

**MINUTES OF THE 2,310th
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS
AND OFFICERS OF THE WINNETKA
PARK DISTRICT, WINNETKA, IL
THURSDAY, MAY 28, 2015**

President Brad McLane called the regular meeting to order at 6:32 p.m. Commissioners present: Teresa Claybrook, Gerri Kahnweiler, Ed Harney, John Thomas, Ian Larkin and Brad McLane. Commissioner Richard Pierce arrived at 7:00pm. Staff present: Robert Smith, Executive Director; John Muno, Superintendent of Recreation; Tom Gullen, Superintendent of Facilities; Bob Farmer, Chief Financial Officer; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Communication/Marketing Manager, John Shea, Recreation Division Manager, and Libby Baker, Administrative Manager/Safety Coordinator. Visitors present: Mickey Archambault and John Peterson.

ADDITIONS TO THE AGENDA

None

APPROVAL OF APRIL FINANCIALS

Chief Financial Officer Bob Farmer reported on the financials. Following questions and discussion, Commissioner Thomas made a motion to approve the financials as presented. The motion was seconded by Commissioner Larkin and passed by a voice vote. **Motion carried.**

APPROVAL OF MAY 2015 VOUCHERS

The Board was presented with the Voucher List for May 2015. Following questions and discussion, Commissioner Thomas made a motion to approve the vouchers in the amount of \$676,217.16. The motion was seconded by Commissioner Larkin and a roll call vote was taken. Ayes: Claybrook, Kahnweiler, Harney, Larkin, Thomas, and McLane. Nays: None. Commissioner absent: Pierce. **Motion carried.**

REMARKS FROM VISITORS

None

APPROVAL OF MINUTES

Commissioner Thomas made a motion to combine the regular meeting minutes of April 23, 2015 and the Committee of the Whole meeting minutes of May 14, 2015 into a consent agenda item. The motion was seconded by Commissioner Harney and passed by a voice vote. **Motion carried.**

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Commissioner Thomas made a motion to approve the consent agenda items as presented. The motion was seconded by Commissioner Harney and passed by a voice vote. **Motion carried.**

COMMUNICATIONS

President McLane made note of the thank you notes received from the Winnetka-Northfield Chamber of Commerce and the Winnetka Public Nursery School.

UNFINISHED BUSINESS

Bike Way Master Plan

Director Smith reported that he and Steve Konters of Hitchcock Design are working to schedule a meeting with the Village staff to keep this project moving forward.

Hubbard Woods Renovations

Director Smith reported that he and Colin Marshall have presented the color selection proposal to the Village Design Review Board. The color selection was approved and the DRB also suggested a new color selection for the roof. Director Smith spoke today with Laura Stuart regarding the grant. The grant is still suspended at this time. Staff is proceeding in all project recordkeeping as if the grant is still in force.

Lakefront Master Plan

Director Smith reported that the second open house was held last week. A repeat of that open house will be held Saturday, May 30, from 9-11am at the Winnetka Community House. He also asked that everyone spread the word. Commissioner Claybrook gave an overview of some of the ideas that have been generated to date. She also encouraged the board members to invite their friends.

NEW BUSINESS

Board Member Resolutions

President McLane presented Commissioners Pierce and Harney with Resolutions commending them on their service to the community. Each was also presented with a certificate for a tree to be planted in their honor. The Board and staff thanked and applauded the outgoing commissioners.

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Approval of Paving Bid

Superintendent of Parks Costa Kutulas reviewed the board summary and the results of the bid tabulation. Following questions, Commissioner Thomas made a motion to approve the low bid, including the alternate of Wallace Paving, LLC for \$32,820.00. The motion was seconded by Commissioner Claybrook and a roll call vote was taken. Ayes: Claybrook, Kahnweiler, Harney, Larkin, Pierce, Thomas, and McLane. Nays: None. **Motion carried.**

MATTERS OF THE DIRECTOR

Director Smith reported that he will begin meetings with the Village regarding storm water management. Director Smith recognized the Recreation Department for their efforts in training and bringing on summer staff. Director Smith will be off June 18-23. Commissioner Larkin addressed the State's move to increase the minimum wage and how it may affect future budgeting.

BOARD LIAISON REPORT

Commissioner Thomas reported on the most recent Planning Commission meeting. Commissioner Harney reported that the Foundation Annual Appeal has been mailed out. Planning and marketing has begun for the Party on the Pier.

REMARKS FROM VISITORS

None

STAFF REPORTS

Superintendent of Parks Costa Kutulas reported on the progress of the Skokie Playfield/Golf Service Center. President McLane commented that in the customer satisfaction survey process staff should also look at the participants that are no longer participating.

ADJOURNMENT

Commissioner Pierce moved to adjourn the Regular Board meeting at 7:22 pm. The motion was seconded by Commissioner Harney and passed by a voice vote. **Motion carried.**

Brad McLane, Board President

Robert Smith, Board Secretary