



**WINNETKA PARK DISTRICT  
REGULAR BOARD MEETING  
Thursday, February 28, 2019  
Community Room, 540 Hibbard Road  
5:30 p.m.**

**AGENDA**

1. Roll Call
2. Changes to the Agenda
3. December 2018 & January 2019 Financials\*
4. Approval of February 28, 2019 Vouchers\*
5. Remarks from Visitors
6. Approval of Minutes
  - a. Committee of the Whole Meeting Minutes of January 10, 2019\*
  - b. Closed Session Meeting Minutes of January 10, 2019\*
  - c. Regular Park Board Meeting Minutes of January 17, 2019\*
  - d. Committee of the Whole Meeting Minutes of February 13, 2019\*
7. Communications
8. Unfinished Business
  - a. Policy Manual Chapters 1-4 (First Reading)\*
  - b. Northfield Park District Beach/Fitness Reciprocal Agreement\*
  - c. Winnetka Waterfront 2030 – Lakefront Master Plan\*
9. New Business
  - a. Purchase of Track Skid Loader\*
10. Matters of the Director
11. Board Liaison Reports
12. Remarks from Visitors
13. Staff Updates
14. Closed Session\*

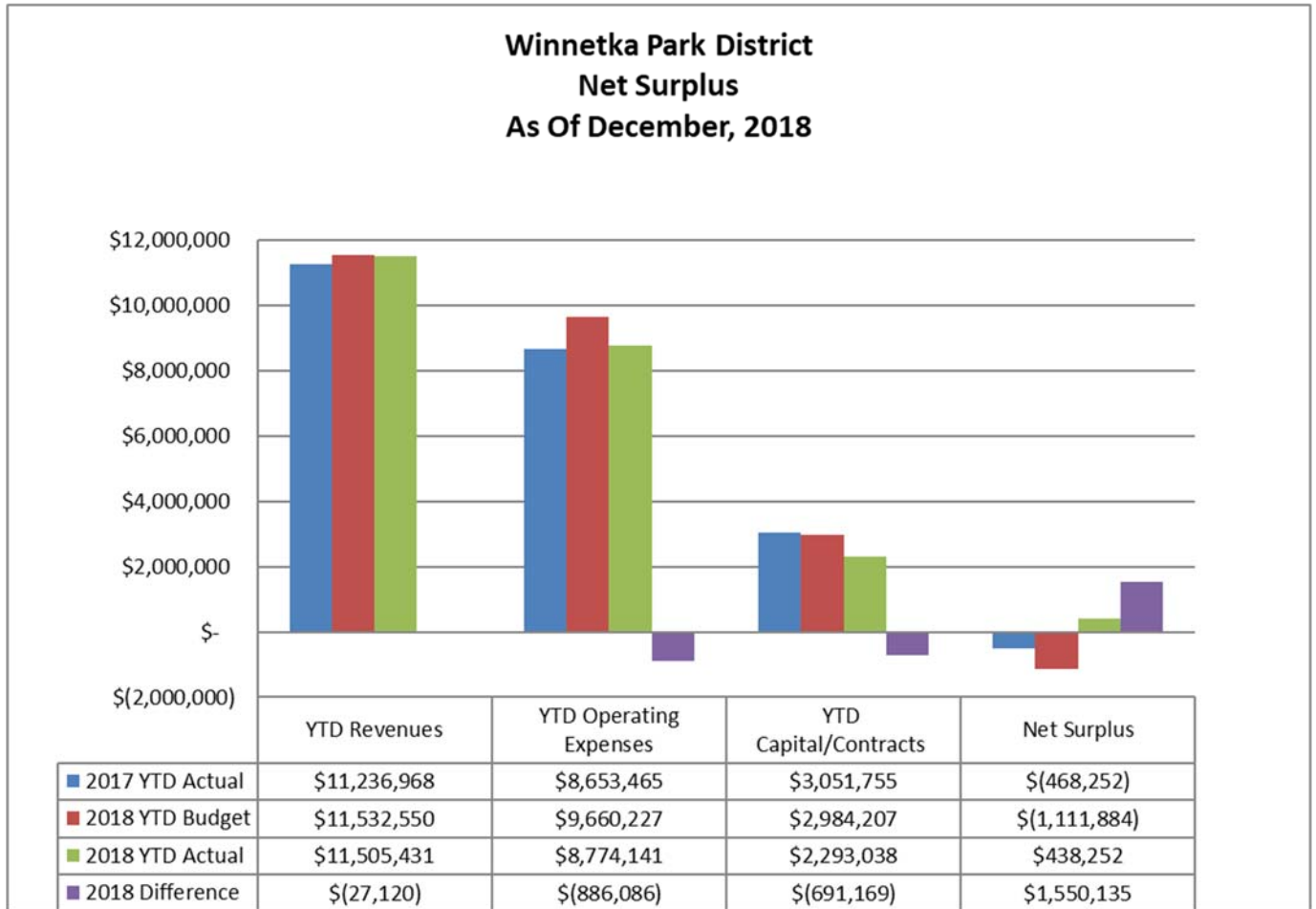
The Board will enter Closed Session to discuss:

  - a. The purchase or lease of property. 5 ILCS 120/2(c)(5)
15. Return to Open Session
16. Adjournment

\*Items included in packet

*Persons with disabilities requiring reasonable accommodations to participate in meetings should contact John Shea, the Park District's ADA Compliance Coordinator, at the Park District's Administrative Office by mail at 540 Hibbard Rd, Winnetka, IL, by phone at 847-501-2040, Monday - Friday from 8:30 a.m. to 5:00 p.m., or by email to [jshea@winpark.org](mailto:jshea@winpark.org) at least 48 hours prior to the meeting. Requests for a qualified interpreter require five (5) working days advance notice.*

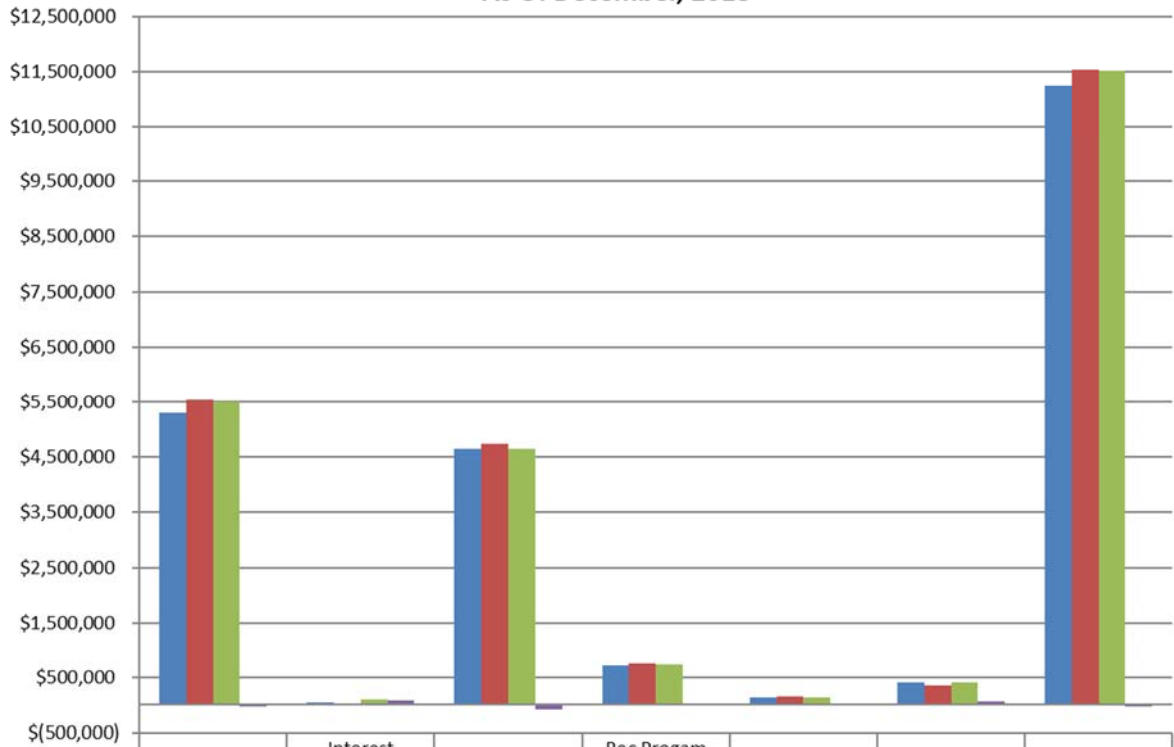
**DECEMBER 2018 FINANCIAL SUMMARY**  
**FOR ALL FUNDS COMBINED- UNAUDITED**



**Net Surplus/(Deficit) is \$1,550,135 above year-to-date budget**

- Revenues are \$27,120 under year-to-date budget
- Operating Expenses are \$886,086 below year-to-date budget
- Capitals/Contracts Payable are \$691,169 below year-to-date budget

**Winnetka Park District  
Revenues  
As Of December, 2018**

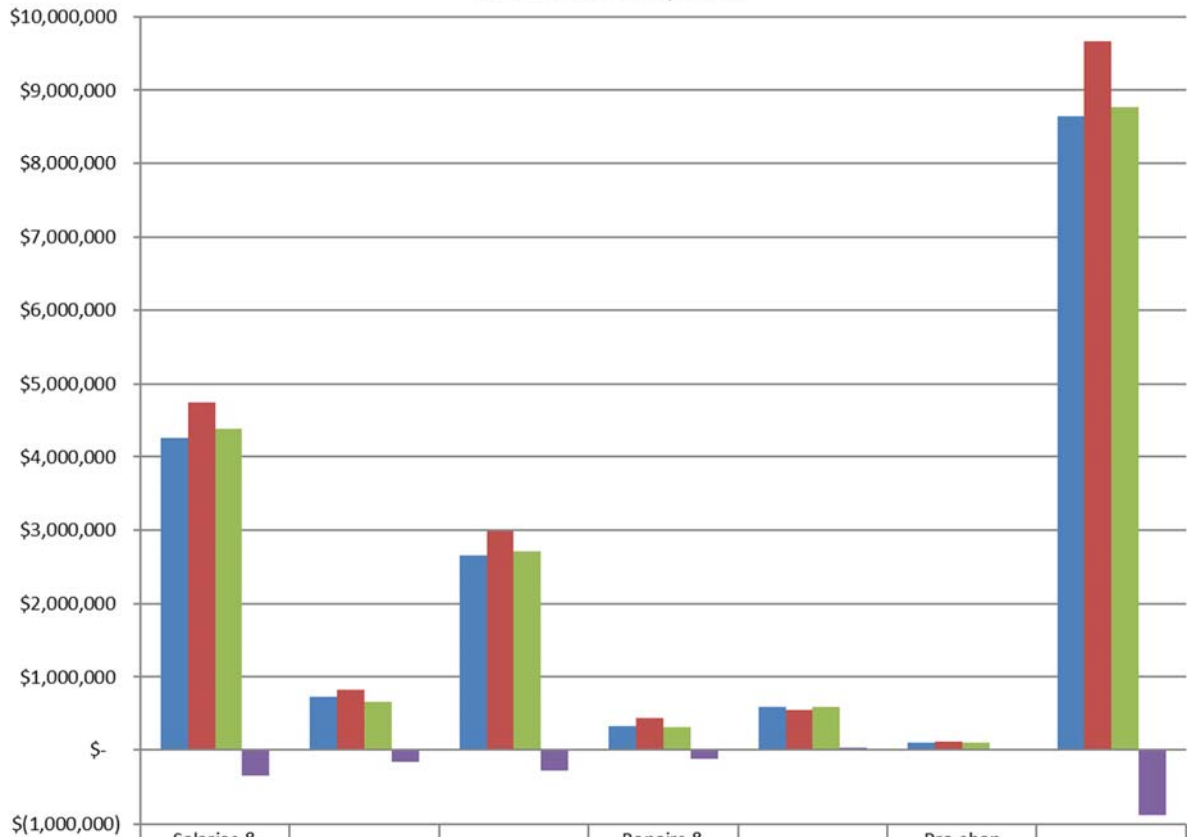


	Taxes	Interest Income	User Fees	Rec Progam Fees	Pro-shop	Misc Income	Total
2017 YTD Actual	\$5,302,164	\$38,844	\$4,650,126	\$705,192	\$134,634	\$406,007	\$11,236,968
2018 YTD Budget	\$5,535,569	\$14,818	\$4,736,392	\$747,621	\$152,035	\$346,115	\$11,532,550
2018 YTD Actual	\$5,497,843	\$101,186	\$4,645,177	\$727,485	\$131,471	\$402,270	\$11,505,431
2018 Difference	\$(37,726)	\$86,368	\$(91,215)	\$(20,137)	\$(20,564)	\$56,154	\$(27,120)

**Revenues are \$27,120 below year-to-date budget:**

- Total revenues are 99.8% of year-to-date budget
- Taxes are \$37,726 below year-to-date budget
- Interest income is \$86,368 above year-to-date budget and \$62,342 above the 2017 year-to-date amount
- Golf Course user fees are \$288,272 below year-to-date budget as the weather-driven effect on Golf Course revenues is the main reason for the variance in User Fees

**Winnetka Park District  
Operating Expenses  
As Of December, 2018**

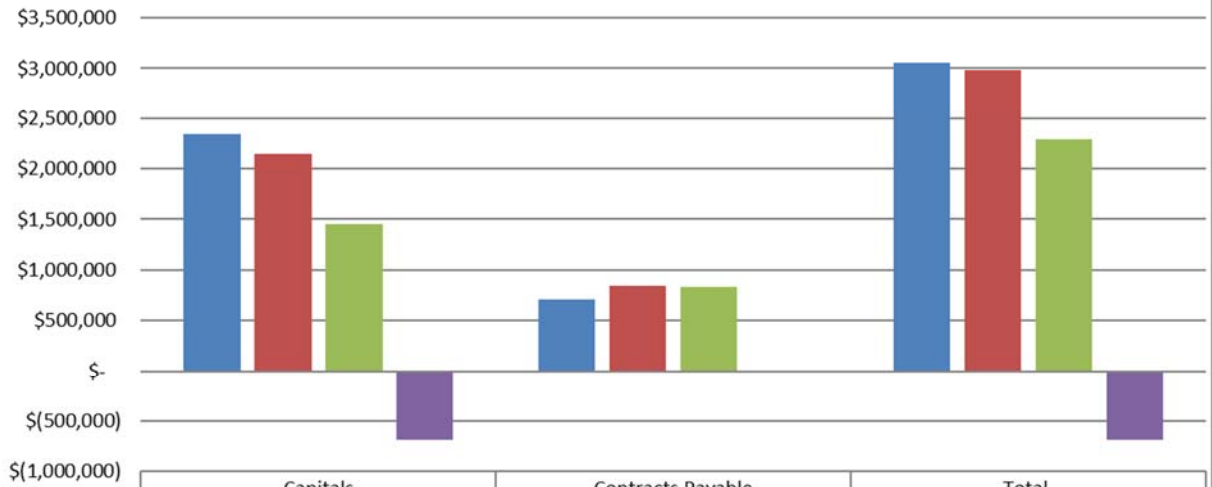


	Salaries & Wages	Supplies	Services	Repairs & Maint.	Utilities	Pro-shop Merch.	Total
2017 YTD Actual	\$4,269,289	\$727,062	\$2,653,271	\$325,922	\$585,787	\$92,134	\$8,653,465
2018 YTD Budget	\$4,747,967	\$825,741	\$2,982,532	\$441,579	\$553,508	\$108,900	\$9,660,227
2018 YTD Actual	\$4,398,404	\$662,764	\$2,707,495	\$322,893	\$586,116	\$96,469	\$8,774,141
2018 Difference	\$(349,563)	\$(162,977)	\$(275,038)	\$(118,686)	\$32,608	\$(12,431)	\$(886,086)

**Operating expenses are \$886,086, or 9.2% below year-to-date budget:**

- Salaries & Wages are \$349,563 below year-to-date budget
  - Admin and Parks are under budget by a combined \$134,503 due to two vacant full-time positions coupled with fewer hours for part-time staff
  - Salaries for Recreation Programs, Athletic Fields, and Beaches are \$50,787, \$18,076 and \$43,075 below budget
  - Salaries in the Golf Fund are \$128,649 below budget for part-time attendants, instructors group lessons and maintenance workmen
- Supplies are a combined \$162,977 below budget across all funds
- Services are \$275,038 below year-to-date budget
  - Medical insurance reimbursements are lower than what was expected
  - Reduced FICA/IMRF payments correspond to the lower salaries
  - Unemployment compensation is trending well below budget

