



**WINNETKA PARK DISTRICT
COMMITTEE OF THE WHOLE**

**Thursday, March 8, 2018
Community Room, 540 Hibbard Road
5:30 p.m.**

AGENDA

1. Call to Order / Roll Call
2. Changes to the Agenda
3. New Business
 - a. Asphalt Bids*
 - b. Bluff Land Restoration Planning RFP*
4. Unfinished Business
 - a. Lakefront Master Plan Discussion
5. Adjournment

**included in committee packet*

Persons with disabilities requiring reasonable accommodations to participate in this meeting should contact the Park District's ADA Compliance Coordinator, John Shea, at the Park District's Administrative Office, 540 Hibbard Road, Winnetka, IL Monday through Friday from 8:30 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-501-2040; Fax number 847-501-5779. Requests for a qualified interpreter require five (5) working days advance notice.

**Winnetka Park District
Board Summary**

Date: March 8, 2018
To: Board of Commissioners
Subject: Asphalt Repairs and Sealcoating
From: Costa Kutulas, Superintendent of Parks
Richard Schram, Landscape Architect
Through: John Muno, Executive Director

Summary

On February 27, 2018, bids were opened for Asphalt Repairs and Sealcoating. Eleven (11) firms were contacted. Two (2) bids were received.

Under the base bid, there were seven (7) parks that were scheduled for improvements. Staff has identified two (2) sites under the base bid as priorities to be done this season. These include the Green Bay Trail, where the southern third of the asphalt paving (south of the Wilson Ave. and Maple Street gated entrance) will be milled and repaved with a 2" surface course. Several other spots on the rest of the trail will also be patched. The second park to be prioritized is Elder Lane Park where a catch basin will be repaired and asphalt patching is needed.

Base Bid Totals

Chicagoland Paving Contractors	\$70,592.30
Allstar Asphalt Inc.	\$69,270.00

Under the alternate bids, there were six (6) locations scheduled for improvements. Staff has identified four (4) of these as priorities. They include: Lloyd Park south end upper drive which will be patched; Lloyd Park north end upper drive which will be milled and repaved with a 2" surface course; Lloyd Park upper parking lot which will be restriped; and the Parks Service Center which will have asphalt added to the west half of the parking/service yard to replace the current gravel.

Alternate Bid Totals

Chicagoland Paving Contractors	\$58,247.50
Allstar Asphalt Inc.	\$58,925.00

Bid Totals

Chicagoland Paving Contractors	\$128,839.80
Allstar Asphalt Inc.	\$128,195.00

Recommendation

Staff recommends that the bid be awarded to the lowest responsible bidder of both the selected Base Bid items and Alternate Bid items as identified above to Allstar Asphalt Inc. of Wheeling, Illinois for a bid total \$128,195.00.

END

**Winnetka Park District
Board Summary**

Date: March 8, 2018
To: Board of Commissioners
Subject: Bluff Restoration Planning Firm Selection
From: Costa Kutulas, Superintendent of Parks
John S. Shea Jr., Superintendent of Recreation
Through: John Muno, Executive Director

Summary

On July 29, 2016, the Winnetka Park District was awarded a \$60,000.00 matching grant through the Illinois Department of National Resources, for bluff land restoration planning for all five (5) of our lakefront parks. After being awarded the grant, the Park District was notified that funding of the grant was delayed until the 2018 season. With funding being secured staff moved forward with the bluff land restoration plan.

The first step in this process was to draft a request for proposals (RFP) which was released on January 30, 2018. All sealed proposals were to be submitted to the Winnetka Park District Administration Building no later than 5pm on February 13, 2018.

At the time of the deadline the Park District received three (3) proposals. The firms who submitted a proposal were; Ecology + Vision llc. partnering with Ratio Architects, Inc. and EDI, Inc., Hey and Associates, Inc. partnering with K Singh & Associates, Inc. and Bluestem Communications, and The Lakota Group partnering with GeWalt Hamilton Associates, Barid, Testing Service Corporation, Urban Forest Management, and Cardno. After reviewing each proposal from the three firms, staff called all firms for an interview during the week of February 26, 2018. Costa Kutulas, Kellie Edwards, John Shea, and John Muno conducted the interview process. At the conclusion of all the interviews staff reviewed all notes, written proposals, and deliberated on who would be the best and strongest fit for our project. It was decided that The Lakota Group and partners were the best choice for this project. Collectively Lakota and their team was the most diverse, organized, and educated on the project; they have a well-organized team who staff feels will be the best avenue for us to complete this project.

Recommendation

Staff recommends the Board of Commissioners allow staff to move forward into the next phase of this project and conduct contract negotiations with The Lakota Group for the bluff land restoration plan for our five lakefront parks. Following contract negotiations staff will bring a recommendation with a proposal from The Lakota Group at the April 12, 2018 Committee of the Whole Meeting. If for whatever reason staff is unable to reach terms on the negotiations with the Lakota Group, staff will go to their second recommendation of Hey and Associates to engage in the negotiation process.

END