN DEPARTMENT OF R... DFT0003657		INV0010256	01-21210	State Withholding	459.95
WISCONSIN DEPARTMENT OF R... DFT0003666		INV0010284	01-21210	State Withholding	454.45
<b>Vendor 05075 - WISCONSIN DEPARTMENT OF REVENUE Total:</b>					<b>1,368.85</b>
<b>Vendor: 05667 - YOUR ADVANTAGE TENNIS</b>					
YOUR ADVANTAGE TENNIS	102488	INV0010265	25-2500-0000-57650	MARCH STRINGING	184.00
<b>Vendor 05667 - YOUR ADVANTAGE TENNIS Total:</b>					<b>184.00</b>
<b>Vendor: 22260 - ZEROFRICTION, LLC</b>					
ZEROFRICTION, LLC	102381	117023	20-10700	Merchandise for Resale	405.00
ZEROFRICTION, LLC	102381	117023	20-2000-0000-57325	Merchandise for Resale	30.22
<b>Vendor 22260 - ZEROFRICTION, LLC Total:</b>					<b>435.22</b>
<b>Grand Total:</b>					<b>722,723.73</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
01 - GENERAL / PAYROLL REVOLVING	316,041.81
10 - RECREATION FUND	66,851.74
20 - GOLF OPERATIONS	108,101.76
23 - PLATFORM TENNIS	9,132.92
25 - TENNIS FUND	24,410.74
27 - INDOOR ICE ARENA	27,586.34
33 - IMRF PENSION & FICA	105,279.56
35 - LIABILITY FUND	306.00
37 - CAPITAL PROJECTS FUND	65,012.86
<b>Grand Total:</b>	<b>722,723.73</b>

## Account Summary

Account Number	Account Name	Payment Amount
01-0100-0000-52001	GENERAL OFFICE SUPPLIES	821.87
01-0100-0000-52002	SUPPLIES ACCOUNT	197.49
01-0100-0000-52005	COPY PAPER	216.36
01-0100-0000-52015	COMPUTER SUPPLIES	801.93
01-0100-0000-52025	POSTAGE	2,022.70
01-0100-0000-52515	CUSTODIAL SUPPLIES	19.41
01-0100-0000-52999	MISCELLANEOUS	387.10
01-0100-0000-54001	PROFESSIONAL DUES	160.00
01-0100-0000-54005	CONFERENCES/EDUCATI...	176.02
01-0100-0000-54051	MEDICAL INSURANCE	70,346.25
01-0100-0000-54201	ADVERTISEMENTS	33.79
01-0100-0000-54210	COMPUTER SERVICE	23,728.85
01-0100-0000-54250	CONTRACT SERVICES-GEN...	735.71
01-0100-0000-54260	TRAINING	287.34
01-0100-0000-56001	R & M-FACILITY-GENERAL	351.60
01-0100-0000-56100	R & M-EQUIPMENT	4,574.84
01-0100-0000-56110	R & M-COMPUTER	1,024.00
01-0100-0000-56501	TELEPHONE/COMMUNIC...	654.32
01-0100-0000-56502	RADIO-PHONE COMMUN...	1,926.46
01-0100-0000-56525	WATER	40.97
01-0100-0000-56550	NATURAL GAS	158.67
01-0200-0000-52001	GENERAL OFFICE SUPPLIES	7.96
01-0200-0000-52011	MARKETING SUPPLIES	478.80
01-0200-0000-52020	PRINTING (BROCH. & NE...	1,543.00
01-0200-0000-52025	POSTAGE	286.18
01-0200-0000-52090	BOARD EXPENSES	1,326.70
01-0200-0000-54001	PROFESSIONAL DUES	1,100.00
01-0200-0000-54220	LEGAL	8,928.00
01-0200-0000-54250	CONTRACT SERVICES-GEN...	49.69
01-0200-0000-54251	MARKETING SERVICES	200.00
01-0200-0000-54260	TRAINING	193.22
01-0200-0000-56501	TELEPHONE/COMMUNIC...	153.30
01-0200-0000-56525	WATER	2,696.01
01-0300-0000-52001	GENERAL OFFICE SUPPLIES	37.50
01-0300-0000-52002	SUPPLIES ACCOUNT	214.43
01-0300-0000-52505	LUBRICANTS	72.13
01-0300-0000-52515	CUSTODIAL SUPPLIES	123.02
01-0300-0000-52810	TOOLS	113.83
01-0300-0000-54005	CONFERENCES/EDUCATI...	92.48
01-0300-0000-54006	CONFERENCES/EDUCATI...	2,825.00
01-0300-0000-54250	CONTRACT SERVICES-GEN...	501.53
01-0300-0000-56001	R & M-FACILITY-GENERAL	73.02
01-0300-0000-56501	TELEPHONE/COMMUNIC...	631.01
01-0300-0000-56525	WATER	20.16

## Account Summary

Account Number	Account Name	Payment Amount
01-0300-0000-56530	ELECTRIC	658.20
01-0300-0000-56550	NATURAL GAS	691.89
01-0300-0000-60062	FORKLIFT	24,234.08
01-0400-0000-52002	SUPPLIES ACCOUNT	376.26
01-0400-0000-52015	COMPUTER SUPPLIES	1,535.00
01-0400-0000-52525	UNIFORMS	99.99
01-0400-0000-52566	FERTILIZERS	1,544.28
01-0400-0000-52801	EQUIPMENT > \$100	703.88
01-0400-0000-52810	TOOLS	892.45
01-0400-0000-52999	MISCELLANEOUS	21.59
01-0400-0000-54005	CONFERENCES/EDUCATI...	1,111.55
01-0400-0000-54250	CONTRACT SERVICES-GEN...	5,363.82
01-0400-0000-56001	R & M-FACILITY-GENERAL	258.41
01-0400-0000-56003	R & M-PLAYGROUND EQU...	1,000.00
01-0400-0000-56100	R & M-EQUIPMENT	371.42
01-0400-0000-56110	R & M-COMPUTER	300.00
01-0400-0000-56200	VEHICLE R & M	1,811.59
01-0400-0000-56501	TELEPHONE/COMMUNIC...	153.30
01-0400-0000-56525	WATER	243.95
01-0400-0000-56530	ELECTRIC	1,290.64
01-0400-0000-56550	NATURAL GAS	32.10
01-0400-0000-60093	INDIAN HILL SHELTER - FR...	49,641.97
01-0400-0000-60247	EQUIPMENT	26,640.00
01-21200	FEDERAL WITHHOLDING ...	37,595.19
01-21210	STATE WITHHOLDING TAX	19,140.32
01-21230	IMRF VOLUNTARY LIFE W...	32.00
01-21235	I.C.M.A. RETIREMENT W/H	7,785.00
01-21240	CANCER/INTENSIVE CARE ...	378.66
01-21255	LIFELOCK DED	143.88
01-21260	SECTION 125 WITHHOLDI...	273.12
01-21298	CHILD SUPPORT PAYMEN...	1,384.62
10-1000-0000-52001	GENERAL OFFICE SUPPLIES	142.77
10-1000-0000-52002	SUPPLIES ACCOUNT	182.50
10-1000-0000-52025	POSTAGE	139.40
10-1000-0000-54250	CONTRACT SERVICES-GEN...	526.19
10-1000-0000-56001	R & M-FACILITY-GENERAL	135.30
10-1000-0000-56110	R & M-COMPUTER	499.99
10-1000-0000-56501	TELEPHONE/COMMUNIC...	153.30
10-1100-7022-52401	SUPPLIES-REC COMP TEA...	41.25
10-1100-7022-54301	SERVICES-REC COMP TEA...	558.00
10-1100-7027-52401	SUPPLIES-REC COMP TEA...	41.27
10-1100-7027-54301	SERVICES-REC COMP TEA...	992.00
10-1100-7147-52401	SUPPLIES-REC COMP TEA...	598.00
10-1100-7150-52401	SUPPLIES-REC COMP TEA...	154.06
10-1100-7151-52401	SUPPLIES-REC COMP TEA...	57.27
10-1100-7153-52401	SUPPLIES-REC COMP TEA...	1,171.41
10-1100-7213-54303	SERVICES-REC GEN YTH P...	4,941.95
10-1100-7214-54302	SERVICES-REC ATHL INST	588.00
10-1100-7380-45200	REC PROG FEES - ATHL IN...	105.00
10-1100-7380-54303	SERVICES-REC GEN YTH P...	1,498.00
10-1100-7443-54303	SERVICES-REC GEN YTH P...	294.00
10-1100-7605-54304	SERVICES-REC CAMPS	955.00
10-1100-7606-54304	SERVICES-REC CAMPS	1,000.00
10-1100-7765-54304	SERVICES-REC CAMPS	819.85
10-1100-7810-52405	SUPPLIES-REC SPEC EVEN...	312.02
10-1100-7841-52405	SUPPLIES-REC SPEC EVEN...	365.00
10-1100-7841-54305	SERVICES-REC SPEC EVEN...	200.00
10-1100-7842-52405	SUPPLIES-REC SPEC EVEN...	182.50

## Account Summary

Account Number	Account Name	Payment Amount
10-1100-7843-52405	SUPPLIES-REC SPEC EVEN...	1,200.39
10-1100-7843-54305	SERVICES-REC SPEC EVEN...	2,382.89
10-1100-7844-52405	SUPPLIES-REC SPEC EVEN...	217.50
10-1100-7845-52405	SUPPLIES-REC SPEC EVEN...	934.39
10-1100-7845-54305	SERVICES-REC SPEC EVEN...	2,220.00
10-1100-7999-52020	PRINTING (BROCH. & NE...	4,180.00
10-1100-7999-54201	ADVERTISEMENTS	490.56
10-1200-0000-52002	SUPPLIES ACCOUNT	1,726.01
10-1200-0000-52566	FERTILIZERS	320.00
10-1200-0000-56100	R & M-EQUIPMENT	146.00
10-1200-0000-56525	WATER	12.20
10-1300-0000-56550	NATURAL GAS	237.70
10-1400-0000-52020	PRINTING (BROCH. & NE...	248.00
10-1500-0000-52002	SUPPLIES ACCOUNT	478.41
10-1500-0000-52020	PRINTING (BROCH. & NE...	369.00
10-1500-0000-52320	SPECIAL EVENT SUPPLIES	62.40
10-1500-0000-52525	UNIFORMS	1,545.70
10-1500-0000-52801	EQUIPMENT > \$100	1,825.00
10-1500-0000-54250	CONTRACT SERVICES-GEN...	655.85
10-1500-0000-56001	R & M-FACILITY-GENERAL	68.00
10-1500-0000-56100	R & M-EQUIPMENT	72.67
10-1500-0000-56501	TELEPHONE/COMMUNIC...	41.81
10-1500-0000-56525	WATER	29.50
10-1500-0000-56530	ELECTRIC	789.13
10-1500-0000-60027	VEHICLE #9	13,537.50
10-1600-0000-52002	SUPPLIES ACCOUNT	1,093.31
10-1600-0000-52020	PRINTING (BROCH. & NE...	248.00
10-1600-0000-54250	CONTRACT SERVICES-GEN...	1,078.00
10-1600-0000-56501	TELEPHONE/COMMUNIC...	118.78
10-1600-0000-56525	WATER	9.20
10-1600-0000-56530	ELECTRIC	322.31
10-1600-0000-60027	VEHICLE #9	13,537.50
20-10700	PRO-SHOP-ALL INCLUSIVE	27,967.50
20-2000-0000-47325	SALES DISCOUNT	-379.76
20-2000-0000-52006	SUPPLIES - CLUBHOUSE	4,821.34
20-2000-0000-52020	PRINTING (BROCH. & NE...	1,366.00
20-2000-0000-52320	SPECIAL EVENT SUPPLIES	2,887.72
20-2000-0000-54201	ADVERTISEMENTS	145.65
20-2000-0000-54250	CONTRACT SERVICES-GEN...	461.59
20-2000-0000-54255	CONTRACT SERV - CLBHSE	408.20
20-2000-0000-54990	SALES TAXES-PRO-SHOP	217.00
20-2000-0000-56001	R & M-FACILITY-GENERAL	1,693.41
20-2000-0000-56501	TELEPHONE/COMMUNIC...	335.12
20-2000-0000-56525	WATER	614.71
20-2000-0000-56530	ELECTRIC	1,342.36
20-2000-0000-56550	NATURAL GAS	537.85
20-2000-0000-57325	FREIGHT - IN	1,257.72
20-2000-0000-60247	EQUIPMENT	758.00
20-2100-0000-52001	GENERAL OFFICE SUPPLIES	1,079.62
20-2100-0000-52002	SUPPLIES ACCOUNT	5,603.97
20-2100-0000-52505	LUBRICANTS	67.67
20-2100-0000-52515	CUSTODIAL SUPPLIES	347.55
20-2100-0000-52525	UNIFORMS	29.94
20-2100-0000-52565	FUNGICIDES	9,551.25
20-2100-0000-52570	SPECIALIZED GROUND CH...	491.00
20-2100-0000-52801	EQUIPMENT > \$100	989.78
20-2100-0000-52810	TOOLS	146.00
20-2100-0000-54001	PROFESSIONAL DUES	-55.00

