



**WINNETKA PARK DISTRICT
ANNUAL BOARD MEETING
THURSDAY, MAY 27, 2021
COMMUNITY ROOM**

TIME

Following adjournment of the Regular Board Meeting

AGENDA

1. Call to Order/Roll Call
2. Swear in New Commissioners
3. Election of Board President, Vice-President
4. Appointment of Secretary, Treasurer, Attorney and Director
5. Liaison Assignments
 - a. New Trier Township High School (1)
 - b. Northern Suburban Special Recreation Association (1)
 - c. Stormwater (2)
 - d. Village of Winnetka (1)
 - e. Winnetka Caucus Council (1)
 - f. Winnetka Public Schools District #36 (1)
 - g. Winnetka Parks Foundation (1-2)
6. Adjournment

Persons with disabilities requiring reasonable accommodations to participate in meetings should contact the Park District's ADA Compliance Coordinator, at the Park District's Administrative Office by mail at 540 Hibbard Rd, Winnetka, IL, by phone at 847-501-2040, Monday - Friday from 8:30 am to 5:00 pm, or by email to lbaker@winpark.org at least 48 hours prior to the meeting. Requests for a qualified interpreter require five (5) working days advance notice.

STATE OF ILLINOIS)
COUNTY OF COOK) SS
WINNETKA PARK DISTRICT)



OFFICIAL OATH OF OFFICE

I, Warren James, having been elected to the office of Park Commissioner of the Winnetka Park District, Cook County, Illinois **DO HEREBY SOLEMNLY DECLARE AND AFFIRM** that I will support the Constitution of the United States and the Constitution of the State of Illinois and that I will well and faithfully discharge the duties of the office of Park Commissioner to the best of my ability.

Name

Signed and affirmed before me,
This 27th day of May, 2021

John L. Peterson
Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
COUNTY OF COOK) SS
WINNETKA PARK DISTRICT)



OFFICIAL OATH OF OFFICE

I, Eric Lussen, having been elected to the office of Park Commissioner of the Winnetka Park District, Cook County, Illinois **DO HEREBY SOLEMNLY DECLARE AND AFFIRM** that I will support the Constitution of the United States and the Constitution of the State of Illinois and that I will well and faithfully discharge the duties of the office of Park Commissioner to the best of my ability.

Name

Signed and affirmed before me,
This 27th day of May, 2021

John L. Peterson
Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
COUNTY OF COOK) SS
WINNETKA PARK DISTRICT)



OFFICIAL OATH OF OFFICE

I, Colleen Root, having been elected to the office of Park Commissioner of the Winnetka Park District, Cook County, Illinois **DO HEREBY SOLEMNLY DECLARE AND AFFIRM** that I will support the Constitution of the United States and the Constitution of the State of Illinois and that I will well and faithfully discharge the duties of the office of Park Commissioner to the best of my ability.

Name

Signed and affirmed before me,
This 27th day of May, 2021

John L. Peterson
Secretary, Board of Park Commissioners

Liaison Responsibilities

The purpose of liaisons is to link the park district to important functions of the Village or organizations that support the park district, or in which the park district has interest. A liaison is not authorized to take any action unless directed by the Board.

New Trier Township High School

The New Trier Liaison shall consist of one Commissioner. This liaison is responsible for understanding activities of New Trier and those activities that influence the Park District. Liaison involvement includes, but is not limited to:

- Review of activities that take place at the school district and alert staff of issues affecting the Park District.
- Assist in the creation of Intergovernmental Agreements (IA) for relationships between the schools and the Park District. Once an IA is created, periodically examine the relationship to determine the influence on the Park District and if adjustments need to be made to the IA.
- Work with staff when conversations about partnership opportunities and relationships emerge. Communicate these discussions with the Board.
- Establish relationships with New Trier board members.
- Provide reports during Regular Board and Committee of the Whole meetings as necessary.

Northern Suburban Special Recreation Association

The NSSRA Liaison shall consist of one representative of the Park District and an alternate. This liaison is asked to communicate with the Board all issues relating to NSSRA and its relationship with the Park District. This involvement includes, but is not limited to:

- Review and participate in recommended revisions of the policy with NSSRA.
- Provide direction related to any NSSRA proposed planning.
- Review of miscellaneous administrative issues affecting the Park District and its relationship with NSSRA.
- Attend NSSRA Board of Directors meetings.
- Provide reports during the Regular Board meeting six times per year.

Stormwater

The Stormwater Liaison shall consist of two Commissioners. This liaison is charged with consideration of recommendations on all issues relating to land use for stormwater management. Liaison involvement includes, but is not limited to:

- Participate in meetings with the Village to discuss potential land use.
- Provide direction related to any other proposed planning process.
- Participate in developing methods to solicit resident input into planning process.

- Report committee consensus on recommendations when presented to the Board.
- Support recommendations when presented to the Board.
- Provide reports during Regular Board and Committee of the Whole meetings as necessary.

Winnetka Caucus Council - Parks Committee

The Winnetka Caucus Council Liaison shall consist of one Commissioner. This liaison is assigned to work with the Winnetka Caucus Council – Parks Committee. A primary responsibility is to identify survey questions asked of the Village to help guide the Park District. Liaison involvement includes, but is not limited to:

- Engage with the WCC Parks Committee to ascertain village/citizen interests.
- Park District Survey
 - Invite the Caucus Committee to meet with the Park District liaison to review current issues that might need feedback from the community.
 - Help to determine the slate of questions to solicit with the Village.
 - Once created, review questions with the Board.
 - Communicate with the Caucus Committee of any adjustments desired by the Park District.
- Provide reports of Caucus progress during Regular Board and Committee of the Whole meetings as necessary.

Winnetka Public Schools District 36

The School District 36 Liaison shall consist of one Commissioner. This liaison is responsible for understanding activities of School District 36 and those activities that influence the Park District. Liaison involvement includes, but is not limited to:

- Review of activities that take place at the school district and alert staff of issues affecting the Park District.
- Assist in the creation of Intergovernmental Agreements (IA) for relationships between the schools and the Park District. Once an IA is created, periodically examine the relationship to determine the influence on the Park District and if adjustments need to be made to the IA.
- Work with staff when conversations about partnership opportunities and relationships emerge. Communicate these discussions with the Board.
- Establish relationships with School District 36 board members.
- Provide reports during Regular Board and Committee of the Whole meetings as necessary.

Winnetka Parks Foundation

The Parks Foundation Liaison shall consist of one Commissioner. This liaison is charged with consideration of recommendations on all issues relating to the Parks Foundation. Liaison involvement includes, but is not limited to:

- Participate in discussions associated with nurturing the Parks Foundation organization and members.
- Review of miscellaneous issues affecting the Foundation.
- Review of Park District capital projects, and how they might apply to Foundation objectives.
- Provide reports during Regular Board and Committee of the Whole meetings as necessary.

Village of Winnetka

The Village of Winnetka Liaison shall consist of one Commissioner. This liaison is charged with communicating with the Board on all issues relating to the Village and any items that might influence the operations of the District. This involvement includes, but is not limited to:

- Attend Village Council meetings when discussion or action has the potential to influence the Park District.
- Review and participate in development and revisions of the Board Policy Manual related to community planning as it affects the Park District.
- Provide input when establishing recommendations regarding the planning influences on the Park District.
- Establish relationships with Village trustees.
- Provide reports during Regular Board and Committee of the Whole meetings as necessary.