

**MINUTES OF THE  
SPECIAL BOARD MEETING OF  
THE COMMISSIONERS AND OFFICERS OF  
THE WINNETKA PARK DISTRICT, WINNETKA, IL  
VIA ZOOM  
THURSDAY, MAY 28, 2020**

Lara Kuechel clarified the procedures for the meeting as it was being conducted by electronic means via teleconference.

President Archambault called the meeting to order at 6:00 p.m.

Ayes: Archambault, Claybrook, Codo, James, Lussen

Nays: None.

Motion carried.

Commissioners Present: Mickey Archambault, Teresa Claybrook, Christina Codo, Warren James, Eric Lussen

Commissioners Absent: Colleen Knupp

Staff present in the Winnetka Park District Office with observance of social distancing practices: John Peterson, Executive Director; John Muno, Transitional Executive Director; John Shea, Superintendent of Recreation; Christine Berman, Superintendent of Finance; Costa Kutulas, Superintendent of Parks; and Lara Kuechel, Executive Assistant. Via teleconference: Kelsey Raftery, Marketing Brand Manager,

Audience Present via Zoom: Eric Anderson of Piper Sandler

**NEW BUSINESS**

**Ordinance #577**

Commissioner Codo made a motion to approve Ordinance #577, an Ordinance authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source) of the Winnetka Park District, Cook County, Illinois, in an aggregate principal amount not to exceed \$10,000,000 pursuant to the Local Government Debt Reform Act of the State of Illinois, as amended, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, including bluff improvements and shoreline stabilization under the Winnetka Waterfront 2030 Plan, and for the payment of the expenses incident thereto. A brief discussion took place with Superintendent Berman about the 2020 debit issuance process, noting that the BINA hearing would now take place June 11<sup>th</sup>.

Commissioner Lussen seconded the motion and a roll call vote was taken.

Ayes: Archambault, Claybrook, Codo, James, Lussen

Nays: None.

Motion carried.

**Resolution 20-05-28-01**

Commissioner Codo made a motion to approve Resolution 20-05-28-01 calling a public hearing concerning the intent of the Board of Park Commissioners of the Winnetka Park District, Cook County, Illinois, to sell not to exceed \$10,000,000 General Obligation Park Bonds (Alternate Revenue Source) for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, including bluff improvements and shoreline stabilization under the Winnetka Waterfront 2030 Plan, and for the payment of the expenses incident thereto. Superintendent Berman said that notice would appear in the June 4<sup>th</sup> Winnetka Talk newspaper and Eric Anderson further clarified the timing necessary for the Bond process and requirements are satisfied. Commissioner Codo noted that she wants to make sure that we give appropriate notice to the public. Commissioner Lussen seconded the motion and a roll call vote was taken.

Ayes: Archambault, Claybrook, Codo, James, Lussen

Nays: None.

Motion carried.

**It is noted that Eric Anderson left the meeting.**

**UNFINISHED BUSINESS:****Lakefront Conditions Update:**

Superintendent John Shea reported that a pre-bid meeting for Lloyd Beach was held and that bids will open June 4<sup>th</sup>. Superintendent Kutulas spoke further to the progress of the project at Tower and the efforts to keep to the schedule and maintain the facility during construction.

Additional discussion took place regarding the supervision of Tower Beach and the lakefront. President Archambault questioned staffing to which Superintendent Shea explained the park ambassador program that has been implemented. Superintendent Kutulas added that the construction team manages traffic and public use. Executive Director Peterson also noted that there has been dialogue with Chief Hornstein. There are plans for meeting with Chief Hornstein and Rob Bahan to plan for better collaboration and accountability. Superintendent Shea added that it is up to the Village to close the lower parking lot at Tower if they so choose, noting that cars must have a Village of Winnetka or Tower Beach sticker. Operationally trying to work through that with the Police and Village.

**COVID-19 Update:**

Summer and weekend programming has been implemented and are seeing registration picking up momentum.

Superintendent Kutulas and Human Resources Manager, Britni Purnell have been working on plans to prepare for return to employment in the office.

### **COVID-19 Update – cont'd**

Credit was given to Superintendent Shea and Recreation Supervisor Toby Ross for the work to best use park space for the upcoming summer programs starting on the weekdays and weekends (a first). There is a collaborative effort with Kelsey Raftery for posting registration information. Plans are for groups of 10 participants and counselors.

President Archambault questioned if a decision had been made regarding the 4<sup>th</sup> to which Executive Director Peterson said that the Village had just officially announced that there would be no festivities this year. He added that Kelsey Raftery is working on an alternative way for the Park District to acknowledge the holiday.

### **CLOSED SESSION**

Commissioner Codo made a motion to go into Closed Session pursuant to Section 2(c)(5) of the Open Meetings Act, for the purchase or lease of real property for the use of the public body. Commissioner James seconded the motion. A roll call vote was taken.

Ayes: Archambault, Claybrook, Codo, James, Lussen  
Nays: None.  
Motion carried.

### **RETURN TO OPEN SESSION**

At 6:31 Commissioner Codo made a motion to return to Open Session. Commissioner Lussen seconded the motion. A roll call vote was taken.

Ayes: Archambault, Claybrook, Codo, James, Lussen  
Nays: None.  
Motion carried.

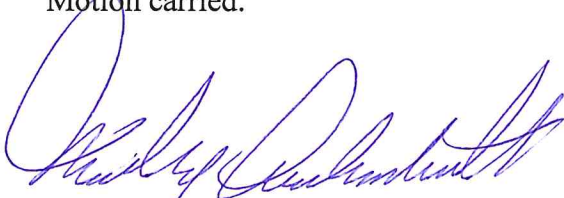
### **Participants in the virtual waiting room were re-admitted to the meeting**

President Archambault noted the number of meetings that have been taking place and suggested a meeting June 11<sup>th</sup> and 18<sup>th</sup>, then cancel the meeting for June 25<sup>th</sup>. There would not be another meeting until July 23<sup>rd</sup>, to which everyone agreed.

### **ADJOURNMENT**

Commissioner Claybrook made a motion to adjourn the meeting at 6:39 p.m. Commissioner Codo seconded the motion, which passed by a voice vote.

VOTE: 5 Ayes/0 Nays  
Motion carried.

  
Mickey Archambault, Board President  
John Peterson, Board Secretary