



**WINNETKA PARK DISTRICT  
REGULAR BOARD MEETING  
Thursday, March 25, 2021  
Zoom Videoconference Platform\*  
6:00 p.m.**

**AGENDA**

1. Roll Call
2. Additions or Changes to the Agenda
3. Approval of February 2021 Financials\*\*
4. Approval of March 25, 2021 Vouchers\*\*
5. Remarks from Visitors
6. Approval of Minutes/Consent Agenda
  - a. COW Meeting Minutes of February 11, 2021\*\*
  - b. Closed Session Meeting Minutes of February 11, 2021
  - c. Regular Board Meeting Minutes of February 25, 2021\*\*
  - d. Closed Session Meeting Minutes of February 25, 2021
7. Communications
8. Unfinished Business
  - a. Winnetka Waterfront 2030 - Lakefront Masterplan Update
  - b. Consideration of Ordinance #584 Authorizing Naming Rights \*\*
9. New Business
  - a. Consideration of Resolution 21-03-25, Designating FOIA Officers and Adopting Updated Rules and Regulations\*\*
10. Matters of the Director
11. Staff Updates
12. Board Liaison Reports
13. Remarks from Visitors

-over-

*Persons with disabilities requiring reasonable accommodations to participate in meetings should contact John Shea, the Park District's ADA Compliance Coordinator, at the Park District's Administrative Office by mail at 540 Hibbard Rd, Winnetka, IL, by phone at 847-501-2040, Monday - Friday from 8:30 a.m. to 5:00 p.m., or by email to [jshea@winpark.org](mailto:jshea@winpark.org) at least 48 hours prior to the meeting. Requests for a qualified interpreter require five (5) working days advance notice.*

14. Closed Session

The Board will enter Closed Session to discuss:

- a. The purchase or lease of property - 5 ILCS 120/2(c)(5)
- b. The setting of a price for sale or lease of property - 5 ILCS 120/2(c)(6)
- c. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body - 5 ILCS 120/2(c)(1)
- d. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance - 5 ILCS 120/2(c)(3)

15. Return to Open Session

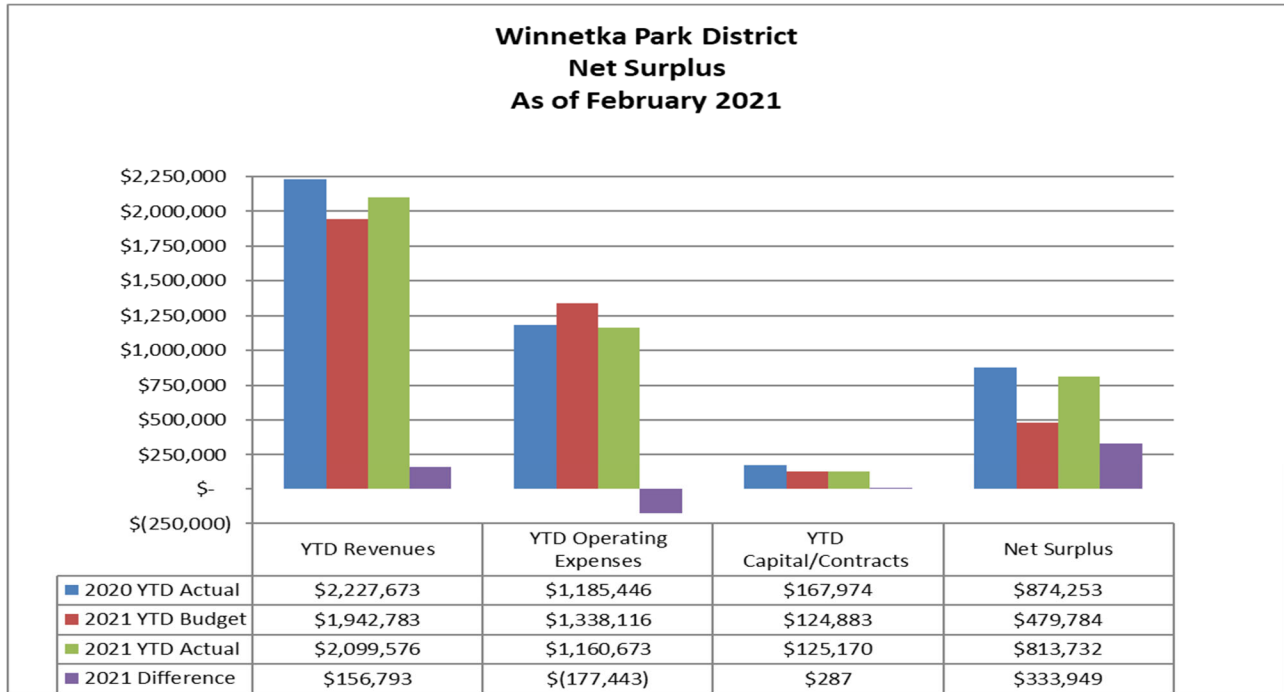
- a. Consideration of Action, If Any, of Items Discussed in Closed Session

16. Adjournment

**\*Participation instructions available at: [www.winpark.org](http://www.winpark.org) or email: [lbaker@winpark.org](mailto:lbaker@winpark.org)**

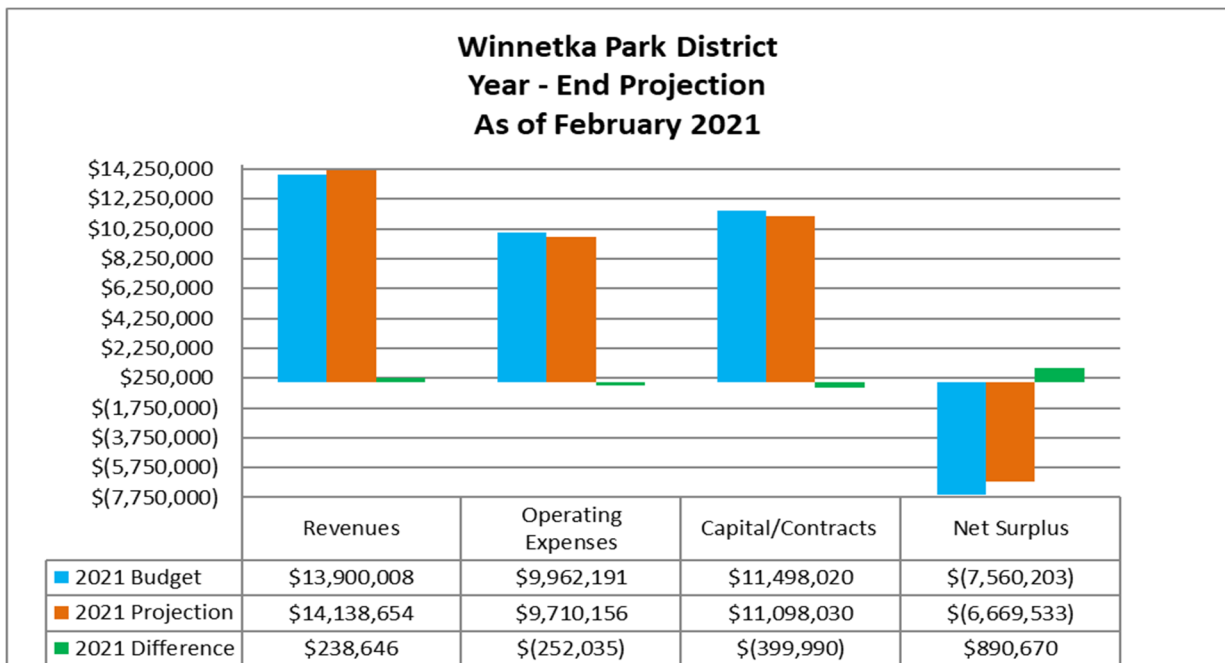
**\*\*Items included in packet**

**FEBRUARY 2021 FINANCIAL SUMMARY**  
**FOR ALL FUNDS COMBINED- UNAUDITED**



**Net Surplus/ (Deficit) is \$333,949 above year-to-date budget**

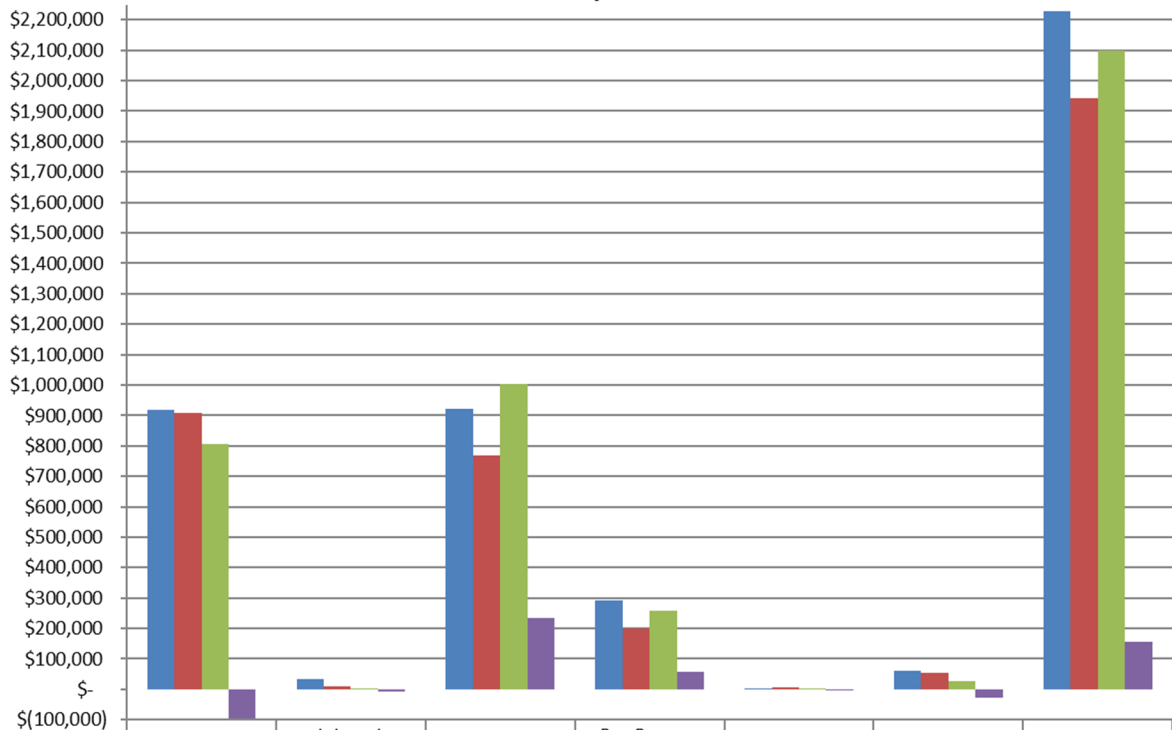
- Revenues are \$156,793 above year-to-date budget
- Operating Expenses are \$177,443 below year-to-date budget
- Capitals/Contracts Payable are \$287 above year-to-date budget



**Net Surplus/(Deficit) is projected to be \$890,670 above year-to-date budget**

- Revenues are projected to be \$238,646 above budget
- Operating Expenses are projected to be \$252,035 below budget
- Capitals/Contracts Payable are projected to be \$399,990 below budget

**Winnetka Park District  
Revenues  
As of February 2021**

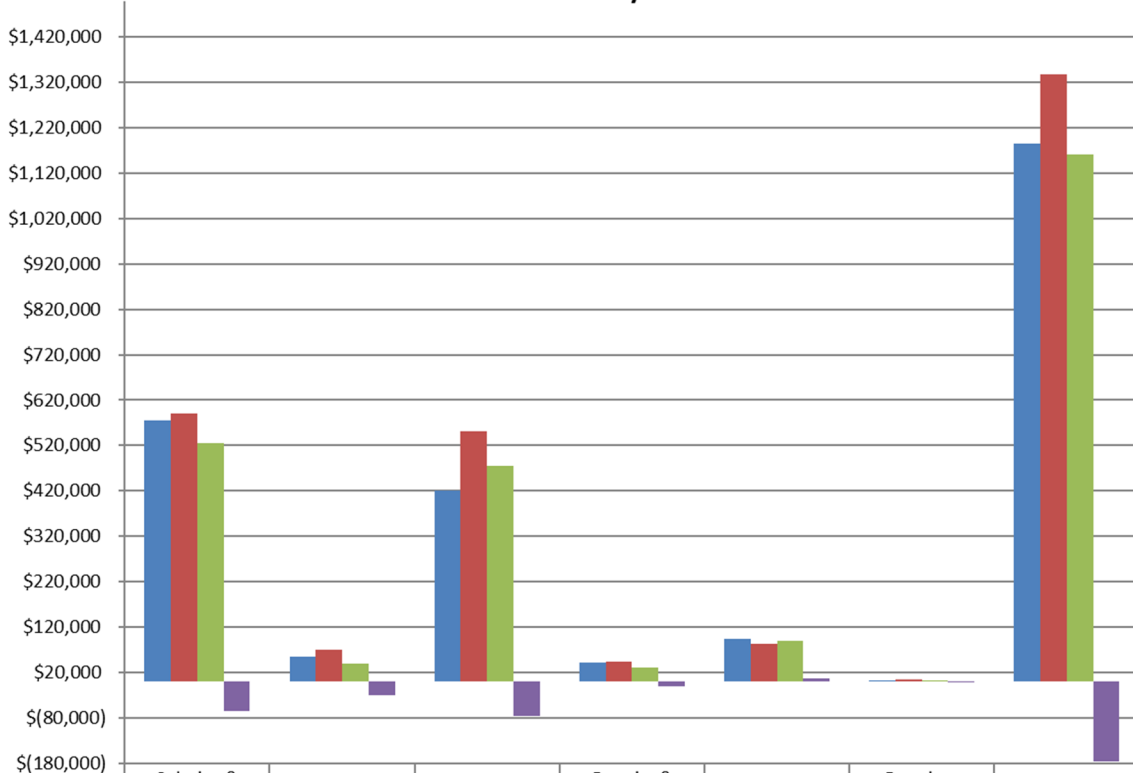


**Revenues are \$156,793 above year-to-date budget:**

- Total revenues are 8% above year-to-date budget
- Taxes are \$100,900 below budget; the County extended the deadline for late fees
- User Fees are \$234,692 above year-to-date budget:
  - Recreation - \$45,736 above budget
  - Golf – \$96,791 above budget
  - Paddle – \$13,648 above budget
  - Tennis – \$84,613 above budget
  - Ice - \$5,925 below budget
- Rec Program Fees are \$59,058 above year-to-date budget
- Miscellaneous Income is \$27,697 below year-to-date budget



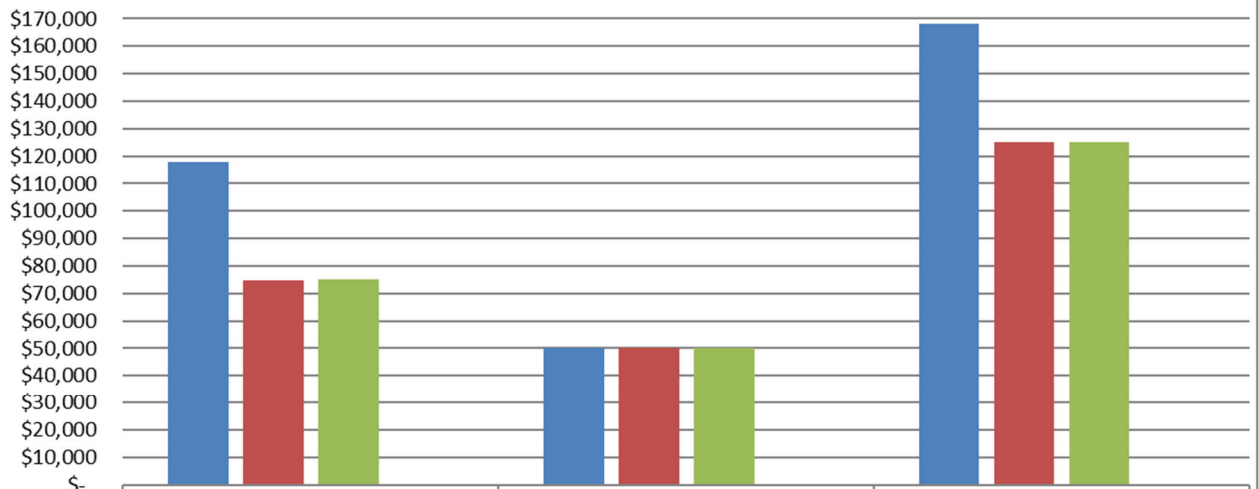
**Winnetka Park District  
Operating Expenses  
As of February 2021**



**Operating expenses are \$177,443, or 13.3% below year-to-date budget:**

- Salaries & Wages are \$65,480 below year-to-date budget
- Supplies are \$30,451 below budget across all funds
- Services are \$75,664 below budget across all funds
- Repairs & Maintenance are \$11,252 below budget across all funds
- Utilities are \$6,861 above budget across all funds

**Winnetka Park District  
Capitals / Contracts Payable  
As of February 2021**



	Capitals	Contracts Payable	Total
2020 YTD Actual	\$117,974	\$50,000	\$167,974
2021 YTD Budget	\$74,883	\$50,000	\$124,883
2021 YTD Actual	\$75,170	\$50,000	\$125,170
2021 Difference	\$287	\$-	\$287

**Capitals, Contracts Payable and Other Financing Uses are \$287 above year-to-date budget:**

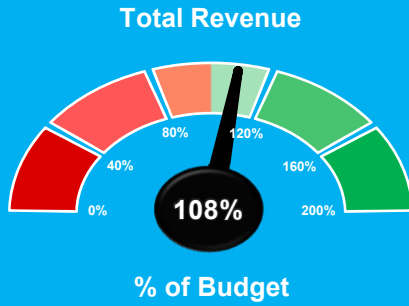
- Capitals are \$287 above budget
- Contracts Payable are at budget

# Winnetka Park District Revenue Analysis Dashboard

YTD  
As of 02/28/2021

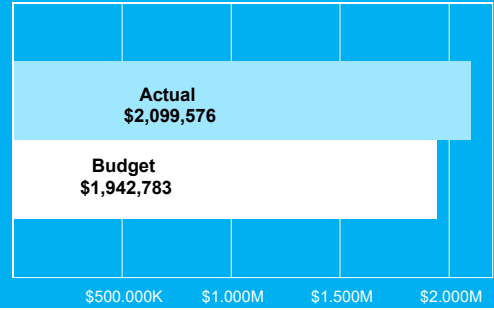
Winnetka Park District

## Total Revenue



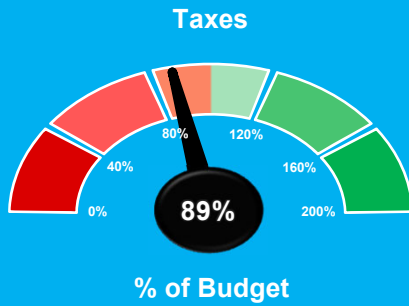
108%  
% of Budget

Total Revenue



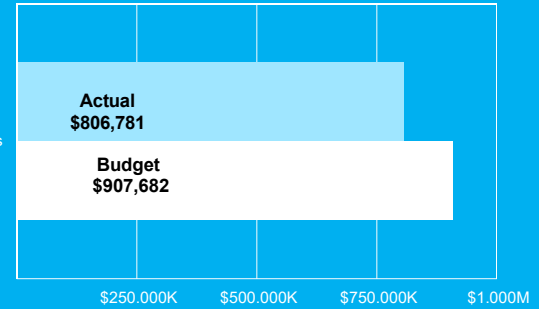
Winnetka Park District

## Taxes



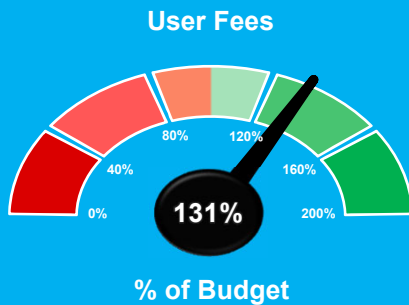
89%  
% of Budget

Taxes



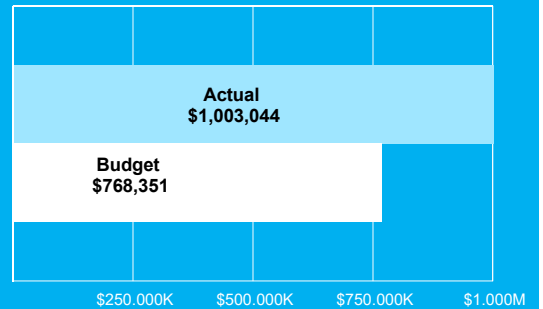
Winnetka Park District

## User Fees



131%  
% of Budget

User Fees



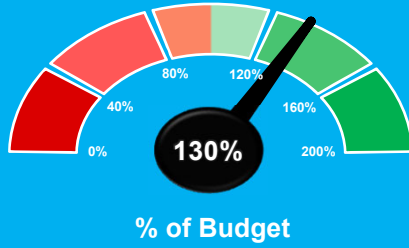
# Winnetka Park District Revenue Analysis Dashboard

YTD  
As of 02/28/2021

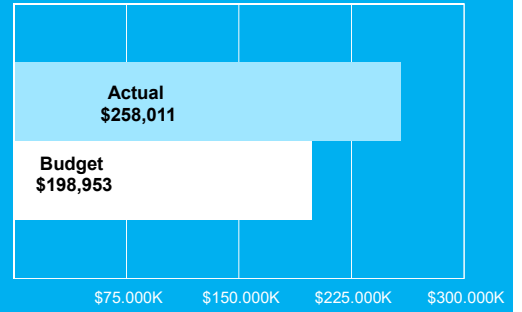
Winnetka Park District

## Rec Program

### Rec Program Fees



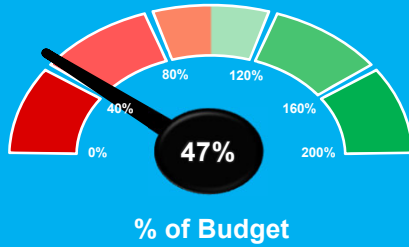
Rec Program Fees



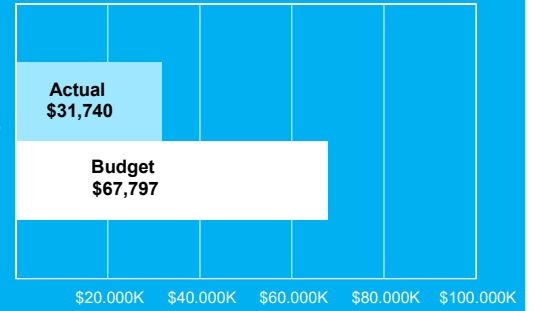
Winnetka Park District

## Other: Pro, Misc, Interest

### Other: Pro, Interest, Misc



Other: Pro, Interest, Misc

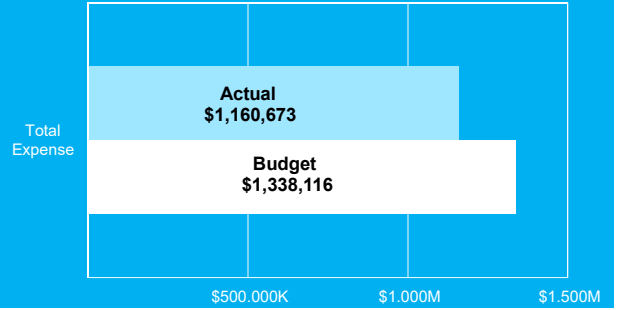
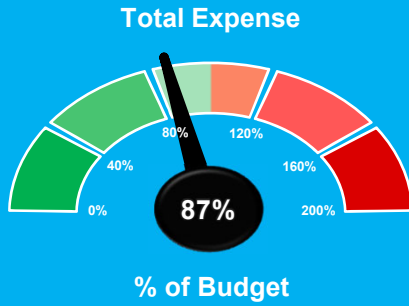


# Winnetka Park District Expense Analysis Dashboard

YTD  
As of 02/28/2021

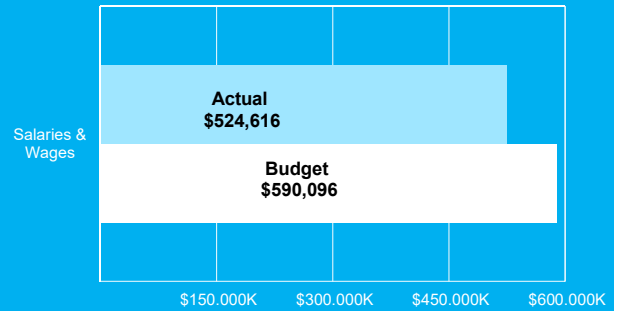
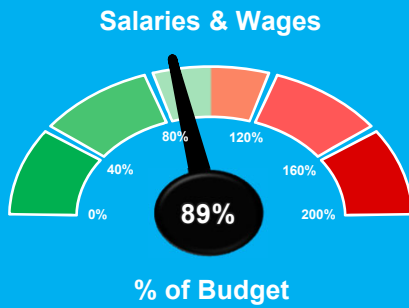
Winnetka Park District

