

**WINNETKA PARK DISTRICT
COMMITTEE OF THE WHOLE
MEETING MINUTES
THURSDAY, NOVEMBER 10, 2016
COMMUNITY ROOM
5:30 P.M.**

President McLane called the meeting to order at 5:30 p.m. **Commissioners Present:** Mickey Archambault, Teresa Claybrook and Ian Larkin. **Commissioners Absent:** Gerri Kahnweiler, Brad McLane, John Peterson and John Thomas. **Staff Present:** Robert Smith, Executive Director; Bob Farmer, Chief Financial Officer; Costa Kutulas, Superintendent of Parks; John Muno, Superintendent of Facilities; Mary Cherveney, Communication & Marketing Manager; Greg Sauber, Recreation Supervisor; Toby Ross, Recreation Supervisor; Kevin Rutherford, Recreation Supervisor; Mike Kusinski, Recreation Maintenance Coordinator; Paul Schwartz, Ice Arena/Platform Tennis Manager; Pat Fragassi, Tennis Center Manager; Alex Shubny, Director of Tennis; Joseph Holguin, Facility Coordinator; Matt Johnson, Golf Manager; Robert Drogos, Assistant Golf Manger; Matthew McCann, Interim Golf Course Superintendent; Jamie Martin, Parks and Facilities Maintenance Staff. Visitors: None

Budget Review

John Shea, Superintendent of Recreation, introduced recreation staff members in attendance. The presentation began with Org. 1000 Recreation Administration. Mr. Shea gave a high level overview of the highlights of 2016, budgeted and estimated revenue/expenses for 2016 and 2017. There was discussion of the Committee regarding capital improvements of the field office renovation. Next, Mr. Shea presented Org 1100 Recreation Programs as well as 1200 Athletic Fields with the top highlights of 2016, revenue/expenses for 2016 and 2017 as related to program fees, athletic programs, summer camps, general programs and special events. There was discussion of the Committee regarding summer camp logistics due to Crow Island School renovations summer of 2017, program participation decrease in regards to past participant survey to see what need was not met as related to retention with the program, house leagues verses travel leagues, athletic field utilization and turf maintenance related to sustainability.

John Muno, Superintendent of Facilities, introduced revenue facility staff members in attendance. Mr. Muno reviewed the overall financial position of the facilities fund balance, net operating income, summary of revenue and expenses with anticipated year end reserve status. An analysis of both revenues and expenses for FY2016 was presented. Mr. Muno then outlined current and future challenges of the facilities with aging assets and infrastructure, fund balance and reserves for 2016 estimated and 2017 budget.

Golf Manager Johnson presented to the committee the 100 year anniversary logo for the Winnetka Golf Club. Top highlights of marketing, revenue, maintenance staff transition, clubhouse capitals and weather. Mr. Johnson reported an overview of the revenue, clubhouse

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expense, maintenance expense and net revenue of the 2016 golf season. Clubhouse capitals for 2017 included a bar in the restaurant area, front porch improvements and replacement of the porch doors. There was discussion of the Committee regarding maintenance capital equipment, drainage improvements of four greens and room for growth of fee adjustments to season passes for 2017. Mr. Johnson reviewed some of the planned events for the Centennial Celebration throughout the 2017 season.

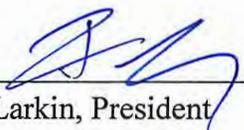
Mr. Muno introduced A.C. Nielsen Tennis Center staff Pat Fragassi, Tennis Center Manager; Alex Shubny, Director of Tennis; Joseph Holguin, Facility Coordinator. Mr. Muno then gave some highlights of the 2016 tennis center season including renovation of the outdoor courts, pro tournament, Pat Fagrassi regional tennis manager of the year, and Rally for the Cure community outreach program. Pat Fragassi reviewed for the Committee the memberships, expenses and capitals along with planned free increases for 2017. There was discussion of the committee regarding the indoor lighting capital expense, shifting demographics of program participation and ways to revamp junior programing.

Mr. Muno introduced Paul Schwartz, Ice Arena/Platform Tennis Manager Paul proceeded to review the overall budget revenue, operating expenses, capital expenses and allocations. Mr. Schwartz then reviewed for the Committee revenue and expenses for 2016 and anticipated 2017. Capital improvement program and increase of fee recommendations. There was discussion with the Committee regarding the challenges and conditions of the outdoor ice for the upcoming winter season, areas of development for programming during the school day.

Mr. Muno gave an overview of the Platform Tennis including some highlights of 2016, total revenue, expenses and capitals for 2017. There was discussion of the Committee regarding changes to fee consideration with the WPTC agreement.

ADJOURNMENT

The meeting was adjourned at 7:30 p.m.



Ian Larkin, President



Robert Smith, Secretary