**Winnetka Park District  
Capitals / Contracts Payable  
As Of December, 2018**



	Capitals	Contracts Payable	Total
■ 2017 YTD Actual	\$2,343,810	\$707,945	\$3,051,755
■ 2018 YTD Budget	\$2,142,520	\$841,687	\$2,984,207
■ 2018 YTD Actual	\$1,457,669	\$835,369	\$2,293,038
■ 2018 Difference	\$(684,851)	\$(6,318)	\$(691,169)

**Capitals/Contracts Payable are \$691,169 below year-to-date budget:**

- Capitals are \$684,851 below budget as various capital items were deferred to future years and a few projects came in well below budget

**Winnetka Park District  
Statement of Cash and Investments  
For The Month Ended December 31, 2018**

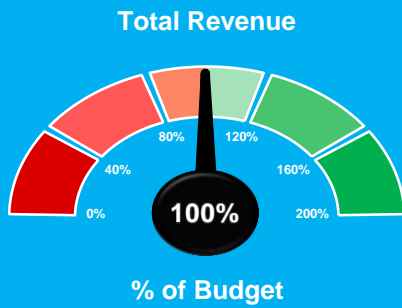
<b>Bank Name</b>	<b>Amount</b>	<b>Annual Rate</b>
<b>CASH</b>		
Petty Cash	1,750.00	
Harris Bank - Holiday Savings	0.00	
Illinois Funds	76,521.31	2.33%
N Corwin Fund	37,855.56	0.56%
Harris Bank - Operating	306,076.97	
Harris - Money Market	208,879.12	0.45%
Harris Bank - Payroll	<u>25,917.72</u>	
<b>Total Cash</b>	<b>657,000.68</b>	
<b>INVESTMENTS</b>		
Harris Bank - CD's	0.00	
IPDLAF - Money Market	2,741,502.49	2.18%
IPDLAF - CD's	248,000.00	2.80%
IPDLAF - CD's	248,000.00	2.70%
IPDLAF - CD's	248,000.00	2.40%
IPDLAF - CD's	248,000.00	2.40%
IPDLAF - CD's	246,000.00	2.62%
IPDLAF - CD's	246,000.00	2.70%
North Shore Community Bank Max Safe Money Market	2,895,998.30	2.47%
North Shore Community Bank CD	<u>1,236,402.56</u>	2.65%
<b>Total Investments</b>	<b>8,357,903.35</b>	<b>2.27%</b>
<b>TOTAL CASH &amp; INVESTMENTS</b>	<b>9,014,904.03</b>	

# Winnetka Park District Revenue Analysis Dashboard

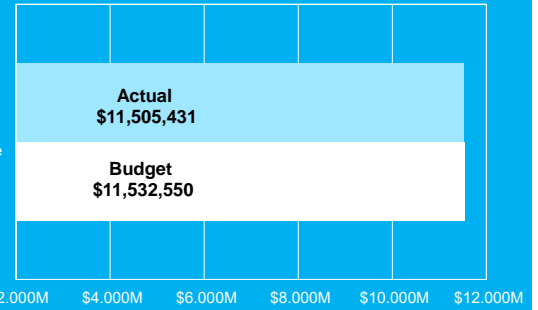
YTD  
As of 12/31/2018

Winnetka Park District

## Total Revenue

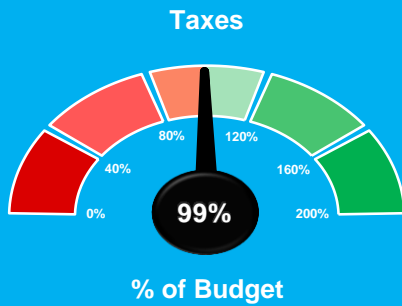


Total Revenue

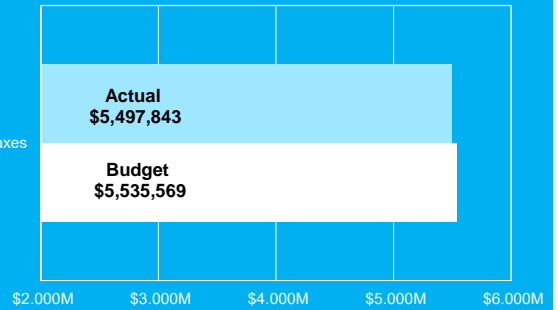


Winnetka Park District

## Taxes

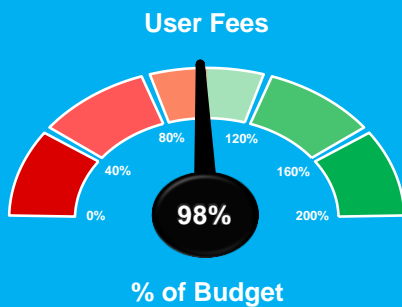


Taxes

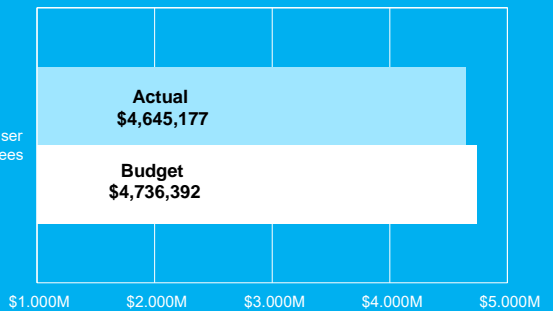


Winnetka Park District

## User Fees



User Fees



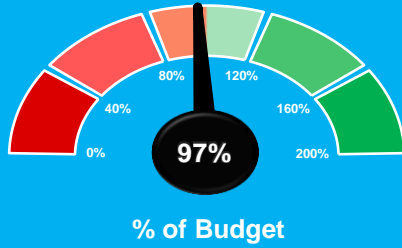
# Winnetka Park District Revenue Analysis Dashboard

YTD  
As of 12/31/2018

Winnetka Park District

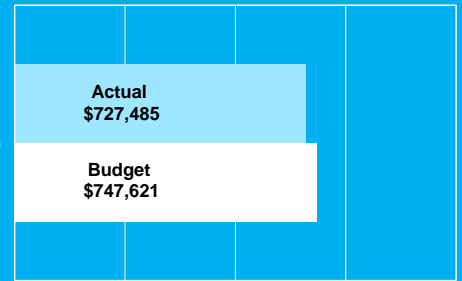
## Rec Program

### Rec Program Fees



% of Budget

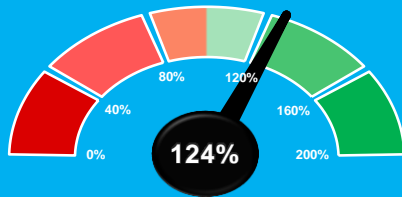
Rec Program Fees



Winnetka Park District

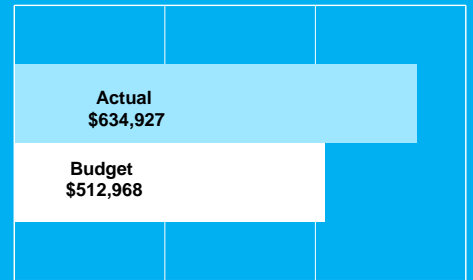
## Other: Pro, Misc, Interest

### Other: Pro, Interest, Misc



% of Budget

Other: Pro, Interest, Misc



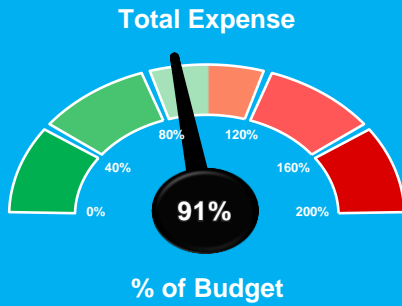


# Winnetka Park District Expense Analysis Dashboard

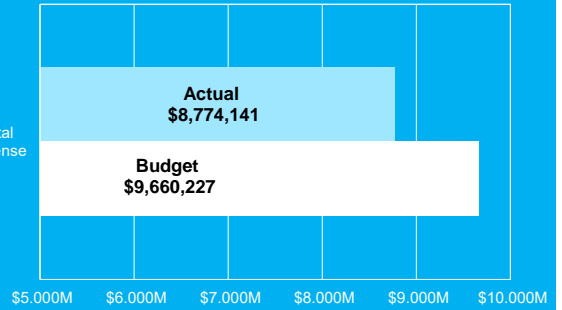
YTD  
As of 12/31/2018

Winnetka Park District

## Total Expense

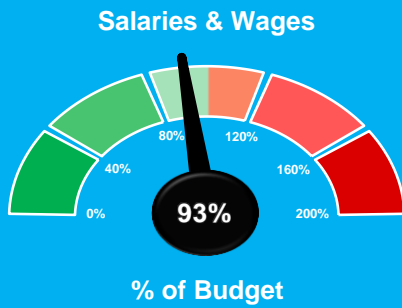


Total Expense

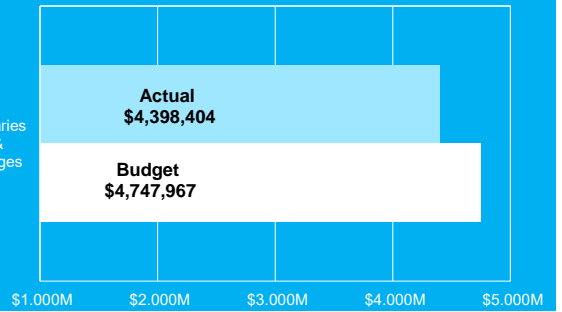


Winnetka Park District

## Salaries & Wages

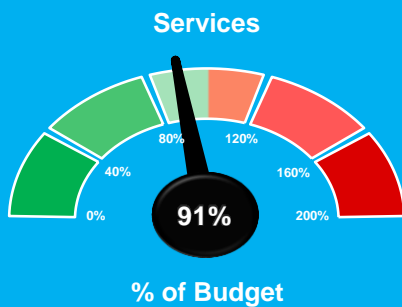


Salaries & Wages

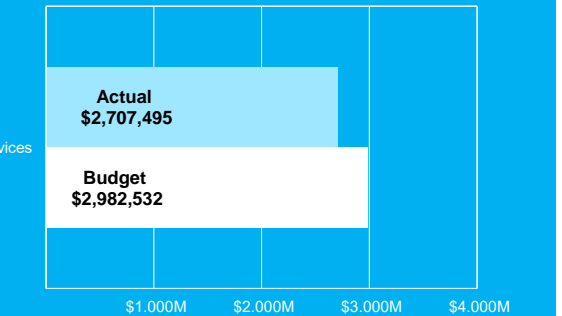


Winnetka Park District

## Services

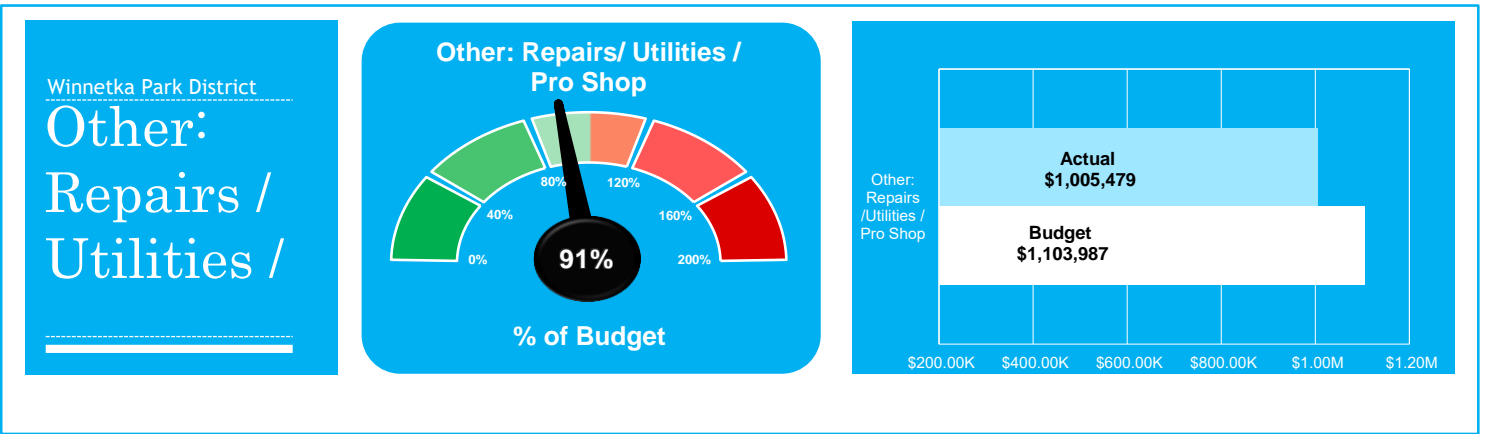
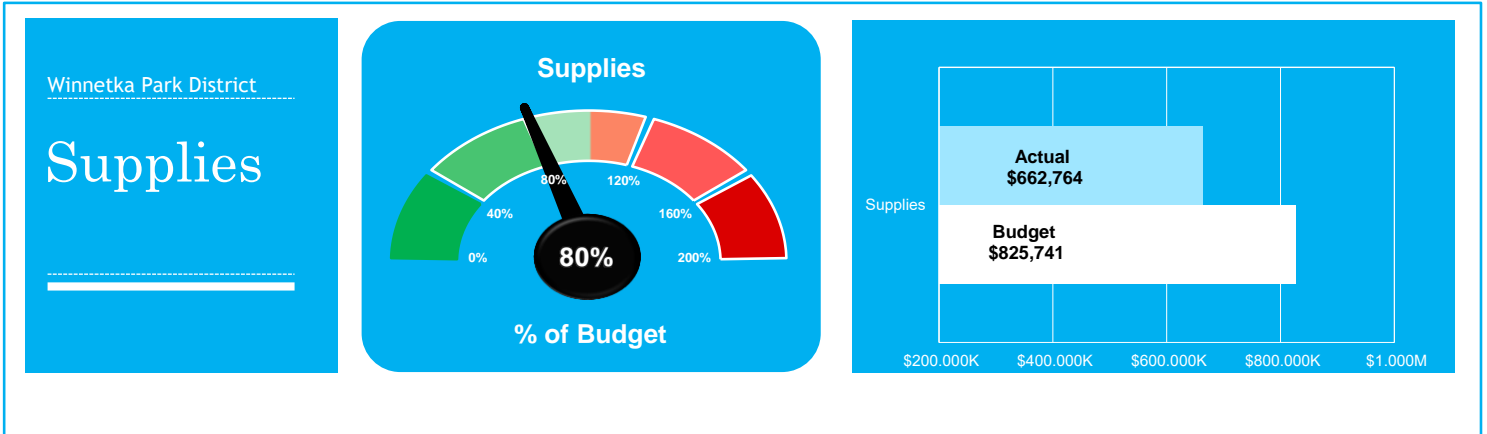


