



**WINNETKA PARK DISTRICT
COMMITTEE OF THE WHOLE**

**Thursday, December 7, 2017
Community Room, 540 Hibbard Road
5:30 p.m.**

AGENDA

1. Call to Order / Roll Call
2. Changes to the Agenda
3. New Business
 - a. 2018 Board Meeting Schedule*
 - b. Winnetka Caucus Platform – Parks Plank*
 - c. GFOA Certificate of Achievement for Excellence in Financial Reporting*
4. Old Business
 - a. 2018-2022 Long Range Plan & Lakefront Master Plan*
5. Staff Updates
6. Adjournment

**included in committee packet*

Persons with disabilities requiring reasonable accommodations to participate in this meeting should contact the Park District's ADA Compliance Coordinator, John Shea, at the Park District's Administrative Office, 540 Hibbard Road, Winnetka, IL Monday through Friday from 8:30 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-501-2040; Fax number 847-501-5779. Requests for a qualified interpreter require five (5) working days advance notice.

**Winnetka Park District
Board Summary**

Date: November 7, 2017
To: Board of Commissioners
Subject: 2018 Proposed Annual Meeting Calendar of the Park Board
From: Mary Cherveney, Administrative Services Manager

Summary:

Please find attached the proposed meeting schedule of the Winnetka Park District Board of Commissioner for 2018. This schedule takes into account holiday conflicts and the possible conflict with the National Parks and Recreation Conference. The proposed monthly schedule consists of one date for Committee of the Whole (COW) meetings and one date for the regular Board meeting.

Recommendation:

Staff recommends adopting this schedule at the December 14, 2017 Board meeting and direct staff to publically post this information.

END



2018 Park Board Meeting Schedule (DRAFT)

Regularly scheduled meetings of the Winnetka Park District Board of Commissioners are held on the second and fourth Thursdays of the month unless otherwise noted by (*). Regular meetings through the end of Fiscal Year 2018 will be held at 6:30 pm at the Administrative Office, 540 Hibbard Rd., on the dates shown below. Board Committee meetings typically start at 5:30 pm, but times may vary. Please refer to our website: www.winpark.org, or contact the Administrative Office at 847-501-2040.

2018 Meeting Schedule (DRAFT)	
Board Committee Meeting	January 11
Regular Board Meeting	January 25
Board Committee Meeting	February 8
Regular Board Meeting	February 22
Board Committee Meeting	March 8
Regular Board Meeting	March 22
Board Committee Meeting	April 12
Regular Board Meeting	April 26
Board Committee Meeting	May 10
Regular Board Meeting	May 17*
Board Committee Meeting	June 14
Regular Board Meeting	June 28
Board Committee Meeting	July 12
Regular Board Meeting	July 26
Board Committee Meeting	August 9
Regular Board Meeting	August 23
Board Committee Meeting	September 13
Regular Board Meeting	September 27
Board Committee Meeting	October 11
Regular Board Meeting	October 25
Board Committee Meeting	November 8
Regular Board Meeting	November 15*
Board Committee Meeting	December 6*
Regular Board Meeting	December 13

Changes Due to Holiday Conflicts: Memorial Day, Thanksgiving, Winter Break

May Eliminate Meeting due to Annual NRPA Conference

Updated 10/17/17

Persons with disabilities requiring reasonable accommodations to participate in meetings should contact John Shea, the Park District's ADA Compliance Coordinator, at the Park District's Administrative Office by mail at 540 Hibbard Rd, Winnetka, IL, by phone at 847-501-2040, Monday - Friday from 8:30 am to 5:00 pm, or by email to jshea@winpark.org at least 48 hours prior to the meeting. Requests for a qualified interpreter require five (5) working days advance notice.



Winnetka
Park District

John Muno <jmuno@winpark.org>

2017 Caucus Survey - Verbatim Responses

1 message

William Schneider <billandkris@mac.com>

Thu, Nov 16, 2017 at 1:39 PM

To: John Thieme Thomas <enjthomas@aol.com>, ilarkin@winpark.org, tclaybrook@winpark.org, marchambault@winpark.org, jpeterson@winpark.org, wjb89@cornell.edu, elussen@winpark.org
Cc: jmuno@winpark.org

Hello Folks,

Attached are the responses to the open-ended questions from this year's survey. They are listed exactly as received in no particular order. Lots of good ideas from our residents! Additionally, the following 2017 Parks Platform (with its one plank) was approved by the Caucus with no amendments at the Fall Town Hall Meeting on November 14th, 2017.

