



SPECIFICATIONS

FOR

**One (1) 2015 Cushman Turf-Truckster and/or Equivalent
ALTERNATE: One (1) Cushman Core Harvester and/or
Equivalent**

**CONSTRUCTION SPECIFICATION
BID DOCUMENTS FOR:**

INCLUDING:

- INVITATION TO BID**
- INSTRUCTIONS TO BIDDERS**
- GENERAL REQUIREMENTS**
- GENERAL CONDITIONS**
- SPECIFICATIONS**
- BID FORM**
- NON-COLLUSION AFFIDAVIT**
- NON-DISCRIMINATION AFFIDAVIT**
- TAX COMPLIANCE AFFIDAVIT**
- SEXUAL HARASSMENT POLICY CERTIFICATION**

BID OPENING: April 5th 2016 at 10:30am.

LOCATION: WINNETKA PARK DISTRICT OFFICE
540 HIBBARD RD.
WINNETKA, ILLINOIS 60093
(847)501-2040

INVITATION TO BID

The Winnetka Park District shall receive sealed bids for **One (1) 2015 Cushman Turf-Truckster and/or Equivalent, ALTERNATE One (1) Cushman Core Harvester and/or Equivalent** in the Winnetka Park District Office, 540 Hibbard Rd., Winnetka, Illinois 60093 (Phone: 847/501-2040) until **April 5th 2016 at 10:30am.**

A public bid opening will be held in the Winnetka Park District Office on **April 5th 2016 at 10:30am.**

Bid documents and specifications are available at the Winnetka Park District Office or online at www.winpark.org.

Bid Results and a formal recommendation for action will be presented at the Board Meeting of the Winnetka Park District Board of Commissioners on **April 28th, 2016 at 6:30 pm.**

The Winnetka Park District Board of Commissioners reserves the right to waive any informalities in the bids received according to its own judgment, reserves the right to accept or reject any or all bids, reserves the right to accept only portions of each proposal and reject the remainder, and reserves the right to combine or separate any section or work if it is in the best public interest.

Robert Smith
Secretary
Board of Commissioners
Winnetka Park District

INSTRUCTIONS TO BIDDERS

I BIDS

- A. Bids shall be submitted only on the Bid Forms provided in these documents.
- B. Bid Forms shall be completed in full and all total prices stated therein shall be the total cost **One (1) 2015 Cushman Turf-Truckster and/or Equivalent, ALTERNATE One (1) Cushman Core Harvester and/or Equivalent** as indicated in specifications.
- C. Bids shall be submitted in sealed envelopes with the name of the company indicated on the face of the envelope. Bids shall be addressed as follows:

Director
Winnetka Park District
540 Hibbard Rd.
Winnetka, Illinois 60093

Sealed Bids for: **One (1) 2015 Cushman Turf-Truckster and/or Equivalent, ALTERNATE One (1) Cushman Core Harvester and/or Equivalent**

- D. Bids are due no later than **April 5th 2016 at 10:30am** at the offices of the Winnetka Park District. Any bids received after that date and time shall be returned unopened to the company that attempted to submit the bid.
- E. Bids will be opened on **April 5th 2016 at 10:30am** at the offices of the Winnetka Park District.
- F. All bids submitted will be considered firm for a period of sixty (60) days from the opening date unless a written statement from the Bidder to the contrary is attached.
- G. All bids submitted will be accepted at face value. Errors and omissions will be interpreted as to the intent of the Bidder in each case.
- H. All bids shall be submitted in duplicate.

II SPECIFICATIONS

- A.** Specifications may be obtained at the offices of the Winnetka Park District, 540 Hibbard Rd., Winnetka, Illinois 60093, between 9:00 A.M. and 4:30 P.M., Monday through Friday. Telephone: 847/501-2040. FAX: 847/501-5779. Email: info@winpark.org.

III AWARDING OF CONTRACT

- A.** The Winnetka Park District Board of Commissioners will award the contract to the lowest responsible Bidder. The Board will consider the requirements of the bidding process and conformity with specifications, terms of delivery, quality and serviceability in determining the lowest responsible Bidder.
- B.** The Winnetka Park District Board of Commissioners reserves the right to waive any informalities in the bids received according to its own judgment, reserves the right to accept or reject any or all bids, reserves the right to accept only portions of each proposal and reject the remainder, and reserves the right to combine or separate any section or work if it is in the best public interest.
- C.** The Winnetka Park District Board of Commissioners will accept or reject bids within sixty (60) days of the opening date.

IV MINORITY BUSINESS FIRMS

- A.** The Winnetka Park District encourages “minority” business firms to submit bids.

