



**WINNETKA PARK DISTRICT
REGULAR BOARD MEETING
Thursday, November 21, 2019
Community Room, 540 Hibbard Road
5:30 p.m.**

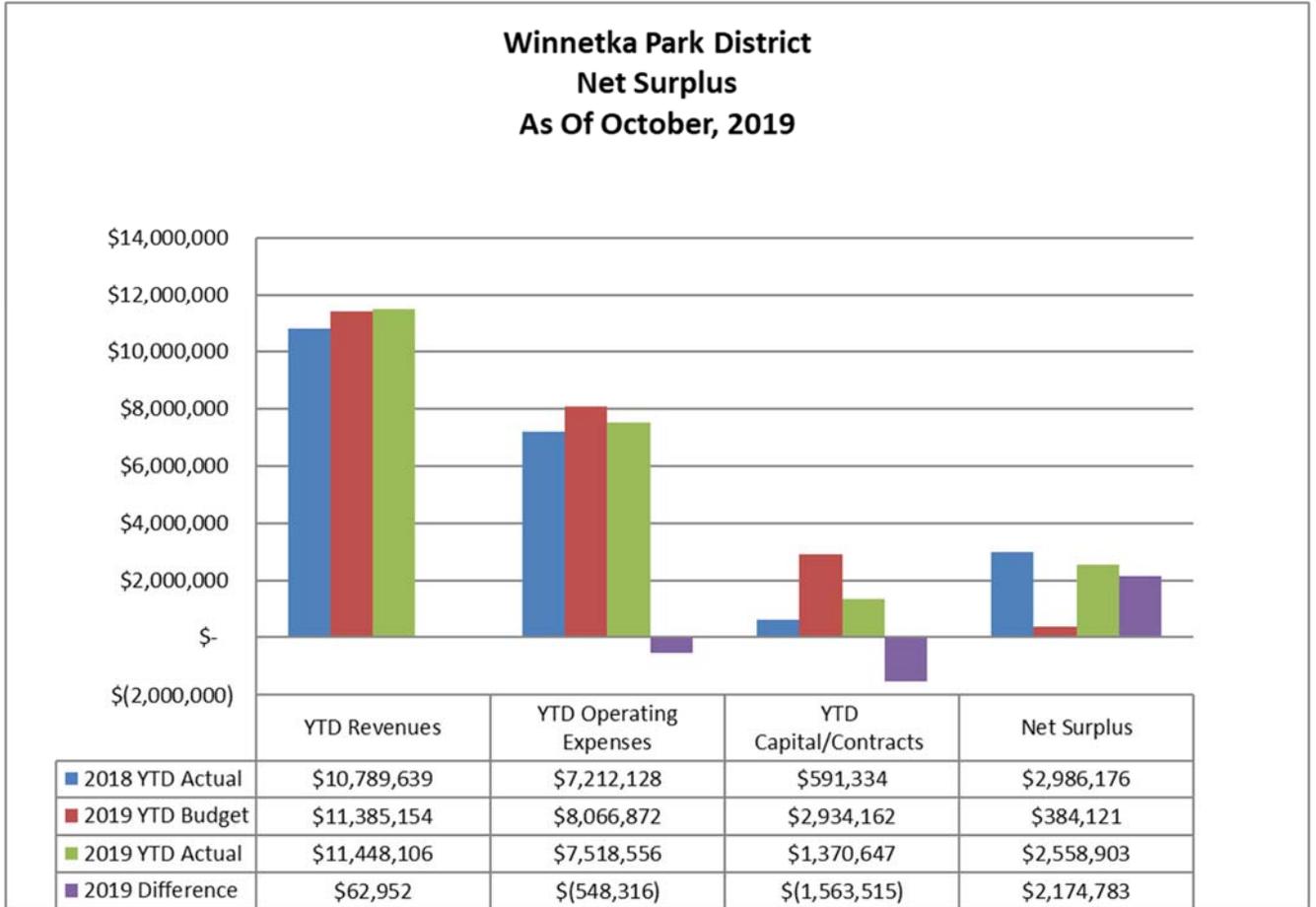
AGENDA

1. Roll Call
2. Changes to the Agenda
3. October Financials Financials*
4. Approval of November 21, 2019 Vouchers*
5. Remarks from Visitors
6. Approval of Minutes
 - a. Committee of the Whole Meeting Minutes of October 10, 2019*
 - b. Closed Session Meeting Minutes of October 10, 2019*
 - c. Regular Board Meeting Minutes of October 24, 2019*
 - d. Closed Session Meeting Minutes of October 24, 2019*
7. Communications
 - a. Winnetka Music Festival Letter – Terry Dason*
 - b. North Shore Country Day News – Cindy Hooper*
8. Unfinished Business
 - a. Truth in Taxation Resolution #19-11-21*
 - b. Policy Manual Chapter 18: 2nd Reading/Adoption*
 - c. Winnetka Waterfront 2030 – Lakefront Master Plan
9. Matters of the Director
10. Board Liaison Reports
11. Remarks from Visitors
12. Staff Updates
13. Closed Session
The Board will enter Closed Session to discuss:
 - a. The purchase or lease of property. 5 ILCS 120/2(c)(5)
14. Return to Open Session
15. Adjournment

***Items included in packet**

Persons with disabilities requiring reasonable accommodations to participate in meetings should contact John Shea, the Park District's ADA Compliance Coordinator, at the Park District's Administrative Office by mail at 540 Hibbard Rd, Winnetka, IL, by phone at 847-501-2040, Monday - Friday from 8:30 a.m. to 5:00 p.m., or by email to jshea@winpark.org at least 48 hours prior to the meeting. Requests for a qualified interpreter require five (5) working days advance notice.

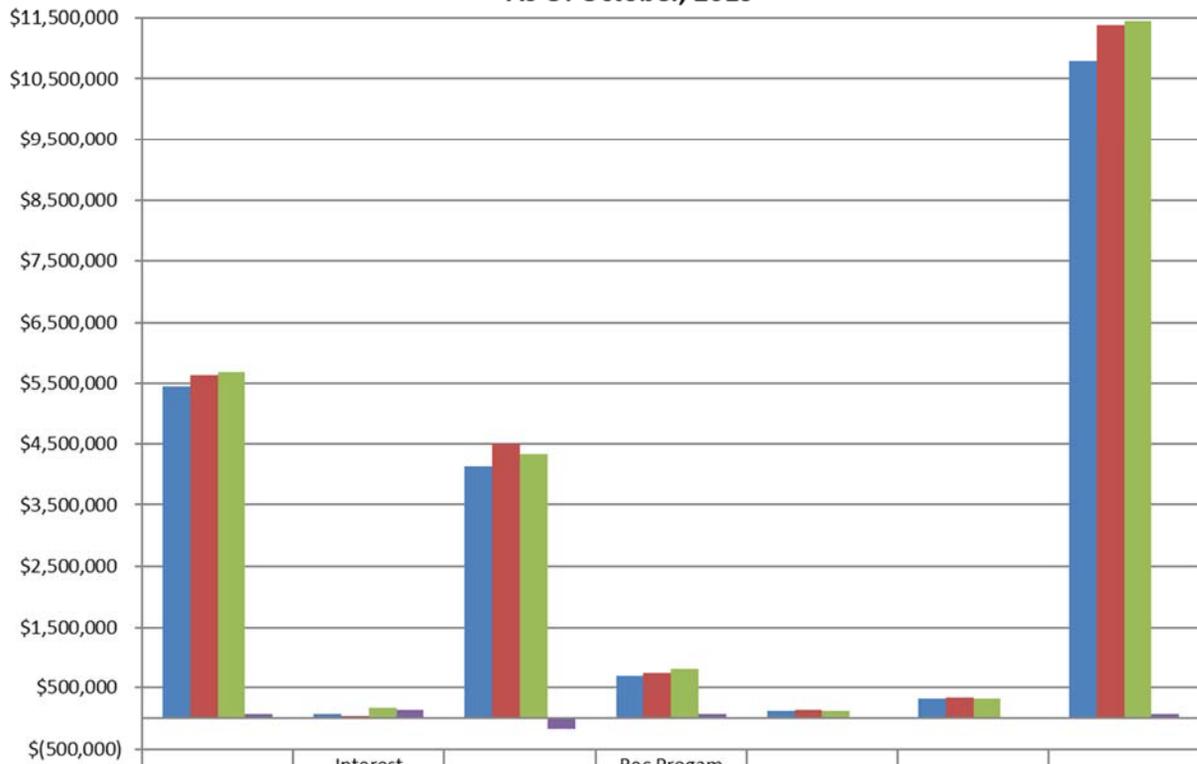
OCTOBER 2019 FINANCIAL SUMMARY
FOR ALL FUNDS COMBINED- UNAUDITED



Net Surplus/(Deficit) is 2,174,783 above year-to-date budget

- Revenues are \$62,952 above year-to-date budget
- Operating Expenses are \$548,316 below year-to-date budget
- Capitals/Contracts Payable are \$1,563,515 below year-to-date budget

**Winnetka Park District
Revenues
As Of October, 2019**

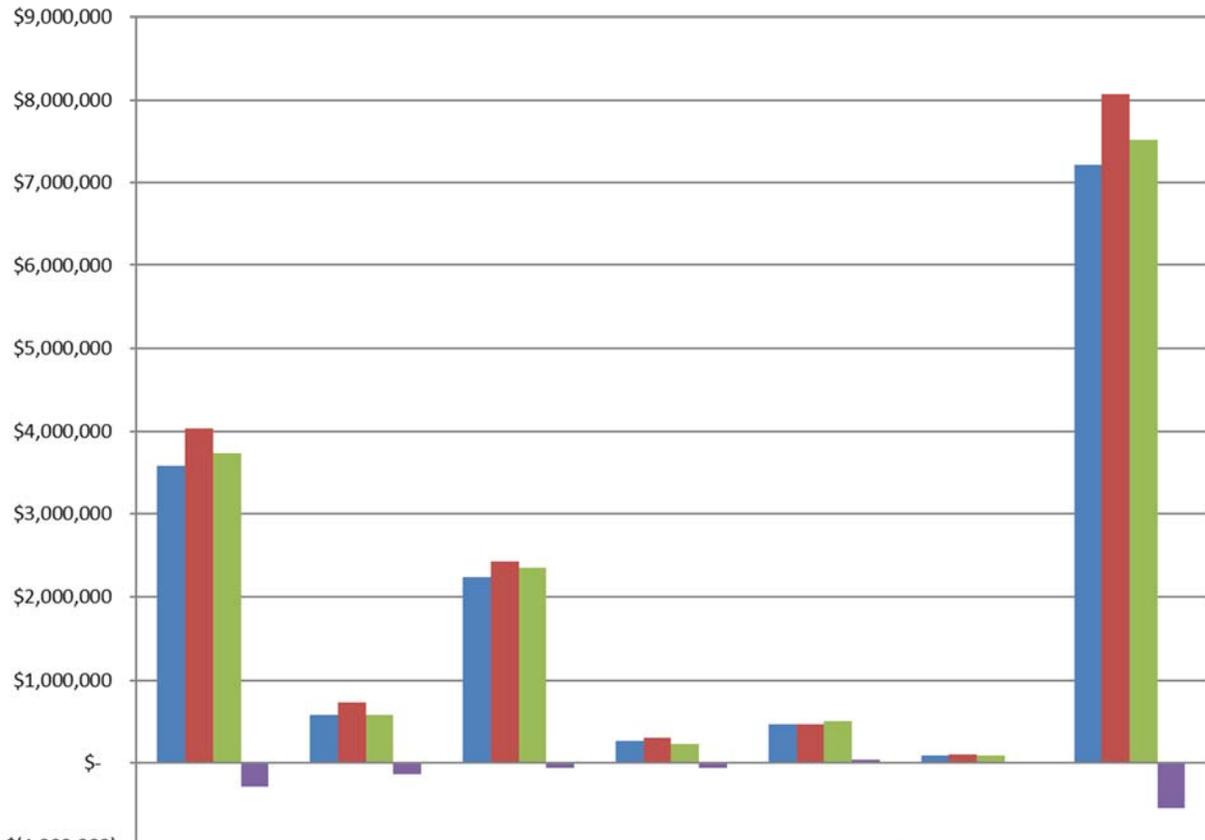


	Taxes	Interest Income	User Fees	Rec Program Fees	Pro-shop	Misc Income	Total
2018 YTD Actual	\$5,445,794	\$70,822	\$4,132,844	\$696,042	\$118,103	\$326,035	\$10,789,639
2019 YTD Budget	\$5,633,804	\$40,817	\$4,491,588	\$750,052	\$137,134	\$331,759	\$11,385,154
2019 YTD Actual	\$5,692,437	\$172,617	\$4,323,803	\$820,580	\$121,735	\$316,933	\$11,448,106
2019 Difference	\$58,633	\$131,800	\$(167,785)	\$70,528	\$(15,399)	\$(14,826)	\$62,952

Revenues are \$62,952 above year-to-date budget:

- Total revenues are 100.6% of year-to-date budget
- Taxes are \$58,633 above year-to-date budget
- Interest income is \$131,800 above year-to-date budget and \$101,795 above the 2018 year-to-date amount
- User Fees are \$167,785 below year-to-date budget; while Golf user fees are \$331,736 below year-to-date budget, Tennis and Ice Arena user fees are \$106,752 and \$49,459, respectively, above year-to-date budget
- Rec Program Fees are \$70,528 above year-to-date budget; camps are a total of \$57,350 above budget and \$104,529 over 2018 year to date totals

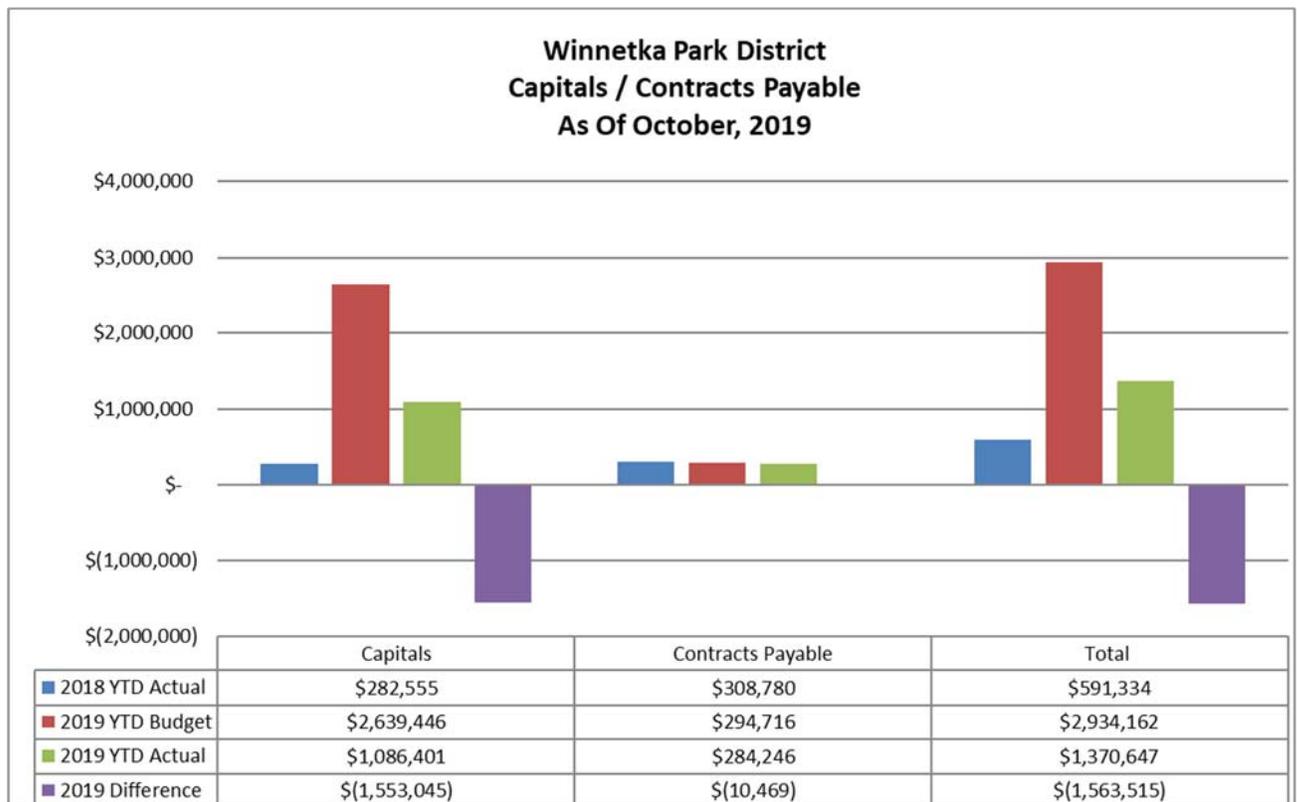
**Winnetka Park District
Operating Expenses
As Of October, 2019**



	Salaries & Wages	Supplies	Services	Repairs & Maint.	Utilities	Pro-shop Merch.	Total
■ 2018 YTD Actual	\$3,577,535	\$579,530	\$2,233,933	\$271,442	\$467,173	\$82,514	\$7,212,128
■ 2019 YTD Budget	\$4,036,313	\$729,901	\$2,422,698	\$306,335	\$474,543	\$97,080	\$8,066,872
■ 2019 YTD Actual	\$3,744,584	\$590,111	\$2,354,858	\$239,240	\$506,738	\$83,026	\$7,518,556
■ 2019 Difference	\$(291,729)	\$(139,791)	\$(67,840)	\$(67,095)	\$32,194	\$(14,055)	\$(548,316)

Operating expenses are \$548,316 or 6.8% below year-to-date budget:

- Salaries & Wages are \$291,729 below year-to-date budget
 - Parks are under budget by \$24,810 for part-time staff
 - Recreation – Athletic Fields are under budget \$13,835 for part-time staff and beaches are under budget by \$32,141 for attendants and workmen
 - Salaries in the Golf Fund are below budget by a combined \$153,179
 - Ice Arena salaries are under budget by a total of \$30,647
- Supplies are \$139,791 below year-to-date budget as departments watch their spending
- Services are \$67,840 below year-to-date budget
 - Reduced FICA/IMRF payments correspond to the lower salaries
 - General Fund contract services are under budget by \$61,493 for medical expenses and \$21,055 due to fundraising consultant
 - Boat Launch contract services are under budget by \$22,061 due to dredging
- Repairs & Maintenance are \$67,095 below budget across all funds



Capitals/Contracts Payable are \$1,563,515 below year-to-date budget:

- Capitals are \$1,553,045 below budget as a number of projects are underway (park paths and paving, security cameras) but not yet paid for. Additionally, some projects will be deferred to future fiscal years due to the effect of other possible project timing (i.e. golf course storm water and lakefront masterplan improvements)
- Contracts Payable are \$10,469 below budget

**Winnetka Park District
Statement of Cash and Investments
For The Month Ended October 31, 2019**

Bank Name	Amount	Annual Rate
CASH		
Petty Cash	1,520.97	
Harris Bank - Holiday Savings	20,794.20	
Illinois Funds	78,017.43	1.92%
N Corwin Fund	38,027.91	0.50%
Harris Bank - Operating	350,082.51	
Harris - Money Market	224,025.87	0.45%
Harris Bank - Payroll	<u>137,614.63</u>	
Total Cash	850,083.52	
INVESTMENTS		
Harris Bank - CD's	0.00	
IPDLAF - Money Market	1,802,755.49	1.82%
First Internet Bank Of Indiana, IN - CD	246,000.00	2.65%
Modern Bank, N.A., NY - CD	246,000.00	2.55%
Landmark Community Bank, TN - CD	246,000.00	2.31%
Western Alliance Bank, AZ - CD	246,000.00	2.30%
American Investor Bank & Mortgage, MN - CD	247,000.00	2.22%
Prospect Bank (Formerly Edgar County Bk & Trust), IL - CD	247,000.00	2.29%
Pacific Western Bank, CA - CD	248,000.00	1.95%
Bank Ozk, AR - CD	248,000.00	1.99%
Mission National Bank, CA - CD	247,000.00	2.50%
First Capital Bank, TN - CD	247,000.00	2.65%
Prudential Savings Bank, PA - CD	247,000.00	2.50%
Merrick Bank, UT - CD	247,000.00	2.55%
North Shore Community Bank Max Safe Money Market	5,011,638.03	2.17%
North Shore Community Bank CD	<u>0.00</u>	
Total Investments	9,776,393.52	2.17%
TOTAL CASH & INVESTMENTS	10,626,477.04	

Winnetka Park District Revenue Analysis Dashboard

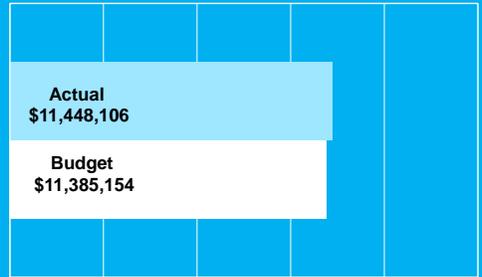
YTD
As of 10/31/2019

Winnetka Park District

Total Revenue



Total Revenue



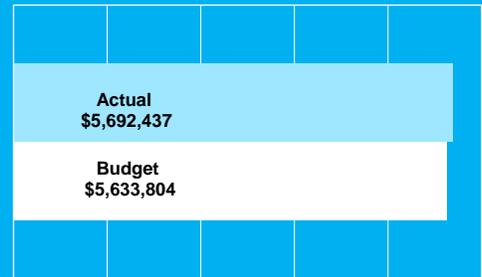
\$8.000M \$9.000M \$10.000M \$11.000M \$12.000M \$13.000M

Winnetka Park District

Taxes



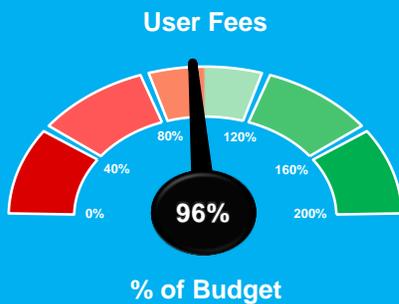
Taxes



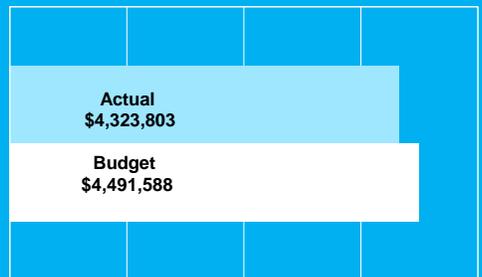
\$1.000M \$2.000M \$3.000M \$4.000M \$5.000M \$6.000M

