

**WINNETKA PARK DISTRICT  
COMMITTEE OF THE WHOLE  
MEETING MINUTES  
THURSDAY, MAY 11, 2017  
COMMUNITY ROOM  
5:30 P.M.**

President Ian Larkin called the meeting to order at 5:30 p.m. Commissioners present: Mickey Archambault, Teresa Claybrook, Ian Larkin, Brad McLane, John Petersen, John Thomas. Commissioner absent: Geri Kahnweiler. Staff present: John Muno, Executive Director; John Shea, Superintendent of Recreation; Costa Kutulas, Superintendent of Parks; and Mary Cherveney, Administrative Services Manager. Visitors: Eric Lussen and Nat Roberts.

**CHANGES TO THE AGENDA**

John Muno announced the hiring of Christine Berman for the position of Superintendent of Finance and Administrative Business Services. Her resume was made available to all board members this evening. Her employment will begin on June 1, but will have an opportunity to meet with retiring CFO, Bob Farmer to facilitate a smooth transition.

**UNFINISHED BUSINESS**

**Dwyer Park update**

Superintendent of Parks, Costa Kutulas, provided the Committee of the Whole with an update on the Dwyer Park construction timeline. Many factors played into the later than originally anticipated start on the project. Currently we are waiting on the final MWRD permit and expect no other changes. Mr. Kutulas shared a couple of slides of the progress to-date including the playground removal. The gazebo delivery is set for June 23-26, which is the same timeframe as the Winnetka Music Festival. Staff will meet with Scott Myers on June 1 to provide an update but he is aware that plan A will be an alternate site for the festival and plan B may be a portion of Dwyer Park being available. Staff has and will continue to assist the festival organizers with other options. This may affect Fourth of July as well. By June 1, we will have a better idea on the project completion timeline and will coordinate communication and ribbon cutting ceremony at that time.

**Golf Service Center**

Superintendent of Parks, Costa Kutulas moved his report over to the Golf Service Center project. He provided an update and shared a few slides regarding the progress and the flood proofing of the building as required. Temporary occupancy will be around May 22 with full completion and permanent occupancy expect around June 2.

**Cell Tower Lease Agreement**

Executive Director (ED), John Muno discussed our current cell tower agreement with Vertical Bridge and their interest in exercising their option to terminate. At this point, we are seeking Board direction on how we may want to proceed while keeping the long-term use of parkland in mind. Although this has been a favorable revenue stream of \$36,000 annually for the Golf Fund we want to be careful not to tie up the property for the long term. ED Muno continues to have dialogue with Vertical Bridge and are discussing several-revised lease options or if we allow the

Continued minutes from the  
Committee of the Whole meeting  
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termination with the best interests of the park district in mind. After some discussion among board members about size of outbuildings and future land use it was determined to investigate more and bring back to the Committee of the Whole at a later date with more information and staff recommendation.

## **NEW BUISNESS**

### **IAPD Commissioner Boot Camp**

Executive Director, John Muno shared information with the Committee of the Whole about upcoming IADP Board Boot Camp Training. The Boot Camp does fulfill the one-time Open Meetings Act training required of all commissioners. Training is also available online. He also said that he plans to bring in the park district attorney, Steve Adams to provide board training at a Committee of the Whole meeting in the next couple of months.

### **Board Committee structure**

Executive Director, John Muno provided a staff recommendation to move to a Committee of the Whole format with the exception of Ad Hoc or Temporary Committees, such as Audit, Project Oversight and Stormwater. The Liaison representation would stay in place. Commissioner Claybrook voiced that she likes this structure and the rest of the Board was in concurrence. Commissioner Thomas shared some board history on the committee structure.

## **ADDITIONAL COMMENTS**

Commissioner Thomas mentioned that people are going to Northfield to play Pickle Ball. Executive Director, John Muno said that this will be reviewed as we move through the strategic plan.

Commissioner Claybrook asked about the soccerball kickback board recommended for consideration by a young resident at a previous meeting. Superintendent of Parks, Costa Kutulas suggested the idea location would be Nick Corwin Park and the time to address this would be during the master plan process. He will also follow up with the resident.

Audience member Nat Roberts, introduced himself as the new liaison for District #36 to the Park District.

Regular meeting and Annual meeting will be next Thursday, May 18 at 6:00 p.m. instead of 6:30 p.m. due to the Spring Town Hall Meeting.

## **ADJOURNMENT**

The meeting was adjourned at 6:29 p.m.

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Ian Larkin, President

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John Muno, Secretary