

**MINUTES OF THE 2,316th
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS
AND OFFICERS OF THE WINNETKA
PARK DISTRICT, WINNETKA, IL
THURSDAY, NOVEMBER 19, 2015**

President Brad McLane called the meeting to order at 6:31 p.m. Commissioners present: Mickey Archambault, Gerri Kahnweiler, Ian Larkin, John Peterson, John Thomas and Brad McLane. Commissioner Teresa Claybrook arrived at 7:17 pm. Staff present: Robert Smith, Executive Director; Bob Farmer, Chief Financial Officer; John Muno, Superintendent of Facilities; Costa Kutulas, Superintendent of Parks; John Shea, Superintendent of Recreation; Rick Schram, Landscape Architect; and Libby Baker, Administrative Manager/Safety Coordinator. Visitors: Bob Whelan.

ADDITIONS TO THE AGENDA

None

APPROVAL OF FINANCIALS

Chief Financial Officer Bob Farmer reported on the October financials. Following questions and discussion, Commissioner Peterson made a motion to approve the financials as presented. The motion was seconded by Commissioner Larkin and passed by a voice vote. **Motion carried.**

APPROVAL OF VOUCHERS

The Board was presented with the Voucher List for November 2015. Following questions and discussion, Commissioner Thomas made a motion to approve the vouchers in the amount of \$623,177.11. The motion was seconded by Commissioner Larkin and a roll call vote was taken. Ayes: Archambault, Kahnweiler, Larkin, Peterson, Thomas, and McLane. Nays: None. Absent: Claybrook. **Motion carried.**

REMARKS FROM VISITORS

Bob Whelan addressed the Board. He has been a member of the board of the Winnetka Paddle Tennis Club (WPTC) for 7 years and paddle player for 20 years. He spoke on behalf of the club and would like to see more communication between the Park Board, the District and the WPTC. He expressed his interest in being the spokesperson for the WPTC. Staff will connect with Mr. Whelan to discuss future communications.

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APPROVAL OF MINUTES

Regular Meeting Minutes

Commissioner Thomas made a motion to combine the Regular meeting minutes of October 22, 2015 and the Committee of the Whole minutes of November 5 and 12, 2015 into a consent agenda. The motion was seconded by Commissioner Archambault and a roll call vote was taken. Ayes: Archambault, Kahnweiler, Larkin, Peterson, Thomas, and McLane. Commissioner absent: Claybrook. Nays: None. **Motion carried.**

Commissioner Thomas made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Archambault and passed by a voice vote. **Motion carried.**

COMMUNICATIONS

None

UNFINISHED BUSINESS

Lakefront Master Plan

Director Smith reported on the November 14 lakefront tour and presentation led by Jon Shabica. The tour was well attended. By December 12 there will be a draft of the plan for the Board's review, with approval slated for January. President McLane inquired about the large number of felled trees at Lloyd Park. Superintendent Kutulas informed the Board that a contractor was hired to take down the trees and staff will do the clearing during the winter months.

Hubbard Woods

Superintendent Kutulas reported on the progress at Hubbard Woods Park. The recent weather has caused some delays, but the pavilion will be 100% complete by year's end. The park site will remain closed throughout the winter as the landscaping will not be finished.

Strategic Plan

Director Smith reported on his recent meeting with Ron Vine, Leisure Vision and Scott Freres, Lakota Group, to begin crafting survey questions. A draft should be available soon and will be brought to the Board for review.

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NEW BUSINESS

IAPD/IPRA Annual Conference

Commissioner Thomas made a motion to appoint Ian Larkin as delegate for the IAPD annual business meeting on January 30, 2016 and Director Smith as the alternate delegate. The motion was seconded by Commissioner Kahnweiler and a roll call vote was taken. Ayes: Archambault, Kahnweiler, Larkin, Peterson, Thomas and McLane. Nays: None. Absent: Claybrook. **Motion carried.**

2016 Meeting Schedule

Commissioner Kahnweiler made a motion to approve the Fiscal Year 2016 Board Meeting schedule as presented. The motion was seconded by Commissioner Larkin and a roll call vote was taken. Ayes: Archambault, Kahnweiler, Larkin, Peterson, and McLane. Abstain: Thomas. Absent: Claybrook. Nays: None. **Motion carried.**

Skokie Playfield Service Center

Due to the recent meeting with the Village regarding the use of park district property land for storm water management, and the potential impact on the Service Center, staff recommended tabling the current construction proposals until further information is received from the Village. Commissioner Thomas made a motion to table any further discussions of Skokie Playfield Service Center proposals until such a time as we have further information from the Village. The motion was seconded by Commissioner Archambault and passed by a voice vote. **Motion carried.**

Truth in Taxation Law Resolution

The Truth in Taxation Resolution is an annual requirement. Commissioner Thomas made a motion to approve the Truth in Taxation Law Resolution #15-11-19. The motion was seconded by Commissioner Archambault and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, Larkin, Peterson, Thomas, and McLane. Nays: None. **Motion carried.**

Land Plan – Golf Course

Director Smith reported on the details of a recent meeting he and Costa attended with the Village staff, design team, as well as a land planner. Director Smith asked the Board to appoint 1-2 Board members be part of a committee that includes New Trier and the Lakota Group, to meet with the Village to discuss potential land use of the golf course for storm water management. Commissioner Larkin made a motion to appoint Commissioners Archambault and Peterson to the newly formed Golf Course & Duke Childs Field Master Plan design team. The motion was seconded by Commissioner Claybrook and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, Larkin, Peterson, Thomas, and McLane. Nays: None. **Motion carried.**

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MATTERS OF THE DIRECTOR

- Annual performance evaluation - Director Smith will have the evaluation forms to the Board by early December. The administrative staff will evaluate the Director and the confidential results will be forwarded to the Board. He recommended that the evaluation be discussed in January.
- Director Smith will be on vacation next week, returning November 30.
- Board Self-Evaluation – Director Smith inquired if the Board would like to schedule the Self-Evaluation with IAPD. The Board declined at this time. Director Smith recommended attendance at the IPRA/IAPD Annual Conference which is scheduled for January 28-30, 2016.

BOARD LIAISON REPORTS

In lieu of a verbal report, Commissioner Thomas submitted written notes of the Plan Commission, Caucus Council and the Winnetka Youth Organization. No other reports were given.

REMARKS FROM VISITORS

None

STAFF REPORTS

Superintendent Kutulas noted that environmental testing has been completed at the Skokie Playfield Service Center. The Board complimented the recreation staff on the success of the family special events.

ADJOURNMENT

Commissioner Thomas made a motion to adjourn the regular board meeting at 7:44 pm. The motion was seconded by Commissioner Archambault and passed by a voice vote. **Motion carried.**

Brad McLane, Board President

Robert Smith, Board Secretary