Winnetka Park District

User Fees



User Fees



\$1.000M \$2.000M \$3.000M \$4.000M \$5.000M

Winnetka Park District Revenue Analysis Dashboard

YTD
As of 10/31/2019

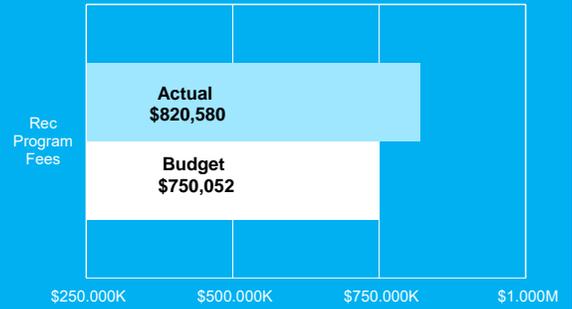
Winnetka Park District

Rec Program

Rec Program Fees



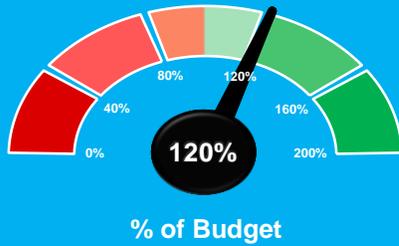
% of Budget



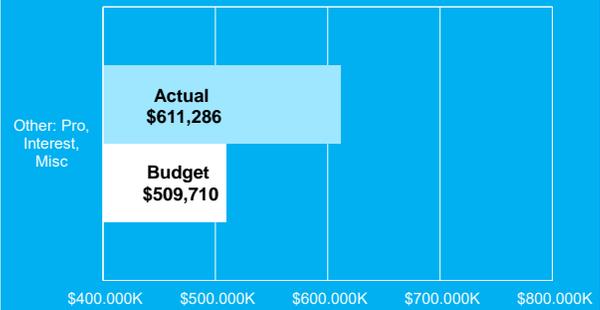
Winnetka Park District

Other: Pro, Misc, Interest

Other: Pro, Interest, Misc



% of Budget



Winnetka Park District Expense Analysis Dashboard

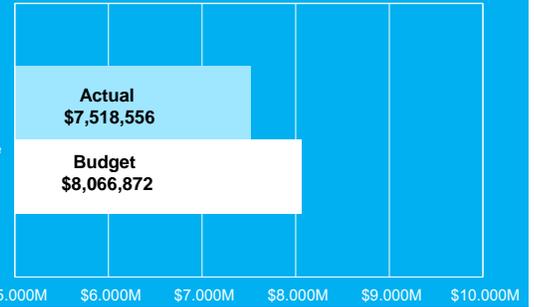
YTD
As of 10/31/2019

Winnetka Park District

Total Expense



Total Expense

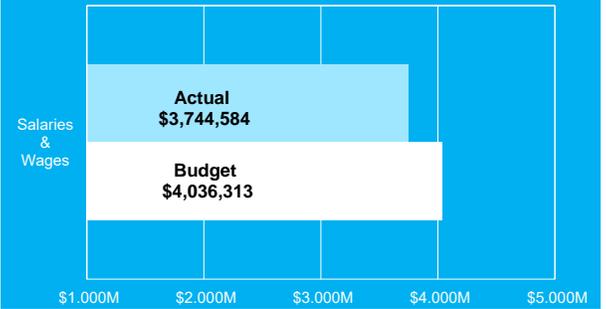


Winnetka Park District

Salaries & Wages

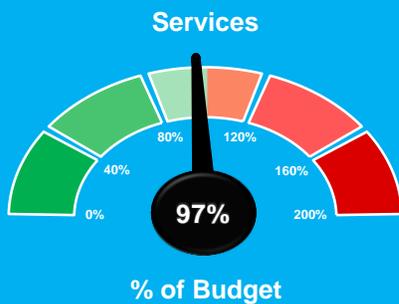


Salaries & Wages

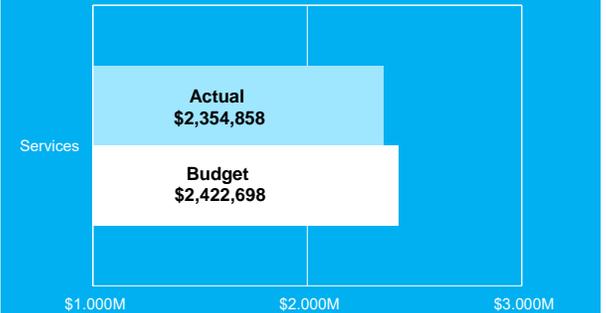


Winnetka Park District

Services

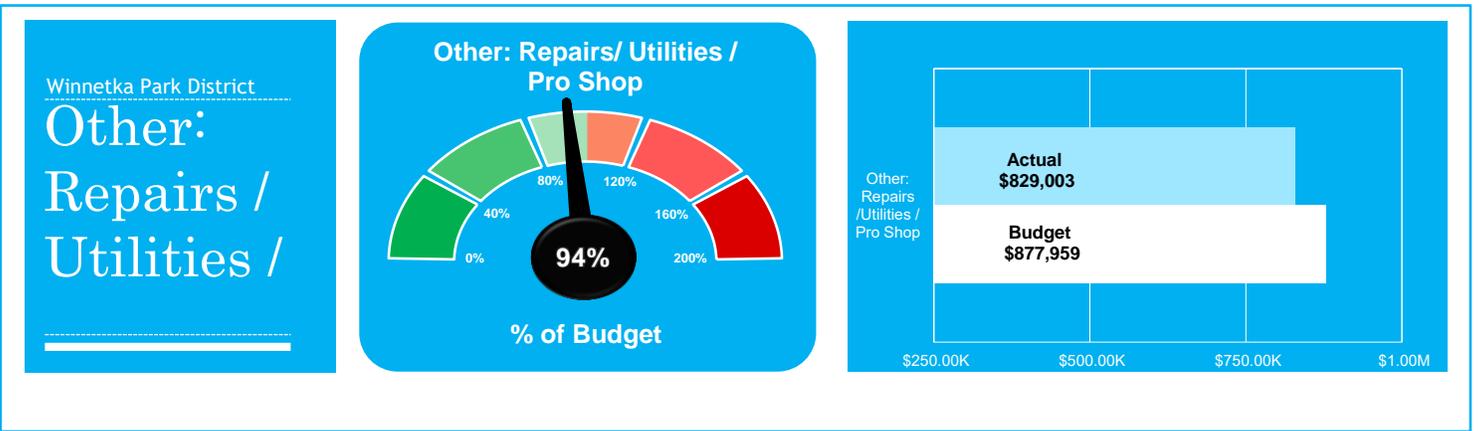
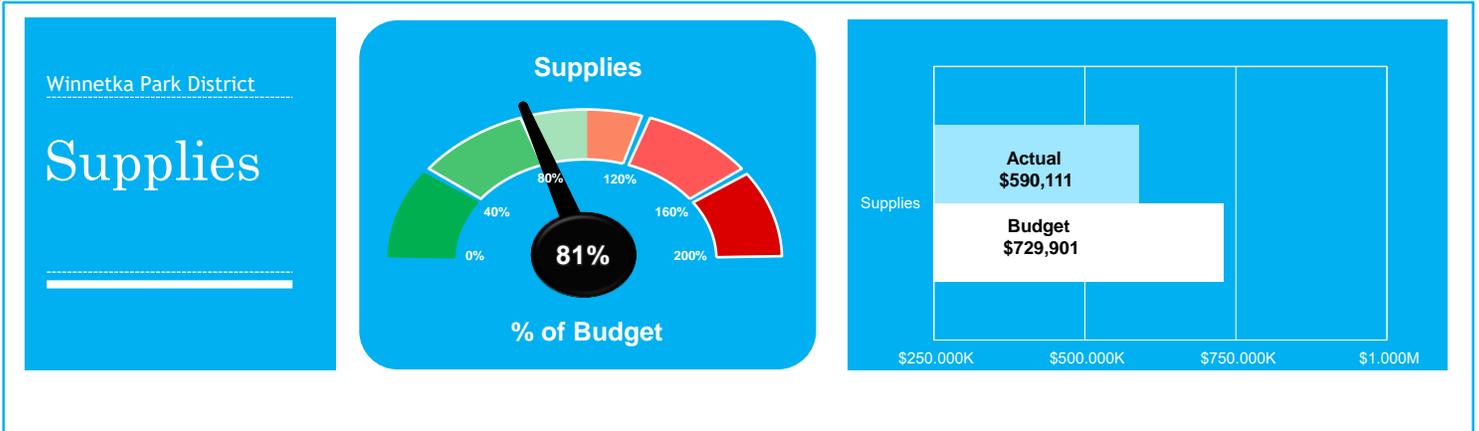


Services



Winnetka Park District Expense Analysis Dashboard

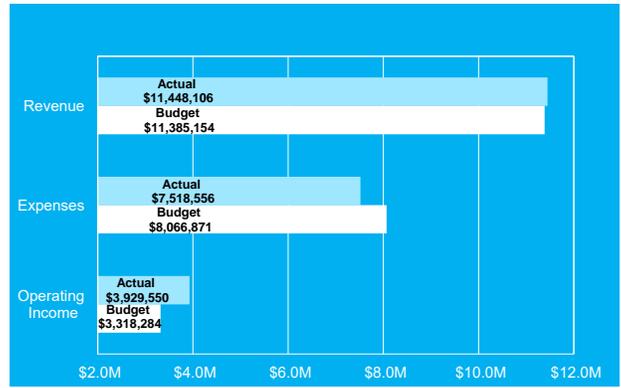
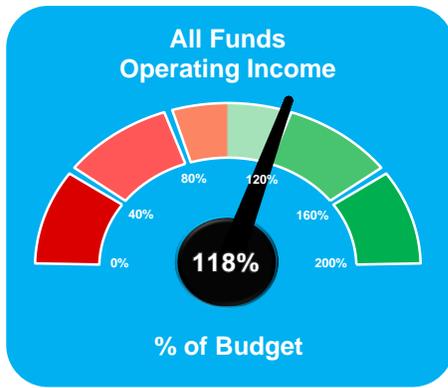
YTD
As of 10/31/2019



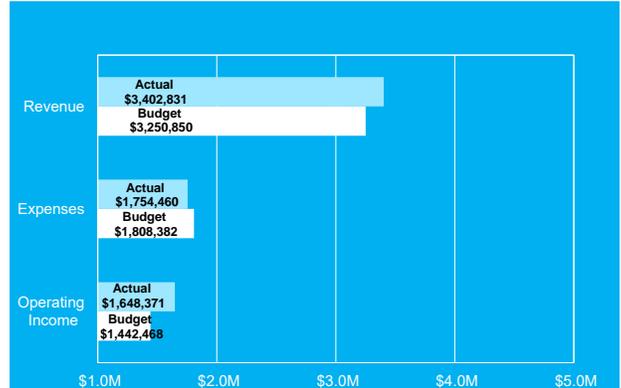
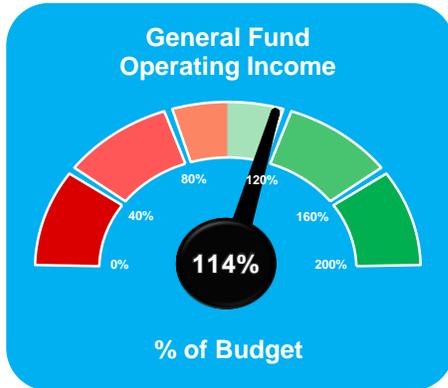
Winnetka Park District Operating Income Dashboard

YTD
As of 10/31/2019

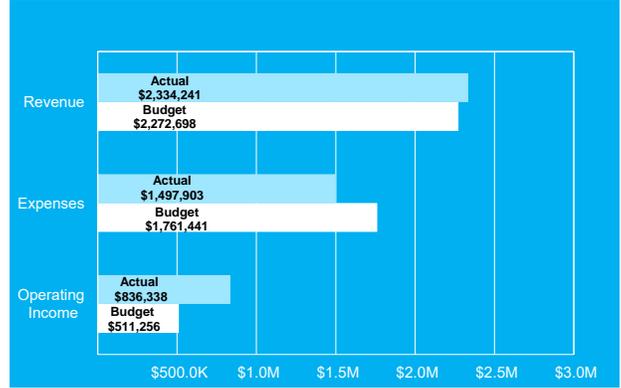
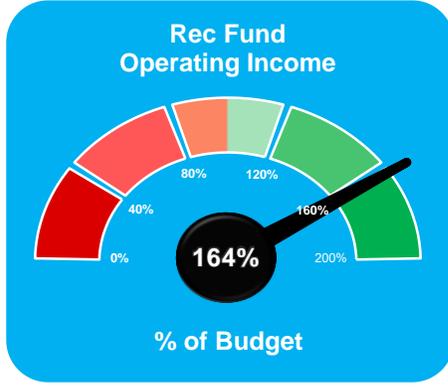
Winnetka Park District All Funds



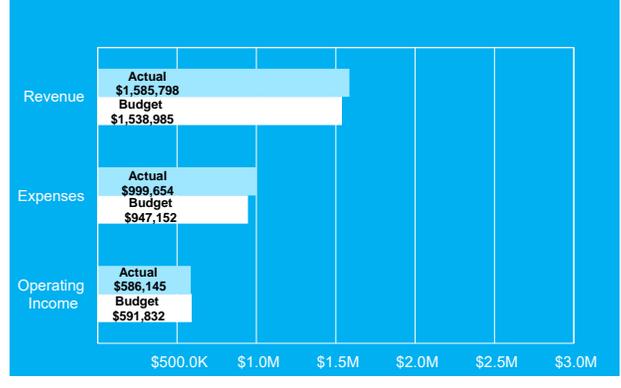
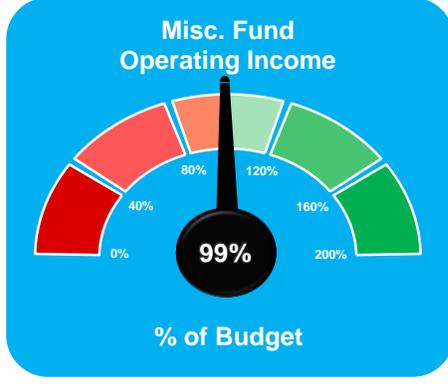
Winnetka Park District General Fund



Winnetka Park District Rec Fund



Winnetka Park District Misc Fund

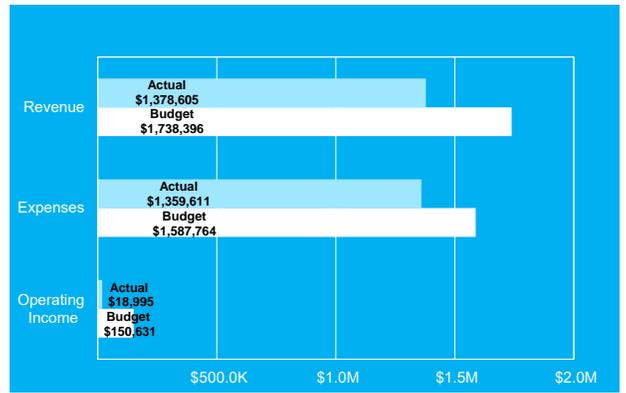
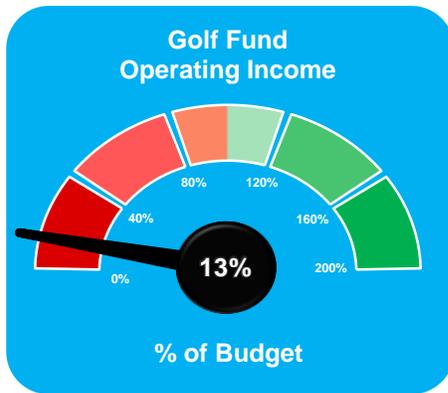


Winnetka Park District Operating Income Dashboard

YTD
As of 10/31/2019

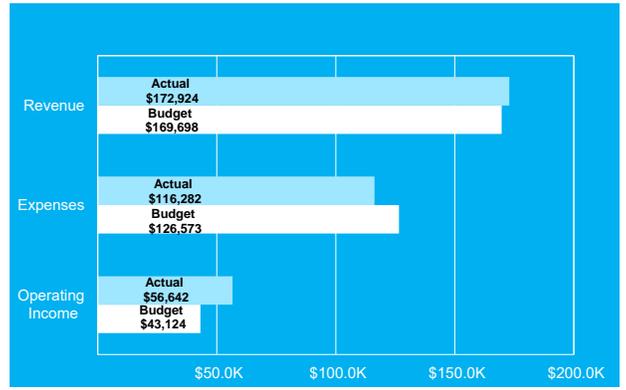
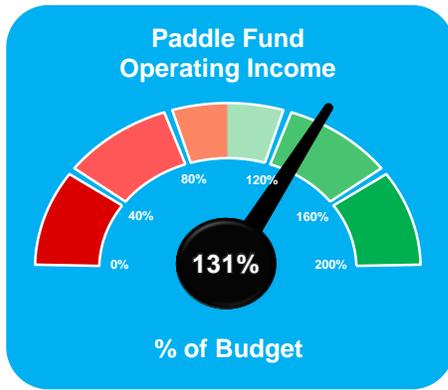
Winnetka Park District

Golf Fund



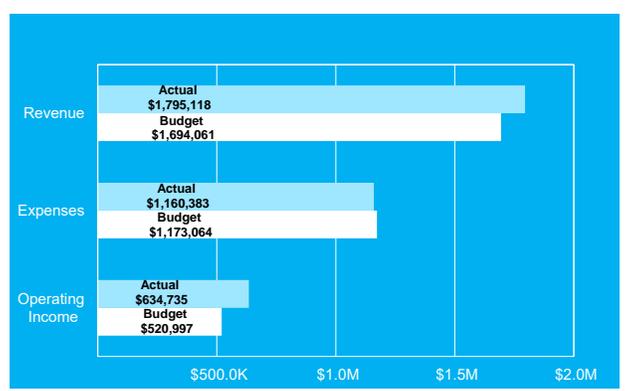
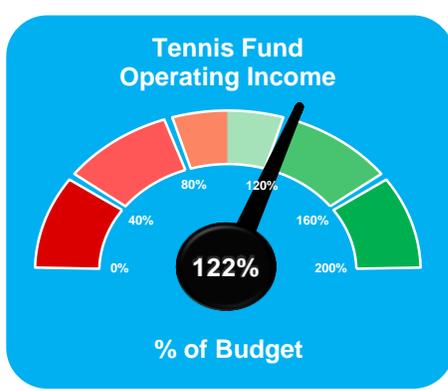
Winnetka Park District

Paddle Fund



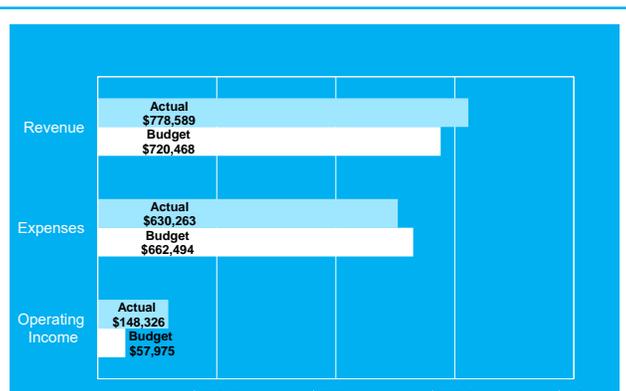
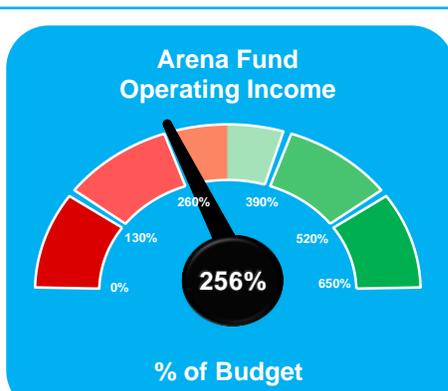
Winnetka Park District

Tennis Fund



Winnetka Park District

Arena Fund

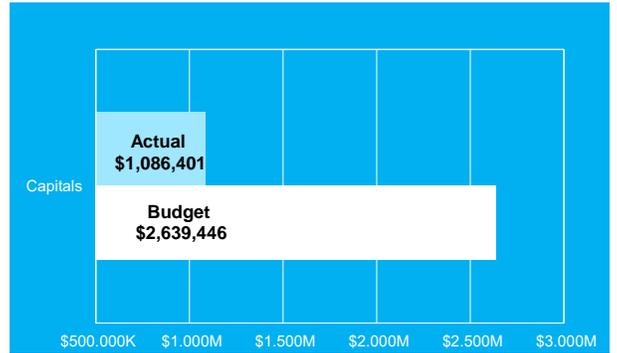
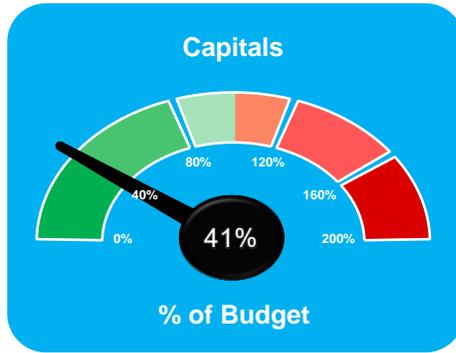