V PRODUCTS

- A.** All products specified are to be new, clean and free from defects.
- B.** Where the product, material or equipment of a particular manufacturer is specified, it is intended that the Bid include that particular product, material or equipment.
- C.** Should the Bidder wish to substitute the product, material or equipment with one that is equal to or greater than the one specified, he shall obtain approval from the Owner no less than five (5) working days before bids are due. The Owner will then notify the other Bidders of the items approved.
- D.** Should the Bidder wish to use any product, material or equipment not approved as equal, he is privileged to submit not more than two alternate proposals on any one item, listing the difference, if any, that will be made in his bid should such substitution be accepted.

- E.** The Owner reserves the right to select the product which best meets his needs based on information provided and conforming to the specifications.

VI SEXUAL HARASSMENT POLICY

- A.** Pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.) ("Act"), all bidders to this contract must have, prior to bidding on this contract, in effect and in force, a written sexual harassment policy that includes, at a minimum, the following provisions:
 - 1.** a statement on the illegality of sexual harassment;
 - 2.** the definition of sexual harassment under Illinois law;
 - 3.** a description of sexual harassment, utilizing examples;
 - 4.** an internal complaint process, including penalties;
 - 5.** the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
 - 6.** directions on how to contact the Department and the Commission; and;
 - 7.** protection against retaliation as provided by Section 6-101 of the Act.
- B.** The Bidder understands and warrants to the Winnetka Park District that by submitting a bid on this Contract, it is in compliance with Section 2-105 of the Act and will remain in compliance with Section 2-105 for the entirety of the Contract.
- C.** If the Bidder does not complete the Sexual Harassment Policy Certification Form and submit it with his Bid, the Bid shall be regarded as incomplete and shall not be considered in awarding the Contract.

GENERAL CONDITIONS

I TAXES

- A.** The Winnetka Park District is tax-exempt. Upon the awarding of the contract, the Winnetka Park District will provide to the Contractor a letter with the tax-exempt number of the Winnetka Park District.

II ARBITRATION

- A.** The exclusive venue for the litigation of any disputes between or among the Owner and the Contractor or any cause or action arising out of the Contract or the Project, or any of them, shall be the Circuit Court of Cook County, Illinois.

SPECIFICATIONS:

One (1) 2015 Cushman Turf-Truckster AND/OR Equivalent

ENGINE

| | |
|--------------------|---|
| TYPE: | Suzuki® 660 EFI, 3-cylinder, 4-cycle, 12 valve, liquid cooled electronic fuel injection |
| HORSEPOWER: | 33.8 hp (25.2kW) governed at 4,450 rpm |
| AIR CLEANER: | Donaldson ® dry cartridge type w/ evacuator valve |
| LUBRICATION: | Fully pressurized system with full flow oil filter |
| FUEL CAPACITY: | 7.0 gallons (26.5 L) |
| ELECTRICAL SYSTEM: | 60 Amp, heavy duty alternator; 12 V starter w/ safety interlock |

DRIVE TRAIN

| | |
|----------------------|--|
| CLUTCH: | 6.7 in. (170 mm) dry, single disc and pressure plate |
| MANUAL TRANSMISSION: | Five speed manual truck transmission with low-low (creeper) first gear; synchronized in all forward gears; two speed rear axle |

TIRES, BRAKES & STEERING

| | |
|-------------------|--|
| FRONT TIRES: | 20 x 10-10, 4-ply rib tread |
| REAR TIRES: | 24 x 13-12, 4-ply turf tread rated |
| BRAKES: | Heavy duty hydraulic, 7.9 in (201 mm) duo-servo, self-adjusting brakes on all wheels, with dual master cylinder and remote truck-mounted master cylinder reservoir |
| STEERING: | Automotive power steering |
| FRONT SUSPENSION: | Double A-arm independent suspension with spring-over shock absorbers |
| REAR SUSPENSION: | Heavy duty, multiple leaf springs with shock absorbers Independent leaf springs w/ dual hydraulic shocks |

MAXIMUM CAPACITY: 2,850 lbs. (1,293 kg) Maximum capacity. For available payload capacity, subtract weight of driver, any passengers, ROPS and added accessories

SPEED

MANUAL TRANSMISSION: 1ST gear: 1.4-4.3 mph (2.2-7.0 km/h)
2nd gear: 2.3-7.3 mph (3.7-11.8 km/h)
3rd gear: 3.6-11.6 mph (5.8-18.6 km/h)
4th gear: 5.5-17.5 mph (8.8-28.1 km/h)
5th gear: 6.9-22.1 mph (11.1-35.6 km/h)
Reverse: 1.3-4.3-mph (2.2-6.9 km/h)

WEIGHT and DIMENSIONS:

WEIGHT: 1,808 lbs. (820 kg)
LENGTH: 114.2 in (2.9m)
HEIGHT: 49 in (1.2m)
WHEELBASE: 88.2 in (2.2m)
WIDTH: 63.5 in (1.61m)