Services



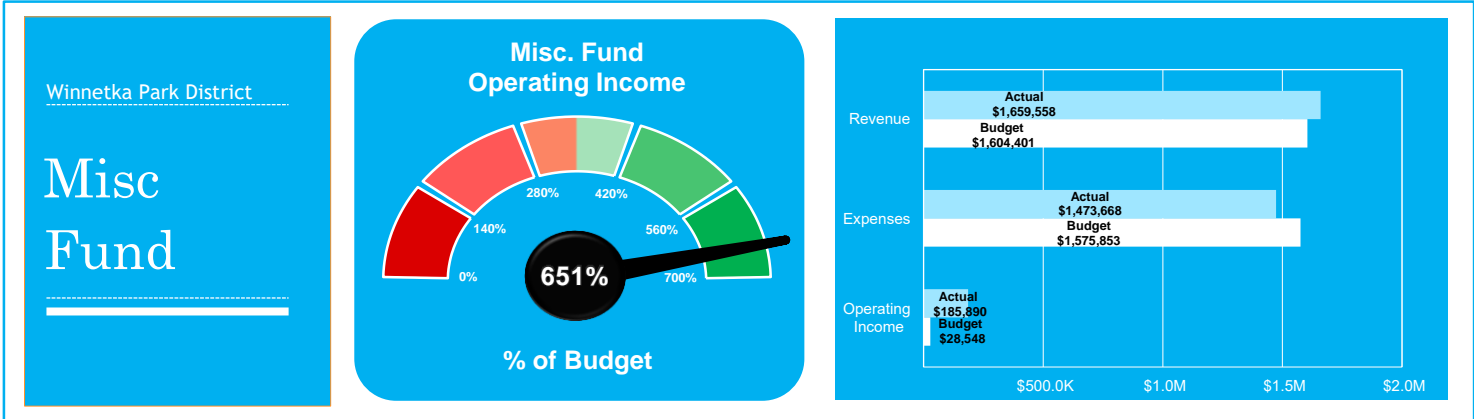
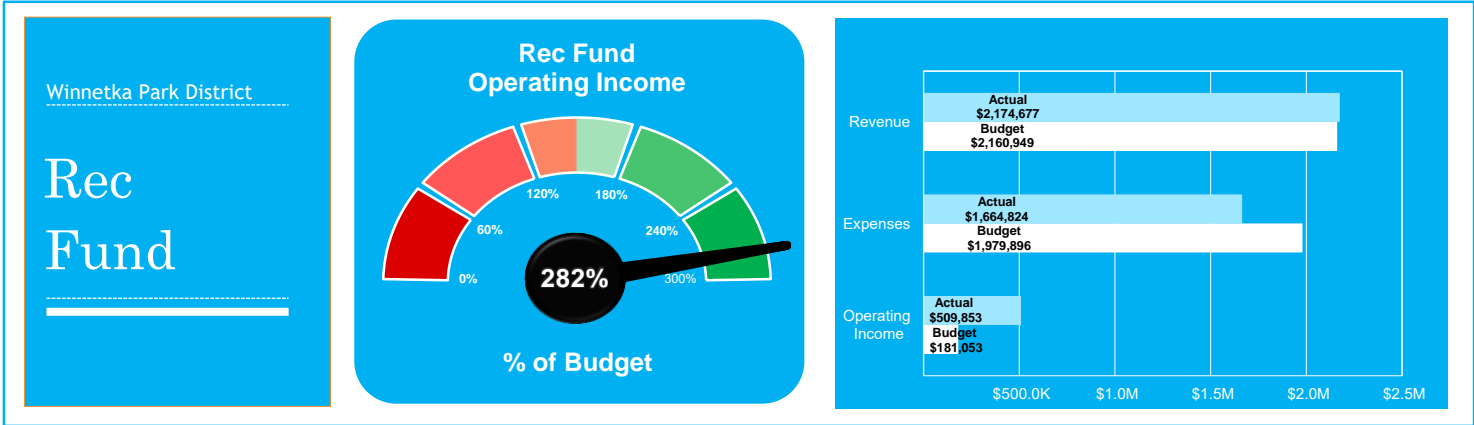
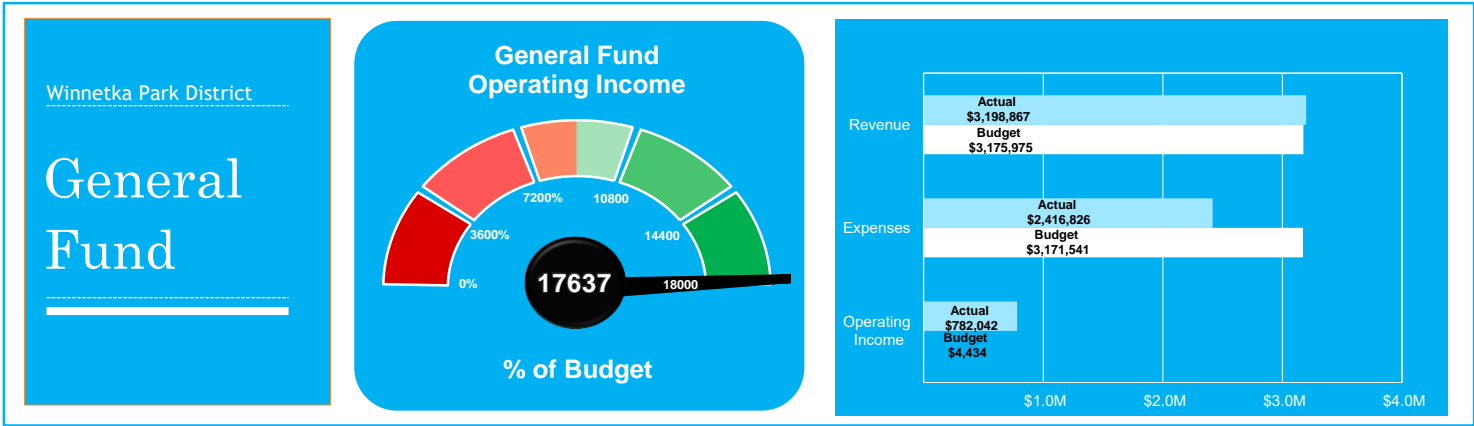
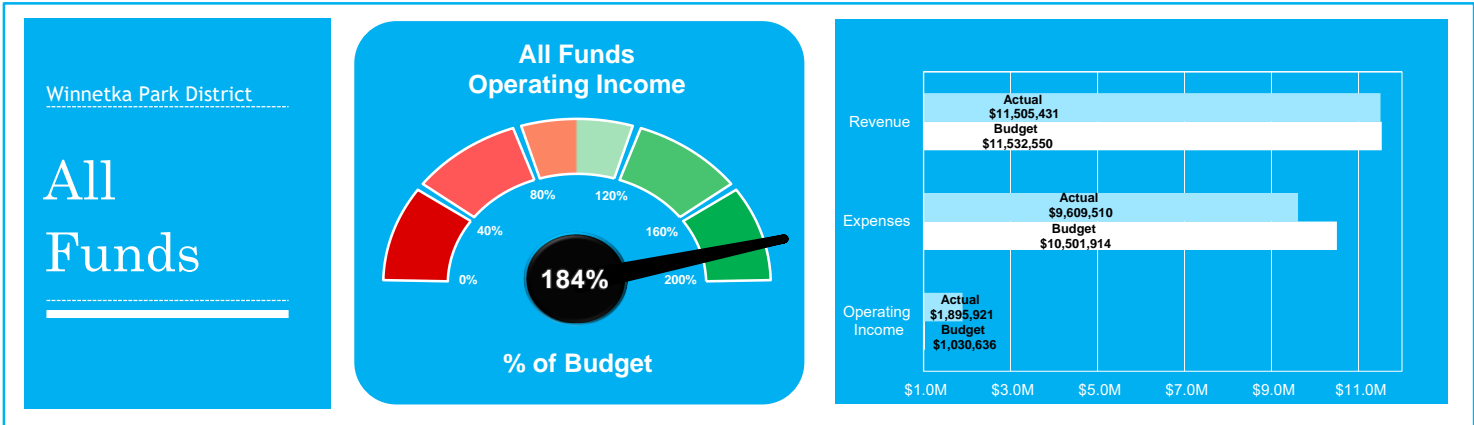
# Winnetka Park District Expense Analysis Dashboard

YTD  
As of 12/31/2018



# Winnetka Park District Operating Income Dashboard

YTD  
As of 12/31/2018

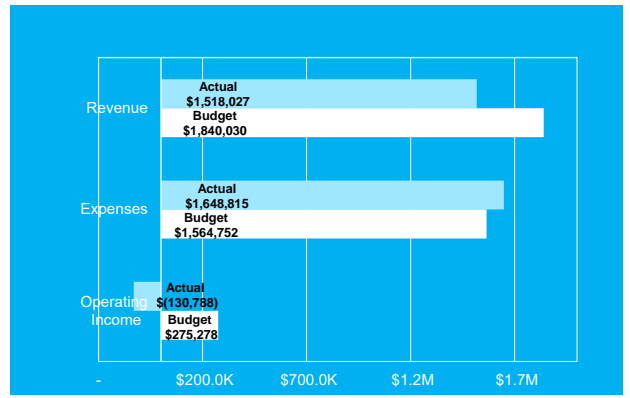
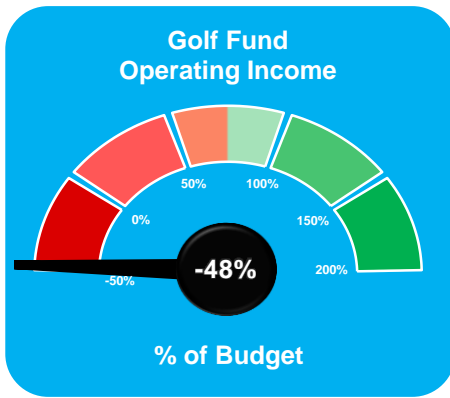


# Winnetka Park District Operating Income Dashboard

YTD  
As of 12/31/2018

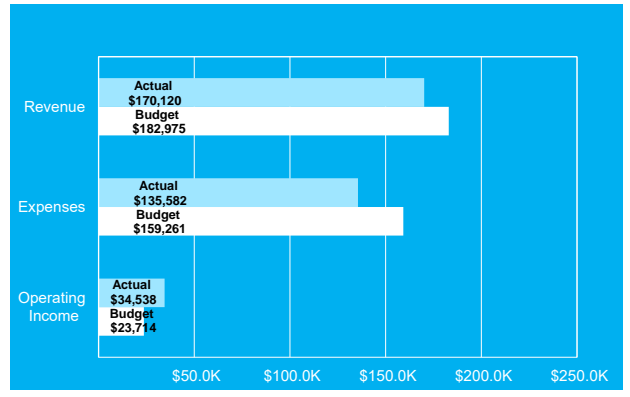
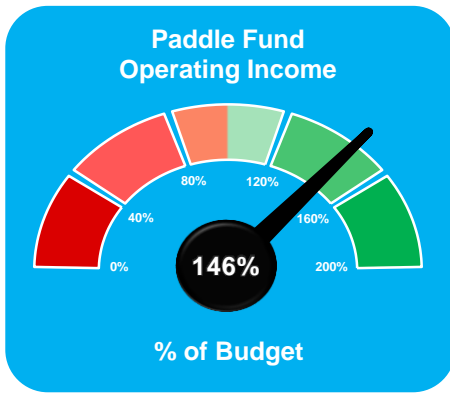
Winnetka Park District

## Golf Fund



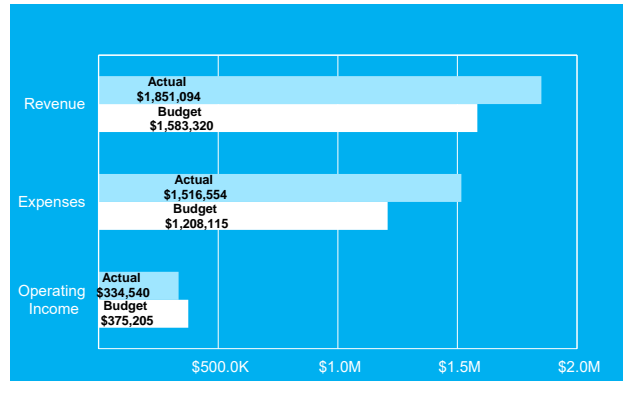
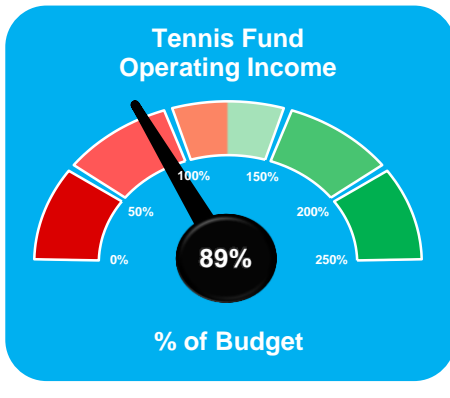
Winnetka Park District

## Paddle Fund



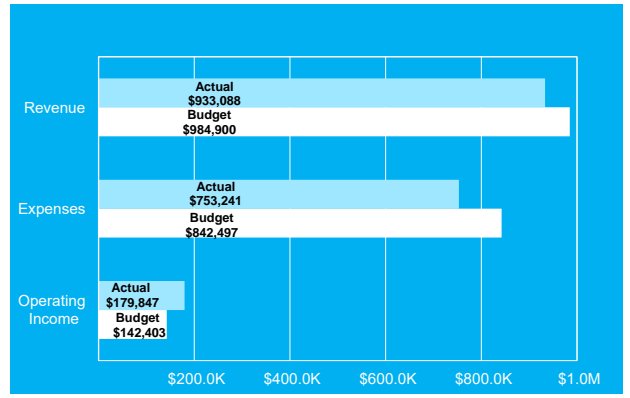
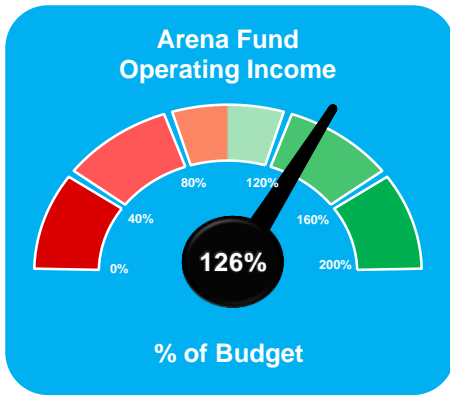
Winnetka Park District

## Tennis Fund



Winnetka Park District

## Arena Fund

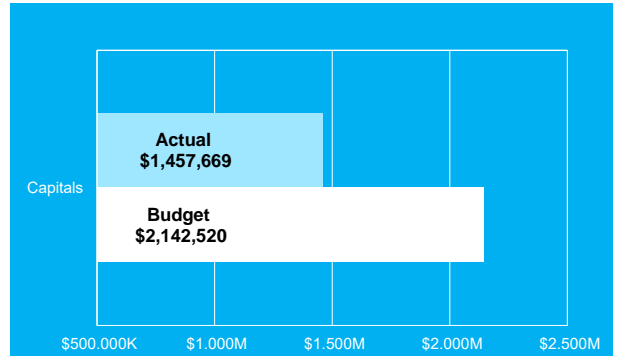
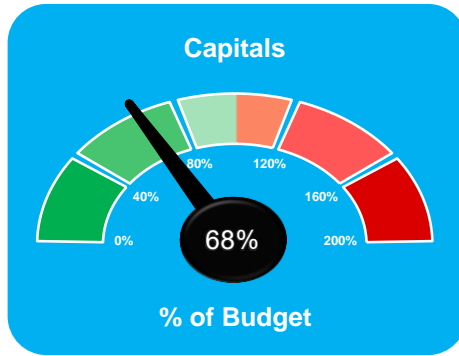


