

**WINNETKA PARK DISTRICT
COMMITTEE OF THE WHOLE
MEETING MINUTES
THURSDAY, August 25, 2016
COMMUNITY ROOM**

President Larkin called the meeting to order at 6:04 p.m. Commissioners present: Mickey Archambault, Teresa Claybrook, Ian Larkin, Brad McLane, and John Thomas. Commissioner absent: Gerri Kahnweiler and John Peterson. Staff present: Robert Smith, Executive Director; John Muno, Superintendent of Facilities; Bob Farmer, Chief Financial Officer; John Shea, Superintendent of Recreation; Costa Kutulas, Superintendent of Parks; Nosha Moore, Staff Accountant; Margo Sorensen, Accounts Payable Bookkeeper and Edna Alvord, Systems Administrator Visitors: None.

UNFINISHED BUSINESS

Policy Manual – Chapter #12

Director Smith reviewed edits of Chapter #12 of the Winnetka Park District Policy Manual which addresses ice facility operations. Mr. Smith reported that the policy was updated to include the outdoor refrigerated ice rink and related programming. Commissioner inquiries on the restricted use of the outdoor rink in regards to nonresidents was addressed by Director Smith.

The Committee recommended that the revised policy be forwarded to the full Park Board for formal adoption.

NEW BUSINESS

Tennis Construction Bids

Superintendent of Parks, Costa Kutulas reported that bids were received and open for the reconstruction of the outdoor tennis courts at Skokie Playfield. Tabulated bids were presented to the Committee with recommended alternates. In addition to the lowest responsible bid submitted by Evans and Sons Blacktop of West Chicago, Il., staff reviewed the alternates which were presented in the Board Summary dated August 17, 2016. Though slightly over the anticipated budget, staff recommended approval based on long term cost savings of adding a concrete curb around the asphalt tennis surfacing. Questions of the Committee related to landscaping and minor details of the project were addressed by staff.

The Committee approved forwarding the recommendation of staff, accepting the base bid from Evans and Sons Blacktop with associated Alternates #1,#2,#3,#4 and #6 for a total contract award of \$298,594 to the full Park Board for consideration and approval. In addition, the Committee further recommends approval of \$14,929.70 for contingency expenses and all associated design cost for a project total not to exceed \$363,023.70.

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REMARKS FROM VISITORS

None

ADJOURNMENT

The meeting was adjourned at 6:15 p.m.



Ian Larkin, President



Robert Smith, Secretary