

**WINNETKA PARK DISTRICT
COMMITTEE OF THE WHOLE
MEETING MINUTES
THURSDAY, NOVEMBER 5, 2015
COMMUNITY ROOM
5:00 P.M.**

President McLane called the meeting to order at 5:05 p.m. Commissioners present: Mickey Archambault, Teresa Claybrook, Gerri Kahnweiler, Ian Larkin, Brad McLane, John Peterson and John Thomas. Staff present: Robert Smith, Executive Director; Bob Farmer, Chief Financial Officer; Costa Kutulas, Superintendent of Parks; John Muno, Superintendent of Facilities; Mary Cherveney, Communication & Marketing Manager; John Shea, Superintendent of Recreation; Greg Sauber, Recreation Supervisor; Jen Gorczyca, Recreation Supervisor; Toby Ross, Recreation Supervisor; Kevin Rutherford, Recreation Maintenance Coordinator; John Barrett, Facilities Maintenance Supervisor, Andrew Cabrera, Parks and Facilities Maintenance Staff. Visitors: Ron Vine, Leisure Vision.

Budget Review

Superintendent of Finance, Bob Farmer, presented the Consolidated Budget detailing four areas of revenue, salary, supplies, and services. Mr. Farmer then reviewed Budget Org. 100 & 200 in further detail. The following discussion of the Committee entailed inquiries related to a proposed wellness program that PDRMA would like the park district to implement, cost associated with enhancements to the new website, namely a virtual tour for certain rental facilities. It was decided that the wellness program required further study by the Park Board in December and defer any decisions for additional upgrades to the website until the new site is operational.

Parks Superintendent, Costa Kutulas, presented the budget for Org. 300 & 400 followed by Recreation Superintendent, John Shea, who presented the budget for Org.1000-1600. There was a discussion related to a public perception about programs that are out-sourced by the Winnetka Park District (WPD) such as Sports Made Personal, Team One LaCrosse and the proposed 2016 affiliate creation of the Green Wave Football program while maintaining the WPD branding. The Board believes there needs to be a further discussion regarding our philosophy on affiliate programming. Director Smith asked for direction from the Board about drafting an affiliate agreement with the Green Wave Football program. A consensus of the Committee was for staff to proceed in developing the agreement.

Mr. Farmer then presented Org. 3100-3700 of the FY2016 Budget proposal. Committee discussion centered on the amount the WPD pays to IMRF, and if the WPD is allowed to pay less to reduce fund transfers to the IRMF Org. Mr. Farmer will contact IMRF to follow up on this specific inquiry.

Continued minutes of the
Committee of the Whole Meeting
November 5, 2015

Community Survey

Director Smith introduced Ron Vine from Leisure Vision. Ron introduced himself and gave his credentials and then proceeded to review the communitywide survey development process and how the survey will be used to craft the final Strategic Plan. The board members discussed areas they would like addressed in the survey. The Committee inquired about details related to the implementation and distribution of the survey in addition to the collection and tabulation of data. Ron discussed how the procedure would work from start to finish. The survey is scheduled to be delivered to residents after the first of next year.

ADJOURNMENT

The meeting was adjourned at 8:27 p.m.

Brad McLane, President

Robert Smith, Secretary