

**WINNETKA PARK DISTRICT
COMMITTEE OF THE WHOLE
MEETING MINUTES
THURSDAY, DECEMBER 10, 2015
COMMUNITY ROOM
5:30 P.M.**

President McLane called the meeting to order at 5:30 p.m. Commissioners present: Mickey Archambault, Teresa Claybrook, Gerri Kahnweiler, Ian Larkin, Brad McLane, John Peterson and John Thomas. Staff present: Robert Smith, Executive Director; Costa Kutulas, Superintendent of Parks; John Muno, Superintendent of Facilities; Mary Cherveney, Communication & Marketing Manager; John Shea, Superintendent of Recreation and Libby Baker, Administrative Manager/Safety Coordinator. Visitors: Paul Godek, Lead Mechanic; Jesus Contreras, Parks & Facilities Maintenance Staff and Scott Freres, The Lakota Group.

Strategic Plan/Community Survey

The Board reviewed in detail, the draft of the Community Interest and Opinion Survey prepared by Leisure Vision. The discussion included comments and suggestions regarding reorganization of the lakefront questions, survey format, strong focus on customer satisfaction, and the manner in which the survey will be distributed to the community. Director Smith will confer with Leisure Vision to garner their opinion of the best way for the deployment of the survey to residents. The Board stressed that the results of the survey need to provide direction for the initiatives of the strategic plan. Prior to the official launch of the survey to the community, Leisure Vision will perform a beta test with approximately 10 people and undertake refinements if needed.

Lakefront Master Plan

Scott Freres of the Lakota Group presented conceptual drawings of the Lakefront Master Plan. The Lakefront Advisory Committee (LAC) met on Monday, December 6. The purpose of the meeting was to narrow down the initiatives and prioritize the projects. Scott also noted that he and John Shea attended a meeting with the Illinois Department of Natural Resources (IDNR) to learn about grant opportunities that could subsidize a portion of the projects associated with the Master Plan. The grant deadline is January 29, 2016. The LAC is very focused on sharing their opinion with the Board. The draft report is being prepared and will be given to staff for review. The final plan and report will be brought to the Board for approval at the January board meeting.

Skokie Playfield Service Center

Superintendent Kutulas gave the Board an update on the potential costs associated with breaking the contracts should the project renovations be cancelled. Money has already been spent on planning documents. All work is currently on hold until staff receives notification from the Village on their plans for storm water management.

Continued minutes of the
Committee of the Whole Meeting
December 10, 2015

Meeting Notification Process

The Board and staff discussed the current process of sending meeting notifications. Libby Baker will continue to send the invites as directed by the Board.

Other Business

Commissioner Peterson recognized and thanked Greg Sauber for his leadership and initiative in relocating the boys' basketball program, due to court size.

ADJOURNMENT

The meeting was adjourned at 7:08 p.m.

Brad McLane, President

Robert Smith, Secretary