## Account Summary

Account Number	Account Name	Payment Amount
20-2100-0000-54005	CONFERENCES/EDUCATI...	10.00
20-2100-0000-54250	CONTRACT SERVICES-GEN...	2,152.69
20-2100-0000-56001	R & M-FACILITY-GENERAL	503.17
20-2100-0000-56100	R & M-EQUIPMENT	1,607.57
20-2100-0000-56200	VEHICLE R & M	4,092.87
20-2100-0000-56501	TELEPHONE/COMMUNIC...	181.18
20-2100-0000-56525	WATER	104.26
20-2100-0000-56530	ELECTRIC	2,517.11
20-2100-0000-56550	NATURAL GAS	367.44
20-2100-0000-60051	CONSTRUCTION	33,879.28
23-2300-0000-52020	PRINTING (BROCH. & NE...	252.00
23-2300-0000-54201	ADVERTISEMENTS	34.99
23-2300-0000-54250	CONTRACT SERVICES-GEN...	2,916.90
23-2300-0000-54990	SALES TAXES-PRO-SHOP	3.00
23-2300-0000-56001	R & M-FACILITY-GENERAL	349.00
23-2300-0000-56501	TELEPHONE/COMMUNIC...	210.10
23-2300-0000-56525	WATER	40.97
23-2300-0000-56530	ELECTRIC	890.83
23-2300-0000-56550	NATURAL GAS	4,435.13
25-10700	PRO-SHOP-ALL INCLUSIVE	492.00
25-2400-0000-52020	PRINTING (BROCH. & NE...	1,564.00
25-2400-0000-52801	EQUIPMENT > \$100	664.36
25-2400-0000-54250	CONTRACT SERVICES-GEN...	424.85
25-2400-0000-56001	R & M-FACILITY-GENERAL	59.97
25-2400-0000-56525	WATER	13.58
25-2400-0000-56530	ELECTRIC	110.87
25-2500-0000-41550	GROUP LESSONS	748.00
25-2500-0000-47325	SALES DISCOUNT	-11.07
25-2500-0000-52001	GENERAL OFFICE SUPPLIES	119.99
25-2500-0000-52002	SUPPLIES ACCOUNT	150.31
25-2500-0000-52320	SPECIAL EVENT SUPPLIES	79.01
25-2500-0000-52515	CUSTODIAL SUPPLIES	45.77
25-2500-0000-54001	PROFESSIONAL DUES	748.25
25-2500-0000-54005	CONFERENCES/EDUCATI...	860.00
25-2500-0000-54201	ADVERTISEMENTS	107.40
25-2500-0000-54250	CONTRACT SERVICES-GEN...	3,729.77
25-2500-0000-54990	SALES TAXES-PRO-SHOP	91.00
25-2500-0000-56001	R & M-FACILITY-GENERAL	1,723.01
25-2500-0000-56100	R & M-EQUIPMENT	2,037.09
25-2500-0000-56501	TELEPHONE/COMMUNIC...	258.15
25-2500-0000-56525	WATER	77.95
25-2500-0000-56530	ELECTRIC	7,427.56
25-2500-0000-56550	NATURAL GAS	1,535.30
25-2500-0000-57325	FREIGHT - IN	29.62
25-2500-0000-57650	RACKET RESTRINGING	184.00
25-2500-0000-60392	TENNIS SHACK RENOVATI...	1,140.00
27-2700-0000-52001	GENERAL OFFICE SUPPLIES	82.48
27-2700-0000-52002	SUPPLIES ACCOUNT	938.13
27-2700-0000-52020	PRINTING (BROCH. & NE...	280.00
27-2700-0000-52340	ICE SHOW SUPPLIES	2,062.52
27-2700-0000-52801	EQUIPMENT > \$100	1,742.11
27-2700-0000-52901	SPECIAL PROJECTS	279.72
27-2700-0000-54001	PROFESSIONAL DUES	246.00
27-2700-0000-54005	CONFERENCES/EDUCATI...	836.95
27-2700-0000-54201	ADVERTISEMENTS	494.47
27-2700-0000-54250	CONTRACT SERVICES-GEN...	1,810.37
27-2700-0000-56001	R & M-FACILITY-GENERAL	573.62
27-2700-0000-56100	R & M-EQUIPMENT	261.67

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
27-2700-0000-56110	R & M-COMPUTER	499.99
27-2700-0000-56200	VEHICLE R & M	312.11
27-2700-0000-56501	TELEPHONE/COMMUNIC...	342.42
27-2700-0000-56525	WATER	746.52
27-2700-0000-56530	ELECTRIC	14,101.91
27-2700-0000-56550	NATURAL GAS	1,975.35
33-21215	I.M.R.F. PAYABLE	36,701.94
33-21220	F.I.C.A. PAYABLE	68,577.62
35-3500-0000-56100	R & M-EQUIPMENT	306.00
37-3700-0000-60120	LAKEFRONT RENOVATIONS	65,012.86
	<b>Grand Total:</b>	<b>722,723.73</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	722,723.73
<b>Grand Total:</b>	<b>722,723.73</b>

**WINNETKA PARK DISTRICT  
COMMITTEE OF THE WHOLE  
MEETING MINUTES  
WEDNESDAY, MARCH 14, 2019  
540 HIBBARD ROAD  
5:30 P.M.**

President Archambault called the meeting to order at 5:30 p.m. Commissioners Present: Mickey Archambault, Teresa Claybrook, Warren James, Eric Lussen (arrived at 5:47 p.m.), John Peterson and John Thomas. Commissioner Absent: None. Staff Present: John Muno, Executive Director; John Shea, Superintendent of Recreation; Christine Berman, Superintendent of Finance; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Administrative Services Manager; and Kelsey Raftery, Marketing Brand Manager. Audience Present: Craig Culp, Don Smith

**CHANGES TO THE AGENDA**

None

**CLOSED SESSION**

Commissioner Thomas made a motion to enter into Closed Session at 5:31 p.m. to discuss the purchase or lease of real property for the use of the public body - Sect. 5 ILCS 120/2 (c) (5). Commissioner James seconded the motion and a roll call vote was taken. Ayes: Archambault, Claybrook, James, Larkin, Peterson, Thomas. Nays: None. Motion carried.

At 6:02 p.m., Commissioner Thomas made a motion to return to Open Session. Commissioner Lussen seconded the motion and a roll call vote was taken. Ayes: Archambault, Claybrook, James, Larkin, Lussen, Peterson, Thomas. Nays: None. Motion carried.

There was not action taken.

**COMMUNICATIONS**

None

**NEW BUSINESS**

**Policy Manual Chapters 5-6 Review**

Administrative Services Manager, Mary Cherveney outlined the staff recommended adjustments to Chapters 5-6 of the policy manual, which included our social media, application for grants and scholarship/financial assistance policies. President Archambault called out the section on social media that eliminated Executive Director Approval and gives to the Marketing Brand Manager. Commissioner Thomas voiced some concerns regarding that change. Commissioner James called out that within the policy it gives other staff authority as well. Staff will look to tighten up the language and parameters on that point. Commissioner Claybrook suggested striking “that have not been dedicated” in the first paragraph of the Naming and Renaming of Park Sites (5.06).. Commissioner Claybrook asked for clarification on Americans with Disabilities Act Compliance

(5.26). Superintendent Kutulas shared that we have an extensive facility and park site inventory and we consider ADA during park and facility improvements. After some additional discussion, some language adjustments will be made prior to the first reading. The first and second readings will be in April and May

## **UNFINISHED BUSINESS**

### **Winnetka Waterfront 2030 – Lakefront Master Plan**

Superintendent of Parks, Costa Kutulas provided a brief update on the open houses held March 6 and 9. Details findings, plus survey results will be shared at the March 21, 2019 Board meeting. There was some Board discussion on surfers' interests and common themes: motorized boating concerns, less jet skis, make no changes to the lakefront, restaurant at Lloyd and bluff restoration. Executive Director, John Muno had the opportunity to have some conversation with some of our lakefront neighbors, which were positive. In closing and related to the lakefront, was conversation on public's ability to walk along the shoreline even in front of private property.

## **MATTERS OF THE DIRECTOR**

Executive Director, John Muno let the Board know that there is a heavy agenda next week and provided an update on the quarterly staff meeting. President Archambault stated that next week's meeting would also include closed session, which he will mention under liaison reports.

## **BOARD LIAISON REPORTS**

Commissioner Claybrook provided an update on the District #36 referendum. Depending on the outcome, Commissioner Claybrook wanted Board consensus to continue dialogue with the school regarding new gym/size. She expressed urgency if the referendum passed as the School will be moving forward and the window of opportunity may be small. There was some additional related discussion.

Commissioner Thomas provided an update on the Winnetka Youth Organization and their programming and upcoming fundraiser.

President Archambault stated that there would be a closed session on next week's agenda related to stormwater.

## **STAFF UPDATES**

Marketing Brand Manager, Kelsey Raftery gave a brief update on the marketing intern position and large-scale signage project. Commissioner Thomas asked what she looks for in the candidate pool. This person needs to be socially outgoing, as it is a high visible position, dealing with the community at events.

Superintendent of Finance, Christine Berman stated that the finance department is preparing for the audit and the updated employee compensation plan booklets were distributed to the full-time staff. Executive Director Muno shared some more information regarding the compensation booklet updates. Commissioner Larkin would like to see a copy.

Administration Services Manager, Mary Cherveney stated that one-on-ones would be set up prior

to the unfunded capital prioritization workshop scheduled for April 11. The Annual Meeting will be moved to May 9 from the original schedule of May 16 due to some conflicts.

Superintendent of Parks, Costa Kutulas updated the Board on some damage at the driving range utility pole. This will be fixed along with the netting prior to the baseball season. There was some additional Board related discussion, including taller netting and updating post to steel. He outlined a few items that will be on the agenda next week including park equipment, Maple Street Beach boardwalk and Dog Park. He also presented a short power point with before and after photos on some of our capital projects that just concluded. This included, Golf Service Center out building, Indian Hill Park Shelter storefront and the Golf Clubhouse pro shop glass storefront.

**ADJOURNMENT**

The Committee of the Whole meeting adjourned at 7:10 p.m.

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Mickey Archambault, President

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John Muno, Secretary

**MINUTES OF THE 2356th  
REGULARLY SCHEDULED BOARD  
MEETING OF THE COMMISSIONERS  
AND OFFICERS OF THE WINNETKA  
PARK DISTRICT, WINNETKA, IL  
THURSDAY, MARCH 21, 2019**

President Archambault called the meeting to order at 5:30 p.m.

Commissioners Present: Mickey Archambault, Teresa Claybrook, Warren James, Ian Larkin, Eric Lussen (arrived at 5:56 p.m.), John Peterson and John Thomas. Commissioners Absent: None. Staff Present: John Muno, Executive Director; John Shea, Superintendent of Recreation; Christine Berman, Superintendent of Finance; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Administrative Services Manager; Kelsey Raftery, Marketing Brand Manager and Rick Schram, Landscape Architect. Audience Present: Don Smith, Regan Murphy, Janine Sheridan, Kristin Kalter, Alan Freemond, Jo Ann Jahant, Thomas Bittman, Elizabeth Lane, Scott Freres, Jessica Pilon and Jon Shabica.

**ADDITIONS/CHANGES TO AGENDA**

None

**APPROVAL OF FINANCIALS**

Commissioner Thomas made a motion to approve the February 2019 Financials as presented. Vice President Peterson seconded the motion. President Archambault noted that programs and up, most notably summer camps. Vice President Peterson asked if there was a reason for the increase, which Superintendent of Recreation, John Shea stated was due to the new marketing campaign. Commissioner Claybrook asked if the increase was for all camps. Registration is up across the board, with the exception of Middle School Madness, which is down slightly. President Archambault asked if there are any anomalies in the financials. Superintendent of Finance, Christine Berman there was not. Commissioner Thomas stated that this was the time of year that pro shop merchandise is purchased. Passed by voice vote.

**APPROVAL OF VOUCHERS**

Commissioner Thomas made a motion to approve the March 21, 2019 vouchers for \$930,379.81. Vice President Peterson seconded the motion. President Archambault asked Superintendent Berman if there was anything out of the ordinary, which she stated there was not. Commissioner Claybrook asked if the beach key card purchase was a new system, which Superintendent Shea stated were 2019 supplies. A roll call vote was taken. Ayes: Archambault, Claybrook, James, Larkin, Peterson, Thomas. Nays: None. Motion carried.

**REMARKS FROM VISITORS**

Resident Elizabeth Lane expressed an interest in the Dog Park planning be placed as a high priority by the Park Board. She is appreciative of the work staff has done to date.

## **APPROVAL OF MINUTES**

Commissioner Thomas made a motion to combine the Regular Park Board Meeting Minutes of February 28, 2019 and the Closed Session Meeting Minutes of February 28, 2019. Commissioner James seconded the motion. A roll call vote was taken. Ayes: Archambault, Claybrook, James, Larkin, Peterson, Thomas. Nays: None. Motion carried. Commissioner Thomas made a motion to approve the consent agenda. Vice President Peterson seconded the motion. Passed by voice vote.

## **COMMUNICATIONS**

None

## **NEW BUSINESS**

### **Winnetka Caucus Council Visit – Regan Murphy Parks Chairperson**

New Parks Chairperson, Regan Murphy shared that this year's Parks Committee is comprised of five resident volunteers. She is here in preparation for this year's park questions for the caucus survey. What critical questions needed to be asked? Some feedback and discussion from Park Board members included: Off-Leash Dog Park, Lakefront Master Plan (awareness, planning and schedule) Capital Projects, Green Bay Trail, Inter-Governmental Collaboration and Stormwater. The questions need to be responsive, and not something, that is already in motion. Chairperson Murphy will resend last year's survey with timeline and ask the Board to reflect on potential questions. President Archambault thanked Chairperson Murphy for her service.

### **NSSRA Building Resolution**

Vice President Peterson made a motion to approve NSSRA Property Acquisition resolution #032119 as presented. Commissioner Thomas seconded the motion. Commissioner Claybrook asked if there was any feedback from the other agencies. Executive Director, John Muno stated that so far it was all favorable. A roll call vote was taken. Ayes: Archambault, Claybrook, James, Larkin, Peterson, Thomas. Nays: None. Motion carried.

### **July 4 Fireworks Contract**

Commissioner Thomas made a motion to approve a three-year agreement with Melrose Pyrotechnics for July 4<sup>th</sup> fireworks at an annual cost of \$37,500. Commissioner James seconded the motion. Commissioner Claybrook, asked about Melrose's unsatisfactory performance two years ago. Superintendent Shea shared the circumstances that lead to the poor performance and how it was rectified. There is a good working relationship in place over these past 27 years. Commissioner Larkin asked for a music update. Vice President Peterson asked if there are other companies. Through Superintendent Shea's due diligence, he was not confident that the other vendors had the experience or skill-set to match or exceed Melrose. The price increase is due to additional five minutes and overall increased costs shipping from overseas. President Archambault asked if increased donation would be applied to next year's show, which Executive Director Muno stated would be applied to the entire Fourth of July festivities. Commissioner James asked what other local municipalities spend on their show. Superintendent Shea said it was a comparable. A roll call vote was taken. Ayes: Archambault, Claybrook, James, Larkin, Peterson, Thomas. Nays: None. Motion carried.

### **AYSO Affiliate Agreement**

Commissioner Thomas made a motion to approve a one-year affiliate agreement with AYSO as presented. Vice President Peterson seconded the motion. Superintendent Shea stated this is a one-year agreement so that next year all affiliate agreements sink up. There are no other changes to the contract. A roll call vote was taken. Ayes: Archambault, Claybrook, James, Larkin, Peterson, Thomas. Nays: None. Motion carried.

### **Equipment Replacement – Grounds Master 3280-D 4WD**

Commissioner Thomas made a motion to approve the purchase of one new Toro Grounds Master 3280-D mower from Reinders Company of Sussex Wisconsin for the price of \$40,493.29 includes trade-in allowance as presented. Commissioner James seconded the motion. Superintendent of Parks, Costa Kutulas will be part of the main fleet and he described how this equipment will be utilized. Commissioner James asked if this price is less than the budgeted amount, which Superintendent Kutulas confirmed. The budgeted amount was \$42,000. President Archambault asked if there was a service contract, which there is not but there is a standard warranty. A roll call vote was taken. Ayes: Archambault, Claybrook, James, Larkin, Lussen, Peterson, Thomas. Nays: None. Motion carried.

