

**WINNETKA PARK DISTRICT
PARKS AND BEACHES COMMITTEE
MEETING MINUTES
THURSDAY, JULY 9, 2015
WINNETKA GOLF CLUB
5:30 P.M.**

Committee Chair Teresa Claybrook called the meeting to order at 5:30 p.m. Committee members present: Commissioners Mickey Archambault and John Thomas. Also present: Commissioner John Peterson. Staff present: Robert Smith, Executive Director; Bob Farmer, Chief Financial Officer; Mary Cherveney, Communication/Marketing Manager; Costa Kutulas, Superintendent of Parks; and John Shea, Recreation Division Manager.

Equipment Purchase

Superintendent of Parks Costa Kutulas provided the Board with information regarding the purchase of a new backhoe for the Parks Department. He explained that the purchase is being made through a joint purchasing program. He asked the board to agree to submit a letter of intent and purchase order to move ahead with the purchase. Commissioners were in agreement to move forward with a letter of intent. The purchase will be formally approved at the July 23 regular board meeting.

ADJOURNMENT

The meeting was adjourned at 5:40 p.m.

Brad McLane, President

Robert Smith, Secretary

**WINNETKA PARK DISTRICT
REVENUE FACILITIES COMMITTEE
MEETING MINUTES
THURSDAY, JULY 9, 2015
WINNETKA GOLF CLUB
5:45 P.M.**

Committee Chair John Thomas called the meeting to order at 5:45 p.m. Committee member presents: Commissioners Mickey Archambault and John Peterson. Also present: Commissioner Teresa Claybrook. Staff present: Robert Smith, Executive Director; Bob Farmer, Chief Financial Officer; Mary Cherveney, Communication/Marketing Manager; Costa Kutulas, Superintendent of Parks; and John Shea, Recreation Division Manager.

Winnetka Golf Club 100 Anniversary

Director Smith noted that the Winnetka Golf Club will be celebrating its 100th Anniversary in 2017. He feels this is a great opportunity for marketing recognition and to consider capital improvements through donations. Commissioner Archambault mentioned that he has been approached by a fellow Men's Club member with the suggestion to recognize the anniversary and use it as an opportunity to do fundraising. Possible suggestions include naming rights, course improvements, clubhouse improvements, cart path improvements and celebrations.

The marketing and golf staff will continue exploring ideas and suggestions pertaining to the recognition of the anniversary and possible celebratory events. A committee with Board representation will be developed to coordinate possible capital improvement projects.

Commissioner Claybrook cautioned that with all the projects that the park district is currently undertaking and exploring, that we be careful in soliciting donations, etc. for the golf course when other fundraising opportunities may exist.

Adjournment

The meeting was adjourned at 6:05 p.m.

Brad McLane, President

Robert Smith, Secretary

**WINNETKA PARK DISTRICT
FINANCE COMMITTEE
MEETING MINUTES
THURSDAY, JULY 9, 2015
WINNETKA GOLF CLUB
6:15 P.M.**

Committee member Ian Larkin called the meeting to order at 6:15 p.m. Committee member present: Commissioner John Thomas. Committee member absent: Commissioner Gerri Kahnweiler. Also present: Commissioners Mickey Archambault, Teresa Claybrook and John Peterson. Staff present: Robert Smith, Executive Director; Bob Farmer, Chief Financial Officer; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Communication/Marketing Manager; and John Shea, Recreation Division Manager.

Budget Assumptions

Chief Financial Officer Bob Farmer explained that each year staff prepares a list of budget assumptions and the rationale behind the assumptions which are used for the preliminary budget. If staff has more accurate estimates for any specific revenue or expense areas, those estimates will be used in place of the basic assumptions.

Staff asked that the committee recommend to the full board approval of the “2016 Budget Assumptions” for use in completing recommendations for the 2016 Budget.

Boat Storage

Director Smith explained that currently there is a wait list in excess of 70 individuals for boat storage space. Turnover has been minimal. To address this issue, staff is asking the Board to consider some different options. Recreation Division Manager John Shea gave a power point presentation outlining the options. Following the much discussion and questions, the Board directed staff to do additional research on the market value of fees, residency vs non residency, and to develop a strategy.

Adjournment

The meeting was adjourned at 7:10 p.m.

Brad McLane, President

Robert Smith, Secretary

**WINNETKA PARK DISTRICT
COMMITTEE OF THE WHOLE
MEETING MINUTES
THURSDAY, JULY 9, 2015
WINNETKA GOLF CLUB
7:30 P.M.**

Commissioner Ian Larkin called the meeting to order at 7:30 p.m. Commissioners present: Mickey Archambault, Teresa Claybrook, John Peterson and John Thomas. Commissioners absent: Gerri Kahnweiler and Brad McLane. Staff present: Robert Smith, Executive Director; Mary Cherveney, Communication/Marketing Manager; Costa Kutulas, Superintendent of Parks and John Shea, Recreation Division Manager.

Chabad of Wilmette Request

Director Smith explained that the Park District has received a formal written request to display a menorah at Station Park. The request has been shared with District Counsel for advice and recommendation. The report provided by District Counsel has also been shared with Village Counsel for their opinion. Station Park is the current location for the Winnetka-Northfield Chamber of Commerce's Tree Lighting each December. This item will be brought to the August board meeting for additional discussion.

Village Park Caucus Committee

Bill Kohr, Bruce Chase, Bob Sanfilippo and Matt Wendt of the Village Park Caucus Committee met with the Board to discuss ideas and suggestions for the development of questions for the annual caucus survey.

ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

Brad McLane, President

Robert Smith, Secretary