

**MINUTES OF THE 2,309th  
REGULARLY SCHEDULED BOARD  
MEETING OF THE COMMISSIONERS  
AND OFFICERS OF THE WINNETKA  
PARK DISTRICT, WINNETKA, IL  
THURSDAY, APRIL 23, 2015**

President Brad McLane called the regular meeting to order at 6:32 p.m. Commissioners present: Teresa Claybrook, Gerri Kahnweiler, Ed Harney, Richard Pierce, John Thomas, Ian Larkin and Brad McLane. Staff present: Robert Smith, Executive Director; John Muno, Superintendent of Recreation; Tom Gullen, Superintendent of Facilities; Bob Farmer, Chief Financial Officer; Costa Kutulas, Superintendent of Parks; John Shea, Recreation Manager; Jen Gorczyca, Recreation Supervisor, Paul Schwartz, Assistant Facility Manager and Libby Baker, Administrative Manager/Safety Coordinator. Visitors present: Rachel Schindler, Ally Larkin, Charlotte and John Peterson.

**APPROVAL OF MARCH FINANCIALS**

Chief Financial Officer Bob Farmer reported on the financials and the reasons for the variances. Following questions, Commissioner Thomas made a motion to approve the financials as presented. The motion was seconded by Commissioner Pierce and passed by a voice vote. **Motion carried.**

**APPROVAL OF APRIL 2015 VOUCHERS**

The Board was presented with the Voucher List for April 2015. Following questions, Commissioner Thomas made a motion to approve the vouchers in the amount of \$444,731.45. The motion was seconded by Commissioner Harney and a roll call vote was taken. Ayes: Claybrook, Kahnweiler, Harney, Larkin, Pierce, Thomas, and McLane. Nays: None. **Motion carried.**

**REMARKS FROM VISITORS**

Rachel Schindler from the American Cancer Society and volunteers Allie Larkin and Charlotte Kolada addressed the Board to promote the Relay for Life of North Shore Lakeside. The event will take place at the Northfield Campus of New Trier High School on June 19-20 from 6:00 pm – 6:00 am. They asked for support of the event either through a donation, volunteering or formation of a team.

John Shea introduced Jen Gorczyca as the park district's new Recreation Supervisor. The Board welcomed Jen.

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### **APPROVAL OF MINUTES**

Commissioner Thomas made a motion to combine the regular and executive session meeting meetings of March 26, 2015, and the Committee of the Whole, Parks & Beaches, and the Revenue Facilities Committees into a consent agenda item. The motion was seconded by Commissioner Harney and passed by a voice vote. **Motion carried.**

Commissioner Thomas made a motion to approve the consent agenda items as presented. The motion was seconded by Commissioner Harney and passed by a voice vote. **Motion carried.**

### **COMMUNICATIONS**

None

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

#### **Annual Meeting**

Director Smith suggested that the Annual Meeting take place on May 14 prior to the committee meetings in order to bring on board the newly elected board members. The board agreed.

#### **July Committee Meeting**

Director Smith requested from the board to add an additional meeting on July 30 to approve the bids for the Hubbard Woods project. Libby will send a notice to the board regarding the additional meeting.

#### **Equipment Purchase**

Costa reviewed the board summary regarding the equipment purchase request. Commissioner Claybrook made a motion to approve the purchase of a Toro Sand Pro 5400 for the base bid amount of \$19,272.39, from Reinders, Inc., Franklin Park, IL through the National IPA Bid. The motion was seconded by Commissioner Thomas and a roll call vote was taken. Ayes: Claybrook, Kahnweiler, Harney, Larkin, Pierce, Thomas, and McLane. Nays: None. **Motion carried.**

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### **Pond on the Green**

Superintendent of Facilities Tom Gullen gave a presentation on the past season of the outdoor ice rink. The presentation included highlights of the season, recommendations for improvements to the rink as well as use of the rink during the off season. Superintendent Gullen shared with the Board information regarding a surface that could be installed that would provide for a variety of programming options. The Board discussed the possibility of distinguishing between resident and non-resident usage of the rink. President McLane requested that staff investigate different options for addressing the non-resident usage.

### **MATTERS OF THE DIRECTOR**

Director Smith reported that he recently spoke with Terry Schwartz who expressed his congratulations to the outgoing Board as well as the new Board members. Director Smith noted that the new board member orientation has been scheduled with John Peterson and Mickey Archambault for May 11. The orientation meeting will include the department heads and a tour of some parks and facilities. The Board Orientation Manual will be distributed to the new Village Council members and possibly the Parks Caucus members. Director Smith updated the board on the Hubbard Woods's project. The team has begun their weekly meetings. The anticipated groundbreaking is early August. The summer concerts in Hubbard Woods will not be affected by any construction.

### **BOARD LIAISON REPORT**

Commissioner Thomas commented on the Planning Commission meeting regarding the "One Winnetka" building. He also noted that the Park Caucus has not yet convened. Commissioner Harney reported that the Winnetka Parks Foundation is planning the Party on Pier for August 28. The mailing for the WPF Annual Appeal is taking place following the Board meeting and it should be mailed in the next week. Libby Baker announced that the NSSRA Shining Stars Banquet will be April 24. She also noted that NSSRA has a new logo and the Foundation has a new name: Northern Suburban Special Recreation Association Foundation. NSSRA has put their strategic plan on hold in order to address the shortage of part-time staff they are continuing to experience. Commissioner Larkin announced that he will be attending the IAPD Legislative Conference.

### **REMARKS FROM VISITORS**

None

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**STAFF REPORTS**

No comments

**ADJOURNMENT**

Commissioner Thomas moved to adjourn the Regular Board meeting at 7:38 pm. The motion was seconded by Commissioner Pierce and passed by a voice vote. **Motion carried.**

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Brad McLane, Board President

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Robert Smith, Board Secretary