Winnetka Park District Other Metrics Dashboard

YTD
As of 10/31/2019

Winnetka Park District

Capitals





VOUCHER LIST OF PAID BILLS FOR APPROVAL ON NOV 14, 2019

Winnetka Park District

By Vendor Name

Payment Dates 10/19/2019 - 11/15/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
Vendor: 16550 - 4FX SPIRIT APPAREL					
4FX SPIRIT APPAREL	103852	06-1854	27-2700-0000-52901	WFSC FLEECE JACKETS	872.00
Vendor 16550 - 4FX SPIRIT APPAREL Total:					872.00
Vendor: 00027 - A-1 PEST CONTROL, INC.					
A-1 PEST CONTROL, INC.	103892	14483	23-2300-0000-54250	PEST CONTROL-PADDLE	40.00
A-1 PEST CONTROL, INC.	103892	14484	27-2700-0000-54250	PEST CONTROL-ICE	40.00
A-1 PEST CONTROL, INC.	103921	14487	25-2500-0000-54250	PEST CONTROL-TENNIS	70.00
A-1 PEST CONTROL, INC.	103921	14488	01-0400-0000-54250	PEST CONTROL-PARKS	55.00
A-1 PEST CONTROL, INC.	103892	14489	20-2100-0000-54250	PEST CONTROL-GOLF MTC	75.00
A-1 PEST CONTROL, INC.	103892	14490	10-1000-0000-54250	PEST CONTROL-ADMIN	60.00
A-1 PEST CONTROL, INC.	103921	14491	01-0300-0000-54250	PEST CONTROL-PARKS SC	95.00
Vendor 00027 - A-1 PEST CONTROL, INC. Total:					435.00
Vendor: 21366 - AAES					
AAES	103922	34155	01-0100-0000-56001	ROOF REPAIRS - ADMIN	239.00
AAES	103922	34155	10-1000-0000-56001	ROOF REPAIRS - ADMIN	239.00
Vendor 21366 - AAES Total:					478.00
Vendor: 21924 - ACCESS ONE					
ACCESS ONE	103923	4259959	01-0100-0000-56501	PHONE SERVICE	104.58
ACCESS ONE	103923	4259959	01-0200-0000-56501	PHONE SERVICE	82.17
ACCESS ONE	103923	4259959	01-0400-0000-56501	PHONE SERVICE	82.17
ACCESS ONE	103923	4259959	10-1000-0000-56501	PHONE SERVICE	82.17
ACCESS ONE	103923	4259959	10-1500-0000-56501	PHONE SERVICE	22.41
ACCESS ONE	103923	4259959	10-1600-0000-56501	PHONE SERVICE	22.41
ACCESS ONE	103923	4259959	20-2000-0000-56501	PHONE SERVICE	97.11
ACCESS ONE	103923	4259959	20-2100-0000-56501	PHONE SERVICE	97.11
ACCESS ONE	103923	4259959	25-2500-0000-56501	PHONE SERVICE	97.11
ACCESS ONE	103923	4259959	27-2700-0000-56501	PHONE SERVICE	59.78
Vendor 21924 - ACCESS ONE Total:					747.02
Vendor: 21519 - ACRODAZZLE ENTERTAINMENT					
ACRODAZZLE ENTERTAINMENT	103809	190057	10-1100-7843-54305	BALLOON AND GAME INFLATABLE FOR PUMPKINS 2019	745.00
Vendor 21519 - ACRODAZZLE ENTERTAINMENT Total:					745.00
Vendor: 00130 - ACUSHNET COMPANY					
ACUSHNET COMPANY	103893	300247878	20-10700	GOLF CREDIT	-636.00
ACUSHNET COMPANY	103893	300247964	20-10700	GOLF CREDIT MEMO	-185.00
ACUSHNET COMPANY	103893	908269554	20-2000-0000-47325	SALES DISCOUNT	-46.75
ACUSHNET COMPANY	103893	908269554	20-2000-0000-52006	Supplies Clubhouse	2,337.50
ACUSHNET COMPANY	103893	300247669	20-10700	GOLF CREDIT	-1,080.00
Vendor 00130 - ACUSHNET COMPANY Total:					389.75
Vendor: 00177 - AFLAC					
AFLAC	103853	058445	01-0100-0000-54051	CANCER/INTENSIVE CARE INSURANCE	722.28
AFLAC	103853	058445	01-21240	CANCER/INTENSIVE CARE INSURANCE	373.26
AFLAC	103853	058445	01-21260	CANCER/INTENSIVE CARE INSURANCE	273.12
Vendor 00177 - AFLAC Total:					1,368.66
Vendor: 22435 - AIR CON REFRIGERATION & HEATING, INC					
AIR CON REFRIGERATION & HE...	103924	6625-1	10-1000-0000-60065	RTU REPLACEMENTS - ADMIN	16,487.00
Vendor 22435 - AIR CON REFRIGERATION & HEATING, INC Total:					16,487.00

VOUCHER LIST OF PAID BILLS FOR APPROVAL ON NC

Payment Dates: 10/19/2019 - 11/15/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
Vendor: 14540 - ALAN GRAHAM & ASSOCIATES					
ALAN GRAHAM & ASSOCIATES	103810	INV0010812	23-2300-0000-54250	PADDLE INSTRUCTION - SEPT 2019	1,500.00
Vendor 14540 - ALAN GRAHAM & ASSOCIATES Total:					1,500.00
Vendor: 04225 - ALEXANDER SHUBNY					
ALEXANDER SHUBNY	103925	INV0010855	25-2500-0000-52001	INK FOR PRINTER	81.99
Vendor 04225 - ALEXANDER SHUBNY Total:					81.99
Vendor: 12335 - ARLINGTON POWER EQUIPMENT INC					
ARLINGTON POWER EQUIPME...	103854	5310	20-2100-0000-52002	GOLF MTC SUPPLIES	13.98
Vendor 12335 - ARLINGTON POWER EQUIPMENT INC Total:					13.98
Vendor: 21614 - AUGUSTYN CONSTRUCTION					
AUGUSTYN CONSTRUCTION	103811	199/2019	01-0400-0000-60388	TUCKPOINT - INDIAN HILL SHELTER	7,000.00
Vendor 21614 - AUGUSTYN CONSTRUCTION Total:					7,000.00
Vendor: 00341 - BESS HARDWARE & SPORTS					
BESS HARDWARE & SPORTS	103894	OCT2019	20-2100-0000-52002	GOLF MTC SUPPLIES	17.95
Vendor 00341 - BESS HARDWARE & SPORTS Total:					17.95
Vendor: 12620 - BMO CORP. MASTERCARD					
BMO CORP. MASTERCARD	103855	OCT2019-01	10-1100-7844-52405	WINE FOR FALLFEST	1,172.49
BMO CORP. MASTERCARD	103855	OCT2019-24	01-0200-0000-52011	Mailchimp Monthly	125.50
BMO CORP. MASTERCARD	103855	OCT2019-33	10-1400-0000-52801	PADDLE BOARD LOCK AND PADDLES	459.87
BMO CORP. MASTERCARD	103855	OCT2019-25	10-1000-0000-54201	Survey Monkey Annual	171.44
BMO CORP. MASTERCARD	103855	OCT2019-25	20-2000-0000-54201	Survey Monkey Annual	171.44
BMO CORP. MASTERCARD	103855	OCT2019-25	25-2500-0000-54201	Survey Monkey Annual	171.44
BMO CORP. MASTERCARD	103855	OCT2019-25	27-2700-0000-54201	Survey Monkey Annual	171.45
BMO CORP. MASTERCARD	103855	OCT2019-34	10-1500-0000-52320	SHEETS TO BLACK OUT WINDOWS	106.74
BMO CORP. MASTERCARD	103855	OCT2019-12	27-2700-0000-54001	LTS MEMBERSHIPS	275.00
BMO CORP. MASTERCARD	103855	OCT2019-16	27-2700-0000-52901	NORTH SHORE WINTER CLASSIC	154.00
BMO CORP. MASTERCARD	103855	OCT2019-35	10-10699	PINSTRIPES	673.75
BMO CORP. MASTERCARD	103855	OCT2019-17	20-2100-0000-54001	PROFESSIONAL DUES (GCSAA MEMBERSHIP)	455.00
BMO CORP. MASTERCARD	103855	OCT2019-21	20-2000-0000-52320	Special Event Supplies	180.00
BMO CORP. MASTERCARD	103855	OCT2019-03	01-0400-0000-56001	PRESSURE SPRAYER SPRAY UNIT	360.06
BMO CORP. MASTERCARD	103855	OCT2019-28	01-0100-0000-54260	10/8/19 STAFF TRAINING - PDRMA	194.45
BMO CORP. MASTERCARD	103855	OCT2019-28	01-0200-0000-54260	10/8/19 STAFF TRAINING - PDRMA	194.45
BMO CORP. MASTERCARD	103855	OCT2019-29	01-0100-0000-52999	MEMORIAL GIFT FOR COMMISSIONER PETERSON'S FATHER	100.00
BMO CORP. MASTERCARD	103855	OCT2019-30	01-0200-0000-52090	10/24/19 BOARD MEETING	110.58
BMO CORP. MASTERCARD	103855	OCT2019-42	01-10699	IPRA Agency Showcase Award	190.00
BMO CORP. MASTERCARD	103855	OCT2019-04	01-0400-0000-56100	TRAILER WHEELS	311.23
BMO CORP. MASTERCARD	103855	OCT2019-05	01-0300-0000-56001	LIGHT BULBS	207.72
BMO CORP. MASTERCARD	103855	OCT2019-06	01-0400-0000-56200	TIRES FOR UNIT #70 & TRAILER	3,538.89
BMO CORP. MASTERCARD	103855	OCT2019-13	27-2700-0000-52002	PARTY SUPPLIES	102.79
BMO CORP. MASTERCARD	103855	OCT2019-18	10-1100-7421-52403	TEEN FRIGHT FEST TICKETS	1,756.77
BMO CORP. MASTERCARD	103855	OCT2019-22	20-2000-0000-52320	Special Event Supplies	100.00
BMO CORP. MASTERCARD	103855	OCT2019-07	20-2100-0000-56200	STEERING SHAFT # 6	158.48
BMO CORP. MASTERCARD	103855	OCT2019-26	25-2500-0000-54201	GOOGLE ADS	280.00
BMO CORP. MASTERCARD	103855	OCT2019-26	27-2700-0000-54201	GOOGLE ADS	220.00
BMO CORP. MASTERCARD	103855	OCT2019-02	01-0100-0000-54210	Nettime Solutions- Time and Attendance	511.50
BMO CORP. MASTERCARD	103855	OCT2019-36	10-1500-0000-52320	PENNYWISE	157.97
BMO CORP. MASTERCARD	103855	OCT2019-40	10-1500-0000-52320	HAUNTED TRIAL SUPPLIES	492.88
BMO CORP. MASTERCARD	103855	OCT2019-08	01-0400-0000-52002	LUNCH MEETING LAKEFRONT	139.01

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BMO CORP. MASTERCARD	103855	OCT2019-20	10-1100-7843-54305	ACTORS FOR PUMPKINS IN WOODS 2019	450.00
BMO CORP. MASTERCARD	103855	OCT2019-09	20-2100-0000-56100	TRACTOR PARTS	295.99
BMO CORP. MASTERCARD	103855	OCT2019-31	01-0100-0000-54005	LEGISLATIVE SYMPOSIUM (3 ATTENDEES)	410.00
BMO CORP. MASTERCARD	103855	OCT2019-31	01-0200-0000-52090	LEGISLATIVE SYMPOSIUM (3 ATTENDEES)	205.00
BMO CORP. MASTERCARD	103855	OCT2019-37	10-1500-0000-52320	HAUNTED TRAIL SUPPLIES	139.27
BMO CORP. MASTERCARD	103855	OCT2019-38	10-1000-0000-52350	VOLUNTEER RECOGNITION	220.00
BMO CORP. MASTERCARD	103855	OCT2019-19	10-1000-0000-52350	HAUNTED TRAIL DINNER	299.28
BMO CORP. MASTERCARD	103855	OCT2019-14	27-2700-0000-52901	HALLOWEEN SUPPLIES	236.82
BMO CORP. MASTERCARD	103855	OCT2019-41	10-1000-0000-52350	STAFF APPRECIATION	275.00
BMO CORP. MASTERCARD	103855	OCT2019-15	27-2700-0000-52525	WINTER WORK BOOTS	129.95
BMO CORP. MASTERCARD	103855	OCT2019-27	20-2000-0000-54201	GOOGLE ADS - GOLF	148.80
BMO CORP. MASTERCARD	103855	OCT2019-11	10-1200-0000-56001	RESTROOM PARTS	129.67
BMO CORP. MASTERCARD	103855	OCT2019-10	10-1600-0000-56115	BOAT COVERS & SEALANT	148.46
BMO CORP. MASTERCARD	103855	OCT2019-23	20-2000-0000-52006	Uniforms & Supplies Clubhouse	477.88
BMO CORP. MASTERCARD	103855	OCT2019-23	20-2000-0000-52525	Uniforms & Supplies Clubhouse	109.00
BMO CORP. MASTERCARD	103855	OCT2019-32	01-0200-0000-52090	BOARD MEETING DINNER 10/24/19	175.22
BMO CORP. MASTERCARD	103855	OCT2019-39	10-10699	DEPOSIT FOR D/D DATE NIGHT 2020	500.00
BMO CORP. MASTERCARD	103855	OCT 2019	01-0100-0000-52001	NSSRA MEETING	32.11
BMO CORP. MASTERCARD	103855	OCT 2019	01-0100-0000-52001	FOUNDATION FUNDRAISING MEETING	61.39
BMO CORP. MASTERCARD	103855	OCT 2019	01-0100-0000-52002	SUBSCRIPTION	7.00
BMO CORP. MASTERCARD	103855	OCT 2019	01-0100-0000-52002	STAFF MEETING	61.02
BMO CORP. MASTERCARD	103855	OCT 2019	01-0100-0000-52015	COMPUTER SUPPLIES	21.98
BMO CORP. MASTERCARD	103855	OCT 2019	01-0100-0000-54005	SEMINAR	25.00
BMO CORP. MASTERCARD	103855	OCT 2019	01-0100-0000-54005	NRPA CONFERENCE	249.49
BMO CORP. MASTERCARD	103855	OCT 2019	01-0100-0000-54210	DOMAIN NAME	80.00
BMO CORP. MASTERCARD	103855	OCT 2019	01-0100-0000-54260	TRAINING	13.72
BMO CORP. MASTERCARD	103855	OCT 2019	01-0100-0000-54260	TRAINING	6.49
BMO CORP. MASTERCARD	103855	OCT 2019	01-0200-0000-52001	SUBSCRIPTION	15.96
BMO CORP. MASTERCARD	103855	OCT 2019	01-0200-0000-52011	STOCK PHOTOS	93.00
BMO CORP. MASTERCARD	103855	OCT 2019	01-0200-0000-52011	STOCK PHOTOS	29.00
BMO CORP. MASTERCARD	103855	OCT 2019	01-0200-0000-52011	STOCK IMAGES	29.99
BMO CORP. MASTERCARD	103855	OCT 2019	01-0200-0000-52011	VIDEO ELEMENTS	11.00
BMO CORP. MASTERCARD	103855	OCT 2019	01-0200-0000-52011	INSTAGRAM LINK	9.99
BMO CORP. MASTERCARD	103855	OCT 2019	01-0200-0000-52090	BOARD SUPPLIES	3.99
BMO CORP. MASTERCARD	103855	OCT 2019	01-0200-0000-54005	NRPA CONFERENCE	249.48
BMO CORP. MASTERCARD	103855	OCT 2019	01-0200-0000-54250	DROPBOX FOR ADMIN & MARKETING	60.00
BMO CORP. MASTERCARD	103855	OCT 2019	01-0200-0000-54260	TRAINING	13.73
BMO CORP. MASTERCARD	103855	OCT 2019	01-0300-0000-52001	PENCIL SHARPENER	28.34
BMO CORP. MASTERCARD	103855	OCT 2019	01-0300-0000-52810	AIR HOSE	31.77
BMO CORP. MASTERCARD	103855	OCT 2019	01-0300-0000-52810	AC-DC POWER SUPPLY	70.98
BMO CORP. MASTERCARD	103855	OCT 2019	01-0300-0000-56100	OIL	61.69
BMO CORP. MASTERCARD	103855	OCT 2019	01-0400-0000-52002	SUPPLIES	18.56
BMO CORP. MASTERCARD	103855	OCT 2019	01-0400-0000-52002	BALL VALVE KIT	32.80
BMO CORP. MASTERCARD	103855	OCT 2019	01-0400-0000-54005	TURF SEMINAR	10.00
BMO CORP. MASTERCARD	103855	OCT 2019	01-0400-0000-56200	CREDIT FOR TAX CHARGE	-204.19
BMO CORP. MASTERCARD	103855	OCT 2019	01-0400-0000-56200	TIRE VALVES	59.98
BMO CORP. MASTERCARD	103855	OCT 2019	10-1000-0000-54005	NRPA CONF HOTEL	436.60
BMO CORP. MASTERCARD	103855	OCT 2019	10-1000-0000-54201	VIDEO ELEMENTS	11.00
BMO CORP. MASTERCARD	103855	OCT 2019	10-10699	IPRA RENEWAL 2020	264.00
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7421-52403	FRIGHT FEST SUPPLIES	40.30
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7421-52403	FRIGHT FEST STAFF DINNER	48.87
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7421-52403	FRIGHT FEST SUPPLIES	64.61
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7421-52403	PARKING PASS	31.99
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7421-52403	FRIGHT FEST SUPPLIES	32.67

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BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7668-52404	CAMP SUPPLIES	2.00
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7810-52405	B-DAY PARTY SUPPLIES	36.54
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7810-52405	B-DAY PARTY SUPPLIES	34.76
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7810-52405	B-DAY PARTY SUPPLIES	53.88
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7843-52405	MEDALS FOR PUMKIN IN WOODS	21.98
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7843-52405	SUPPLIES FOR PUMPKIN IN WOODS	32.13
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7844-52405	SUPPLIES	19.95
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7844-52405	CREDIT REFUND	-743.16
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7844-52405	STAFF LUNCH-FALL FEST	80.03
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7844-52405	BASSET TRAINING	13.99
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7844-52405	BW COMMITTEE THANK YOU DINNER	66.42
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7845-52405	TEA DECOR	4.14
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7845-52405	FAMILY CAMPFIRE SUPPLIES	19.12
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7999-54201	HAUNTED TRAIL BANNER	44.70
BMO CORP. MASTERCARD	103855	OCT 2019	10-1100-7999-54201	TINEY TOT OLYMPICS BANNER	44.70
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	HAUNTED TRAIL SUPPLIES	17.89
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	RETURNED ITEMS	-35.58
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	BATTERIES FOR HAUNTED TRAIL	18.21
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	ICE FOR HAUNTED TRAIL	9.98
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	STAPLES	3.97
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	HAUNTED TRAIL SUPPLIES	18.26
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	STAPLE GUN	19.46
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	HAUNTED TRAIL SUPPLIES	12.92
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	HAUNTED TRAIL SUPPLIES	4.83
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	HAUNTED TRAIL DECOR	35.00
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	TOYS FOR HAUNTED TRAIL	22.02
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	TARP FOR HAUNTED TRAIL	21.99
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	FRIGHT FEST SUPPLIES	61.98
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	HAUNTED TRAIL DECOR	63.20
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	HAUNTED TRAIL SUPPLIES	71.98
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	HAUNTED TRAIL SUPPLIES	74.90
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	HAUNTED TRAIL SUPPLIES	94.48
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	HAUNTED TRAIL SUPPLIES	40.00
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	HAUNTED TRAIL SUPPLIES	31.52
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	HAUNTED TRAIL SUPPLIES	23.00
BMO CORP. MASTERCARD	103855	OCT 2019	10-1500-0000-52320	HAUNTED TRAIL SUPPLIES	25.45
BMO CORP. MASTERCARD	103855	OCT 2019	10-1600-0000-56115	BOAT COVER SUPPORTS	43.75
BMO CORP. MASTERCARD	103855	OCT 2019	20-10550	REIMBURSED	35.00
BMO CORP. MASTERCARD	103855	OCT 2019	20-10699	CONFERENCE	995.00
BMO CORP. MASTERCARD	103855	OCT 2019	20-2100-0000-52002	GOLF MTC SUPPLIES	46.84
BMO CORP. MASTERCARD	103855	OCT 2019	25-2500-0000-52001	OFFICE SUPPLIES-TENNIS	93.50
BMO CORP. MASTERCARD	103855	OCT 2019	25-2500-0000-52015	COPUTER SUPPLIES-TENNIS	41.87
BMO CORP. MASTERCARD	103855	OCT 2019	25-2500-0000-52310	TOURNAMENT SANCTIONS	53.00
BMO CORP. MASTERCARD	103855	OCT 2019	25-2500-0000-54005	CONFERENCE BAGS	100.00
BMO CORP. MASTERCARD	103855	OCT 2019	25-2500-0000-54005	CONFERENCE EXPENSE	129.09
BMO CORP. MASTERCARD	103855	OCT 2019	25-2500-0000-54005	CONFERENCE TAXI	27.94
BMO CORP. MASTERCARD	103855	OCT 2019	25-2500-0000-54005	CONFERENCE EXPENSE	129.09
BMO CORP. MASTERCARD	103855	OCT 2019	27-2700-0000-52002	SUPPLIES FOR ICE	8.99
BMO CORP. MASTERCARD	103855	OCT 2019	27-2700-0000-52002	SUPPLIES FOR ICE	8.99
BMO CORP. MASTERCARD	103855	OCT 2019	27-2700-0000-52002	SUPPLIES FOR ICE	43.98
BMO CORP. MASTERCARD	103855	OCT 2019	27-2700-0000-52002	SUPPLIES FOR ICE	83.50
BMO CORP. MASTERCARD	103855	OCT 2019	27-2700-0000-52901	WFSC PARTY	17.99
BMO CORP. MASTERCARD	103855	OCT 2019	27-2700-0000-54001	WFSC PARTY	33.90
BMO CORP. MASTERCARD	103855	OCT 2019	27-2700-0000-54001	MEMBERSHIPS FOR SKATERS	33.50
BMO CORP. MASTERCARD	103855	OCT 2019	27-2700-0000-54001	TEAM DUES	63.00
BMO CORP. MASTERCARD	103855	OCT 2019	27-2700-0000-54201	VIDEO ELEMENTS	11.00
BMO CORP. MASTERCARD	103855	OCT 2019	27-2700-0000-54201	GOOGLE AD-ICE	29.20

