

**MINUTES OF THE 2,329th
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS
AND OFFICERS OF THE WINNETKA
PARK DISTRICT, WINNETKA, IL
THURSDAY, DECEMBER 15, 2016**

President Larkin called the meeting to order at 6:30 pm. **Commissioners Present:** Ian Larkin, Mickey Archambault, Gerri Kahnweiler, Teresa Claybrook, John Thomas, John Peterson. **Commissioners Absent:** Brad McLane. **Staff Present:** Robert Smith, Executive Director; John Muno, Superintendent of Facilities; Bob Farmer, Chief Financial Officer; John Shea, Superintendent of Recreation; Mary Cherveney, Communication/Marketing Manager; Dede DeCaluwe, Administrative Manager; Britni Purnell, Human Resource Administrator. Visitors: None

ADDITIONS/CHANGES TO AGENDA

None

APPROVAL OF FINANCIALS

Chief Financial Officer Bob Farmer gave a high level overview of the financials for the month of November 2016. November is the eleventh month of the 2016 fiscal year. At the beginning of December, the District paid \$477,881.25 in principal and interest on the 2011 Tax Debt Certificates and \$211,038.75 in principal and interest on the 2014 General Obligation Limited Tax Bonds and on December 31, 2016, the District will pay \$62,992.50 in principle and interest on the 2012 Tax Debt Certificates issued for the Tennis Center renovation. Commissioner Thomas made a motion to approve the financials as presented. The motion was seconded by Commissioner Peterson and a roll call was taken. Ayes: Archambault, Claybrook, Kahnweiler, Peterson, Thomas, Larkin. Nays: None. Absent: Commissioner McLane. Motion carried.

APPROVAL OF VOUCHERS

The Board was presented with the Voucher List for December 2016. Commissioner Peterson made a motion to approve the vouchers in the amount of \$1,012,396.90. The motion was seconded by Commissioner Claybrook and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, Peterson, Thomas, Larkin. Nays: None. Absent: Commissioner McLane. Motion carried.

REMARKS FROM VISITORS

Commissioner Larkin addressed the audience and asked for comments. No Comments were made.

APPROVAL OF MINUTES

Commissioner Thomas made a motion to combine the Regular Board Meeting Minutes from November 17, 2016 and the Committee of the Whole Meetings of November 10, 2016 into a consent agenda. The motion was seconded by Commissioner Kahnweiler and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, Peterson, Thomas, Larkin. Nays: None. Absent: Commissioner McLane. Motion carried.

Commissioner Thomas made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Archambault and passed by a voice vote. Motion carried.

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COMMITTEE REPORTS

None

COMMUNICATIONS

Written report as submitted by Mary Cherveney, Communication/Marketing Manager

UNFINISHED BUSINESS

Winnetka Music Festival

Executive Director Smith reviewed the information related to the Winnetka Music Festival and the contingency plan for Dwyer Park in case of inclement weather or construction would be to move to this event to the library. Commissioner Kahnweiler asked that her objection to the level of financial participation and sponsorship be noted. After discussion by the Board it was decided to move forward as directed by the Committee of The Whole to allocate \$10,000 in support for this community event.

NEW BUSINESS

Winnetka Park District Ordinance #546

Bob Farmer, Chief Financial Officer, reviewed the Ordinance #546 regulating travel, meal and lodging expenses in accordance with the Local Governmental Travel Expense Control Act effective January 1, 2017. Recommendations from the Committee of the Whole were reviewed. A motion to approve was made by Commissioner Peterson, second by Commissioner Thomas and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, Peterson, Thomas, Larkin. Nays: None. Absent: Commissioner McLane. Motion carried.

2016 Tax levy Ordinance #547

Bob Farmer, Chief Financial Officer presented and reviewed the total levy of \$5,083,793 represents a 1.69% increase over last year's levy. The 2016 Tax Levy Ordinance, once approved by the Board will be filed with the County on Friday, December 16, 2016. A motion to approve was made by Commissioner Claybrook, second by Commissioner Thomas and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, Peterson, Thomas, Larkin. Nays: None. Absent: Commissioner McLane. Motion carried.

Winnetka Golf Club Food Concessions Agreement with Avli Restaurant, Inc.

John Muno, Superintendent of Facilities asked for approval by the Board of the agreement as presented to and recommended by The Committee of the Whole on December 8, 2016. After a brief discussion by the Board, a motion to approve was made by Commissioner Thomas, second by Commissioner Peterson and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, Peterson, Thomas, Larkin. Nays: None. Absent: Commissioner McLane. Motion carried.

MATTERS OF THE DIRECTOR

Executive Director Smith reported on the Skokie Service Center improvements under way. If

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you would like, contact Director Smith or Superintendent Costa for a walk through. Crews have been working on the ice rinks, Indian Hill, Hubbard Woods and Northfield Park with anticipation of having Indian Hill and Hubbard Woods open by Friday evening and all three by Saturday. Discussion by the board to track man hours spent this season and monitor of activity. This afternoon received notice from IDNR that the Coastal Management Program will be taking a year off in their cycle. Our grants are still in force and being paid. Director Smith received notice from the Lakota Group that the Winnetka Park District has been nominated for an award for Hubbard Woods Park redevelopment with the American Society of Landscape Architects. Lastly, Green and Associates Collin Marshall is retiring at the end of the year and taking his place and working with us will be George Regal.

BOARD LIAISON REPORTS

Director Smith reported that after a bit of confusion the Winnetka Caucus Secretary came to the park district to file on behalf of the candidates for the Park District Board for the April 4, 2017 consolidated election.

Commissioner Claybrook reported that School District 36 has been going through an extensive survey for the schools. Crow Island is at 112% capacity and other schools are under capacity. They are looking at short term plan for next school year which could include a fullday kindergarten. This could impact the park district's daytime programs for the littles. Also under consideration is to combine moving 4th graders to Skokie and making Skokie a 4th and 5th grade school and Washburn a 6th, 7th and 8th grade school which would make it a true middle school.

REMARKS FROM VISITORS

No remarks at this time

STAFF REPORTS

No verbal reports at this time, written reports as submitted.

EXECUTIVE SESSION

President Larkin made a motion to enter Executive Session at 7:11 pm. to discuss:

- a. Semi Annual Review of Executive Session Minutes **Sect. 5 ILCS 120/2 (c) (21)**
- b. Personnel **Sect. 5 ILCS 120/2 (c)**

RETURN TO OPEN SESSION

A motion by Commissioner Claybrook to approve the release of Executive Session Minutes from 06/23/2016 and the disposal of tapes from 01/29/15, 02/26/15 and 03/26/15 Executive Sessions. Second by Commissioner Archambault. Ayes: Archambault, Claybrook, Kahnweiler, Peterson, Thomas, Larkin. Nays: None. Absent: Commissioner McLane. Motion carried.

ADJOURNMENT

Commissioner Archambault made a motion to adjourn the meeting at 7:43 pm. The motion was seconded by Commissioner Peterson and passed by a voice vote. Motion carried.

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Ian Larkin, Board President



Robert Smith, Board Secretary