

**MINUTES OF THE 2,328th
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS
AND OFFICERS OF THE WINNETKA
PARK DISTRICT, WINNETKA, IL
THURSDAY, NOVEMBER 17, 2016**

Commissioner Archambault called the meeting to order at 5:40 pm. **Commissioners Present:** Mickey Archambault, Gerri Kahnweiler, Brad McLane, Teresa Claybrook. **Commissioners Absent:** Ian Larkin, John Thomas, John Peterson. **Staff Present:** Robert Smith, Executive Director; John Muno, Superintendent of Facilities; Bob Farmer, Chief Financial Officer; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Communication/Marketing Manager; Dede DeCaluwe, Administrative Manager; Toby Ross, Recreation Supervisor. Visitors: Scott Myers

ADDITIONS/CHANGES TO AGENDA

None

APPROVAL OF FINANCIALS

Chief Financial Officer Bob Farmer gave a high level overview of the financials for the month of October 2016. October is the tenth month of the 2016 fiscal year. Current year net surplus (deficit) is \$3,176,066 above budget. Revenues are \$192,430 above budget. Expenses are \$608,333 below budget and other revenues/expenses are \$2,375,303 below budget. Taxes are \$45,130 below year-to-date budget. Property tax distributions are \$41,305 below year-to-date budget. Commissioner Claybrook made a motion to approve the financials as presented. The motion was seconded by Commissioner McLane and a roll call was taken. Ayes: Archambault, Claybrook, Kahnweiler, McLane. Nays: None. Absent: Commissioner Larkin, Commissioner Thomas, and Commissioner Peterson. Motion carried.

APPROVAL OF VOUCHERS

The Board was presented with the Voucher List for November 2016. Commissioner Kahnweiler made a motion to approve the vouchers in the amount of \$314,656. The motion was seconded by Commissioner Claybrook and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, McLane. Nays: None. Absent: Commissioner Larkin, Commissioner Thomas, and Commissioner Peterson. Motion carried.

REMARKS FROM VISITORS

Commissioner Archambault addressed the audience and asked for comments. No Comments were made.

APPROVAL OF MINUTES

Commissioner Claybrook made a motion to combine the Regular Board Meeting Minutes from October 27, 2016 and the Committee of the Whole Meetings of November 3, 2016 into a consent agenda. The motion was seconded by Commissioner Kahnweiler and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, McLane. Nays: None. Absent: Commissioner Larkin, Commissioner Thomas, and Commissioner Peterson. Motion carried.

Commissioner McLane made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Claybrook and passed by a voice vote. Motion carried.

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COMMITTEE REPORTS

None

COMMUNICATIONS

Mary Cherveney, Communication/Marketing Manager

UNFINISHED BUSINESS

Policy Manual Chapters 14 & 18, Second Reading

Executive Director Smith presented to the Board the revised Policy Chapters #14 – #18 (second reading) with edits. Commissioner McLane made a motion to approve. The motion was seconded by Commissioner Kahnweiler and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, McLane. Nays: None. Absent: Commissioner Larkin, Commissioner Thomas, and Commissioner Peterson. Motion carried.

Strategic Plan

Director Smith provided the Board with an update of the date for the board workshop for developing a vision statement. The workshop is Monday, December 12, 2016 6:00pm at the Tennis Lounge. Team Leaders are formulating next steps for initiatives regarding timelines and assignments to keep traction moving on the initiatives.

Stormwater Management

No report this month

Skokie Playfield Service Center

The project is moving along with meetings this week with contractor. Staff is being relocated to the Parks Service Center building for required maintenance on equipment and fleet vehicles during the winter months. Matt McCann will relocate to the golf course during construction.

Dwyer Park

Superintendent Kutulas and Director Smith will be presenting to the Design Review Board later this evening to receive approval and final sign off of master plan design of the park.

NEW BUSINESS

2017 Park Board Meeting Schedule

Director Smith reviewed the annual schedule and suggested 24 meetings for the year. The Board suggested changes to the schedule. A motion to approve with suggested changes to dates was made by Commissioner Kahnweiler, second by Commissioner McLane and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, McLane. Nays: None. Absent: Commissioner Larkin, Commissioner Thomas, and Commissioner Peterson. Motion carried.

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The Winnetka Music Festival

Scott Myers presented to the Board an overview of The Winnetka Music Festival, background, leadership team, event schedule, logistics and sponsorship opportunities. My Myers is asking for permission to use Dwyer Park for children's stage performances, marketing through the park district website and email list as well as sponsorship of the Winnetka Park District as a co-creator of the event. The decision by the Board is that further discussion is needed at a Committee of the Whole meeting on December 8th.

Truth in Taxation – Resolution #16-11-7

Superintendent of Finance, Bob Farmer presented and reviewed the Truth in Taxation Resolution and recommended Board approval as it was presented. A motion to approve was made by Commissioner Kahnweiler, second by Commissioner McLane and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, McLane. Nays: None. Absent: Commissioner Larkin, Commissioner Thomas, and Commissioner Peterson. Motion carried.

Ordinance #545 Sale of Surplus Property

Superintendent of Finance, Bob Farmer presented and reviewed the Sale of Surplus Property Ordinance and recommended Board approval as it was presented. A motion to approve was made by Commissioner McLane, second by Commissioner Claybrook and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, McLane. Nays: None. Absent: Commissioner Larkin, Commissioner Thomas, and Commissioner Peterson. Motion carried.

MATTERS OF THE DIRECTOR

Two awards received, school district program TWIGS and the American Planning Association Illinois Chapter for the Winnetka Lakefront Master Plan. Hubbard Woods Park grant closeout was discussed. Superintendent Costa will meet with the IDNR grant administrators to start the final inspections and then sign off our project next Tuesday.

BOARD LIAISON REPORTS

No reports at this time

REMARKS FROM VISITORS

No remarks at this time

STAFF REPORTS

No reports at this time


EXECUTIVE SESSION

No Executive Session was held.

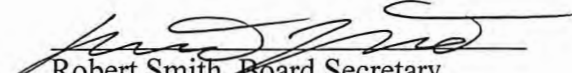
ADJOURNMENT

Commissioner McLane made a motion to adjourn the meeting at 6:46 pm. The motion was seconded by Commissioner Claybrook and passed by a voice vote. Motion carried.

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Ian Larkin, Board President



Robert Smith, Board Secretary