### **Maple Street Beach Boardwalk**

Commissioner Claybrook made a motion to approve for staff to enter into contract with F.H. Paschen, S.N. Nielsen & Associates LLC from Chicago, Illinois to complete the Maple Street Boardwalk Project as presented for \$82,300. Commissioner Thomas seconded the motion. Commissioner Claybrook expressed her pleasure that we are moving forward with this project. Superintendent Kutulas shared the scope of the entire project. Commissioner Claybrook asked if this project included the gabion basket wall, which Superintendent Kutulas said was not, but will be taken care of in-house through repairs and maintenance. Commissioner Lussen asked if the chairs will be portable. Superintendent Kutulas said they will be somewhat portable as they will be fastened under the deck and not bolted directly to the deck. Commissioner Thomas sought clarification on demolition, which Superintendent Kutulas provided. Vice President Peterson asked about the in-house demolition and risk factors, which Superintendent Kutulas provided. He also asked the life expectancy of the decking, which is 35 years. President Archambault asked if this work would be completed by Memorial Day, which Superintendent Kutulas confirmed.

A roll call vote was taken. Ayes: Archambault, Claybrook, James, Larkin, Lussen, Peterson, Thomas. Nays: None. Motion carried.

## **UNFINISHED BUSINESS**

### **Off-Leash Dog Park**

Executive Director, John Muno provided a brief introduction and then Superintendent of Parks, Costa Kutulas guided the Park Board through a power point presentation. Focus of the presentation was past history on the subject, communications, local dog park site visits, base criteria, dog park amenities, potential park sites for further consideration and next steps. The parks and sites included West Elm Park, Crow Island Park, Sheridan Road Park (Village owned) and Landfill – lower level parallel to Willow Road (Village owned). Commissioner Claybrook asked why off-street parking was the preference. Superintendent Kutulas stated due to potential on street parking restrictions and being mindful to our adjacent neighbors. Commissioner

Thomas stated that history did not address off-street parking, which may help elevate neighbor concerns. Commissioner Larkin asked what the reaction of the Village was. Superintendent Kutulas stated they were open-minded but shared the same concerns related to impact on neighbors. Commissioner James stated that any neighbor sites would require tremendous vocal support from the dog park advocates. The decision needs to be made based on the most appropriate site that will meet the community needs. Commissioner Thomas agreed. Commissioner Claybrook asked if we would be considering one park or two, Executive Director Muno stated the focus would be on one park at this time. President Archambault as about operational maintenance and costs, which Landscape Architect, Rick Schram stated that most of the parks visited had a time period when it was closed for maintenance. Park and on-going maintenance and operational costs would be introduced in staff's next steps. Commissioner Claybrook asked if the water features would be included in the plan. Superintendent Kutulas would establish a base plan with additional amenities as additional phases. Superintendent Kutulas is looking for Board direction to narrow down sites for further investigation. After further conversation, it was determined to take a closer look at West Elm Park, Crow Island Woods and Sheridan Road Park. There was some further discussion on the landfill with no clear Board direction to pursue at this time. The Board also asked that the staff consider Maple Street Park as an additional possibility.

#### **Policy Manual Chapters 1-4 (Second Reading/Adoption)**

Commissioner Thomas made a motion to adopt Chapters 1-4 of the policy manual as presented. President Archambault seconded the motion. A voice vote was taken. Motion carried.

#### **Winnetka Waterfront 2030 – Lakefront Master Plan Update**

Superintendent of Recreation, John Shea introduced The Lakota Group and Shabica & Associates. Jessica Pilon from the Lakota Group presented the findings from the March 6 and 9 open houses, plus the online survey. Over 50 people attended the open houses and there were 115 responses to the online survey. She provided overall key themes and focused on the repetitive comments. These included general community approval of bluff land and natural open space preservation, support for upgrades and maintenance, and renovation to current amenities. Significant interest in food and concession at one or more beach locations, including restaurant at Lloyd Park. Some opposition to increased motorized boat storage and access and concerned with over-development. Better communicate needed for purpose of shoreline breakwater system and safety concerns. The boardwalk at Maple Beach was well received. At Elder/Centennial, general approval for the property acquisition between the two parks. There were interest in Centennial becoming a swim beach, but need to communicate what will happen to the dog beach. A market study may be needed to determine the appropriate amount of motorized boat storage and price point, plus a business plan for operations. There was some additional conversation related to the plan, operations, scale of breakwaters and diversity of the open house attendees. Commissioner Thomas provided some context regarding the lack of community support to acquire the property between Elder and Centennial when the opportunity presented itself in the past. The next step is the costs, interdependences and phasing. Commissioner Lussen asked when we can expect to see costs, which led to some additional discussion on estimates. Commissioner Larkin said additional programming would provide an opportunity for residents to see the beach conditions, which led to some additional conversation.

## **MATTERS OF THE DIRECTOR**

Executive Director, John Muno stated that we are trying to get the golf course open, but it is still wet out there. April 1 is the target date. There was some Board discussion about the course opening. Outdoor refrigerated ice rink is closed for the season, but still needs to come down.

## **BOARD LIAISON REPORTS**

Commissioner Larkin stated that soda has been taken out of the middle school.

Commissioner Claybrook stated that the election in April 2 and early voting is going on.

Vice President Peterson praised Marketing Brand Manager, Kelsey Raftery's efforts to promote the foundation in the summer brochure. Good collaboration between the foundation and the Park District.

Commissioner Thomas reminded the Park Board of the Winnetka Youth Organization's upcoming fundraiser. Commissioner Thomas and Vice President Peterson will represent the Park District.

## **REMARKS FROM VISITORS**

Resident Don Smith expressed his concerns with the potential placement of a dog park at Maple Street Park. The increased parking in the master plan was for the existing programming at Maple Street Park and Beach and not for a dog park. Children going to the beach would need to walk by the dog park. He does not think it would work unless the entire park/beach was for the dogs. He feels that West Elm or possibly Crow Island are the Park District's best options.

Resident Tom Bittman expressed his thanks to Executive Director John Muno and staff for the due diligence and thoughtfulness on the Dog Park presentation and options. The Dog Park advocate group is willing to provide assistance support.

## **STAFF UPDATES**

Marketing Brand Manager, Kelsey Raftery stated the marketing department just finished the summer brochure, which will come out in early April. Commissioner Claybrook liked the beach mailer and Commissioner Larkin stated that our brochure is nicer than the Community house brochure. Raftery agreed.

Superintendent of Finance, Christine Berman stated that the finance department is getting ready for the audit. Auditors will be in the first week of April.

Superintendent of Parks, Costa Kutulas stated that the park staff will be working on some small projects and deferred capitals. Social Media will be used to share noteworthy work.

Superintendent of Recreation, John Shea stated that volleyball finished last week and outdoor programming is starting up, including girls' softball. Field maintenance will start next week and the recreation department continues to interview for summer staff. Commissioner Larkin asked about applications. Superintendent Shea said more applicants are needed for beach attendants and day camp counselors.

**CLOSED SESSION**

Commissioner James made a motion to enter into Closed Session at 7:44 p.m. to discuss the purchase or lease of real property for the use of the public body - Sect. 5 ILCS 120/2 (c) (5). Commissioner Thomas seconded the motion and a roll call vote was taken. Ayes: Archambault, Claybrook, James, Larkin, Lussen, Peterson, Thomas. Nays: None. Motion carried.

At 8:45 p.m., Commissioner Claybrook made a motion to return to Open Session. Commissioner Lussen seconded the motion and a roll call vote was taken. Ayes: Archambault, Claybrook, James, Lussen, Peterson. Nays: None. Motion carried.

There was not action taken.

**ADJOURNMENT**

Commissioner Claybrook made a motion to adjourn the meeting at 8:46 p.m. Commissioner Lussen seconded the motion, which passed by a voice vote. Motion carried.

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Mickey Archambault, Board President

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John Muno, Board Secretary

**WINNETKA PARK DISTRICT  
COMMITTEE OF THE WHOLE  
MEETING MINUTES  
WEDNESDAY, APRIL 11, 2019  
799 SHERIDAN ROAD  
5:30 P.M.**

President Archambault called the meeting to order at 5:34 p.m. Commissioners Present: Mickey Archambault, Teresa Claybrook, Warren James, Eric Lussen, and John Peterson. Commissioner Absent: Ian Larkin and John Thomas. Staff Present: John Muno, Executive Director; John Shea, Superintendent of Recreation; Christine Berman, Superintendent of Finance; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Administrative Services Manager; and Kelsey Raftery, Marketing Brand Manager. Audience Present: Christina Codo, Colleen Knupp, Brad McLane, Don Smith, Scott Freres, Jessica Pilon, Morgan Hardy and Lussen Children (4).

**CHANGES TO THE AGENDA**

None

**COMMUNICATIONS**

None

**NEW BUSINESS**

None

**MATTERS OF THE DIRECTOR**

No report.

**BOARD LIAISON REPORTS**

Commissioner Claybrook reported on the unsuccessful District #36 referendum. This makes the discussion about a bigger gym obsolete, at this point.

President Archambault reported that Commissioner James, Executive Director Muno and he met with Village representatives to discuss stormwater and the Park District's considerations for use of property. Expect a draft Intergovernmental Agreement (IGA) in the near future.

**STAFF UPDATES**

Superintendent of Parks, Costa Kutulas provided an update on Dog Park planning, Maple Street Boardwalk project and spring clean-up of the parks. President Archambault asked if there were before and during photos of the Maple Street Beach boardwalk project, which Superintendent Kutulas affirmed.

Superintendent of Recreation, John Shea provided an update of the upcoming Egg Hunt and Doggy Egg Hunt, lakefront/camp staff hiring process, day camp numbers continue to be positive and there he has made an offer to one of the candidates for the Recreation Supervisor (Lakefront/Special Events) opening and waiting to hear back. The Maintenance Coordinator position is currently open and he will be evaluating and possibly restructuring the position.

Superintendent of Finance, Christine Berman stated that the auditors were in last week and we are on target for review at the June Board meeting.

## **UNFINISHED BUSINESS**

### **Winnetka Waterfront 2030 – Lakefront Master Plan Priority Implementation Planning**

Executive Director, John Muno presented the total estimated costs for the Winnetka Waterfront 2030 plan at \$40.7 - \$43 million, with possible priority consideration for bluff restoration, shoreline protection and boat launch expansion at \$9.5 million. He continued to provide more information on bluff restoration, shoreline and beach protection at Lloyd, and boat storage expansion, which the Park Board may want to look at this project as a fundraising element.

Commissioner Claybrook looked for clarification on the Tower Road entry plaza, which Jessica Pilon from The Lakota Group provided. She also asked for clarification on basic bluff work, which Scott Freres from the Lakota Group provided.

Commissioner James asked how cost estimates were determined. Scott Freres stated it was determined by unit costs from own sources and contractors. Shoreline was determined through history costs and unit pricing.

Executive Director Muno then shared an overview on financing, unfunded capital projects and fundraising through the foundation.

Commissioner Lussen asked what internal funds were currently available. Executive Director Muno provided the requested information, while outlining reserves required and money already allocated in 2018 LFMP capital projects. Vice President Peterson would like to be aggressive as possible due to the favorable financial market. He went out to say that he would like the record to reflect that he swept up his crumbs, since Executive Director Muno often called him out on that. Lastly, he stated that projects should be labeled “have to have” and “like to have”. There was some additional Board and consultant discussion with an apparent consensus that bluff restoration and Lloyd shoreline protection fit in the category “have to have” and the rest would be “like to have” with Tower Road and Lloyd bluff restoration more urgent than Maple, Elder and Centennial. President Archambault asked about timelines for bluff restoration execution, which Scott Freres stated could happen late summer and fall. Executive Director Muno provided some more context on the issuing of debt certificates or bonds and timeline to utilize along with the permitting process for shoreline work, which Superintendent Kutulas provided additional information. There was additional conversation on why this was not being considered emergency work during permit preparation. The permit would be valid for ten years. President Archambault asked staff to have a recommendation for the planned work, timeline, and costs outlined for the next Board meeting to move forward. Commissioner James concluded with some information and charts on lake levels along with the historic highs and lows.

At 6:17 p.m. the Board, staff and visitors headed out on a lakefront tour. There was no recording or formal minutes.

**Lakefront Tour**

An informal lakefront tour of Lloyd, Tower, Maple, Elder and Centennial took place after the business portion of the meeting.

**ADJOURNMENT**

The Committee of the Whole meeting adjourned around 7:40 p.m. .

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Mickey Archambault, President

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John Muno, Secretary

unofficial



# Lakefront Masterplan Update



April 25, 2019

# Current Progress... (recap)

- Staff met with each board member
- Met with Jim Casey, Manager of Regulatory Programs (IDNR)
- Shabica solidified concept entire breakwater system
- Conducted open house meeting to engage the public
- Redefined current Bluff and Shoreline Planning
  - Current Action Planning (Bluff and Shoreline)
  - Implementation vision sequence

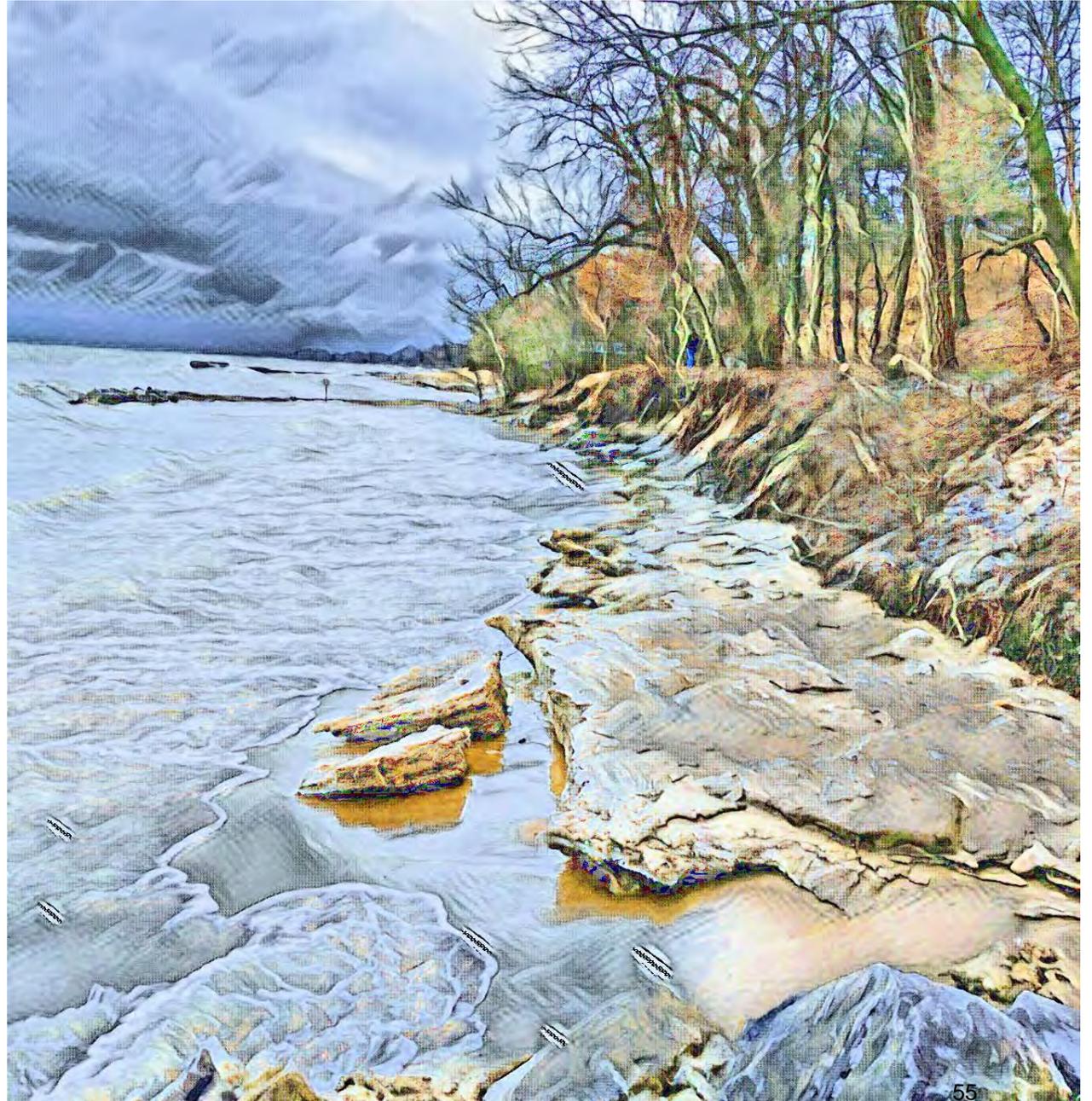
April 25, 2019

# Prioritization

- Lloyd shoreline stabilization highest priority overall
  - Submit permit for Lloyd Shoreline work (entire shoreline project)
- Bluff restoration high priority across all five project sites (deferred maintenance)
  - Sequence planning for long term vision
  - Not to duplicate our efforts
- Secure funding for Lloyd Breakwater