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BMO CORP. MASTERCARD	103855	OCT 2019	27-2700-0000-54201	ICE FACEBOOK ADDS	4.15
BMO CORP. MASTERCARD	103855	OCT 2019	35-3500-0000-54260	SAFETY LUNCH	71.30
Vendor 12620 - BMO CORP. MASTERCARD Total:					22,350.77
Vendor: 00344 - BRATSCHI PLUMBING COMPANY					
BRATSCHI PLUMBING COMPANY	103812	28015	27-2700-0000-56001	WOMENS ROOM SINK REPAIRS	372.65
Vendor 00344 - BRATSCHI PLUMBING COMPANY Total:					372.65
Vendor: 22434 - BROADLEAF, INC					
BROADLEAF, INC	103813	03872	27-2700-0000-56001	ICE ARENA CONCESSION STAND FLAKE FLOOR	812.50
BROADLEAF, INC	103813	03873	01-0400-0000-60093	INDIAN HILL FLAKE FLOOR	5,250.00
Vendor 22434 - BROADLEAF, INC Total:					6,062.50
Vendor: 21051 - BUCK BROS INC					
BUCK BROS INC	103926	236671	01-0400-0000-56100	EQUIPMENT PARTS	79.04
Vendor 21051 - BUCK BROS INC Total:					79.04
Vendor: 06740 - BURRIS EQUIPMENT					
BURRIS EQUIPMENT	103927	RI03343	10-1200-0000-60029	RENTAL EQUIPMENT PICKUP BURRIS FIELD RENOVATIONS	125.00
BURRIS EQUIPMENT	103858	RI03430	01-0400-0000-54250	AEARATOR RENTAL	922.00
BURRIS EQUIPMENT	103858	RI03641	01-0400-0000-54250	COMPRESSOR RENTAL	552.00
BURRIS EQUIPMENT	103895	WI36426	20-2100-0000-60247	EQUIPMENT (NEW 72" MOWER)	23,511.60
Vendor 06740 - BURRIS EQUIPMENT Total:					25,110.60
Vendor: 00802 - CARLISLE ENTERPRISES					
CARLISLE ENTERPRISES	103896	38186	01-0100-0000-52015	TONER FOR ADMIN	126.60
CARLISLE ENTERPRISES	103896	38415	01-0100-0000-52015	TONER FOR ADMIN	293.96
CARLISLE ENTERPRISES	103896	38596	01-0100-0000-52015	TONER FOR ADMIN	293.96
Vendor 00802 - CARLISLE ENTERPRISES Total:					714.52
Vendor: 21116 - CHICAGOLAND PAVING					
CHICAGOLAND PAVING	103928	1911701-F	10-1600-0000-60095	LLOYD UPPER LOT PAVING	24,900.00
Vendor 21116 - CHICAGOLAND PAVING Total:					24,900.00
Vendor: 00993 - COMCAST					
COMCAST	103814	0399OCT2019	01-0100-0000-54210	INTERNET SERVICE-ADMIN	306.85
COMCAST	103859	3259OCT2019	23-2300-0000-54250	CABLE TV-PADDLE	19.94
COMCAST	103929	4128OCT2019	25-2500-0000-54250	CABLE TV-TENNIS	180.07
COMCAST	103929	0868NOV2019	10-1500-0000-54250	INTERNET SERVICE-TOWER	186.85
COMCAST	103929	4518NOV2019	23-2300-0000-54250	INTERNET SERVICE PADDLE	226.85
COMCAST	103929	4516NOV2019	25-2400-0000-54250	INTERNET SERVICE-TENNIS	241.85
COMCAST	103897	3267OCT2019	27-2700-0000-54250	CABLE TV-ICE	30.44
COMCAST	103929	3317NOV2019	20-2000-0000-54250	CABLE TV-GOLF	69.45
Vendor 00993 - COMCAST Total:					1,262.30
Vendor: 01000 - COMED					
COMED	103815	INV0010817	01-0400-0000-56530	ELECTRIC SERVICE-PARKS	22.98
Vendor 01000 - COMED Total:					22.98
Vendor: 06007 - COVERALL NORTH AMERICA,					
COVERALL NORTH AMERICA,	103930	1010647462	20-2000-0000-54255	Contract Services Clubhouse	919.00
COVERALL NORTH AMERICA,	103898	1010648073	01-0100-0000-54250	2019 MONTHLY ADMIN CLEANING SERVICE	349.00
COVERALL NORTH AMERICA,	103898	1010648073	10-1000-0000-54250	2019 MONTHLY ADMIN CLEANING SERVICE	349.00
COVERALL NORTH AMERICA,	103930	1010649013	20-2000-0000-54255	CREDIT MEMO-GOLF	-459.50
Vendor 06007 - COVERALL NORTH AMERICA, Total:					1,157.50
Vendor: 16270 - CTUC					
CTUC	103816	187-19	25-2500-0000-54250	USTA TOURNEY UMPIRE 10/18- 19/19	187.00
Vendor 16270 - CTUC Total:					187.00

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Vendor: 10680 - D & R TRUCKING CO.					
D & R TRUCKING CO.	103860	19202	01-0400-0000-52550	CA- 6 STONE FOR PARKS	1,419.60
Vendor 10680 - D & R TRUCKING CO. Total:					1,419.60
Vendor: 21616 - DAVID WAGNER					
DAVID WAGNER	103817	INV0010816	10-1100-7150-54301	B-BALL REF	64.00
Vendor 21616 - DAVID WAGNER Total:					64.00
Vendor: 22109 - DE LAGE LANDEN FINANCIAL SERVICES, INC					
DE LAGE LANDEN FINANCIAL SE...	103931	65661058	01-0100-0000-56100	2019 COPIER LEASE - DEC	1,976.65
Vendor 22109 - DE LAGE LANDEN FINANCIAL SERVICES, INC Total:					1,976.65
Vendor: 22107 - DEBRA ZAREMBSKI					
DEBRA ZAREMBSKI	103899	INV0010853	10-1100-7810-52405	BIRTHDAY PARTY SUPPLIES	365.15
Vendor 22107 - DEBRA ZAREMBSKI Total:					365.15
Vendor: 21960 - EMPIRE COOLER SERVICE, INC					
EMPIRE COOLER SERVICE, INC	103932	0000297151	20-2000-0000-54255	Contract Services Clubhouse	125.00
Vendor 21960 - EMPIRE COOLER SERVICE, INC Total:					125.00
Vendor: 12470 - ENVIRONMENTAL FUTURES					
ENVIRONMENTAL FUTURES	103933	19-2851	25-2500-0000-54250	SHACK WATER FILTER	120.00
Vendor 12470 - ENVIRONMENTAL FUTURES Total:					120.00
Vendor: 21935 - EUCLID MANAGERS					
EUCLID MANAGERS	103818	INV0010826	01-21255	LIFELOCK PREMIUM-NOV 2019	107.90
Vendor 21935 - EUCLID MANAGERS Total:					107.90
Vendor: 22078 - FASTSIGNS					
FASTSIGNS	103934	29-72333	27-2700-0000-52901	DASHER AD - MEYERS GROUP	168.30
Vendor 22078 - FASTSIGNS Total:					168.30
Vendor: 00345 - FEDERAL WITHHOLDING TAX					
FEDERAL WITHHOLDING TAX	DFT0003820	INV0010834	01-21200	Federal Withholding	14,742.63
FEDERAL WITHHOLDING TAX	DFT0003822	INV0010836	33-21220	FICA Withholding	20,472.24
FEDERAL WITHHOLDING TAX	DFT0003823	INV0010837	33-21220	Medicare Withholding	4,996.10
FEDERAL WITHHOLDING TAX	DFT0003829	INV0010867	01-21200	Federal Withholding	14,040.62
FEDERAL WITHHOLDING TAX	DFT0003831	INV0010869	33-21220	FICA Withholding	19,428.04
FEDERAL WITHHOLDING TAX	DFT0003832	INV0010870	33-21220	Medicare Withholding	4,750.50
Vendor 00345 - FEDERAL WITHHOLDING TAX Total:					78,430.13
Vendor: 21401 - FENCE CONNECTION INC					
FENCE CONNECTION INC	103819	2779	27-2700-0000-52002	FIRE EXIT/ HARDWARE FOR FENCES/STORAGE	5,300.00
Vendor 21401 - FENCE CONNECTION INC Total:					5,300.00
Vendor: 01167 - FOX VALLEY FIRE & SAFETY					
FOX VALLEY FIRE & SAFETY	103935	IN00291142	27-2700-0000-56001	FIRE SPRINKLER REPAIRS	522.00
Vendor 01167 - FOX VALLEY FIRE & SAFETY Total:					522.00
Vendor: 20955 - FUN EXPRESS					
FUN EXPRESS	103820	698707151-01	10-1100-7810-52405	BIRTHDAY PARTY SUPPLIES	127.99
Vendor 20955 - FUN EXPRESS Total:					127.99
Vendor: 01570 - GAMMA SPORTS					
GAMMA SPORTS	103821	INV153455	25-10700	INVENTORY TENNIS ELBOW	177.00
GAMMA SPORTS	103821	INV153455	25-2500-0000-52002	OVERGRIPS SUPPLY	55.89
GAMMA SPORTS	103821	INV153455	25-2500-0000-57325	FREIGHT	9.94
Vendor 01570 - GAMMA SPORTS Total:					242.83
Vendor: 21074 - GARVEY'S OFFICE PRODUCTS					
GARVEY'S OFFICE PRODUCTS	103861	PINV1811450	01-0100-0000-52001	LAMINATOR ROLLS	404.00
Vendor 21074 - GARVEY'S OFFICE PRODUCTS Total:					404.00
Vendor: 01727 - GRAINGER					
GRAINGER	103822	9305302144	01-0300-0000-56100	EQUIPMENT PARTS	70.20
GRAINGER	103900	9324826438	27-2700-0000-52002	LAMP RECYCLING BOXES	204.78
GRAINGER	103936	9331916743	10-1200-0000-56001	FAUCET FOR FIELDS BATHROOMS	479.64

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GRAINGER	103936	9339989080	01-0300-0000-56001	FACILITY REPAIRS	46.89
Vendor 01727 - GRAINGER Total:					801.51
Vendor: 01170 - GRAND FOOD CENTER					
GRAND FOOD CENTER	103863	62583OCT2019	10-1100-7810-52405	B-DAY PARTY CAKE	40.89
GRAND FOOD CENTER	103863	62583OCT2019	10-1100-7810-52405	B-DAY PARTY CAKE	39.99
GRAND FOOD CENTER	103863	62583OCT2019	10-1100-7810-52405	B-DAY PARTY CAKE	39.99
GRAND FOOD CENTER	103863	62583OCT2019	10-1100-7810-52405	B-DAY PARTY CAKE	39.99
GRAND FOOD CENTER	103863	62583OCT2019	10-1100-7810-52405	TAX REFUND	-0.90
GRAND FOOD CENTER	103863	62583OCT2019	10-1100-7810-52405	B-DAY PARTY CAKE	39.99
GRAND FOOD CENTER	103862	62586OCT2019	10-1100-7844-52405	BIKE WINNETKA SUPPLIES	19.99
GRAND FOOD CENTER	103864	62589OCT2019	10-1100-7844-52405	FALL FEST GOLF GIVEAWAY	29.40
Vendor 01170 - GRAND FOOD CENTER Total:					249.34
Vendor: 01810 - HALLORAN & YAUCH					
HALLORAN & YAUCH	103865	16614	20-2100-0000-56125	IRRIGATION EQUIPMENT	414.01
Vendor 01810 - HALLORAN & YAUCH Total:					414.01
Vendor: 07660 - HEALTH CARE SERVICE CORPORATION					
HEALTH CARE SERVICE CORPOR...	103823	0000276595	01-0100-0000-54051	HEALTH INSURANCE-NOV 2019	47,363.64
Vendor 07660 - HEALTH CARE SERVICE CORPORATION Total:					47,363.64
Vendor: 22444 - HOCKEY BOARD DOCTOR					
HOCKEY BOARD DOCTOR	103937	1025	27-2700-0000-56001	DASHER BOARD CLEANING	645.00
Vendor 22444 - HOCKEY BOARD DOCTOR Total:					645.00
Vendor: 01947 - HOME DEPOT CREDIT SERVICES					
HOME DEPOT CREDIT SERVICES	103901	OCT2019-01	10-1500-0000-52002	HAUNTED HOUSE	291.44
HOME DEPOT CREDIT SERVICES	103901	OCT2019-02	01-0400-0000-52810	PRESSURE WASHER ATTACHMENTS AND TOOLS	233.51
Vendor 01947 - HOME DEPOT CREDIT SERVICES Total:					524.95
Vendor: 00350 - ICMA RETIREMENT TRUST-457					
ICMA RETIREMENT TRUST-457	DFT0003816	INV0010828	01-21235	457K Contribution	695.00
ICMA RETIREMENT TRUST-457	DFT0003825	INV0010861	01-21235	457K Contribution	710.00
Vendor 00350 - ICMA RETIREMENT TRUST-457 Total:					1,405.00
Vendor: 05745 - IL DEPARTMENT OF REVENUE					
IL DEPARTMENT OF REVENUE	103902	INV0010852	20-2000-0000-54990	SALES TAX-OCT 2019	492.00
IL DEPARTMENT OF REVENUE	103902	INV0010852	23-2300-0000-54990	SALES TAX-OCT 2019	3.00
IL DEPARTMENT OF REVENUE	103902	INV0010852	25-2500-0000-54990	SALES TAX-OCT 2019	60.00
Vendor 05745 - IL DEPARTMENT OF REVENUE Total:					555.00
Vendor: 00410 - IL DEPT OF REVENUE					
IL DEPT OF REVENUE	DFT0003819	INV0010833	01-21210	State Withholding	6,983.06
IL DEPT OF REVENUE	DFT0003828	INV0010866	01-21210	State Withholding	6,608.01
Vendor 00410 - IL DEPT OF REVENUE Total:					13,591.07
Vendor: 12390 - ILLINOIS CHILD SUPPORT					
ILLINOIS CHILD SUPPORT	103866	INV0010831	01-21298	1703100/2015D0051481	240.00
ILLINOIS CHILD SUPPORT	103867	INV0010832	01-21298	1709700/17-D000104	461.54
ILLINOIS CHILD SUPPORT	103939	INV0010864	01-21298	1703100/2015D0051481	240.00
ILLINOIS CHILD SUPPORT	103938	INV0010865	01-21298	1709700/17-D000104	461.54
Vendor 12390 - ILLINOIS CHILD SUPPORT Total:					1,403.08
Vendor: 11175 - ILLINOIS PUMP, INC.					
ILLINOIS PUMP, INC.	103903	S-12734	20-2100-0000-60219	PUMP	8,737.30
Vendor 11175 - ILLINOIS PUMP, INC. Total:					8,737.30
Vendor: 20994 - IMPACT NETWORKING, LLC					
IMPACT NETWORKING, LLC	103824	1579366	25-2500-0000-52015	TONER FOR TENNIS	240.00
IMPACT NETWORKING, LLC	103824	1587679	01-0400-0000-52015	TONER FOR SERVICE CENTER	884.94
Vendor 20994 - IMPACT NETWORKING, LLC Total:					1,124.94
Vendor: 00347 - IMRF					
IMRF	103940	INV0010856	33-21215	PAYMENT FOR OCT 2019	42,988.01
Vendor 00347 - IMRF Total:					42,988.01

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Vendor: 02103 - INTEGRA CLEANING & MTC					
INTEGRA CLEANING & MTC	103825	NTCTCSOCT2019	25-2500-0000-54250	INDOOR COURT SCRUBBING	923.00
INTEGRA CLEANING & MTC	103941	WPDOCT2019	23-2300-0000-54250	PADDLE HUT CLEANING	868.00
Vendor 02103 - INTEGRA CLEANING & MTC Total:					1,791.00
Vendor: 21782 - JESUS TORRES					
JESUS TORRES	103868	INV0010841	20-2100-0000-52525	REIMB FOR BOOTS	99.99
Vendor 21782 - JESUS TORRES Total:					99.99
Vendor: 21786 - JMS ENVIRONMENTAL ASSOCIATES					
JMS ENVIRONMENTAL ASSOCIA...	103826	2355100	27-2700-0000-56001	MOLD MITIGATION - CONCESSIONS	19,820.00
Vendor 21786 - JMS ENVIRONMENTAL ASSOCIATES Total:					19,820.00
Vendor: 00282 - JOHN BARRETT					
JOHN BARRETT	103827	INV0010825	01-0400-0000-52525	REIMB FOR BOOTS	99.99
Vendor 00282 - JOHN BARRETT Total:					99.99
Vendor: 00134 - JOHNSON CONTROLS SECURITY SOLUTIONS LLC					
JOHNSON CONTROLS SECURITY...	103869	33320508	25-2500-0000-56100	ALARM SERVICE	58.70
Vendor 00134 - JOHNSON CONTROLS SECURITY SOLUTIONS LLC Total:					58.70
Vendor: 02220 - JORSON & CARLSON CO., INC					
JORSON & CARLSON CO., INC	103870	0597209	27-2700-0000-56200	BLADE SHARPENING	41.92
JORSON & CARLSON CO., INC	103904	0597845	27-2700-0000-56200	BLADE SHARPENING	41.92
JORSON & CARLSON CO., INC	103904	0598563	27-2700-0000-56200	BLADE SHARPENING	41.92
Vendor 02220 - JORSON & CARLSON CO., INC Total:					125.76
Vendor: 22356 - LAKESHORE RECYCLING SYSTEMS					
LAKESHORE RECYCLING SYSTE...	103905	0004229477-B	01-0400-0000-54250	ROLL OFF DUMPSTER SERVICE	375.80
LAKESHORE RECYCLING SYSTE...	103905	0004251922	20-2100-0000-54250	CONTRACT SERVICES	550.00
LAKESHORE RECYCLING SYSTE...	103871	0004287083	01-0400-0000-54250	20 YRD ROLL OFF YARD WASTE PARKS	577.40
LAKESHORE RECYCLING SYSTE...	103871	0004287084	01-0400-0000-54250	ROLL OFF EXCHANGE SERVICE CENTER	431.60
LAKESHORE RECYCLING SYSTE...	103942	0004300937	01-0300-0000-54250	FINANCE CHARGE	5.64
Vendor 22356 - LAKESHORE RECYCLING SYSTEMS Total:					1,940.44
Vendor: 22424 - LITTLE TOMMY'S PLUMBING SHOP					
LITTLE TOMMY'S PLUMBING S...	103943	9310-46615	01-0300-0000-54250	RPZ CERTIFICATION - DISTRICTWIDE	172.38
LITTLE TOMMY'S PLUMBING S...	103943	9310-46615	01-0400-0000-54250	RPZ CERTIFICATION - DISTRICTWIDE	459.68
LITTLE TOMMY'S PLUMBING S...	103943	9310-46615	10-1000-0000-54250	RPZ CERTIFICATION - DISTRICTWIDE	172.38
LITTLE TOMMY'S PLUMBING S...	103943	9310-46615	10-1500-0000-54250	RPZ CERTIFICATION - DISTRICTWIDE	172.38
LITTLE TOMMY'S PLUMBING S...	103943	9310-46615	20-2000-0000-54250	RPZ CERTIFICATION - DISTRICTWIDE	172.38
LITTLE TOMMY'S PLUMBING S...	103943	9310-46615	20-2100-0000-54250	RPZ CERTIFICATION - DISTRICTWIDE	344.88
LITTLE TOMMY'S PLUMBING S...	103943	9310-46615	23-2300-0000-54250	RPZ CERTIFICATION - DISTRICTWIDE	172.42
LITTLE TOMMY'S PLUMBING S...	103872	9299-46708	25-2500-0000-56001	WOMEN'S LOCKER ROOM PLUMBING DRAIN RODDING	463.00
Vendor 22424 - LITTLE TOMMY'S PLUMBING SHOP Total:					2,129.50
Vendor: 11465 - LOWE'S BUSINESS ACCOUNT					
LOWE'S BUSINESS ACCOUNT	103944	OCT2019	01-0300-0000-52002	PARKS SC SUPPLIES	25.30
LOWE'S BUSINESS ACCOUNT	103944	OCT2019	01-0400-0000-52002	PARKS SC SUPPLIES	49.46
LOWE'S BUSINESS ACCOUNT	103944	OCT2019	01-0400-0000-52002	PARKS SC SUPPLIES	33.98
LOWE'S BUSINESS ACCOUNT	103944	OCT2019	01-0400-0000-52002	PARKS SC SUPPLIES	21.18
LOWE'S BUSINESS ACCOUNT	103944	OCT2019	10-1600-0000-52002	LLOYD SUPPLIES	29.85
LOWE'S BUSINESS ACCOUNT	103944	OCT2019	25-2400-0000-52002	WELDING STEEL	24.66
LOWE'S BUSINESS ACCOUNT	103944	OCT2019	27-2700-0000-52002	SUPPLIES FOR ICE	42.36
LOWE'S BUSINESS ACCOUNT	103944	OCT2019-01	10-1500-0000-52002	HAUNTED HOUSE	179.39

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LOWE'S BUSINESS ACCOUNT	103944	OCT2019-02	01-0300-0000-52810	TREE PROTECTION/HEAT GUN/CAULK	69.33
LOWE'S BUSINESS ACCOUNT	103944	OCT2019-02	01-0400-0000-52545	TREE PROTECTION/HEAT GUN/CAULK	145.60
LOWE'S BUSINESS ACCOUNT	103944	OCT2019-02	01-0400-0000-56001	TREE PROTECTION/HEAT GUN/CAULK	12.88
Vendor 11465 - LOWE'S BUSINESS ACCOUNT Total:					633.99
Vendor: 21606 - LUIS GODINEZ					
LUIS GODINEZ	103873	INV0010842	20-2100-0000-52525	REIMB FOR BOOTS	99.99
Vendor 21606 - LUIS GODINEZ Total:					99.99
Vendor: 07402 - MAGIC OF GARY KANTOR					
MAGIC OF GARY KANTOR	103874	INV0010843	10-1100-7533-54303	MAGIC CLASS	70.00
MAGIC OF GARY KANTOR	103945	INV0010871	10-1100-7810-54305	MAGIC BIRTHDAY PARTY	185.00
Vendor 07402 - MAGIC OF GARY KANTOR Total:					255.00
Vendor: 21568 - MARTIN ACOSTA					
MARTIN ACOSTA	103946	INV0010857	20-2100-0000-52525	REIMB FOR BOOTS	87.99
Vendor 21568 - MARTIN ACOSTA Total:					87.99
Vendor: 02890 - MCMMASTER-CARR SUPPLY CO.					
MCMMASTER-CARR SUPPLY CO.	103828	19060725	01-0400-0000-56100	EQUIPMENT PARTS	90.95
MCMMASTER-CARR SUPPLY CO.	103947	20051604	01-0300-0000-52002	SUPPLIES	40.59
Vendor 02890 - MCMMASTER-CARR SUPPLY CO. Total:					131.54
Vendor: 02930 - MENONI & MOCOJNI, INC.					
MENONI & MOCOJNI, INC.	103875	1350169	01-0400-0000-56001	FACILITY REPAIRS	48.50
MENONI & MOCOJNI, INC.	103875	1351109	01-0400-0000-52550	FIXING PATH FOR PARK	44.66
MENONI & MOCOJNI, INC.	103875	1351109	01-0400-0000-56003	FIXING PATH FOR PARK	134.35
MENONI & MOCOJNI, INC.	103948	1353708	01-0400-0000-60095	ADJUSTING RINGS	40.25
Vendor 02930 - MENONI & MOCOJNI, INC. Total:					267.76
Vendor: 22056 - METRA					
METRA	103949	INV0010872	10-1100-7845-54305	POLAR EXPRESS	489.50
METRA	103949	INV0010873	10-1100-7845-54305	POLAR EXPRESS	455.70
Vendor 22056 - METRA Total:					945.20
Vendor: 21134 - MICKEY'S LINEN					
MICKEY'S LINEN	103829	1324652	25-2500-0000-54250	TOWEL SERVICE	106.50
Vendor 21134 - MICKEY'S LINEN Total:					106.50
Vendor: 21830 - MUNCH'S SUPPLY, LLC					
MUNCH'S SUPPLY, LLC	103950	S6072421.001	01-0300-0000-56001	REPAIR PARTS	9.39
MUNCH'S SUPPLY, LLC	103950	S6072703.001	01-0300-0000-56001	REPAIR PARTS	9.39
Vendor 21830 - MUNCH'S SUPPLY, LLC Total:					18.78
Vendor: 03250 - NAPA AUTO PARTS					
NAPA AUTO PARTS	103951	246248	01-0300-0000-52810	CREDIT MEMO	-60.83
NAPA AUTO PARTS	103830	248438	10-1600-0000-56115	OIL FILTERS	23.47
NAPA AUTO PARTS	103876	248561	20-2100-0000-56200	VEHICLE R&M	228.54
NAPA AUTO PARTS	103906	248720	20-2100-0000-56200	VEHICLE R&M	167.65
NAPA AUTO PARTS	103876	248721	20-2100-0000-56200	AUTO PARTS-GOLF MTC	65.01
NAPA AUTO PARTS	103876	249037	20-2100-0000-56100	EQUIPMENT PARTS-GOLF MTC	53.45
NAPA AUTO PARTS	103876	249039	20-2100-0000-56200	AUTO PARTS-GOLF MTC	9.89
NAPA AUTO PARTS	103951	250930	01-0400-0000-56200	AUTO PARTS	79.40
NAPA AUTO PARTS	103951	251000	01-0400-0000-56200	AUTO PARTS	21.22
NAPA AUTO PARTS	103951	252306	01-0400-0000-56200	WIPER BLADES PURCHASE & RETURN	-4.09
Vendor 03250 - NAPA AUTO PARTS Total:					583.71
Vendor: 03302 - NELS J. JOHNSON TREE					
NELS J. JOHNSON TREE	103877	130235	20-2100-0000-54275	TREE MAINTENANCE	577.50
NELS J. JOHNSON TREE	103952	130504	01-0400-0000-54250	TREE REMOVAL - LLOYD	1,690.00
Vendor 03302 - NELS J. JOHNSON TREE Total:					2,267.50

