

**WINNETKA PARK DISTRICT
COMMITTEE OF THE WHOLE
MEETING MINUTES
THURSDAY, FEBRUARY 12, 2015
COMMUNITY ROOM
5:30 P.M.**

President McLane called the meeting to order at 5:30 p.m. Commissioners present: Ed Harney, Ian Larkin, Teresa Claybrook, and Richard Pierce. Commissioners absent: John Thomas and Gerri Kahnweiler. Staff present: Robert Smith, Executive Director; John Muno, Superintendent of Recreation; Bob Farmer, Chief Financial Officer; Tom Gullen, Superintendent of Facilities; Mary Cherveney, Communication/Marketing Manager; Costa Kutulas, Superintendent of Parks; John Shea, Recreation Manager; Henry Michna, Golf Course Superintendent; Matt Johnson, Golf Course Manager; Dan Downey, Assistant Golf Course Manager and Libby Baker, Administrative Manager/Safety Coordinator. Visitors: Steve Schering, Winnetka Talk.

Strategic Plan

Director Smith asked the board for feedback on how they would like to proceed with the upcoming strategic plan. Commissioner Claybrook opined that it might be best to put off the plan for a year to wait for the Lakefront Master Plan to be produced but also feels it is important to set some priorities for the year. Director Smith expressed that the Lakefront Master Plan may be a bit behind schedule. However, he expressed that the original completion date of October 2015 is still realistic if a communitywide consensus can be established later in the planning process. Commissioner Harney suggested a bridge plan. Commissioner Pierce questioned whether a strategic plan might get in the way of our current plans. He trusts staff's judgment on determining whether now is the best time based on other commitments. In Commissioner Kahnweiler's absence, President McLane shared her opinion that she feels it is ok to wait to begin a strategic plan. The board discussed the pros and cons of proceeding with a strategic plan. The board directed Director Smith to bring the topic to the May committee meeting when the new board members are in place.

GreenAssociates Proposal

The board was presented with the proposal from GreenAssociates for the costs of Phase II to the renovation of the Skokie Playfield Service Center. Staff is asking the Committee of the Whole to recommend approval at the regular business meeting of the Park Board on February 26, 2015. Due to the number of construction projects being developed Director Smith will be asking the board to appoint a Construction Oversight Committee at that same meeting.

Continued minutes of the
Committee of the Whole Meeting
February 12, 2015

2015 Budget

Superintendent of Finance Bob Farmer gave an overview of the budget, highlighting the changes made since the original document was distributed back in November. He asked the board to review the document and submit any questions directly to him. Bob will direct his responses to the entire board. The approval of the budget will be part of the February 26 meeting.

ADJOURNMENT

The meeting was adjourned at 6:00 p.m.

Brad McLane, President

Robert Smith, Secretary

**WINNETKA PARK DISTRICT
ADMINISTRATION COMMITTEE
MEETING MINUTES
THURSDAY, FEBRUARY 12, 2015
COMMUNITY ROOM
6:15 P.M.**

Committee Chair Ian Larkin called the meeting to order at 6:00 p.m. Committee member present: Richard Pierce. Committee member absent: Gerri Kahnweiler. Also present: Commissioners Teresa Claybrook, Ed Harney and Brad McLane. Staff present: Robert Smith, Executive Director; John Muno, Superintendent of Recreation; Bob Farmer, Chief Financial Officer; Mary Cherveney, Communication/Marketing Manager; Costa Kutulas, Superintendent of Parks; Tom Gullen, Superintendent of Facilities; John Shea, Recreation Manager; Matt Johnson, Golf Course Manager; Dan Downey, Assistant Golf Course Manager; Henry Michna, Golf Course Superintendent and Libby Baker, Administrative Manager/Safety Coordinator. Visitors present: Steve Schering, Winnetka Talk.

Executive Director Review & 2015 Work Plan

Director Smith reviewed his Executive Work Plan and asked the board for their input on prioritizing items. The board will approve the plan at the February 26 meeting.

Adjournment

The meeting was adjourned at 6:06 p.m.

Brad McLane, President

Robert Smith, Secretary

**WINNETKA PARK DISTRICT
REVENUE FACILITIES COMMITTEE
MEETING MINUTES
THURSDAY, FEBRUARY 12, 2015
COMMUNITY ROOM
6:30 P.M.**

Committee Chair Richard Pierce called the meeting to order at 6:07 p.m. Committee member present: Commissioner Harney. Committee members absent: John Thomas. Also present: Commissioners Teresa Claybrook, Brad McLane and Ian Larkin. Staff present: Robert Smith, Executive Director; John Muno, Superintendent of Recreation; Bob Farmer, Chief Financial Officer; Mary Cherveney, Communication/Marketing Manager; Costa Kutulas, Superintendent of Parks; Tom Gullen, Superintendent of Facilities; John Shea, Recreation Manager; Henry Michna, Golf Course Superintendent; Matt Johnson, Golf Club Manager; Dan Downey, Assistant Golf Club Manager and Libby Baker, Administrative Manager/Safety Coordinator. Visitors present. Steve Schering, Winnetka Talk.

Golf Course Update

Superintendent of Recreation John Muno reviewed a power point presentation which highlighted the 2014 golf operations and customer feedback. The board congratulated staff on the success of the 2014 season.

Adjournment

The meeting was adjourned at 6:24 p.m.

Brad McLane, President

Robert Smith, Secretary