

**WINNETKA PARK DISTRICT  
COMMITTEE OF THE WHOLE  
MEETING MINUTES  
THURSDAY MAY 9, 2019  
COMMUNITY ROOM  
5:30 P.M.**

President Archambault called the meeting to order at 5:00 p.m. Commissioners Present: Mickey Archambault, Teresa Claybrook (by phone), Warren James, Eric Lussen (arrived at 6:08 pm), John Peterson and John Thomas. Commissioner Absent: Ian Larkin.

Staff Present: John Munro, Executive Director; John Shea, Superintendent of Recreation; Christine Berman, Superintendent of Finance; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Administrative Services Manager; and Kelsey Raftery, Marketing Brand Manager.

Audience Present: Christina Codo, Colleen Knupp, Elaine Jaharis, George Maurides, Don Smith, Scott Freres, Jon Shabica, Ellen Thomas

**CHANGES TO THE AGENDA**

President Archambault is going to allow George Maurides to speak to the Park Board. As attorney for the Jaharis family, owners of the property north of Tower Road Park/Beach. The Jaharis family is concerned with the plans for Tower Road Park parking lot expansion and the elevated trail boardwalk. He would like the opportunity for his client (which Executive Director John Munro has already agreed to) to sit down with the Park District to discuss the need and potential adjustments that could accommodate both parties.

**COMMUNICATIONS**

None

**UNFINISHED BUSINESS**

**Coastal Consulting for Lloyd Beach Breakwater System**

Superintendent of Parks, Costa Kutulas provided a brief recap of both the proposed initial bluff land restoration work at all five-lakefront parks and the Lloyd beach shoreline work.

Vice President Peterson asked about the re-allocation of funds from shoreline to bluff land work, which Superintendent Kutulas stated was due to permit timeline on the shoreline work, versus the bluff land work could start much sooner per timeline.

Jon Shabica from Shabica and Associates provided an update on the Lloyd Beach neighbor's project and potential changes with the Corp of Engineers. He then asked if the Board had any questions regarding his proposal that he previously presented. President Archambault asked for clarification on the scope of his work versus bluff work, which he clarified. Commissioner James asked about the permit process and timelines. After some further discussion it was determined that, the scope of the work would include up to construction at this time for a May 16 Board approval. President Archambault asked what the impact the neighbor's project would have at

Lloyd. Shabica stated there is no negative, and will help restore some of the beach access issues we are currently experiencing.

**Bluff Restoration Design/Construction Documents, Lakota Group**

Moved to the end of the meeting.

**NEW BUSINESS**

**Policy Manual Chapters 8-13 Review**

Administrative Service Manager provided an overview of staff adjustments to sections 8-13 of the policy manual including updating the participant behavior policy to include visitors with some clarifying language. This will be brought back to the Park Board for a first reading at the June 20 Board meeting. Vice President Peterson complimented the staff on the work, especially related to access to programs and facilities for all. President Archambault was glad to see that the addressing of visitor behavior. He also applauded the staff efforts on the policy manual.

**Outgoing Board Member John Thomas Resolution Presentation**

President Archambault read a resolution for outgoing Commissioner John Thomas. The presentation also included a plaque with project accomplishments, a tree to be planted in his honor and a brick to be installed in Station Park to commemorate his years of service on the Park Board. Executive Director Muno also thanked Commissioner Thomas's wife, Ellen for sharing him with us. Although unable to attend tonight's meeting a similar honor was bestowed upon Commissioner Ian Larkin as well.

**MATTERS OF THE DIRECTOR**

No report.

**BOARD LIAISON REPORTS**

Commissioner Thomas provided an update on the Winnetka Youth Organization fundraiser, the New Trier Township and met with some School Board representatives regarding the failed referendum.

Vice President Peterson provided an update on the Winnetka Parks Foundation, including new energy with Steve Hole as chair. Looking to bring more people onto the foundation.

President Archambault provided an update on the Winnetka Caucus Council Town Hall meeting and his participation. He also provided a brief update on work towards an IGA with the Village in regards to stormwater.

**STAFF UPDATES**

Superintendent of Recreation, John Shea provided an update on Mother Daughter Tea Party, Community-Wide Beach Clean-Up, Camp numbers, summer training, lakefront openings and Recreation Department is fully staffed with the addition of Marty Kwiatkowski and James Janesku.

Superintendent of Parks, Costa Kutulas provided an update on the new skidster, beach clean ups,

Maple Street boardwalk, Crow Island Woods restoration updates/delays due to weather and work with AYSO on Nick Corwin Park. Next week the Village will be at the Board meeting to discuss Boal Parkway land transfer. President Archambault sought clarification on the number of phases in the Crow Island Woods Restoration Plan, which Superintendent Kutulas provided.

Marketing Brand Manager, Kelsey Raftery provided insight on website updated to enhance mobile viewing. Local government and non-profit marketing/communication staff have formed a group (Winnetka Communicators) to meet regularly. Vice President Peterson asked about the new resident program. Manager Raftery provided an update, including some new customers that mentioned receiving the welcome gift box.

Administrative Services Manager, Mary Cherveney stated that a new Park Board photo will be taken at the conclusion of the Annual meeting.

#### **UNFINISHED BUSINESS (Continued)**

##### **Bluff Restoration Design/Construction Documents, Lakota Group**



Superintendent Kutulas provided a brief update of where we are today, and that Scott Freres of the Lakota Group is here to answer any questions on the proposal. Freres took the Park Board through the scope of the project for all five sites determined to be in phase I. The estimated cost of \$1.92 million includes the soft costs for the Lakota Group and the consultant team.

Vice President Peterson sought clarification on the staircase at Tower Road. Freres stated a new staircase with the old one removed. He went on to ask about the mystery water that trickles down from the bluff. Freres stated it was leaching ground water that would remain, but a clear pathway would be designed.

President Archambault asked for clarification on the estimated fees. Freres addressed that these numbers are in review and based on hours. President Archambault asked about the reimbursables, which Freres clarified including getting costs on 3D modeling for marketing/communication purposes.

#### **ADJOURNMENT**

The Committee of the Whole meeting adjourned at 6:38 p.m.

  
Mickey Archambault, President  
John Muno, Secretary