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Vendor: 08070 - NORTH SHORE GAS					
NORTH SHORE GAS	103831	INV0010818	20-2100-0000-56550	NATURAL GAS SERVICE-GOLF MTC	57.05
NORTH SHORE GAS	103831	INV0010820	27-2700-0000-56550	NATURAL GAS SERVICE-ICE	430.58
NORTH SHORE GAS	103831	INV0010821	25-2500-0000-56550	NATURAL GAS SERVICE-TENNIS	305.99
NORTH SHORE GAS	103831	INV0010822	20-2000-0000-56550	NATURAL GAS SERVICE-GOLF	129.32
NORTH SHORE GAS	103831	INV0010823	01-0100-0000-56550	NATURAL GAS SERVICE-ADMIN	60.18
NORTH SHORE GAS	103878	INV0010844	20-2000-0000-56550	NATURAL GAS SERVICE-GOLF	40.40
NORTH SHORE GAS	103878	INV0010845	01-0300-0000-56550	NATURAL GAS SERVICE-PARKS SC	123.74
NORTH SHORE GAS	103878	INV0010846	10-1300-0000-56550	NATURAL GAS SERVICE-IH PARK	48.92
NORTH SHORE GAS	103878	INV0010847	01-0400-0000-56550	NATURAL GAS SERVICE-PARKS	32.79
NORTH SHORE GAS	103953	INV0010858	23-2300-0000-56550	NATURAL GAS SERVICE-PADDLE	798.40
Vendor 08070 - NORTH SHORE GAS Total:					2,027.37
Vendor: 22040 - NTHC					
NTHC	103832	INV0010813	27-2700-0000-54201	NEW TRIER HOCKEY CLUB PROGRAM AD	500.00
Vendor 22040 - NTHC Total:					500.00
Vendor: 03440 - NUTOYS LEISURE PRODUCTS					
NUTOYS LEISURE PRODUCTS	103833	49697	01-0400-0000-56003	PLAYGROUND PARTS	562.22
NUTOYS LEISURE PRODUCTS	103833	49699	01-0400-0000-56003	PLAYGROUND EQUIPMENT R&M	32.92
Vendor 03440 - NUTOYS LEISURE PRODUCTS Total:					595.14
Vendor: 03501 - OLSON TRANSPORTATION					
OLSON TRANSPORTATION	103834	27110	10-1100-7421-50503	FRIGHT FEST TRANSPORTATION	469.00
Vendor 03501 - OLSON TRANSPORTATION Total:					469.00
Vendor: 05973 - PACT ADMINISTRATIVE					
PACT ADMINISTRATIVE	103954	INV0010859	01-0100-0000-54051	ADMIN FEES-NOV 2019	252.00
Vendor 05973 - PACT ADMINISTRATIVE Total:					252.00
Vendor: 05974 - PACT ADMINISTRATIVE					
PACT ADMINISTRATIVE	103835	INV0010827	01-0100-0000-54051	HRA MEDICAL CLAIMS FUNDED	437.96
PACT ADMINISTRATIVE	103879	INV0010848	01-0100-0000-54051	HRA MEDICAL CLAIMS FUNDED	379.84
PACT ADMINISTRATIVE	103955	INV0010860	01-0100-0000-54051	HRA MEDICAL CLAIMS FUNDED	499.17
Vendor 05974 - PACT ADMINISTRATIVE Total:					1,316.97
Vendor: 20658 - PAULS WINNETKA TV					
PAULS WINNETKA TV	103836	9502	01-0200-0000-60018	CAMERA EQUIPMENT AND INSTALLATION	1,681.00
PAULS WINNETKA TV	103836	9502	10-1000-0000-60018	CAMERA EQUIPMENT AND INSTALLATION	1,699.00
PAULS WINNETKA TV	103836	9502	10-1000-0000-60018	CAMERA EQUIPMENT AND INSTALLATION	1,699.00
PAULS WINNETKA TV	103836	9502	20-2000-0000-60018	CAMERA EQUIPMENT AND INSTALLATION	3,792.00
PAULS WINNETKA TV	103836	9502	23-2300-0000-60018	CAMERA EQUIPMENT AND INSTALLATION	1,741.00
PAULS WINNETKA TV	103836	9502	25-2400-0000-60018	CAMERA EQUIPMENT AND INSTALLATION	1,699.00
PAULS WINNETKA TV	103836	9502	25-2400-0000-60018	CAMERA EQUIPMENT AND INSTALLATION	1,481.00
PAULS WINNETKA TV	103836	9502	25-2500-0000-60018	CAMERA EQUIPMENT AND INSTALLATION	3,631.00
PAULS WINNETKA TV	103836	9502	27-2700-0000-60018	CAMERA EQUIPMENT AND INSTALLATION	2,945.00
Vendor 20658 - PAULS WINNETKA TV Total:					20,368.00
Vendor: 03575 - PDRMA					
PDRMA	103907	1566250039	10-1000-0000-54005	PDRMA HELP 1 FOR J.JANESKU	199.00
PDRMA	103907	1566399502	10-1000-0000-54005	PDRMA HELP 1 FOR M.KWIATKOWSKI	199.00

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PDRMA	103956	1573071778	35-3500-0000-54005	OSHA SEMINAR-JOHN B	45.00
Vendor 03575 - PDRMA Total:					443.00
Vendor: 03577 - PEBSCO					
PEBSCO	DFT0003817	INV0010829	01-21235	457K Contribution	25.00
PEBSCO	DFT0003826	INV0010862	01-21235	457K Contribution	25.00
Vendor 03577 - PEBSCO Total:					50.00
Vendor: 02260 - PING					
PING	103908	14977071	20-10700	Merchandise for Resale	726.00
PING	103908	14977071	20-2000-0000-47325	SALES DISCOUNT	-36.30
PING	103908	14977071	20-2000-0000-57325	Merchandise for Resale	16.76
PING	103957	14989286	20-10700	Merchandise for Resale	156.60
PING	103957	14989286	20-2000-0000-47325	SALES DISCOUNT	-7.83
PING	103957	14989286	20-2000-0000-57325	Merchandise for Resale	15.36
Vendor 02260 - PING Total:					870.59
Vendor: 03622 - PIONEER ATHLETICS					
PIONEER ATHLETICS	103909	INV743584	10-1200-0000-52002	FIELD SUPPLIES	852.00
Vendor 03622 - PIONEER ATHLETICS Total:					852.00
Vendor: 03650 - PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC					
PITNEY BOWES GLOBAL FINANC...	103958	3103508355	01-0100-0000-56100	4TH QUARTER POSTAGE MACHINE LEASE	454.92
Vendor 03650 - PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC Total:					454.92
Vendor: 06475 - PIZZO AND ASSOCIATES, LTD					
PIZZO AND ASSOCIATES, LTD	103837	21833	01-0400-0000-54250	POISON IVY/PARSNIP CONTROL @ CROW ISLAND	1,400.00
PIZZO AND ASSOCIATES, LTD	103837	21824	01-0400-0000-54250	POISON IVY CONTROL CROW ISLAND	2,285.00
PIZZO AND ASSOCIATES, LTD	103837	22277	01-0400-0000-54250	POISON IVY CONTROL CROW ISLAND	2,285.00
Vendor 06475 - PIZZO AND ASSOCIATES, LTD Total:					5,970.00
Vendor: 15245 - PRESTO-X					
PRESTO-X	103910	4596770	20-2000-0000-54255	Contract Services Clubhouse	145.98
Vendor 15245 - PRESTO-X Total:					145.98
Vendor: 21837 - PRO SPORTS EXPERIENCE, LLC					
PRO SPORTS EXPERIENCE, LLC	103838	12657-B	10-1100-7062-54301	SPLIT FOR CHICAGO BEARS CAMP	3,137.40
Vendor 21837 - PRO SPORTS EXPERIENCE, LLC Total:					3,137.40
Vendor: 13630 - R & R SPECIALTIES OF WISCONSIN INC					
R & R SPECIALTIES OF WISCONS...	103839	0068705-IN	27-2700-0000-56200	ZAMBONI PART	29.15
R & R SPECIALTIES OF WISCONS...	103839	0068742-IN	27-2700-0000-56200	DC TO DC CONVERTER	599.15
R & R SPECIALTIES OF WISCONS...	103839	0068795-IN	27-2700-0000-56200	POWER SURGE PROTECTOR	35.85
Vendor 13630 - R & R SPECIALTIES OF WISCONSIN INC Total:					664.15
Vendor: 22440 - R JONES TRUCKING & GRADING, INC					
R JONES TRUCKING & GRADING,...	103880	18329	01-0400-0000-54250	BULK MATERIAL REMOVAL	2,765.00
R JONES TRUCKING & GRADING,...	103880	18329	10-1200-0000-60029	BULK MATERIAL REMOVAL	1,185.00
Vendor 22440 - R JONES TRUCKING & GRADING, INC Total:					3,950.00
Vendor: 07153 - READY REFRESH BY NESTLE					
READY REFRESH BY NESTLE	103959	19J8104749190	27-2700-0000-54250	DRINKING WATER-ICE	67.94
READY REFRESH BY NESTLE	103959	19J8104749190-B	25-2500-0000-54250	READY REFRESH	141.88
Vendor 07153 - READY REFRESH BY NESTLE Total:					209.82
Vendor: 06160 - RECORD A HIT					
RECORD A HIT	103881	191557-B	10-1100-7843-54305	RECORD A HIT SECOND PAYMENT PUMPKINS IN WOODS 2019	1,207.50
RECORD A HIT	103960	192040	10-1100-7843-54305	TINY TOT OLYMPICS INFLATABLES & GAMES	562.50

VOUCHER LIST OF PAID BILLS FOR APPROVAL ON NC

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
RECORD A HIT	103881	192040-D	10-1100-7843-54305	TINY TOT OLYMPICS INFLATABLES & GAMES	562.50
Vendor 06160 - RECORD A HIT Total:					2,332.50
Vendor: 03840 - REDS GARDEN CENTER					
REDS GARDEN CENTER	103840	146136	01-0400-0000-52550	TOP SOIL	70.00
REDS GARDEN CENTER	103840	146171	01-0400-0000-52550	TOP SOIL	105.00
Vendor 03840 - REDS GARDEN CENTER Total:					175.00
Vendor: 03861 - REINDERS, INC.					
REINDERS, INC.	103882	4057746-00	20-2100-0000-60247	EQUIPMENT	8,193.01
REINDERS, INC.	103882	1806690-00	01-0400-0000-56100	CASTER WHEEL	367.68
REINDERS, INC.	103911	1807404-00	20-2100-0000-56200	VEHICLE R&M	231.20
REINDERS, INC.	103911	1808201-00	20-2100-0000-56100	EQUIPMENT PARTS	59.10
REINDERS, INC.	103961	1808201-01	20-2100-0000-56100	EQUIPMENT R&M	348.38
Vendor 03861 - REINDERS, INC. Total:					9,199.37
Vendor: 22391 - RICHARD WILSON					
RICHARD WILSON	103841	INV0010824	10-1100-7022-54301	B-BALL REF	186.00
Vendor 22391 - RICHARD WILSON Total:					186.00
Vendor: 03940 - RMC, INC.					
RMC, INC.	103842	SI2082976	27-2700-0000-56100	QUARTERLY FILTER CHANGE	113.00
RMC, INC.	103883	SI083373	27-2700-0000-56100	HVAC REPAIRS	637.12
RMC, INC.	103883	SI2083417	27-2700-0000-56100	EAST LOCKER ROOM HEATER REPAIRS	2,128.02
RMC, INC.	103912	SI2083680	27-2700-0000-54250	NOVEMBER SERVICE CONTRACT	769.00
RMC, INC.	103962	SI2083785	25-2500-0000-56001	RMC SITE VISIT TO CHECK FACILITY AIR PRESSURE HW	430.00
Vendor 03940 - RMC, INC. Total:					4,077.14
Vendor: 13600 - RUDIG TROPHIES					
RUDIG TROPHIES	103963	67693	25-2500-0000-52310	TENNIS TROPHIES	25.25
Vendor 13600 - RUDIG TROPHIES Total:					25.25
Vendor: 21871 - SCOTT ZUZIAK					
SCOTT ZUZIAK	103964	886	01-0200-0000-60014	Facility Signage - Wayfinding	2,200.00
Vendor 21871 - SCOTT ZUZIAK Total:					2,200.00
Vendor: 04138 - SECURITY BNFT GROUP OF CO					
SECURITY BNFT GROUP OF CO	DFT0003818	INV0010830	01-21235	457K Retirement Plan	750.00
SECURITY BNFT GROUP OF CO	DFT0003827	INV0010863	01-21235	457K Retirement Plan	750.00
Vendor 04138 - SECURITY BNFT GROUP OF CO Total:					1,500.00
Vendor: 21602 - SERVICE SANITATION					
SERVICE SANITATION	103884	7815942	10-1100-7843-54305	FORT BUILDING PORTABLE TOILETS	180.00
Vendor 21602 - SERVICE SANITATION Total:					180.00
Vendor: 21267 - SIGNARAMA					
SIGNARAMA	103843	INV-793	01-0200-0000-60014	Facility Signage Installation	4,768.00
Vendor 21267 - SIGNARAMA Total:					4,768.00
Vendor: 22095 - SPECTROTEL					
SPECTROTEL	103913	9356884	01-0100-0000-56501	PHONE SERVICE-POTS LINES	467.06
SPECTROTEL	103913	9356884	01-0100-0000-56501	PHONE SERVICE-POTS LINES	7.76
SPECTROTEL	103913	9356884	10-1600-0000-56501	PHONE SERVICE-POTS LINES	79.50
SPECTROTEL	103913	9356884	20-2000-0000-56501	PHONE SERVICE-POTS LINES	159.00
SPECTROTEL	103913	9356884	25-2500-0000-56501	PHONE SERVICE-POTS LINES	79.50
SPECTROTEL	103913	9356884	27-2700-0000-56501	PHONE SERVICE-POTS LINES	238.50
Vendor 22095 - SPECTROTEL Total:					1,031.32
Vendor: 18880 - SPORT CONNECTION, INC.					
SPORT CONNECTION, INC.	103914	INV0010849	10-1000-0000-52525	STAFF UNIFORMS	261.13
SPORT CONNECTION, INC.	103914	INV0010850	10-1100-7999-52525	STAFF UNIFORMS	525.00
Vendor 18880 - SPORT CONNECTION, INC. Total:					786.13

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
Vendor: 13210 - STAPLES BUSINESS CREDIT					
STAPLES BUSINESS CREDIT	103915	7300961868-0-1	10-1000-0000-52001	GENERAL OFFICE SUPPLIES	173.66
Vendor 13210 - STAPLES BUSINESS CREDIT Total:					173.66
Vendor: 22351 - TEMPERATURE EQUIPMENT CORP					
TEMPERATURE EQUIPMENT CO...	103965	6069753-00	20-2000-0000-56001	REPAIR PARTS-CLUBHOUSE	94.79
TEMPERATURE EQUIPMENT CO...	103965	6069918-00	20-2000-0000-56001	REPAIR PARTS-CLUBSHOUSE	23.03
Vendor 22351 - TEMPERATURE EQUIPMENT CORP Total:					117.82
Vendor: 21248 - TERMINAL SUPPLY CO					
TERMINAL SUPPLY CO	103844	75194-00	01-0300-0000-52002	GROMMET KIT	158.49
Vendor 21248 - TERMINAL SUPPLY CO Total:					158.49
Vendor: 21671 - TINKERING SCHOOL CHICAGO					
TINKERING SCHOOL CHICAGO	103885	INV0010838	10-1100-7843-54305	FORT BUILDING INVOICE	1,500.00
Vendor 21671 - TINKERING SCHOOL CHICAGO Total:					1,500.00
Vendor: 20687 - TOTAL PLATFORM TENNIS LLC					
TOTAL PLATFORM TENNIS LLC	103845	198187	23-2300-0000-52002	PADDLE COURT NETS (2)	430.00
Vendor 20687 - TOTAL PLATFORM TENNIS LLC Total:					430.00
Vendor: 21399 - TYLER BUSINESS FORMS					
TYLER BUSINESS FORMS	103966	38153	10-10699	W-2 FORMS & ENVELOPES	235.20
TYLER BUSINESS FORMS	103966	38153	10-10699	1099 FORMS & ENVELOPES	118.87
Vendor 21399 - TYLER BUSINESS FORMS Total:					354.07
Vendor: 20788 - ULINE, INC					
ULINE, INC	103886	113430344	01-0400-0000-52001	STORAGE BOXES	56.78
ULINE, INC	103886	113466548	25-2500-0000-56001	FACILITY/SHACK GARBAGE CANS	3,338.05
ULINE, INC	103886	113617827	25-2500-0000-56001	FACILITY/SHACK GARBAGE CANS	170.10
Vendor 20788 - ULINE, INC Total:					3,564.93
Vendor: 22236 - UNITED CONCORDIA					
UNITED CONCORDIA	103846	INV0010814	01-0100-0000-54051	DENTAL INSURANCE-NOV 2019	3,858.06
Vendor 22236 - UNITED CONCORDIA Total:					3,858.06
Vendor: 21723 - UNUM LIFE INSURANCE COMPANY OF AMERICA					
UNUM LIFE INSURANCE COMP...	103847	INV0010815	01-0100-0000-54051	LIFE, AD&D AND LTD/VISION-NOV 2019	1,221.89
Vendor 21723 - UNUM LIFE INSURANCE COMPANY OF AMERICA Total:					1,221.89
Vendor: 00671 - UPS					
UPS	103848	00003A29V29V4419	20-2000-0000-54255	CONTRACT SERVICE-CLUBHOUSE	30.88
UPS	103916	00003A29V4439	20-2000-0000-54255	CONTRACT SERVICE-GOLF	26.45
Vendor 00671 - UPS Total:					57.33
Vendor: 20775 - US SIGNAL					
US SIGNAL	103917	19110129539	01-0100-0000-54250	T1 INTERNET CONNECTION	51.39
US SIGNAL	103917	19110129539	01-0200-0000-54250	T1 INTERNET CONNECTION	51.39
US SIGNAL	103917	19110129539	01-0400-0000-54250	T1 INTERNET CONNECTION	51.39
US SIGNAL	103917	19110129539	10-1000-0000-54250	T1 INTERNET CONNECTION	51.39
US SIGNAL	103917	19110129539	20-2000-0000-54250	T1 INTERNET CONNECTION	51.39
US SIGNAL	103917	19110129539	20-2100-0000-54250	T1 INTERNET CONNECTION	51.38
US SIGNAL	103917	19110129539	25-2500-0000-54250	T1 INTERNET CONNECTION	51.39
US SIGNAL	103917	19110129539	27-2700-0000-54250	T1 INTERNET CONNECTION	51.39
Vendor 20775 - US SIGNAL Total:					411.11
Vendor: 21571 - USABLUEBOOK					
USABLUEBOOK	103967	034623	20-2000-0000-56001	FACILITY REPAIRS	88.31
USABLUEBOOK	103967	044972	20-2100-0000-56001	RPZ REPAIR KIT	106.95
Vendor 21571 - USABLUEBOOK Total:					195.26
Vendor: 04765 - VANGUARD ENERGY SERVICES					
VANGUARD ENERGY SERVICES	103849	G400621101619	20-2000-0000-56550	NATURAL GAS SERVICE-SEPT 2019	42.15

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VANGUARD ENERGY SERVICES	103849	G400621101619	20-2100-0000-56550	NATURAL GAS SERVICE-SEPT 2019	3.14
VANGUARD ENERGY SERVICES	103849	G400621101619	23-2300-0000-56550	NATURAL GAS SERVICE-SEPT 2019	80.92
VANGUARD ENERGY SERVICES	103849	G400621101619	25-2500-0000-56550	NATURAL GAS SERVICE-SEPT 2019	8.71
VANGUARD ENERGY SERVICES	103849	G400621101619	25-2500-0000-56550	NATURAL GAS SERVICE-SEPT 2019	0.23
VANGUARD ENERGY SERVICES	103849	G400621101619	27-2700-0000-56550	NATURAL GAS SERVICE-SEPT 2019	699.02
Vendor 04765 - VANGUARD ENERGY SERVICES Total:					834.17

Vendor: 04778 - VERIZON WIRELESS

VERIZON WIRELESS	103887	0840277522	01-0100-0000-56502	CELL PHONE SERVICE	2,420.81
Vendor 04778 - VERIZON WIRELESS Total:					2,420.81