# Winnetka Park District Other Metrics Dashboard

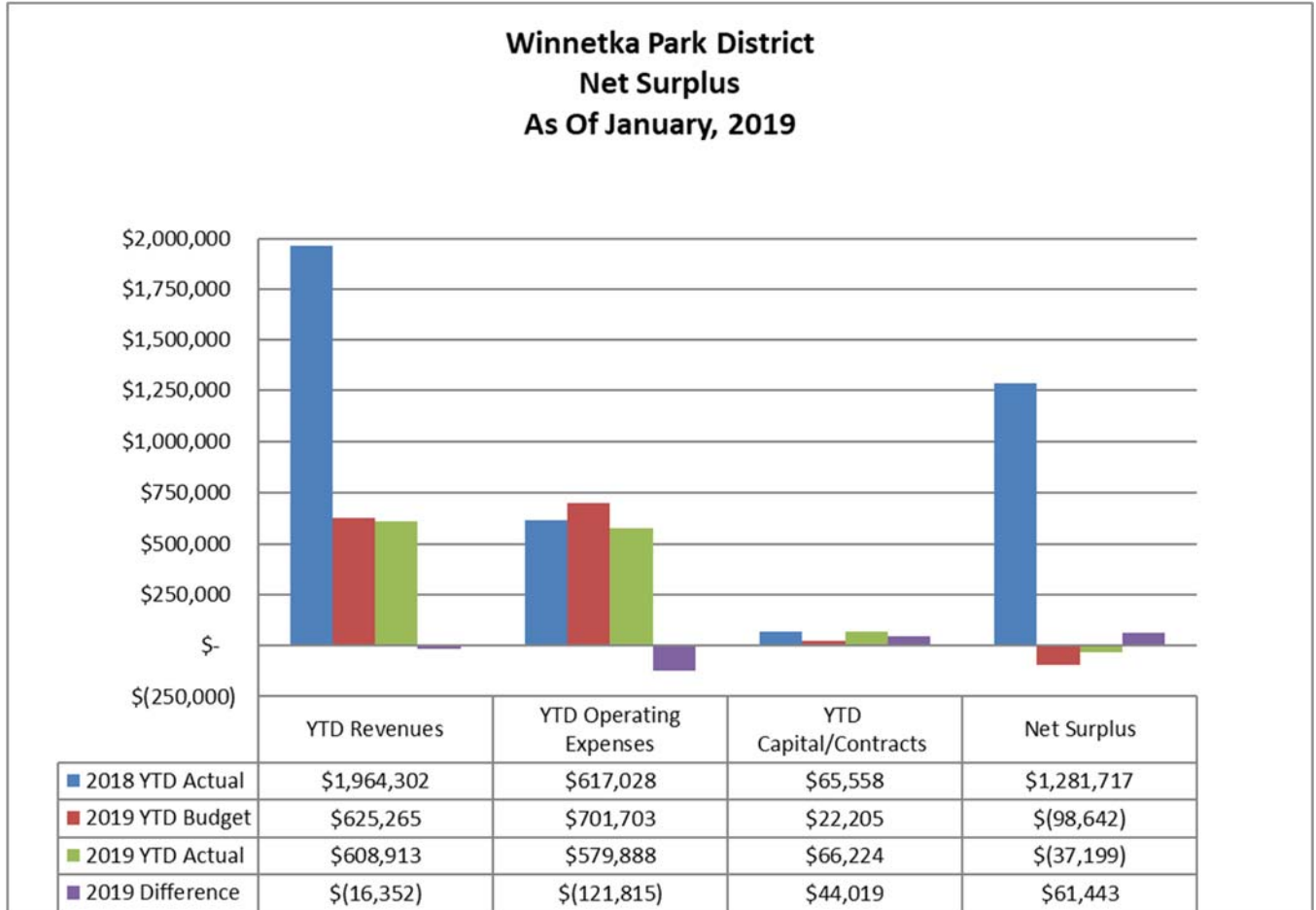
YTD  
As of 12/31/2018

Winnetka Park District

## Capitals



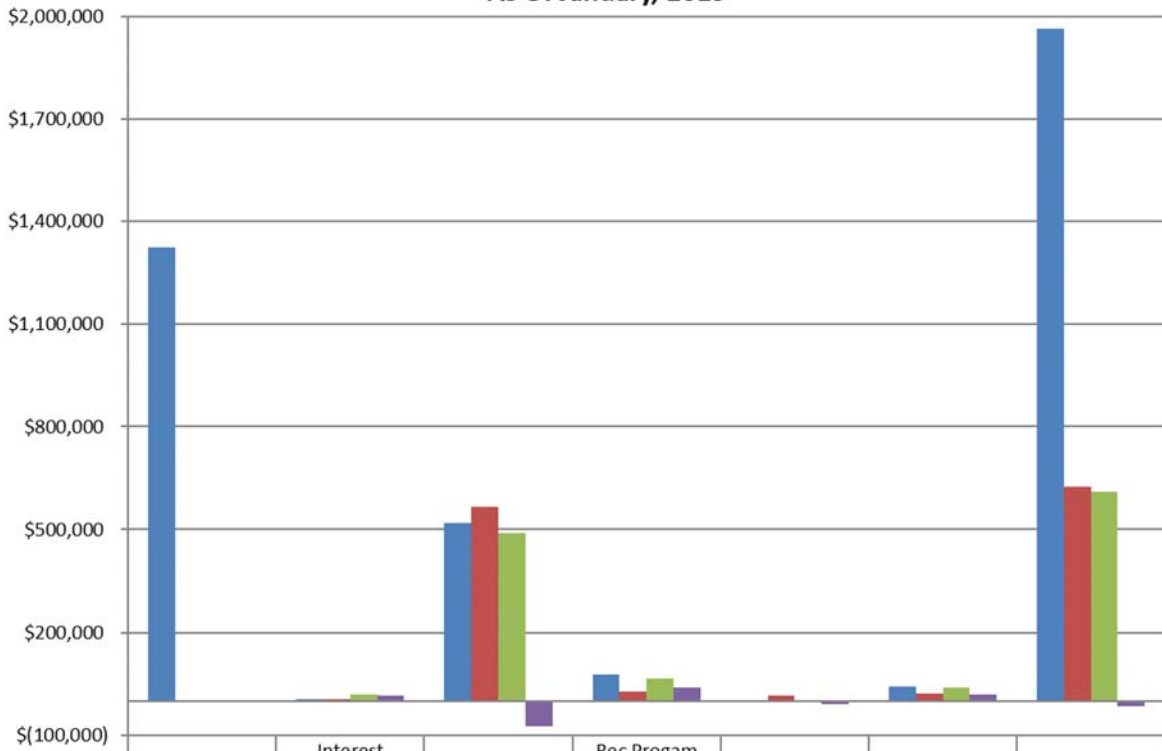
**JANUARY 2019 FINANCIAL SUMMARY**  
**FOR ALL FUNDS COMBINED- UNAUDITED**



**Net Surplus/(Deficit) is \$61,443 above year-to-date budget**

- Revenues are \$16,352 below year-to-date budget
- Operating Expenses are \$121,815 below year-to-date budget
- Capitals/Contracts Payable are \$44,019 above year-to-date budget

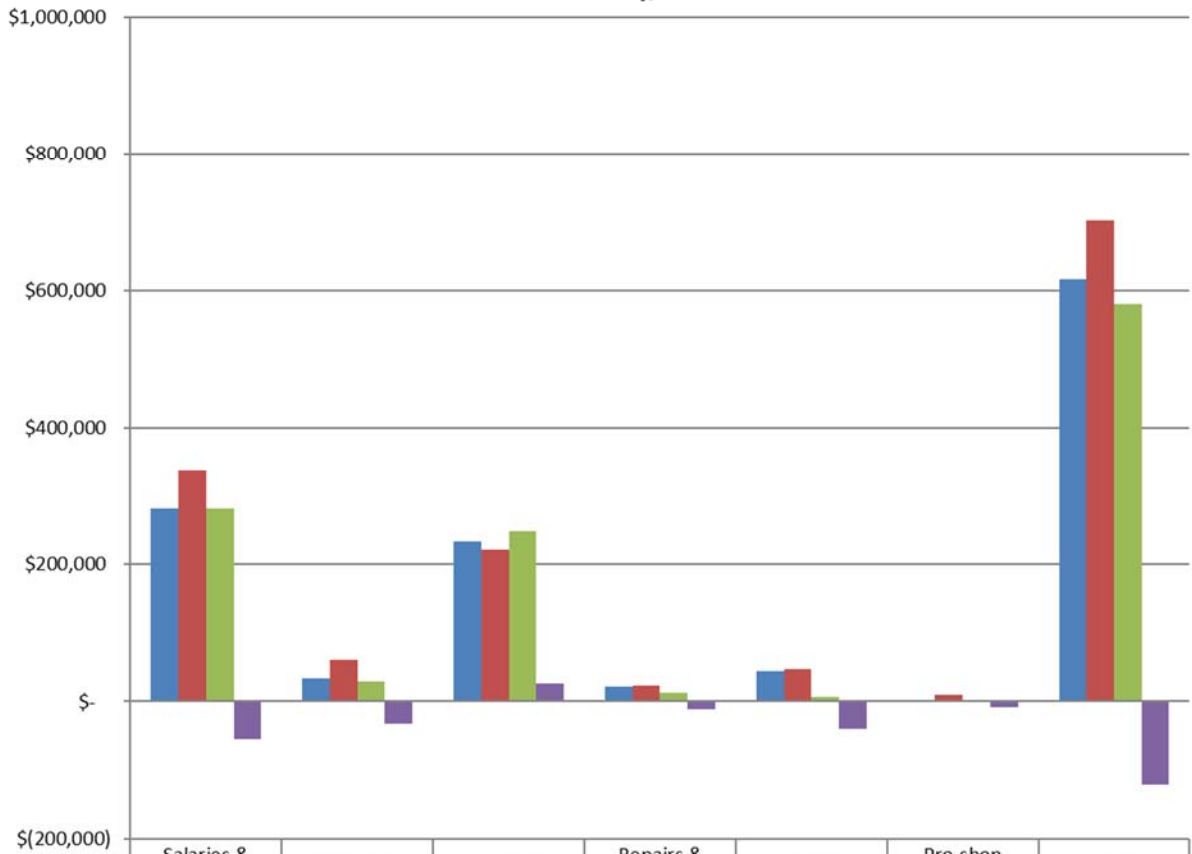
**Winnetka Park District  
Revenues  
As Of January, 2019**



**Revenues are \$16,352 below year-to-date budget:**

- Total revenues are 97.4% of year-to-date budget
- Interest income is \$12,731 above year-to-date budget and \$12,714 above the 2018 year-to-date amount
- User Fees are \$73,788 below year-to-date budget
- Rec Program Fees are \$37,315 above year-to-date budget

**Winnetka Park District  
Operating Expenses  
As Of January, 2019**

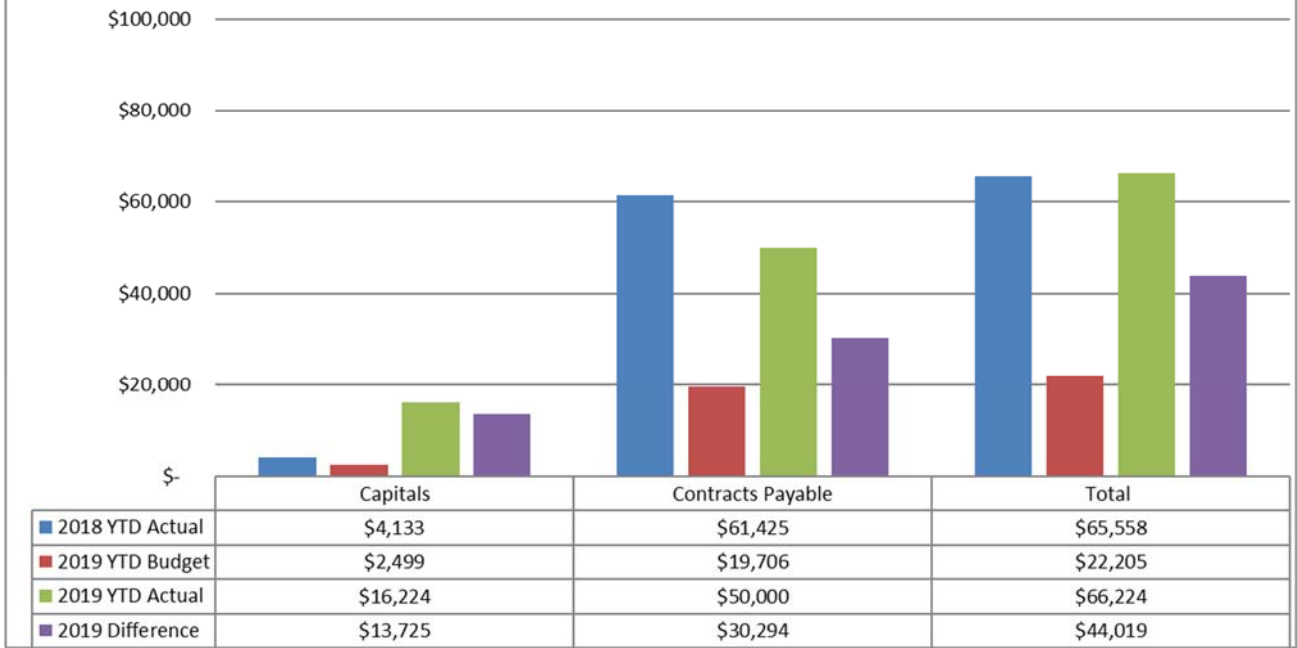


**Operating expenses are \$121,815, or 17% below year-to-date budget:**

- Salaries & Wages are \$55,444 below year-to-date budget
  - Parks are under budget by \$10,933 for part-time staff
  - Salaries in the Golf Fund are \$41,602 below budget for part-time attendants, instructors group lessons and maintenance workmen
- Supplies are a combined \$32,349 below budget across all funds
- Utilities are \$40,542 below year-to-date budget because invoices for utilities were not received until February



**Winnetka Park District  
Capitals / Contracts Payable  
As Of January, 2019**



**Capitals/Contracts Payable are \$44,019 above year-to-date budget:**

- Capitals are \$13,725 above budget from new carpet installation and ball machine at Tennis purchased very early in the year
- Contracts Payable are \$30,294 over budget due to distribution timing of loan payment

**Winnetka Park District  
Statement of Cash and Investments  
For The Month Ended January 31, 2019**

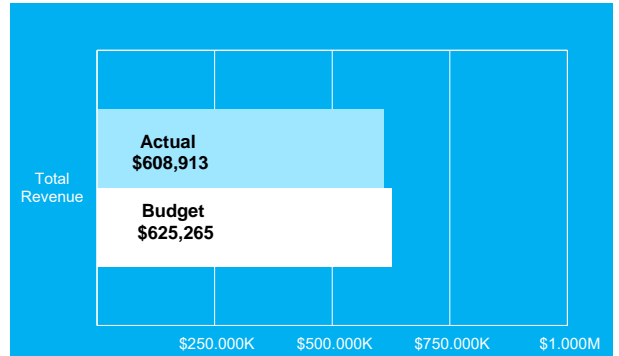
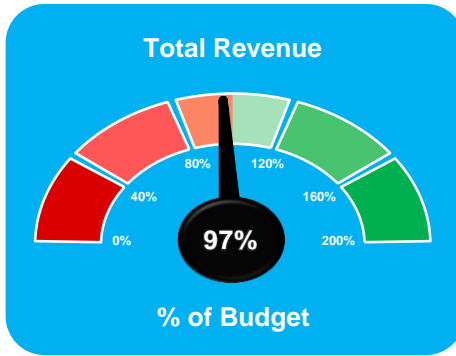
<b>Bank Name</b>	<b>Amount</b>	<b>Annual Rate</b>
<b>CASH</b>		
Petty Cash	1,750.00	
Harris Bank - Holiday Savings	1,890.04	
Illinois Funds	76,678.74	2.42%
N Corwin Fund	37,873.50	0.56%
Harris Bank - Operating	267,559.15	
Harris - Money Market	274,972.38	0.45%
Harris Bank - Payroll	<u>18,118.88</u>	
<b>Total Cash</b>	<b>678,842.69</b>	
<b>INVESTMENTS</b>		
Harris Bank - CD's	0.00	
IPDLAF - Money Market	1,999,059.68	2.32%
IPDLAF - CD's	248,000.00	2.80%
IPDLAF - CD's	248,000.00	2.70%
IPDLAF - CD's	248,000.00	2.67%
IPDLAF - CD's	248,000.00	2.70%
IPDLAF - CD's	246,000.00	2.62%
IPDLAF - CD's	246,000.00	2.70%
North Shore Community Bank Max Safe Money Market	2,902,254.86	2.58%
North Shore Community Bank CD	<u>1,239,153.81</u>	2.65%
<b>Total Investments</b>	<b>7,624,468.35</b>	<b>2.37%</b>
<b>TOTAL CASH &amp; INVESTMENTS</b>	<b>8,303,311.04</b>	

# Winnetka Park District Revenue Analysis Dashboard

YTD  
As of 01/31/2019

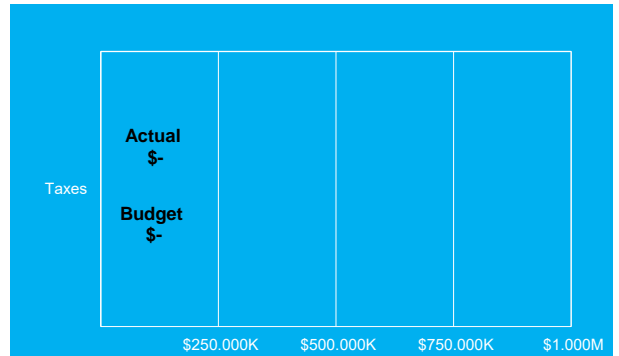
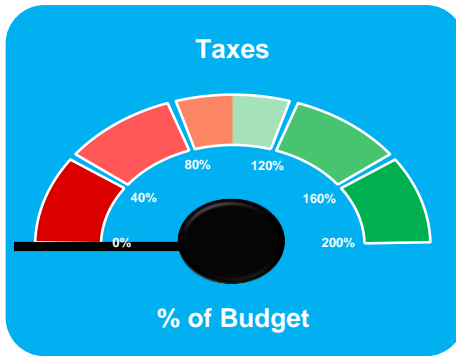
Winnetka Park District

## Total Revenue



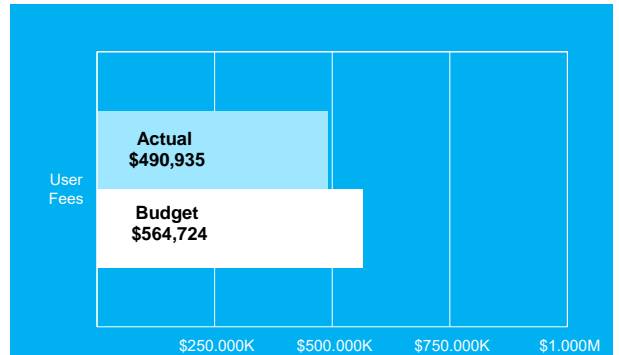
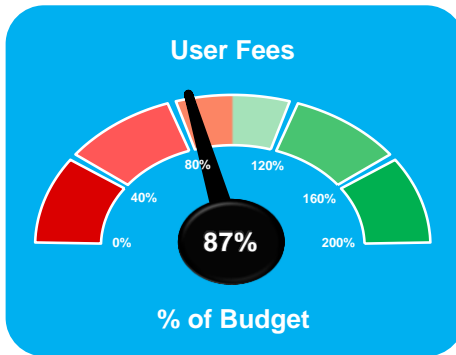
Winnetka Park District

