

**WINNETKA PARK DISTRICT  
COMMITTEE OF THE WHOLE  
MEETING MINUTES  
THURSDAY, MARCH 23, 2017  
COMMUNITY ROOM**

Vice President, Mickey Archambault called the meeting to order at 6:00 p.m. Commissioners present: Mickey Archambault, Brad McLane, John Thomas, Teresa Claybrook, John Peterson, Gerri Kahnweiler (Arrived at 6:08 p.m.), and Ian Larkin (arrived at 6:10 p.m.). Commissioner absent: None. Staff present: Robert Smith, Executive Director; John Muno, Superintendent of Facilities; Bob Farmer, Superintendent of Finance; Mary Cherveney, Communication/Marketing Manager; John Shea, Superintendent of Recreation; Costa Kutulas, Superintendent of Parks, Rich Schram, Landscape Architect, Margo Sorenson, Accounts Payable and Chris Varner, Graphic Design Marketing Specialist. Visitors: Kelly Smith and Warren James.

**CHANGES TO THE AGENDA**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

**Dwyer Park Bid Tabulation**

**Site Work**

Parks Superintendent, Costa Kutulas, presented to the Committee the bid results for the renovation of Dwyer Park. Seven bids were received, opened and publically read aloud on March 14. Mr. Kutulas discussed several changes to the scope of work to align the bid proposals to funds that are budgeted for the project. The Committee was informed that the low bid from Hacienda Landscaping would not be recommended for approval due to unfavorable references and work performance on similar projects at other park district agencies. The bid submitted by Landworks Limited of Bolingbrook, IL. was discussed in detail and recommended to be awarded the site work contract as the lowest responsible bidder for a total sum of \$912,971.04. This total contract cost will include Bid Alternates #1, #2,#4 and #5 as detailed in the Board Summary dated March 20, 2017 and presented to the Committee. Other ancillary expenses by owner such as engineering fees, cost for site utilities and site amenities were also outline in the course of discussion. Mr. Kutulas also requested the Committee to allocate \$45,000.00 (5% of contract) for unforeseen expenses.

**Gazebo**

Mr. Kutulas presned the proposal from Reese Recreation of Propsect Heights, IL. for the direct purchase of one (1) Poligon Gazebo, Model #GCO-2-28TGAS for a total sum of \$29,841.35. This structure is under bid of National Joint Powers Alliance (NJPA) which will not require a separate bid process by the park district. With the direct purchase by the park district and supplied to the contractor, the park district will realize a cost saving equal to any mark up by the contractor.

After general discussion among the Committee about rejecting the bid from Hacienda Landscaping, changes to the scope of work and timeline for construction, the Committee reached a consensus to forward to the full Park Board the site work bid proposal from Landworks Limited and the Gazebo purchase proposal from Reese Recreation for formal consideration and with a recommendation for approval.

**ADJOURNMENT**

The meeting was adjourned at 6:27 p.m.

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Ian Larkin, President

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John Munro, Secretary