Vendor: 04805 - VILLAGE OF WINNETKA

VILLAGE OF WINNETKA	103919	2019-00000074	10-1200-0000-54250	POLICE DETAIL FOR CORWIN AYSO	227.50
VILLAGE OF WINNETKA	103850	2019-00000075	10-1100-7844-54305	BIKE WINNETKA - POLICE ESCORT	585.00
VILLAGE OF WINNETKA	103968	2019-00000078	10-1200-0000-54250	POLICE DETAIL AT CORWIN 10/5/19 10/12/19	568.75
VILLAGE OF WINNETKA	103920	OCT 2019	01-0100-0000-56525	WATER & ELECTRIC-OCT 2019	51.93
VILLAGE OF WINNETKA	103920	OCT 2019	01-0200-0000-56525	WATER & ELECTRIC-OCT 2019	2,696.01
VILLAGE OF WINNETKA	103920	OCT 2019	01-0300-0000-56525	WATER & ELECTRIC-OCT 2019	36.60
VILLAGE OF WINNETKA	103920	OCT 2019	01-0300-0000-56530	WATER & ELECTRIC-OCT 2019	524.33
VILLAGE OF WINNETKA	103920	OCT 2019	01-0400-0000-56525	WATER & ELECTRIC-OCT 2019	1,410.99
VILLAGE OF WINNETKA	103920	OCT 2019	01-0400-0000-56530	WATER & ELECTRIC-OCT 2019	665.10
VILLAGE OF WINNETKA	103920	OCT 2019	10-1200-0000-56525	WATER & ELECTRIC-OCT 2019	12.20
VILLAGE OF WINNETKA	103920	OCT 2019	10-1500-0000-56525	WATER & ELECTRIC-OCT 2019	29.50
VILLAGE OF WINNETKA	103920	OCT 2019	10-1500-0000-56530	WATER & ELECTRIC-OCT 2019	571.87
VILLAGE OF WINNETKA	103920	OCT 2019	10-1600-0000-56525	WATER & ELECTRIC-OCT 2019	9.20
VILLAGE OF WINNETKA	103920	OCT 2019	10-1600-0000-56530	WATER & ELECTRIC-OCT 2019	65.21
VILLAGE OF WINNETKA	103920	OCT 2019	20-2000-0000-56525	WATER & ELECTRIC-OCT 2019	602.51
VILLAGE OF WINNETKA	103920	OCT 2019	20-2000-0000-56525	WATER & ELECTRIC-OCT 2019	72.47
VILLAGE OF WINNETKA	103920	OCT 2019	20-2000-0000-56530	WATER & ELECTRIC-OCT 2019	1,753.33
VILLAGE OF WINNETKA	103920	OCT 2019	20-2100-0000-56525	WATER & ELECTRIC-OCT 2019	152.78
VILLAGE OF WINNETKA	103920	OCT 2019	20-2100-0000-56530	WATER & ELECTRIC-OCT 2019	2,908.98
VILLAGE OF WINNETKA	103920	OCT 2019	23-2300-0000-56525	WATER & ELECTRIC-OCT 2019	24.54
VILLAGE OF WINNETKA	103920	OCT 2019	23-2300-0000-56530	WATER & ELECTRIC-OCT 2019	773.18
VILLAGE OF WINNETKA	103920	OCT 2019	25-2400-0000-56525	WATER & ELECTRIC-OCT 2019	13.58
VILLAGE OF WINNETKA	103920	OCT 2019	25-2400-0000-56530	WATER & ELECTRIC-OCT 2019	89.73
VILLAGE OF WINNETKA	103920	OCT 2019	25-2500-0000-56525	WATER & ELECTRIC-OCT 2019	116.30
VILLAGE OF WINNETKA	103920	OCT 2019	25-2500-0000-56530	WATER & ELECTRIC-OCT 2019	9,678.92
VILLAGE OF WINNETKA	103920	OCT 2019	27-2700-0000-56525	WATER & ELECTRIC-OCT 2019	974.25
VILLAGE OF WINNETKA	103920	OCT 2019	27-2700-0000-56530	WATER & ELECTRIC-OCT 2019	9,225.85
VILLAGE OF WINNETKA	103918	10851	20-10699	ANNUAL LIQUOR IICENSE FOR WGC	500.00
Vendor 04805 - VILLAGE OF WINNETKA Total:					34,340.61

Vendor: 04882 - WAREHOUSE DIRECT

WAREHOUSE DIRECT	103851	4442386-0	23-2300-0000-52002	PADDLE CLEANING SUPPLIES	523.96
WAREHOUSE DIRECT	103851	4448048-0	10-1200-0000-52002	CUSTODIAL SUPPLIES	138.84
WAREHOUSE DIRECT	103851	4448056-0	01-0300-0000-52001	OFFICE SUPPLIES	37.50
WAREHOUSE DIRECT	103888	4455791-0	23-2300-0000-52002	CLEANING SUPPLIES ICE/PADDLE	201.24
WAREHOUSE DIRECT	103888	4457678-0	27-2700-0000-52002	CLEANING SUPPLIES ICE/PADDLE	180.07
WAREHOUSE DIRECT	103969	4473528-0	01-0100-0000-52515	CUSTODIAL SUPPLIES	72.30
WAREHOUSE DIRECT	103969	4474243-0	01-0400-0000-52002	PARKS SUPPLIES	42.80
WAREHOUSE DIRECT	103969	4478095-0	01-0100-0000-52001	OFFICE & CUSTODIAL SUPPLIES	33.23
WAREHOUSE DIRECT	103969	4478095-0	01-0100-0000-52515	OFFICE & CUSTODIAL SUPPLIES	10.04

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
WAREHOUSE DIRECT	103969	4482221-0	01-0100-0000-52005	COPY PAPER	225.00
Vendor 04882 - WAREHOUSE DIRECT Total:					1,464.98
Vendor: 09555 - WILD GOOSE CHASE, INC					
WILD GOOSE CHASE, INC	103889	30849	20-2100-0000-54250	CONTRACT SERVICES	885.00
WILD GOOSE CHASE, INC	103970	31374	20-2100-0000-54250	CONTRACT SERVICES	885.00
Vendor 09555 - WILD GOOSE CHASE, INC Total:					1,770.00
Vendor: 03680 - WINNETKA POSTMASTER					
WINNETKA POSTMASTER	103890	INV0010839	10-1100-7999-52025	POSTAGE WINTER PROGRAM GUIDE	588.00
WINNETKA POSTMASTER	103890	INV0010839	20-2000-0000-52025	POSTAGE WINTER PROGRAM GUIDE	163.00
WINNETKA POSTMASTER	103890	INV0010839	23-2300-0000-52025	POSTAGE WINTER PROGRAM GUIDE	30.00
WINNETKA POSTMASTER	103890	INV0010839	23-2300-0000-52025	POSTAGE WINTER PROGRAM GUIDE	131.00
WINNETKA POSTMASTER	103890	INV0010839	25-2500-0000-52025	POSTAGE WINTER PROGRAM GUIDE	329.00
WINNETKA POSTMASTER	103890	INV0010839	27-2700-0000-52025	POSTAGE WINTER PROGRAM GUIDE	359.00
Vendor 03680 - WINNETKA POSTMASTER Total:					1,600.00
Vendor: 05075 - WISCONSIN DEPARTMENT OF REVENUE					
WISCONSIN DEPARTMENT OF R...	DFT0003821	INV0010835	01-21210	State Withholding	459.95
WISCONSIN DEPARTMENT OF R...	DFT0003830	INV0010868	01-21210	State Withholding	454.45
Vendor 05075 - WISCONSIN DEPARTMENT OF REVENUE Total:					914.40
Vendor: 22419 - WMVP-AM					
WMVP-AM	103891	IN-MVP-1190929085	20-2000-0000-54201	Golf Radio	755.00
Vendor 22419 - WMVP-AM Total:					755.00
Vendor: 05667 - YOUR ADVANTAGE TENNIS					
YOUR ADVANTAGE TENNIS	103971	INV0010854	25-2500-0000-57650	TENNIS STRINGING - OCTOBER	209.00
Vendor 05667 - YOUR ADVANTAGE TENNIS Total:					209.00
Grand Total:					478,084.59

Report Summary

Fund Summary

Fund	Payment Amount
01 - GENERAL / PAYROLL REVOLVING	164,872.25
10 - RECREATION FUND	72,995.73
20 - GOLF OPERATIONS	63,353.03
23 - PLATFORM TENNIS	7,564.45
25 - TENNIS FUND	25,921.27
27 - INDOOR ICE ARENA	50,626.67
33 - IMRF PENSION & FICA	92,634.89
35 - LIABILITY FUND	116.30
Grand Total:	478,084.59

Account Summary

Account Number	Account Name	Payment Amount
01-0100-0000-52001	GENERAL OFFICE SUPPLIES	530.73
01-0100-0000-52002	SUPPLIES ACCOUNT	68.02
01-0100-0000-52005	COPY PAPER	225.00
01-0100-0000-52015	COMPUTER SUPPLIES	736.50
01-0100-0000-52515	CUSTODIAL SUPPLIES	82.34
01-0100-0000-52999	MISCELLANEOUS	100.00
01-0100-0000-54005	CONFERENCES/EDUCATI...	684.49
01-0100-0000-54051	MEDICAL INSURANCE	54,734.84
01-0100-0000-54210	COMPUTER SERVICE	898.35
01-0100-0000-54250	CONTRACT SERVICES-GEN...	400.39
01-0100-0000-54260	TRAINING	214.66
01-0100-0000-56001	R & M-FACILITY-GENERAL	239.00
01-0100-0000-56100	R & M-EQUIPMENT	2,431.57
01-0100-0000-56501	TELEPHONE/COMMUNIC...	579.40
01-0100-0000-56502	RADIO-PHONE COMMUN...	2,420.81
01-0100-0000-56525	WATER	51.93
01-0100-0000-56550	NATURAL GAS	60.18
01-0200-0000-52001	GENERAL OFFICE SUPPLIES	15.96
01-0200-0000-52011	MARKETING SUPPLIES	298.48
01-0200-0000-52090	BOARD EXPENSES	494.79
01-0200-0000-54005	CONFERENCES/EDUCATI...	249.48
01-0200-0000-54250	CONTRACT SERVICES-GEN...	111.39
01-0200-0000-54260	TRAINING	208.18
01-0200-0000-56501	TELEPHONE/COMMUNIC...	82.17
01-0200-0000-56525	WATER	2,696.01
01-0200-0000-60014	SIGNAGE	6,968.00
01-0200-0000-60018	SECURITY CAMERA SYST...	1,681.00
01-0300-0000-52001	GENERAL OFFICE SUPPLIES	65.84
01-0300-0000-52002	SUPPLIES ACCOUNT	224.38
01-0300-0000-52810	TOOLS	111.25
01-0300-0000-54250	CONTRACT SERVICES-GEN...	273.02
01-0300-0000-56001	R & M-FACILITY-GENERAL	273.39
01-0300-0000-56100	R & M-EQUIPMENT	131.89
01-0300-0000-56525	WATER	36.60
01-0300-0000-56530	ELECTRIC	524.33
01-0300-0000-56550	NATURAL GAS	123.74
01-0400-0000-52001	GENERAL OFFICE SUPPLIES	56.78
01-0400-0000-52002	SUPPLIES ACCOUNT	337.79
01-0400-0000-52015	COMPUTER SUPPLIES	884.94
01-0400-0000-52525	UNIFORMS	99.99
01-0400-0000-52545	TREES & SHRUBS	145.60
01-0400-0000-52550	SOIL, SAND & STONE	1,639.26
01-0400-0000-52810	TOOLS	233.51
01-0400-0000-54005	CONFERENCES/EDUCATI...	10.00
01-0400-0000-54250	CONTRACT SERVICES-GEN...	13,849.87

Account Summary

Account Number	Account Name	Payment Amount
01-0400-0000-56001	R & M-FACILITY-GENERAL	421.44
01-0400-0000-56003	R & M-PLAYGROUND EQU...	729.49
01-0400-0000-56100	R & M-EQUIPMENT	848.90
01-0400-0000-56200	VEHICLE R & M	3,491.21
01-0400-0000-56501	TELEPHONE/COMMUNIC...	82.17
01-0400-0000-56525	WATER	1,410.99
01-0400-0000-56530	ELECTRIC	688.08
01-0400-0000-56550	NATURAL GAS	32.79
01-0400-0000-60093	INDIAN HILL SHELTER - FR...	5,250.00
01-0400-0000-60095	PARK PATHS & PAVING	40.25
01-0400-0000-60388	TUCK POINT	7,000.00
01-10699	PRE-PAID-MISCELLANEOUS	190.00
01-21200	FEDERAL WITHHOLDING ...	28,783.25
01-21210	STATE WITHHOLDING TAX	14,505.47
01-21235	I.C.M.A. RETIREMENT W/H	2,955.00
01-21240	CANCER/INTENSIVE CARE ...	373.26
01-21255	LIFELOCK DED	107.90
01-21260	SECTION 125 WITHHOLDI...	273.12
01-21298	CHILD SUPPORT PAYMEN...	1,403.08
10-1000-0000-52001	GENERAL OFFICE SUPPLIES	173.66
10-1000-0000-52350	VOLUNTEER RECOGNITION	794.28
10-1000-0000-52525	UNIFORMS	261.13
10-1000-0000-54005	CONFERENCES/EDUCATI...	834.60
10-1000-0000-54201	ADVERTISEMENTS	182.44
10-1000-0000-54250	CONTRACT SERVICES-GEN...	632.77
10-1000-0000-56001	R & M-FACILITY-GENERAL	239.00
10-1000-0000-56501	TELEPHONE/COMMUNIC...	82.17
10-1000-0000-60018	SECURITY CAMERA SYST...	3,398.00
10-1000-0000-60065	HVAC	16,487.00
10-10699	PRE-PAID MISCELLANEOUS	1,791.82
10-1100-7022-54301	SERVICES-REC COMP TEA...	186.00
10-1100-7062-54301	SERVICES-REC COMP TEA...	3,137.40
10-1100-7150-54301	SERVICES-REC COMP TEA...	64.00
10-1100-7421-50503	SALARIES-GEN YOUTH ACT..	469.00
10-1100-7421-52403	SUPPLIES	1,975.21
10-1100-7533-54303	SERVICES-REC GEN YTH P...	70.00
10-1100-7668-52404	SUPPLIES-REC CAMPS	2.00
10-1100-7810-52405	SUPPLIES-REC SPEC EVEN...	818.27
10-1100-7810-54305	SERVICES-REC SPEC EVEN...	185.00
10-1100-7843-52405	SUPPLIES-REC SPEC EVEN...	54.11
10-1100-7843-54305	SERVICES-REC SPEC EVEN...	5,207.50
10-1100-7844-52405	SUPPLIES-REC SPEC EVEN...	659.11
10-1100-7844-54305	SERVICES-REC SPEC EVEN...	585.00
10-1100-7845-52405	SUPPLIES-REC SPEC EVEN...	23.26
10-1100-7845-54305	SERVICES-REC SPEC EVEN...	945.20
10-1100-7999-52025	POSTAGE	588.00
10-1100-7999-52525	UNIFORMS	525.00
10-1100-7999-54201	ADVERTISEMENTS	89.40
10-1200-0000-52002	SUPPLIES ACCOUNT	990.84
10-1200-0000-54250	CONTRACT SERVICES-GEN...	796.25
10-1200-0000-56001	R & M-FACILITY-GENERAL	609.31
10-1200-0000-56525	WATER	12.20
10-1200-0000-60029	FIELD RENOVATIONS	1,310.00
10-1300-0000-56550	NATURAL GAS	48.92
10-1400-0000-52801	EQUIPMENT > \$100	459.87
10-1500-0000-52002	SUPPLIES ACCOUNT	470.83
10-1500-0000-52320	SPECIAL EVENT SUPPLIES	1,532.32
10-1500-0000-54250	CONTRACT SERVICES-GEN...	359.23

Account Summary

Account Number	Account Name	Payment Amount
10-1500-0000-56501	TELEPHONE/COMMUNIC...	22.41
10-1500-0000-56525	WATER	29.50
10-1500-0000-56530	ELECTRIC	571.87
10-1600-0000-52002	SUPPLIES ACCOUNT	29.85
10-1600-0000-56115	R & M-ENGINES	215.68
10-1600-0000-56501	TELEPHONE/COMMUNIC...	101.91
10-1600-0000-56525	WATER	9.20
10-1600-0000-56530	ELECTRIC	65.21
10-1600-0000-60095	PARK PATHS & PAVING	24,900.00
20-10550	ACCTS REC.-3RD PARTIES	35.00
20-10699	PRE-PAID MISCELLANEOUS	1,495.00
20-10700	PRO-SHOP-ALL INCLUSIVE	-1,018.40
20-2000-0000-47325	SALES DISCOUNT	-90.88
20-2000-0000-52006	SUPPLIES - CLUBHOUSE	2,815.38
20-2000-0000-52025	POSTAGE	163.00
20-2000-0000-52320	SPECIAL EVENT SUPPLIES	280.00
20-2000-0000-52525	UNIFORMS	109.00
20-2000-0000-54201	ADVERTISEMENTS	1,075.24
20-2000-0000-54250	CONTRACT SERVICES-GEN...	293.22
20-2000-0000-54255	CONTRACT SERV - CLBHSE	787.81
20-2000-0000-54990	SALES TAXES-PRO-SHOP	492.00
20-2000-0000-56001	R & M-FACILITY-GENERAL	206.13
20-2000-0000-56501	TELEPHONE/COMMUNIC...	256.11
20-2000-0000-56525	WATER	674.98
20-2000-0000-56530	ELECTRIC	1,753.33
20-2000-0000-56550	NATURAL GAS	211.87
20-2000-0000-57325	FREIGHT - IN	32.12
20-2000-0000-60018	SECURITY CAMERA SYST...	3,792.00
20-2100-0000-52002	SUPPLIES ACCOUNT	78.77
20-2100-0000-52525	UNIFORMS	287.97
20-2100-0000-54001	PROFESSIONAL DUES	455.00
20-2100-0000-54250	CONTRACT SERVICES-GEN...	2,791.26
20-2100-0000-54275	TREE MAINTENANCE	577.50
20-2100-0000-56001	R & M-FACILITY-GENERAL	106.95
20-2100-0000-56100	R & M-EQUIPMENT	756.92
20-2100-0000-56125	IRRIGATION EQUIPMENT	414.01
20-2100-0000-56200	R & M - VEHICLE	860.77
20-2100-0000-56501	TELEPHONE/COMMUNIC...	97.11
20-2100-0000-56525	WATER	152.78
20-2100-0000-56530	ELECTRIC	2,908.98
20-2100-0000-56550	NATURAL GAS	60.19
20-2100-0000-60219	PUMP	8,737.30
20-2100-0000-60247	EQUIPMENT	31,704.61
23-2300-0000-52002	SUPPLIES ACCOUNT	1,155.20
23-2300-0000-52025	POSTAGE	161.00
23-2300-0000-54250	CONTRACT SERVICES-GEN...	2,827.21
23-2300-0000-54990	SALES TAXES-PRO-SHOP	3.00
23-2300-0000-56525	WATER	24.54
23-2300-0000-56530	ELECTRIC	773.18
23-2300-0000-56550	NATURAL GAS	879.32
23-2300-0000-60018	SECURITY CAMERA SYST...	1,741.00
25-10700	PRO-SHOP-ALL INCLUSIVE	177.00
25-2400-0000-52002	SUPPLIES ACCOUNT	24.66
25-2400-0000-54250	CONTRACT SERVICES-GEN...	241.85
25-2400-0000-56525	WATER	13.58
25-2400-0000-56530	ELECTRIC	89.73
25-2400-0000-60018	SECURITY CAMERA SYST...	3,180.00
25-2500-0000-52001	GENERAL OFFICE SUPPLIES	175.49

Account Summary

Account Number	Account Name	Payment Amount
25-2500-0000-52002	SUPPLIES ACCOUNT	55.89
25-2500-0000-52015	COMPUTER SUPPLIES	281.87
25-2500-0000-52025	POSTAGE	329.00
25-2500-0000-52310	TOURNAMENT SUPPLIES	78.25
25-2500-0000-54005	CONFERENCES/EDUCATI...	386.12
25-2500-0000-54201	ADVERTISEMENTS	451.44
25-2500-0000-54250	CONTRACT SERVICES-GEN...	1,779.84
25-2500-0000-54990	SALES TAXES-PRO-SHOP	60.00
25-2500-0000-56001	R & M-FACILITY-GENERAL	4,401.15
25-2500-0000-56100	R & M-EQUIPMENT	58.70
25-2500-0000-56501	TELEPHONE/COMMUNIC...	176.61
25-2500-0000-56525	WATER	116.30
25-2500-0000-56530	ELECTRIC	9,678.92
25-2500-0000-56550	NATURAL GAS	314.93
25-2500-0000-57325	FREIGHT - IN	9.94
25-2500-0000-57650	RACKET RESTRINGING	209.00
25-2500-0000-60018	SECURITY CAMERA SYST...	3,631.00
27-2700-0000-52002	SUPPLIES ACCOUNT	5,975.46
27-2700-0000-52025	POSTAGE	359.00
27-2700-0000-52525	UNIFORMS	129.95
27-2700-0000-52901	SPECIAL PROJECTS	1,449.11
27-2700-0000-54001	PROFESSIONAL DUES	405.40
27-2700-0000-54201	ADVERTISEMENTS	935.80
27-2700-0000-54250	CONTRACT SERVICES-GEN...	958.77
27-2700-0000-56001	R & M-FACILITY-GENERAL	22,172.15
27-2700-0000-56100	R & M-EQUIPMENT	2,878.14
27-2700-0000-56200	VEHICLE R & M	789.91
27-2700-0000-56501	TELEPHONE/COMMUNIC...	298.28
27-2700-0000-56525	WATER	974.25
27-2700-0000-56530	ELECTRIC	9,225.85
27-2700-0000-56550	NATURAL GAS	1,129.60
27-2700-0000-60018	SECURITY CAMERA SYST...	2,945.00
33-21215	I.M.R.F. PAYABLE	42,988.01
33-21220	F.I.C.A. PAYABLE	49,646.88
35-3500-0000-54005	CONFERENCES/EDUCATI...	45.00
35-3500-0000-54260	TRAINING	71.30
	Grand Total:	478,084.59

Project Account Summary

Project Account Key	Payment Amount	
None	478,084.59	
	Grand Total:	478,084.59

**WINNETKA PARK DISTRICT
COMMITTEE OF THE WHOLE
MEETING MINUTES
THURSDAY OCTOBER 10, 2019
COMMUNITY ROOM
5:30 P.M.**

President Archambault called the meeting to order at 5:32 p.m.

Commissioners Present: Mickey Archambault, Teresa Claybrook, Christina Codo, Warren James, Colleen Knupp (arrived at 5:47 p.m.), Eric Lussen (by phone at 5:48 p.m.) and John Peterson. Commissioners Absent: None

Staff Present: John Muno, Executive Director; John Shea, Superintendent of Recreation; Christine Berman, Superintendent of Finance; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Administrative Services Manager and Kelsey Raftery, Marketing Brand Manager.

Audience Present: Rick Prohov.

