

Winnetka Park District Donation Request Form

WPD Guidelines

Organizations requesting donations for the purpose of fundraising activities must be not-for-profit and be located within or clearly serve those that reside within the Winnetka Park District boundaries. Additionally, organizations that are affiliated with the Winnetka Park District that do not fit into the above category will be considered on a case by case basis and with the approval of the Executive Director (i.e. IAPD, IPRA).

This request form must be completed and submitted for official approval. Only one request per organization will be permitted per calendar year and with a value not to exceed \$400. For further information contact Mary Cherveney, Administrative Services Manager, mcherveney@winpark.org or (847) 501-2076.

General Information *(fill out completely)*

Date: _____ Need by: _____

Organization: _____

Organization official mailing address: _____ City/Zip: _____

Organization/Event website: _____

Purpose of request: _____

How will the Winnetka Park District be recognized? _____

Contact: _____ Daytime Phone Number: _____

Preferred delivery method: Pick up at the WPD Administrative Office By mail

Gift Certificate Request *(please check)*

Foursome of Golf with Two Cars (\$252)

Foursome of Golf on Par 3 Course (\$60)

Family Season Beach Pass for Four (\$140)

WIA 10 Pack Public Skate Admission (\$38)

1.5 Hour Indoor Tennis Court Rental (\$69)

Paddle Hut Rental (\$400)

Other: _____

Office Use Only *(submit to ASM)*

Approved Not approved/notified by email Updated in log

Gift Certificate completed and delivered by preferred method Date sent: _____

Submit to: Mary Cherveney, Administrative Services Manager, mcherveney@winpark.org

