

**WINNETKA PARK DISTRICT  
COMMITTEE OF THE WHOLE  
MEETING MINUTES  
THURSDAY, JANUARY 14, 2016  
COMMUNITY ROOM  
5:30 P.M.**

President McLane called the meeting to order at 5:30 p.m. Commissioners present: Mickey Archambault, Teresa Claybrook, Gerri Kahnweiler, Ian Larkin, Brad McLane and John Thomas. Commissioner absent: John Peterson. Staff present: Robert Smith, Executive Director; Bob Farmer, Chief Financial Officer; John Muno, Superintendent of Facilities; Mary Cherveney, Communication & Marketing Manager; John Shea, Superintendent of Recreation; Edna Alvord, Systems Administrator; Margo Sorensen, Accounts Payable Bookkeeper and Libby Baker, Administrative Manager/Safety Coordinator. Visitors: Chuck Balling and Ron Vine (via telephone).

**Community Survey**

Director Smith welcomed Chuck Balling of GovHR and Ron Vine of Leisure Vision, Inc. The Board and staff reviewed the revised survey and made adjustments to some of the questions. Ron Vine and Director Smith will make additional revisions to the survey and it will be brought back to the Board on January 21 for another review.

**Lakefront Master Plan**

Director Smith noted that the last meeting of the Lakefront Advisory Committee took place Wednesday, January 13. Since the Board's review at the last meeting, minor changes have been made to the draft report. A new draft report will be presented by the LAC at the January 21 Regular Board meeting. The final report will be presented to the Board for approval at the February 25 Regular Board meeting. Once the Board has approved the Lakefront Master Plan staff will close out the grant process with the Illinois Department of Natural Resources.

**School District 36 Land Lease**

District 36 has been evaluating the operational needs of Crow Island School. It has been determined that additional classroom space is needed. The District 36 would like to install a temporary four classroom unit, for a three to four year period. The desired placement of the unit would partially be on Park District property at Crow Island Woods. District 36 has requested permission to use the designated property for a fifty month period beginning July 1, 2016 through August 30, 2016. Director Smith met with Greg Kurr, CFO of District 36 to discuss the land use. Director Smith supports the request. The Board discussed the potential land use and concurred that they support the land use. Formal Board approval of the land use request will take place at the January 21 meeting.

Continued minutes of the  
Committee of the Whole Meeting  
January 14, 2016

**Bikeway Master Plan**

The final draft report, with the addition of several appendices, was included in the Board packet for review. The final report will be presented for Board approval at the January 21 meeting.

**PDRMA Loss Control Review**

The final Loss Control Review (LCR) scores were shared with the Board. The overall score achieved was 98.81% which grants the Park District accreditation status and a \$1,500 cash award. Director Smith explained the yearlong LCR process and described the work and effort that took place. He recognized the efforts of staff and the entire Safety Committee.

**Website Update**

Edna Alvord provided a visual overview of the new website design. She noted the improvements made as a result of the initial focus group meetings. Staff is still updating their respective pages and additional information is still being developed to be included on the website. The Board offered some suggestions and congratulated Edna for her work. The Board will receive a link to the website design for a more in-depth review. The anticipated launch date of the new site is January 28. Marketing efforts to promote the new website are currently being undertaken.

**ADJOURNMENT**

The meeting was adjourned at 7:38 p.m.

---

Brad McLane, President

---

Robert Smith, Secretary