ADDITIONS/CHANGES TO AGENDA

None

COMMUNICATIONS

None

NEW BUSINESS

Operating Capitals – Long Range Plan

Executive Director John Muno presented a high-level overview of the 2020 operating capitals and the five-year long-range plan. Identified three types of capitals: operating, major capitals and future funding (currently unfunded). Upon review of the 2020 operating capitals, Commissioner James stated he is looking for the staff to be realistic on capital budget and the time needed to implement capitals annually, so that budget and reality match. There was some continued discussion on capital budget timelines. President Archambault sharing asked if the bluff work timeline anticipated is accurate. Superintendent of Parks, Costa Kutulas stated that it is accurate, based on the information provided by the consultants. Commissioner James was concerned that the long-range plan is incomplete and the need to attach either dollars or TBD as a placeholder for those items yet budgeted, yet anticipated.

Upon conclusion of the formal presentation, Executive Director Muno provided a more in-depth look by fund at the request of Commissioner Claybrook and at the consensus of the other Board members. Superintendent Kutulas provided an overview of funds 300 and 400. Commissioner Claybrook asked if pavers could be replaced in sections or the entire area. Superintendent Kutulas confirmed that we spot replace as needed. Vice President Peterson asked for more details on Green Bay Trail in 2021. Superintendent Kutulas confirmed that is for the rest of the paving (2/3) of the trail, due to planned Village work that would conflict with 2020 paving.

Commissioner Knupp asked for location clarification of Happ Road Park, which Superintendent Kutulas provided. Vice President Peterson asked what type of cushion exists for unexpected costs. Superintendent of Finance stated it depends on the circumstance. Some items can be funded through repairs and maintenance otherwise, we look at what we will not complete or if a revised budget needs to be proposed. Upon further discussion, Superintendent Kutulas stated that years 2-5 have a contingency and are tightened annually. Superintendent of Recreation, John Shea reviewed funds 1000-1600. President Archambault suggested that we look at tax credits for energy efficient windows. When discussing fields, President Archambault asked about turf replacement, which Superintendent Shea indicated is scheduled for 2025. There were additional questions related to lakefront projects, which Superintendent Shea clarified. The \$50,000 for 2023 Maple Street Beach boardwalk will be removed since already completed. Executive Director Munro reviewed the facility funds 2000-2700. There was discussion regarding timing on some of the golf course maintenance capitals, with some unexpected capitals may occur in 2023-2024. When Executive Director Munro discussed LED lighting at Platform Tennis, Commissioner Lussen expressed an interest at looking for the WPTC to be a financial partner on the project. There was some further discussion on the project. Commissioner Knupp mentioned that the ice arena scoreboard is not working correctly. Executive Director Munro will follow up on that issue. Vice President asked about the coil replacement for the outdoor rink. Superintendent Kutulas stated it was at the end of its lifecycle. Commissioner Claybrook questioned the Zamboni replacement schedule, which Superintendent Kutulas clarified, was for the other Zamboni. There was some continued discussion on the aging infrastructure of the ice arena. Superintendent of Finance, Christine Berman reviewed special recreation fund 3100. Executive Director Munro reviewed major capitals fund 3700. Commissioner James stated the need to put in a placeholder or TBD on missing capitals/expenses instead of zero. Vice President Peterson agreed.

UNFINISHED BUSINESS

Winnetka Waterfront 2030 – Lakefront Master Plan Update

Superintendent Shea notified the Park Board that the Lloyd shoreline permit was submitted last week. Public comment will come out around the holidays and we will have 60 days to respond. Everything goes through the regulatory agencies.

Superintendent Kutulas provided an update on the bluff work. Next week will be the review of the construction documents to get the bids out. Bid approval will be in November or December. Working through the best way to manage the underbrush whether through controlled burns or a manual clearing effort. Lakota will be at the October 24 meeting to provide an update.

Executive Director Munro reminded the Park Board of the communication strategies that Marketing Brand Manager, Kelsey Raftery put together. She will present more at the October 24 meeting.

MATTERS OF THE DIRECTOR

Executive Director, John Munro shared that staff did a great job on Fallfest/Bike Winnetka despite the weather. Additionally, a great deal of staff time is being spent on budget. President Archambault concurred on the great job with Fallfest. President Archambault also stated that

resident Liz Kunkle was very complimentary on staff efforts to have food composting at this year's Fallfest.

BOARD LIAISON REPORTS

Vice President Peterson stated that the next D36 Board meeting is October 22 and he planned on being in attendance. He also shared that the Winnetka Parks Foundation is having a raffle for Bears vs. Chiefs tickets. They were being sold at Fallfest and will be selling tickets at Pumpkins in the Woods.

President Archambault provided a brief update on Village Stormwater IGA. Attorney is in review and are looking at November 14 is the date for Village President Chris Rintz to make a formal presentation to the Park Board. There was continued discussion regarding opportunity for public comments, communicating this meeting with the public after confirmation, and final approval of the IGA in December.

STAFF UPDATES

Superintendent of Finance, Christine Berman preparing for year-end, budget, benefit numbers and PDRMA numbers.

Administrative Services Manager, Mary Cherveney stated that Vice President Peterson is planning to attend the Legal Symposium and State Conference.

Superintendent of Recreation, John Shea shared information about Fort Building, Teen Frightfest Trip and gearing up for Pumpkins in the Woods and Haunted Trail next weekend. He also mentioned that this year we would have two travel boys' basketball teams. Commissioner Claybrook heard that it was rainy for Fallfest. Executive Director Muno said some adjustments were made to accommodate the event.

Superintendent of Parks, Costa Kutulas reported on fall clean up including tree trimming, aerification and over seeding. Completed the Lloyd Park paving this past week. Working through some outstanding capitals for this year. Vice President Peterson inquired about the wall work at Lloyd, which Superintendent Kutulas stated is still to be completed this fall along with the gabion basket.

Marketing Brand Manager, Kelsey Raftery share a sample handout for the lakefront communications. Commissioner James pointed out that the imagine has been reversed, which Manager Raftery will adjust. Other lakefront communications launching soon include an article in The Current, email, posters, banners and video for website and social media. President Archambault asked if there would be a lakefront communication tent at Pumpkins in the Woods. Manager Raftery stated it would be weather dependent, but information will be available at the marketing booth.

CLOSED SESSION

Commissioner James made a motion to go into Closed Session to discuss the purchase or lease of property pursuant to the Open Meetings Act. Commissioner Claybrook seconded the motion.

A roll call vote was taken. Ayes: Archambault, Claybrook, Codo, James, Knupp, Peterson. Nays: None. Motion carried.

At 7:13 p.m., Commissioner Codo made a motion to return to Open Session. Commissioner Knupp seconded the motion.

A roll call vote was taken. Ayes: Archambault, Claybrook, Codo, James, Knupp, Lussen, Peterson. Nays: None. Motion carried.

ADJOURNMENT

Vice President Peterson made a motion to adjourn the meeting at 7:13 p.m. Commissioner Claybrook seconded the motion, which passed by a voice vote. Motion carried.

Mickey Archambault, Board President

John Muno, Board Secretary

unofficial

**MINUTES OF THE 2363rd
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS
AND OFFICERS OF THE WINNETKA
PARK DISTRICT, WINNETKA, IL
THURSDAY, OCTOBER 24, 2019**

President Archambault called the meeting to order at 5:30 p.m.

Commissioners Present: Mickey Archambault, Teresa Claybrook, Christina Codo, Colleen Knupp (arrived at 5:39 p.m.), Eric Lussen and John Peterson. Commissioners Absent: Warren James.

Staff Present: John Muno, Executive Director; John Shea, Superintendent of Recreation; Christine Berman, Superintendent of Finance; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Administrative Services Manager and Kelsey Raftery, Marketing Brand Manager.

Audience Present: Rick Prohov, Morgan Harty, Deb Samyn, Susie Schreiber, Anne Wilder, Elisha Gray, Elaine Jaharis, Joan Ziegwald, Cal Delderman, Dr. Marie Donoghue.

ADDITIONS/CHANGES TO AGENDA

None

APPROVAL OF FINANCIALS

Vice President Peterson made a motion to approve the September 2019 Financials as presented. Commissioner Lussen seconded the motion.

Superintendent of Finance Christine Berman stated that we are currently ahead of net revenues over budget. This is attributed to revenues being on target and expenses being lower than budgeted. She also pointed out that ice and tennis are above budget in revenue. Commissioner Claybrook asked about taxes being below budget. Superintendent Berman stated that is hard to determine when taxes will come in and anticipates more tax revenue by year's end. President Archambault confirmed that although golf revenues are down, so are expenses. Commissioner Lussen congratulated ice staff on the bump in ice revenues by staying open this summer and asked what were the plans for next summer. Executive Director Muno shared plans to stay open, but will be fully presented by staff during budget presentations. Vice President Peterson complimented Superintendent Berman on the interest income. Vice President Peterson asked about the positive recreation revenue, which Superintendent Shea stated was mainly day camp. He further stated it was due to more strategic marketing and quality of program. Commissioner Claybrook also believes the flexibility of registering for specific weeks is helpful. President Archambault asked about the accuracy of the ice arena dashboard, which Superintendent Berman affirmed and reminded the Park Board was due to being open this summer and not budgeted. Passed by voice vote.

APPROVAL OF VOUCHERS

Vice President Peterson made a motion to approve the October 24, 2019 vouchers for \$690,559.46. Commissioner Lussen seconded the motion. Commissioner Claybrook asked what is a plotter/scanner. Superintendent Kutulas said the plotter/scanner was used for park plans and used for our marketing posters. A roll call vote was taken. Ayes: Archambault, Claybrook, Codo, Lussen, Peterson. Nays: None. Motion carried.

REMARKS FROM VISITORS

Susie Schreiber provided an updated on the Morton Arboretum's visit to West Elm Park to view and document all the trees. The results provide a replacement cost, carbon storage and species as part of the report.

Resident Anne Wilder commented on her involvement representing the Garden Club at the Morton Arboretum visit to West Elm Park. She reviewed the report and provided a copy with the Park District. The Morton Arboretum representative was very complimentary of oak tree diversity at the park.

Resident Joan Ziegwald came today to learn more about the plans for the lakefront. Is concerned with the amount of trees that came down in the past year and run off concerns. Concerns with lack of shade.

Resident Elisha Gray wants the Commissioner to coordinate and collaborate with the Village on a study and plan for the Green Bay Trail. He stated that one of the Caucus Platforms requests the same.

APPROVAL OF MINUTES

Vice President Peterson made a motion to combine the Regular Park Board Meeting Minutes of September 26, 2019 and the closed session minutes of September 26, 2019. Commissioner Lussen seconded the motion. A roll call vote was taken. Ayes: Archambault, Claybrook, Codo, Knupp, Lussen, Peterson. Nays: None. Motion carried. Vice President Peterson made a motion to approve the consent agenda. Commissioner Lussen seconded the motion. Passed by voice vote.

NEW BUSINESS

Truth in Taxation Resolution #19-10-24

Commissioner Claybrook made a motion to approve the Truth in Taxation Law Resolution #19-10-24 as presented. Commissioner Codo seconded the motion. Superintendent Berman explained that we are required to adopt a resolution on what we are requesting in tax levy. A request over 5% requires a public hearing. Staff's recommendation is 3.27% to account for new property growth and the 1.9% CPI. Superintendent Berman put in that we would receive 20 million in new property EAV as an estimate. Commissioner Claybrook asked for a historical reference on new growth. Superintendent Berman indicated that it was 12 million last year. Upon further discussion, there was Board consensus to ask for more, but under 5% to make sure we capture all new property growth.

A roll call vote was taken. Ayes: None Nays: Archambault, Claybrook, Codo, Knupp, Lussen, Peterson. Motion fails.

State Conference Credentials Certificate

Commissioner Lussen made a motion to approve the appointment of Vice President John Peterson as the official delegate representative and Executive Director John Muno as the alternate for the Winnetka Park District at the IAPD Annual Business meeting on Saturday, January 25, 2020. Commissioner Claybrook seconded the motion. Passed by voice vote. Motion carried.

Equipment Replacement – Green Master 3100

Vice President Peterson made a motion to approve the purchase of (1) new 2019 Toro Greens Master TriFlex 3320 mower from Reinders Company of Sussex Wisconsin as presented for the net price of \$36,516.21. Commissioner Knupp seconded the motion. Superintendent of Parks, Costa Kutulas provided an overview of the equipment replacement, including the current equipment is at the end of its useful life. He also stated it is approximately \$1600 over budget. Vice President Peterson asked for clarification on the bid process, which Superintendent Kutulas indicated was already done for us through the state bid process. There was some continued discussion on the purchase timing. A roll call vote was taken. Ayes: Archambault, Claybrook, Codo, Knupp, Lussen, Peterson. Nays: None. Motion carried.

UNFINISHED BUSINESS

Policy Manual Chapters 14-17: Adoption

Vice President Peterson made a motion to approve Chapters 14-17 of the policy manual as presented. Commissioner Knupp seconded the motion. A roll call vote was taken. Ayes: Archambault, Claybrook, Codo, Knupp, Lussen, Peterson. Nays: None. Motion carried.

Policy Manual Chapter 18: 1st Reading

Vice President Peterson made a motion to approve the first reading of Chapter 18 of the policy manual as presented with a second reading/adoption placed on the November 21 agenda. Commissioner Codo seconded the motion. There was some discussion centered on the timing of the red and blue line changes which Administrative Service Manager, Mary Cherveney clarified. Commissioner Lussen asked about the strikethrough of “Supervisor” in the table of contents and within the policy. Manager Cherveney clarified that it was calling out the proper title of the report. A roll call vote was taken. Ayes: Archambault, Claybrook, Codo, Knupp, Lussen, Peterson. Nays: None. Motion carried.

Winnetka Waterfront 2030 – Lakefront Master Plan Update

Morgan Harty and Deb Samyn from the Lakota Group made a presentation on the bluff work and staircase at Tower Road in anticipation for the bid process. The Park Board viewed a piece of the mesh enclosures for the railings along the staircase. The material is strong but translucent. Commissioner Lussen asked if there were alternatives to the IPE wood due to the expense, which the consultants said there would be but not last as long. IPE wood is used at Maple and Lloyd. There was some discussion on shade and seating situated along the staircase route. Vice

President Peterson questioned the ability to do something to make sure the view is not obscured on the ADA platform for those in wheelchairs. The consultants will review. Commissioner Knupp asked about the yoga platform and if this is being done at our request. Superintendent of Recreation, John Shea that this came out in the master plan to look at recreation opportunities with an activity platform. Could be used for yoga, bird watching, painting classes and more. Commissioner Claybrook would like to consider the addition of some Adirondack chairs to the platform. Commissioner Claybrook liked how the seepage was being handled. She continued to ask about the underbrush, which the consultants provided clarification, along with Superintendent of Parks, Costa Kutulas. Commissioner Lussen asked about the pitch, which the consultants clarified was at about 8%. This is not a change from the current pathway system. Commissioner Knupp asked how snow removal is handled, which Superintendent Kutulas said we typically do not remove. The consultants finished up with samples of the understory brush and grow-in throughout the years. There some discussion on the growth over a five-year time period. The consultants expect that the ground would be completely covered during peak season. Vice President Peterson asked if the height of the staircase had been reduced, which Superintendent Kutulas said it was, including the western edge being at ground level. The wrap up included a timeline for bids and Board approval of the work. Commissioner Claybrook asked about the completion timing of the staircase, which Superintendent Kutulas is hopefully that can be completed around the start of beach season, but is weather contingent.

After remarks from visitors, Marketing Brand Manager, Kelsey Raftery presented an update on the lakefront communications. She shared samples of communications pieces and the shoreline video created. She also shared feedback from the Fallfest lakefront communication booth. Manager Raftery also share the results of the email communication and plans to send updates bi-monthly.

REMARKS FROM VISITORS

President Archambault moved remarks from visitors up on the agenda to accommodate audience members comments regarding the Lakefront Master Plan.

Unidentified audience member asked where the flaming red maple tree at Tower Road Park is indicated on the overall site plans just reviewed. Although it could not be identified at the moment, all trees have been tagged.

Resident Cal Delderman is looking for there to be no additional blacktop expansion of the parking lot at Tower Road Beach. He also provided some history on the property.

Attorney Rick Prohav is concerned with the plans for the lakefront. He will be representing a group of citizens concerned with the plans. He shared the original 2030 plans for Tower Road and questioned the changes with reduced parking below, but adding at the bluff top. Is additional parking at the top needed and feels the proposed adventure trail would detract from the peaceful nature of the property.

Resident Joan Ziegler asked that the materials used on the staircase are more slip resistant than the current staircase. On behalf of Dr. Marie Donoghue she asked if the handle rails will be designed in a curved manner to avoid wrist damage. Is happy about the plans for the water

seepage. Also would like to see an unobstructed view for those in wheelchairs at the observatory platform.

Susie Schreiber wanted to mention that the Woolhizer Memorial at the northeast corner of Tower Road Park is not identified and overgrown in the area. She cannot stress enough the ADA needs at the Tower Road observatory platform. Suggests viewing Rosewood Park to avoid some of the same mistakes, including steep ravines and more water running through it than other one area of seepage.

MATTERS OF THE DIRECTOR

Executive Director, John Muno shared that the budget meeting will be moved back to the original schedule of November 14 and Village representation will attend the November 21 meeting to discuss the Stormwater plans. Reported that progress is being made toward the NSSRA's new facility renovation plans and timeline. Lastly, Executive Muno announced the retirement of Administrative Services Manager, Mary Cherveney effective December 12.

BOARD LIAISON REPORTS

Commissioner Codo shared that recent fundraising effort for the New Trier football program is fraudulent and not endorsed by the School District. The School District is also working on their budget and strategic plan.

STAFF UPDATES

Superintendent of Finance, Christine Berman reported that there will be some adjustments to the budget timeline regarding the tax levy ordinance. Based on Board meeting agendas, the budget may not be passed until January.

Superintendent of Parks, Costa Kutulas stated that his department is working on tree pruning and clearing, leaf racking and lakefront facility closedowns and dock in anticipation of winter. Superintendent Kutulas also provided an update on the Midwest Grows Green Initiative meeting attended by President Archambault, Park staff member, Kellie Edwards and himself. The topic was on organic fertilizer program. Lot of information to review and determine next steps for the Winnetka Park District in this area. President Archambault thought the presentation was phenomenal. Executive Director Muno stated a cost benefit analysis will need to be a part of the park maintenance review.

Superintendent of Recreation, John Shea provided a recap of the Recreation Department Halloween events, the upcoming Family Campfire and House League Basketball League assessments and preparing for the holiday events. Vice President Peterson asked about changes to the assessment process for House League basketball. Superintendent Shea stated that some adjustments are being instituted to help make teams more balanced. Commissioner Lussen shared a similar situation with the Winnetka Hockey Club. Superintendent Shea mentioned that the Jackson property just south of Lloyd started their breakwater project today.

Administrative Services Manager, Mary Cherveney reminded the Park Board that the Winnetka Caucus came out with their plank and the Fall Town Hall meeting is Wednesday, November 13.

The Park District is not required to have representation at this meeting.

CLOSED SESSION

Commissioner Claybrook made a motion to go into Closed Session to discuss the purchase or lease of property pursuant to the Open Meetings Act. Commissioner Lussen seconded the motion.

A roll call vote was taken. Ayes: Archambault, Claybrook, Codo, Knupp, Lussen, Peterson.
Nays: None. Motion carried.

At 7:21 p.m., Commissioner Claybrook made a motion to return to Open Session. Commissioner Lussen seconded the motion.

A roll call vote was taken. Ayes: Archambault, Claybrook, Codo, Knupp, Lussen, Peterson.
Nays: None. Motion carried.

ADJOURNMENT

Commissioner Claybrook made a motion to adjourn the meeting at 7:21 p.m. Commissioner Lussen seconded the motion, which passed by a voice vote. Motion carried.

Mickey Archambault, Board President

John Muno, Board Secretary



The Winnetka Music Festival

November 5, 2019

Mr. John Muno
Executive Director
Winnetka Park District
540 Hibbard Road
Winnetka, IL 60093

Dear John:

I am excited that the Winnetka Park District is again considering, for the fourth year, being a part of creating the Winnetka Music Festival. This unique weekend music festival with performances by high quality artists has become a much-anticipated event both by residents of the village as well as people throughout the north shore. The support of the park district along with organization and execution support of hundreds of resident volunteers and the Chamber of Commerce enables us to create a community event that is exciting, vibrant and appealing to people throughout the north shore.

The Event

The event is defined by a sense of discovery and adventure. It's about finding and connecting to new music across genres in an environment that connects a community through shared experiences and that communicates quality and an edge of sophistication. The combination of quality music set in our quality community and executed in a quality manner has led the Winnetka Music Festival to be named by *Better* magazine as the best suburban music festival in Chicago.

For 2020 we are committed to continuing to provide an event that the Chamber, the Village, the park district and the residents are all proud of. To achieve this combined spirit of musical adventure and community we are planning on kicking off the event on Friday June 19th, with an evening concert that would be held on Lincoln Street between Elm and Oak and then transition to the municipal lot adjacent to the Winnetka Community House. Then, throughout the day on Saturday the 20th, musical groups will be performing first on the Family Stage in the Village Green and then on the Lincoln Ave and community parking lot stage as well as in the Winnetka Chapel. To further enhance the festival environment we will also have street musicians throughout the downtown area as well as food trucks and the sale of beer, wine and some limited spirits.

All in all the scope, scale and professionalism of the event will continue to fit with the quality image of Winnetka and will make the residents proud of their village.

Our Team

This event will, once again, be organized and executed by a variety of community groups and resident volunteers. The Chamber has contracted with Valslist LLC to assume overall responsibility for planning and executing the event. The Chamber, along with the Park District, the Village and the Winnetka Community House will provide support to the event in a variety of ways including coordination with local businesses, providing space and equipment, helping to run the Family Stage and in supporting event execution. Additionally a group of 14 residents are serving as the steering committee to plan the execution of the festival. Again in 2020 there will also be 200 or more residents who will be called on to volunteer to help during the festival. At the end of the day, this will be an event that enhances the quality of and engagement in our community.

Our Expectation of the Park District

To make the event truly successful we need the partnership of the Park District. There are four areas for which we are asking the Park District to provide support:

1. A cash payment of \$10,000. This payment will be used to support the cost of hiring the professional musicians for the event. The additional \$375,000 in event expenses to fully cover hiring the artists as well as paying for security, tents, signage, advertising and many other elements will be raised by Valslist in a variety of ways.
2. Use of the Village Green for the Family stage on Saturday as well as access to the Green on Friday for setup of the stage and tents.
3. Use of various equipment including picnic tables and portable light units.
4. Support in marketing the event to village residents by providing information updates in the weekly *E*-newsletters, signs in parks and inclusion in the seasonal activities and events catalog sent to Winnetka residents.

For the above support the Chamber has instructed Valslist, and they have agreed to provide recognition of the Park District's support in the following ways:

1. The Park District, and its logo and related seal will be featured prominently on all advertising and collateral material.
2. The Park District, if you desire, will have a tent in the festival grounds for use in highlighting your various services.