## Total Expense



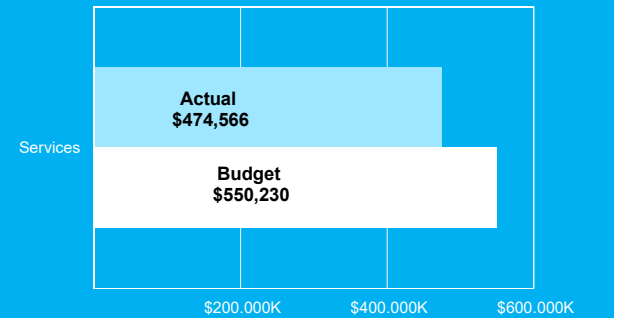
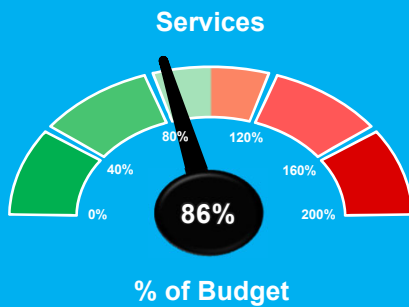
Winnetka Park District

## Salaries & Wages



Winnetka Park District

## Services

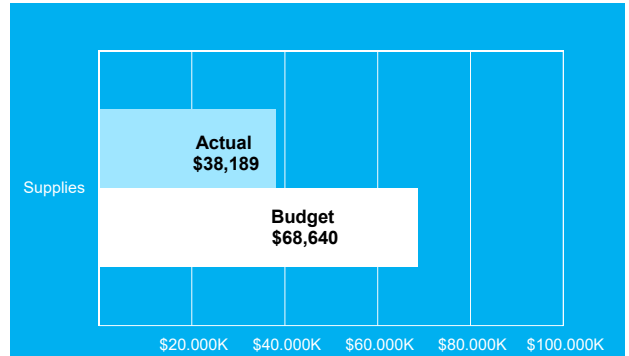
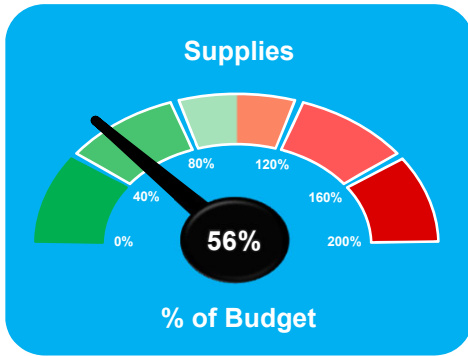


# Winnetka Park District Expense Analysis Dashboard

YTD  
As of 02/28/2021

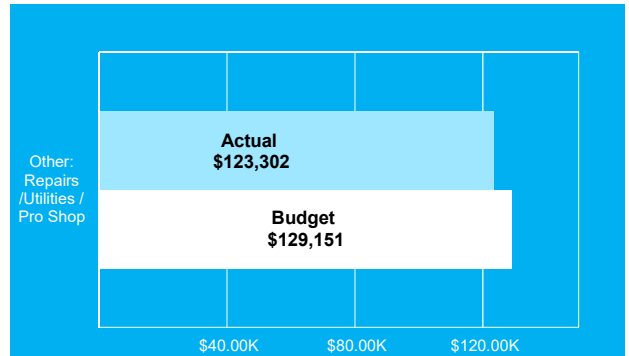
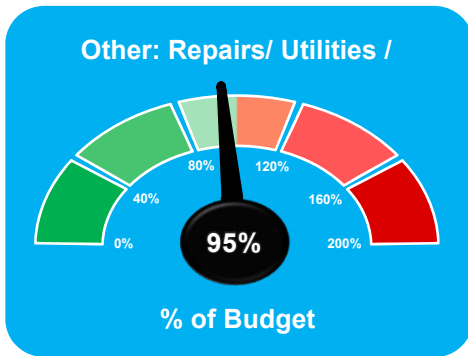
Winnetka Park District

## Supplies



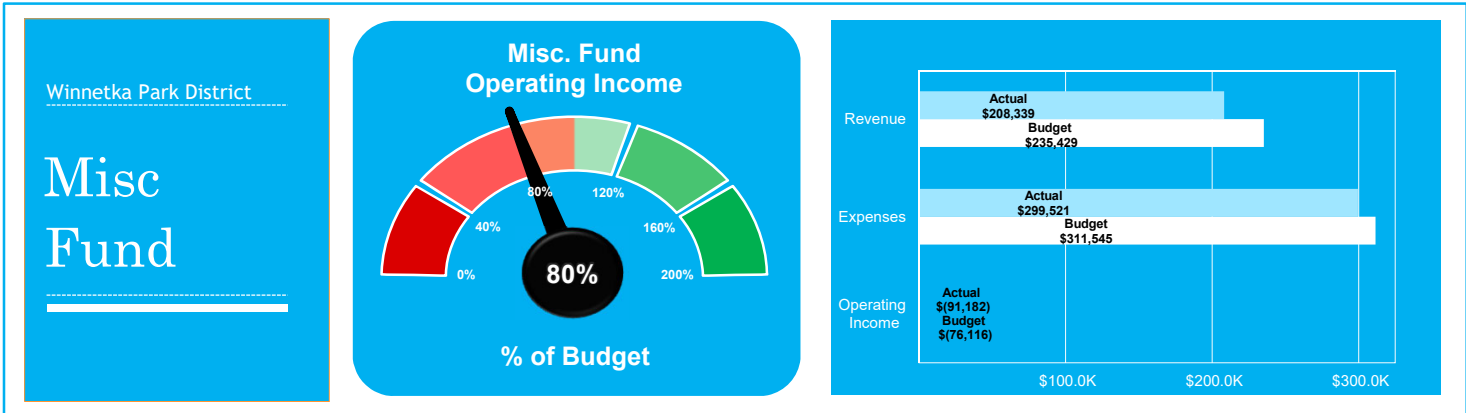
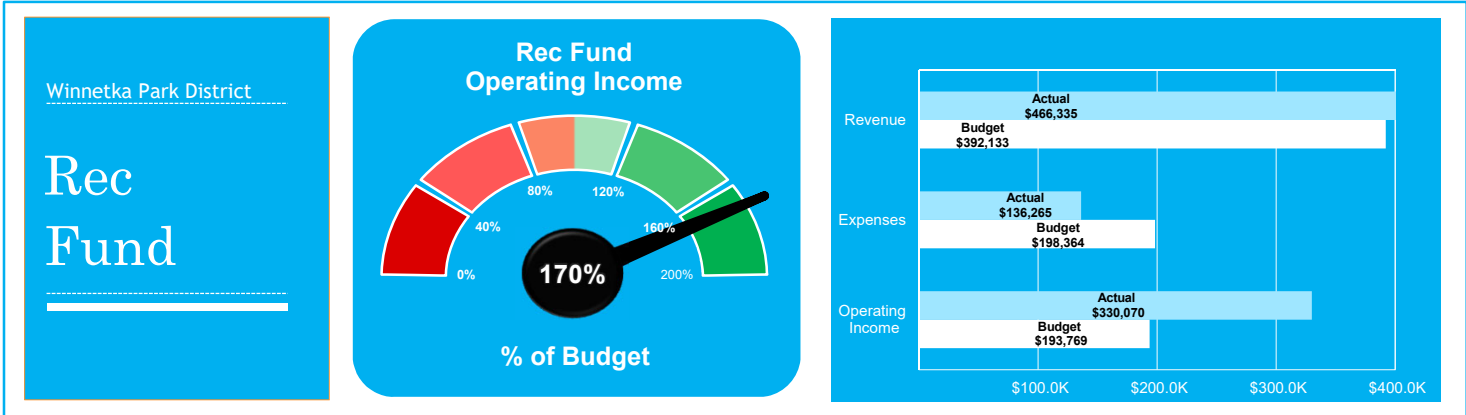
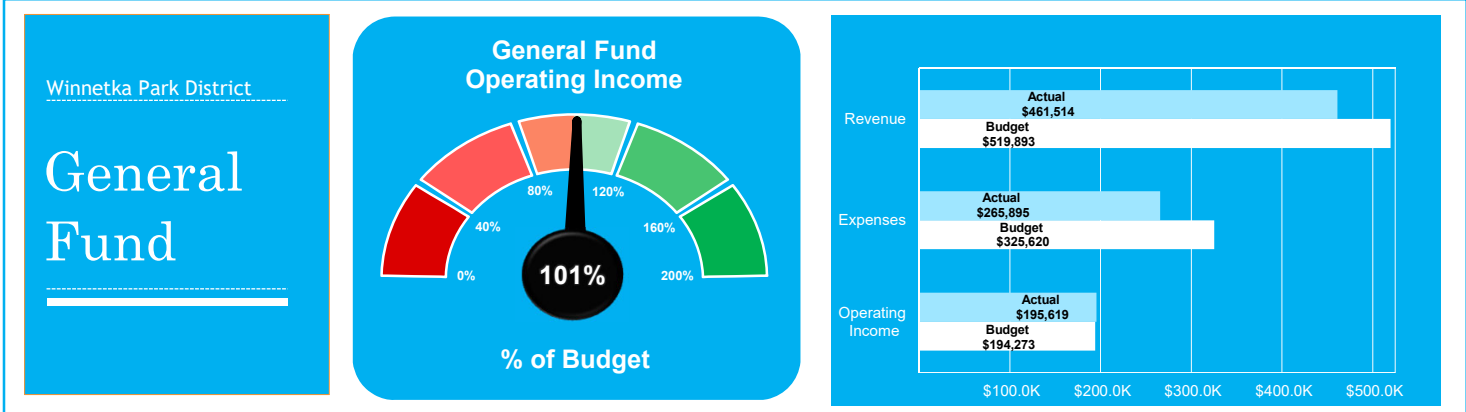
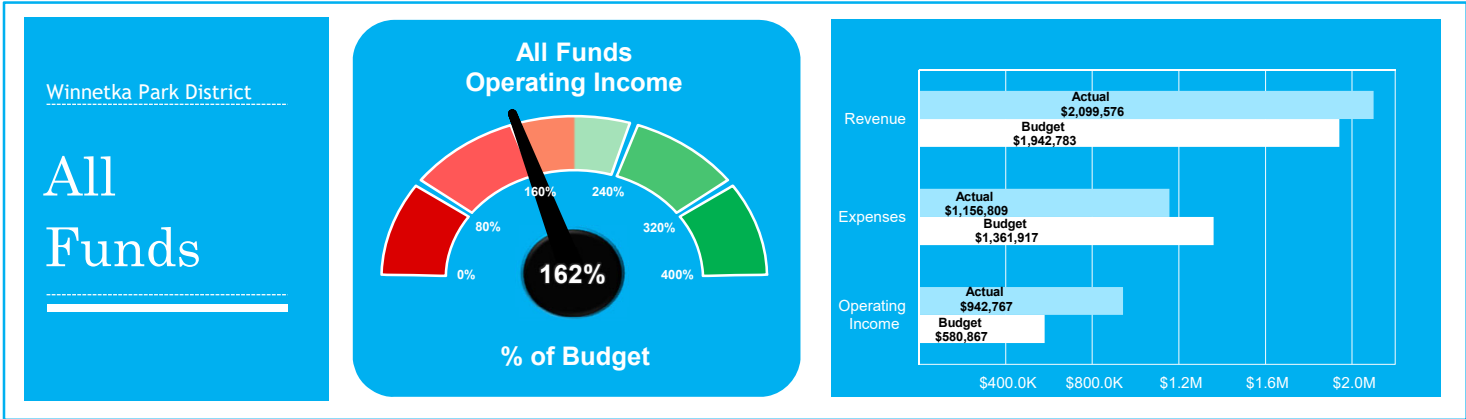
Winnetka Park District

## Other: Repairs / Utilities /



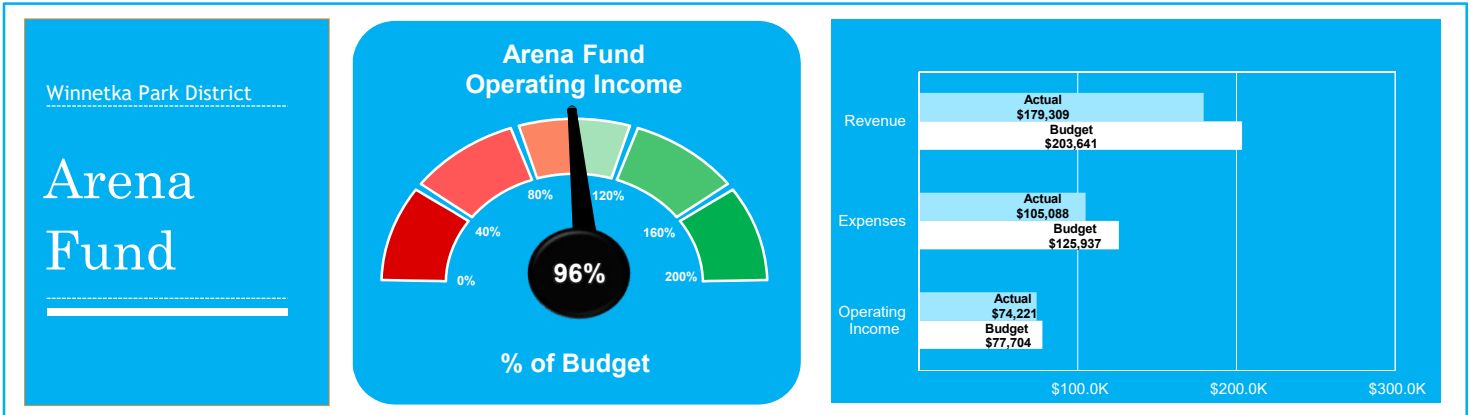
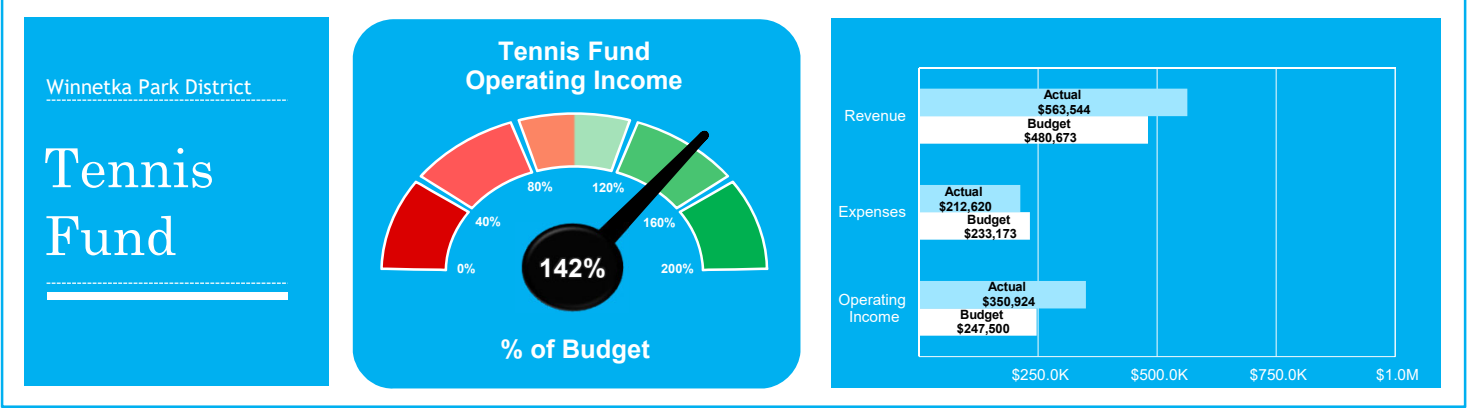
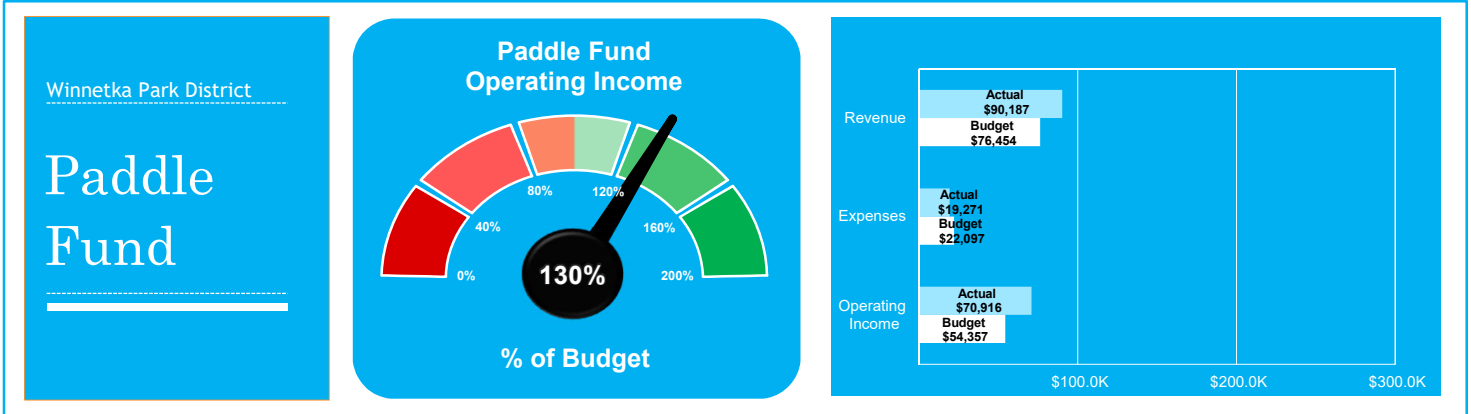
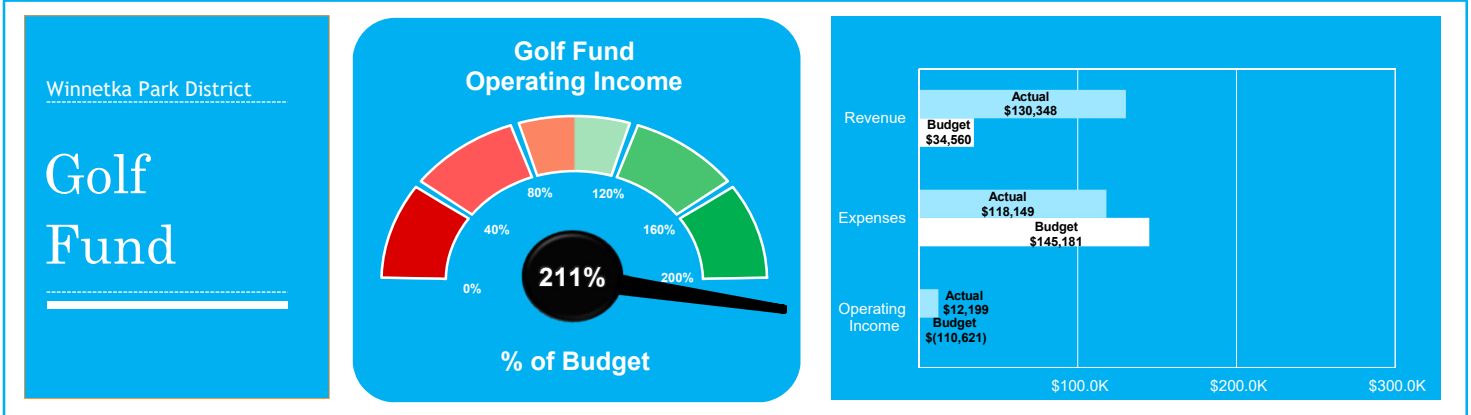
# Winnetka Park District Operating Income Dashboard

YTD  
As of 02/28/2021



# Winnetka Park District Operating Income Dashboard

YTD  
As of 02/28/2021



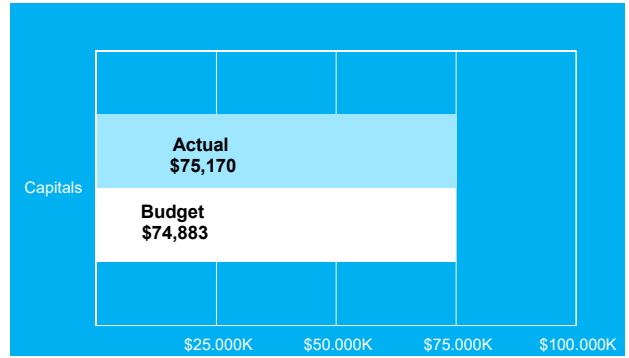
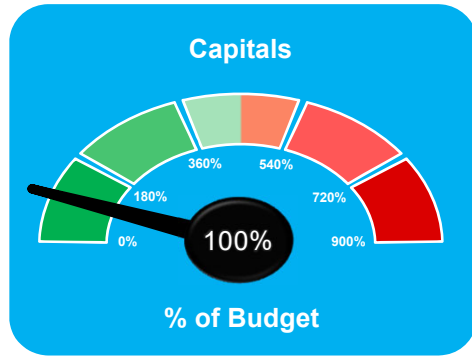


# Winnetka Park District Other Metrics Dashboard

YTD  
As of 02/28/2021

Winnetka Park District

## Capitals



**Winnetka Park District  
Statement of Cash and Investments  
For The Month Ended February 28, 2021**

<b>Bank Name</b>	<b>Amount</b>	<b>Annual Rate</b>
<b>CASH</b>		
Petty Cash	2,000.00	
Harris Bank - Holiday Savings	4,780.13	0.03%
Illinois Funds	78,749.33	0.09%
N Corwin Fund	13,132.98	0.10%
Harris Bank - Operating	350,023.22	
Harris - Money Market	1,133,233.26	0.10%
Harris Bank - Payroll	<u>20,128.72</u>	
<b>Total Cash</b>	<b>1,602,047.64</b>	
<b>INVESTMENTS</b>		
Harris Bank - CD's	0.00	
IPDLAF - 2020 Bond Proceeds	6,060,323.72	0.03%
IPDLAF - Money Market	3,531,719.21	0.03%
North Shore Community Bank Max Safe Money Market	5,063,031.66	0.13%
North Shore Community Bank CD	<u>0.00</u>	
<b>Total Investments</b>	<b>14,655,074.59</b>	<b>0.06%</b>
<b>TOTAL CASH &amp; INVESTMENTS</b>	<b>16,257,122.23</b>	