## Taxes



Winnetka Park District

## User Fees



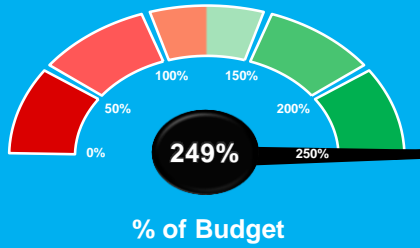
# Winnetka Park District Revenue Analysis Dashboard

YTD  
As of 01/31/2019

Winnetka Park District

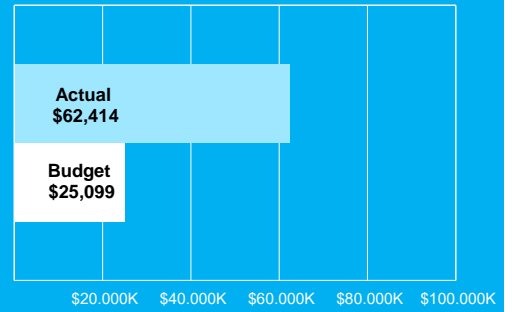
## Rec Program

### Rec Program Fees



% of Budget

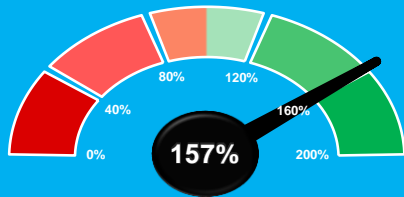
Rec Program Fees



Winnetka Park District

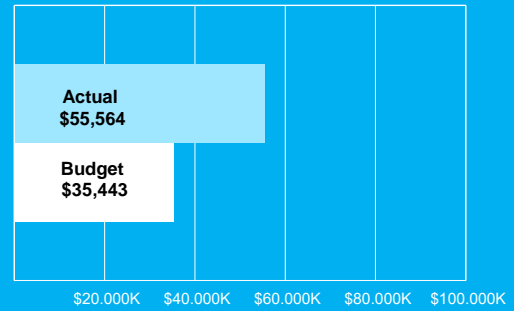
## Other: Pro, Misc, Interest

### Other: Pro, Interest, Misc



% of Budget

Other: Pro, Interest, Misc

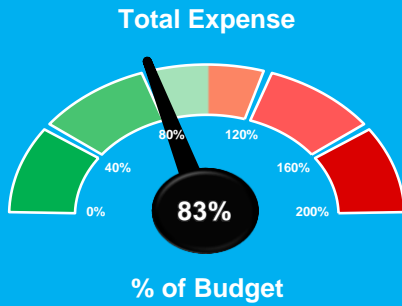


# Winnetka Park District Expense Analysis Dashboard

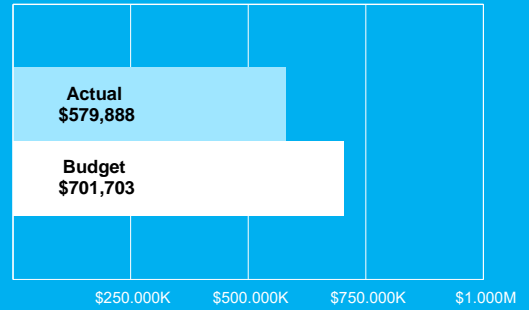
YTD  
As of 01/31/2019

Winnetka Park District

## Total Expense

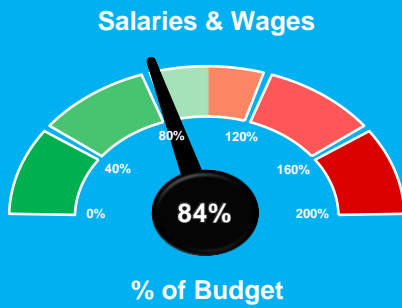


Total Expense

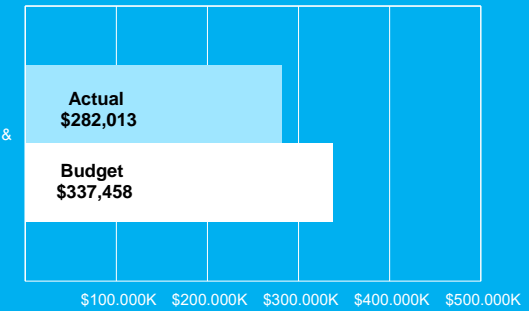


Winnetka Park District

## Salaries & Wages

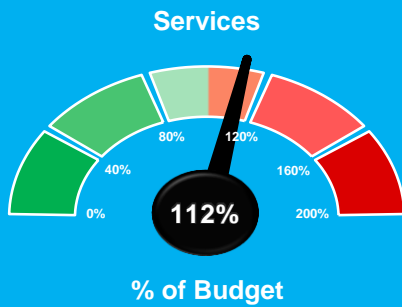


Salaries & Wages

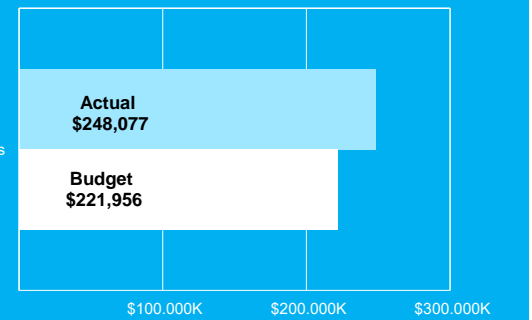


Winnetka Park District

## Services



Services

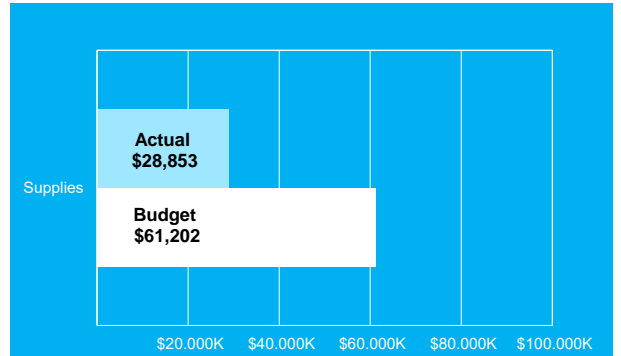
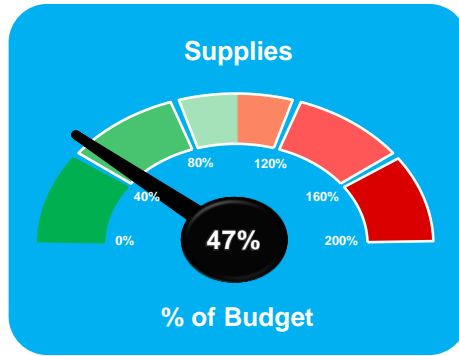


# Winnetka Park District Expense Analysis Dashboard

YTD  
As of 01/31/2019

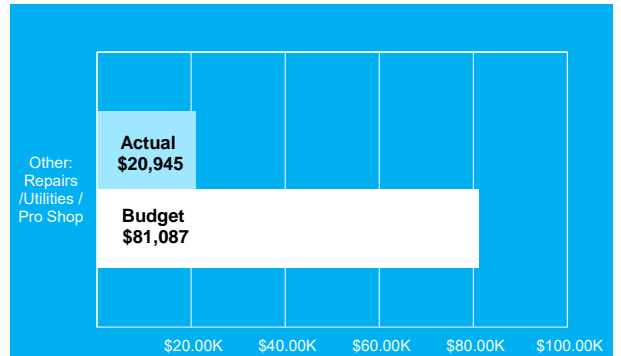
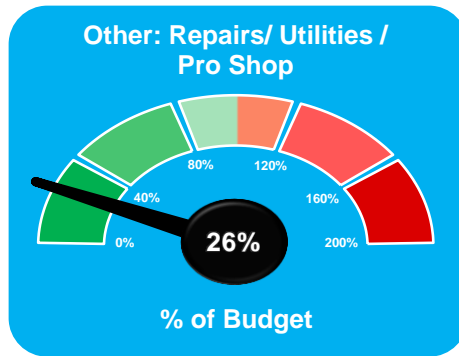
Winnetka Park District

## Supplies



Winnetka Park District

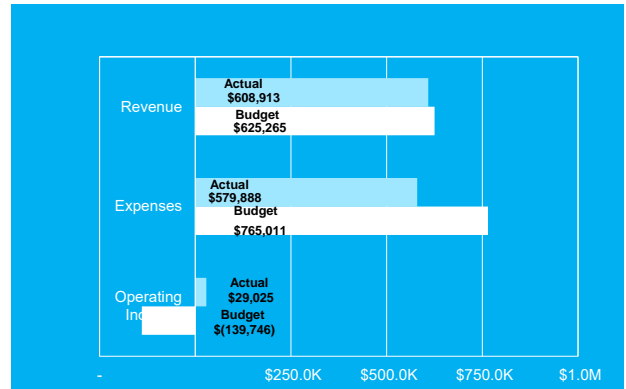
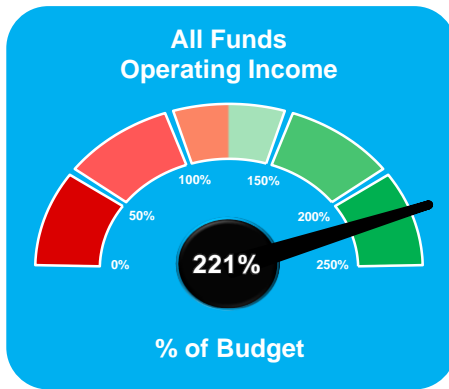
## Other: Repairs / Utilities /



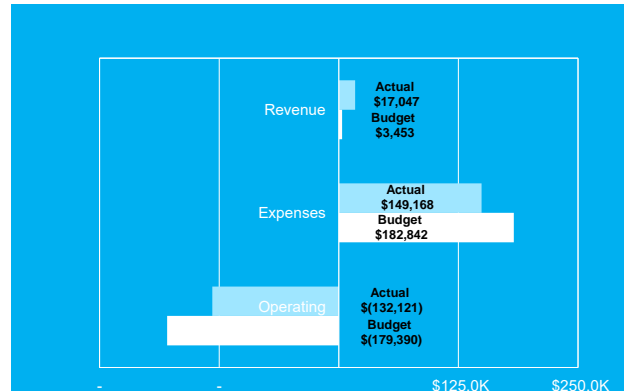
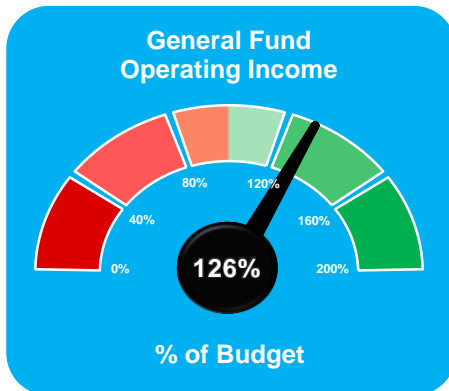
# Winnetka Park District Operating Income Dashboard

YTD  
As of 01/31/2019

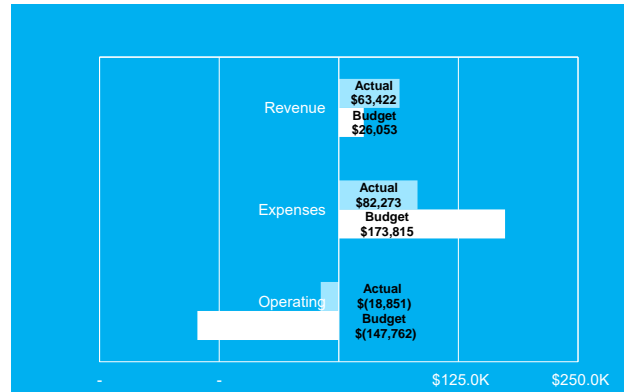
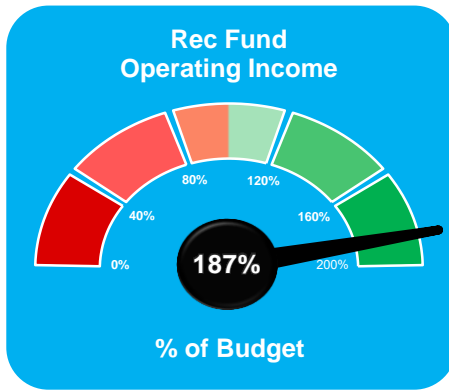
## Winnetka Park District All Funds



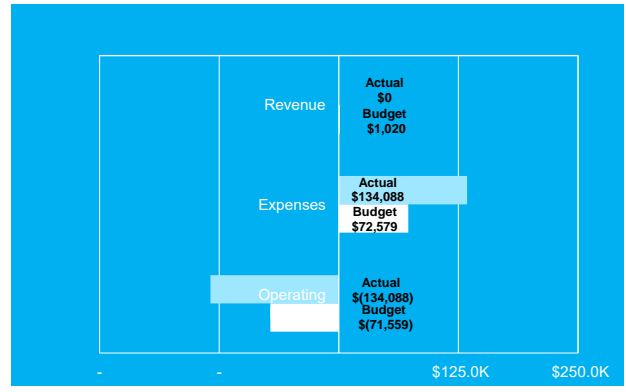
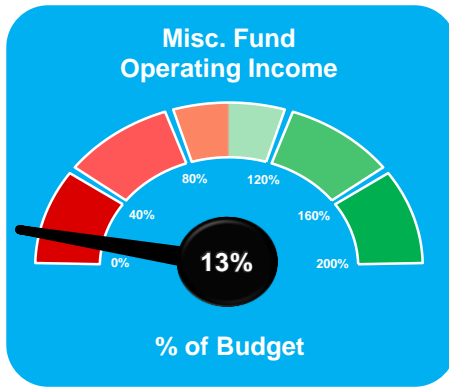
## Winnetka Park District General Fund



## Winnetka Park District Rec Fund



## Winnetka Park District Misc Fund

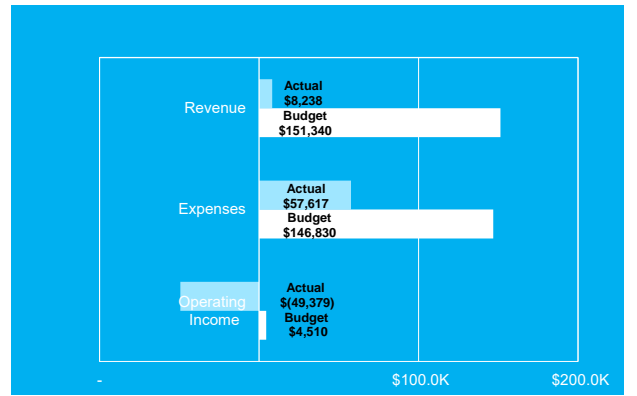
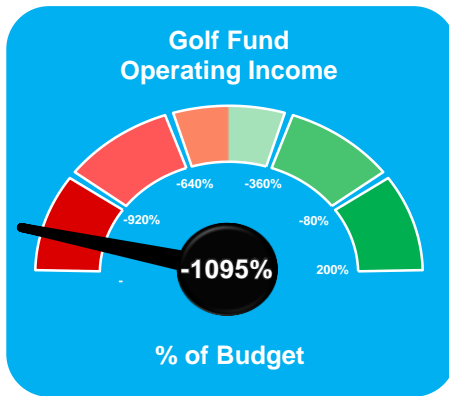


# Winnetka Park District Operating Income Dashboard

YTD  
As of 01/31/2019

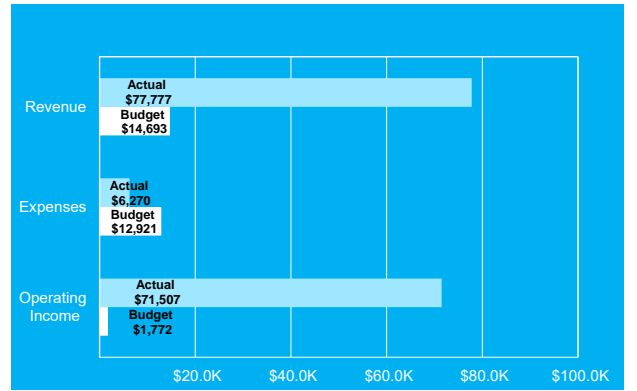
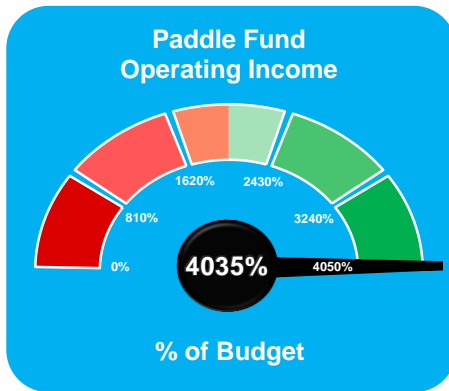
Winnetka Park District