## Implementation

- Stone Breakwater, seawall (south) revetment, beach access ramps & stairs, storm drain and sand backfill



April 25, 2019

# Tower Road Park



- Bluff Restoration & Enhancement
  - \$235,000
- Pedestrian Staircase & Viewing Platform
  - \$570,000
- Entry Plaza Improvements
  - \$40,000
- Total \$845,000 (includes soft costs and contingency)

April 25, 2019

# Lloyd Park

## Phase 1

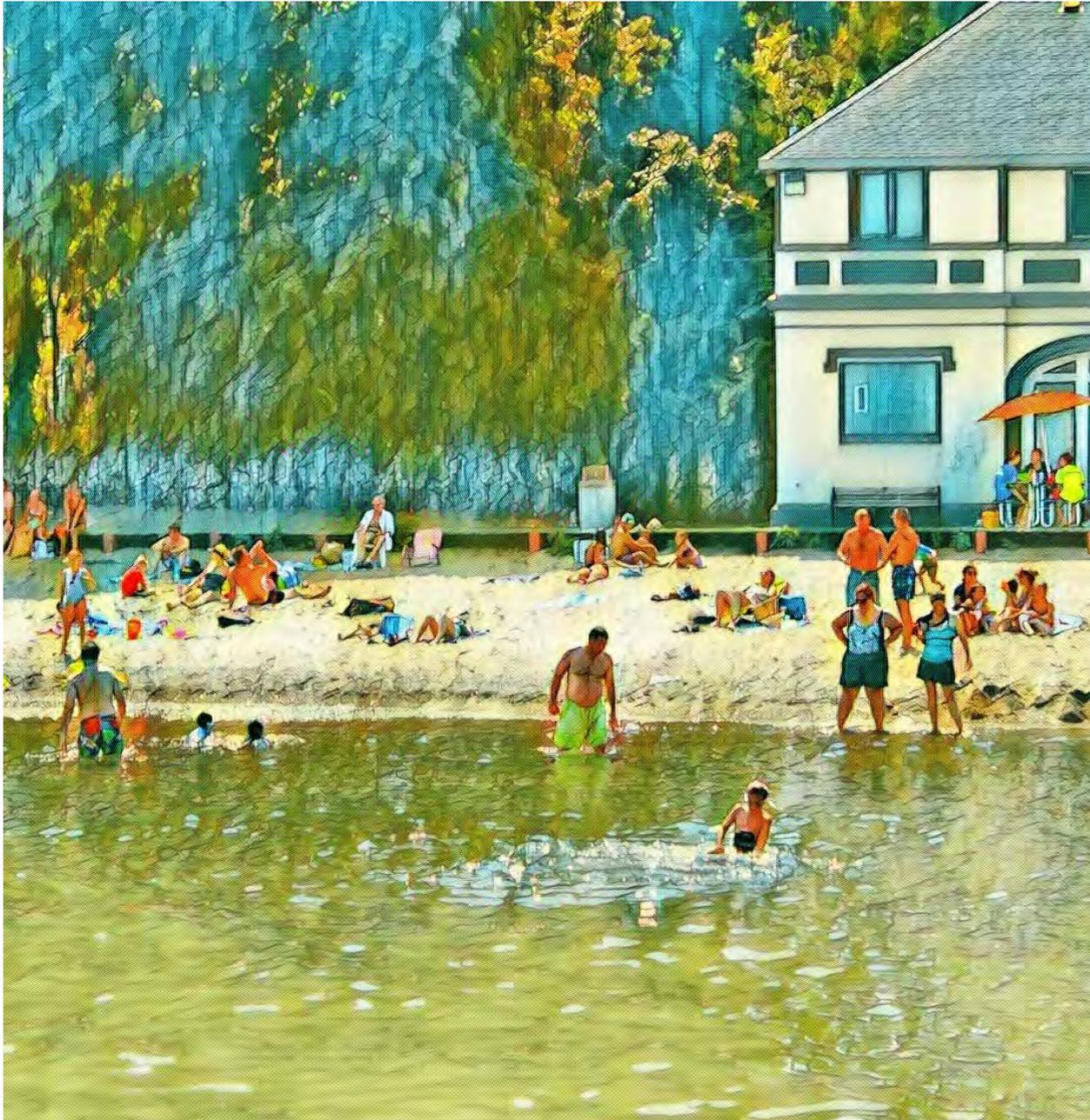
- Bluff Restoration & Enhancement
    - \$575,000
  - Retaining Wall Repairs
    - \$50,000
  - Total \$625,000 (includes soft costs and contingency)
- 

## Phase 2 (2020-21)

- South Pedestrian Access
  - \$350,000
- Relocated Non-Motorized Boat Storage
  - \$540,000
- Total \$890,000 (includes soft costs and contingency)



# Maple Street Beach



- Bluff Restoration & Enhancement
  - \$193,000
- Gabion Wall Repair
  - \$21,000
- Maple Boardwalk Replacement
  - 2019 Budget
- Total \$214,000 (includes soft costs and contingency)

April 25, 2019

# Elder/Cent Parks

- Bluff Restoration & Enhancement
  - \$276,000
- Elder & Centennial Total \$276,000 (includes soft costs and contingency)



# Lloyd Shoreline Plan

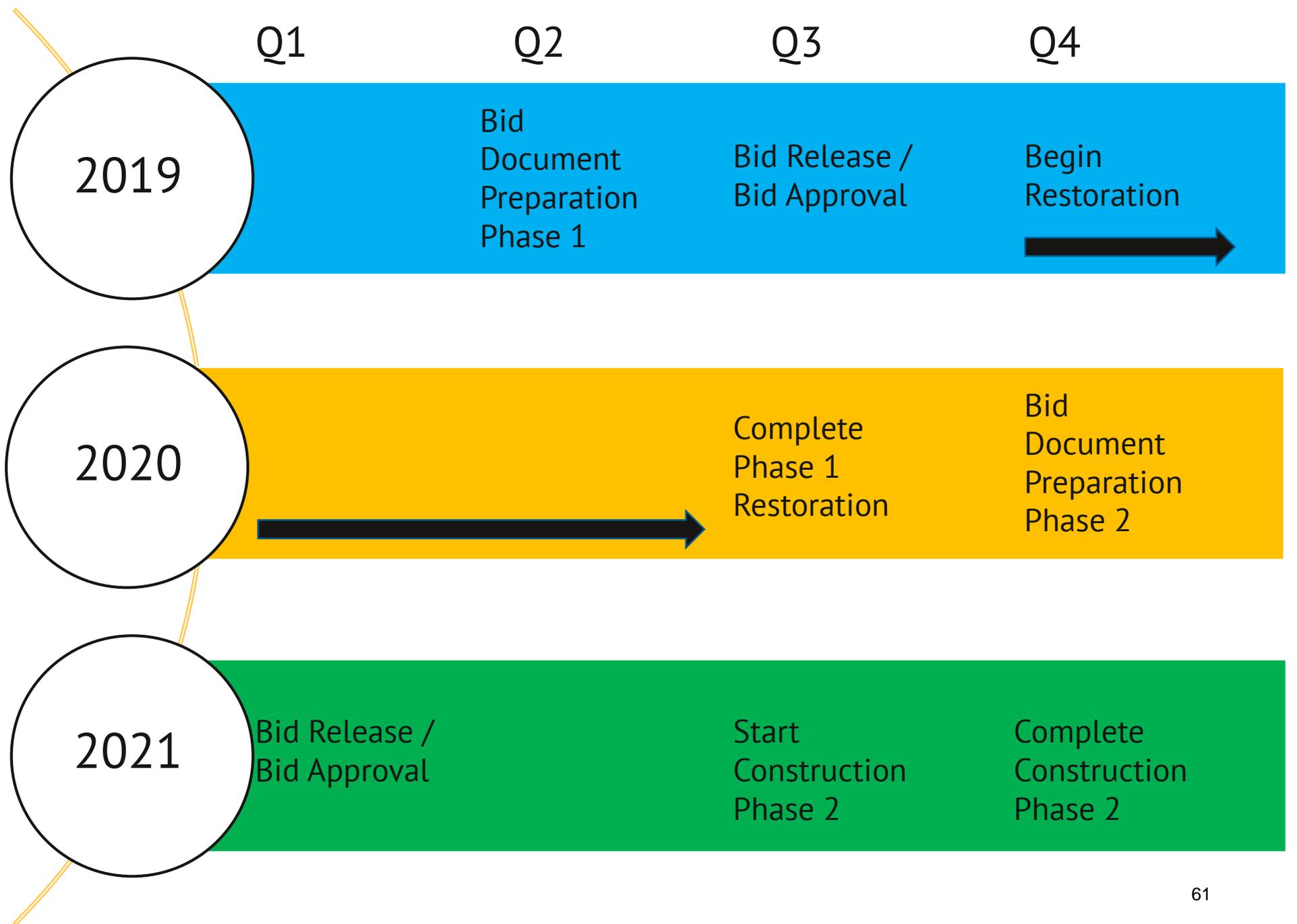


Project	Land Based	Marine Based
South Breakwater	\$1,584,000	\$2,108,000
Island Breakwater	\$435,000	\$600,000
North Groin	\$150,000	\$200,000
Pier Breakwater	N/A	\$1,200,000
Beach Access	\$194,000	\$194,000
Sand Backfill	\$450,000	\$1,080,000
Stormwater Discharge	\$144,000	\$144,000
Soft Costs	\$294,000	\$294,000
Permitting	\$377,310	\$377,310
<b>Total</b>	<b>\$4,828,310</b>	<b>\$6,197,310</b>

\*Projects are based on budgetary quotes

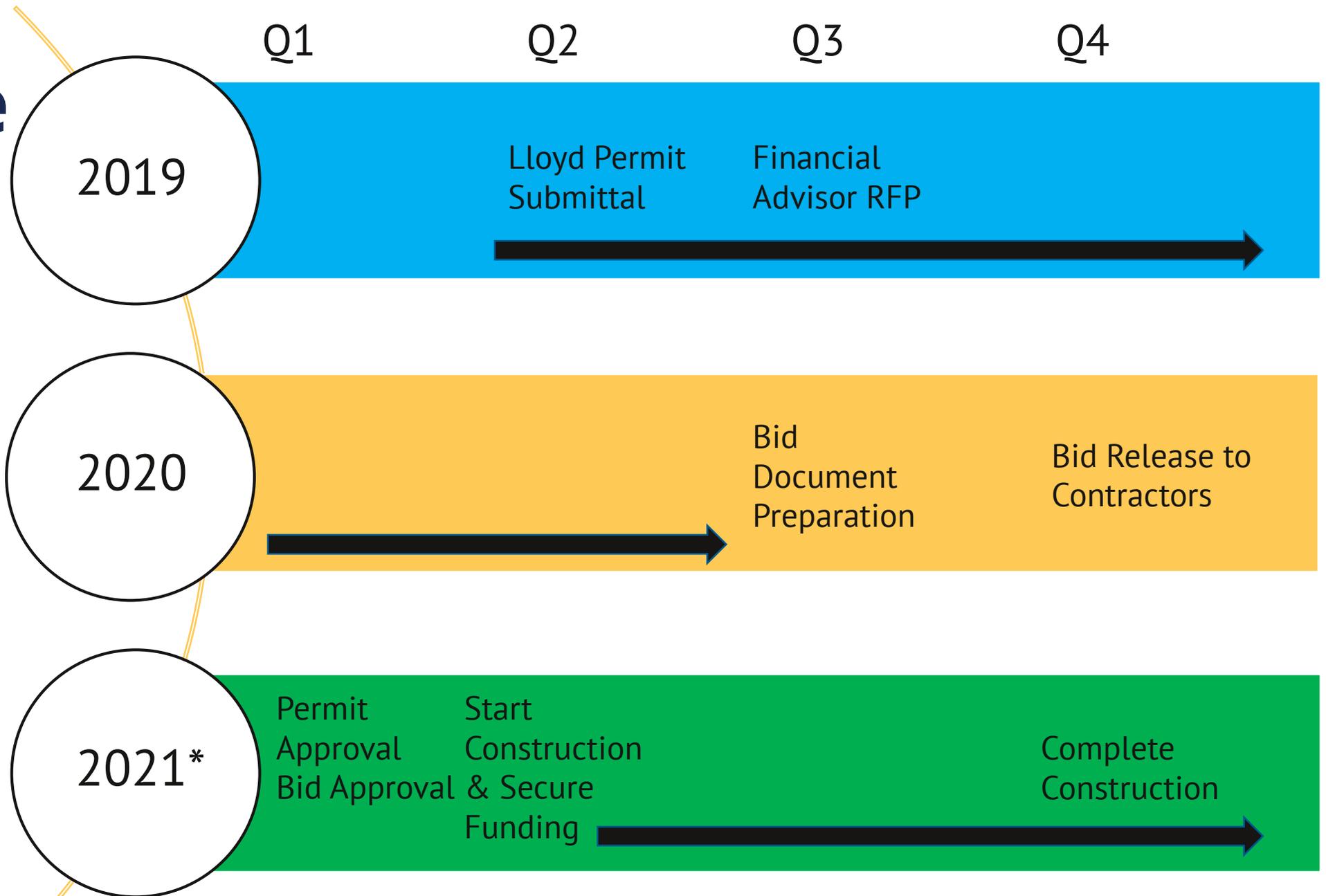
April 25, 2019

# Timeline Bluffs



April 25, 2019

# Timeline Lloyd Shorelin & Funding



\*Possibility of Lloyd Beach closure during construction

# Budgetary Items\*

Project	FY 2019	FY 2020	Total
Lloyd South End (Seawall, Breakwater, Boardwalk, Rack Relocation, etc.)	\$1,000,000	\$1,220,000	\$2,220,000
Phase 1 Bluff Restoration (5 sites)	\$80,000	\$0** <i>(**Phase 2 Cost Implementation TBD)</i>	\$80,000
Bluff Restoration Soft Cost (Construction Docs)	\$175,000	\$0	\$175,000
Maple Boardwalk	\$125,000	\$0	\$125,000
<b>Grand Total</b>	<b>\$1,380,000</b>	<b>\$1,220,000</b>	<b>\$2,600,000</b>

\*Included in the 2019FY Budget and 2020FY LRP Capitals (presented 11/8/18)

# Capital Expenditure

Project	FY 2019	FY 2020	FY 2021	Total	Approved*	Unfunded
Bluff Restoration Phase 1 (5 sites as prepared 4/25/19)	\$1,000,000	\$960,000		\$1,960,000	\$1,960,000	\$0
Bluff Restoration Phase 2 (Lloyd Pedestrian Access & Non Motorized South)*			\$890,000	\$890,000		\$890,000
Bluff Total	\$1,000,000	\$960,000	\$890,000	\$2,850,000		
Lloyd Shoreline System Phase 1	\$281,000	\$390,310	\$4,157,000	\$4,828,310	\$640,000	\$4,188,310

\* As presented 11/8/18, \$2.6M was approved for Lakefront Capital Projects. Staff is looking to redirect those funds from Shoreline to Bluff Restoration.