# VOUCHER LIST OF PAID BILLS FOR APPROVAL ON MARCH 25, 2021

Winnetka Park District By Vendor Name

Payment Dates 2/20/2021 - 3/19/2021

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 00027 - A-1 PEST CONTROL, INC.</b>					
A-1 PEST CONTROL, INC.	106262	18306	25-2500-0000-54250	PEST CONTROL-TENNIS	70.00
A-1 PEST CONTROL, INC.	106262	18307	01-0100-0000-54250	PEST CONTROL-ADMIN	30.00
A-1 PEST CONTROL, INC.	106262	18307	10-1000-0000-54250	PEST CONTROL-ADMIN	30.00
A-1 PEST CONTROL, INC.	106262	18309	01-0300-0000-54250	PEST CONTROL-PARKS SC	95.00
A-1 PEST CONTROL, INC.	106386	18480	23-2300-0000-54250	PEST CONTROL-PADDLE	40.00
A-1 PEST CONTROL, INC.	106386	18481	27-2700-0000-54250	PEST CONTROL-ICE	40.00
A-1 PEST CONTROL, INC.	106386	18482	25-2500-0000-54250	PEST CONTROL-TENNIS	70.00
A-1 PEST CONTROL, INC.	106386	18484	20-2100-0000-54250	PEST CONTROL-GOLF MTC	75.00
A-1 PEST CONTROL, INC.	106386	18485	01-0300-0000-54250	PEST CONTROL-PARKS SC	95.00
<b>Vendor 00027 - A-1 PEST CONTROL, INC. Total:</b>					<b>545.00</b>
<b>Vendor: 22646 - ABLE DISTRIBUTORS</b>					
ABLE DISTRIBUTORS	106263	392809	20-2000-0000-56100	EQUIPMENT SUPPLIES-GOLF	86.36
<b>Vendor 22646 - ABLE DISTRIBUTORS Total:</b>					<b>86.36</b>
<b>Vendor: 21924 - ACCESS ONE</b>					
ACCESS ONE	106348	4861990	01-0100-0000-56501	PHONE SERVICE	120.31
ACCESS ONE	106348	4861990	01-0200-0000-56501	PHONE SERVICE	94.53
ACCESS ONE	106348	4861990	01-0400-0000-56501	PHONE SERVICE	94.53
ACCESS ONE	106348	4861990	10-1000-0000-56501	PHONE SERVICE	94.53
ACCESS ONE	106348	4861990	10-1500-0000-56501	PHONE SERVICE	25.78
ACCESS ONE	106348	4861990	10-1600-0000-56501	PHONE SERVICE	25.78
ACCESS ONE	106348	4861990	20-2000-0000-56501	PHONE SERVICE	111.71
ACCESS ONE	106348	4861990	20-2100-0000-56501	PHONE SERVICE	111.71
ACCESS ONE	106348	4861990	25-2500-0000-56501	PHONE SERVICE	111.71
ACCESS ONE	106348	4861990	27-2700-0000-56501	PHONE SERVICE	68.75
<b>Vendor 21924 - ACCESS ONE Total:</b>					<b>859.34</b>
<b>Vendor: 00130 - ACUSHNET COMPANY</b>					
ACUSHNET COMPANY	106264	300300846	20-10700	GOLF ITEMS FOR RESALE	-1,044.00
ACUSHNET COMPANY	106264	910328371	20-10700	Merchandise for Resale	1,209.00
ACUSHNET COMPANY	106264	910328371	20-2000-0000-47325	SALES DISCOUNT	-60.45
ACUSHNET COMPANY	106264	910328371	20-2000-0000-57325	Merchandise for Resale	12.79
ACUSHNET COMPANY	106349	910383600	20-10700	Merchandise for Resale	1,162.50
ACUSHNET COMPANY	106349	910383600	20-2000-0000-47325	SALES DISCOUNT	-58.13
ACUSHNET COMPANY	106349	910383600	20-2000-0000-57325	Merchandise for Resale	16.99
ACUSHNET COMPANY	106349	910390440	01-0200-0000-52001	Merchandise for Resale	14.88
ACUSHNET COMPANY	106349	910390440	20-10700	Merchandise for Resale	1,098.00
ACUSHNET COMPANY	106349	910390440	20-2000-0000-47325	SALES DISCOUNT	-54.90
ACUSHNET COMPANY	106387	910396989	20-10700	Merchandise for Resale	258.00
ACUSHNET COMPANY	106387	910396989	20-2000-0000-47325	SALES DISCOUNT	-5.16
ACUSHNET COMPANY	106387	910396989	20-2000-0000-57325	Merchandise for Resale	8.70
ACUSHNET COMPANY	106387	910397276	20-10700	Merchandise for Resale	4,017.00
ACUSHNET COMPANY	106387	910397276	20-2000-0000-47325	SALES DISCOUNT	-200.85
ACUSHNET COMPANY	106387	910397276	20-2000-0000-57325	Merchandise for Resale	56.61
ACUSHNET COMPANY	106387	910405109	20-10700	Merchandise for Resale	240.00
ACUSHNET COMPANY	106387	910405109	20-2000-0000-47325	SALES DISCOUNT	-12.00
ACUSHNET COMPANY	106387	910405109	20-2000-0000-57325	Merchandise for Resale	5.72
ACUSHNET COMPANY	106387	910413339	20-10700	Merchandise for Resale	612.00
ACUSHNET COMPANY	106387	910413339	20-2000-0000-47325	SALES DISCOUNT	-30.60
ACUSHNET COMPANY	106387	910413339	20-2000-0000-57325	Merchandise for Resale	12.62
ACUSHNET COMPANY	106387	910419164	20-10700	Merchandise for Resale	142.00
ACUSHNET COMPANY	106387	910419164	20-2000-0000-47325	SALES DISCOUNT	-2.84
ACUSHNET COMPANY	106387	910419164	20-2000-0000-57325	Merchandise for Resale	15.00
<b>Vendor 00130 - ACUSHNET COMPANY Total:</b>					<b>7,412.88</b>

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON M/

Payment Dates: 2/20/2021 - 3/19/2021

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 00177 - AFLAC</b>					
AFLAC	106303	726747	01-0100-0000-54051	CANCER/INTENSIVE CARE INSURANCE	611.14
AFLAC	106303	726747	01-21240	CANCER/INTENSIVE CARE INSURANCE	343.36
AFLAC	106303	726747	01-21260	CANCER/INTENSIVE CARE INSURANCE	323.88
<b>Vendor 00177 - AFLAC Total:</b>					<b>1,278.38</b>
<b>Vendor: 21298 - AMERICAN RED CROSS</b>					
AMERICAN RED CROSS	106304	22327427	10-1100-7999-54250	CPR RECERTIFICATION-TOBY	21.60
<b>Vendor 21298 - AMERICAN RED CROSS Total:</b>					<b>21.60</b>
<b>Vendor: 10930 - AMERICAN WELDING &amp; GAS INC</b>					
AMERICAN WELDING & GAS INC	106265	07603695	01-0300-0000-54250	WELDING TANK RENTAL	148.22
AMERICAN WELDING & GAS INC	106305	07632978	01-0300-0000-52002	WELDING GAS	97.58
AMERICAN WELDING & GAS INC	106388	07659165	01-0300-0000-54250	WELDING TANK RENTAL	135.41
AMERICAN WELDING & GAS INC	106388	07667352	37-3700-0000-60120	WELDING GAS	99.65
<b>Vendor 10930 - AMERICAN WELDING &amp; GAS INC Total:</b>					<b>480.86</b>
<b>Vendor: 22470 - AMSOIL</b>					
AMSOIL	106389	19651741 RI	20-2100-0000-52505	55GAL OIL DRUM, 55GAL HYDRAULIC DRUM, &2-CYCLE OIL	3,486.36
<b>Vendor 22470 - AMSOIL Total:</b>					<b>3,486.36</b>
<b>Vendor: 13370 - ARC DOCUMENT SOLUTIONS LLC</b>					
ARC DOCUMENT SOLUTIONS LLC	106390	A80977	01-0200-0000-52015	PLOTTER/SCANNER QUARTERLY MAINTENANCE CONTRACT	416.40
ARC DOCUMENT SOLUTIONS LLC	106390	A80977	01-0400-0000-54250	PLOTTER/SCANNER QUARTERLY MAINTENANCE CONTRACT	267.00
<b>Vendor 13370 - ARC DOCUMENT SOLUTIONS LLC Total:</b>					<b>683.40</b>
<b>Vendor: 22645 - ARIELLE GALLIONE PHOTOGRAPHY</b>					
ARIELLE GALLIONE PHOTOGRA...	106306	INV0011855	01-0200-0000-54251	Arielle Gallione Photography	1,500.00
<b>Vendor 22645 - ARIELLE GALLIONE PHOTOGRAPHY Total:</b>					<b>1,500.00</b>
<b>Vendor: 21614 - AUGUSTYN CONSTRUCTION</b>					
AUGUSTYN CONSTRUCTION	106391	327/2020	37-3700-0000-60120	LLOYD GATE REPAIR	1,000.00
<b>Vendor 21614 - AUGUSTYN CONSTRUCTION Total:</b>					<b>1,000.00</b>
<b>Vendor: 11232 - BASS/SCHULER ENTERTMT</b>					
BASS/SCHULER ENTERTMT	106307	BSE-70404	10-1100-7843-54305	DEPOSIT FOR SUMMER CONCERT SERIES ON AUGUST 4	300.00
<b>Vendor 11232 - BASS/SCHULER ENTERTMT Total:</b>					<b>300.00</b>
<b>Vendor: 00310 - BECKER ARENA PRODUCTS</b>					
BECKER ARENA PRODUCTS	106266	1024608	27-2700-0000-52002	GLASS REPLACEMENT	1,429.16
<b>Vendor 00310 - BECKER ARENA PRODUCTS Total:</b>					<b>1,429.16</b>
<b>Vendor: 00341 - BESS HARDWARE &amp; SPORTS</b>					
BESS HARDWARE & SPORTS	106350	FEB2021	20-2100-0000-52002	BATTERIES & TAPE	64.68
BESS HARDWARE & SPORTS	106350	FEB2021	20-2100-0000-52002	PAINT FOR PUMP CAPS	31.99
BESS HARDWARE & SPORTS	106350	FEB2021	23-2300-0000-56001	DECK REPAIRS-PADDLE	97.09
<b>Vendor 00341 - BESS HARDWARE &amp; SPORTS Total:</b>					<b>193.76</b>
<b>Vendor: 07660 - BLUE CROSS AND BLUES SHIELD OF ILLINOIS</b>					
BLUE CROSS AND BLUES SHIELD...	106308	MARCH2021	01-0100-0000-54051	HEALTH INSURANCE-MAR 2021	52,749.43
<b>Vendor 07660 - BLUE CROSS AND BLUES SHIELD OF ILLINOIS Total:</b>					<b>52,749.43</b>
<b>Vendor: 06740 - BURRIS EQUIPMENT</b>					
BURRIS EQUIPMENT	106309	RC1002451-1	27-2700-0000-52010	LIGHT TOWER RENTAL FOR OUTDOOR ICE	872.00
BURRIS EQUIPMENT	106392	RC1002451-2	27-2700-0000-52010	LIGHT TOWER FOR OUTDOOR ICE	560.00
<b>Vendor 06740 - BURRIS EQUIPMENT Total:</b>					<b>1,432.00</b>

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON M/

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 00770 - CALLAWAY GOLF COMPANY</b>					
CALLAWAY GOLF COMPANY	106267	932233383	20-10700	GOLF ITEMS FOR RESALE	-978.60
CALLAWAY GOLF COMPANY	106267	932604315	20-10700	Merchandise for Resale	1,138.20
CALLAWAY GOLF COMPANY	106267	932604315	20-2000-0000-57325	Merchandise for Resale	19.07
CALLAWAY GOLF COMPANY	106267	932604317	20-10700	Merchandise for Resale	701.40
CALLAWAY GOLF COMPANY	106267	932604317	20-2000-0000-57325	Merchandise for Resale	15.47
CALLAWAY GOLF COMPANY	106351	932683172	20-10700	Merchandise for Resale	412.80
CALLAWAY GOLF COMPANY	106351	932683172	20-2000-0000-57325	Merchandise for Resale	30.00
CALLAWAY GOLF COMPANY	106393	932695140	20-10700	Merchandise for Resale	263.90
CALLAWAY GOLF COMPANY	106393	932695140	20-2000-0000-57325	Merchandise for Resale	14.76
CALLAWAY GOLF COMPANY	106393	932707021	20-10700	Merchandise for Resale	938.00
CALLAWAY GOLF COMPANY	106393	932707021	20-2000-0000-57325	Merchandise for Resale	16.68
<b>Vendor 00770 - CALLAWAY GOLF COMPANY Total:</b>					<b>2,571.68</b>
<b>Vendor: 00802 - CARLISLE ENTERPRISES</b>					
CARLISLE ENTERPRISES	106268	39407	01-0100-0000-52015	TONER	280.00
CARLISLE ENTERPRISES	106268	39407	25-2500-0000-52015	TONER	397.96
CARLISLE ENTERPRISES	106394	39466	01-0100-0000-52015	TONER	242.00
<b>Vendor 00802 - CARLISLE ENTERPRISES Total:</b>					<b>919.96</b>
<b>Vendor: 00827 - CDW GOVERNMENT LLC</b>					
CDW GOVERNMENT LLC	106352	8291072	01-0100-0000-52015	Adobe Pro License	134.00
<b>Vendor 00827 - CDW GOVERNMENT LLC Total:</b>					<b>134.00</b>
<b>Vendor: 22574 - CHASE CREDIT CARD</b>					
CHASE CREDIT CARD	106353	FEB2021-02	35-3500-0000-52801	AED PADS AND BATTERIES	470.00
CHASE CREDIT CARD	106353	FEB2021-25	10-1600-0000-54201	Fenced In Banners	311.42
CHASE CREDIT CARD	106353	FEB2021-26	10-1100-7999-54201	Paper	57.58
CHASE CREDIT CARD	106353	FEB2021-26	20-2000-0000-54201	Paper	57.57
CHASE CREDIT CARD	106353	FEB2021-26	25-2500-0000-54201	Paper	57.57
CHASE CREDIT CARD	106353	FEB2021-26	27-2700-0000-54201	Paper	57.57
CHASE CREDIT CARD	106353	FEB2021-18	20-2100-0000-54001	MAGCS DUES (MIKE)	175.00
CHASE CREDIT CARD	106353	FEB2021-17	27-2700-0000-52901	WFSC EVENT SUPPLIES	105.38
CHASE CREDIT CARD	106353	FEB2021-27	10-1100-7999-54201	3 vinyl banners (2 spring brochure; 1 summer ice)	36.51
CHASE CREDIT CARD	106353	FEB2021-27	20-2000-0000-54201	3 vinyl banners (2 spring brochure; 1 summer ice)	36.51
CHASE CREDIT CARD	106353	FEB2021-27	25-2500-0000-54201	3 vinyl banners (2 spring brochure; 1 summer ice)	36.51
CHASE CREDIT CARD	106353	FEB2021-27	27-2700-0000-54201	3 vinyl banners (2 spring brochure; 1 summer ice)	54.78
CHASE CREDIT CARD	106353	FEB2021-34	25-2500-0000-52320	LADIES TRAVEL AB TEAM MATCH AT AHPD	102.00
CHASE CREDIT CARD	106353	FEB2021-35	25-2500-0000-52320	LADIES TEAM AWAY MATCH B1 ARL HEIGHTS PD	102.00
CHASE CREDIT CARD	106353	FEB2021-36	25-2500-0000-52320	LADIES TEAM AWAY MATCH A/B S. BARRINGTON	136.00
CHASE CREDIT CARD	106353	FEB2021-01	01-0100-0000-52001	OFFICE HEATERS	170.97
CHASE CREDIT CARD	106353	FEB2021-19	10-1000-0000-52901	RAINOOT TEXT MESSAGING SERVICE	399.00
CHASE CREDIT CARD	106353	FEB2021-03	37-3700-0000-60120	PLASTIC WOOD FOR BOAT RACKS	1,927.00
CHASE CREDIT CARD	106353	FEB2021-04	37-3700-0000-60120	LLOYD BOAT RACK STEEL	1,435.28
CHASE CREDIT CARD	106353	FEB2021-05	37-3700-0000-60120	LLOYD BOAT RACK STEEL	321.42
CHASE CREDIT CARD	106353	FEB2021-06	37-3700-0000-60120	LLOYD BOAT RACK STEEL	252.68
CHASE CREDIT CARD	106353	FEB2021-07	27-2700-0000-56001	ICE CONCESSION LIGHTS	103.54
CHASE CREDIT CARD	106353	FEB2021-08	37-3700-0000-60120	LLOYD BOAT RACK STEEL	352.65
CHASE CREDIT CARD	106353	FEB2021-09	37-3700-0000-60120	LLOYD BOAT RACK STEEL	1,488.00
CHASE CREDIT CARD	106353	FEB2021-10	37-3700-0000-60120	LLOYD BOAT RACK STEEL	1,666.82
CHASE CREDIT CARD	106353	FEB2021-37	25-2500-0000-52320	LADIES TEAM AWAY MATCH C GLENVIEW	102.00
CHASE CREDIT CARD	106353	FEB2021-40	10-1100-7456-52402	SAFE SITTER BABYSITTING TRAINING COURSE MATERIALS	724.00

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
CHASE CREDIT CARD	106353	FEB2021-41	10-1100-7456-52402	SAFE SITTER BABYSITTING SUPPLIES	764.90
CHASE CREDIT CARD	106353	FEB2021-41	10-1100-7456-52402	SAFE@HOME SUPPLIES	11.25
CHASE CREDIT CARD	106353	FEB2021-11	37-3700-0000-60120	LLOYD BOAT RACK STEEL	1,460.00
CHASE CREDIT CARD	106353	FEB2021-12	37-3700-0000-60120	LLOYD BOAT RACK STEEL	2,046.46
CHASE CREDIT CARD	106353	FEB2021-38	01-0100-0000-54210	NetTime Time and Attendance Software	297.60
CHASE CREDIT CARD	106353	FEB2021-13	01-0400-0000-56100	SNOW PLOW PARTS	385.37
CHASE CREDIT CARD	106353	FEB2021-20	01-0400-0000-56200	HOSE REPLACEMENTS AND FITTINGS FOR SNOW EQUIPMENT	399.32
CHASE CREDIT CARD	106353	FEB2021-14	25-2500-0000-56001	AIR FILTERS	156.96
CHASE CREDIT CARD	106353	FEB2021-21	01-0300-0000-56200	NEW CUTTING EDGE FOR TRUCK 2	197.64
CHASE CREDIT CARD	106353	FEB2021-28	01-0200-0000-52011	Canva Pro Annual Membership	119.40
CHASE CREDIT CARD	106353	FEB2021-29	01-0200-0000-52011	Stock Video	359.99
CHASE CREDIT CARD	106353	FEB2021-42	10-1100-7478-54303	ESPORTS SETUP FEE	500.00
CHASE CREDIT CARD	106353	FEB2021-30	10-1100-7999-54201	5 vinyl banners	157.37
CHASE CREDIT CARD	106353	FEB2021-30	20-2000-0000-54201	5 vinyl banners	52.47
CHASE CREDIT CARD	106353	FEB2021-30	25-2500-0000-54201	5 vinyl banners	52.47
CHASE CREDIT CARD	106353	FEB2021-31	01-0200-0000-52011	250 New homeowner boxes	237.42
CHASE CREDIT CARD	106353	FEB2021-31	20-2000-0000-54201	250 New homeowner boxes	237.42
CHASE CREDIT CARD	106353	FEB2021-31	25-2500-0000-54201	250 New homeowner boxes	237.42
CHASE CREDIT CARD	106353	FEB2021-31	27-2700-0000-54201	250 New homeowner boxes	237.42
CHASE CREDIT CARD	106353	FEB2021-32	10-1000-0000-54201	Paper	42.45
CHASE CREDIT CARD	106353	FEB2021-32	20-2000-0000-54201	Paper	42.45
CHASE CREDIT CARD	106353	FEB2021-32	25-2500-0000-54201	Paper	42.46
CHASE CREDIT CARD	106353	FEB2021-32	27-2700-0000-54201	Paper	42.46
CHASE CREDIT CARD	106353	FEB2021-22	01-0400-0000-56200	TRUCK 5 OIL FLUSH AND CHANGE	164.76
CHASE CREDIT CARD	106353	FEB2021-24	20-2000-0000-54255	Contract Services Clubhouse	399.00
CHASE CREDIT CARD	106353	FEB2021-33	10-1100-7999-54201	3 vinyl banners (2 golf, 1 rec)	55.40
CHASE CREDIT CARD	106353	FEB2021-33	20-2000-0000-54201	3 vinyl banners (2 golf, 1 rec)	110.80
CHASE CREDIT CARD	106353	FEB2021-39	10-1100-7843-54305	MUSIC LICENSE FOR 2021/2022	367.83
CHASE CREDIT CARD	106353	FEB2021-15	35-3500-0000-52801	AED BATTERY AND PADS	343.00
CHASE CREDIT CARD	106353	FEB2021-16	01-0400-0000-56200	SNOWPLOW REPAIR PARTS	2,436.95
CHASE CREDIT CARD	106353	FEB2021-23	01-0300-0000-52801	CROSS SLIDE DRILL PRESS VISE	649.99
CHASE CREDIT CARD	106353	FEB2021	01-0100-0000-52025	POSTAGE	5.20
CHASE CREDIT CARD	106353	FEB2021	01-0100-0000-54210	EVENTS PLUG-IN	89.00
CHASE CREDIT CARD	106353	FEB2021	01-0100-0000-56001	EXTENSION CORDS	56.76
CHASE CREDIT CARD	106353	FEB2021	01-0200-0000-52001	ENVELOPES	27.24
CHASE CREDIT CARD	106353	FEB2021	01-0200-0000-52001	MONTHLY PAYMENT	54.00
CHASE CREDIT CARD	106353	FEB2021	01-0200-0000-52002	LUNCH INTERVIEW MEETING	28.00
CHASE CREDIT CARD	106353	FEB2021	01-0200-0000-52090	STAFF DINNER-BOARD MEETING	20.03
CHASE CREDIT CARD	106353	FEB2021	01-0300-0000-52810	TESTING EQUIPMENT	43.95
CHASE CREDIT CARD	106353	FEB2021	01-0300-0000-52810	SERVICE PORT	7.66
CHASE CREDIT CARD	106353	FEB2021	01-0400-0000-52002	DONUTS FOR SNOW CREW	28.84
CHASE CREDIT CARD	106353	FEB2021	01-0400-0000-52002	CABINET HINGE	11.52
CHASE CREDIT CARD	106353	FEB2021	01-0400-0000-54001	ANDREA CPRP	75.00
CHASE CREDIT CARD	106353	FEB2021	01-0400-0000-54001	CPRP RENEWAL FEE	65.00
CHASE CREDIT CARD	106353	FEB2021	01-0400-0000-54001	RENEWAL	65.00
CHASE CREDIT CARD	106353	FEB2021	01-0400-0000-56003	UPS SHIPPING	36.69
CHASE CREDIT CARD	106353	FEB2021	01-0400-0000-56100	90 DEG ELBOW	8.08
CHASE CREDIT CARD	106353	FEB2021	01-0400-0000-56100	CARB SNOW BLOWER	35.16
CHASE CREDIT CARD	106353	FEB2021	01-0400-0000-56100	VALVES	23.71
CHASE CREDIT CARD	106353	FEB2021	01-0400-0000-56100	MANIFOLD RETURN	-385.37
CHASE CREDIT CARD	106353	FEB2021	10-1100-7843-52405	COMEDY SHOW SUPPLIES	86.94
CHASE CREDIT CARD	106353	FEB2021	10-1100-7843-52405	LEPRECHAUNS	32.60
CHASE CREDIT CARD	106353	FEB2021	10-1100-7843-52405	COMEDY SHOW SUPPLIES	23.63

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CHASE CREDIT CARD	106353	FEB2021	10-1100-7845-52405	REC SPECIAL EVENT SUPPLIES	8.91
CHASE CREDIT CARD	106353	FEB2021	10-1100-7999-54201	NEW HOMEOWNER LIST	12.50
CHASE CREDIT CARD	106353	FEB2021	10-1200-0000-52002	FIELD SUPPLIES	33.69
CHASE CREDIT CARD	106353	FEB2021	20-2000-0000-54201	YARD SIGN	25.16
CHASE CREDIT CARD	106353	FEB2021	20-2000-0000-54201	NEW HOMEOWNER LIST	12.50
CHASE CREDIT CARD	106353	FEB2021	20-2100-0000-52002	COFFEE FOR GOLF MTC	19.41
CHASE CREDIT CARD	106353	FEB2021	20-2100-0000-54001	MAGS DUES FOR RICO	50.00
CHASE CREDIT CARD	106353	FEB2021	25-2500-0000-52002	DISPENSER KEYS	26.83
CHASE CREDIT CARD	106353	FEB2021	25-2500-0000-54201	NEW HOMEOWNER LIST	12.50
CHASE CREDIT CARD	106353	FEB2021	27-2700-0000-52901	ICE SPECIAL EVENT SUPPLIES	14.42
CHASE CREDIT CARD	106353	FEB2021	27-2700-0000-54201	NEW HOMEOWNER LIST	12.50
<b>Vendor 22574 - CHASE CREDIT CARD Total:</b>					<b>24,015.25</b>
<b>Vendor: 00876 - CHEMSEARCH</b>					
CHEMSEARCH	106269	7256998	20-2100-0000-56100	EQUIPMENT R&M	368.23
<b>Vendor 00876 - CHEMSEARCH Total:</b>					<b>368.23</b>
<b>Vendor: 00872 - CHICAGO DISTRICT GOLF ASSOCIATION</b>					
CHICAGO DISTRICT GOLF ASSOC...	106356	2154-208	20-2000-0000-54210	Computer Services-CDGA Handicap Fees for February	300.00
<b>Vendor 00872 - CHICAGO DISTRICT GOLF ASSOCIATION Total:</b>					<b>300.00</b>
<b>Vendor: 22203 - CHRISTINE CONDON</b>					
CHRISTINE CONDON	106310	INV0011858	27-2700-0000-52901	WFSC EVENT	18.97
<b>Vendor 22203 - CHRISTINE CONDON Total:</b>					<b>18.97</b>
<b>Vendor: 22639 - CHRISTOPHER B BURKE ENGINEERING, LTD</b>					
CHRISTOPHER B BURKE ENGINE...	106311	163941	37-3700-0000-60122	ELDER PARK STORMWATER MODELING	340.00
CHRISTOPHER B BURKE ENGINE...	106357	164634	37-3700-0000-60122	ELDER BREAKWATER STORMWATER MODELING	10,521.00
<b>Vendor 22639 - CHRISTOPHER B BURKE ENGINEERING, LTD Total:</b>					<b>10,861.00</b>
<b>Vendor: 00993 - COMCAST</b>					
COMCAST	106271	0399FEB2021	01-0100-0000-54210	INTERNET SERVICE-ADMIN	318.35
COMCAST	106270	3259FEB2021	23-2300-0000-54250	CABLE TV-PADDLE	73.68
COMCAST	106361	3267FEB2021	27-2700-0000-54250	CABLE TV-ICE	47.33
COMCAST	106360	4128FEB2021	25-2500-0000-54250	CABLE TV-TENNIS	200.70
COMCAST	106359	0868MAR2021	10-1500-0000-54250	INTERNET SERVICE-TOWER	188.35
COMCAST	106358	4518MAR2021	23-2300-0000-54250	INTERNET SERVICE-PADDLE	248.30
COMCAST	106396	4516MAR2021	25-2400-0000-54250	INTERNET SERVICE-TENNIS	243.35
COMCAST	106398	3317MAR2021	20-2000-0000-54250	CABLE TV-GOLF	69.37
COMCAST	106397	3545MAR2021	01-0100-0000-54210	INTERNET SERVICE-ADMIN	164.90
COMCAST	106395	0399MAR2021	01-0100-0000-54210	INTERNET SERVICE-ADMIN	308.35
<b>Vendor 00993 - COMCAST Total:</b>					<b>1,862.68</b>
<b>Vendor: 01000 - COMED</b>					
COMED	106272	INV0011846	01-0400-0000-56530	ELECTRIC SERVICE-PARKS	22.49
<b>Vendor 01000 - COMED Total:</b>					<b>22.49</b>
<b>Vendor: 02462 - CONSERV FS, INC</b>					
CONSERV FS, INC	106399	65111265	01-0400-0000-52002	TRIPLE MELT FOR SIDEWALKS	587.50
CONSERV FS, INC	106399	65111726	01-0400-0000-52810	TOOLS	90.00
<b>Vendor 02462 - CONSERV FS, INC Total:</b>					<b>677.50</b>
<b>Vendor: 06007 - COVERALL NORTH AMERICA,</b>					
COVERALL NORTH AMERICA,	106273	1010672657	01-0100-0000-54250	2021 ADMIN CLEANING SERVICE	349.00
COVERALL NORTH AMERICA,	106273	1010672657	10-1000-0000-54250	2021 ADMIN CLEANING SERVICE	349.00
COVERALL NORTH AMERICA,	106362	1010674180	01-0100-0000-54250	2021 ADMIN CLEANING SERVICE	349.00
COVERALL NORTH AMERICA,	106362	1010674180	10-1000-0000-54250	2021 ADMIN CLEANING SERVICE	349.00
<b>Vendor 06007 - COVERALL NORTH AMERICA, Total:</b>					<b>1,396.00</b>