## Golf Fund



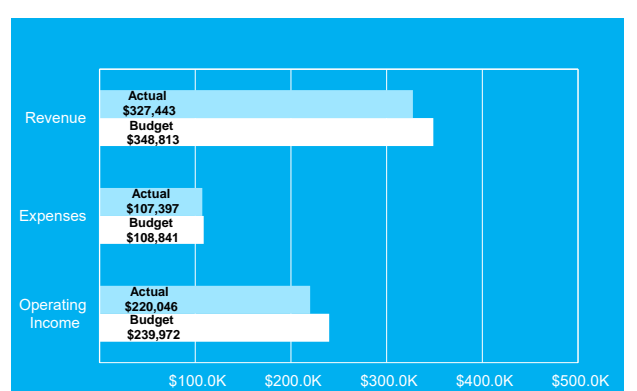
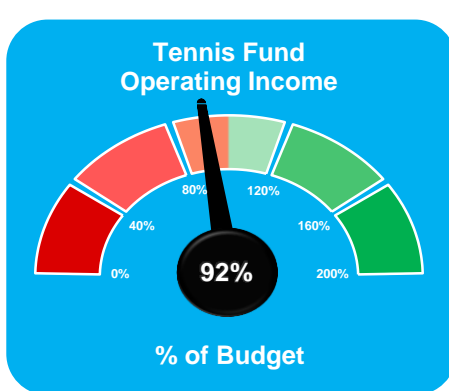
Winnetka Park District

## Paddle Fund



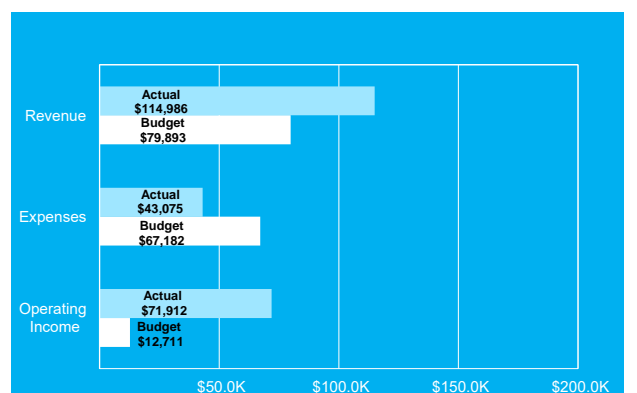
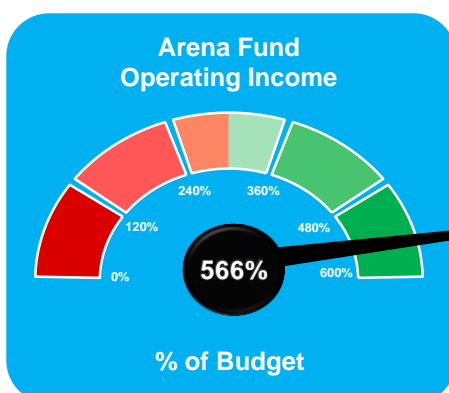
Winnetka Park District

## Tennis Fund



Winnetka Park District

## Arena Fund



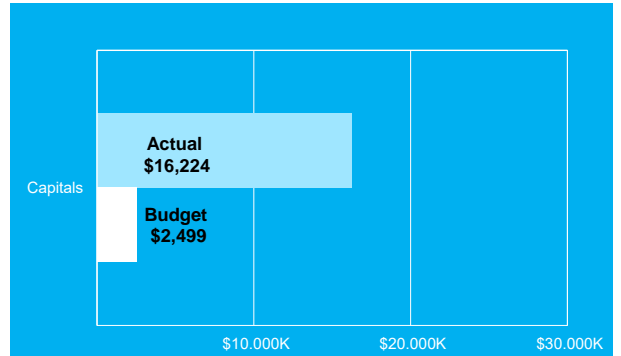
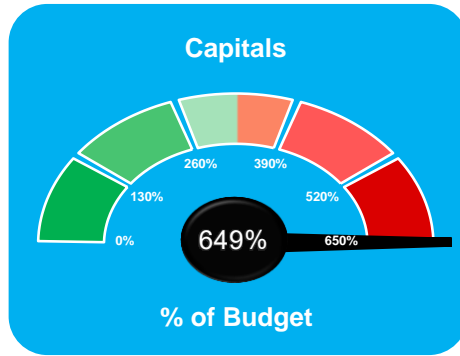


# Winnetka Park District Other Metrics Dashboard

YTD  
As of 01/31/2019

Winnetka Park District

## Capitals





# VOUCHER LIST OF PAID BILLS FOR APPROVAL ON FEB 28, 2019

Winnetka Park District

By Vendor Name

Payment Dates 01/12/2019 - 02/22/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 21432 - 4 SURE ENTERTAINMENT, INC</b>					
4 SURE ENTERTAINMENT, INC	101996	INV0010036	10-1100-7843-54305	DJ FOR PUMPKINS IN THE WOODS	350.00
4 SURE ENTERTAINMENT, INC	102143	INV0010113	10-1100-7845-54305	DJ FOR DADDY DAUGHTER DATE NIGHT	350.00
<b>Vendor 21432 - 4 SURE ENTERTAINMENT, INC Total:</b>					<b>700.00</b>
<b>Vendor: 16550 - 4FX SPIRIT APPAREL</b>					
4FX SPIRIT APPAREL	102040	06-1791	27-2700-0000-52901	WFSC FLEECE	148.00
4FX SPIRIT APPAREL	102144	06-1798	27-2700-0000-52901	WFSC FLEECE JACKETS	107.00
4FX SPIRIT APPAREL	102186	06-1802	27-2700-0000-52901	SYNCHRO SKATING JACKETS	258.00
<b>Vendor 16550 - 4FX SPIRIT APPAREL Total:</b>					<b>513.00</b>
<b>Vendor: 00027 - A-1 PEST CONTROL, INC.</b>					
A-1 PEST CONTROL, INC.	102145	11688	27-2700-0000-54250	PEST CONTROL-ICE	40.00
A-1 PEST CONTROL, INC.	102145	11689	25-2500-0000-54250	PEST CONTROL-TENNIS	70.00
A-1 PEST CONTROL, INC.	102145	11690	23-2300-0000-54250	PEST CONTROL-PADDLE	40.00
A-1 PEST CONTROL, INC.	102187	11691	20-2100-0000-54250	PEST CONTROL-GOLF MTC	75.00
A-1 PEST CONTROL, INC.	102145	11692	10-1000-0000-54250	PEST CONTROL-ADMIN	60.00
A-1 PEST CONTROL, INC.	102145	11693	01-0300-0000-54250	PEST CONTROL-PARKS SC	95.00
A-1 PEST CONTROL, INC.	102145	11696	01-0400-0000-54250	PEST CONTROL-HW SHELTER	55.00
A-1 PEST CONTROL, INC.	102145	11948	23-2300-0000-54250	PEST CONTROL-PADDLE	40.00
A-1 PEST CONTROL, INC.	102145	11949	27-2700-0000-54250	PEST CONTROL-ICE	40.00
A-1 PEST CONTROL, INC.	102187	11950	20-2100-0000-54005	PEST CONTROL-GOLF MTC	75.00
A-1 PEST CONTROL, INC.	102145	11951	25-2500-0000-54250	PEST CONTROL-TENNIS	70.00
A-1 PEST CONTROL, INC.	102145	11952	10-1000-0000-54250	PEST CONTROL-ADMIN	60.00
A-1 PEST CONTROL, INC.	102145	11953	01-0300-0000-54250	PEST CONTROL-PARKS SC	95.00
A-1 PEST CONTROL, INC.	102145	12155	23-2300-0000-54250	PEST CONTROL-PADDLE	40.00
A-1 PEST CONTROL, INC.	102145	12156	27-2700-0000-54250	PEST CONTROL-ICE	40.00
A-1 PEST CONTROL, INC.	102145	12157	25-2500-0000-54250	PEST CONTROL-TENNIS	70.00
A-1 PEST CONTROL, INC.	102145	12163	10-1000-0000-54250	PEST CONTROL-ADMIN	60.00
A-1 PEST CONTROL, INC.	102187	12164	01-0300-0000-54250	PEST CONTROL-PARKS SC	95.00
<b>Vendor 00027 - A-1 PEST CONTROL, INC. Total:</b>					<b>1,120.00</b>
<b>Vendor: 21366 - AAES</b>					
AAES	102088	0524-201815	25-2500-0000-60429	TENNIS CENTER ROOF PAYMENT APPLICATION #3 FINAL	91,852.01
AAES	102088	0524-201815-B	25-2500-0000-60429	TENNIS CENTER ROOF PAYMENT #3	28,837.79
<b>Vendor 21366 - AAES Total:</b>					<b>120,689.80</b>
<b>Vendor: 21924 - ACCESS ONE</b>					
ACCESS ONE	101997	3781957	01-0100-0000-56501	PHONE SERVICE-JAN 2019	98.23
ACCESS ONE	101997	3781957	01-0200-0000-56501	PHONE SERVICE-JAN 2019	77.18
ACCESS ONE	101997	3781957	01-0400-0000-56501	PHONE SERVICE-JAN 2019	77.18
ACCESS ONE	101997	3781957	10-1000-0000-56501	PHONE SERVICE-JAN 2019	77.18
ACCESS ONE	101997	3781957	10-1500-0000-56501	PHONE SERVICE-JAN 2019	21.05
ACCESS ONE	101997	3781957	10-1600-0000-56501	PHONE SERVICE-JAN 2019	21.05
ACCESS ONE	101997	3781957	20-2000-0000-56501	PHONE SERVICE-JAN 2019	91.21
ACCESS ONE	101997	3781957	20-2100-0000-56501	PHONE SERVICE-JAN 2019	91.21
ACCESS ONE	101997	3781957	25-2500-0000-56501	PHONE SERVICE-JAN 2019	91.21
ACCESS ONE	101997	3781957	27-2700-0000-56501	PHONE SERVICE-JAN 2019	56.13
ACCESS ONE	102146	3847959	01-0100-0000-56501	PHONE SERVICE	98.48
ACCESS ONE	102146	3847959	01-0200-0000-56501	PHONE SERVICE	77.38
ACCESS ONE	102146	3847959	01-0400-0000-56501	PHONE SERVICE	77.38
ACCESS ONE	102146	3847959	10-1000-0000-56501	PHONE SERVICE	77.38
ACCESS ONE	102146	3847959	10-1500-0000-56501	PHONE SERVICE	21.10

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON FEI

Payment Dates: 01/12/2019 - 02/22/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
ACCESS ONE	102146	3847959	10-1600-0000-56501	PHONE SERVICE	21.10
ACCESS ONE	102146	3847959	20-2000-0000-56501	PHONE SERVICE	91.45
ACCESS ONE	102146	3847959	20-2100-0000-56501	PHONE SERVICE	91.45
ACCESS ONE	102146	3847959	25-2500-0000-56501	PHONE SERVICE	91.45
ACCESS ONE	102146	3847959	27-2700-0000-56501	PHONE SERVICE	56.28
<b>Vendor 21924 - ACCESS ONE Total:</b>					<b>1,405.08</b>
<b>Vendor: 21519 - ACRODAZZLE ENTERTAINMENT</b>					
ACRODAZZLE ENTERTAINMENT	101998	190002	10-1100-7843-54305	GAMES FOR WINTER CARNIVAL	1,930.00
ACRODAZZLE ENTERTAINMENT	101998	190010	10-1100-7843-54305	JUGGLER FOR WINTER CARNIVAL	275.00
<b>Vendor 21519 - ACRODAZZLE ENTERTAINMENT Total:</b>					<b>2,205.00</b>
<b>Vendor: 19990 - ACTIVE SPORTS</b>					
ACTIVE SPORTS	102041	0118548	25-2500-0000-60247	BALL MACHINE	6,550.00
ACTIVE SPORTS	102089	123476	25-2500-0000-60247	BALL MACHINE LOCKING COVER	275.00
<b>Vendor 19990 - ACTIVE SPORTS Total:</b>					<b>6,825.00</b>
<b>Vendor: 00177 - AFLAC</b>					
AFLAC	101999	INV0010017	01-0100-0000-54051	CANCER/INTENSIVE CARE INSURANCE	631.72
AFLAC	101999	INV0010017	01-21240	CANCER/INTENSIVE CARE INSURANCE	384.90
AFLAC	101999	INV0010017	01-21260	CANCER/INTENSIVE CARE INSURANCE	300.24
AFLAC	102090	240047	01-0100-0000-54051	CANCER/INTENSIVE CARE INS-JAN 2019	631.72
AFLAC	102090	240047	01-21240	CANCER/INTENSIVE CARE INS-JAN 2019	384.90
AFLAC	102090	240047	01-21260	CANCER/INTENSIVE CARE INS-JAN 2019	300.24
<b>Vendor 00177 - AFLAC Total:</b>					<b>2,633.72</b>
<b>Vendor: 04225 - ALEXANDER SHUBNY</b>					
ALEXANDER SHUBNY	102091	INV0010098	25-2500-0000-54005	TIA CONFERENCE REIMBURSEMENT (REG,TRANS,HOTEL,ETC)	1,938.00
<b>Vendor 04225 - ALEXANDER SHUBNY Total:</b>					<b>1,938.00</b>
<b>Vendor: 22348 - ALEXANDRA KUECHEL</b>					
ALEXANDRA KUECHEL	102072	INV0010061	10-1100-7477-52403	COOKIE DECORATING CLASS SUPPLIES	54.79
<b>Vendor 22348 - ALEXANDRA KUECHEL Total:</b>					<b>54.79</b>
<b>Vendor: 10930 - AMERICAN WELDING &amp; GAS INC</b>					
AMERICAN WELDING & GAS INC	102042	06041238	01-0300-0000-54250	WELDING TANK RENTAL	135.27
AMERICAN WELDING & GAS INC	102042	06041238	01-0300-0000-54250	WELDING TANK RENTAL	0.10
AMERICAN WELDING & GAS INC	102147	06108820	01-0300-0000-54250	WELDING TANK RENTAL	140.71
<b>Vendor 10930 - AMERICAN WELDING &amp; GAS INC Total:</b>					<b>276.08</b>
<b>Vendor: 10590 - ANDERSON LOCK</b>					
ANDERSON LOCK	102000	0996690	01-0400-0000-56001	DOOR LOCK AND PADLOCKS	121.27
ANDERSON LOCK	102000	0996690	20-2100-0000-60051	DOOR LOCK AND PADLOCKS	173.10
ANDERSON LOCK	102043	0997383	25-2500-0000-56001	DOOR LOCK - TENNIS CENTER	445.52
ANDERSON LOCK	102043	7078806	25-2500-0000-56001	FRONT DOOR REPAIRS	295.00
<b>Vendor 10590 - ANDERSON LOCK Total:</b>					<b>1,034.89</b>
<b>Vendor: 21225 - ANDREW CABRERA</b>					
ANDREW CABRERA	102092	INV0010086	01-0300-0000-54005	REIMB FOR IPRA CONF TRAVEL	57.42
ANDREW CABRERA	102092	INV0010087	01-0300-0000-54005	REIMB FOR LANDSCAPE TRADE SHOW	29.79
<b>Vendor 21225 - ANDREW CABRERA Total:</b>					<b>87.21</b>
<b>Vendor: 21305 - AT&amp;T 708 Z90-0002 574 5</b>					
AT&T 708 Z90-0002 574 5	102073	INV0010063	20-2000-0000-56501	PHONE SERVICE-GOLF	489.76
<b>Vendor 21305 - AT&amp;T 708 Z90-0002 574 5 Total:</b>					<b>489.76</b>