# Next Steps....

- Approve revised contract with Shabica & Associates
- Submit Lloyd Breakwater Permit June 2019
- Engage with Lakota on Construction Documents for Bluff Land work as presented
- Revisit with Park Board on Construction Bids for Bluff Restoration Work Q3 2019
- Work with regulatory agencies as needed to facilitate Shoreline Permit
- Begin Bluff Restoration Work Q4 2019 (complete Q3/4 2020)

# Questions?

## Winnetka Park District

### Board Summary

**Date:** April 25, 2019  
**To:** Board of Commissioners  
**Subject:** Coastal Consulting for Lloyd Beach Breakwater System  
**From:** Costa Kutulas, Superintendent of Parks  
John Shea, Superintendent of Recreation  
**Through:** John Muno, Executive Director

#### Summary:

As we move forward with the plan implementation for Lloyd Breakwater system staff has reengaged with Shabica & Associates, Inc. to revise their proposal from the original contract. This proposal moves beyond the original work per contract dated May 21, 2018 and encompasses the entire breakwater system versus just the south end.

The scope of services includes a review of coastal design, project engineering, permit drawings, permit application, and final design and engineering for construction drawings as well as construction documents.

Due to the changing dynamic of Lake Michigan and rising water levels there is a need to review and reconduct the bathometric and topographic surveys to ensure that the proposed plan will not need to be modified to meet the Park District's needs.

In the previous contract we have completed sixty percent (\$44,200) of the work and will be combining the remaining scope of work from the previous contract into this proposal. The outstanding services included project engineering, permit drawings, permit application, and final design and engineering for construction drawings as well as construction documents.

The cost to implement this work as identified in the April 18, 2019 proposal from Shabica & Associates, Inc. with a do not exceed amount of \$294,000. This represents seven percent of the overall project budget, which is consistent amongst shoreline protection projects.

At this time staff does not recommend to include construction observation with an estimated cost of \$257,850 (derived from current land based cost estimates for construction of \$4,157,000). Once the bid process is complete, and staff identifies the potential need for construction observation staff will reengage the Park Board with a recommendation at that time.

#### Recommendation:

With the goal to complete this project as discussed with the Park Board, staff's recommendation to the Park Board is to approve, the proposal from Shabica and Associates, Inc. of Northfield, Illinois dated April 18, 2019 for a not to exceed amount of \$294,000.

**END**

**Winnetka Park District  
BOARD SUMMARY**

**Date:** April 25, 2019  
**Subject:** Policy Manual: Chapters 5-6 First Reading  
**From:** Mary Cherveney, Administrative Services Manager  
**Through:** John Muno, Executive Director

**SUMMARY**

On March 14, 2019 the Park Board reviewed chapters 5-6 of the policy manual. The Board reviewed the **red line** changes at that meeting, with the **blue line** changes occurring during or after the March 14 meeting. The final reading will be in clean copy form unless there are new changes during or after the April 25 reading.

Per policy, two readings required prior to formal Board adoption. Tonight is the first reading and the second reading/adoption planned for May 16.

**STAFF RECOMMENDATION**

Staff recommends Board approve the first reading of Chapters 5-6 of the policy manual as presented with a second reading/adoption placed on the May 16 agenda.

**END**

**WINNETKA PARK DISTRICT  
POLICY MANUAL  
CHAPTER 5**

**GENERAL MATTERS OF ADMINISTRATION**

- 5.01 District-wide Comprehensive/Strategic Plan**
- 5.02 Park Master Plan**
- 5.03 Records, Ordinances, and Resolutions**
- 5.04 Advisory Boards**
- 5.05 ~~Manuals of~~ Operation ~~Manuals~~**
- 5.06 Naming and Renaming of Park Sites**
- 5.07 Sale of Real Estate and Excess Property/Equipment**
- 5.08 Easement Requests**
- 5.09 Signs and Postings**
- 5.10 Advertising and Partnerships**
- 5.11 Social Media**
- 5.12 Fencing of Park Sites**
- 5.13 Zoning of Land**
- 5.14 Application for Grants**
- 5.15 Tree Memorials and Plant Donations**
- 5.16 Lighting of Park Areas and Facilities**
- 5.17 Loan of Equipment**
- 5.18 Personnel Policies**
- 5.19 Consultants**
- 5.20 Complaints**
- 5.21 Non Discrimination**
- 5.22 Northern Suburban Special Recreation Association**
- 5.23 Inclusion**
- 5.24 Donations**
- 5.25 Procedure for Succession During the Executive Director's Absence**
- 5.26 Americans with Disabilities Act (ADA) Compliance**
- 5.27 Recreation Program, Facilities and Services Statistics Procedure**
- 5.28 Environmental Policy**
- 5.29 Scholarship/Financial Assistance**

## **5.00 GENERAL MATTERS OF ADMINISTRATION**

The Board of Commissioners recognizes the need for various documents containing the Park District's policies and administrative procedures, which facilitate Park District operations on a day-to-day basis.

### **DEFINITIONS**

#### **Policy Manual**

Establishes the rules and regulations of the Winnetka Park District, its organization, Park Board procedures and practices, fiscal policies, general administrative matters, and policies relating to land acquisition and development, programs and facilities.

#### **Administrative Procedure**

Directly guides the staff in day-to-day operations. The Executive Director shall have the responsibility of specifying administrative procedures to be included in the Policy Manual. These procedures must be consistent with the policies approved and adopted by the Park Board.

#### **Department/Operations Manuals**

Guidelines for Park District staff to meet the policies as set forth by the Park Board. Procedures are developed by department heads and must be approved by the Executive Director. A complete listing of the Operations Manuals is set forth in Section 5.05 below, which is subject to change as changes in the Park District's operations and activities may necessitate.

#### **Distribution**

The Policy Manual, Administrative Procedures, and any Departmental Operations Manuals will be distributed to fulltime employees as applicable to their responsibilities, upon employment. Distribution to part time/seasonal and volunteer staff may be done at the time of orientation and/or staff training. Policy Manuals should be redistributed as any changes or updates occur. Department heads will be responsible for distribution and employee acknowledgement forms.

## **5.01 DISTRICT-WIDE COMPREHENSIVE/STRATEGIC PLAN**

The need for advance planning is a basic tool to promote orderly growth and objective decision-making and is an essential element in all governmental administration. The Park District should ensure that its future decisions are predicated upon well-conceived alternatives and reviewed in regard to all the parameters of its sphere of responsibility.

Just as one would not begin to erect a building without well-defined plans that will govern size, cost, and physical appearance, a Park District should insist upon having its services defined by a document that examines land acquisition, development, facilities, personnel, budget capabilities, and other factors essential to orderly growth.

The Board and staff shall work together in updating a District-wide strategic plan every three (3) to five (5) years in an effort to stay abreast of the progressive and dynamic

community it serves. The demographics of a community can and do change because of outside influences, such as social values, recreation interests, transportation, and the economy. These influences will affect those who live within a community and need to be considered when planning strategically.

## **5.02 PARK MASTER PLAN**

Each parcel of land controlled by the Winnetka Park District and designated as land for recreational purposes is intended to be used by the public. The type of use may vary from a highly developed parcel requiring intensive maintenance to one which is undeveloped and more passive in intended use.

Before committing to the development of a park site, the Park Board will create and employ a master plan that will govern its orderly development and will protect and preserve desirable qualities of the resource base.

The master plan will consist of a schematic drawing which shows the spatial arrangements of various components of the plan such as buildings, playground areas, ballfields, floral display areas, etc. Planting, grading, site layout and lighting plans, as well as construction details, are to be implemented after the master plan has been adopted.

The procedures for adopting a park master plan are as follows:

- A. The Executive Director gathers input from the community, neighborhood, and staff.
- B. The preliminary draft with cost estimates is reviewed by Park District staff, and revisions are made.
- C. The preliminary draft with cost estimates is reviewed by the Park Board, and revisions are made.
- D. A public meeting to discuss the cost estimates is held for public input and necessary revisions are made.
- E. The final draft with cost estimates is presented to the Park Board for final action.

## **5.03 RECORDS, ORDINANCES, AND RESOLUTIONS**

All ordinances, resolutions, and records of the Park District shall be kept, in written, typed or electronic form and put on file by the Secretary of the Park District. Ordinances and resolutions shall be numbered and filed chronologically.

## **5.04 ADVISORY BOARDS**

It shall be the policy of the Board of Park of the Winnetka Park District to promote dialogue and direct communication between the citizens of the Park District and the Park Board and staff. This process is encouraged and stimulated in many ways, including through duly appointed Advisory Boards. Any Advisory Boards established by the Park Board shall include no less than one, but no more than two Park Commissioners. All Advisory Boards shall comply with all requirements and rules of the Illinois Open Meetings Act.

Advisory Boards provide a well-defined forum for open and honest debate about a variety of issues directly concerning the delivery of parks and recreation services and facilities within the community of Winnetka. The Board of Park and staff may in their discretion, use Advisory Boards as sounding boards and to promote the introduction of topics of research and study, upon the approval of the Board of Park.

#### **5.05 ~~MANUALS OF~~ OPERATION MANUALS**

The business of administering a multi-faceted park and recreation agency requires a wide range of individuals, both full and part-time, to handle the day-to-day operations. To ensure continuity to all day-to-day operations and their management, manuals of operation for facilities and programs significant in scope have been created.

The Executive Director is responsible for creating, or causing to be created, manuals of operation for the following:

Personnel Policies	Recreation Procedures Manual
Policy & Procedure Manual	Beach Manual
Golf Manual	Sailing Procedures
Indoor and Outdoor Tennis	Boat Launch Procedures
Athletics Manual	Field Maintenance Procedures
Coaches Manual	Day Camp Manual
Ice Procedures Manual	Parks Manual
Americans with Disability Act Transition Plan	

Any other manuals as designated by the Park Board and/or recommended by the Executive Director.

Said manuals will be kept current as operating procedures vary over time. It shall be the duty of the administrative staff to determine that all such manuals are in agreement with the basic policies and regulations of the Park Board.

#### **5.06 NAMING AND RENAMING OF PARK SITES**

It is the responsibility of the Park Board to select names for new parks, beaches, fields, buildings, or facilities, or when appropriate, to change the name(s) of existing parks, beaches, fields, buildings, or facilities of the District (hereinafter referred to as Parks). ~~that have not been dedicated.~~ This policy statement is intended to define the method of naming or renaming of Parks and to outline the conditions governing the selection of names.

### **Statement of Intent**

- A. The Winnetka Park District's parks, park amenities, and facilities are generally a limited public forum to be used primarily for recreational activities intended to promote healthy pursuits.
- B. The District is a local government entity, created by State authority, and as such does not promote any political party, candidate, agenda, or viewpoint, or endorse or promote any religious group or viewpoint.

### **Terms of the Policy**

- A. The Winnetka Park District reserves the right to refuse any naming partnership of any form if it would be inconsistent with the mission and values of the District and the community.
- B. Naming rights partnership will not be accepted from any organization, business, agency or individual whose mission or goal is in conflict with the District's mission statement, vision or philosophy.
- C. The District will not support or endorse any political party, candidate, agenda or viewpoint, or endorse or promote any religious group or viewpoint. Therefore, the District will not accept donations or naming rights which are associated with any political party, candidate, agenda, or viewpoint of any kind, or with any religious group or viewpoint.
- D. Among the values of the District are the promotion of good health, fitness, and the wellness of families. Therefore, the District will not accept donations or a naming rights partnership which is associated with the purchase or use of alcohol, cannabis or tobacco products.

### **Procedures for Naming Rights**

- A. The Park Board authorizes the Executive Director, or assigned agent of the Park District to handle preliminary discussions and negotiations with potential naming rights partners when deemed appropriate.
- B. Any and all agreements shall be in writing signed by representatives empowered to enter into binding agreements for their respective parties.
- C. Length of naming rights partnership will be a part of the negotiation process and may not necessarily be in perpetuity.
- D. The Park Board has final authority to determine if the naming rights partnership is appropriate for a park or facility and whether such an agreement shall be accepted.
- E. The Park Board shall not consider the content of the speech, message or viewpoint, or any assumptions or predictions as to the public response to the proposed naming, or to

the plaque, tag, logo or sign that is associated with it, except that the speech, message or viewpoint must meet the terms of this policy.

- F. After considering the terms of this Policy, the Park Board may accept or deny any name only in a manner consistent with this policy.
- G. If the naming rights partnership is approved, written notice shall be provided to the partner along with a naming rights agreement which shall be consistent with the terms of the policy and signed by authorized agents of both parties.
- H. If the naming rights are refused, written notification shall be provided to the potential partner, together with reasons for refusal, which reasons shall be consistent with the terms of the policy.
- I. Any naming right approved by the Winnetka Park District shall be subject to the review process and current ordinances of the Village of Winnetka.
- J. All partner financial commitments will be received and accounted for through the Winnetka Parks Foundation Legacy program.

#### **5.07 SALE OF REAL ESTATE AND DISPOSAL OF PROPERTY/EQUIPMENT**

The Board Park may, from time to time, decide to sell, lease or liquidate certain assets that it has accumulated, including real estate, buildings, equipment, and other tangible items.

In regards to real estate, the Illinois Park Code sets forth specific limitations and procedures governing the sale or lease of real estate and shall be strictly adhered to in all instances.

In regards to personal property, the staff may recommend the sale or liquidation of certain pieces of equipment or other personal property when such property is no longer needed and the sale or liquidation of the same is determined to be in the best interest of Park District. If the Park Board determines that the property is no longer necessary, useful to or for the best interest of the Park District, the Park Board may adopt by a three-fifths vote, an ordinance authorizing the conveyance or sale of the personal property in any manner that the Park Board may designate with or without advertising the sale.