By integrating the expertise and passion of a group of residents with the Park District and other village organizations we believe we have in the past three years and can continue to create a festival that is exciting and builds a sense of pride and energy in our community. We hope that the Park District will agree to again work with us in bringing the event to fruition.

Sincerely,

Terry Dason
Winnetka Northfield Chamber of Commerce
Executive Director

Scott Myers
Executive Director
Winnetka Music Festival

From: Cindy Hooper <chooper@nscds.org>
Sent: Wednesday, October 30, 2019 9:44 AM
To: John Muno <JMuno@winpark.org>; John Shea <jshea@winpark.org>
Cc: Tom Flemma <tflemma@nscds.org>
Subject: NSCD News

Hello!

I hope this batch if dreary weather is not dampening your spirits too much. At least it's not snow! (yet!)

I'm writing to share some very good news. Our Raider boys varsity soccer team AND girls varsity field hockey team have advanced to the FINAL FOUR in their respective state championship playoffs. A first for us in the 100 years of the school!

It is important for you to know that the access to the turf field for these teams has meant so much to our program development over the years. The fact that our coaches and athletes can train and compete on your quality turf fields daily is an important factor for us. We continue to strive to offer quality athletic programming for our students and our partnership with you all is important. The access we have to the tennis facility, baseball field and fields is a benefit to all our community.

We hope for some terrific experiences for our student-athletes, coaches and our entire NSCD community in the coming days. Hoping you'll wear some purple & white these next few days too! Go Raiders!

Sincerely,

Cindy

--

Cindy Hooper, Director of Operations
North Shore Country Day School
310 Green Bay Road, Winnetka, IL 60093
847-441-3352 office

**Board Summary
Winnetka Park District**

Date: November 15, 2019
To: Board of Park Commissioners
Subject: Resolution #19-11-21 Truth in Taxation Law Resolution
From: Christine Berman, Superintendent of Finance

Summary:

The Truth in Taxation Law requires not less than 20 days prior to the adoption of its aggregate levy the corporate authority of each taxing district shall determine the amount of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by taxation for that year upon the taxable property in its district.

Attached please find Resolution #19-11-21 that is scheduled for approval at the November 21, 2019 Board Meeting. As you can see by this resolution, the proposed 2019 tax levy, exclusive of debt service, is estimated to be \$5,693,365. This amount is 4.87% more than the 2018 extension amount, exclusive of debt service, of \$5,428,746.

A public hearing on the tax levy is required if the amount is more than a 5% increase. As such, a public hearing is not necessary for the 2019 Tax Levy.

Recommendation

Staff recommends Board approval of Resolution #19-11-21.

If you have any questions prior to the meeting, please feel free to call me.

WINNETKA PARK DISTRICT

TRUTH IN TAXATION LAW RESOLUTION

RESOLUTION # 19-11-21

RESOLVED, by the Board of Park Commissioners of the Winnetka Park District, Cook County, Illinois ("Park District") that, based upon the most recently ascertainable information, the following determinations are hereby made in accordance with the "Truth in Taxation Law":

1. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, extended by the Park District, plus any amount abated by the Park District before extension, upon the final 2018 real estate tax levy of the Park District (2019 tax bill) is \$5,428,746.
2. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, proposed to be levied by the Park District for 2019 (2020 tax bill) is \$5,693,365.
3. Based on the foregoing, the estimated percentage increase in the proposed 2019 aggregate levy over the amount of real estate taxes extended upon the final 2018 aggregate levy is 4.87%, and that, accordingly, no public hearing or publication is required under the Truth in Taxation Law.

AYES:

NAYS:

ABSENT:

Passed this 21st day of November, 2019.

Mickey Archambault, President
Board of Park Commissioners

Attested and Filed this 21st day of November, 2019.

John Muno, Secretary
Board of Park Commissioners

**Winnetka Park District
BOARD SUMMARY**

Date: November 21, 2019
Subject: Policy Manual: Chapter 18 2nd Reading/Adoption
From: Mary Cherveney, Administrative Services Manager
Through: John Muno, Executive Director

SUMMARY

Per policy, two readings are required prior to formal Board adoption. Tonight is the second reading/adoption.

STAFF RECOMMENDATION

Staff recommendations Board adopt Chapter 18 of the policy manual as presented.

END

**WINNETKA PARK DISTRICT
POLICY MANUAL
CHAPTER 18**

SAFETY POLICY

- 18.00 Safety Policy**
- 18.01 Safety Policy Statement**
- 18.02 Report of Employee Work Related Injury or Illness**
- 18.03 Report of Public or Participant Injury or Illness**
- 18.04 Report of Vehicle Accident**
- 18.05 Report of Property or Valuable Loss**
- 18.06 Emergency Phone Numbers for the Winnetka Park District**
- 18.07 Vehicle Operation Procedures**
- 18.08 Product Warning Label Procedure**
- 18.09 Written Hazard Communication Plan**
- 18.10 Safety Data Sheets**
- 18.11 Warning Labels**
- 18.12 Employee Information and Training**
- 18.13 Hazardous Chemical Emergency**
- 18.14 First Aid**
- 18.15 Employee Safety Committee Statement**
- 18.16 Safety Committee Responsibilities**
- 18.17 Building Inspections**
- 18.18 Parks & Playground Inspections**
- 18.19 Staff Responsibilities**

18.20 Employee Safety Training Program

18.00 SAFETY POLICY

18.01 SAFETY POLICY STATEMENT

The Winnetka Park District wishes to provide a safe work place to its employees and safe recreation to the public. It is the intention of the Winnetka Park District to develop, implement and administer a safety and comprehensive loss control program. In all of the assignments of the Winnetka Park District, the health and safety of all shall be of paramount consideration.

Personnel at all levels are directed to make safety a matter of continuing and mutual concern, equal in importance with all other operational considerations. Each supervisor is responsible for work being performed in a safe manner, inspections being conducted on a regular basis, hazards and dangers being confronted and accidents investigated.

We are confident that this program will be successful and expect all staff to cooperate and support.

18.02 REPORT OF WORK RELATED EMPLOYEE INJURY OR ILLNESS

Every Employee Must:

1. Report any work related employee injury or illness to their immediate supervisor. Render all injured employees immediate first aid or assistance. Use caution in moving any seriously injured person.
2. For serious employee injury, call 911, if within the Village of Winnetka for Fire Department paramedics. If outside a 911 area, phone the local designated emergency number. Seriously injured employees shall be taken to the nearest available hospital. An emergency contact, usually a spouse or parent, shall be called in the event of a serious injury. The Department Head and the Human Resources (HR) & Benefits Administrator shall also be called in case of a serious injury.
3. Promptly report all injuries, even if they do not require immediate medical attention, to your Supervisor. A PDRMA Employee Injury/Illness Report shall be completed at that time and may be noted as record only.
4. Your Supervisor is responsible for investigating all reports of employee injury or illness in conjunction with the HR & Benefits Administrator. These may involve checking for hazards, interviewing witnesses and generally verifying the facts of the stated injury.
5. If first aid care is not sufficient, or the employee requests additional medical care, the Supervisor shall direct the employee to the preferred immediate care facility. This is: Omega Medicine Evanston / Glenbrook Associates, 2150 Pfingsten Rd., Suite 3000, Glenview, Illinois (847) 657-1700. HR & Benefits Administrator should be notified.

6. If an employee desires treatment elsewhere, this is allowed by the Illinois Worker's Compensation Act. All billing and reports must be forwarded by the employee, to the HR & Benefits Administrator. For convenience of billing and reporting, the preferred clinic is the recommended care provider.
7. Hazardous conditions or practices shall be immediately corrected. However, materials that may point to the negligence of others shall be held for further investigation.
8. The PDRMA Employee Injury/Illness Report shall be completed by the Supervisor, for every reported employee injury or illness. This must be received by the HR & Benefits Administrator with a copy to the Department Head within 24 hours of an employee injury or notice of injury. If an injury occurs on a weekend or holiday, the accident report may be submitted to the HR & Benefits Administrator on the first business day afterward.

18.03 REPORT OF PUBLIC OR PARTICIPANT INJURY OR ILLNESS

Every Employee Must:

1. Report any non-employee injury or illness involving a member of the public, or a program participant.
2. Render immediate first aid or assistance to the injured or ill person. Use caution in moving any seriously injured person. See program and/or department emergency response plan.
3. For serious injury, phone 911, if within the Village of Winnetka, for Fire Department paramedics. If outside the 911 area, phone the local designated emergency number. Please note that we do not authorize treatment, but only give notice that a serious injury has occurred. An emergency contact, usually a spouse or parent, shall be called in the event of a serious injury. The Department Head and Safety Chairperson shall also be called in case of serious injury.
4. In case of injury to a participant, instructors are reminded to never leave the program group alone without adult supervision. Instructors have a duty to stay with all programs involving minors.
5. The Supervisor taking the report is responsible for investigating the incident of public or participant injury or illness. This may involve checking for hazards, interviewing witnesses, etc. However, when dealing with the public, it is very important that staff shall:
6. Do not not make any promises to any injured party or their representatives. Be courteous, helpful, and mention that you will take a report for our records. Refrain from any comments about fault or responsibility or other statements of admission.
7. If medical treatment is requested by the participant, or public, staff is not authorized to approve treatment or care. It is the decision of the injured party, if they wish to go for medical care, at their own expense.

8. Hazardous conditions or practices shall be immediately corrected. However, materials that may point to the negligence of others shall be held for further investigation.
9. An Incident/Accident Report of Public or Participant Injury or Illness shall be completed by the Supervisor, for every reported participant or public injury or illness. It must be received by the Administrative Service Manager, HR & Benefits Administrator and Safety Chairperson with a copy to the Department Head within 24 hours of the first notice of injury. If an injury occurs on a weekend or holiday, the accident report may be submitted on the first business day afterward.

18.04 REPORT OF VEHICLE ACCIDENT

1. Use the vehicle accident sheet located in the glove compartment of the Park District vehicle. The Supervisor, in conjunction with the employee involved shall complete this form.
2. All employees operating personal vehicles for park district business are required to have, a minimum, (a) a valid drivers license appropriate to the classification of the vehicle and (b) insurance coverage as required by state law. This personal auto insurance is primary coverage, for which a mileage reimbursement allowance is paid to employees using their personal vehicles.
3. All employees operating Park District vehicles or equipment are required to have a valid driver's license, appropriate to the classification of the vehicle or the equipment they operate.
4. At the vehicle accident scene, information shall be gathered to allow completion of the vehicle accident report. If available, an accident packet may be used to obtain preliminary accident information with witness and exoneration cards, at the accident scene.
5. At the accident scene, it is important to preserve evidence and identify witnesses. Put on emergency flashers and post reflector triangles to prevent additional accidents. If there is a question as to the facts of an accident, do not move your vehicle until police have viewed the scene.
6. Employees shall report accidents immediately to their Supervisor. Police having jurisdiction shall be contacted and a report taken for every accident. The officer's name, his badge number and the police report number shall be noted on the Park District report form.
7. For all serious accidents, the Department Head, and the HR & Benefits Administrator and Safety Chairperson, shall also be immediately notified by the Supervisor.

8. Hazardous conditions or practices shall be immediately corrected. However, materials that may point to the negligence of others, shall be held for further investigation.
9. A Vehicle Accident Report shall be completed by the Supervisor, in conjunction with the operating employee, for every vehicle accident. It must be received by the HR & Benefits Administrator and Safety Chairperson with a copy to the Department Head, within 24 hours of an accident.

18.05 REPORT OF PROPERTY OR VALUABLE LOSS

1. Report any loss of building contents, personal property, or currency / negotiable property. This property may be owned by the Park District, or others. This loss may have arisen due to weather conditions, or other acts of God, theft, vandalism, mysterious disappearance, etc.
2. Whenever dealing with a member of the public, it is very important that employees Do Not Make Any Promises. Refrain From Any Comments About Fault or Responsibility or other Statements of Admission.
3. Any loss or damage of a serious nature shall also be called in to the Department Head and the Administrator Services Manager.
4. The Winnetka Police Department, shall be called and a report taken, for every loss of a criminal nature. The officer, his/her badge number and the police report number, shall be noted on our report.
5. Loss Report shall be completed by the Supervisor, for very first notice of property or valuables loss. This must be received by the Administrative Services Manager and Safety Chairperson, with a copy to the Department Head, within 24 hours of the first notice of loss.

18.06 EMERGENCY PHONE NUMBERS FOR THE WINNETKA PARK DISTRICT

(Please take note that when calling from any district telephone, you must dial (8) for an outside line).

Police Department	911
Fire Department (Paramedics)	911
Poison Control Center	800-942-5669
Evanston Hospital	847-570-2111
Glenbrook Hospital	847-657-5632

Non-Emergency Telephone Numbers

Police (Non-Emergency)	847-501-6034
Fire Department	847-501-6029
Evanston Hospital	847-570-2000
Glenbrook Hospital	847-657-5800
OMEGA Industrial Clinic	847-657-7466

Park District Office Hours

Monday through Friday 8:30 a.m. – 5:00 p.m.

Saturday 9:00 a.m. – 12:00 p.m.

NOTE: These numbers will help both you and program participants when you have questions regarding weather, cancellations, etc.

Administration	847-501-2040
Recorded Information (<i>rain-outs, cancellations, etc.</i>)	847-563-3131 (WPD) 847-600-3660 (WGC)
Winnetka Golf Club	847-501-2050
Winnetka Ice Arena	847-501-2060
A.C. Nielsen Tennis Center	847-501-2065
Winnetka Service Center	847-501-2052

18.07 VEHICLE OPERATION PROCEDURE

Vehicle Operators – All District personnel required to operate District vehicles and equipment as a part of their job responsibilities shall have appropriate State of Illinois license according to vehicle type. Operators must be 18 years or older. Operators are responsible for reporting any mechanical problem discovered via written repair orders. Operators and passengers should bear in mind that they and their vehicle are highly visible representatives of the Park District when on the road, and should conduct themselves accordingly. All employees operating any Park district vehicle must undergo a safety check ride prior as part of safety training orientation

When driving or riding as a passenger in any Park District vehicle, all staff are to be properly seated, and seat belts must be worn at all times. If passengers require a child safety seat, the seat unit shall be installed and fitted as specified by the manufacture.

Vehicle Cleanliness and Appearance – A high standard of vehicle cleanliness and appearance, both interior and exterior shall be required, consistent with the particular working environment. Department Heads of the District are responsible for enforcing cleanliness standards for the vehicles assigned to their departments, and will be held accountable for the appearance of that portion of the District’s fleet under their operational control.

18.08 PRODUCT WARNING LABEL PROCEDURE

Warning labels are designed to alert you that a chemical is dangerous. They must identify all the hazards of a chemical, but they may not communicate everything you need to know about controlling those dangers. More detailed information can be found in the SDS (Safety Data Sheet).

With few exceptions, labels are required on the following:

- All containers of hazardous materials in the work place.
- All containers of hazardous materials being shipped from one work place to another.
 - Warning Labels must provide the following information:
 - The name of the chemical.
 - All its physical hazards and health hazards.
 - Labels on containers being shipped from one location to another must also give the name, address and phone number of a responsible source of information about the chemical. This would normally be the manufacturer. Information may be given in words, symbols, or pictures. Labels must be easy to see and easy to read.

The following exceptions apply to the labeling requirements:

- If several stationary containers in a single area hold similar chemicals, the warning may be given on an area holding similar chemicals, the warning may be given on an area sign, rather than labeling on each container.
- For stationary process containers, standard operating procedures or other written warnings may be used instead of container labels.
- Pipes need not be labeled.
- Portable containers do not have to be labeled if the chemical is transferred from a labeled container and is immediately used by the worker who transferred it.
- If containers are already adequately labeled with the product name and appropriate hazard warnings, staff will not be required to label the containers again. However, where existing labels are damaged or destroyed, staff shall be required to label the container appropriately.

All employees should use warning label information, as follows:

- Read the label on the container of every chemical you use.
- Check the SDS (Safety Data Sheet) whenever you need more information about how to control the materials' hazards.
- Follow instructions that the product label gives you.

All employees working with hazardous chemicals that require labeling should do the following:

- Review the SDS or ask your supervisor if the product you are using requires a warning label, and what should be marked.
- All indicated personal protective equipment should be worn when handling hazardous materials.

- Any questions regarding application or use should be directed to your supervisor.

18.09 WRITTEN HAZARD COMMUNICATION PLAN

The Winnetka Park District recognizes the need to inform all employees of hazardous chemicals that may be found in the work place. To this end, the District is committed to the use of non-hazardous chemicals wherever possible. However, where hazardous chemicals cannot be avoided, the agency recognizes the need to obtain a Safety Data Sheet and to carefully assess chemical hazards before introduction into the work place.

18.10 SAFETY DATA SHEETS

Safety Data Sheets will be required for every new hazardous chemical and sent to the Safety Chairperson for assessment and compilation. All posted SDS's will then be updated. SDS's will be kept in ring binders and posted at major Park District work locations. These locations will be well marked for use by all employees.

The Safety Chairperson will answer all written requests by employees for Safety Data Sheets within 10 days. If an SDS is not immediately available, a good faith effort will be made by the park district to obtain an SDS within the initial 10 days. Failure to obtain an SDS, after a good faith effort, does not give employees the right to refuse work with a particular chemical.

18.11 WRITTEN LABELS

Warning labels will be available at specified locations in the work place for use by all employees. Warning labels will be required on all chemical containers as outlined in the Product Warning Label Procedure.

18.12 EMPLOYEE INFORMATION AND TRAINING

Employees will be given information and training on hazardous and toxic chemicals at the time of their initial assignment, annually and whenever a new hazard is introduced into the work area. Employees will also be informed of the OSHA requirements and any operations in the work area where hazardous materials are present.

The written Hazard Communication Program will be available, upon request, to all employees, from the Assistant Secretary of Labor and the OSHA Executive Director or their designated representatives, in accordance with OSHA 20 CFR 1910.20(e).

18.13 HAZARDOUS CHEMICAL EMERGENCY

All hazardous chemical emergencies should be reported immediately to the Department Head and the Safety Chairperson. For a serious emergency, fire department paramedics, or the fire department hazardous materials team, should be contacted and the hazardous chemical kept away from all storm sewers and waterways.

18.14 FIRST AID

In the case of any serious injury avoid moving the victim unless absolutely necessary. Concentrate your efforts on getting help and on stabilizing the victim's condition. All Park District staff should become familiar with first aid procedures. CPR/AED/first aid training is routinely offered for Winnetka Park District staff.

18.15 EMPLOYEE SAFETY COMMITTEE STATEMENT

The purpose of this committee is to review accidents, conduct safety inspections, plan safety seminars and recommend changes in procedures that will promote safety. It is also the responsibility of the committee to assist in providing a safe working environment for our employees and participants. The committee must also be concerned with the safety of patrons utilizing our parks, facilities and programs.

18.16 SAFETY COMMITTEE RESPONSIBILITIES

1. Establish and meet specific short – term and long term safety and loss control program goals and objectives.
2. Review all District injuries, accidents and incidents (near misses) and develop countermeasures for prevention.
3. Discuss existing safety policies. Make recommendations for modifications / upgrading and advertise or utilize policies in the preparation of educational materials.
4. Oversees the completion of, and reviews all inspections and coordinates a self-inspection program schedule.
5. Develop recommendations and target dates (time lines) for loss control program improvement.
6. Concentrate heavily upon needs and concerns which arise during the summer months.

18.17 BUILDING INSPECTIONS

Each Winnetka Park District building will be inspected on a monthly basis. Particular attention will be placed on the general condition of building, fire protection, housekeeping, proper chemical storage, life safety precautions and maintenance of tools and equipment.

Inspection Process

Each building will be divided into inspection zones based on structural make-up, activity areas, and the potential for fire or other catastrophic emergencies.

The walk through inspection is to ensure that all obvious hazards are noted.

Documentation

An inspection report form for each inspection and re-inspection will be completed.

The completed inspection form will be sent to the safety chairperson and the Facility Manager so that corrective actions can begin. All safety inspections shall be reviewed by the safety committee and kept on file.

Re-Inspections

1. Any required repair or other corrective action must commence within 30 days after the completed inspection form is submitted. The 30 day time period will begin when the inspection report has been received by the safety coordinator.
2. Any remaining incomplete or uncorrected items on the safety inspection following 30 days period will be referred to the Department Head and Executive Director.
3. Certain hazardous conditions may require immediate action to prevent injury. Discretion will be given to the inspector to make this recommendation, but approval from the safety chairperson and Executive Director should also be sought when necessary.

18.18 PARKS AND PLAYGROUND INSPECTIONS

Frequency

An in-depth systematic, preventive playground maintenance inspection will be performed each month by a Certified Playground Safety Inspector to identify any wear, damage, vandalism or related hazards.

Inspection Process

The monthly inspections will be conducted on foot, and will require the inspector to look for wear, structural integrity, and necessary parts replacement. Attention will also be given to playground surfaces, equipment footings, and landing areas. A comprehensive safety audit shall be completed should the current ASTM/CPSC guidelines change during the life of the playground equipment

Documentation

Staff will use a checklist inspection form to identify any needed repairs, vandalism, or equipment replacement for each park. The maintenance supervisor and safety chairperson will file these records.

18.19 STAFF RESPONSIBILITY

The success of the safety program depends upon the announced and demonstrated interest of management, the consistent example set by supervisors and the concerted efforts of all employees.

Enforcement of Standards:

1. All safety and health standards adopted by the Winnetka Park District must be strictly adhered to by all persons employed by the Winnetka Park District.
2. Any employee found to be in violation of a safety standard will be issued a written notice by his/her supervisor. This reprimand shall be kept on file for one year, during which period a second offense will warrant disciplinary action by the Department Head and the Executive Director. Disciplinary actions may include a reprimand, suspension or dismissal, and shall be the responsibility of management to administer.
3. Any employee who is disciplined has a right to appeal as outlined in the Winnetka Park District Personnel Policy Manual

18.20 EMPLOYEE SAFETY TRAINING PROGRAM

The Winnetka Park District Safety Training Program will be conducted on an on-going basis and will involve members from each department. Department Heads are ultimately responsible for providing the proper safety related training for their staff and all new employees in their department.

The Park District recognizes the benefits of developing a Job Safety Analysis (JSA) Program to establish standard safe job procedures. The JSA procedures will maximize efficiency by identifying the fastest and safest steps in accomplishing a task, reducing training time without compromising thoroughness.

New employee orientations will include safety training immediately after hire, while other specific training will take place on an ongoing basis.

The Safety Committee is responsible for ensuring that proper safety training is provided for present staff and all new employees. As a condition of continued employment, employees will be required to attend any safety training programs that are scheduled by Park District management.

END

2019 Tracking

Review and Update:	September 12, 2019
Board First Reading:	October 24, 2019
Board Second Reading & Adoption:	November 21, 2019
Review Date	September 2022

Notes: