

**MINUTES OF THE 2,307th
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS
AND OFFICERS OF THE WINNETKA
PARK DISTRICT, WINNETKA, IL
THURSDAY, FEBRUARY 26, 2015**

President Brad McLane called the regular meeting to order at 6:33 p.m. Commissioners present: Teresa Claybrook, Ed Harney, Richard Pierce, John Thomas, Ian Larkin and Brad McLane. Commissioners absent: Gerri Kahnweiler. Staff present: Robert Smith, Executive Director; Bob Farmer, Chief Financial Officer; Tom Gullen, Superintendent of Facilities; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Communications and Marketing Manager; John Shea, Recreation Manager; and Libby Baker, Administrative Manager/Safety Coordinator. Visitors present: Steve Schering, Winnetka Talk; Michael Baker, Gewalt Hamilton; Steve Adams, Tressler, LLC, and parents and members of Boy Scout Troop 17.

ADDITIONS TO AGENDA

None

APPROVAL OF DECEMBER FINANCIALS

Bob Farmer gave an overview of the December financials, highlighting the revenue and expenses. He noted that the year finished approximately \$380,000 above budget. Commissioner Harney made a motion to approve the financials as presented. The motion was seconded by Commissioner Pierce and passed by a voice vote. **Motion carried.**

APPROVAL OF FEBRUARY 2015 VOUCHERS

The Board was presented with the Voucher List for February 2015. Commissioner Thomas made a motion to approve the vouchers in the amount of \$555,516.59. The motion was seconded by Commissioner Pierce and a roll call vote was taken. Ayes: Claybrook, Harney, Larkin, Pierce, Thomas, and McLane. Nays: None. Absent: Kahnweiler. **Motion carried.**

REMARKS FROM VISITORS

Commissioner Claybrook thanked the scouts for attending the meeting and talked to the scouts about the future possibility of Eagle Scout projects.

APPROVAL OF REGULAR MEETINGS MINUTES OF JANUARY 29, 2015

Commissioner Claybrook made a motion to approve the regular meeting minutes of January 29, 2015. The motion was seconded by Commissioner Thomas and passed by a voice vote. **Motion carried.**

Continued minutes from the 2,307th
Regular Board meeting
February 26, 2015

APPROVAL OF EXECUTIVE SESSION MINUTES OF JANUARY 29, 2015

Commissioner Thomas made a motion to approve the Executive Session meeting minutes of January 29, 2015. The motion was seconded by Commissioner Larkin and passed by a voice vote. **Motion carried.**

COMMITTEE REPORTS

Approval of Committee of the Whole Minutes of February 12, 2015

Commissioner Pierce made a motion to approve the Committee of the Whole meeting minutes of February 12, 2015. The motion was seconded by Commissioner Thomas and passed by a voice vote. **Motion carried.**

Approval of Administration Committee Minutes of February 12, 2015

Commissioner Pierce made a motion to approve the Administration Committee meeting minutes of February 12, 2015. The motion was seconded by Commissioner Thomas and passed by a voice vote. **Motion carried.**

Approval of Revenue Facilities Committee Minutes of February 12, 2015

Commissioner Thomas made a motion to approve the Revenue Facilities Committee meeting minutes of February 12, 2015. The motion was seconded by Commissioner Pierce and passed by a voice vote. **Motion carried.**

COMMUNICATIONS

Two thank you letters were included in the packet from the Winnetka Parks Foundation to the McNerney Family for the donations made for the outdoor ice rink.

UNFINISHED BUSINESS

Naming Rights Policy

Commissioner Thomas made a motion to approve the Naming Rights Policy as presented. The motion was seconded by Commissioner Harney and a roll call vote was taken. Ayes: Claybrook, Harney, Larkin, Pierce, Thomas, and McLane. Nays: None. Absent: Kahnweiler. **Motion carried.**

Continued minutes from the 2,307th
Regular Board meeting
February 26, 2015

Stormwater Utility Fee Update

Michael Baker, P.E., CFM, Gewalt Hamilton gave a power point presentation updating the board on the details of the storm water utility fee and the options available, specifically related to Skokie Playfields.

NEW BUSINESS

Budget and Appropriation Ordinance

Commissioner Harney recommended that the board discuss the balance between the tax levy and user fees during the strategic plan. Commissioner Thomas made a motion to approve the Budget and Appropriation Ordinance #538. The motion was seconded by Commissioner Harney and a roll call vote was taken. Ayes: Claybrook, Harney, Larkin, Pierce, Thomas, and McLane. Nays: None. Absent: Kahnweiler. **Motion carried.**

Sale of Surplus Property

Commissioner Thomas made a motion to approve the Sale of Surplus Property Ordinance #539. The motion was seconded by Commissioner Claybrook and a roll call vote was taken. Ayes: Claybrook, Harney, Larkin, Pierce, Thomas, and McLane. Nays: None. Absent: Kahnweiler. **Motion carried.**

GreenAssociates Proposal-Hubbard Woods

Commissioner Pierce made a motion to approve the proposal from GreenAssociates for Architectural and Engineering services of the Hubbard Woods Park Shelter for the contracted price of 10% of the complete shelter cost. The motion was seconded by Commissioner Harney and a roll call vote was taken. Ayes: Harney, Larkin, Pierce, and McLane. Nays: Thomas and Claybrook. Absent: Kahnweiler. **Motion carried.** The board instructed Director Smith to meet with GreenAssociates regarding the 10% cost for this project and future projects.

GreenAssociates Proposal-Skokie Playfield Service Center

Commissioner Harney made a motion to approve the proposal from GreenAssociates for Architectural and Engineering services of the Skokie Playfield Service Center for the contract amount of \$35,000.00. The motion was seconded by Commissioner Thomas and a roll call vote was taken. Ayes: Claybrook, Harney, Larkin, Pierce, Thomas, and McLane. Nays: None. Absent: Kahnweiler. **Motion carried.**

Continued minutes from the 2,307th
Regular Board meeting
February 26, 2015

Construction Oversight Committee

Due to the number of projects that will be underway, Director Smith would like to appoint an oversight committee. Commissioner Thomas accepted the role and Director Smith will also ask Commissioner Kahnweiler.

MATTERS OF THE DIRECTOR

Director Smith reported that the park district has received a check from OrganicLife, LLC as final settlement of litigation. Director Smith also updated the board on the status of the OSLAD funds (Hubbard Woods Grant money). IAPD is confident that the funds will be released.

BOARD LIAISON REPORT

Commissioner Harney reported on the Winnetka Parks Foundation. A meeting was held Thursday morning and the Foundation plans to do an annual appeal. There are tentative plans of holding the Party on the Pier. Commissioner Thomas noted that the Planning Commission did not meet. The NSSRA report was included in the board packet.

REMARKS FROM VISITORS

Steve Adams, Corporate Counsel, informed the board that the Illinois General Assembly is in session and updated the board on some bills that are pending that affect park districts. He encouraged the board to stay informed.

STAFF REPORTS

EXECUTIVE SESSION

Commissioner Pierce made a motion to enter Executive Session at 7:55 p.m. to discuss:

- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent. Sect. 5 ILCS 120/2 (c) (11)

The motion was seconded by Commissioner Thomas and a roll call vote was taken. Ayes: Claybrook, Harney, Larkin, Pierce, Thomas and McLane. Nays: None. Absent: Kahnweiler.
Motion carried.

Commissioner Thomas made a motion to return to open session at 8:34 p.m. The motion was seconded by Commissioner Claybrook and a roll call vote was taken. Ayes: Claybrook, Larkin, Pierce, Thomas, and McLane. Nays: None. Absent: Harney and Kahnweiler. **Motion carried.**

Continued minutes from the 2,307th
Regular Board meeting
February 26, 2015

ACTION ON EXECUTIVE SESSION

None

ADJOURNMENT

Commissioner Pierce moved to adjourn the Regular Board meeting at 8:38 pm. The motion was seconded by Commissioner Larkin and passed by a voice vote. **Motion carried.**

Brad McLane, Board President

Robert Smith, Board Secretary