#### **5.08 EASEMENT REQUESTS**

Due to the number and size of park sites the Park District owns, it is not uncommon to receive requests for easements. The following policies shall govern the granting of easement requests:

- A. The easement request does not interfere with existing or intended development plans of the park site in question.
- B. The requested easement does not place undue use restrictions on the park site during the construction phase or once the ground is repaired and is available for public use.

- C. The requested easement does not violate the terms of any grant of funds from the state, federal government or any other source of funds or is otherwise in violation of any agreement, deed or other recorded document.
- D. Easement grantee is expected to restore fully, at their expense, all landscape items such as trees, shrubs, sod, and other items, as required to restore the landscape to its original condition or better condition, as determined by the Park District.
- E. If possible, the granting of an easement should serve the interests of the Park District as well as those of the grantee. The Park District should review each request and determine if the grantee can provide some improvement for the benefit of the residents of the District.
- F. The Park District should make every attempt to require the grantee to stipulate that it will relocate its easement area if at some later date the easement interferes with a proposed development of the District.
- G. The Board Park shall determine if and when the grantee shall be required to pay consideration for a requested easement and in such instances, the amount of the consideration to be paid.

The following guidelines should be used for the grant or denial of easement requests, according to the classification of the grantee:

- A. Homeowner - Frequently homeowners seek temporary access easements for construction or improvements to their property. The decision of granting said request shall be at the discretion of the administrative staff. A security deposit or bond may be required in addition to a written statement from the homeowner that all damages to park property will be fully paid by said owner.
- B. Private Contractor – When a temporary easement is requested, the "homeowner" procedure will apply. If a permanent easement is requested, said request will be decided upon by the Board of Park Commissioners.
- C. Utility Companies – When a temporary easement is requested, the "homeowner" procedure shall apply. If a permanent easement is requested, said request will be decided upon by the Board of Park Commissioners.
- D. Governmental Bodies – When a temporary easement is requested, the "homeowner" procedure shall apply. If a permanent easement is requested, said request will be decided upon by the Board of Park Commissioners.

## **5.09 SIGNS AND POSTINGS**

No person shall paste, glue, tack, or otherwise post any sign, advertisement or inscription whatsoever, in or on any park property without first obtaining a written permit from the

Executive Director. Any sign, posting or advertisement related to discriminatory, religious, political, or referendum issue in form of message, symbol, campaign or similar solicitation is strictly prohibited.

## **5.10 ADVERTISING AND PARTNERSHIPS**

It is the policy of the Winnetka Park District to consider opportunities for local, regional and national groups, product or company paid advertising/partnerships involving Park District marketing/communication materials, park/facility amenities and programming.

### **Specific Guidelines**

The following items are considered specific guidelines associated with this policy and shall be assigned to corresponding procedures as developed:

- A. Paid advertising/partnerships will not compete with or duplicate Park District programs and services.
- B. Paid advertising/partnerships must be aesthetically and socially acceptable as determined by the Executive Director or delegated alternate.
- C. Authorized paid advertising/partnerships will not promote the purchase or use of alcohol, cannabis or tobacco products by minors, or the use of illegal drugs; nor will advertising for alcohol, tobacco products or illegal drugs be placed in proximity to or at events geared for minor children or young adults.
- D. Political campaign advertisements or signs are prohibited.
- E. Unauthorized advertising on Park District materials or settings without Park District approval should be immediately removed and properly recycled or disposed, and may be subject to applicable Park District fines or penalties.
- F. On-site advertising for activities not provided by the Park District, or through an affiliate group, will not be allowed to be placed on park amenities or grounds with the following exception:  

Advertising for group rental activities taking place in a specific park may be allowed to advertise that event/activity at the specific park site no more than seven (7) days in advance of the event, unless otherwise authorized by the Executive Director. All posted materials must be removed within 24 hours after the conclusion of the event. In no case shall outside advertising materials conflict with Park District advertising materials and must comply with Park District standards.
- G. The Executive Director or delegate will determine the appropriate fees for advertising within approved Park District policies.

H. The Executive Director or delegate is responsible for approving all advertising/partnerships in or on Park District materials and settings. Any rejection of advertising outside the specific limitations of this policy by the Executive Director may be appealed to the Board for final consideration.

## 5.11 SOCIAL MEDIA

Social media **channels** are powerful communications tools that have a significant impact on organizational and professional reputations. The Winnetka Park District (the “District”) has crafted the following policy to help clarify how **to best best-to** enhance and protect personal and professional reputations when participating in social media.

Social media **platforms** are defined as media designed to be disseminated through social interaction, created using highly accessible and scalable publishing techniques. Examples include, but are not limited to, LinkedIn, Twitter, Facebook, Instagram, YouTube, **blogs, podcasts, MySpace** and mobile **devices**.

Both in professional and institutional roles, employees need to follow the same behavioral standards online as they would in real life. The same laws, professional expectations, and guidelines for interacting with clients, parents, members, donors, media, and other District constituents apply online as in the real world. Employees are liable for anything they post to social media sites.

### **POLICIES FOR ALL SOCIAL MEDIA SITES, INCLUDING PERSONAL SITES**

#### **Protect confidential and proprietary information**

Do not post confidential or proprietary information about the District, its residents, nonresidents, officers or employees. Adhere to all applicable District privacy and confidentiality policies, as outlined in the Park District personnel manual.

#### **Respect copyright and fair use**

When posting, be mindful of the copyright and intellectual property rights of others and of the District.

#### **Use of District name or logo on personal social media sites**

If the District’s name, official logo or any other District images or iconography are posted on personal social media sites, be aware of the image of the District that is portrayed. No photos posted on personal social media sites that include the District logo, District attire or other District likenesses shall include matters inappropriate or in conflict with the District’s personnel policy or its mission to provide family-friendly recreational opportunities, including but not limited to, photos that include alcoholic beverages, drugs or drug paraphernalia, sexually suggestive behavior, or unlawful behavior of any kind.

#### **Use of District name or logo on personal social media sites for endorsements**

The District’s name or logo shall not be used on personal social media sites to promote a product, cause, political party, or candidate, **or to make endorsements of any kind.**

**Use of photographs of District program participants on personal social media sites:**  
No photographs taken of District program participants shall be posted on personal social media sites. Participants are entitled to their own privacy as to such images. ~~and the~~ The District will post photographs of participants on the official District ~~web-site~~ social media channels with the consent of the participant or his/her parent or guardian.

**Respect the District’s time and property**

District computers, cell phones, and time on the job are reserved for District-related business as approved by supervisors.

**Coexisting with District participants**

District employees, seasonal staff and volunteers shall refrain from any proactive one-on-one communications with District customers (including children and teens) on social networking sites. They may accept invitations to profiles, groups, and events, but may not initiate any type of communication with customers (including children and teens). Responses to customer or teen or child-initiated communications should be limited to District-related business and matters. Public one-on-one communications (i.e. posting a comment to a wall) are discouraged at all times.

**Discussions of inappropriate behavior**

District employees, seasonal staff, and volunteers agree not to use a social networking profile, group page, blog, or other internet medium to discuss behavior that is prohibited by the District’s personnel policy or its mission to provide family-friendly recreational opportunities, including, but not limited to, alcohol or drug use, sexual behavior, and unlawful behavior of any kind.

**Terms of service**

Obey the Terms of Service of any social media platform employed.

**BEST PRACTICES**

**Consideration prior to posting**

Privacy does not exist in the world of social media. Consider what could happen if a post becomes widely known and how that may reflect both on the poster person making the post and on the District. Search engines can turn up posts years after they are created, and comments can be forwarded or copied. If you wouldn’t say it at a conference or to a member of the media, consider whether you should post it online. If you are unsure about posting something or responding to a comment, ask your supervisor for input or contact the Marketing Brand Manager. ~~Communication/Marketing Manager.~~

**Strive for accuracy**

Get the facts straight before posting them on social media. Review content for grammatical and spelling errors. This is especially important if posting on behalf of the District in any capacity. (See “District Social Media” below.).

**Be respectful**

Understand that content contributed to a social media site could encourage comments or discussion of opposing ideas. Responses should be considered carefully based on ~~in light~~

~~of~~ how they ~~may would~~ reflect on the ~~person making the post poster~~ and/or the District and its institutional voice.

### **Remember your audience**

Be aware that a presence in the social media world is or easily can be made available to the public at large. This includes prospective sponsors, current sponsors, residents, nonresidents, current employers, Board members, colleagues, and peers. Consider this before publishing to ensure that any post will not alienate, harm, or provoke any of these groups.

### **On personal sites**

Identify your views clearly as your own. If you identify yourself as a District employee or staff member online, it should be clear that the views expressed are not necessarily those of the institution.

Employees in violation of the Social Media Policy will be subject to disciplinary action, up to and including termination, as outlined in the Park District personnel manual.

## **DISTRICT SOCIAL MEDIA SITES**

### **Purpose of District Social Media Sites**

The District will utilize social media to increase ~~its the District's~~ presence on the web and to develop a conversational platform with our constituents that is both informational and promotional.

### **Content, Monitoring & Approval**

The ~~Marketing Department Communication/Marketing Manager~~ is responsible for the overall monitoring ~~of~~ all District Social Media pages. ~~Select facility staff have access to and are able to contribute content to their facility's social media sites without prior approval. All content posted by these delegates must adhere to the posting guidelines specified by the Marketing Department. All other departments or employees that would like to contribute content or create a new social media promotion must seek approval and work with the Marketing Department.~~ ~~Communication/Marketing Manager.~~ The A.C. Nielsen Tennis Center, Winnetka Ice Arena, and Winnetka Golf Club Facility Managers have access to and are able to publish content related to their facility operations ("Operational Posts"). Operational Posts may include facility closures, program cancellations, facility construction or maintenance, or any other matter that disrupts normal programming or operations of the facility. Facility Managers may not publish any other types of content to their facility's Social Media pages. If Facility Managers or other District staff would like to contribute content or create a new social media promotion, they must seek approval and work with the Marketing Department.

### **Approval**

~~The Executive Director must approve all social media sites, promotions and communications that embody the District public voice.~~

### **FOIA Requests**

Constituents submitting FOIA requests via social media sites must be instructed to submit their request to the appropriate FOIA officer.

### **Acknowledge who you are**

If you are representing the District when posting on a social media platform, acknowledge this.

### **Link back to the District**

[www.winpark.org](http://www.winpark.org) and [www.winnetkagolfclub.org](http://www.winnetkagolfclub.org) are ~~is~~ the only official websites of the District. Whenever possible, link back to ~~the District's websites the District web site or the various direct websites to District facilities.~~ Ideally, posts should be very brief; redirecting a visitor to content that resides within the District's web environment.

### **Protect the District's voice**

Posts on social media sites should protect the District's institutional voice by remaining professional in tone and in good taste. No individual department or program of the District should construe its social media site as representing the District as a whole. Consider this when naming pages or accounts, selecting a profile picture or icon, and selecting content to post.

## **5.12 FENCING OF PARK SITES**

As park sites are developed, the Park Board shall make determinations on the placement of active use areas and traffic patterns taking into account the safety and protection of adjoining property owners, among other factors.

The Board may determine that perimeter barrier fencing is necessary and should be installed at the time of initial development. After initial development, or due to a petition or request by the adjoining property owner(s) that a fence be installed, the Board may elect to install a fence under the following conditions:

- A. If the Park Board determines that a fence will benefit primarily the property owner requesting the fence and only secondarily park users, the Park Board will consider allowing a fence to be built to the District's specifications, and the Park District will pay from zero (0) to fifty (50) percent of the cost.
- B. If the Park Board determines that a fence will benefit primarily park users and only secondarily the adjoining property owner requesting the fence, the Park Board will consider allowing a fence to be built to the District's specifications, and the Park District will pay from fifty (50) to one hundred (100) percent of the cost.
- C. The Park District believes all park sites should be as open as possible. Permanent fencing of ball diamond outfields will not be allowed, unless the field has a single user group and the fencing can be made permanent. Special requests for temporary fencing will be considered, and the Executive Director will make the final decision on each request.

- D. No private fencing is permitted on Park District owned property. Repair, maintenance, upkeep and replacement cost of any fence or barrier material such as landscaping located on private property adjoining Park District property shall be the responsibility of the private property owner.

### **5.13 ZONING OF LAND**

Zoning of land within a community is a legislative function of the Village of Winnetka. Obtaining, preserving, and developing open space for active and passive leisure use is primarily the responsibility of the Park District.

The development and maintenance of urban form are direct responsibilities of the Village. The Park District should share in the development and overall aesthetic approach to urban form by collaborating with the Village and by setting forth a Master Plan of Land Acquisition and Development.

Collaborative planning should provide a communication link between both units of government, and, if necessary with other local taxing entities or civic organizations. Such a link will help produce a well-integrated land use plan which can be used to balance residential, commercial, industrial and governmental needs.

It shall be the policy of the Winnetka Park District to reserve judgment on matters of zoning that do not immediately affect particular park sites. The Park Board may wish to take a public position on zoning or contemplated changes in zoning that are immediately adjacent to, within reasonable proximity, or that may affect a park site or a Park District facility. The Park District reserves its rights to compel the abatement of zoning ordinance violations under the Illinois Municipal Code when such violation(s) impact its parks, programs, or operations.

### **5.14 APPLICATIONS FOR GRANTS**

It shall be the policy of the Park Board to approve **through a motion or resolution** the submittal of all applications for grants **\$25,000 or greater** from local, regional, state, or federal agencies prior to **Park District** submission ~~of same by the Park District when matching funds will be required~~. The staff will be charged with the responsibility to inform the Park Board of the nature and type of grant, the project to be submitted, as well as the ramifications of, or the stipulations attached to, said grant by the administering agency or organization. **All other grants require the approval of the Executive Director.**

~~The Board shall review the proposal or application if \$25,000 or greater and, approve a motion or resolution allowing an application to be submitted.~~

### **5.15 TREE MEMORIALS AND PLANT DONATIONS**

The Park District maintains over 250 acres of park land and recreational space within its boundaries. Numerous mature trees beautify Winnetka parks. A significant number of trees are lost annually to disease, lightning, wind damage, and old age. For those reasons the District has developed a tree planting program to replace lost trees.

The Winnetka Park District and Winnetka Parks Foundation encourage residents to donate funds for tree plantings. Donations can be made as a gift or as a memorial. The Park District will keep a master list of trees acceptable for donation detailing the variety, size and cost. This information is available from the Superintendent of Parks and will be updated when appropriate.

Staff will work with any potential donor to determine which variety of tree is most desirable for the location at which the tree will be planted. The final determination as to the exact location of a donated tree will be left up to the Superintendent of Parks (or the Golf Course Superintendent if the donation is for the golf course). The Park District reserves the right to relocate or permanently remove any donated tree, or similar donated site amenity, if future site changes are undertaken. A donation of any tree or, any other site amenity, shall not bestow any property right to the donor.