Background

Lakefront Priorities

Of the 513 respondents to this section, 40% report being regular (19%) or frequent (21%) users of the lakefront, with 60% report using the lakefront infrequently (32%), rarely (18%), or never (9%). Of those who use the lakefront, the vast majority (70%) report their primary use as relaxation, followed by recreation & exercise (12%), dog beach (9%), non-motorized boating (6%) and motorized boating (3%). We presented the community with eight priorities for lakefront development that were presented in Lakefront 2030 Plan. We asked them to list their top 3 choices for prioritization in order. There was clear consensus among the 436 respondents that infrastructure & access improvements should be prioritized. 38% of all respondents listed this as their #1 priority, with 60% placing infrastructure in their top 3. This was similar for current beach users and non-users. Notably, while regular and frequent beach users prioritized infrastructure, they were also very much in support of improving or building new beach houses with added amenities, with 52% listing this in their top three. Playgrounds and concessions followed, but were not as significant as prioritization for infrastructure and beach houses.

Platform

Parks Plank #1 - Lakefront Development

The Winnetka Park District should proceed to put in place the vision set forth in Lakefront 2030, with emphasis on improving infrastructure to include parking, walkways, lighting, boardwalks, signage, restrooms and access for all generations & abilities. It should also formulate plans to replace and/or renovate the beach houses.

Thanks!

Bill Schneider

WCC 2017 Parks Committee Chair



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

November 15, 2017

Robert Farmer
Business Manager
Winnetka Park District
540 Hibbard Road
Winnetka, IL 60093

Dear Mr. Farmer:

We are pleased to notify you that your 2016 fiscal year end comprehensive annual financial report (CAFR) qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment. Congratulations for having satisfied the high standards of the program. We hope that your example will encourage others in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

A "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements are enclosed. We want to strongly encourage the recommended improvements be made in the next report, and that the report be submitted to the program within six months of your next fiscal year end. Certificate of Achievement Program policy requires that written responses to the comments and suggestions for improvement accompany the next fiscal year's submission. The written responses should provide details about how each item is addressed within this report. These responses will be provided to those Special Review Committee members participating in the review. If a comment is unclear or there appears to be a discrepancy, please contact the Technical Services Center at (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. An AFRA is enclosed for the preparer as designated on the application.

Continuing participants will find a Certificate and brass medallion enclosed with these results. First-time recipients will find a Certificate enclosed with these results and will receive a plaque in about 10 weeks. You may arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and we hope that appropriate publicity will be given to this notable achievement. A sample news release has been enclosed.

A current holder of a Certificate of Achievement may include a reproduction of the Certificate in its immediately subsequent CAFR. A camera-ready copy of your Certificate is enclosed for that purpose. If you reproduce your Certificate in your next report, please refer to the enclosed instructions. A Certificate of Achievement is valid for a period of one year.

A Certificate of Achievement Program application is posted on GFOA's website. This application must be completed and accompany your next submission. See sections III and IV of the application for instructions. **The entity's GFOA membership number appears on the attached comments and must be listed on the application.** Your continued interest in and support of the Certificate of Achievement Program is most appreciated. If we may be of any further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services Center

**Winnetka Park District
Board Summary**

Date: November 7, 2017
To: Board of Commissioners
Subject: Long Range Plan & Lakefront Master Plan
From: John Muno, Executive Director

Summary:

Please find attached a proposed schedule/agenda to further board and staff engagement into the long range plan and lakefront master plan. This schedule allows for thoughtful dialogue on various aspects of the proposed plans. It will also allow for further consensus and direction at the board/staff levels.

Recommendation:

Staff recommends moving forward with this agenda/schedule during the first quarter of 2018.

END

Long Range Plan (LRP) including Lakefront Master Plan (LFMP)
Meeting Schedule/Agenda
(Board COW Meetings)

December 7

- Affirm meeting schedule & agenda
- Questions regarding 2018 capitals as presented at budget meeting
- Board consensus on philosophical direction (needs vs. wants)

January 11

- Review 5-year projections (existing funding)
- Additional sources/options of funding - Mesirov Financial

February 8

- Criteria for LRP priorities
- Review overall/major LRP projects (2019-2022)
- Review capitals by fund (how they fit into big picture) – (2019-2022)

March 8

- LFMP (practical application) of LFMP 2030
- Further planning (implementation options) for each beach/park
- Revised 5-year plan with potential additional (internal) sources of funding
- Future plans (LFMP 2030) with potential (external) alternate funding

April 12

- Preliminary plans for developing a strategy to activate alternate sources of funding
- Wish list, vision, future dreams
- Collaboration with Winnetka Parks Foundation