

Winnetka Park District Gift Certificate Request Form

WPD Guidelines

Organizations requesting donations for the purpose of fundraising activities must be not-for-profit and be located within, or clearly serve those who reside within the Winnetka Park District boundaries. Additionally, organizations affiliated with the Winnetka Park District do not fit into the above category and will be considered on a case by case basis with the approval of the Executive Director.

This request form must be completed and submitted for official approval. Only one request per organization will be permitted per calendar year with a value not to exceed \$400. For further information contact: Libby Baker, Office Associate, lbaker@winpark.org or (847)501-2076.

General Information *(fill out completely)*

Date of Request: _____ Need by: _____

Organization: _____

Organization official mailing address: _____ City/Zip: _____

Organization/Event website: _____

Purpose of request: _____

_____ *Please include a copy of the event flyer or other information describing the fundraising event.*

How will Winnetka Park District be recognized? _____

Contact: _____ Daytime Phone Number: _____

Gift Certificate Request *(please check)*

___ Foursome of Golf with Two Carts

___ WGC Foursome of Golf on Par 3

___ 10 Bucket Range Punch Pass

___ Family Season Beach Pass for Four

___ 1.5 Hour Indoor Tennis Court Rental

___ 1 Hour Private Tennis Lesson

___ Paddle Hut Rental

___ Paddle Party w/Hut

___ Youth Birthday Party *(skating, tennis or themed – circle one)*

If approved, requestor will notified when Gift Certificate is available for pick up at the WPD Administrative Office.

Office Use Only

___ Approved ___ Not approved/notified by email ___ Updated in log

___ Gift Certificate completed and received ___ Date sent

Submit to: Libby Baker - Email: lbaker@winpark.org

Winnetka Park District | 540 Hibbard Road | Winnetka, IL 60093 | winpark.org | (847) 501-2040