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON FEI

Payment Dates: 01/12/2019 - 02/22/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 12455 - AT&amp;T 847 441-5711 078 5</b>					
AT&T 847 441-5711 078 5	102044	INV0010038	01-0300-0000-56501	PHONE SERVICE-PARKS SC	534.58
AT&T 847 441-5711 078 5	102188	INV0010117	01-0300-0000-56501	PHONE SERVICE	535.72
<b>Vendor 12455 - AT&amp;T 847 441-5711 078 5 Total:</b>					<b>1,070.30</b>
<b>Vendor: 07535 - AT&amp;T 847 784-9130 826 5</b>					
AT&T 847 784-9130 826 5	102074	INV0010062	23-2300-0000-56501	PHONE SERVICE-PADDLE	223.91
<b>Vendor 07535 - AT&amp;T 847 784-9130 826 5 Total:</b>					<b>223.91</b>
<b>Vendor: 22202 - BABOLAT VS NORTH AMERICA INC</b>					
BABOLAT VS NORTH AMERICA I...	102093	2613364-FRT	25-2500-0000-57325	FREIGHT	11.74
BABOLAT VS NORTH AMERICA I...	102001	2621516	25-10700	RACQUET ORDER	123.00
BABOLAT VS NORTH AMERICA I...	102001	2621516	25-2500-0000-47325	SALES DISCOUNT	-2.46
BABOLAT VS NORTH AMERICA I...	102001	2621516	25-2500-0000-57325	FREIGHT	11.54
BABOLAT VS NORTH AMERICA I...	102045	2622508	25-10700	RACQUET SPECIAL ORDER	123.00
BABOLAT VS NORTH AMERICA I...	102045	2622508	25-2500-0000-47325	SALES DISCOUNT	-2.46
BABOLAT VS NORTH AMERICA I...	102045	2622508	25-2500-0000-57325	RACQUET SPECIAL ORDER	11.54
BABOLAT VS NORTH AMERICA I...	102093	2623716	25-10700	RACQUETS SPECIAL ORDER & INVENTORY	246.00
BABOLAT VS NORTH AMERICA I...	102093	2623716	25-2500-0000-47325	SALES DISCOUNT	-4.92
BABOLAT VS NORTH AMERICA I...	102093	2623716	25-2500-0000-57325	RACQUETS SPECIAL ORDER & INVENTORY	11.52
BABOLAT VS NORTH AMERICA I...	102148	2625428	25-2500-0000-47325	SALES DISCOUNT	-1.68
BABOLAT VS NORTH AMERICA I...	102148	2625428	25-2500-0000-57325	SALES DISCOUNT	11.87
BABOLAT VS NORTH AMERICA I...	102148	2625428	25-2500-0000-57650	STRING FOR RACQUETS	84.00
<b>Vendor 22202 - BABOLAT VS NORTH AMERICA INC Total:</b>					<b>622.69</b>
<b>Vendor: 00316 - BELL FUELS, INC.</b>					
BELL FUELS, INC.	102149	281815	01-10850	REGULAR FUEL DELIVERY DISTRICT	2,778.67
BELL FUELS, INC.	102149	281816	01-10850	DIESEL FUEL DELIVERY DISTRICT	2,690.53
<b>Vendor 00316 - BELL FUELS, INC. Total:</b>					<b>5,469.20</b>
<b>Vendor: 00341 - BESS HARDWARE &amp; SPORTS</b>					
BESS HARDWARE & SPORTS	102002	DEC2018	01-0400-0000-52002	PARKS SUPPLIES	43.15
BESS HARDWARE & SPORTS	102002	DEC2018	01-0400-0000-52002	PARKS SUPPLIES	13.49
BESS HARDWARE & SPORTS	102002	DEC2018	10-1100-7843-52405	PROPANE FOR PORTABLE HEATERS	71.98
BESS HARDWARE & SPORTS	102002	DEC2018	10-1300-0000-52002	FIRE STARTER FOR OUDOOR ICE	13.49
BESS HARDWARE & SPORTS	102002	DEC2018	25-2500-0000-52515	VACUUM BELT	3.41
BESS HARDWARE & SPORTS	102094	JAN2019	10-1100-7843-52405	BATTERIES	15.29
BESS HARDWARE & SPORTS	102094	JAN2019	20-2000-0000-52002	GOLF SUPPLIES	2.57
BESS HARDWARE & SPORTS	102094	JAN2019	20-2100-0000-52002	GOLF MTC SUPPLIES	36.68
BESS HARDWARE & SPORTS	102094	JAN2019	20-2100-0000-60051	GOLF MTC RENOVATION	17.29
BESS HARDWARE & SPORTS	102094	JAN2019	20-2100-0000-60051	GOLF MTC RENOVATION	7.41
BESS HARDWARE & SPORTS	102094	JAN2019	27-2700-0000-52002	ICE SUPPLIES	14.36
<b>Vendor 00341 - BESS HARDWARE &amp; SPORTS Total:</b>					<b>239.12</b>
<b>Vendor: 12620 - BMO CORP. MASTERCARD</b>					
BMO CORP. MASTERCARD	102095	JAN2019-31	25-2500-0000-54201	Business Cards - Tennis	255.68
BMO CORP. MASTERCARD	102095	JAN2019-03	01-0400-0000-54005	POTAWOTAMI INN FOR PARKS TRAINING	182.00
BMO CORP. MASTERCARD	102095	JAN2019-04	01-0400-0000-54005	IPRA CONFERENCE REGISTRATION	235.00
BMO CORP. MASTERCARD	102095	JAN2019-05	01-0400-0000-54005	POTAWATOMI INN FOR PARKS TRAINING	246.38
BMO CORP. MASTERCARD	102095	JAN2019-06	01-0400-0000-54005	GREAT LAKES PARK TRAINING INSTITUTE	540.00
BMO CORP. MASTERCARD	102095	JAN2019-32	01-0200-0000-54005	IAPD Conference Hotel - Chris	338.12
BMO CORP. MASTERCARD	102095	JAN2019-07	20-2100-0000-60051	LIGHT FOR GOLF GARAGES	127.99
BMO CORP. MASTERCARD	102095	JAN2019-30	10-1100-7843-52405	WINTER CARNIVAL GAMES & DECOR	160.77
BMO CORP. MASTERCARD	102095	JAN2019-33	01-0200-0000-54005	IPRA CONFERENCE - CHRIS	300.00

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON FEI

Payment Dates: 01/12/2019 - 02/22/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
BMO CORP. MASTERCARD	102095	JAN2019-34	01-0200-0000-54005	IAPD/IPRA Conference - Kelsey	365.00
BMO CORP. MASTERCARD	102095	JAN2019-08	01-0400-0000-54005	IAPD/IPRA CONFERENCE	480.00
BMO CORP. MASTERCARD	102095	JAN2019-09	01-0300-0000-54005	IPRA CONFERENCE REGISTRATION	480.00
BMO CORP. MASTERCARD	102095	JAN2019-21	27-2700-0000-52901	DISNEY ON ICE TICKETS	700.00
BMO CORP. MASTERCARD	102095	JAN2019-22	27-2700-0000-52901	WFSC EVENT	137.94
BMO CORP. MASTERCARD	102095	JAN2019-10	01-0400-0000-54005	CONFERENCE REGITRATION	450.00
BMO CORP. MASTERCARD	102095	JAN2019-11	01-0300-0000-56001	LIGHT BULBS	130.25
BMO CORP. MASTERCARD	102095	JAN2019-23	27-2700-0000-52901	WFSC EVENT DINNER	252.00
BMO CORP. MASTERCARD	102095	JAN2019-12	01-0400-0000-56200	TRAILER HITCH #44	113.97
BMO CORP. MASTERCARD	102095	JAN2019-13	01-0400-0000-52525	SAFETY/COLD WEATHER GEAR FOR DAN	260.06
BMO CORP. MASTERCARD	102095	JAN2019-01	20-2000-0000-52015	GOLF PRINTER	369.99
BMO CORP. MASTERCARD	102095	JAN2019-14	10-1600-0000-56001	LED LAMPS FOR LLOYD SHACK	121.95
BMO CORP. MASTERCARD	102095	JAN2019-35	01-0100-0000-54260	WEBINAR SERIES FOR STAFF IN- SERVICES	125.00
BMO CORP. MASTERCARD	102095	JAN2019-35	01-0200-0000-54260	WEBINAR SERIES FOR STAFF IN- SERVICES	125.00
BMO CORP. MASTERCARD	102095	JAN2019-15	20-2000-0000-52006	LIGHTS FOR GOLF CLUBHOUSE AND GOLF GARAGES	102.99
BMO CORP. MASTERCARD	102095	JAN2019-15	20-2100-0000-60051	LIGHTS FOR GOLF CLUBHOUSE AND GOLF GARAGES	1,544.85
BMO CORP. MASTERCARD	102095	JAN2019-24	27-2700-0000-52901	SYNCHRO TIGHTS	105.00
BMO CORP. MASTERCARD	102095	JAN2019-36	01-0200-0000-52090	BOARD MEETING FOOD 1/17/19	168.63
BMO CORP. MASTERCARD	102095	JAN2019-16	20-2100-0000-60051	AIR REEL	106.24
BMO CORP. MASTERCARD	102095	JAN2019-25	27-2700-0000-52901	LTS COMPETITION MEMBERSHIPS	100.50
BMO CORP. MASTERCARD	102095	JAN2019-51	01-0100-0000-54210	Nettime Solutions Time Management	390.00
BMO CORP. MASTERCARD	102095	JAN2019-17	20-2000-0000-52006	LIGHTS FOR GOLF CLUBHOUSE AND GOLF GARAGES	514.95
BMO CORP. MASTERCARD	102095	JAN2019-18	25-2500-0000-56001	LIGHT BULBS - TENNIS CENTER	107.26
BMO CORP. MASTERCARD	102095	JAN2019-26	27-2700-0000-52001	OFFICE SUPPLIES	130.68
BMO CORP. MASTERCARD	102095	JAN2019-19	01-0400-0000-54005	HOTEL IPRA CONF. COSTA K. JOHN SHEA	144.14
BMO CORP. MASTERCARD	102095	JAN2019-19	01-0400-0000-54005	IPRA CONF HOTEL	0.27
BMO CORP. MASTERCARD	102095	JAN2019-02	27-2700-0000-52340	ICE SHOW COSTUMES	2,960.76
BMO CORP. MASTERCARD	102095	JAN2019-20	01-0400-0000-56200	CLEAN & REPAIR DPF	587.26
BMO CORP. MASTERCARD	102095	JAN2019-27	27-2700-0000-52525	JR INSTRUCTOR JACKETS	242.16
BMO CORP. MASTERCARD	102095	JAN 2019-DEC	01-0100-0000-52501	GAS	36.38
BMO CORP. MASTERCARD	102095	JAN 2019-DEC	01-0100-0000-52501	GAS	16.01
BMO CORP. MASTERCARD	102095	JAN 2019-DEC	01-0200-0000-52011	MARKETING AUTOMATION	80.00
BMO CORP. MASTERCARD	102095	JAN 2019-DEC	10-1100-7843-52405	SUPPLIES FOR SPECIAL EVENTS	89.99
BMO CORP. MASTERCARD	102095	JAN 2019-DEC	10-1100-7999-54201	FACEBOOK ADS	48.51
BMO CORP. MASTERCARD	102095	JAN2019	01-0100-0000-52001	SPACE HEATER	49.99
BMO CORP. MASTERCARD	102095	JAN2019	01-0100-0000-52002	MEETING SUPPLIES	36.38
BMO CORP. MASTERCARD	102095	JAN2019	01-0100-0000-52002	MEETING FOR SNOWPLOW STAFF	35.88
BMO CORP. MASTERCARD	102095	JAN2019	01-0100-0000-52002	STAFF APPRECIATION	95.55
BMO CORP. MASTERCARD	102095	JAN2019	01-0100-0000-52002	MEETING FOR SNOWPLOW STAFF	16.63
BMO CORP. MASTERCARD	102095	JAN2019	01-0100-0000-52002	MEETING/W FOUNDATION	15.43
BMO CORP. MASTERCARD	102095	JAN2019	01-0100-0000-52002	STAFF MEETING	39.04
BMO CORP. MASTERCARD	102095	JAN2019	01-0100-0000-52002	STAFF SUPPLIES	10.55
BMO CORP. MASTERCARD	102095	JAN2019	01-0100-0000-52002	STAFF MEETING	49.84
BMO CORP. MASTERCARD	102095	JAN2019	01-0100-0000-52002	LUNCH MEETING/W NSCD	51.69
BMO CORP. MASTERCARD	102095	JAN2019	01-0100-0000-52501	GAS	29.59
BMO CORP. MASTERCARD	102095	JAN2019	01-0100-0000-54001	2019 MEMBERSHIP-CHRIS & JOSH	300.00
BMO CORP. MASTERCARD	102095	JAN2019	01-0100-0000-54005	IPRA CONFERENCE EXPENSE	14.49
BMO CORP. MASTERCARD	102095	JAN2019	01-0100-0000-54260	ALL STAFF SKATE	19.96

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
BMO CORP. MASTERCARD	102095	JAN2019	01-0200-0000-52001	DIGITAL SUBSCRIPTION	7.87
BMO CORP. MASTERCARD	102095	JAN2019	01-0200-0000-52011	STOCK IMAGES	29.99
BMO CORP. MASTERCARD	102095	JAN2019	01-0200-0000-52011	EVENTS CALENDAR PLUGIN	89.00
BMO CORP. MASTERCARD	102095	JAN2019	01-0200-0000-52011	MEETUP	89.94
BMO CORP. MASTERCARD	102095	JAN2019	01-0200-0000-52011	ADOBE CAPTIVATE	31.86
BMO CORP. MASTERCARD	102095	JAN2019	01-0200-0000-52025	MAILIN/PROGRAM GUIDE PROOF	36.68
BMO CORP. MASTERCARD	102095	JAN2019	01-0200-0000-52090	BOARD SUPPLIES	98.88
BMO CORP. MASTERCARD	102095	JAN2019	01-0200-0000-52090	BOARD SUPPLIES	19.77
BMO CORP. MASTERCARD	102095	JAN2019	01-0200-0000-52090	PARK DISTRICT CODE BOOK	55.00
BMO CORP. MASTERCARD	102095	JAN2019	01-0200-0000-54251	RELEVANSSI PLUGIN	99.00
BMO CORP. MASTERCARD	102095	JAN2019	01-0300-0000-52810	TOOLS	32.78
BMO CORP. MASTERCARD	102095	JAN2019	01-0300-0000-54250	FCC LICENSE RADIOS	95.00
BMO CORP. MASTERCARD	102095	JAN2019	01-0300-0000-56100	KEY SWITCH	9.98
BMO CORP. MASTERCARD	102095	JAN2019	01-0300-0000-56100	SHELVES	38.45
BMO CORP. MASTERCARD	102095	JAN2019	01-0400-0000-52002	BATTERIES	5.94
BMO CORP. MASTERCARD	102095	JAN2019	01-0400-0000-52002	ICE CLEAT SCREWS	27.88
BMO CORP. MASTERCARD	102095	JAN2019	01-0400-0000-52002	NITRILE GLOVES	37.11
BMO CORP. MASTERCARD	102095	JAN2019	01-0400-0000-52525	BIB OVERALLS-DAN	90.30
BMO CORP. MASTERCARD	102095	JAN2019	01-0400-0000-54005	CONF BREAKFAST 1/25-COSTA	7.45
BMO CORP. MASTERCARD	102095	JAN2019	01-0400-0000-54005	CONF PARKING	70.00
BMO CORP. MASTERCARD	102095	JAN2019	01-0400-0000-54005	IPRA CONF-COSTA	555.00
BMO CORP. MASTERCARD	102095	JAN2019	01-0400-0000-54005	3 STAFF CONF LUNCHES	50.00
BMO CORP. MASTERCARD	102095	JAN2019	01-0400-0000-54005	CONF BREAKFAST 1/25-COSTA	9.78
BMO CORP. MASTERCARD	102095	JAN2019	01-0400-0000-54005	4 STAFF CONF DINNERS	76.82
BMO CORP. MASTERCARD	102095	JAN2019	01-0400-0000-54005	CPT TRAINING-DAN	65.00
BMO CORP. MASTERCARD	102095	JAN2019	01-0400-0000-56200	TOLLS FOR TRUCK REPAIR	1.90
BMO CORP. MASTERCARD	102095	JAN2019	01-0400-0000-56200	TOLLS FOR TRUCK REPAIR	7.00
BMO CORP. MASTERCARD	102095	JAN2019	01-0400-0000-56200	TOLLS FOR TRUCK REPAIR	3.60
BMO CORP. MASTERCARD	102095	JAN2019	10-1000-0000-52002	STAFF APPRECIATION	41.62
BMO CORP. MASTERCARD	102095	JAN2019	10-1000-0000-54005	IPRA CONF-BREAKFAST	2.90
BMO CORP. MASTERCARD	102095	JAN2019	10-1000-0000-54005	CONF REG-MIKE K	405.00
BMO CORP. MASTERCARD	102095	JAN2019	10-1000-0000-54005	IPRA CONF EXPENSE	7.00
BMO CORP. MASTERCARD	102095	JAN2019	10-1000-0000-54201	PAPER STOCK	26.80
BMO CORP. MASTERCARD	102095	JAN2019	10-1100-7022-52401	STAFF APPRECIATION-B-BALL	9.25
BMO CORP. MASTERCARD	102095	JAN2019	10-1100-7022-52401	STAFF APPRECIATION-WINTER CARNIVAL	17.50
BMO CORP. MASTERCARD	102095	JAN2019	10-1100-7027-52401	STAFF APPRECIATION-B-BALL	9.25
BMO CORP. MASTERCARD	102095	JAN2019	10-1100-7027-52401	STAFF APPRECIATION-WINTER CARNIVAL	17.50
BMO CORP. MASTERCARD	102095	JAN2019	10-1100-7435-52403	WINTER CAMP SUPPLIES	20.00
BMO CORP. MASTERCARD	102095	JAN2019	10-1100-7456-52402	BABYSITTING LUNCH	41.14
BMO CORP. MASTERCARD	102095	JAN2019	10-1100-7843-52405	PHONE CASE FOR IPHONE	14.63
BMO CORP. MASTERCARD	102095	JAN2019	10-1100-7843-52405	BALLOONS FOR WINTER CARNIVAL	29.97
BMO CORP. MASTERCARD	102095	JAN2019	10-1100-7845-52405	PRIZE FOR DDDN	15.97
BMO CORP. MASTERCARD	102095	JAN2019	10-1100-7845-52405	DECOR FOR DDDN	83.92
BMO CORP. MASTERCARD	102095	JAN2019	10-1200-0000-54005	IL SPORTS TURF DUES	47.00
BMO CORP. MASTERCARD	102095	JAN2019	10-1200-0000-54005	CPT TRAINING-MIKE K	65.00
BMO CORP. MASTERCARD	102095	JAN2019	10-1500-0000-52002	FLOATING THERMOMETERS	79.20
BMO CORP. MASTERCARD	102095	JAN2019	10-1500-0000-54005	PDRMA AQUATIC RISK MANAGEMENT DAY	35.00
BMO CORP. MASTERCARD	102095	JAN2019	10-1600-0000-56001	LIFT STRUTS FOR LLOYD BUILDING	59.29
BMO CORP. MASTERCARD	102095	JAN2019	20-2000-0000-54201	PAPER STOCK	26.81
BMO CORP. MASTERCARD	102095	JAN2019	20-2000-0000-56001	LIGHT BULBS	73.04
BMO CORP. MASTERCARD	102095	JAN2019	20-2100-0000-52002	GOLF MTC SUPPLIES	73.07
BMO CORP. MASTERCARD	102095	JAN2019	20-2100-0000-60051	LED LIGHT MOUNT HARDWARE	24.95
BMO CORP. MASTERCARD	102095	JAN2019	25-2400-0000-52310	USTA SANCTION FEES	53.00
BMO CORP. MASTERCARD	102095	JAN2019	25-2400-0000-52310	USTA SANCTION FEES	53.00
BMO CORP. MASTERCARD	102095	JAN2019	25-2500-0000-52001	OFFICE SUPPLIES	26.38

