

**MINUTES OF THE 2,314th  
REGULARLY SCHEDULED BOARD  
MEETING OF THE COMMISSIONERS  
AND OFFICERS OF THE WINNETKA  
PARK DISTRICT, WINNETKA, IL  
THURSDAY, SEPTEMBER 17, 2015**

President Brad McLane called the regular meeting to order at 6:30 p.m. Commissioners present: Mickey Archambault, Teresa Claybrook, Gerri Kahnweiler, Ian Larkin, John Thomas and Brad McLane. Commissioner absent: John Peterson. Staff present: Robert Smith, Executive Director; Bob Farmer, Chief Financial Officer; Mary Cherveney, Communication/Marketing Manager; John Shea, Superintendent of Recreation; Libby Baker, Administrative Manager/Safety Coordinator; Nosha Moore, Staff Accountant; Kellie Edwards, Landscape Crew Leader and Paul Schwartz, Ice Arena/Platform Tennis Manager.

**ADDITIONS TO THE AGENDA**

None

**APPROVAL OF FINANCIALS**

Chief Financial Officer Bob Farmer reported on the August financials. Following questions and discussion, Commissioner Thomas made a motion to approve the financials as presented. The motion was seconded by Commissioner Archambault and passed by a voice vote. **Motion carried.**

**APPROVAL OF VOUCHERS**

The Board was presented with the Voucher List for September 2015. Following questions and discussion, Commissioner Thomas made a motion to approve the vouchers in the amount of \$404,401.92. The motion was seconded by Commissioner Archambault and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, Larkin, Thomas, and McLane. Nays: None. Absent: Peterson. **Motion carried.**

**REMARKS FROM VISITORS**

Director Smith introduced staff members Nosha Moore and Kellie Edwards and explained that as part of the District's goal setting process and employee mentoring, staff from the Parks and Business departments will be attending meetings periodically. Kellie described some of her job responsibilities, highlighting the tree nursery she has developed in the Compost area. Bob Farmer shared that Nosha is the staff person responsible for compiling the financial information and dash boards for the monthly board reports.

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## **APPROVAL OF MINUTES**

### **Regular Meeting Minutes**

Commissioner Thomas made a motion to combine the Regular and Executive Session minutes of August 27, 2015 and the Committee of the Whole minutes of September 10, 2015 into a consent agenda. The motion was seconded by Commissioner Archambault and passed by a voice vote.

**Motion carried.**

Commissioner Thomas made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Kahnweiler and passed by a voice vote. **Motion carried.**

## **COMMUNICATIONS**

None

## **UNFINISHED BUSINESS**

### **Lakefront Master Plan**

Director Smith reported on the recent Open Houses that were held Saturday, September 12 and Wednesday, September 16. Attendance was between 15-20 people at each event, including some neighbors of Maple Beach. Commissioner Kahnweiler commended the Lakefront Advisory Committee (LAC) on the presentation of the plan and the dedication of the members. After the next LAC meeting, additional open houses will be scheduled.

### **Storm Water Utility Fee**

Director Smith developed a power point presentation for the Village Council meeting scheduled for October 6. Village Manager Rob Bahan has contacted the Director to possibly postpone the presentation and reschedule to the October 13 Village Council Study Session. Director Smith will keep the Board informed. The presentation was shared with the Board to gain their input. Highlights of the presentation included the history of collaboration between the park district and Village, and the numbers of homes the park district currently services. The Board offered their suggestions for changes to the presentation.

### **Hubbard Woods**

Director Smith reported on the progress of the Hubbard Woods renovation.

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### **Skokie Playfield Service Center**

Director Smith reported that construction documents and permits have been submitted to the Metropolitan Water Reclamation District (MWRD). The MWRD has updated their guidelines for construction and renovation. The new guidelines limit the dollar amount of improvements that can be made to a building in a flood plain. In order to move forward we will need to “flood proof” the building. Colin Marshall from GreenAssociates is working on the bid documents for this work.

### **Bikeway Master Plan**

Director Smith and Steve Konters appeared before the Village Environmental and Forestry Commission and received many comments and questions. The presentation will be refined for the Village Council meeting.

### **Strategic Plan**

Meetings will begin next week with Chuck Balling and Ron Vine.

## **NEW BUSINESS**

### **Golf Equipment Purchase**

Commissioner Claybrook made a motion to approve the purchase of a new “Toro Groundsmaster 3280-D 2WD” with the configuration shown on the bid/quote through the State Equipment Bid List for the base bid amount of \$15,909 from the local distributor, Reinders Inc. The motion was seconded by Commissioner Archambault and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, Larkin, Thomas, and McLane. Nays: None. Absent: Peterson. **Motion carried.**

### **Ice Arena Compressor**

Ice Arena/Platform Tennis Manager Paul Schwartz gave a report on the problems associated with the ice chiller. The tubes in the chiller have ruptured allowing glycol and refrigerant to mix. He explained the various options that were presented in the Board Summary issued to all board members. Following questions and discussion, Commissioner Claybrook made a motion to approve the emergency replacement of the ice arena main mechanical system (chiller unit) not to exceed \$170,500. The motion was seconded by Commissioner Archambault and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, Larkin, Thomas, and McLane. Nays: None. Absent: Peterson. **Motion carried.**

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Commissioner Thomas made a motion to approve Resolution #15-09-17 authorizing the emergency expenditures of funds for replacement of the ice arena chiller. The motion was seconded by Commissioner Kahnweiler and a roll call vote was taken. Ayes: Archambault, Claybrook, Kahnweiler, Larkin, Thomas, and McLane. Nays: None. Absent: Peterson. **Motion carried.**

#### **MATTERS OF THE DIRECTOR**

Director Smith noted that the IAPD training originally scheduled for September 10, 2015 has been postponed. The Board directed staff to reach out to IAPD to determine other possible dates.

#### **BOARD LIAISON REPORTS**

Commissioner Thomas reported on the Caucus Committee.

#### **REMARKS FROM VISITORS**

None

#### **STAFF REPORTS**

Commissioner Claybrook inquired if the new tennis instructor would be able to provide insight for our paddle programs. Commissioner Kahnweiler inquired about the shift of ownership of the House League Hockey program from the Winnetka Park District to the Winnetka Hockey Club. Staff will follow up. Commissioner Kahnweiler also noted that she had received a question from a tennis player who was wondering if we would consider adding a senior rate to the fee structure for tennis programs. Staff will explore this possibility.

#### **ADJOURNMENT**

Commissioner Claybrook made a motion to adjourn the regular board meeting at 8:17 pm. The motion was seconded by Commissioner Archambault and passed by a voice vote. **Motion carried.**

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Brad McLane, Board President

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Robert Smith, Board Secretary