

**WINNETKA PARK DISTRICT
COMMITTEE OF THE WHOLE
MEETING MINUTES
THURSDAY, APRIL 8, 2021|6:00 P.M.
VIA ZOOM**

President Archambault called the meeting to order at 6:02 p.m.

Commissioners Present: Mickey Archambault, Teresa Claybrook, Christina Codo, Warren James

Commissioners Absent: Eric Lussen, David Seaman

Staff present via Zoom videoconference: John Peterson, Executive Director; Christine Berman, Superintendent of Finance; John Shea, Superintendent of Recreation; Costa Kutulas, Director of Parks and Maintenance; Kelsey Raftery, Marketing Brand Manager; Libby Baker, Office Associate

Audience Present via Zoom videoconference: Don Smith, Cynthia Rapp-Hopkins

CHANGES TO THE AGENDA

None

COMMUNICATIONS

None

NEW BUSINESS

None

UNFINISHED BUSINESS

Lakefront Master Plan Update

Director Kutulas reported the boardwalk and concrete ramp at Lloyd are complete and the retaining wall is being installed. Elder/Centennial is still in the planning and design phase. A few punch list items remain at Tower, but it is open to the public.

MATTERS OF THE DIRECTOR

None

BOARD LIAISON REPORTS

Executive Director Peterson reported the Winnetka Parks Foundation, with help from Superintendent Shea, is creating a fundraising activity. Manager Raftery has helped reshape the website and Superintendent Berman implemented a new recordkeeping system and will take the lead on the RFP for an auditor.

Executive Director Peterson also reported staff is starting to collaborate with School District 36.

STAFF UPDATES

Kelsey Raftery, Marketing Brand Manager – reported staff received a first draft of the website homepage design, and a new drone was purchased.

Christine Berman, Superintendent of Finance – reported the auditors were onsite for their final fieldwork. Entries for March financials will close tomorrow. Preliminary figures for March show operational revenue to be approximately \$590k above budget year-to-date.

Libby Baker, Office Associate – reported on the Illinois Association of Park District Boot Camp dates.

John Shea, Superintendent of Recreation – reported gross revenue for camp is \$400,000. A verbal commitment has been made for the last fenced in storage space, at a cost of almost \$102,000. Due to the Village's concern about the number of people congregating and the potential for spread of the Coronavirus, changes will be made to the holiday celebrations. No Memorial Day parade will be held, only the ceremony at Village Green. Smaller scale 4th Fest activities and a 5K will take place on the turf fields and the fireworks will be postponed and incorporated into Fall Fest September 25.

Costa Kutulas, Director of Parks and Maintenance – reported staff is preparing facilities for the spring and summer programming. Manufacturing of the Lloyd racks continues. Stormwater work is underway.

CLOSED SESSION

Commissioner James made a motion to go into closed session pursuant to Section 2(c)(5) of the Open Meetings Act, for the purchase or lease of real property for the use of the public body, Section 2(c)(6) for the setting of a price for sale or lease of property owned by the public body, and Section 2(c)(1) for personnel. Commissioner Claybrook seconded the motion. A roll call vote was taken.

Ayes: Archambault, Claybrook, Codo, James

Nays: None

Motion carried

RETURN TO OPEN SESSION

Commissioner Codo made a motion at 6:47 p.m. to return to open session. Commissioner Claybrook seconded the motion. A roll call vote was taken.

Ayes: Archambault, Claybrook, Codo, James
Nays: None
Motion carried

ADJOURNMENT

Commissioner Codo made a motion at 6:48 p.m. to adjourn the meeting. Commissioner Claybrook seconded the motion. A roll call vote was taken.

Ayes: Archambault, Claybrook, Codo, James
Nays: None
Motion carried

A handwritten signature in dark ink, appearing to read 'J. Peterson', written over a horizontal line.

John Peterson, Board Secretary