As a general rule, the Park District will only plant donated material that is at least 3 inches in diameter or 12 feet in height. All donated trees will be guaranteed by the Park District for two years. No expressed or implied warranty of replacement is made beyond said ~~time~~ **frame period**. The Park District will encourage native species and specify material that is adaptable to the location that is being considered.

The Park District does not encourage the donation of plant material from private residences. In the event that a resident wishes to donate material, the Superintendent of Parks will inspect the potential donation and determine if it is acceptable and usable by the Park District.

The Park District will **appropriately** acknowledge **all** donations. ~~made When a tree is donated for the general park system, recognition will be made by installing an engraved paver brick on the Walk of Contributors at Station Park.~~

## **5.16 LIGHTING OF PARK AREAS AND FACILITIES**

Periodically, the Park Board and/or staff will receive requests for the installation of lighting to help reduce vandalism or to prolong use of park facilities. In addition to requests from citizens, park lighting in general is a routine improvement, which often is included when park sites are being developed, renovated or otherwise modified.

To minimize misunderstanding over lighting issues the following definitions are set forth:

- A. Accent Lighting -The use of lighting equipment to complement architectural features or designs and increase user acceptability. Examples: garden lighting, facade lighting, and ornamental fixtures along a walkway, which cast small islands of low-centered lights.

- B. Floodlighting - Designed for the purpose of illuminating a broad area to uniform intensity. Examples: tennis court lighting, ballfield lighting, and the majority of building exteriors.
- C. Security Lighting -The illumination of a specific area or object to facilitate the protection of life and property, or to contribute to users' sense of wellbeing. Examples: roadway lighting, building lighting, walkway lighting, and lighting for parking lots, etc. This type is sometimes referred to as "general".

To help determine the advisability and necessity of security lighting as requested by a citizen of the Park District, each request should be considered according to the following criteria:

- A. Lighting will increase the usability of the affected facilities or programs, such as in the case of lighting tennis courts, ~~and~~ basketball courts, ice rinks and ballfields.
- B. High intensity use areas should include security lighting to assist the park users as they come and go from these areas. Security lighting would be acceptable for such areas as walkways leading to buildings, parking lots connected to high use facilities and roadways which introduce interior vehicular traffic in parks.
- C. The impact of lighting on neighbors immediately adjacent to the area to be lighted should be considered.

## **5.17 LOAN OF EQUIPMENT**

Loaning and borrowing of equipment are common practice among units of local government such as Park Districts, Cities and Villages, and School Districts. The major reasons for borrowing and loaning equipment are:

- A. Agencies cannot afford the quantity of equipment that they need in each case, therefore, borrowing is a method of supplementing the supply.
- B. Breakdown or extended periods of repair or overhaul force borrowing or loaning.
- C. Periodically, emergencies arise when the existing supply of equipment is inadequate to handle the task, and therefore, supplemental equipment is necessary.

It shall be the policy of the Park District that when determined necessary the Administrative Staff will be empowered to both loan and/or borrow equipment to or from other units of local government. The Administrative Staff is similarly empowered to establish a fair and equitable rental rate on specialized pieces of equipment or to loan equipment without charge to the requesting agency, which in turn, will reciprocate at a later date. Rental or loan of equipment from another governmental entity should be undertaken pursuant to an appropriate intergovernmental agreement setting forth rental terms and conditions, including indemnification and insurance provisions.

## **5.18 PERSONNEL POLICIES**

All matters pertaining to personnel are set forth in the Winnetka Park District Personnel Policy Manual.

## **5.19 CONSULTANTS**

The Park District on occasion will require the services of various consultants specializing in a certain field of study. Consultants have been employed to design buildings (Architects), prepare comprehensive master plans (Planners or Park and Recreation Specialists), prepare general land development plans (Landscape Architects), prepare soil analysis (Civil Engineers), prepare land and or building appraisals (Appraisers), legal consultants (Attorneys), and bond consultants (Financial Consultants and/or Attorneys), etc.

Unless the Park District has either a satisfactory relationship for services with an architect, engineer or surveyor, or an emergency exists, Illinois law requires the Park District to advertise for proposals for said professional services whenever such services are expected to cost \$25,000 or more. Once the Park District receives proposals for such services, the District must evaluate the proposals and select at least three responding firms that are most qualified to provide the services for the specific project. The initial submittals may not include a fee proposal. The District must then rank each of the three firms selected based on their respective qualifications to provide the services only. Thereafter, the Park District shall seek to negotiate a contract with the most qualified firm/individual. Fees shall be determined in advance of engaging the consultant.

Additional information about consultants also should be gathered on firms or individuals before a decision to retain is made. When applicable, each consultant should be given a form entitled "consultant fact sheet" to complete, so that a more informed decision can be made by the Park District. The consultant fact sheet asks such questions as: major firm emphasis; type of firm, professions represented and number of professional personnel; major recreation and park services the firm provides; firm's areas of principal emphasis; and selected projects underway or completed in last five years.

## **5.20 COMPLAINTS**

Patrons of Park District facilities and recreation programs often find situations not to their liking and feel a responsibility to convey their dissatisfaction to the Park District. Whether by phone call, face-to face conversation, written correspondence, email or by means of social media, the Park District should acknowledge the individual's concern and explain why the situation exists as it does, or how and when it will be improved.

Administrative staff members will be responsible for cataloging complaint calls, and said complaints will be summarized and circulated to the Executive Director and all Department Heads in a timely manner.

It is the responsibility of all full-time and part-time employees to work toward minimizing the number of valid complaints by improving the services the Park District offers. Complaints should be received and acknowledged in a positive atmosphere and attitude.

## **5.21 NON-DISCRIMINATION POLICY**

The Park District shall comply with all applicable local, state, and federal laws, including, but not limited to the Illinois Human Rights Act, the American with Disabilities Act, and the Civil Rights Act of 1964. The Park District shall base employment, volunteer, and participation criteria upon personal capabilities and qualifications without discrimination because of race, color, religion, disability, sexual orientation, sex (except as an appropriate division for athletics programming), national origin, age (except as an appropriate division of programming levels for youth athletics programming), marital status, or any other protected characteristic as established by law.

## **5.22 NORTHERN SUBURBAN SPECIAL RECREATION ASSOCIATION**

The Park District is a member agency of the Northern Suburban Special Recreation Association. The Park Board is required to appoint annually a commissioner, staff member, or Winnetka Park District resident to serve as the Park District's representative to the Northern Suburban Special Recreation Association Board of Executive Directors.

## **5.23 INCLUSION POLICY**

The Winnetka Park District is committed to inclusion and providing equal public recreation opportunities in the most integrated setting to individuals with disabilities, as defined under applicable law. Accordingly, we do not discriminate against eligible individuals with disabilities in regard to participation in public recreation opportunities. The Park District is committed to complying with the Americans with Disabilities Act (ADA), the Illinois Human Rights Act (IHRA), and all other applicable local, state and federal laws in providing reasonable accommodation and shall review requests for accommodation on a case-by-case basis.

### **Northern Suburban Special Recreation Association (NSSRA)**

As described above in Section 5.22, the Winnetka Park District is a partner agency of Northern Suburban Special Recreation Association (NSSRA). NSSRA's mission is to enrich the lives of people with disabilities in our partner communities through quality recreation services, including providing inclusion services to partner agencies. The Winnetka Park District and NSSRA will work together with patrons, participants, and their families to assess, address, and provide reasonable accommodation for partner agency programs, events, and activities. NSSRA also provides programming which is available to its partner agencies' patrons.

### **Eligibility**

The Winnetka Park District and NSSRA will engage in an interactive process to identify reasonable accommodations for eligible individuals with a disability to enable such

individuals to participate in any public recreation opportunity, program, activity, or event provided or sponsored by the Winnetka Park District.

### **Procedures**

Requests for reasonable accommodation can be made directly to the Winnetka Park District Executive Director or Inclusion contact or through NSSRA. Patrons and families can learn more about NSSRA's programs and inclusion services by visiting NSSRA's website at: <http://www.nssra.org/inclusion> or <http://www.winpark.org>

### **Participant, Patron, and Family Cooperation**

Inclusion cannot be successful without the complete cooperation of the participant, patron, and/or family. Patrons and families are expected to politely, proactively, and constructively communicate with the Winnetka Park District and NSSRA, and timely share important and updated information that is relevant to the inclusion process. When patrons or families provide inaccurate, outdated, or incomplete information to staff, the agencies' ability to adequately assess and address any situation is potentially compromised and participation may be delayed or temporarily suspended. Consequently, it is important to provide the Winnetka Park District and NSSRA with as much advance notice as possible of the need for any accommodation.

## **5.24 DONATIONS**

The Park District encourages donations from individuals and/or community organizations. The Park District staff will work with potential donors to provide a list of options concerning capital items or projects that may be appropriate and of interest to the donor.

- A. The appropriate standing Committee identified in Section 4.30 of this policy manual or, at times the Committee of the Whole will review all proposed donations for the general Park District system on a case by case basis. If the Committee determines that the proposed donation has merit, a recommendation will be made to the Park Board.
- B. The Park Board may ask the various committees to develop a list of acceptable items that would be desirable to acquire through donations. If the committees develop a list of desirable items, the staff will aggressively solicit donations to acquire the items.
- C. If the committee reviewing the request recommends public recognition of a donation to the Park District, that committee will recommend the appropriate method and wording to be used.
- D. The Park District, upon the acceptance of a donation, will assume responsibility for all routine maintenance and repair relating to the donation. In the event major repairs or replacement are required, the Park District will not assume responsibility unless so directed by the Park Board.

- E. The appropriate Committee or, when necessary, the Committee of the Whole will recommend the final form of public recognition of a donation for the general park system. Final approval will be made by the full Park Board.

#### **5.25 SUCCESSION DURING THE EXECUTIVE DIRECTOR'S ABSENCE**

When the Executive Director is out of town or not available for any reason he or she shall appoint a department head to be in charge of the District.

#### **5.26 AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

The Winnetka Park District is committed to compliance with the ADA, which prohibits discrimination in the provision of services, programs or facilities to individuals with disabilities. [The District has a complete facility and park inventory and strives to meet ADA compliance, especially at time of redevelopment and/or as opportunities arise.](#) Questions, comments and concerns regarding the ADA should be brought to the attention of the District's ADA Coordinator. The ADA Coordinator for the Park District is the Superintendent of Recreation.

#### **5.27 RECREATION, FACILITIES AND SERVICE STATISTICS PROCEDURE**

The District requires the continued maintenance of an organized and historical index of program user participation, use needs assessment, and user quality opinions in order to further develop and continue to provide the highest quality recreation programs, facilities and services to the community. The Recreation Department and the Revenue Facilities will complete the following:

Daily Basis - Update computerized registration class status report and maintain information for review at the Park District Administrative Offices.

Monthly Basis - Compile and provide monthly financial reports reflecting program usage for all recreation and enterprise programming.

Seasonal Basis - Distribute, receive, review and analyze recreation program participant evaluations and maintain these records on file.

Assess recreation program registration opinion through random sample survey; review, analyze and report statistics to Superintendent of Recreation or Superintendent of Facilities and others as appropriate. Compile, analyze and maintain seasonal recreation program registration statistics and report as necessary.

Annual Basis - As part of the annual fiscal year budget development, compile, analyze and report annual recreation program, facility and services use statistics to the Park Board and appropriate standing Committees as identified in Section 4.30 of this policy manual. All statistical information should be used in reviewing programs, facilities and services and for development of new areas.

## 5.28 ENVIRONMENTAL POLICY

### Statement of philosophy

The Winnetka Park District is increasingly aware of the environmental issues, which affect the quality of life within the District. It is the intent of the Winnetka Park District to assume a leadership role in the development and use of sound environmental policies, practices and educational opportunities.

As a policy, the following environmental principles and practices, which prescribe to our statement of philosophy, the Park District shall set a standard of leadership and competency in maintaining and improving the quality of the environment.

### Environmental principles

The Winnetka Park District will to the greatest extent practicable:

- A. Promote the acquisition, protection and environmentally sensitive management of open space and natural habitat areas.
- B. Protect, enhance and interpret the historic natural resource heritage exemplified by Winnetka's lakefront, ravines, bluffs, prairies **remnants** and woodlands.
- C. Design, develop and maintain parks, facilities and natural areas in a manner that enhances and protects the environment through conservation of soil, water and energy; by minimizing the adverse impact on air and water quality; by reducing waste; and by utilizing utilities in the most efficient manner possible.
- D. Encourage recycling practices that utilize renewable resources and minimize the use of non-renewable ones.
- E. Practice integrated pest management, which reduces the District's dependence on pesticides.
- F. Abide by the federal and state Endangered Species Protection Acts in order to avoid adverse impacts on endangered or threatened species during park operations.
- G. Function as a role model within the community by actively promoting public awareness and educational programs, which encourage environmentally sensitive lifestyles.
- H. Utilize to the highest extent possible native species in the replacement of trees and shrubs.

### Environmental practices

The District shall develop relationships and agreements with public and private organizations and individuals in order to have open space and natural habitats preserved and/or managed. Some examples of these types of relationships are:

- A. Habitat preservation and restoration at Crow Island Woods, Dunbaugh Park, Bell Woods and all bluff and shoreline areas along Lake Michigan.
- B. Management and operation of public open space through agreements with the Village of Winnetka, School District #36, and cultural and historic committees, commissions and societies.
- C. The District will adequately plan and construct, using the latest available information, new and renovated open space areas and facilities. These projects will not negatively impact the environment and will conserve soil, water and energy resources and protect indoor and outdoor air quality.
- D. In accordance with the Illinois Smoke Free Act, smoking is prohibited in all Park District buildings, facilities, parks, beaches and District vehicles. Smoking is also prohibited within 15 feet of any entrance to a Park District building.
- E. The District recognizes the importance of both safe and attractive parks and open space and has established a balanced Integrated Pest Management Program. This program utilizes cultural methods that include:
  - 1. Select appropriate plant species and their proper location.
  - 2. Use of preventative maintenance procedures.
  - 3. Promote early detection of problems.
  - 4. Utilize, where possible, natural control methods.
  - 5. Minimize overall pesticide use.
  - 6. Test for better application methods.

Where and when pesticide use is necessary, the standardized and uniform procedures for the application and safe handling of pesticides will be adhered to.

Administration - The District will comply with the Federal Insecticide, Fungicide and Rodenticide Act and the Illinois Department of Agriculture regulations governing the use of pesticides. Compliance includes state certification of all employees involved with the implementation of this program.

Training - Staff will participate in training sessions sponsored by affiliated professional park organizations designed to improve the supervision, safe handling and application of pesticides.

Characteristics - Pesticides used by the District in the form of herbicides, insecticides or fungicides will be of the “General Use” and “Restricted Use” classification and shall be used in accordance of all applicable laws and manufactures direction.

Notification - Pesticide application notices will be posted **up to** 24 hours prior to the treatment and will remain up until 24 hours after completion of treatment. Posting will otherwise comply with Illinois EPA requirements for the application of pesticides.

Application - General use pesticides used by the District and registered with the Federal EPA will always be used according to specific label directions and procedures to ensure safe and effective application, storage and disposal.

Calibration - Equipment and application rates will be calibrated according to the manufacturer's recommendations so that minimal amounts of pesticides are applied.

- F. The District is committed to reducing solid waste by utilizing renewable or reusable resources as well as minimizing its dependence on non-renewable ones. To achieve this goal the following objectives will be targeted:
1. Maximize aluminum collection at all indoor facilities and expand collection to all developed parks.
  2. Increase paper collection by recycling newspapers and all office paper types at indoor facilities.
  3. Continue recycling of trees as wood chips and firewood.
  4. Compost all leaves, grass and other landscape materials.
  5. Maximize used oil collection and recycling.
  6. Incorporate paper, glass and plastic recycling at all indoor facilities and developed parks.
  7. Use recycled paper glass and plastic products to the most feasible extent.
  8. Use recycled products, such as, biodegradable bags, recycled paper, etc., in all feasible situations.
  9. Minimize the use of Styrofoam or plastic.
  10. Recycle batteries, antifreeze and Freon whenever feasible.
  11. Comply with all other applicable Federal, state and local environmental regulations and guidelines.

## **5.29 SCHOLARSHIP/FINANCIAL ASSISTANCE**

### **Purpose**

The Park District believes that everyone should have the opportunity to enjoy and participate in recreation activities. The Park District will attempt to provide equal opportunities for residents with financial hardships through the provision of programs with reasonable fees as well as through delayed payment plans, reduction in program fees with subsidy from the Park District, and other financial assistance.

### **Qualifications**

- A. Applicants must reside within Winnetka Park District boundaries and pay Park District taxes.
- B. General income thresholds to receive assistance are based around the 250% Federal Poverty Level:

<u>Family Size</u>	<u>Gross Income Less Than*</u>
2	<del>\$39,825</del> \$41,150
3	<del>\$50,225</del> \$51,950
4	<del>\$60,625</del> \$62,750
5	<del>\$71,025</del> \$73,550
6	<del>\$81,425</del> \$84,350

**\*2018 Guidelines**

C. Other special circumstances/financial hardships such as excessive medical bills must be detailed on the attached scholarship application and will be considered on a case by case basis.

**Limitations of Assistance**

- A. Assistance is available for Park District programs and season swimming beach passes only and is not valid towards daily fees, memberships, or private lessons.
- B. Program availability is based on a first come first serve basis. If all documentation is not thoroughly completed at time of registration, enrollment can and will be delayed.
- C. Placement in requested program is based on class availability.
- D. If approved, the Park District can subsidize up to 90% of potential program fees.
- E. Payment plans can be set up, but any required fees must be paid in full before another scholarship will be awarded.
- F. Delinquency on payment plans will result in ineligibility for future financial assistance, forfeiture of scholarship, as well as potential removal from current programming.
- G. Approval of financial assistance does not ensure continued approval for succeeding programs.
- H. Applications must be completed annually, but any changes to a family's financial situation throughout the year must be disclosed to the Park District.

**Process**

- A. The Park District encourages anyone interested in financial assistance to submit their required documentation as early as possible to avoid potentially missing out on a program or activity.

- B. All required paperwork must be completed, submitted to the main Administrative Office at 540 Hibbard Rd., and reviewed before any scholarships will be awarded. Please do not register at any other facilities for financial assistance.
- C. Registration will not be processed until the scholarship has been approved.
- D. Sufficient time should be allowed for processing of your application prior to the start date of any programs or activities with which you are interested (approximately one to three weeks depending on season).
- E. Written notification via direct mail or email will be provided upon review of your application with the amount of subsidy the Park District is providing as well as what you will owe.

**Required Documentation**

- A. Scholarship Application - the Park District scholarship application must be submitted.
- B. Registration Form - a Park District registration form must be filled out completely with desired programs.
- C. Proof of Residency - a copy of all wage earning household members current driver's license or state ID AND a copy of a current utility bill. The addresses on both these documents must match and reside within Park District boundaries.
- D. Copy of Federal Income Tax Return - A copy of the most current Federal Income Tax Return from each adult wage earner (18 years and older) must be provided. If you have not yet filed for the current year, you are required to submit it as soon as you have a copy. Until that time, you must submit your Federal Income Tax Return from the prior year. If you do not file taxes, you must provide a notarized statement.
- E. Copy of Recent Pay Stubs - two (2) most recent pay stubs from each household member 18 years or older. A bank statement showing deposits can also be accepted if enough information is visible.
- F. Additional Documentation - documents regarding other sources of income (e.g. child support, alimony, unemployment, etc.) AND/OR public assistance (e.g. social security, public aid, housing, etc.) must also be provided.

END

**2019 Tracking**

Committee of the Whole:	March 14, 2019
Board First Reading:	April 25, 2019
Board Second Reading & Adoption:	

Review Due:

March 2022

Notes: **Red line** are staff recommended changes in 2019.

**Blue line** changes occurred as of result of the 3/21/2019 COW meeting.

1st Reading

**WINNETKA PARK DISTRICT  
POLICY MANUAL  
CHAPTER 6**

**ANNUAL FISCAL REQUIREMENTS**

- 6.01 Budget and Appropriation Ordinance**
- 6.02 Levy Ordinance**
- 6.03 Annual Audit**
- 6.04 Official Filings**
- 6.05 State of Illinois Disclosure Statement**
- 6.06 Annual Treasurer's Report**
- 6.07 **Annual Financial Report State (Comptroller's Report)****

1st Reading

## 6.00 ANNUAL FISCAL REQUIREMENTS

### 6.01 BUDGET AND APPROPRIATION ORDINANCE

#### Legal Requirements

A combined Budget and Appropriation Ordinance shall be adopted by the Board of Park Commissioners within or before the first quarter of each fiscal year.

The ordinance shall contain a statement of cash on hand at the beginning of the fiscal year, an estimate of cash expected to be received during such fiscal year from all sources, an estimate of expenditures contemplated for such fiscal year and the estimated cash expected to be on hand at the end of such fiscal year. The ordinance must also contain an itemized list of the various items and services that will require public funding.

The Budget and Appropriation Ordinance should be prepared in tentative form and be made conveniently available for public inspection for at least thirty (30) days before final action by the Park Board ~~on the Budget and Appropriation Ordinance~~. At least one public hearing shall be held before final action. The hearing must be advertised in a newspaper published in this Park District at least one week prior to the date for which the hearing is scheduled.

The Park Board must file a certified copy of the Budget and Appropriation Ordinance with the Cook County Clerk within 30 days of the adoption of the ordinance, along with an estimate, certified by the ~~Business Manager Treasurer~~, of revenues, by source, anticipated to be received by the Park District in the following fiscal year.

Once the appropriation ordinance is adopted and certified, the District is prohibited from spending beyond the appropriations set forth in the ordinance at any time within the same fiscal year. After the first 6 months of the fiscal year, the Board may, by two-thirds vote, transfer from any line item its anticipated unexpended funds to any other item of appropriation. At any time during the fiscal year, the Board may, by ordinance, make transfers between various items in any fund not exceeding ten (10) percent of the total amount appropriated in such fund.

During any fiscal year, the Park Board may adopt a supplemental appropriation ordinance after adoption of the annual budget and appropriation ordinance for that fiscal year, in an amount not to exceed the aggregate of any additional revenue available to the Park District or estimated to be received by the Park District. The publication, notice, and public hearing requirements set forth in this subsection above shall not apply to the supplemental ordinance or to the budget document forming the basis of the supplemental ordinance.

Except as otherwise provided by law, the Board may only amend the Budget and Appropriation Ordinance by following the same formalities observed when adopting the original ordinance.

The Executive Director is responsible for the preparation of the Budget and Appropriation Ordinance in tentative form. There are certain general and administrative costs incurred in

the overall operation of the District, including the management of the District's various ~~funds~~ departments such as General, Recreation, Parks, Golf, Beach, Launch, Ice, Tennis, and Platform Tennis. Therefore, each fund should share the costs of the administrative overhead costs.

The amount of administrative overhead for such items as salaries, office supplies, insurance, hospitalization, etc., is allocated to all user departments, based on a 50/50 blend of the ratio of each department's total operating expenditures/expenses to the rest of the District's departments and an allocation of time spent by general and administrative personnel on behalf of each of the District's departments.

Upon completion of the first draft of the Budget and Appropriation Ordinance pursuant to the above legal requirements, the Executive Director will review each fund with the Board of Park Commissioners. After adjustments as directed by the Park Board are made, the budget will be prepared in final form.

## **6.02 LEVY ORDINANCE**

Each Park District has the power to levy and collect taxes on all the taxable real estate in the corporate boundaries of the agency. A Park District may accumulate funds for the purpose of building repairs and improvements and may annually levy taxes for such purposes in excess of current requirements for its other purposes but subject to rate limitations as set forth in the Illinois Compiled Statutes.

The Executive Director is responsible for preparation of the Levy Ordinance. The Levy Ordinance shall be prepared in a form similar to the Budget and Appropriation Ordinance.

At least twenty (20) days before final action on the Levy Ordinance the Park Board must adopt a resolution formally determining the amount of money it estimates, exclusive of election costs, debt service levies and levies made for the purpose of paying amounts due under public building commission leases, will be levied for the upcoming year.

A public hearing must be held prior to adoption of the levy ordinance if the estimated levy is more than 105% of the levy extended by the District in the prior year, plus any amounts abated by the Park Board prior to extension and exclusive of election costs, debt service levies and levies made for the purpose of paying amounts due under public building commission leases,. The hearing must be advertised in a newspaper published in this Park District no more than 14 days nor less than 7 days prior to the date of the public hearing.

The Levy Ordinance is normally adopted on the first Monday in December or at the Park Board's first regularly scheduled meeting in December.

A certified copy of the approved Levy Ordinance and certification of compliance with the Truth and Taxation Act from the Board's President shall be filed with the Cook County Clerk no later than the last Tuesday in December (35 ILCS 200/18-15).

### **6.03 ANNUAL AUDIT**

An audit of all funds, property, and financial practices shall be conducted annually by an independent certified public accounting firm which will be chosen by the Board of Park Commissioners. The annual audit must be filed annually with the State Comptroller as specified in Section 6.07 of this Manual.

In addition to providing statements that conform to generally accepted accounting principles that set forth the financial position and results of financial operations of various funds and investments, the firm shall provide an audit management letter providing recommendations for improving the fiscal and management practices of the District. Each report must include certification that the audit was performed in compliance with generally accepted auditing standards.

### **6.04 OFFICIAL FILINGS**

On an annual basis, the Park District shall file with the appropriate county and state agencies, the current prescribed following documents:

- Budget and Appropriation Ordinance
- Tax Levy Ordinance
- Treasurer's Report (Statement of Receipts and Disbursements)
- ~~Comprehensive Annual Financial Report (CAFR) for Park and Forest Preserve Districts~~
- ~~Fiscal Responsibility Report Card Annual Financial Report (Comptroller's Report)~~
- Annual Exempt Property Affidavit

### **6.05 STATE OF ILLINOIS DISCLOSURE STATEMENT**

The following persons shall annually file verified written statements of economic interests:

- A. Members of the Park Board and candidates for election to the Park Board.
- B. Persons appointed to the Board.
- C. Park District employees who are compensated for services as employees and not as independent contractors and who:
  1. are or function as the head of a department, division, bureau or other administrative unit within the District, or exercise similar authority;
  2. have direct supervisory authority over, or direct responsibility for the formulation, negotiation, issuance or execution of contracts in the amount of \$1,000 or greater;
  3. have authority to approve licenses or permits by the District;

4. adjudicate, arbitrate or decide any administrative proceeding, or review such a decision within the authority of the District;
  5. have authority to issue or promulgate rules or regulations within areas under the authority of the District; or
  6. have supervisory responsibility for 20 or more employees.
- D. Persons required to file shall obtain an appropriate form from the Secretary of the Park District. The completed statement must be filed by May 1st of each year; failure to do so will subject the individual to late filing fees and possible forfeiture of office or employment. A candidate for elected office shall file his/her statement no later than the end of the period during which he/she can take the action necessary under the laws of this State to attempt to qualify for nomination, election, or retention to such office if he has not filed a statement in relation to the same unit of government within a year preceding such action.

#### **6.06 ANNUAL TREASURER'S REPORT**

The Treasurer shall prepare a report at the end of each fiscal year showing the amount and source of all revenues, giving items, particulars and details. The report must list all monies disbursed, where the total amount paid during the fiscal year exceeds \$2,500 in the aggregate, including the name of each individual to whom the monies were disbursed and the total amount paid to each person. The report must also list all monies paid out as compensation for personal services, identifying each recipient and the total amount paid to him/her. For compensation paid to District employees, the District may report categories of compensation, identifying each employee who was paid within each of the following salary ranges: (1) under \$25,000; (2) \$25,000 – \$49,999.99; (3) \$50,000 - \$74,999.99; (4) \$75,000 - \$99,999.99; (5) \$100,000 - &\$124,999.99; or (6) \$125,000 and over. The report must also include a summary statement of operations, for all funds and account groups, as excerpted from the annual financial report filed with the State Comptroller.

Such statement shall be subscribed and sworn to by the Treasurer. Within six months after the close of the fiscal year such statement shall be filed in the Office at the Cook County Clerk.

Within six months after the end of such fiscal year the Treasurer shall either publish a true, complete and correct copy of such statement one time in a newspaper published in Winnetka, or if (i) the Park District has caused a licensed public accountant to perform an audit of its funds; and (ii) a report of such audit has been filed with the County Clerk's office as required by law, then the Park District may file a notice of the availability of the audit ("Notice of Availability") in lieu of publishing the entire Treasurer's Report. The Notice of Availability must be published at least one time in an English language newspaper in the Village of Winnetka. The Notice of Availability shall include the time period covered by the audit, the name of the firm conducting the audit, and the address and business hours of the location where the audit report may be publicly inspected.

Certification of the publication of the Notice of Availability must then be filed with the County Clerk by the publisher of the newspaper within 10 days of publication.

**6.07 ~~STATE COMPTROLLER'S ANNUAL FINANCIAL REPORT~~  
(COMPTROLLER'S REPORT)**

A copy of the ~~Comprehensive~~ Annual Financial ~~Audit~~ Report (CAFR) must be filed with the Comptroller of the State of Illinois and the Cook County Clerk within six (6) months following the close of each fiscal year. Additionally, ~~an Annual Financial Report Form 558-4 entitled, "Annual Audit Report, Park and Forest Preserve Districts,"~~ must be prepared annually by the Treasurer and filed with the Comptroller and the Cook County Clerk within six months after the close of the fiscal year. This report indicates beginning cash balance of all funds on a consolidated basis, revenues by defined categories (consolidated) and expenditures by defined categories (consolidated), with ending cash balance (consolidated) at fiscal year-end. The report further provides information regarding investment of funds by type, description of indebtedness by type including current issues and current redemptions, and appropriated amounts by fund.

END

2019 Tracking

Committee of the Whole: March 14, 2019  
Board First Reading: April 25, 2019  
Board Second Reading & Adoption:

Review Due: March 2022

Notes: ~~Red line~~ are staff recommended changes in 2019.