

**WINNETKA PARK DISTRICT  
ADMINISTRATION COMMITTEE  
MEETING MINUTES  
THURSDAY, APRIL 14, 2016  
COMMUNITY ROOM  
5:30 P.M.**

Committee Chair Gerri Kahnweiler called the meeting to order at 5:32 p.m. Committee members present: Commissioners Gerri Kahnweiler, Ian Larkin and John Peterson. Also present: Commissioners Mickey Archambault, Teresa Claybrook, and Brad McLane. Staff present: Robert Smith, Executive Director; Bob Farmer, Chief Financial Officer; Mary Cherveney, Communication & Marketing Manager; Costa Kutulas, Superintendent of Recreation; John Shea, Superintendent of Recreation; and Libby Baker, Administrative Manager/Safety Coordinator. Visitors: Chris Currier and Matt Barton of Windward Boardshop, Patrick Smith.

**NEW BUSINESS**

**Policy Review**

The committee reviewed and discussed Chapter 5 of the Policy Manual. The suggested revisions will be highlighted and presented to the full Park Board in the first reading of Chapter 5 at the Regular Board meeting on April 28, 2016.

**ADJOURNMENT**

The meeting was adjourned at 6:03 p.m.

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Brad McLane, President

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Robert Smith, Secretary