

**WINNETKA PARK DISTRICT
REVENUE FACILITIES COMMITTEE
MEETING MINUTES
WEDNESDAY, MAY 19, 2016
COMMUNITY ROOM
5:45 P.M.**

Committee member John Peterson called the meeting to order at 5:45 p.m. Committee members present: Commissioners Mickey Archambault and John Peterson. Committee member absent: John Thomas. Also present: Commissioner Teresa Claybrook. Staff present: Robert Smith, Executive Director; Costa Kutulas, Superintendent of Parks, and Pat Fragassi, Tennis Manager.

UNFINISHED BUSINESS

Tennis Court Color Coating

Superintendent Kutulas explained that project has been re-bid and new bids have been received for the color coating. Upon review of the documents received, Olson Brothers Recreational Surfaces, Inc. has been identified as the lowest responsible bidder. Superintendent Kutulas requested that the committee allow staff to submit a letter of intent to the contractor to expedite the process. This will help ensure the project is completed prior to the tennis tournament in July. Following questions and discussion, the committee authorized a letter of intent and recommended that this item be brought to the full Park Board for approval at the Regular Board meeting on May 26, 2016.

NEW BUSINESS

Tennis Court Construction Proposal

The Theodore Eckert Foundation has donated funds towards capital improvements at the A.C. Nielsen Tennis Center. After discussions with Tad Eckert, staff identified courts 8-12 as the project area. Superintendent Kutulas summarized the improvement plan for the outdoor tennis courts, specifically new asphalt, color coating, nets, fencing and drainage. Staff has been working with The Lakota Group and Gewalt Hamilton Associates, Inc. on the design work. Gewalt Hamilton has submitted a proposal which includes; planning, construction documents/permitting plans, specifications, and construction oversight and closeout.

Tennis Manager Fragassi also informed the committee of future recommendations for tennis court improvements.

Staff is seeking approval from the Park Board to engage the services of Gewalt Hamilton. The committee recommended that this item be brought to the full Park Board for approval at the Regular Board meeting on May 26, 2016.

Continued minutes of the
Revenue Facilities Committee Meeting
May 18, 2016

ADJOURNMENT

The meeting was adjourned at 6:10 p.m.

Brad McLane, President

Robert Smith, Secretary