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<b>Vendor: 22109 - DE LAGE LANDEN FINANCIAL SERVICES, INC</b>					
DE LAGE LANDEN FINANCIAL SE...	106312	71615569	01-0100-0000-56100	2021 COPIER LEASE - APRIL	1,976.65
<b>Vendor 22109 - DE LAGE LANDEN FINANCIAL SERVICES, INC Total:</b>					<b>1,976.65</b>
<b>Vendor: 21960 - EMPIRE COOLER SERVICE, INC</b>					
EMPIRE COOLER SERVICE, INC	106363	0000400589	20-2000-0000-54255	Contract Services Cluibhouse- Rental of Ice Maker	125.00
<b>Vendor 21960 - EMPIRE COOLER SERVICE, INC Total:</b>					<b>125.00</b>
<b>Vendor: 21935 - EUCLID MANAGERS</b>					
EUCLID MANAGERS	106313	INV0011867	01-21255	LIFELock PREMIUM-MAR 2021	80.93
<b>Vendor 21935 - EUCLID MANAGERS Total:</b>					<b>80.93</b>
<b>Vendor: 21701 - EXCALTECH</b>					
EXCALTECH	106314	107539	01-0400-0000-52015	Microsoft Project License	524.35
EXCALTECH	106314	107571	01-0200-0000-60003	Replacement - Cisco Switch and Meraki Access Point	11,826.20
<b>Vendor 21701 - EXCALTECH Total:</b>					<b>12,350.55</b>
<b>Vendor: 21113 - FE MORAN, INC</b>					
FE MORAN, INC	106364	5059615-2	25-2500-0000-56001	HEAT PUMP REPAIRS (JOES OFFICE)	418.00
<b>Vendor 21113 - FE MORAN, INC Total:</b>					<b>418.00</b>
<b>Vendor: 00345 - FEDERAL WITHHOLDING TAX</b>					
FEDERAL WITHHOLDING TAX	DFT0004194	INV0011863	01-21200	Federal Withholding	14,852.12
FEDERAL WITHHOLDING TAX	DFT0004196	INV0011865	33-21220	FICA Withholding	18,902.62
FEDERAL WITHHOLDING TAX	DFT0004197	INV0011866	33-21220	Medicare Withholding	4,420.88
FEDERAL WITHHOLDING TAX	DFT0004199	INV0011874	01-21200	Federal Withholding	6,019.23
FEDERAL WITHHOLDING TAX	DFT0004201	INV0011876	33-21220	FICA Withholding	5,642.00
FEDERAL WITHHOLDING TAX	DFT0004202	INV0011877	33-21220	Medicare Withholding	1,319.50
FEDERAL WITHHOLDING TAX	DFT0004208	INV0011888	01-21200	Federal Withholding	14,102.45
FEDERAL WITHHOLDING TAX	DFT0004210	INV0011890	33-21220	FICA Withholding	18,778.12
FEDERAL WITHHOLDING TAX	DFT0004211	INV0011891	33-21220	Medicare Withholding	4,391.82
<b>Vendor 00345 - FEDERAL WITHHOLDING TAX Total:</b>					<b>88,428.74</b>
<b>Vendor: 05823 - FOREST AWARDS &amp; ENGRAVING</b>					
FOREST AWARDS & ENGRAVING	106315	11088	27-2700-0000-52002	NAME BADGES	37.15
<b>Vendor 05823 - FOREST AWARDS &amp; ENGRAVING Total:</b>					<b>37.15</b>
<b>Vendor: 22458 - FOUNDATION MECHANICS</b>					
FOUNDATION MECHANICS	106316	19027-5	37-3700-0000-60120	TOWER ROAD BLUFF RESTORATION TIER ONE (9)	192,595.02
<b>Vendor 22458 - FOUNDATION MECHANICS Total:</b>					<b>192,595.02</b>
<b>Vendor: 01167 - FOX VALLEY FIRE &amp; SAFETY</b>					
FOX VALLEY FIRE & SAFETY	106274	IN00416379	01-0400-0000-54250	FIRE ALARM INSPECTION - HUBBARD WOODS	250.00
FOX VALLEY FIRE & SAFETY	106400	IN00418312	01-0100-0000-54250	FIRE ALARM TESTING - ADMIN/TENNIS	225.00
FOX VALLEY FIRE & SAFETY	106400	IN00418312	10-1000-0000-54250	FIRE ALARM TESTING - ADMIN/TENNIS	225.00
FOX VALLEY FIRE & SAFETY	106400	IN00418312	25-2500-0000-54250	FIRE ALARM TESTING - ADMIN/TENNIS	450.00
<b>Vendor 01167 - FOX VALLEY FIRE &amp; SAFETY Total:</b>					<b>1,150.00</b>
<b>Vendor: 21764 - FRONTLINE TECHNOLOGIES GROUP, LLC</b>					
FRONTLINE TECHNOLOGIES GR...	106317	INVUS131614	01-0100-0000-54210	Applitrack- Applicant Software Tracking	2,402.30
<b>Vendor 21764 - FRONTLINE TECHNOLOGIES GROUP, LLC Total:</b>					<b>2,402.30</b>
<b>Vendor: 01550 - G.B. ELECTRIC COMPANY</b>					
G.B. ELECTRIC COMPANY	106318	19301	27-2700-0000-56001	BASEBOARD HEATERS - MENS ROOM	875.00
<b>Vendor 01550 - G.B. ELECTRIC COMPANY Total:</b>					<b>875.00</b>
<b>Vendor: 01727 - GRAINGER</b>					
GRAINGER	106275	9791367791	20-2000-0000-56001	FACILITY REPAIRS GOLF	43.24



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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
GRAINGER	106319	9794661992	20-2000-0000-56001	FURNACE FAN MOTOR - CLUBHOUSE	624.53
GRAINGER	106275	9795223206	01-0400-0000-56100	PLUMBING PARTS	180.41
GRAINGER	106401	9811115683	25-2500-0000-56001	AIR FILTERS - TENNIS CENTER	521.87
GRAINGER	106401	9815041802	25-2500-0000-56001	TENNIS FACILITY REPAIRS	20.15
GRAINGER	106401	9817891360	25-2500-0000-56001	TENNIS FACILITY REPAIRS	56.16
GRAINGER	106401	9817891378	25-2500-0000-56100	EMERGENCY LIGHT BATTERIES	174.80
GRAINGER	106401	9817891386	25-2500-0000-56001	TENNIS FACILITY REPAIRS	-58.20
<b>Vendor 01727 - GRAINGER Total:</b>					<b>1,562.96</b>
<b>Vendor: 22256 - GROSSE POINTE TOWING</b>					
GROSSE POINTE TOWING	106402	72038	01-0400-0000-56200	TOWING # 5 & #11 TO BURLINGTON WIS.	350.00
GROSSE POINTE TOWING	106402	72147	01-0400-0000-56200	TOWING # 5 & #11 TO BURLINGTON WIS.	350.00
<b>Vendor 22256 - GROSSE POINTE TOWING Total:</b>					<b>700.00</b>
<b>Vendor: 01776 - GROWER EQUIPMENT</b>					
GROWER EQUIPMENT	106320	21519	20-2100-0000-56100	SMALL ENGINE WINTER MAINTENANCE PARTS	136.14
<b>Vendor 01776 - GROWER EQUIPMENT Total:</b>					<b>136.14</b>
<b>Vendor: 09930 - HERITAGE-CRYSTAL CLEAN</b>					
HERITAGE-CRYSTAL CLEAN	106276	16654247	20-2100-0000-54250	PARTS CLEANER	528.46
HERITAGE-CRYSTAL CLEAN	106321	16654248	01-0300-0000-54250	PARTS CLEANER	528.46
<b>Vendor 09930 - HERITAGE-CRYSTAL CLEAN Total:</b>					<b>1,056.92</b>
<b>Vendor: 01947 - HOME DEPOT CREDIT SERVICES</b>					
HOME DEPOT CREDIT SERVICES	106277	FEB 2021	01-0400-0000-52002	YARD SUPPLIES	64.98
HOME DEPOT CREDIT SERVICES	106277	FEB 2021	01-0400-0000-52550	YARD SUPPLIES	128.75
HOME DEPOT CREDIT SERVICES	106277	FEB 2021-01	01-0400-0000-52002	PARKS SUPPLIES	22.97
HOME DEPOT CREDIT SERVICES	106277	FEB 2021-01	20-2100-0000-56100	EQUIPMENT SUPPLIES	49.96
HOME DEPOT CREDIT SERVICES	106277	FEB 2021-01	25-2500-0000-52515	TENNIS SUPPLIES	7.20
HOME DEPOT CREDIT SERVICES	106277	FEB 2021-01	25-2500-0000-56001	TENNIS FACILITY REPAIRS	7.97
<b>Vendor 01947 - HOME DEPOT CREDIT SERVICES Total:</b>					<b>281.83</b>
<b>Vendor: 21067 - HOT SHOTS SPORTS</b>					
HOT SHOTS SPORTS	106322	INV0011854	10-1100-7062-54301	HOT SHOT WINNTER OFFERINGS-POP UP EVENTS	3,612.00
HOT SHOTS SPORTS	106322	INV0011854	10-1100-7478-54303	HOT SHOT WINNTER OFFERINGS-POP UP EVENTS	3,028.90
HOT SHOTS SPORTS	106403	INV0011894	10-1100-7214-54302	HOT SHOTS-POP UP PROGRAMS AT WINNETKA BIBLE CHRCH	1,098.00
HOT SHOTS SPORTS	106403	INV0011894	10-1100-7478-54303	HOT SHOTS-POP UP PROGRAMS AT WINNETKA BIBLE CHRCH	1,076.00
<b>Vendor 21067 - HOT SHOTS SPORTS Total:</b>					<b>8,814.90</b>
<b>Vendor: 21918 - IAPD</b>					
IAPD	106323	DUES2021	01-0200-0000-54001	IAPD 2021 DUES	6,944.17
<b>Vendor 21918 - IAPD Total:</b>					<b>6,944.17</b>
<b>Vendor: 00350 - ICMA RETIREMENT TRUST-457</b>					
ICMA RETIREMENT TRUST-457	DFT0004190	INV0011859	01-21235	457K Contribution	2,189.41
ICMA RETIREMENT TRUST-457	DFT0004204	INV0011884	01-21235	457K Contribution	2,289.41
<b>Vendor 00350 - ICMA RETIREMENT TRUST-457 Total:</b>					<b>4,478.82</b>
<b>Vendor: 05745 - IL DEPARTMENT OF REVENUE</b>					
IL DEPARTMENT OF REVENUE	106365	INV0011879	20-2000-0000-54990	SALES TAX-FEB 2021	27.00
IL DEPARTMENT OF REVENUE	106365	INV0011879	25-2500-0000-54990	SALES TAX-FEB 2021	94.00
<b>Vendor 05745 - IL DEPARTMENT OF REVENUE Total:</b>					<b>121.00</b>
<b>Vendor: 00410 - IL DEPT OF REVENUE</b>					
IL DEPT OF REVENUE	DFT0004193	INV0011862	01-21210	State Withholding	6,277.11
IL DEPT OF REVENUE	DFT0004198	INV0011873	01-21210	State Withholding	1,896.44

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
IL DEPT OF REVENUE	DFT0004207	INV0011887	01-21210	State Withholding	6,265.73
<b>Vendor 00410 - IL DEPT OF REVENUE Total:</b>					<b>14,439.28</b>
<b>Vendor: 06605 - ILLINOIS STATE POLICE</b>					
ILLINOIS STATE POLICE	106324	103838	01-0100-0000-54250	BACKGROUND CHECKS	420.00
<b>Vendor 06605 - ILLINOIS STATE POLICE Total:</b>					<b>420.00</b>
<b>Vendor: 00347 - IMRF</b>					
IMRF	106366	INV0011880	33-21215	PAYMENT-FEB 2021	37,975.48
<b>Vendor 00347 - IMRF Total:</b>					<b>37,975.48</b>
<b>Vendor: 02103 - INTEGRA CLEANING &amp; MTC</b>					
INTEGRA CLEANING & MTC	106278	NTCFEBRUARY2021	25-2500-0000-52801	VACUUM	165.31
INTEGRA CLEANING & MTC	106278	NTCFEBRUARY2021	25-2500-0000-54250	CONTRACT CUSTODIAL SERVICES	1,670.25
<b>Vendor 02103 - INTEGRA CLEANING &amp; MTC Total:</b>					<b>1,835.56</b>
<b>Vendor: 01019 - JESUS CONTRERAS</b>					
JESUS CONTRERAS	106404	INV0011883	01-0400-0000-52525	REIMB FOR BOOTS	99.99
<b>Vendor 01019 - JESUS CONTRERAS Total:</b>					<b>99.99</b>
<b>Vendor: 00134 - JOHNSON CONTROLS SECURITY SOLUTIONS LLC</b>					
JOHNSON CONTROLS SECURITY...	106405	35619481	27-2700-0000-54250	ALARM MONITORING SERVICE	412.32
JOHNSON CONTROLS SECURITY...	106405	35619482	25-2500-0000-54250	QTRLY BILLING APRIL - JUNE 2021	609.14
<b>Vendor 00134 - JOHNSON CONTROLS SECURITY SOLUTIONS LLC Total:</b>					<b>1,021.46</b>
<b>Vendor: 02220 - JORSON &amp; CARLSON CO., INC</b>					
JORSON & CARLSON CO., INC	106325	0636055	27-2700-0000-56200	BLADE SHARPENING	77.34
JORSON & CARLSON CO., INC	106325	0636620	27-2700-0000-56200	BLADE SHARPENING	41.92
JORSON & CARLSON CO., INC	106406	0637162	27-2700-0000-56200	BLADE SHARPENING	41.92
JORSON & CARLSON CO., INC	106406	0637712	27-2700-0000-56200	BLADE SHARPENING	77.34
<b>Vendor 02220 - JORSON &amp; CARLSON CO., INC Total:</b>					<b>238.52</b>
<b>Vendor: 22271 - KELSEY RAFTERY</b>					
KELSEY RAFTERY	106385	INV0011882	01-10550	PAYROLL REIMB 2/19 & 3/5	4,942.46
<b>Vendor 22271 - KELSEY RAFTERY Total:</b>					<b>4,942.46</b>
<b>Vendor: 22651 - KIM EINAN</b>					
KIM EINAN	106367	1167356	10-1100-7765-45400	REC & TENNIS REFUND	1,670.00
KIM EINAN	106367	1167356	25-2500-0000-41550	REC & TENNIS REFUND	175.00
<b>Vendor 22651 - KIM EINAN Total:</b>					<b>1,845.00</b>
<b>Vendor: 22593 - LAIBLE PRODUCTIONS, INC</b>					
LAIBLE PRODUCTIONS, INC	106279	INV0011847	10-1100-7843-54305	2/20 COMEDY SHOW PAYMENT	3,200.00
<b>Vendor 22593 - LAIBLE PRODUCTIONS, INC Total:</b>					<b>3,200.00</b>
<b>Vendor: 22356 - LAKESHORE RECYCLING SYSTEMS</b>					
LAKESHORE RECYCLING SYSTE...	106407	0004604201	01-0400-0000-54250	20 YRD ROLL OFF FOR YARD WASTE	451.80
LAKESHORE RECYCLING SYSTE...	106280	0004617436	37-3700-0000-60120	CONCRETE DUMPSTERS LLOYD RENOVATIONS	3,017.99
LAKESHORE RECYCLING SYSTE...	106326	0004623224	01-0400-0000-54250	20 YRD ROLL OFF SERVICE CENTER	426.54
LAKESHORE RECYCLING SYSTE...	106407	0004638476	37-3700-0000-60120	DUMPSTERS LLOYD CONCRETE REMOVAL	954.13
<b>Vendor 22356 - LAKESHORE RECYCLING SYSTEMS Total:</b>					<b>4,850.46</b>
<b>Vendor: 22424 - LITTLE TOMMY'S PLUMBING SHOP</b>					
LITTLE TOMMY'S PLUMBING S...	106408	12418	25-2500-0000-56001	LADIES LOCKER ROOM DRAIN CLEAN OUT	437.60
<b>Vendor 22424 - LITTLE TOMMY'S PLUMBING SHOP Total:</b>					<b>437.60</b>
<b>Vendor: 22614 - LITTLER MENDELSON, PC</b>					
LITTLER MENDELSON, PC	106327	5393552	01-0200-0000-54220	JAN 2021 LITTLER MENDELSON LEGAL FEES	140.00
<b>Vendor 22614 - LITTLER MENDELSON, PC Total:</b>					<b>140.00</b>

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 11465 - LOWE'S BUSINESS ACCOUNT</b>					
LOWE'S BUSINESS ACCOUNT	106368	FEB2021-01	01-0400-0000-56001	HEATERS AND CORDS FOR FACILITIES	255.71
LOWE'S BUSINESS ACCOUNT	106368	FEB2021	01-0400-0000-52002	PARKS SUPPLIES	46.95
LOWE'S BUSINESS ACCOUNT	106368	FEB2021	01-0400-0000-52002	PARKS SUPPLIES	45.50
<b>Vendor 11465 - LOWE'S BUSINESS ACCOUNT Total:</b>					<b>348.16</b>
<b>Vendor: 22644 - MAERRY LEE</b>					
MAERRY LEE	106281	1162287	25-2500-0000-41501	TENNIS REFUND	1,763.00
<b>Vendor 22644 - MAERRY LEE Total:</b>					<b>1,763.00</b>
<b>Vendor: 02890 - MCMASTER-CARR SUPPLY CO.</b>					
MCMASTER-CARR SUPPLY CO.	106282	52105985	01-0300-0000-52002	SANDING DISK	50.92
MCMASTER-CARR SUPPLY CO.	106282	53373719	01-0400-0000-56001	FACILITY REPAIRS	76.75
MCMASTER-CARR SUPPLY CO.	106409	54228029	37-3700-0000-60120	STAINLESS HARDWARE FOR BOAT RACKS	1,286.20
MCMASTER-CARR SUPPLY CO.	106409	54243117	01-0400-0000-56200	PLOW PARTS	71.86
<b>Vendor 02890 - MCMASTER-CARR SUPPLY CO. Total:</b>					<b>1,485.73</b>
<b>Vendor: 21965 - MICHAEL BACULIK</b>					
MICHAEL BACULIK	106283	INV0011848	01-0400-0000-54001	CDL RENEWAL FEE	61.35
<b>Vendor 21965 - MICHAEL BACULIK Total:</b>					<b>61.35</b>
<b>Vendor: 22276 - MIKE FRIEDMAN</b>					
MIKE FRIEDMAN	106284	INV0011841	25-2500-0000-54005	PTR VIRTUAL CONFERENCE REIMB	97.00
<b>Vendor 22276 - MIKE FRIEDMAN Total:</b>					<b>97.00</b>
<b>Vendor: 03250 - NAPA AUTO PARTS</b>					
NAPA AUTO PARTS	106285	319880	01-0400-0000-56100	EQUIPMENT PARTS	14.23
NAPA AUTO PARTS	106285	320503	01-0400-0000-56100	EQUIPMENT PARTS	36.10
NAPA AUTO PARTS	106328	320564	20-2100-0000-56200	OIL AND AIR FILTERS	152.45
NAPA AUTO PARTS	106328	320565	20-2100-0000-56200	OIL & FUEL FILTERS	41.10
NAPA AUTO PARTS	106328	320566	20-2100-0000-56200	WINTER MAINTENACE PARTS	20.26
NAPA AUTO PARTS	106328	320571	20-2100-0000-56001	AIR COMPRESSOR HOSE REPAIR	44.29
NAPA AUTO PARTS	106328	320934	20-2100-0000-56200	WINTER MAINTENACE PARTS	84.12
NAPA AUTO PARTS	106410	321419	20-2100-0000-56200	TERMINAL KIT	22.93
NAPA AUTO PARTS	106410	321420	20-2100-0000-56200	PARTS FOR MOWER	98.98
NAPA AUTO PARTS	106410	322581	01-0300-0000-52002	SUPPLIES	19.24
NAPA AUTO PARTS	106410	322667	20-2100-0000-56200	AUTO PARTS-GOLF MTC	63.43
<b>Vendor 03250 - NAPA AUTO PARTS Total:</b>					<b>597.13</b>
<b>Vendor: 00348 - NCPERS GROUP LIFE INS.</b>					
NCPERS GROUP LIFE INS.	106329	INV0011868	01-21230	VOLUNTARY LIFE INSURANCE-MAR 2021	16.00
<b>Vendor 00348 - NCPERS GROUP LIFE INS. Total:</b>					<b>16.00</b>
<b>Vendor: 08070 - NORTH SHORE GAS</b>					
NORTH SHORE GAS	106286	INV0011836	20-2000-0000-56550	NATURAL GAS SERVICE	200.13
NORTH SHORE GAS	106286	INV0011837	25-2500-0000-56550	NATURAL GAS SERVICE-TENNIS	653.29
NORTH SHORE GAS	106286	INV0011838	27-2700-0000-56550	NATURAL GAS SERVICE-ICE	647.09
NORTH SHORE GAS	106286	INV0011839	20-2100-0000-56550	NATURAL GAS SERVICE-GOLF MTC	122.21
NORTH SHORE GAS	106286	INV0011840	01-0100-0000-56550	NATURAL GAS SERVICE-ADMIN	163.34
NORTH SHORE GAS	106330	INV0011849	01-0400-0000-56550	NATURAL GAS SERVICE-PARKS	34.38
NORTH SHORE GAS	106330	INV0011850	20-2000-0000-56550	NATURAL GAS SERVICE-GOLF	90.40
NORTH SHORE GAS	106330	INV0011851	01-0300-0000-56550	NATURAL GAS SERVICE-PARKS SC	910.76
NORTH SHORE GAS	106330	INV0011852	10-1300-0000-56550	NATURAL GAS SERVICE-IH PARK	263.13
NORTH SHORE GAS	106411	INV0011892	23-2300-0000-56550	NATURAL GAS SERVICE-PADDLE	1,365.31
<b>Vendor 08070 - NORTH SHORE GAS Total:</b>					<b>4,450.04</b>
<b>Vendor: 03502 - NORTHSHORE OMEGA</b>					
NORTHSHORE OMEGA	106331	INV0011869	01-0200-0000-54250	NEW HIRE PRE EMPLOY PHYSICAL	96.00

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
NORTHSHORE OMEGA	106331	INV0011870	01-0200-0000-54250	NEW HIRE PRE-EMPLOY PHYSICAL	96.00
<b>Vendor 03502 - NORTHSHORE OMEGA Total:</b>					<b>192.00</b>
<b>Vendor: 22650 - ON-TIME ENTERPRISES</b>					
ON-TIME ENTERPRISES	106412	2188	37-3700-0000-60120	STEEL CUTTING FOR BOAT RACKS	200.00
<b>Vendor 22650 - ON-TIME ENTERPRISES Total:</b>					<b>200.00</b>
<b>Vendor: 05973 - PACT ADMINISTRATIVE</b>					
PACT ADMINISTRATIVE	106288	INV0011844	01-0100-0000-54051	ADMIN FEES-MAR 2021	276.00
PACT ADMINISTRATIVE	106288	MARCH 2021	01-0100-0000-54051	FSA & ADM FEES-MAR 2021	60.50
<b>Vendor 05973 - PACT ADMINISTRATIVE Total:</b>					<b>336.50</b>
<b>Vendor: 05974 - PACT ADMINISTRATIVE</b>					
PACT ADMINISTRATIVE	106287	INV0011843	01-0100-0000-54051	HRA & FSA CLAIMS FUNDED	90.00
PACT ADMINISTRATIVE	106287	INV0011843	0121285	HRA & FSA CLAIMS FUNDED	84.21
PACT ADMINISTRATIVE	106332	INV0011871	01-0100-0000-54051	HRA MEDICAL & FSA CLAIMS FUNDED	6,930.23
PACT ADMINISTRATIVE	106332	INV0011871	0121285	HRA MEDICAL & FSA CLAIMS FUNDED	415.79
PACT ADMINISTRATIVE	106369	INV0011881	01-0100-0000-54051	HRA MEDICAL & FSA CLAIMS FUNDED	358.46
PACT ADMINISTRATIVE	106369	INV0011881	0121285	HRA MEDICAL & FSA CLAIMS FUNDED	1,343.13
<b>Vendor 05974 - PACT ADMINISTRATIVE Total:</b>					<b>9,221.82</b>
<b>Vendor: 03577 - PEBSCO</b>					
PEBSCO	DFT0004191	INV0011860	01-21235	457K Contribution	25.00
PEBSCO	DFT0004205	INV0011885	01-21235	457K Contribution	25.00
<b>Vendor 03577 - PEBSCO Total:</b>					<b>50.00</b>
<b>Vendor: 02260 - PING</b>					
PING	106370	15513273	20-10700	GOLF ITEMS FOR RESALE	-189.91
PING	106370	15566720	20-10700	Merchandise for Resale	225.00
PING	106370	15566720	20-2000-0000-47325	SALES DISCOUNT	-11.25
PING	106370	15566720	20-2000-0000-57325	Merchandise for Resale	20.41
PING	106413	15572587	20-10700	Merchandise for Resale	972.00
PING	106413	15572587	20-2000-0000-47325	SALES DISCOUNT	-48.60
PING	106413	15572587	20-2000-0000-57325	Merchandise for Resale	19.42
PING	106413	15583191	20-10700	GOLF ITEMS FOR RESALE	45.00
PING	106413	15583191	20-2000-0000-47325	SALES DISCOUNT	-2.25
PING	106413	15583191	20-2000-0000-57325	FREIGHT	9.84
<b>Vendor 02260 - PING Total:</b>					<b>1,039.66</b>
<b>Vendor: 06475 - PIZZO AND ASSOCIATES, LTD</b>					
PIZZO AND ASSOCIATES, LTD	106371	23777	01-0400-0000-54250	CROW ISLAND INVASIVE SPECIES CONTROL 23777	2,028.72
PIZZO AND ASSOCIATES, LTD	106371	23971	01-0400-0000-54250	CROW ISLAND INVASIVE SPECIES CONTROL 23971	1,309.33
PIZZO AND ASSOCIATES, LTD	106371	24287	01-0400-0000-54250	CROW ISLAND INVASIVE SPECIES CONTROL 24287	128.15
<b>Vendor 06475 - PIZZO AND ASSOCIATES, LTD Total:</b>					<b>3,466.20</b>
<b>Vendor: 03696 - PRESTIGE FLAG</b>					
PRESTIGE FLAG	106372	490199	20-2000-0000-52320	Special Event Supplies-Flags for Driving Range	103.32
<b>Vendor 03696 - PRESTIGE FLAG Total:</b>					<b>103.32</b>
<b>Vendor: 15245 - PRESTO-X</b>					
PRESTO-X	106373	1521913	20-2000-0000-54255	Contract Services Clubhouse- Pest Control for March	152.98
<b>Vendor 15245 - PRESTO-X Total:</b>					<b>152.98</b>

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 22086 - PRINCIPLE FINANCIAL GROUP</b>					
PRINCIPLE FINANCIAL GROUP	106333	INV0011872	01-0100-0000-54051	LIFE, AD&D AND LTD/DENTAL-MAR 2021	4,937.78
<b>Vendor 22086 - PRINCIPLE FINANCIAL GROUP Total:</b>					<b>4,937.78</b>
<b>Vendor: 13630 - R &amp; R SPECIALTIES OF WISCONSIN INC</b>					
R & R SPECIALTIES OF WISCONS...	106289	0072182-IN	27-2700-0000-52002	EDGER REPLACEMENT TANK	136.00
R & R SPECIALTIES OF WISCONS...	106334	0072263-IN	27-2700-0000-56200	ZAM 200 PADDLE REPLACEMENT	904.20
<b>Vendor 13630 - R &amp; R SPECIALTIES OF WISCONSIN INC Total:</b>					<b>1,040.20</b>
<b>Vendor: 22440 - R JONES TRUCKING &amp; GRADING, INC</b>					
R JONES TRUCKING & GRADING,...	106335	19409	01-0400-0000-52550	22 TONS OF ROAD SALT	2,292.15
<b>Vendor 22440 - R JONES TRUCKING &amp; GRADING, INC Total:</b>					<b>2,292.15</b>
<b>Vendor: 03821 - RAMROD DISTRIBUTORS</b>					
RAMROD DISTRIBUTORS	106290	784688	20-2100-0000-52515	CUSTODIAL SUPPLIES	75.54
<b>Vendor 03821 - RAMROD DISTRIBUTORS Total:</b>					<b>75.54</b>
<b>Vendor: 03861 - REINDERS, INC.</b>					
REINDERS, INC.	106291	1864212-00	20-2100-0000-56100	PARTS FOR MOWER	184.02
REINDERS, INC.	106414	1864212-01	20-2100-0000-56200	PART FOR FAIRWAY MOWER	55.62
REINDERS, INC.	106291	1865734-00	20-2100-0000-56200	ROLLER KITS FOR OLD FWY MOWER	763.45
REINDERS, INC.	106336	1865859-00	20-2100-0000-56200	FAIRWAY MOWER BEDKNIVES	279.19
REINDERS, INC.	106336	1866003-00	20-2100-0000-56200	FAIRWAY MOWER	44.85
REINDERS, INC.	106414	1867467-00	01-0400-0000-56100	PARTS FOR #49 TORO 4000D	281.80
<b>Vendor 03861 - REINDERS, INC. Total:</b>					<b>1,608.93</b>
<b>Vendor: 21311 - RINK SYSTEMS, INC</b>					
RINK SYSTEMS, INC	106292	075824	27-2700-0000-52002	NET PACKAGE	524.19
<b>Vendor 21311 - RINK SYSTEMS, INC Total:</b>					<b>524.19</b>
<b>Vendor: 03940 - RMC, INC.</b>					
RMC, INC.	106337	SI2110189	27-2700-0000-56100	DEHUM REPAIRS	657.75
RMC, INC.	106293	SI2110863	23-2300-0000-56100	HEATER REPAIRS COURTS 5 & 6	866.50
RMC, INC.	106374	SI2112139	25-2500-0000-56001	COURT 4 HEATER BELT REPAIR	545.00
RMC, INC.	106337	SI2112845	27-2700-0000-54250	MARCH MONTHLY SERVICE	792.00
<b>Vendor 03940 - RMC, INC. Total:</b>					<b>2,861.25</b>
<b>Vendor: 04138 - SECURITY BNFT GROUP OF CO</b>					
SECURITY BNFT GROUP OF CO	DFT0004192	INV0011861	01-21235	457K Retirement Plan	700.00
SECURITY BNFT GROUP OF CO	DFT0004206	INV0011886	01-21235	457K Retirement Plan	700.00
<b>Vendor 04138 - SECURITY BNFT GROUP OF CO Total:</b>					<b>1,400.00</b>
<b>Vendor: 22296 - SHRED-IT USA LLC</b>					
SHRED-IT USA LLC	106415	8181621298	01-0100-0000-54250	RECORDS DISPOSAL SHREDDING	1,127.87
<b>Vendor 22296 - SHRED-IT USA LLC Total:</b>					<b>1,127.87</b>
<b>Vendor: 22649 - SPACECO, INC</b>					
SPACECO, INC	106375	84718	37-3700-0000-60122	ELDER/CENTENNIAL CIVIL ENGINEERING	2,600.00
<b>Vendor 22649 - SPACECO, INC Total:</b>					<b>2,600.00</b>
<b>Vendor: 22095 - SPECTROTEL</b>					
SPECTROTEL	106338	10123560	01-0100-0000-56501	PHONE SERVICE-POTS LINES	485.13
SPECTROTEL	106338	10123560	01-0100-0000-56501	PHONE SERVICE-POTS LINES	23.78
SPECTROTEL	106338	10123560	10-1600-0000-56501	PHONE SERVICE-POTS LINES	82.56
SPECTROTEL	106338	10123560	20-2000-0000-56501	PHONE SERVICE-POTS LINES	165.12
SPECTROTEL	106338	10123560	25-2500-0000-56501	PHONE SERVICE-POTS LINES	82.56
SPECTROTEL	106338	10123560	27-2700-0000-56501	PHONE SERVICE-POTS LINES	247.68
<b>Vendor 22095 - SPECTROTEL Total:</b>					<b>1,086.83</b>
<b>Vendor: 04435 - SUN MOUNTAIN SPORTS</b>					
SUN MOUNTAIN SPORTS	106376	731611	20-2000-0000-47325	SALES DISCOUNT	-118.50

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON M/

Payment Dates: 2/20/2021 - 3/19/2021

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
SUN MOUNTAIN SPORTS	106376	731611	20-2000-0000-52006	Supplies Clubhouse-Rental Push Carts	2,370.00
<b>Vendor 04435 - SUN MOUNTAIN SPORTS Total:</b>					<b>2,251.50</b>
<b>Vendor: 22351 - TEMPERATURE EQUIPMENT CORP</b>					
TEMPERATURE EQUIPMENT CO...	106294	6648698-00	20-2100-0000-56100	EQUIPMENT PARTS-GOLF MTC	66.82
<b>Vendor 22351 - TEMPERATURE EQUIPMENT CORP Total:</b>					<b>66.82</b>
<b>Vendor: 22582 - TERRA TECHNOLOGY LAND SURVEYING, INC</b>					
TERRA TECHNOLOGY LAND SUR...	106339	4047	37-3700-0000-60121	BATHYMETRIC POST CONSTRUCTION SURVEY LLOYD	9,000.00
<b>Vendor 22582 - TERRA TECHNOLOGY LAND SURVEYING, INC Total:</b>					<b>9,000.00</b>
<b>Vendor: 02492 - THE LAKOTA GROUP, INC</b>					
THE LAKOTA GROUP, INC	106295	20035-04	37-3700-0000-60120	TOWER ROAD OBSERV.	5,398.95
THE LAKOTA GROUP, INC	106295	20035-05	37-3700-0000-60120	LAKOTA CONST OBSERV. TOWER	10,902.91
THE LAKOTA GROUP, INC	106340	21004-01	37-3700-0000-60122	ELDER/CENTENNIAL SITE DESIGNS	5,150.00
THE LAKOTA GROUP, INC	106340	21004-01 2021	37-3700-0000-60122	ELDER/CENTENNIAL SITE DESIGNS	9,715.32
<b>Vendor 02492 - THE LAKOTA GROUP, INC Total:</b>					<b>31,167.18</b>
<b>Vendor: 06757 - THE NORTHWEST PASSAGE</b>					
THE NORTHWEST PASSAGE	106341	INV0011856	10-1100-7443-54303	SNOWSHOE RENTALS (JANUARY INVOICE)	182.00
<b>Vendor 06757 - THE NORTHWEST PASSAGE Total:</b>					<b>182.00</b>
<b>Vendor: 21671 - TINKERING SCHOOL CHICAGO</b>					
TINKERING SCHOOL CHICAGO	106342	INV0011853	10-1100-7443-54303	TINKERING SCHOOL WORKSHOP (WINTER INVOICE)	420.00
<b>Vendor 21671 - TINKERING SCHOOL CHICAGO Total:</b>					<b>420.00</b>
<b>Vendor: 20687 - TOTAL PLATFORM TENNIS LLC</b>					
TOTAL PLATFORM TENNIS LLC	106377	21039	23-2300-0000-56001	WINDSCREENS CTS 4 & 6	1,350.00
<b>Vendor 20687 - TOTAL PLATFORM TENNIS LLC Total:</b>					<b>1,350.00</b>
<b>Vendor: 20788 - ULINE, INC</b>					
ULINE, INC	106378	129249771	01-0400-0000-52002	GENERAL SUPPLIES	446.01
ULINE, INC	106416	129481477	01-0400-0000-52002	GENERAL SUPPLIES	105.41
<b>Vendor 20788 - ULINE, INC Total:</b>					<b>551.42</b>
<b>Vendor: 00675 - US KIDS GOLF</b>					
US KIDS GOLF	106296	IN2002244	20-10700	Merchandise For Resale	130.00
US KIDS GOLF	106296	IN2002244	20-2000-0000-57325	Merchandise For Resale	14.99
US KIDS GOLF	106379	IN2003355	20-10700	Merchandise for Resale	208.00
US KIDS GOLF	106379	IN2003355	20-2000-0000-57325	Merchandise for Resale	11.53
<b>Vendor 00675 - US KIDS GOLF Total:</b>					<b>364.52</b>
<b>Vendor: 20775 - US SIGNAL</b>					
US SIGNAL	106343	21030179685	01-0100-0000-54250	T1 INTERNET CONNECTION	53.18
US SIGNAL	106343	21030179685	01-0200-0000-54250	T1 INTERNET CONNECTION	53.18
US SIGNAL	106343	21030179685	01-0400-0000-54250	T1 INTERNET CONNECTION	53.18
US SIGNAL	106343	21030179685	10-1000-0000-54250	T1 INTERNET CONNECTION	53.18
US SIGNAL	106343	21030179685	20-2000-0000-54250	T1 INTERNET CONNECTION	53.18
US SIGNAL	106343	21030179685	20-2100-0000-54250	T1 INTERNET CONNECTION	53.18
US SIGNAL	106343	21030179685	25-2500-0000-54250	T1 INTERNET CONNECTION	53.18
US SIGNAL	106343	21030179685	27-2700-0000-54250	T1 INTERNET CONNECTION	53.18
<b>Vendor 20775 - US SIGNAL Total:</b>					<b>425.44</b>
<b>Vendor: 04765 - VANGUARD ENERGY SERVICES</b>					
VANGUARD ENERGY SERVICES	106297	G400621020921	20-2000-0000-56550	NATURAL GAS SERVICE-JAN 2021	179.21
VANGUARD ENERGY SERVICES	106297	G400621020921	20-2100-0000-56550	NATURAL GAS SERVICE-JAN 2021	143.29
VANGUARD ENERGY SERVICES	106297	G400621020921	23-2300-0000-56550	NATURAL GAS SERVICE-JAN 2021	1,655.71

VOUCHER LIST OF PAID BILLS FOR APPROVAL ON M/

Payment Dates: 2/20/2021 - 3/19/2021

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
VANGUARD ENERGY SERVICES	106297	G400621020921	25-2500-0000-56550	NATURAL GAS SERVICE-JAN 2021	217.84
VANGUARD ENERGY SERVICES	106297	G400621020921	25-2500-0000-56550	NATURAL GAS SERVICE-JAN 2021	765.94
VANGUARD ENERGY SERVICES	106297	G400621020921	27-2700-0000-56550	NATURAL GAS SERVICE-JAN 2021	980.08
<b>Vendor 04765 - VANGUARD ENERGY SERVICES Total:</b>					<b>3,942.07</b>
<b>Vendor: 04778 - VERIZON WIRELESS</b>					
VERIZON WIRELESS	106298	9873536350	01-0100-0000-56502	CELL PHONE SERVICE	283.95
<b>Vendor 04778 - VERIZON WIRELESS Total:</b>					<b>283.95</b>
<b>Vendor: 04785 - VERMONT SYSTEMS, INC.</b>					
VERMONT SYSTEMS, INC.	106344	69097	01-0100-0000-54210	VERMONT SYSTEMS 2021 SOFTWARE	9,267.94
<b>Vendor 04785 - VERMONT SYSTEMS, INC. Total:</b>					<b>9,267.94</b>
<b>Vendor: 04805 - VILLAGE OF WINNETKA</b>					
VILLAGE OF WINNETKA	106380	FEBRUARY2021	01-0100-0000-56525	WATER & ELECTRIC-FEBRUARY 2021	30.80
VILLAGE OF WINNETKA	106380	FEBRUARY2021	01-0200-0000-56525	WATER & ELECTRIC-FEBRUARY 2021	2,696.01
VILLAGE OF WINNETKA	106380	FEBRUARY2021	01-0300-0000-56525	WATER & ELECTRIC-FEBRUARY 2021	35.45
VILLAGE OF WINNETKA	106380	FEBRUARY2021	01-0300-0000-56530	WATER & ELECTRIC-FEBRUARY 2021	692.48
VILLAGE OF WINNETKA	106380	FEBRUARY2021	01-0400-0000-56525	WATER & ELECTRIC-FEBRUARY 2021	174.20
VILLAGE OF WINNETKA	106380	FEBRUARY2021	01-0400-0000-56530	WATER & ELECTRIC-FEBRUARY 2021	1,707.33
VILLAGE OF WINNETKA	106380	FEBRUARY2021	10-1200-0000-56525	WATER & ELECTRIC-FEBRUARY 2021	23.55
VILLAGE OF WINNETKA	106380	FEBRUARY2021	10-1500-0000-56525	WATER & ELECTRIC-FEBRUARY 2021	53.20
VILLAGE OF WINNETKA	106380	FEBRUARY2021	10-1500-0000-56530	WATER & ELECTRIC-FEBRUARY 2021	847.81
VILLAGE OF WINNETKA	106380	FEBRUARY2021	10-1600-0000-56525	WATER & ELECTRIC-FEBRUARY 2021	17.15
VILLAGE OF WINNETKA	106380	FEBRUARY2021	10-1600-0000-56530	WATER & ELECTRIC-FEBRUARY 2021	175.72
VILLAGE OF WINNETKA	106380	FEBRUARY2021	20-2000-0000-56525	WATER & ELECTRIC-FEBRUARY 2021	665.82
VILLAGE OF WINNETKA	106380	FEBRUARY2021	20-2000-0000-56525	WATER & ELECTRIC-FEBRUARY 2021	23.55
VILLAGE OF WINNETKA	106380	FEBRUARY2021	20-2000-0000-56530	WATER & ELECTRIC-FEBRUARY 2021	1,211.25
VILLAGE OF WINNETKA	106380	FEBRUARY2021	20-2100-0000-56525	WATER & ELECTRIC-FEBRUARY 2021	201.40
VILLAGE OF WINNETKA	106380	FEBRUARY2021	20-2100-0000-56530	WATER & ELECTRIC-FEBRUARY 2021	2,222.19
VILLAGE OF WINNETKA	106380	FEBRUARY2021	23-2300-0000-56525	WATER & ELECTRIC-FEBRUARY 2021	79.61
VILLAGE OF WINNETKA	106380	FEBRUARY2021	23-2300-0000-56530	WATER & ELECTRIC-FEBRUARY 2021	911.49
VILLAGE OF WINNETKA	106380	FEBRUARY2021	25-2400-0000-56525	WATER & ELECTRIC-FEBRUARY 2021	18.60
VILLAGE OF WINNETKA	106380	FEBRUARY2021	25-2400-0000-56530	WATER & ELECTRIC-FEBRUARY 2021	149.23
VILLAGE OF WINNETKA	106380	FEBRUARY2021	25-2500-0000-56525	WATER & ELECTRIC-FEBRUARY 2021	72.36
VILLAGE OF WINNETKA	106380	FEBRUARY2021	25-2500-0000-56530	WATER & ELECTRIC-FEBRUARY 2021	7,469.52
VILLAGE OF WINNETKA	106380	FEBRUARY2021	27-2700-0000-56525	WATER & ELECTRIC-FEBRUARY 2021	629.29

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON M/

Payment Dates: 2/20/2021 - 3/19/2021

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
VILLAGE OF WINNETKA	106380	FEBRUARY2021	27-2700-0000-56530	WATER & ELECTRIC-FEBRUARY 2021	12,023.02
<b>Vendor 04805 - VILLAGE OF WINNETKA Total:</b>					<b>32,131.03</b>
<b>Vendor: 22466 - VINEYARD VINES</b>					
VINEYARD VINES	106381	1180950	20-10700	Merchandise for Resale	310.80
VINEYARD VINES	106381	1180950	20-2000-0000-57325	Merchandise for Resale	6.80
VINEYARD VINES	106381	1181065	20-10700	GOLF ITEMS FOR RESALE	76.50
VINEYARD VINES	106381	1181065	20-2000-0000-57325	FREIGHT	6.64
VINEYARD VINES	106417	1182656	20-10700	Merchandise for Resale	261.00
VINEYARD VINES	106417	1182656	20-2000-0000-57325	Merchandise for Resale	6.64
<b>Vendor 22466 - VINEYARD VINES Total:</b>					<b>668.38</b>
<b>Vendor: 04882 - WAREHOUSE DIRECT</b>					
WAREHOUSE DIRECT	106418	4856584-0	01-0300-0000-52001	PAPER & CALENDARS	62.88
WAREHOUSE DIRECT	106299	4885860-0	01-0100-0000-52515	CUSTODIAL SUPPLIES	49.34
WAREHOUSE DIRECT	106299	4885860-0	10-1000-0000-52515	CUSTODIAL SUPPLIES	49.35
WAREHOUSE DIRECT	106299	4891761-0	20-2000-0000-52006	Computer Supplies-Ink & Supplies Clubhouse-Stapler	42.38
WAREHOUSE DIRECT	106299	4891761-0	20-2000-0000-52015	Computer Supplies-Ink & Supplies Clubhouse-Stapler	370.95
WAREHOUSE DIRECT	106345	4891971-0	27-2700-0000-52002	CLEANING SUPPLIES	329.47
WAREHOUSE DIRECT	106382	4892287-0	01-0100-0000-52001	Office Supplies	227.96
WAREHOUSE DIRECT	106382	4892287-1	01-0100-0000-52001	OFFICE SUPPLIES	61.47
WAREHOUSE DIRECT	106345	4892965-0	27-2700-0000-52002	SPRAY BOTTLE	31.96
WAREHOUSE DIRECT	106345	4896802-0	01-0100-0000-52001	BANKER BOXES	81.49
WAREHOUSE DIRECT	106345	4897882-0	01-0100-0000-52001	COPY PAPER & OFFICE SUPPLIES	6.78
WAREHOUSE DIRECT	106345	4897882-0	01-0100-0000-52005	COPY PAPER & OFFICE SUPPLIES	225.00
WAREHOUSE DIRECT	106345	4898910-0	01-0100-0000-52001	BANKER BOXES	55.39
WAREHOUSE DIRECT	106345	C4896802-0	01-0100-0000-52001	RETURN BANKER BOXES	-81.49
WAREHOUSE DIRECT	106345	IN389154	27-2700-0000-56100	EQUIPMENT SUPPLIES	94.50
WAREHOUSE DIRECT	106382	4901254-0	25-2500-0000-52515	TOILET PAPER	299.97
WAREHOUSE DIRECT	106418	4903076-0	01-0400-0000-52002	WATER AND HAND SOAP	91.62
WAREHOUSE DIRECT	106418	4903076-0	01-0400-0000-52515	WATER AND HAND SOAP	157.83
WAREHOUSE DIRECT	106418	4901958-0	27-2700-0000-52002	VACUUM HOSES	41.17
WAREHOUSE DIRECT	106418	4909196-0	25-2500-0000-52515	ROLL TOWELS 0 SHACK	164.14
<b>Vendor 04882 - WAREHOUSE DIRECT Total:</b>					<b>2,362.16</b>
<b>Vendor: 04931 - WESTERN GOLF ASSOCIATION</b>					
WESTERN GOLF ASSOCIATION	106300	2021-W	20-2000-0000-54250	WOMEN'S 2021 CLUB DUES	40.00
<b>Vendor 04931 - WESTERN GOLF ASSOCIATION Total:</b>					<b>40.00</b>
<b>Vendor: 05020 - WILSON SPORTING GOODS</b>					
WILSON SPORTING GOODS	106301	4533449878	25-2500-0000-47325	SALES DISCOUNT	-7.06
WILSON SPORTING GOODS	106301	4533449878	25-2500-0000-57325	RAQUET STRING FREIGHT	12.26
WILSON SPORTING GOODS	106301	4533449878	25-2500-0000-57650	RAQUET STRING SUPPLIES	353.22
<b>Vendor 05020 - WILSON SPORTING GOODS Total:</b>					<b>358.42</b>
<b>Vendor: 08590 - WINNETKA PARKS FOUNDATION</b>					
WINNETKA PARKS FOUNDATION	106419	INV0011893	01-10550	FENCED IN LOTTERY TICKETS DONATION	12,300.00
<b>Vendor 08590 - WINNETKA PARKS FOUNDATION Total:</b>					<b>12,300.00</b>
<b>Vendor: 03680 - WINNETKA POSTMASTER</b>					
WINNETKA POSTMASTER	106346	INV0011857	01-0200-0000-52025	Beach brochure and Budget report postage	1,500.00
WINNETKA POSTMASTER	106346	INV0011857	10-1400-0000-52025	Beach brochure and Budget report postage	183.33
WINNETKA POSTMASTER	106346	INV0011857	10-1500-0000-52025	Beach brochure and Budget report postage	183.34
WINNETKA POSTMASTER	106346	INV0011857	10-1600-0000-52025	Beach brochure and Budget report postage	183.33
<b>Vendor 03680 - WINNETKA POSTMASTER Total:</b>					<b>2,050.00</b>



## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON M/

Payment Dates: 2/20/2021 - 3/19/2021

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 05075 - WISCONSIN DEPARTMENT OF REVENUE</b>					
WISCONSIN DEPARTMENT OF R...	DFT0004195	INV0011864	01-21210	State Withholding	411.10
WISCONSIN DEPARTMENT OF R...	DFT0004200	INV0011875	01-21210	State Withholding	288.06
WISCONSIN DEPARTMENT OF R...	DFT0004209	INV0011889	01-21210	State Withholding	371.43
<b>Vendor 05075 - WISCONSIN DEPARTMENT OF REVENUE Total:</b>					<b>1,070.59</b>
<b>Vendor: 22255 - WOODWARD PRINTING SERVICES</b>					
WOODWARD PRINTING SERVIC...	106383	5867021	10-1100-7999-52020	Spring Brochure Postcard	298.14
WOODWARD PRINTING SERVIC...	106383	5867021	10-1400-0000-52020	Spring Brochure Postcard	24.84
WOODWARD PRINTING SERVIC...	106383	5867021	10-1500-0000-52020	Spring Brochure Postcard	24.84
WOODWARD PRINTING SERVIC...	106383	5867021	10-1600-0000-52020	Spring Brochure Postcard	24.84
WOODWARD PRINTING SERVIC...	106383	5867021	20-2000-0000-52020	Spring Brochure Postcard	136.64
WOODWARD PRINTING SERVIC...	106383	5867021	23-2300-0000-52020	Spring Brochure Postcard	49.69
WOODWARD PRINTING SERVIC...	106383	5867021	25-2500-0000-52020	Spring Brochure Postcard	136.64
WOODWARD PRINTING SERVIC...	106383	5867021	27-2700-0000-52020	Spring Brochure Postcard	111.80
<b>Vendor 22255 - WOODWARD PRINTING SERVICES Total:</b>					<b>807.43</b>
<b>Vendor: 22620 - YONEX CORPORATION</b>					
YONEX CORPORATION	106347	567939-00	25-10700	RACQUETS INVENTORY	437.60
YONEX CORPORATION	106347	567939-00	25-2500-0000-57325	RACQUETS INVENTORY	11.31
YONEX CORPORATION	106347	568288-00	25-10700	JR RACQUET INVENTORY	144.00
YONEX CORPORATION	106347	568288-00	25-2500-0000-57325	JR RACQUET INVENTORY	15.53
YONEX CORPORATION	106420	568493-00	25-10700	TENNIS ITEMS FOR RESALE	34.90
YONEX CORPORATION	106420	568493-00	25-2500-0000-57325	TENNIS ITEMS FOR RESALE	9.40
<b>Vendor 22620 - YONEX CORPORATION Total:</b>					<b>652.74</b>
<b>Vendor: 05667 - YOUR ADVANTAGE TENNIS</b>					
YOUR ADVANTAGE TENNIS	106384	INV0011878	25-2500-0000-57650	RACQUET STRINGING FEB	271.00
<b>Vendor 05667 - YOUR ADVANTAGE TENNIS Total:</b>					<b>271.00</b>
<b>Grand Total:</b>					<b>667,708.40</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
01 - GENERAL / PAYROLL REVOLVING	208,951.10
10 - RECREATION FUND	22,010.23
20 - GOLF OPERATIONS	29,926.02
23 - PLATFORM TENNIS	6,737.38
25 - TENNIS FUND	20,678.12
27 - INDOOR ICE ARENA	23,430.65
33 - IMRF PENSION & FICA	91,430.42
35 - LIABILITY FUND	813.00
37 - CAPITAL PROJECTS FUND	263,731.48
<b>Grand Total:</b>	<b>667,708.40</b>

## Account Summary

Account Number	Account Name	Payment Amount
01-0100-0000-52001	GENERAL OFFICE SUPPLIES	522.57
01-0100-0000-52005	COPY PAPER	225.00
01-0100-0000-52015	COMPUTER SUPPLIES	656.00
01-0100-0000-52025	POSTAGE	5.20
01-0100-0000-52515	CUSTODIAL SUPPLIES	49.34
01-0100-0000-54051	MEDICAL INSURANCE	66,013.54
01-0100-0000-54210	COMPUTER SERVICE	12,848.44
01-0100-0000-54250	CONTRACT SERVICES-GEN...	2,554.05
01-0100-0000-56001	R & M-FACILITY-GENERAL	56.76
01-0100-0000-56100	R & M-EQUIPMENT	1,976.65
01-0100-0000-56501	TELEPHONE/COMMUNIC...	629.22
01-0100-0000-56502	RADIO-PHONE COMMUN...	283.95
01-0100-0000-56525	WATER	30.80
01-0100-0000-56550	NATURAL GAS	163.34
01-0200-0000-52001	GENERAL OFFICE SUPPLIES	96.12
01-0200-0000-52002	SUPPLIES ACCOUNT	28.00
01-0200-0000-52011	MARKETING SUPPLIES	716.81
01-0200-0000-52015	COMPUTER SUPPLIES	416.40
01-0200-0000-52025	POSTAGE	1,500.00
01-0200-0000-52090	BOARD EXPENSES	20.03
01-0200-0000-54001	PROFESSIONAL DUES	6,944.17
01-0200-0000-54220	LEGAL	140.00
01-0200-0000-54250	CONTRACT SERVICES-GEN...	245.18
01-0200-0000-54251	MARKETING SERVICES	1,500.00
01-0200-0000-56501	TELEPHONE/COMMUNIC...	94.53
01-0200-0000-56525	WATER	2,696.01
01-0200-0000-60003	COMPUTER HARDWARE	11,826.20
01-0300-0000-52001	GENERAL OFFICE SUPPLIES	62.88
01-0300-0000-52002	SUPPLIES ACCOUNT	167.74
01-0300-0000-52801	EQUIPMENT > \$100	649.99
01-0300-0000-52810	TOOLS	51.61
01-0300-0000-54250	CONTRACT SERVICES-GEN...	1,002.09
01-0300-0000-56200	VEHICLE R & M	197.64
01-0300-0000-56525	WATER	35.45
01-0300-0000-56530	ELECTRIC	692.48
01-0300-0000-56550	NATURAL GAS	910.76
01-0400-0000-52002	SUPPLIES ACCOUNT	1,451.30
01-0400-0000-52015	COMPUTER SUPPLIES	524.35
01-0400-0000-52515	CUSTODIAL SUPPLIES	157.83
01-0400-0000-52525	UNIFORMS	99.99
01-0400-0000-52550	SOIL, SAND & STONE	2,420.90
01-0400-0000-52810	TOOLS	90.00
01-0400-0000-54001	PROFESSIONAL DUES	266.35
01-0400-0000-54250	CONTRACT SERVICES-GEN...	4,914.72

## Account Summary

Account Number	Account Name	Payment Amount
01-0400-0000-56001	R & M-FACILITY-GENERAL	332.46
01-0400-0000-56003	R & M-PLAYGROUND EQU...	36.69
01-0400-0000-56100	R & M-EQUIPMENT	579.49
01-0400-0000-56200	VEHICLE R & M	3,772.89
01-0400-0000-56501	TELEPHONE/COMMUNIC...	94.53
01-0400-0000-56525	WATER	174.20
01-0400-0000-56530	ELECTRIC	1,729.82
01-0400-0000-56550	NATURAL GAS	34.38
01-10550	ACCTS REC.-3RD PARTIES	17,242.46
01-21200	FEDERAL WITHHOLDING ...	34,973.80
01-21210	STATE WITHHOLDING TAX	15,509.87
01-21230	IMRF VOLUNTARY LIFE W...	16.00
01-21235	I.C.M.A. RETIREMENT W/H	5,928.82
01-21240	CANCER/INTENSIVE CARE ...	343.36
01-21255	LIFELOCK DED	80.93
01-21260	SECTION 125 WITHHOLDI...	323.88
0121285	FSA	1,843.13
10-1000-0000-52515	CUSTODIAL SUPPLIES	49.35
10-1000-0000-52901	SPECIAL PROJECTS	399.00
10-1000-0000-54201	ADVERTISEMENTS	42.45
10-1000-0000-54250	CONTRACT SERVICES-GEN...	1,006.18
10-1000-0000-56501	TELEPHONE/COMMUNIC...	94.53
10-1100-7062-54301	SERVICES-REC COMP TEA...	3,612.00
10-1100-7214-54302	SERVICES-REC ATHL INST	1,098.00
10-1100-7443-54303	SERVICES-REC GEN YTH P...	602.00
10-1100-7456-52402	SUPPLIES-REC ATHL INST	1,500.15
10-1100-7478-54303	SERVICES-REC GEN YTH P...	4,604.90
10-1100-7765-45400	REC PROG FEES - CAMPS	1,670.00
10-1100-7843-52405	SUPPLIES-REC SPEC EVEN...	143.17
10-1100-7843-54305	SERVICES-REC SPEC EVEN...	3,867.83
10-1100-7845-52405	SUPPLIES-REC SPEC EVEN...	8.91
10-1100-7999-52020	PRINTING (BROCH. & NE...	298.14
10-1100-7999-54201	ADVERTISEMENTS	319.36
10-1100-7999-54250	CONTRACT SERVICES-GEN...	21.60
10-1200-0000-52002	SUPPLIES ACCOUNT	33.69
10-1200-0000-56525	WATER	23.55
10-1300-0000-56550	NATURAL GAS	263.13
10-1400-0000-52020	PRINTING (BROCH. & NE...	24.84
10-1400-0000-52025	POSTAGE	183.33
10-1500-0000-52020	PRINTING (BROCH. & NE...	24.84
10-1500-0000-52025	POSTAGE	183.34
10-1500-0000-54250	CONTRACT SERVICES-GEN...	188.35
10-1500-0000-56501	TELEPHONE/COMMUNIC...	25.78
10-1500-0000-56525	WATER	53.20
10-1500-0000-56530	ELECTRIC	847.81
10-1600-0000-52020	PRINTING (BROCH. & NE...	24.84
10-1600-0000-52025	POSTAGE	183.33
10-1600-0000-54201	ADVERTISEMENTS	311.42
10-1600-0000-56501	TELEPHONE/COMMUNIC...	108.34
10-1600-0000-56525	WATER	17.15
10-1600-0000-56530	ELECTRIC	175.72
20-10700	PRO-SHOP-ALL INCLUSIVE	12,208.59
20-2000-0000-47325	SALES DISCOUNT	-605.53
20-2000-0000-52006	SUPPLIES - CLUBHOUSE	2,412.38
20-2000-0000-52015	COMPUTER SUPPLIES	370.95
20-2000-0000-52020	PRINTING (BROCH. & NE...	136.64
20-2000-0000-52320	SPECIAL EVENT SUPPLIES	103.32
20-2000-0000-54201	ADVERTISEMENTS	574.88

## Account Summary

Account Number	Account Name	Payment Amount
20-2000-0000-54210	COMPUTER SERVICE	300.00
20-2000-0000-54250	CONTRACT SERVICES-GEN...	162.55
20-2000-0000-54255	CONTRACT SERV - CLBHSE	676.98
20-2000-0000-54990	SALES TAXES-PRO-SHOP	27.00
20-2000-0000-56001	R & M-FACILITY-GENERAL	667.77
20-2000-0000-56100	R & M-EQUIPMENT	86.36
20-2000-0000-56501	TELEPHONE/COMMUNIC...	276.83
20-2000-0000-56525	WATER	689.37
20-2000-0000-56530	ELECTRIC	1,211.25
20-2000-0000-56550	NATURAL GAS	469.74
20-2000-0000-57325	FREIGHT - IN	320.68
20-2100-0000-52002	SUPPLIES ACCOUNT	116.08
20-2100-0000-52505	LUBRICANTS	3,486.36
20-2100-0000-52515	CUSTODIAL SUPPLIES	75.54
20-2100-0000-54001	PROFESSIONAL DUES	225.00
20-2100-0000-54250	CONTRACT SERVICES-GEN...	656.64
20-2100-0000-56001	R & M-FACILITY-GENERAL	44.29
20-2100-0000-56100	R & M-EQUIPMENT	805.17
20-2100-0000-56200	R & M - VEHICLE	1,626.38
20-2100-0000-56501	TELEPHONE/COMMUNIC...	111.71
20-2100-0000-56525	WATER	201.40
20-2100-0000-56530	ELECTRIC	2,222.19
20-2100-0000-56550	NATURAL GAS	265.50
23-2300-0000-52020	PRINTING (BROCH. & NE...	49.69
23-2300-0000-54250	CONTRACT SERVICES-GEN...	361.98
23-2300-0000-56001	R & M-FACILITY-GENERAL	1,447.09
23-2300-0000-56100	R & M-EQUIPMENT	866.50
23-2300-0000-56525	WATER	79.61
23-2300-0000-56530	ELECTRIC	911.49
23-2300-0000-56550	NATURAL GAS	3,021.02
25-10700	PRO-SHOP-ALL INCLUSIVE	616.50
25-2400-0000-54250	CONTRACT SERVICES-GEN...	243.35
25-2400-0000-56525	WATER	18.60
25-2400-0000-56530	ELECTRIC	149.23
25-2500-0000-41501	PRIVATE LESSONS	1,763.00
25-2500-0000-41550	GROUP LESSONS	175.00
25-2500-0000-47325	SALES DISCOUNT	-7.06
25-2500-0000-52002	SUPPLIES ACCOUNT	26.83
25-2500-0000-52015	COMPUTER SUPPLIES	397.96
25-2500-0000-52020	PRINTING (BROCH. & NE...	136.64
25-2500-0000-52320	SPECIAL EVENT SUPPLIES	442.00
25-2500-0000-52515	CUSTODIAL SUPPLIES	471.31
25-2500-0000-52801	EQUIPMENT > \$100	165.31
25-2500-0000-54005	CONFERENCES/EDUCATI...	97.00
25-2500-0000-54201	ADVERTISEMENTS	438.93
25-2500-0000-54250	CONTRACT SERVICES-GEN...	3,123.27
25-2500-0000-54990	SALES TAXES-PRO-SHOP	94.00
25-2500-0000-56001	R & M-FACILITY-GENERAL	2,105.51
25-2500-0000-56100	R & M-EQUIPMENT	174.80
25-2500-0000-56501	TELEPHONE/COMMUNIC...	194.27
25-2500-0000-56525	WATER	72.36
25-2500-0000-56530	ELECTRIC	7,469.52
25-2500-0000-56550	NATURAL GAS	1,637.07
25-2500-0000-57325	FREIGHT - IN	48.50
25-2500-0000-57650	RACKET RESTRINGING	624.22
27-2700-0000-52002	SUPPLIES ACCOUNT	2,529.10
27-2700-0000-52010	OUTDOOR ICE SUPPLIES	1,432.00
27-2700-0000-52020	PRINTING (BROCH. & NE...	111.80

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
27-2700-0000-52901	SPECIAL PROJECTS	138.77
27-2700-0000-54201	ADVERTISEMENTS	404.73
27-2700-0000-54250	CONTRACT SERVICES-GEN...	1,344.83
27-2700-0000-56001	R & M-FACILITY-GENERAL	978.54
27-2700-0000-56100	R & M-EQUIPMENT	752.25
27-2700-0000-56200	VEHICLE R & M	1,142.72
27-2700-0000-56501	TELEPHONE/COMMUNIC...	316.43
27-2700-0000-56525	WATER	629.29
27-2700-0000-56530	ELECTRIC	12,023.02
27-2700-0000-56550	NATURAL GAS	1,627.17
33-21215	I.M.R.F. PAYABLE	37,975.48
33-21220	F.I.C.A. PAYABLE	53,454.94
35-3500-0000-52801	EQUIPMENT > \$100	813.00
37-3700-0000-60120	LAKEFRONT RENOVATIONS	226,405.16
37-3700-0000-60121	2020 BONDS - LLOYD SHO...	9,000.00
37-3700-0000-60122	2020 BOND EXPENSES - E...	28,326.32
	<b>Grand Total:</b>	<b>667,708.40</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	667,708.40
	<b>Grand Total:</b>
	<b>667,708.40</b>

**WINNETKA PARK DISTRICT  
COMMITTEE OF THE WHOLE  
MEETING MINUTES  
THURSDAY, FEBRUARY 11, 2021 | 6:00 P.M.  
VIA ZOOM**

President Archambault called the meeting to order at 6:01 p.m.

**Commissioners Present:** Mickey Archambault, Teresa Claybrook, Christina Codo, Warren James, Eric Lussen, David Seaman

**Commissioners Absent:** None

**Staff present in the Winnetka Park District Administrative Office with observance of social distancing practices and via Zoom videoconference:** John Peterson, Executive Director; Christine Berman, Superintendent of Finance; John Shea, Superintendent of Recreation; Lara Kuechel, Executive Assistant

**Staff present via Zoom videoconference:** Costa Kutulas, Director of Parks and Maintenance; Kelsey Raftery, Marketing Brand Manager

**Audience Present via Zoom videoconference:** Don Smith – joined at 6:15 p.m.

**ADDITIONS/CHANGES TO AGENDA**

None

**COMMUNICATION**

President Archambault reported receipt of a letter from Commissioner Colleen Knupp announcing her resignation from the Board due to time constraints. A brief discussion ensued regarding the pursuit of a replacement and engaging the Board members to identify potential candidates. Commissioner Claybrook proposed she take the lead in the efforts as she will be leaving the Board and can offer unique perspective. She further stated it is critical there be a candidate with children as parents are underrepresented on the Board. She suggested filling the term for the 2 years remaining and working with Superintendent Shea to identify significant users of the District. President Archambault noted that Commissioner Claybrook is ideal to which Commissioner James added she is perfectly suited for the task.

**UNFINISHED BUSINESS**

**Lakefront Masterplan Update**

Director Kutulas reported there is quite a bit of progress taking place “behind the scenes”. Tower Beach work continues with interior railings being produced in-house by the metalworker. Approximately three weeks left to wrap-up.

The Lloyd Beach project continues with F. H. Paschen working on the boardwalk project per the proposal approved at the last Board meeting. The change order work with Michels is wrapping-up as well.

Director Kutulas further reported a rendering of the Elder/Centennial project would be presented at the next Board meeting, as well as a timeline. Coastal engineering and supporting documentation for regulatory agencies (i.e. permitting) is taking place to bring it to the public. The goal is to have it submitted by March 5. A brief discussion took place regarding the timeline for permitting. It was noted Maple Beach Tier II work is still in need of completion, but is in a holding pattern at this time.

### **Fenced-in Boat Storage Plan**

Superintendent Shea reported he has been fielding many questions and has received positive feedback. He will be in the office February 15 to field any last bids and inquiries in preparation for the live bid opening February 16. The lottery drawing will take place February 19. Commissioner Seaman inquired as to the number of bids, to which Superintendent Shea said he expects to receive bids up until the deadline. Commissioner Claybrook queried as to how well the lottery process has been received and Superintendent Shea responded it has been positive. President Archambault asked for clarification on the procedure; it was confirmed all are hard bids, sealed and must be dropped off, which is then documented.

### **MATTERS OF THE DIRECTOR**

Executive Director Peterson announced Lara Kuechel has ended her regular duties with the Winnetka Park District and offered thanks. Libby Baker is expected to return to the Winnetka Park District as the new Office Associate; she is expected to start February 22.

Reported also was the progress of the hockey at the outdoor ice rink and the teamwork of Commissioner Lussen and Marketing Brand Manager Raftery. Executive Director Peterson added Manager Raftery continues to pursue a corporate donor for a tennis bubble and other opportunities to provide naming rights.

Executive Director Peterson spoke of Steve Hole’s departure from the Winnetka Parks Foundation. Also of note is Superintendent Berman’s efforts to track revenue.

Commissioner Seaman inquired of the food and beverage offerings that have been discussed in the past. Executive Director Peterson said the Beach Bar & Bistro might be pursued for 2022, as there are many administrative steps to cover. The Open Kitchens

agreement is being finalized and awaits signing. Avli did submit a bid, and has been notified of the new concessionaire.

Staff evaluations are being completed.

### **BOARD LIAISON REPORTS**

President Archambault reported participating in regularly scheduled, bi-weekly Zoom calls with the Village of Winnetka, participants include: John Peterson, Warren James, Chris Rintz, and Robert Bahan. The discussions have pertained to current topics such as: stormwater, a dog park location, the Lakefront Masterplan and zoning, which have been described as very productive. The Village is contracting with a golf course architect and a park district project team has been agreed upon to include Matt Johnson, Golf Club Manger; Matt McCann, Golf Course Superintendent; and Board President, Mickey Archambault. The Village will be represented by James Bernahl. The lakefront project will be represented by Commissioner James and Director Kutulas. President Archambault noted a location for the dog park looks favorable. Commissioner James spoke of the golf course architect and suggested the need for a supplemental contract to make sure the course design meets the park district's expectations.

### **STAFF UPDATES**

**Christine Berman, Superintendent of Finance** – reported the hiring of a new staff accountant, Andrew Trettin, from the City of Park Ridge. Superintendent Berman reported on the first meeting of the finance committee, consisting of Christina Codo, David Seaman, John Peterson, as well as herself. Revisions to the monthly financial report were discussed. Work continues on the audit and preliminary figures for December 2020 show the year is expected to be positive due to the cuts in expenses. This information will be presented at the next meeting. She shared a slide of the year-to-date revenues, which are lower than budget and noted ninety-eight percent (98%) of taxes have been collected, explained the operating expense and capital reports, noting the net surplus is a great turn-around.

**Kelsey Raftery, Marketing Brand Manager** – reported she has been in contact with Liz Taylor from North Shore Community Bank regarding sponsorship of a tennis bubble and turf fields naming rights, noting Ms. Taylor thought it was a good fit for Wintrust. Both she and Executive Director Peterson will follow-up. She touched on plans for the outdoor rink and recreation possibilities. Commissioner Lussen and Executive Director Peterson commented about the impressive work for the Outdoor Rink brochure, with additional thanks from Commissioner Lussen. The spring brochure has been launched on the website.

**John Shea, Superintendent of Recreation** – reported seven families are participating in a home ice rink competition, with online voting. Other activities taking place include snowshoeing at Winnetka Golf Club and gym programs in the rental space at Winnetka Bible Church. Staff is looking towards July 4 and the return of comedy shows to be held at



the Tennis Center. Security options for the beaches are being reviewed for overnight protection, camp preparation is underway, including the possibility of bringing back sailing. Superintendent Shea also commented about the many new programs in the spring brochure. He offered kudos to staff for their creative planning. Commissioner Lussen commended the “pop-up” basketball clinics, as did Commissioner Claybrook. Superintendent Shea confirmed flexibility around “away camps” would be key this summer.

**Costa Kutulas, Director of Parks and Maintenance** – reported the Parks Department continues work to maintain the infrastructure. Dialogue regarding sand management continues with seven residents and the Village of Winnetka north of Lloyd. Crow Island winter cleanup is almost complete. Director Kutulas added that in-house storage rack production for Lloyd would result in a \$60,000 – \$70,000 in cost savings. A request for equipment replacement will be presented to the Board for review at the next meeting. Director Kutulas acknowledged the resignation of Dan Nogal and the potential for hiring from within.

**Lara Kuechel, Executive Assistant** – expressed her appreciation to everyone as she completes her last commitments to the park district. She added that the position is in good hands with her replacement, Libby Baker and offered her congratulations.

#### **CLOSED SESSION**

Commissioner Codo made a motion to go into closed session pursuant to Section 2(c)(5) of the Open Meetings Act, for the purchase or lease of real property for the use of the public body, Section 2(c)(6) for the setting of a price for sale or lease of property owned by the public body and Section 2(c)(1) for personnel. Commissioner James seconded the motion. A roll call vote was taken.

Ayes: Archambault, Claybrook, Codo, James, Lussen, Seaman  
Nays: None.  
Motion carried.

#### **RETURN TO OPEN SESSION**

Commissioner Claybrook made a motion at 7:45 p.m. to return to open session. Commissioner Codo seconded the motion. A roll call vote was taken.

Ayes: Archambault, Claybrook, Codo, James, Lussen, Seaman  
Nays: None  
Motion carried

#### **ADJOURNMENT**

Commissioner Claybrook made a motion to adjourn the meeting at 7:45 p.m. Commissioner Seaman seconded the motion. A roll call vote was taken.

Ayes: Archambault, Claybrook, Codo, James, Lussen, Seaman  
Nays: None  
Motion carried

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John Peterson, Board Secretary

UNOFFICIAL

**MINUTES OF THE 2,381<sup>ST</sup>  
REGULARLY SCHEDULED BOARD  
MEETING OF THE COMMISSIONERS AND OFFICERS  
OF THE WINNETKA PARK DISTRICT, WINNETKA, IL  
THURSDAY, FEBRUARY 25, 2021 – VIA ZOOM**

President Archambault called the meeting to order at 6:03 p.m.

**Commissioners Present:** Mickey Archambault, Christina Codo, Warren James, David Seaman

**Commissioners Absent:** Teresa Claybrook and Eric Lussen

**Staff present in the Winnetka Park District Administrative Office with observance of social distancing practices:** John Peterson, Executive Director; Christine Berman, Superintendent of Finance; John Shea, Superintendent of Recreation; Libby Baker, Office Associate

**Staff Present via Zoom:** Costa Kutulas, Director of Parks and Maintenance; Kelsey Raftery, Marketing Brand Manager; Matt Johnson, Winnetka Golf Club Manager; Pat Fragassi, Tennis Manager; John Barrett, Facility Maintenance Supervisor; Andrew Cabrera, Parks & Facilities Staff

**Audience Present via Zoom:** Lara Kuechel, Don Smith

**CHANGES TO THE AGENDA**

None

**COMMUNCIATION**

None

**APPROVAL OF FINANCIALS**

Commissioner James made a motion to approve the Financials for December 2020. Commissioner Codo seconded the motion. Superintendent Berman noted a \$3.2m surplus to date, unaudited, and said the number may change slightly as additional entries need to be made. Following discussion, President Archambault suggested it is no longer necessary to review the 2020 financials. A roll call vote was taken.

Ayes: Archambault, Codo, James, Seaman  
Nays: None  
Motion Carried

Commissioner Codo made a motion to approve the Financials for January 2021. Commissioner James seconded the motion. Superintendent Berman noted Cook County has extended the tax payment deadline, which could delay payments to the district. A roll call vote was taken.

Ayes: Archambault, Codo, James, Seaman  
Nays: None  
Motion Carried

### **APPROVAL OF VOUCHERS**

Commissioner James made a motion to approve the vouchers for February 25, 2021 in the amount of \$1,101,562.73. Commissioner Seaman seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Seaman  
Nays: None  
Motion Carried

### **APPROVAL OF MINUTES**

Consent agenda to approve:

- Budget & Appropriation Meeting Minutes of January 7, 2021
- Closed Session Meeting Minutes of January 7, 2021
- COW Meeting minutes of January 7, 2021
- Closed Session Meeting Minutes of January 21, 2021
- Regular Board Meeting Minutes of January 21, 2021

Commissioner Codo made a motion to approve the Consent Agenda. Commissioner James seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Seaman  
Nays: None  
Motion Carried

### **UNFINISHED BUSINESS**

#### **Lakefront Masterplan Update**

Director Kutulas reported that work at Tower is almost complete. Several crews are working hard on various projects at Lloyd. Materials should be delivered in the next week for the installation of the Rosetta stone. Additional work still to be completed includes planting of the south bluff, parking lot paving, and other smaller items. Meetings have been held to discuss the design for the Elder/Centennial breakwater and work through the details of the stormwater portion and the impact on the neighbors. Director Kutulas explained that progress is being made but the project will be delayed. He said the time being invested would be worthwhile. The Village has reviewed the stormwater modeling. Once complete, staff will request a letter of support from the Village to be included with the permit applications.

### **Fenced-in Boat Storage Plan**

Superintendent Shea reported bids were collected from both residents and non-residents. Seven new people will now have boat storage. \$279,071.24 in revenue was generated. Positive feedback was received and the boat owners were appreciative of staff's efforts.

\$12,300 was generated from lottery sales for the last three spots. Superintendent Shea noted that the ten available spots were all awarded to residents. He added that staff is still trying to create additional storage space.

The board discussed where the generated revenue should be directed. Superintendent Berman explained for now the money would go in the recreation fund under the boat launch with a balance sheet to account for capital projects. Commissioner Seaman expressed interest in having a policy to specify where the money is allocated. Commissioner Codo commented on the importance of setting up a structure for receiving and distributing funds. Commissioner James expressed interest in using those dollars to protect the boat launch.

### **Winnetka Golf Club Food & Beverage Agreement**

Manager Johnson reported the previous vendor has been clearing out their equipment in preparation for the new vendor. Once the area is cleaned, new equipment will be installed. Staff is discussing concession opportunities for other park district events, and working on communications with the marketing staff.

### **REMARKS FROM VISITORS**

None

### **NEW BUSINESS**

### **Purchase of 2022 Ford F-550 XL**

Commissioner Codo made a motion to approve the purchase of a new 2022 Ford F-550 XL from Sutton Ford of Matteson, Illinois in conjunction with Monroe Truck Equipment, with the configuration shown on the quote as presented through the Suburban Purchasing Cooperative for the estimated net price of \$71,324, which includes the anticipated trade-in allowance of \$10,000, as recommended by staff. Commissioner James seconded the motion. Parks staff member Andrew Cabrera explained the importance of this vehicle within the fleet, and the necessity for a new truck, noting the purchase will improve efficiencies. He also noted the final price falls below the budgeted amount. Following questions, a roll call vote was taken.

Ayes: Archambault, Codo, James, Seaman

Nays: None

Motion Carried

### **Purchase of Toro Grounds Master 4000-D 4wd Mower**

Commissioner James made a motion to approve the purchase of a new Toro Grounds Master 4000-D mower from Reinders Company of Sussex, Wisconsin, with the configuration shown on the quote as presented through the National IPA Bid, for the net price of \$53,439.13, which includes the trade-in allowance of \$2,000. Commissioner Codo seconded the motion. Parks staff member Andrew Cabrera reported on the value of this piece of equipment, adding that the purchase was deferred in 2020. He noted the final price falls below the budgeted amount. Following questions and discussion, a roll call vote was taken.

Ayes: Archambault, Codo, James, Seaman

Nays: None

Motion Carried

### **A.C. Nielsen Tennis Center Lighting**

Commissioner Seaman made a motion to approve the base bid by Ogni Group, Energy Services from Wood Dale, IL for the total bid amount of \$93,795.

Commissioner Codo seconded the motion. Director Kutulas provided an overview of the bidding and re-bidding process. He acknowledged the correspondence received by the Board in opposition to the lighting. The lighting meets all USTA guidelines and specifications, and includes all applicable warranties. Director Kutulas also commented on the three-year return on investment and the rebates to

be received from the Village. Following questions and discussion, a roll call vote was taken.

Ayes: Archambault, Codo, James, Seaman

Nays: None

Motion Carried

### **MATTERS OF THE DIRECTOR**

Executive Director Peterson recognized the departure of Executive Assistant Lara Kuechel and thanked her for her contributions to the park district. Libby Baker, Office Associate was welcomed. Several staff were recognized and thanked for their recent efforts. Executive Director Peterson announced Winnetka resident Ania Cramer has been hired for the new position of Business Development Manager.

### **STAFF UPDATES**

**Kelsey Raftery, Marketing Brand Manager** – reported on the mailing of the revised outdoor ice facility brochure to select families. The 2020 Budget Report will be mailed to residents in the next two weeks. Kelsey also gave an update on the re-design of the website; explaining it will be a six-month process.

**Christine Berman, Superintendent of Finance** – announced the park district was awarded the Certificate of Achievement for Excellence in Financial Reporting for 2019 from the Government Finance Officers Association. It is the 13<sup>th</sup> year the park district has received this award. The auditors will be on-site in April.

**John Shea, Superintendent of Recreation** – thanked the tennis staff for providing facility space for the recent comedy shows. More than 95 people attended two shows. “Find the Leprechaun” begins next week. Plans are underway for spring and summer programs. Following additional staff research, and discussions with various athletic field user groups, staff has decided to replace the range netting, rather than moving and replacing the poles, as originally budgeted. This will result in a cost savings of \$350,000, and will reduce the risk of injury. Other changes are being considered as well. Camp registration began and staff is working with the schools to acquire additional space.

**Costa Kutulas, Director of Parks and Maintenance** – reported staff has been routinely checking the facilities due to the recent cold weather. With the welding and fabrication being completed in-house, there is much value engineering being

realized at Lloyd. Dialogue is beginning for the Village stormwater project.

### **BOARD LIAISON REPORTS**

President Archambault reported the Village approved the contract with Jacobson Golf Course Design. He commented on the importance of communicating information regarding the golf renovations and the new food service provider.

Commissioner Codo reported New Trier issued \$50 million in General Obligation bonds for the Winnetka campus and \$19 million in working capital bonds. The Northfield campus was used as a COVID-19 vaccination site first responders.

Director Peterson reported on the changes within the Winnetka Parks Foundation. The board has been restructured, the by-laws have been re-drafted and there is a new mission statement.

### **CLOSED SESSION**

Commissioner Codo made a motion to go into closed session at 7:32 p.m., pursuant to Section 2(c)(5) of the Open Meetings Act, for the purchase or lease of real property for the use of the public body, and Section 2(c)(6) for the setting of a price for sale or lease of property owned by the public body. Commissioner Seaman seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Seaman

Nays: None

Motion Carried

### **RETURN TO OPEN SESSION**

Commissioner James made a motion to return to open session at 7:57 p.m. Commissioner Seaman seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Seaman

Nays: None

Motion Carried

### **ADJOURNMENT**

Commissioner Codo made a motion to adjourn the meeting at 7:58 p.m. Commissioner Seaman seconded the motion. A roll call vote was taken.



Ayes: Archambault, Codo, James, Seaman  
Nays: None  
Motion Carried

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John Peterson, Board Secretary

UNOFFICIAL

Date: March 23, 2021  
To: Winnetka Park District Board of Commissioners  
Subject: Naming Rights – Lloyd Beach Boat Launch  
From: John Peterson, Executive Director

In early January, 2021, and in response to the Winnetka Park District (“WPD”) appeal letter, Mrs. Charlotte Stepan Shea contacted the WPD to highlight the time she and her family spent in Winnetka, growing up at the northwest corner of Maple Street and Elm Street, and recreating at Lloyd Park/Beach.

On behalf of the Stepan extended family, which includes members of the Flanagan and the Wehman families, which have family members in and around Winnetka, Mrs. Shea expressed interest in a naming rights donation specific to Lloyd Beach.

Through 5.06 NAMING RIGHTS AND RENAMING OF PARKS (attached) and 5.24 DONATIONS (attached) of the Winnetka Park District Policy Manual, the WPD Board of Commissioners can negotiate naming rights partners for park sites and facilities.

Based on the above information, naming rights for the Lloyd Beach Boat Launch have been negotiated with the Stepan Family as follows:

- **Time Limitation**  
The naming rights proposal is for 20-year naming rights specific to the Lloyd Beach Boat Launch.
- **Funding**
  - The donation is from members of the Stepan family (extended).
  - The total donation commitment is \$450,000, payable within five (5) years.
- **Other Major Terms**
  - Funds are to be restricted for investments to improve the boat launch.
  - One (1) fenced-in boat storage space is to be provided for each year of the naming rights term. For this space, the Stepan family member will pay the resident rate for a fenced-in storage space for each of the 20 years (e.g. \$4,400 in 2021).
- **Legal**  
Due to the nature of this transaction and the level of funding involved, any final agreement approved by the WPD must be in writing with clear stipulations for the WPD and the Stepan family.

Staff requests the WPD board of commissioners approve the proposed naming rights for Lloyd Beach Boat Launch. A final review of the terms and conditions will be provided to the board accordingly.

**WINNETKA PARK DISTRICT  
ORDINANCE NO. 584**

**AN ORDINANCE AUTHORIZING A DONATION AND  
NAMING RIGHTS AGREEMENT WITH THE STEPAN FAMILY**

**WHEREAS**, the Winnetka Park District, Cook County, Illinois ("Park District"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the "Park Code"); and

**WHEREAS**, the Park District is the owner of certain real property currently known as Lloyd Park and Beach; and

**WHEREAS**, the Park District's Board of Park Commissioners ("Board") desires to significantly improve the Lloyd Beach Boat Launch at Lloyd Beach; and

**WHEREAS**, the Stepan Family ("Donor") has expressed to the Board a desire to donate to the Park District \$450,000 to be used to for improvements to the Lloyd Beach Boat Launch; and

**WHEREAS**, Section 8-1(d) of the Park Code authorizes park districts to pass all necessary ordinances, rules and regulations for the proper management and conduct of the business of the district and to establish by ordinance all needful rules and regulations for the government and protection of parks under its jurisdiction; and

**WHEREAS**, the Board has established policies governing donations and the naming/renaming of parks and facilities; and

**WHEREAS**, under the provisions of Section 8(a) of the Park Code, the Board has authority to contract in furtherance of any of its corporate purposes; and

**WHEREAS**, the Board and Donor have negotiated a Donation and Naming Rights Agreement ("Agreement") under which, in exchange for Donor's donation, the Board desires to authorize the Executive Director of the Park District to work with the Stepan Family to mutually agree to the name used for the Lloyd Beach Boat Launch to be recognized until December 31, 2041; and

**WHEREAS**, the Board hereby finds and determines it to be in the best interest of the Park District and its residents to enter into the Agreement;

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE WINNETKA PARK DISTRICT, COOK COUNTY ILLINOIS, AS FOLLOWS:**

**SECTION 1.** The recitals set forth above are incorporated into this Ordinance as the material findings of the Board of Commissioners.

**SECTION 2.** The Executive Director of the Park District is authorized to work with the Stepan Family to mutually agree to the name used for the Lloyd Beach Boat Launch to be recognized until December 31, 2041, and the Board President and Board Secretary are hereby authorized and directed to execute the Donation and Naming Rights Agreement with the Stepan Family.

**SECTION 3.** To the extent the Donation and Naming Rights Agreement and/or this Ordinance conflict with any provision in the Park District's Donations Policy or the Park District's Naming and Renaming Of Park Sites Policy, or any other Winnetka Park District policy or ordinance, the conflicting provisions in those policies and/or ordinances are waived and the Agreement and this Ordinance shall govern.

**PRESENTED** to and **PASSED** by the Board of Commissioners of the Winnetka Park District this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

AYES:

NAYS:

ABSENT:

ABSTAIN:

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Mickey Archambault  
President, Winnetka Park District

ATTEST:

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John L. Peterson  
Secretary, Winnetka Park District

STATE OF ILLINOIS     )  
  )  
COUNTY OF COOK        )

**SECRETARY’S CERTIFICATE**

I, John L. Peterson, do hereby certify I am Secretary of the Board of Commissioners of the Winnetka Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and

**I HEREBY CERTIFY** the foregoing instrument is a true and correct copy of Ordinance No. 584:

**AN ORDINANCE AUTHORIZING A DONATION AND NAMING RIGHTS AGREEMENT WITH THE STEPAN FAMILY**

adopted at a duly called Regular Meeting of the Board of Commissioners of the Winnetka Park District, held at Winnetka, Illinois, in said district 6:00 p.m. on the 25<sup>th</sup> day of March, 2021.

**I DO FURTHER CERTIFY** the deliberations of the Board on the adoption of said ordinance were conducted openly, the vote for the adoption of said ordinance was taken openly, said meeting was called and held at a specific time and place convenient to the public, notice of said meeting was duly given to all of the news media requesting such notice, said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

**IN WITNESS WHEREOF**, I hereunto affix my official signature and the seal of the Winnetka Park District in Winnetka, Illinois this 25<sup>th</sup> day of March, 2021.

---

John L. Peterson, Secretary  
Board of Park Commissioners  
Winnetka Park District

[SEAL]

## **5.06 NAMING AND RENAMING OF PARK SITES**

It is the responsibility of the Park Board to select names for new parks, beaches, fields, buildings, or facilities, or when appropriate, to change the name(s) of existing parks, beaches, fields, buildings, or facilities of the District (hereinafter referred to as Parks) that have not been dedicated. This policy statement is intended to define the method of naming or renaming of Parks and to outline the conditions governing the selection of names.

### **Statement of Intent**

- A. The Winnetka Park District's parks, park amenities, and facilities are generally a limited public forum to be used primarily for recreational activities intended to promote healthy pursuits.
- B. The District is a local government entity, created by State authority, and as such does not promote any political party, candidate, agenda, or viewpoint, or endorse or promote any religious group or viewpoint.

### **Terms of the Policy**

- A. The Winnetka Park District reserves the right to refuse any naming partnership of any form if it would be inconsistent with the mission and values of the District and the community.
- B. Naming rights partnership will not be accepted from any organization, business, agency or individual whose mission or goal is in conflict with the District's mission statement, vision or philosophy.
- C. The District will not support or endorse any political party, candidate, agenda or viewpoint, or endorse or promote any religious group or viewpoint. Therefore, the District will not accept donations or naming rights which are associated with any political party, candidate, agenda, or viewpoint of any kind, or with any religious group or viewpoint.
- D. Among the values of the District are the promotion of good health, fitness, and the wellness of families. Therefore, the District will not accept donations or a naming rights partnership which is associated with the purchase or use of alcohol, cannabis or tobacco products.

### **Procedures for Naming Rights**

- A. The Park Board authorizes the Executive Director, or assigned agent of the Park District to handle preliminary discussions and negotiations with potential naming rights partners when deemed appropriate.
- B. Any and all agreements shall be in writing signed by representatives empowered to enter into binding agreements for their respective parties.
- C. Length of naming rights partnership will be a part of the negotiation process and may not necessarily be in perpetuity.

- D. The Park Board has final authority to determine if the naming rights partnership is appropriate for a park or facility and whether such an agreement shall be accepted.
- E. The Park Board shall not consider the content of the speech, message or viewpoint, or any assumptions or predictions as to the public response to the proposed naming, or to the plaque, tag, logo or sign that is associated with it, except that the speech, message or viewpoint must meet the terms of this policy.
- F. After considering the terms of this Policy, the Park Board may accept or deny any name only in a manner consistent with this policy.
- G. If the naming rights partnership is approved, written notice shall be provided to the partner along with a naming rights agreement which shall be consistent with the terms of the policy and signed by authorized agents of both parties.
- H. If the naming rights are refused, written notification shall be provided to the potential partner, together with reasons for refusal, which reasons shall be consistent with the terms of the policy.
- I. Any naming right approved by the Winnetka Park District shall be subject to the review process and current ordinances of the Village of Winnetka.
- J. All partner financial commitments will be received and accounted for through the Winnetka Parks Foundation Legacy program.

## 5.24 DONATIONS

The Park District encourages donations from individuals and/or community organizations. The Park District staff will work with potential donors to provide a list of options concerning capital items or projects that may be appropriate and of interest to the donor.

- A. The appropriate standing Committee identified in Section 4.30 of this policy manual or, at times the Committee of the Whole will review all proposed donations for the general Park District system on a case by case basis. If the Committee determines that the proposed donation has merit, a recommendation will be made to the Park Board.
- B. The Park Board may ask the various committees to develop a list of acceptable items that would be desirable to acquire through donations. If the committees develop a list of desirable items, the staff will aggressively solicit donations to acquire the items.
- C. If the committee reviewing the request recommends public recognition of a donation to the Park District, that committee will recommend the appropriate method and wording to be used.
- D. The Park District, upon the acceptance of a donation, will assume responsibility for all routine maintenance and repair relating to the donation. In the event major repairs or replacement are required, the Park District will not assume responsibility unless so directed by the Park Board.
- E. The appropriate Committee or, when necessary, the Committee of the Whole will recommend the final form of public recognition of a donation for the general park system. Final approval will be made by the full Park Board.



**Board Summary**  
**Winnetka Park District**

**Date:** March 23, 2021  
**To:** Board of Commissioners  
**From:** Libby Baker, Office Associate  
**Through:** John Peterson, Executive Director  
**Re:** FOIA Resolution/Rules and Regulations

**Summary**

As noted in the Committee of the Whole Meeting on March 11, my designation as a FOIA Officer is needed. In my communications with Park District Legal Counsel Steve Adams, I requested a draft resolution and a review of the Winnetka Park District “Rules and Regulations in Accordance with the Illinois Freedom of Information Act for Responding to Requests for Inspection or Copying of Public Records”. Legal counsel also suggested a re-designation of John Peterson as FOIA Officer be included. The resolution and a redlined copy of the “Rules and Regulations” is attached.

The Resolution has been written so that by approving the Resolution the Park Board is also approving the revised Rules and Regulations.

**Recommendation**

Staff agrees with the suggested revisions to the “Rules and Regulations”, and recommends approval of Resolution No. 21-03-25, Designating Freedom of Information Officers for the Winnetka Park District and Adopting Updated FOIA Rules and Regulations, Pursuant to the Freedom of Information Act, as presented.

**RULES AND REGULATIONS IN ACCORDANCE  
WITH THE ILLINOIS FREEDOM OF INFORMATION ACT  
5 ILCS 140/1 ET SEQ. FOR RESPONDING TO  
REQUESTS FOR INSPECTION OR COPYING OF PUBLIC RECORDS**

**Section 1: Introduction**

The Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*) ~~(the "Act" or "FOIA")~~, requires all public bodies in the State of Illinois to make non-exempt public records available for inspection and copying. The Winnetka Park District not only strives to comply with the ~~law~~Act, but also ~~fully~~ endorses the fundamental concept that ~~all persons~~citizens are entitled to ~~legally mandated full, accurate, and complete~~ information regarding the affairs of the Park District and the official acts and policies adopted by Park District officials and public employees. The Park District recognizes that its desire for active and informed participation of its citizens in the public policy process necessitates ~~as full and as free an~~ access to this information, ~~subject to the Park District's responsibility~~ ~~as possible. In determining the parameters of public access to information, the Park District also understands its obligations to protect certain information and privacy interests entitled to protection under the Act and to legitimate privacy interests and~~ maintain the efficiency of its administrative operations.

~~Pursuant to~~Section 3 of the Act ~~authorizes~~, ~~the Park District Board of the~~ Winnetka Park District ~~Board of Park Commissioners ("Park Board")~~ ~~has the authority to~~ promulgate rules and regulations ~~pertaining to~~addressing the availability of records and ~~the establishing~~ procedures ~~to be followed in conformity for requesting and responding to requests for with the provisions public records, consistent with of the Freedom of Information Act.~~ The rules and regulations contained herein have been established by the Park District to ensure that ~~its obligations under the law and its desire to promote openness and transparency are satisfactorily met.~~ These rules ~~and regulations~~ are intended to serve as procedural guidelines for ~~citizens and employees, and officers of the Park District~~requesters and Park District officials engaged in the Act's document request process. ~~in expediting the process of obtaining access to public records.~~ In any instance in which these procedures conflict with language contained in the Illinois Freedom of Information Act as now existing or hereafter amended, the terms of the Act shall prevail.

**Section 2: Procedures for Request for Inspection or Copying of Records**

Requests for the inspection and copying of non-exempt public records pursuant to FOIA may be made in person at the Winnetka Park District Administrative Offices, 540 Hibbard Rd, Winnetka, Illinois 60093, Mondays through Fridays, between the hours of 8:30 am and 5:00 pm, except on holidays. The Winnetka Park District will also accept FOIA requests received

by facsimile, electronic mail and through the United States mail. The Park District is only responsible for responding to requests that it actually receives and is not responsible for transmission or delivery errors. ~~for FOIA requests that are submitted through these alternative means.~~ Any requests received by the Park District after 5:00 pm shall be considered as received on the following business day.

Requests for inspection or copies of public records shall be made in writing. For the convenience of the requester, the Park District provides a form for use in submitting a written request. Use of this form is not required. All requests should state a physical address or email address to which the Park District should send its response. The Park District will not accept or respond to oral requests for inspection or copies of public records.

To ensure that each FOIA request is acted upon in a complete and timely fashion, the requester should ensure that the public record being sought is clearly identified in his/her request. Requesters should provide as much known information about the requested record as possible (e.g., type of record, approximate date of record, department where record may be located, etc.). The request should indicate whether the records are to be inspected, copied and/or certified. Special rules apply to voluminous and unduly burdensome requests as those items are defined in the Freedom of Information Act. ~~The Park District has the authority to deny any request for any lawful reason specified in the Freedom of Information Act. to is not obligated to respond to requests that are overly broad or that would place an undue burden upon its operation; nor is t~~The Park District is not obligated to interpret or advise requesters as to the meaning or significance of public records that may be provided.

If the request is being made for a commercial purpose, the Park District asks that the requester disclose that fact to the Park District at the time the request is made. It is a violation of the Act to knowingly obtain a public record for a commercial purpose without such disclosure.

### Section 3: Fee Schedule

Pursuant to ~~5 ILCS 140/6~~Section 6 of the Act, the Winnetka Park District has the authority to charge reasonable fees for the duplication and/or certification of public records produced in compliance with FOIA requests. The FOIA Officer is given the authority to grant a waiver or reduction of fees for copying records if the requester's stated purpose is to obtain information regarding the health, safety, and welfare of the general public and is not for the principal purpose of personal or commercial benefit. In determining the amount of any such waiver or fee reduction the Park District will also consider the number of records requested and the actual costs of copying.

For each request form filed, citizens shall be furnished with the first fifty (50) pages of black and white, letter or legal sized copies at no charge. Fees will not be waived for the first fifty (50) pages of color copies or copies (either black and white or color) exceeding 8 ½ x 14" unless a waiver or fee reduction is granted by the FOIA officer as a means of furthering the public interest. The FOIA officer shall cause records maintained in electronic format to be furnished to a requester in the electronic format specified by the requester, if feasible. The FOIA Officer may charge the requester for the actual cost of purchasing the recording medium, whether disc, diskette, tape, or other medium.

Unless otherwise waived, copying fees must be paid in advance of the records being made available to the requester. Fees are as follows:

8.5" x 11 documents:	_____ \$0.15/page
8.5" x 14" documents:	\$0.15/page
Certification:	\$1.00/document

Fees to copy blueprints, oversized documents, pamphlets, manuals and any other records which are to be copied by an outside service shall be based on the actual costs incurred by the Park District, which actual costs shall not be deemed to include "the costs of any search for and review of the records or other personnel costs associated with reproduction of the records." See ~~5 ILCS 140/6(b)~~ Section 6(b) of the Act. Information regarding these fees will be provided to the requester before copying. Additional fees for accident records may apply as permitted by law.

#### Section 4: Park District Response to Request for Inspection or Copying of Records

In accordance with the Act, the Winnetka Park District will respond to all non-commercial requests within five (5) working days of receipt unless extended as authorized by law. Responses will be provided to any commercial requests within twenty-one (21) working days of receipt unless extended as authorized by law. In processing requests for records made under the Act, the Park District shall give priority first to any non-commercial requests pending before it. The Park District ~~must~~ will typically respond to a request in one of the following ~~methods~~ ways:

##### A. Approval of Request

If the requested records are available and determined to be non-exempt, the Park District will advise the requester ~~of the documents~~ which records are available and the cost to copy the records. For commercial requests, the Park District response will



include an estimate of the time required to locate and compile the records requested, as well as the estimated fees to be assessed to the requester.

If the requester has asked to inspect the documents, the Park District will provide the requester with notice of a time and location in which the inspection will be conducted during normal business hours at the Park District's administrative offices unless another location is otherwise agreed upon by the Park District and the requester. The Park District may require that an officer or employee of the Park District be present during any inspection of public records. A requester may ~~also~~ be prohibited from bringing bags, brief cases, or other containers into the room in which the inspection takes place. Documents made available for inspection will be held for fourteen (14) working days from the date of the Park District's response and thereafter will be re-filed.

Fees for copies of records, unless waived, must be paid prior to inspection and copying. All copying of documents shall be done by an officer or employee of the Park District or an outside service as designated by the Park District. Upon written request the Park District will mail copies of public records to the requester. Upon written request, the Park District will email or fax copies of public records to the requester unless emailing or faxing the records is not practical due to the number of pages being provided in response to the request.

## **B. Extensions of Time**

### **B (i) Notice of Extension**

Under certain circumstances, ~~the Freedom of Information Act permits~~ the Park District ~~to may~~ provide notice of an extension of time for response to a request. This time period shall not exceed an additional five (5) working days or a total of ten (10) working days from ~~the~~ receipt of the original request. Any notice of extension must cite the reason why the extension is necessary.

### **B (ii) Agreement by Requester and the Park District to an Extension of Time**

The requester and the Park District may agree in writing to extend the time for compliance for a period to be determined by the parties. If the requester and the Park District agree to extend the period for compliance, a failure by the Park District to comply with any previous deadlines shall not be treated as a denial of the request for records.

### C. Denial of Request

Any denial of any part of a request shall be made in writing and shall state the reason(s) for the denial in accordance with Section 3(g), or if the record is determined to be exempt, pursuant to Section 7 of the Freedom of Information Act.

Section 3(g) of the Act allows the Park District to deny a request for a category of records if compliance with the request would place an undue burden upon the Park District. Before denying a request on the basis of a Section 3 (g) exemption the Park District will ~~contact offer~~ the requester ~~to offer him/her~~ an opportunity to confer with the Park District ~~in an attempt~~ to reduce the scope of the request to a manageable proportion. Any denial pursuant to Section 3(g) shall specify the reason(s) why ~~it would~~ ~~the request as amended is~~ ~~be~~ unduly burdensome to the Park District, and the extent to which the burden upon the operation of the Park District outweighs the public interest in the requested information. Repeated requests for the same public records by the same person shall be deemed unduly burdensome and shall be denied accordingly.

Section 7 of the Act ~~enumerates a series of~~ ~~describes~~ records that are ~~considered~~ exempt from public disclosure and, therefore, need not be produced by the Park District.

All full or partial denials of a FOIA request shall include the itemized "Denial Information" set forth below in Section 6 of these Rules and Regulations in the written response to the requester. In accordance with the provisions of the Act, copies of all denials shall be retained by the FOIA Officer and will be indexed according to the type of exemption asserted and, to the extent feasible, according to the type of records requested.

### Section 5: Administrative and Judicial Review Procedures

Any requester whose request for information has been denied by the Park District may ~~exercise his/her statutory right to~~ petition the Public Access Counselor ("PAC") in the office of the Illinois Attorney General for review of said denial. A request for review must be filed with the Public Access Counselor not ~~later more~~ than sixty (60) days after the date of the final denial. Any such request for review must be in writing, signed by the requester, and include copies of the original FOIA request and any responses received from the Park District.

Upon receipt of a request for review, the ~~Public Access Counselor~~ PAC shall determine whether further action is warranted. If the ~~Public Access Counselor~~ PAC determines that the

alleged violation of the Act is unfounded, he/she shall so advise the requester and the Park District, and no further action will be taken with respect to the complaint. In all other cases, the ~~Public Access Counselor~~PAC shall forward a copy of the request for review to the Park District within seven (7) working days after receipt and shall specify the records or other documents that the Park District shall furnish to facilitate the review. Within seven (7) working days after ~~the Park District's~~ receipt of the request for review, the Park District FOIA Officer must provide ~~the PAC with~~ copies of ~~the any~~ records requested ~~by the PAC~~, and shall otherwise ~~fully~~ cooperate with the ~~Public Access Counselor~~PAC. To the extent that records produced by the Park District for the purposes of PAC review contain information that is claimed to be exempt, the ~~Public Access Counselor~~PAC shall not further disclose that information.

Within seven (7) working days after ~~he/she~~the Park District's receipt of ~~receives~~the request for review and ~~the~~ request for production of records (if applicable) from the ~~Public Access Counselor~~PAC, the Park District may ~~provide an answer~~respond to the allegations of the request for review in the form of a letter, brief, or memorandum. The ~~Public Access Counselor~~PAC shall forward a copy of any such written answer to the ~~person submitting the request for review~~requester and the requester may respond in writing to such answer within seven (7) working days. If the requester chooses to file a written ~~reply response~~to the Park District's ~~answering of the response~~ to the allegations, ~~he/she~~the requester must also provide a copy of that response to the ~~PAC and the~~ Park District.

The ~~Public Access Counselor~~PAC shall examine the issues and records submitted in conjunction with any request for review and shall, within sixty (60) days, issue to the requester and ~~to~~the Park District an opinion in response to the request for review. The opinion shall be binding upon both the requester and the Park District, subject to administrative review under Section 11.5 of the Act. The ~~PAC~~Public Access Counselor may opt to extend the ~~60-~~day time period by up to twenty-one (21) additional working days, provided that ~~he/she~~the PAC sends written notice of such extension to both the requester and the Park District. The Attorney General may exercise his/her discretion and choose to resolve a request for review by mediation or by a means other than the issuance of a binding opinion.

Upon receipt of a binding opinion concluding that a violation of the Act has occurred the FOIA Officer shall either take necessary action immediately to comply with the ~~directive of the opinion's mandate~~, or shall initiate administrative review under Section 11.5 of the Act. If the opinion concludes that no violation occurred, the requester may initiate administrative review under Section 11.5 of the Act.



Any person denied access to inspect or copy any public record shall also have the right to file suit for injunctive or declaratory relief in the Circuit Court of Cook County.

#### Section 6: Winnetka Park District FOIA Administrative Procedures

In accordance with Section 3.5 of the Act, the Park ~~District Supervisor shall~~Board will designate one or more Park District employees or officers ~~of the Park District~~ to serve as a FOIA Officer (or Officers, as the case may be), ~~with the advice and consent of the Park District Board~~. A designated FOIA Officer shall have the authority to assign to other employees of the Park District tasks that must be performed to assist the FOIA Officer in ~~properly and timely responding preparing a response to the a request for the inspection and copying of non-exempt public records pursuant to FOIA request in a timely manner~~. Any employee who ~~is assigned such a task by a Freedom of Information Act~~FOIA Officer shall give ~~the performance of that the~~ task priority over the performance of all other tasks, except other tasks that relate to the Park District's response to a public emergency. The FOIA Officer (or Officers) shall ~~be charged with the responsibility be responsible~~ for implementing these policies and procedures and processing all FOIA requests and requests for information in accordance with the terms of the Act. Each individual designated as a FOIA Officer shall successfully complete an annual training curriculum through the State of Illinois, as provided in the Act.

All FOIA requests shall be date-stamped upon receipt. The FOIA Officer shall forward a copy of the request to the appropriate contact employee ~~or official for the department in which the records are located~~with potential knowledge and access to the requested records. Upon forwarding the request to the appropriate department, the FOIA Officer shall also indicate the date by which the request must be approved or denied (five working days from the date of receipt, in most instances).

The ~~employee individual~~ responsible for providing the information ~~on behalf of his/her department~~ shall promptly either provide the requested records or indicate that no such records exist. If the employee responsible for providing the information on behalf of his/her department believes that the request should be denied, s/he shall advise the FOIA Officer of his/her opinion and provide facts in support of his/her assertion. The employee shall endeavor to notify the FOIA Officer of his/her recommendation on the request no later than three (3) working days after its receipt. The FOIA Officer shall then respond in writing to the requester accordingly. If denying the request, the FOIA Officer or other individual responsible for the denial must include, in writing, the following information (the "Denial Information"):



1. The statutory exemption used as the basis for the denial and the specific reasons for the denial, including a detailed factual basis and citation to supporting legal authority;
2. The names/titles of each person responsible for the denial;
3. The notice of the requester's statutory right to petition the Public Access Counselor for review of the denial; and
4. The notice of the requester's statutory right to judicial review under Section 11 of the Act.

If any public record exempt from disclosure contains material which is not exempt, the Park District shall delete the exempt information and make the remaining information available for inspection and copying.

If the responsible employee determines that there is not adequate time to gather the requested information, the time limit may be extended by an additional five (5) working days. ~~Extensions should be reserved only for extenuating circumstances.~~ Appropriate reasons for extension include:

1. The requested record is in a place other than the office at which the record is being requested.
2. The request requires the collection of a substantial number of specified records.
3. The request is couched in categorical terms and requires an extensive search for the records responsive to it.
4. The requested records have not been located in the course of routine search and additional efforts are being made to locate them.
5. The requested records require examination and evaluation by personnel having the necessary competence and discretion to determine if the records are exempt from disclosure under Section 7 of the Act or should be revealed only with appropriate deletions.
6. The request for records cannot be complied with by the public body within the time limits prescribed by Section 3 of the Act without unduly burdening or interfering with the operations of the Park District.
7. There is a need for consultation, which shall be conducted with all practicable speed with another public body or among two or more components of a public body having a substantial interest in the determination or in the subject matter of the request.

When additional time is required for any of the reasons listed above, the responsible employee shall endeavor to notify the FOIA Officer as soon as possible, but no later than

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three (3) working days after receipt of the request. The FOIA Officer shall ~~then promptly~~ ~~immediately~~ send written notice of extension to the requester, stating the reason(s) for the extension and the date by which the records will be available or that a denial will be forthcoming. Typically, extensions for a period exceeding five (5) working days are not permissible, except ~~in the most unusual circumstances; provided~~ that an extension beyond the additional five (5) working days period for extension ~~will first maybe be~~ agreed upon in writing by both the requester and the FOIA Officer.

All requests for public records made under the ~~Freedom of Information~~ Act shall be maintained in a file in an office designated by the FOIA Officer and preserved in accordance with the provisions of the Local Records Act. Documents maintained in this file shall include, but not be limited to, the following: the original request, a copy of the written response, a record of written communications with the requester, and a copy of all other communications. Additionally all denials of FOIA requests shall by law, be indexed according to the statutory basis for the individual denial. To the extent practicable, these records should be further subdivided by type or category of record requested.

In accordance with the provisions of Section 4 of the Act, the FOIA Officer shall be responsible for publishing and maintaining a local FOIA manual, pamphlet or substantially similar document containing the following information:

1. A brief description of the Winnetka Park District, including but not limited to:
  - a. a short summary of its purpose
  - b. a block diagram of its functional subdivisions
  - c. the total amount of its operating budget
  - d. the number and location of each of its separate offices
  - e. the approximate number of full and part-time employees
  - f. the identification and membership of any board, commission, committee or council that operates in an advisory capacity relative to the operation of the public body, or which exercises control over its policies or procedures.
2. A brief description of the methods whereby the public may request information and public records.
3. A directory designating by titles and addresses those employees to whom requests for policy records should be directed.
4. A schedule of local fees, as allowable under Section 6 of the Act.

5. A reasonably current list of all types or categories of records maintained by the Winnetka Park District.
6. A listing of all documents or categories of records that the Park District shall immediately disclose upon request.
7. A description of the manner in which public records stored by means of electronic data processing may be obtained in a format comprehensible to persons lacking knowledge of computer language or printout format.

**SECTION 7: Applicability**

In the event of any conflict between this policy and applicable law, applicable law shall apply and control. These Rules and Regulations are intended to serve as general guidelines for the submittal of and response to FOIA requests. The Park District is not legally obligated to comply with these Rules and Regulations and may deviate from any of the terms hereof in any manner that is otherwise in compliance with applicable law. The Park District shall not be liable to any requester or other individual, group or organization for failure to strictly comply with these Rules and Regulations.

WINNETKA PARK DISTRICT  
CATEGORIES OF INFORMATION AVAILABLE  
THROUGH THE FREEDOM OF INFORMATION ACT

**Commented [SA1]:** The items below marked "Not required by law" means, while these records or parts thereof might be subject to release under FOIA they don't have to be listed as "Information available" and I don't recommend their inclusion here.

- I. ORDINANCES
  - A. Financial Ordinances
    - 1. Tax Levy
    - 2. Budget & Appropriations
    - 3. Abatement
    - 4. Bond
  - B. Other General Information
- II. RESOLUTIONS
  - A. Financial
  - B. Other
- III. BOARD MINUTES
- IV. BOARD MEETING PACKETS
- V. BOARD MEETING NOTICE
- VI. COMMITTEE MINUTES
- VII. DIRECTOR'S REPORTS
- VIII. APPROVED AND EXECUTED CONTRACTS
  - A. Leases (as lessee)
  - B. Leases (as lessor)
  - C. Maintenance/Service Contracts

**Commented [SA2]:** Not required by law.

**Commented [SA3]:** Not required by law.

- D. Intergovernmental Agreements
- E. Real Estate Contracts
- G. Employment Contracts

IX. FINANCIAL RECORDS

- A. Annual Audit Reports
- B. Annual Treasurer's Reports
- C. Voucher Lists
- D. Receipt and Disbursement Ledgers
- E. Bills (filed by vendor)
- F. Other

X. CORRESPONDENCE

XI. MEMORANDA

- A. Staff (included in board packet)
- B. Other (Filed by subject matter)

Commented [SA4]: Not required by law.

XII. ASSET RECORDS

- A. Property Records
- B. Fixed Assets Inventory
- C. Asset Purchase Records
- D. Assets Maintenance Records
- E. Maps, Aerial Photographs, Surveys
- F. Exempt Property Affidavits
- G. Tax Divisions
- H. Applications for Exemption

Commented [SA5]: Not required by law.

Commented [SA6]: Not required by law.

Commented [SA7]: Not required by law.

XIII. PLANNING DOCUMENTS

- A. Long Range Plan
- B. Master Plan
- C. Strategic Plan
- ~~D. Other~~

XIV. CAPITAL PROJECTS RECORDS

- A. Bid Packages
- B. Plans & Specifications
- C. Bid Proposals (after contract award)
- D. Bid Recommendations
- E. Contracts

Commented [SA8]: Not required by law.

Commented [SA9]: Not required by law.



- 1. Architect
- 2. Contractor
- 3. Engineer
- 4. Payment Applications & Supporting Documents
- 5. Surety Bonds

Commented [SA10]: Not required by law.

XV. LIST, NAME, SALARY, TITLE, DATE OF EMPLOYMENT OF EMPLOYEES

XVI. BOARD POLICY MANUAL

XVII. GRANTS

- A. Applications
- B. Agreements
- C. Reports

Commented [SA11]: Not required by law.

Commented [SA12]: Not required by law.

XVIII. REPORTS

- A. Grant Reports
- B. Consultant Reports

Commented [SA13]: Not required by law.

XIX. ELECTION INFORMATION

- A. Abstract of Votes
- B. Certification of Results
- C. Referenda Materials
- D. Oath of Office

Commented [SA14]: Not required by law.

XX. INSURANCE RECORDS

- A. Policies
- B. Certificates of Insurance
- C. Other

Commented [SA15]: Not required by law.

## WINNETKA PARK DISTRICT COMPOSITION

### DESCRIPTION

The Winnetka Park District is a special district of local government with its own financial and legal responsibilities, established in 1904 for the purpose of providing park and recreational opportunities to residents of the community and public at large. It is governed by seven Park Commissioners who serve a four-year term without ~~remuneration~~ compensation. Regular Board meetings are generally held on the fourth Thursday of each month at 6:00 PM. Please check with the main office for particulars 847-501-2040.

### BOARD OF PARK COMMISSIONERS

Mickey Archambault, President	Steven B. Adams, Park District Attorney
Teresa Claybrook, Vice President	John Peterson, Secretary
Christine Codo	Christine Berman, Treasurer
Warren James	
<del>Colleen Knupp</del> _____	
Eric Lussen	
David Seaman	

### OPERATING BUDGET

The total operating budget for fiscal year 2019 is approximately \$10,500,000.

### OFFICES OF THE PARK DISTRICT

Administration and Facilities Offices

1. Administrative Office  
540 Hibbard Road (501-2040)
2. A.C. Nielsen Tennis Center  
530 Hibbard Road (501-2065)
3. Winnetka Ice Arena

490 Hibbard Rd. (501-2060)

4. Winnetka Golf Club  
1300 Oak St. (501-2050)

Commented [SA16]: Add area codes...

#### STAFF

The Park District employs approximately 38 full-time employees and 125-400 additional part-time employees, depending on the season. Full-time employees are those working at least 30 hours per week year-round.

### WINNETKA PARK DISTRICT ORGANIZATION

#### MANAGING AUTHORITY

The Park District is an autonomous governmental agency, responsible directly to the people through the election and referendum process. The District receives its operating authority from the Illinois Park District Code, (~~Illinois Revised Statutes, Chapter 105, Sections 1--1370 ILCS 1205/1-1 et seq.~~). Through the Code, the Park District is empowered to levy taxes within specified limits, acquire and develop parks, build and operate recreation facilities, and conduct recreation programs.

#### PARK BOARD

The Park Board is made up of seven (7) elected commissioners who serve four (4) year terms. It is the responsibility of the Park Board to acquire, develop, maintain, and protect park and recreation areas in Winnetka and to provide leisure and recreational activities for the public. This is accomplished by the Park Board and Park District staff through a variety of activities pursuant to an operating budget. development of policies and ordinances which govern the operation of the Park District and by the adoption of an operating budget. The Park Board meets on the second and fourth Thursday of every month at the Administrative Building, 540 Hibbard Rd., Winnetka. The Park Board employs an Executive Director to carry out the policies of the Board.



**WINNETKA PARK DISTRICT  
RESOLUTION NO. 21-03-25**

**Resolution Designating Freedom of Information Officers  
For the Winnetka Park District Pursuant to the Freedom of Information Act**

**WHEREAS**, the Winnetka Park District is an Illinois unit of local government organized and operating pursuant to the Illinois Park District Code, 70 ILCS 1205/1 et seq. (the “Code”); and

**WHEREAS**, the Park District is a public body as defined by the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq., (2013) (the “Act”), and

**WHEREAS**, Section 3.5 of the Act requires public bodies to designate one or more officials or employees to act as Freedom of Information officer or officers (“FOIA Officers”); and

**WHEREAS**, FOIA Officers are required to successfully complete an electronic training curriculum established by the Public Access Counselor of the State of Illinois on an annual basis; and

**WHEREAS**, FOIA Officers are required to receive requests submitted to the public body, ensure that the public body responds to requests in a timely fashion, and issue responses under the Act; and

**WHEREAS**, the Winnetka Park District desires to update its designated Park District FOIA officers pursuant to the Act; and

**WHEREAS**, Section 3 of the Act authorizes public bodies to promulgate rules and regulations pertaining to the availability of records and procedures to be followed, including the times and places where such records will be made available and the persons from whom such records may be obtained; and

**WHEREAS**, the Park District further desires to update its FOIA rules and regulations to maintain consistency and compliance with the Act.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE WINNETKA PARK DISTRICT, COOK COUNTY, ILLINOIS, AS FOLLOWS:**

**Section 1: Incorporation of Recitals.** The foregoing recitals are incorporated herein as findings of the Winnetka Park District Board of Park Commissioners.

**Section 2: Designation of FOIA Officers.** Office Associate Libby Baker and Executive Director John Peterson are hereby designated/redesignated FOIA officers, and Libby Baker

and John Peterson are each hereby authorized and directed to perform all duties and responsibilities of FOIA Officer, as specified in the Act and the Park District's Rules and Regulations for all FOIA requests pertaining to the Park District, until the effective date of the respective officer's resignation, separation from employment, or termination of such designation pursuant to law.

**Section 3: Adoption of Updated FOIA Rules and Regulations:** The "Rules and Regulations in Accordance with the Illinois Freedom of Information Act for Responding to Requests for Inspection or Copying of Public Records" attached hereto as Exhibit A and incorporated herein by this reference (the "Rules") are hereby approved. The Board Secretary shall post the Rules on the Park District's website and other locations in the discretion of the Board Secretary.

**Section 4: Provisions Severable.** If any term, provision or condition of this Resolution shall, to any extent, be invalid or unenforceable, the remainder of this Resolution shall not be affected thereby, and each term, provision and condition of this Resolution shall be valid and enforceable to the fullest extent permitted by law.

**Section 5: Effective Date, Repealer.** This Resolution shall be in full force and effect immediately upon its passage and approval. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

**Passed and Approved** by the Winnetka Park District Board of Park Commissioners on this 25<sup>th</sup> day of March, 2021.

Ayes:  
Nays:  
Absent:  
Abstain:

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Mickey Archambault, President, Board of Park Commissioners

ATTEST:

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John Peterson, Secretary, Board of Park Commissioners

**CERTIFICATION**

I, John Peterson, Secretary to the Board of Park Commissioners of the Winnetka Park District of the County of Cook, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true, correct and complete copy of Resolution No. 21-03-25, duly adopted by its Board of Park Commissioners at a meeting duly convened and held on the 25th day of March, 2021.

SEAL

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John Peterson, Board Secretary