

**WINNETKA PARK DISTRICT  
COMMITTEE OF THE WHOLE  
MEETING MINUTES  
THURSDAY, DECEMBER 7, 2017  
540 HIBBARD ROAD  
5:30 P.M.**

Vice President Mickey Archambault called the meeting to order at 5:30 p.m. Commissioners present: Mickey Archambault, Warren James, John Peterson, and John Thomas. Commissioners Absent: Teresa Claybrook, Ian Larkin, Eric Lussen. Staff Present: John Muno, Executive Director; John Shea, Superintendent of Recreation; Christine Berman, Superintendent of Finance; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Administrative Services Manager and Kelsey Raftery, Marketing Brand Manager.

**CHANGES TO THE AGENDA**

None

**NEW BUSINESS**

**2018 Board Meeting Schedule**

Upon discussion, the Park Board consensus was to conduct one meeting in March, June, July and August. The revised schedule will be updated and presented to the Park Board for approval at the December 14, 2017 meeting.

**Winnetka Caucus Platform – Parks Plank**

The Winnetka Caucus Parks Plank for 2018 related to Lakefront Master Plan was included in the COW packet and acknowledged. Commissioner Thomas asked if staff received the open-ended comments, which Executive Director John Muno confirmed.

**GFOA Certificate of Achievement for Excellence in Financial Reporting**

Superintendent of Finance Christine Berman shared that the District once again received the GFOA's Certificate of Achievement for Excellence in Financial Reporting for fiscal year ending December 31, 2016. A photo of Superintendent Berman and Audit Chairperson, Commissioner Thomas with the plaque was taken to commemorate the honor.

**OLD BUSINESS**

**2018-2022 Long Range Plan & Lakefront Master Plan**

Executive Director Muno reviewed the proposed schedule/agenda to further board and staff engagement into the long range plan and lakefront plan through April 2018.

Commissioner Thomas asked about the role of the Parks Foundation. Executive Director Muno is optimistic that the Foundation could play a capital campaign fundraising role with a project focus and help us identify community members with an interest in particular areas.

Vice President Archambault expressed that all revenue-generating opportunities need exploration.

Commissioner James expressed the need to identify priorities and necessary sequence related to the Lakefront Master Plan. Protection of the beach needs to be a top priority. There was further discussion among board members related to the planning process and potential alternate sources of funding.

**STAFF UPDATES**

Superintendent of Recreation John Shea acknowledged the letter from the Winnetka Youth Organization for an increase in support. Plans are underway for WYO staff dialogue and further recommendation to the board prior to the 2018 budget approval.

Superintendent of Parks Costa Kutulas provided a verbal report about the Lloyd Beach boathouse. A power point presentation will be part of the December 14, 2017 meeting. Commissioner James asked if there are collaboration opportunities with the neighbors and both Superintendent Kutulas and Executive Director Muno provided affirmation.

Vice President Archambault asked about the final inspections for the Golf Service Center. Superintendent Kutulas indicated that it is set for Monday, December 11.

Administrative Services Manager Mary Cherveney reminded the board that due to Senate Bill 402 and action required by January 15, 2018, there will be an Ordinance and amended sexual harassment policy on the agenda. Board packets will go out Monday.


Executive Director Muno reported that NSSRA and Northbrook Park District are exploring a partnership for combined use space. It is in preliminary stages and there will be further updates as the project progresses. He also mentioned the YourWinnetka email related to the proposed TIF district. Administrative Services Manager Cherveney will forward to the Park Board.

**ADJOURNMENT**

The Park Board adjourned at 6:11 p.m.



Mickey Archambault, Vice President



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John Muno, Secretary