EQUIPPED STANDARD:

- 4 post ROPS w/ seat belt
- Liquid-cooled engine
- 2 speed rear axle
- Front under-hood storage area
- Governor
- Hand throttle controls
- Headlights
- Horn
- Phone / cup holder
- 12V power plug outlet
- Cushman pin disconnect system
- Hydraulics w/ auxiliary outlets
- 4-ply turf tread tire

ACCESSORIES (Must include the following):

- Box assembly, 47 in (1.19m) sides and tailgate w/ automatic tailgate release
- Mounting for Core Harvester to 47 in (1.19m) or 60 in (1.52m) steel bed
- Implement lift (“A” frame)
- Hitch, receiver style w/ drawbar – male insert 1.5 in (3.81cm)
- Fifth wheel ball hitch including electric brake controller
- Hydraulics, high/low
- PTO, heavy duty, hydraulic

PLEASE NOTE: BID MUST INCLUDE “TRADE-IN VALUE” FOR THE FOLLOWING ONE (1) ‘USED’ UTILITY CART:

1992 Cushman

Model# 898630

Serial# 92005534

Hours: 6,210 (Approximate)

ALTERNATE BID:

One (1) 2016 Cushman Core Harvester AND/OR Equivalent

UNIT

| | |
|----------------------|---|
| GATHERING WIDTH: | 55 in |
| ELEVATOR: | #55 chain: low speed hydraulic motor drive |
| BOX CONVEYER: | 8 in belt; hydraulic motor drive |
| BOX EXTENTION: | Standard |
| FLOTATION: | Spring-balanced parallel link system |
| LIFT: | Manual with spring assist |
| POWER SOURCE: | Turf-Truckster hydraulic system through selector valve |
| HYDRAULIC CONNECTOR: | Quick-disconnect couplers |
| WEIGHT TRANSFER: | Accessory weight transfer through air adjustable shock absorber |

DIMENSIONS

| | |
|-----------------------|--|
| VEHICLE REQUIREMENTS: | Turf-Truckster with 3.2:1 gear ratio gears in auxiliary gear box; hydraulic system |
| WIDTH: | Adds 37 in to width |
| HEIGHT: | 69.5 IN. |
| WEIGHT: | 418 LBS. |

BID FORM

BID ITEM: One (1) 2015 Cushman Turf-Truckster and/or Equivalent

ALTERNATE BID ITEM (1): One (1) 2016 Cushman Core Harvester and/or Equivalent

BID TO: Director
Winnetka Park District
540 Hibbard Rd.
Winnetka, Illinois 60093

1. The following is our proposal to provide the items as described in the specifications and drawings.
2. Having carefully examined all specifications and drawings as prepared by the Winnetka Park District, we offer the following bid.
3. The Bidder hereby states that the price quoted herein constitutes the gross total cost to the Winnetka Park District for all equipment/supplies bid and that the cost also includes all taxes (other than Illinois Sales Tax), insurance, royalties, transportation charges, use of all tools and equipment, superintendence, bond and overhead expense, all profits and all other work, services and conditions necessarily involved in the work done and materials furnished, in accordance with the requirements of the "Bidder's Documents" considered severally and collectively.
4. We hereby agree that this proposal may be accepted by the Board of Commissioners without change at any time during a period stipulated in the specifications.

**ITEM: One (1) 2015 Cushman Turf-Truckster and/or Equivalent,
ALTERNATE One (1) Cushman Core Harvester and/or Equivalent**

BID ITEM: One (1) 2015 Cushman Turf-Truckster and/or Equivalent with Trade

\$ _____

BID ITEM: One (1) 2015 Cushman Turf-Truckster and/or Equivalent without Trade

\$ _____

ALTERNATE BID ITEM: One (1) 2015/2016 Cushman Core Harvester and/or Equivalent

\$ _____

TOTAL BID (WITH TRADE AND ALTERNATE): \$ _____

TAX COMPLIANCE AFFIDAVIT

I, the undersigned, being duly sworn and as an authorized representative of the Bidder, do state as follows:

1. The individual or entity making the foregoing proposal or bid certifies that he or she is not barred from contraction with the Winnetka Park District because of any delinquency in the payment of any tax administered by the Department of Revenue unless it is being contested.

2. The individual or entity making the proposal or bid understands that making a false statement regarding delinquency in taxes is a Class A misdemeanor and, in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

Bidder: _____
(Print Name of Bidder)

Signed: _____
(Signature of Authorized Officer)

Printed Name of Signatory: _____

As Its: _____
(Title of Signatory)

Dated: _____

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that _____ appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of Contractor, and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of Contractor.

Dated: _____

(Notary Public)

[Notary Seal]