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
BMO CORP. MASTERCARD	102095	JAN2019	25-2500-0000-52310	USTA SANCTION FEES	53.00
BMO CORP. MASTERCARD	102095	JAN2019	25-2500-0000-52320	STAFF MEETING	84.54
BMO CORP. MASTERCARD	102095	JAN2019	25-2500-0000-54201	PAPER STOCK	26.80
BMO CORP. MASTERCARD	102095	JAN2019	27-2700-0000-52002	KEYS	22.97
BMO CORP. MASTERCARD	102095	JAN2019	27-2700-0000-52340	ICE SHOW POSTER	18.48
BMO CORP. MASTERCARD	102095	JAN2019	27-2700-0000-52340	ICE SHOW POSTER	10.91
BMO CORP. MASTERCARD	102095	JAN2019	27-2700-0000-52340	ICE SHOW POSTER	6.66
BMO CORP. MASTERCARD	102095	JAN2019	27-2700-0000-52340	ICE SHOW POSTER	18.99
BMO CORP. MASTERCARD	102095	JAN2019	27-2700-0000-52340	ICE SHOW POSTER	23.00
BMO CORP. MASTERCARD	102095	JAN2019	27-2700-0000-52340	ICE SHOW POSTER	30.11
BMO CORP. MASTERCARD	102095	JAN2019	27-2700-0000-52340	ICE SHOW POSTER	18.48
BMO CORP. MASTERCARD	102095	JAN2019	27-2700-0000-52340	ICE SHOW POSTER	16.95
BMO CORP. MASTERCARD	102095	JAN2019	27-2700-0000-52901	SPECIAL EVENT SUPPLIES	22.16
BMO CORP. MASTERCARD	102095	JAN2019	27-2700-0000-52901	SPECIAL EVENT SUPPLIES	58.41
BMO CORP. MASTERCARD	102095	JAN2019	27-2700-0000-54201	HOME ICE BANNER	22.35
BMO CORP. MASTERCARD	102095	JAN2019-37	25-2500-0000-60378	CARPETING DEPOSIT (LUNA)	4,300.00
BMO CORP. MASTERCARD	102095	JAN2019-28	01-0100-0000-52024	DESK CHAIR	364.14
BMO CORP. MASTERCARD	102095	JAN2019-52	20-2000-0000-54201	POSTER FRAMES FOR WALL	680.92
BMO CORP. MASTERCARD	102095	JAN2019-52	27-2700-0000-54201	POSTER FRAMES FOR WALL	604.83
BMO CORP. MASTERCARD	102095	JAN2019-29	01-0100-0000-54005	STAFF BOOKS	132.50
<b>Vendor 12620 - BMO CORP. MASTERCARD Total:</b>					<b>24,355.07</b>
<b>Vendor: 00344 - BRATSCHI PLUMBING COMPANY</b>					
BRATSCHI PLUMBING COMPANY	102150	26177	23-2300-0000-56001	THAW FROZEN PIPES	355.00
<b>Vendor 00344 - BRATSCHI PLUMBING COMPANY Total:</b>					<b>355.00</b>
<b>Vendor: 21464 - BRUCE CARLSEN</b>					
BRUCE CARLSEN	102098	INV0010088	10-1100-7022-54301	B-BALL REF	279.00
<b>Vendor 21464 - BRUCE CARLSEN Total:</b>					<b>279.00</b>
<b>Vendor: 21051 - BUCK BROS INC</b>					
BUCK BROS INC	102046	200399	10-1500-0000-56100	EQUIPMENT PARTS-BEACHES	19.99
BUCK BROS INC	102046	200399	10-1600-0000-56100	EQUIPMENT PARTS-BEACHES	19.99
<b>Vendor 21051 - BUCK BROS INC Total:</b>					<b>39.98</b>
<b>Vendor: 00770 - CALLAWAY GOLF COMPANY</b>					
CALLAWAY GOLF COMPANY	102151	929912465	20-10700	GOLF ITEMS FOR RESALE	-166.00
CALLAWAY GOLF COMPANY	102151	929955706	20-10700	Merchandise for Resale	185.18
CALLAWAY GOLF COMPANY	102151	929955706	20-2000-0000-57325	Merchandise for Resale	8.93
<b>Vendor 00770 - CALLAWAY GOLF COMPANY Total:</b>					<b>28.11</b>
<b>Vendor: 00802 - CARLISLE ENTERPRISES</b>					
CARLISLE ENTERPRISES	102189	38042	01-0100-0000-52015	INK TONER	86.10
<b>Vendor 00802 - CARLISLE ENTERPRISES Total:</b>					<b>86.10</b>
<b>Vendor: 21417 - CHICAGO LOVES DANCE INC</b>					
CHICAGO LOVES DANCE INC	102075	W126	10-1100-7810-54305	DANCE BIRTHDAY PARTY	175.00
CHICAGO LOVES DANCE INC	102190	W216	10-1100-7810-54305	DANCE BIRTHDAY PARTY	175.00
<b>Vendor 21417 - CHICAGO LOVES DANCE INC Total:</b>					<b>350.00</b>
<b>Vendor: 22230 - CHRIS VARNER</b>					
CHRIS VARNER	102152	INV0010103	01-0200-0000-54005	REIMB FOR IPRA CONF EXPENSES	38.30
<b>Vendor 22230 - CHRIS VARNER Total:</b>					<b>38.30</b>
<b>Vendor: 22203 - CHRISTINE CONDON</b>					
CHRISTINE CONDON	102153	INV0010112	27-2700-0000-52340	REIMB ICE SHOW SUPPLIES	27.26
CHRISTINE CONDON	102153	INV0010112	27-2700-0000-54001	REIMB FOR PROF DUES	135.00
CHRISTINE CONDON	102191	INV0010135	27-2700-0000-52002	REIMB FOR ICE SUPPLIES	39.12
CHRISTINE CONDON	102191	INV0010135	27-2700-0000-52340	REIMB FOR ICE SUPPLIES	28.42
<b>Vendor 22203 - CHRISTINE CONDON Total:</b>					<b>229.80</b>
<b>Vendor: 20978 - CLUB FORMS</b>					
CLUB FORMS	102047	113263	20-2000-0000-52006	Supplies Clubhouse	294.28
<b>Vendor 20978 - CLUB FORMS Total:</b>					<b>294.28</b>

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 00993 - COMCAST</b>					
COMCAST	102003	3267DEC2018	27-2700-0000-54250	CABLE TV-ICE	19.99
COMCAST	102003	4518JAN2019	23-2300-0000-54250	INTERNET SERVICE-PADDLE	204.90
COMCAST	102003	4518JAN2019	27-2700-0000-54250	CABLE TV-ICE	107.37
COMCAST	102003	4516JAN2019	25-2400-0000-54250	INTERNET SERVICE-TENNIS	241.85
COMCAST	102048	3317JAN2019	20-2000-0000-54250	CABLE TV-GOLF	69.45
COMCAST	102003	3545JAN2019	01-0100-0000-54210	INTERNET SERVICE-ADMIN	164.90
COMCAST	102048	0399JAN2019	01-0100-0000-54210	INTERNET SERVICE-ADMIN	306.85
COMCAST	102154	3267JAN2019	27-2700-0000-54250	CABLE TV-ICE	19.99
COMCAST	102154	4128JAN2019	25-2500-0000-54250	CABLE TV-TENNIS	190.06
COMCAST	102154	0868FEB2019	10-1500-0000-54250	INTERNET SERVICE-TOWER	223.70
COMCAST	102154	4518FEB2019	23-2300-0000-54250	INTERNET SERVICE-PADDLE	204.90
COMCAST	102154	4518FEB2019	27-2700-0000-54250	CABLE TV-ICE	107.37
COMCAST	102154	4516FEB2019	25-2400-0000-54250	INTERNET SERVICE-TENNIS	241.85
COMCAST	102192	3545FEB2019	01-0100-0000-54210	INTERNET SERVICE-ADMIN	164.90
COMCAST	102192	0399FEB2019	01-0100-0000-54210	INTERNET SERVICE-ADMIN	306.85
<b>Vendor 00993 - COMCAST Total:</b>					<b>2,574.93</b>
<b>Vendor: 01000 - COMED</b>					
COMED	102049	INV0010043	01-0400-0000-56530	ELECTRIC SERVICE-PARKS	24.06
<b>Vendor 01000 - COMED Total:</b>					<b>24.06</b>
<b>Vendor: 02446 - COSTA KUTULAS</b>					
COSTA KUTULAS	102155	INV0010104	01-0400-0000-54005	REIMB FOR IPRA CONF EXPENSES	85.00
<b>Vendor 02446 - COSTA KUTULAS Total:</b>					<b>85.00</b>
<b>Vendor: 06007 - COVERALL NORTH AMERICA,</b>					
COVERALL NORTH AMERICA,	102004	1010630939	01-0100-0000-54250	2019 MONTHLY ADMIN CLEANING SERVICE	349.00
COVERALL NORTH AMERICA,	102004	1010630939	10-1000-0000-54250	2019 MONTHLY ADMIN CLEANING SERVICE	349.00
COVERALL NORTH AMERICA,	102099	1010632725	01-0100-0000-54250	2019 MONTHLY ADMIN CLEANING SERVICE	349.00
COVERALL NORTH AMERICA,	102099	1010632725	10-1000-0000-54250	2019 MONTHLY ADMIN CLEANING SERVICE	349.00
<b>Vendor 06007 - COVERALL NORTH AMERICA, Total:</b>					<b>1,396.00</b>
<b>Vendor: 16270 - CTUC</b>					
CTUC	102005	19-19	25-2500-0000-54250	USTA TOURNEY UMPIRES	238.00
<b>Vendor 16270 - CTUC Total:</b>					<b>238.00</b>
<b>Vendor: 22308 - CURRIE MOTORS</b>					
CURRIE MOTORS	102050	H11982	01-0400-0000-60083	REPLACEMENT FOR FLEET TRUCK #44	24,403.00
<b>Vendor 22308 - CURRIE MOTORS Total:</b>					<b>24,403.00</b>
<b>Vendor: 10680 - D &amp; R TRUCKING CO.</b>					
D & R TRUCKING CO.	102100	18258	27-2700-0000-52010	TRAILER MOVING FOR OUTDOOR ICE	570.00
<b>Vendor 10680 - D &amp; R TRUCKING CO. Total:</b>					<b>570.00</b>
<b>Vendor: 22109 - DE LAGE LANDEN FINANCIAL SERVICES, INC</b>					
DE LAGE LANDEN FINANCIAL SE...	102156	62473058	01-0100-0000-56100	2019 COPIER LEASE - MARCH	1,976.65
<b>Vendor 22109 - DE LAGE LANDEN FINANCIAL SERVICES, INC Total:</b>					<b>1,976.65</b>
<b>Vendor: 21955 - DIEGO LARCO</b>					
DIEGO LARCO	102101	INV0010089	10-1100-7022-54301	B-BALL REF	372.00
<b>Vendor 21955 - DIEGO LARCO Total:</b>					<b>372.00</b>
<b>Vendor: 21960 - EMPIRE COOLER SERVICE, INC</b>					
EMPIRE COOLER SERVICE, INC	102006	0000230192	20-2000-0000-54255	Contract Services Clubhouse	125.00
EMPIRE COOLER SERVICE, INC	102157	0000236293	20-2000-0000-54255	Contract Services Clubhouse	125.00
<b>Vendor 21960 - EMPIRE COOLER SERVICE, INC Total:</b>					<b>250.00</b>



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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 12470 - ENVIRONMENTAL FUTURES</b>					
ENVIRONMENTAL FUTURES	102193	19-514	25-2500-0000-54250	SHACK WATER	120.00
<b>Vendor 12470 - ENVIRONMENTAL FUTURES Total:</b>					<b>120.00</b>
<b>Vendor: 21701 - EXCALIBUR TECHNOLOGY</b>					
EXCALIBUR TECHNOLOGY	102158	176123	01-0100-0000-54210	MAR EXCALIBUR SERVICES	369.00
<b>Vendor 21701 - EXCALIBUR TECHNOLOGY Total:</b>					<b>369.00</b>
<b>Vendor: 21857 - EXCEL SCREEN PRINTING</b>					
EXCEL SCREEN PRINTING	102051	213163	01-0400-0000-52525	UNIFORMS FOR PARKS	96.16
<b>Vendor 21857 - EXCEL SCREEN PRINTING Total:</b>					<b>96.16</b>
<b>Vendor: 21113 - FE MORAN, INC</b>					
FE MORAN, INC	102052	5053468-1	25-2500-0000-56001	REPAIRS TO GEOTHERMAL (LOW PRESSURE)	452.50
<b>Vendor 21113 - FE MORAN, INC Total:</b>					<b>452.50</b>
<b>Vendor: 00345 - FEDERAL WITHHOLDING TAX</b>					
FEDERAL WITHHOLDING TAX	DFT0003603	INV0010049	01-21200	Federal Withholding	14,135.41
FEDERAL WITHHOLDING TAX	DFT0003605	INV0010051	33-21220	FICA Withholding	19,474.78
FEDERAL WITHHOLDING TAX	DFT0003606	INV0010052	33-21220	Medicare Withholding	4,554.60
FEDERAL WITHHOLDING TAX	DFT0003620	INV0010082	01-21200	Federal Withholding	12,668.91
FEDERAL WITHHOLDING TAX	DFT0003622	INV0010084	33-21220	FICA Withholding	18,257.88
FEDERAL WITHHOLDING TAX	DFT0003623	INV0010085	33-21220	Medicare Withholding	4,270.16
FEDERAL WITHHOLDING TAX	DFT0003629	INV0010129	01-21200	Federal Withholding	13,213.87
FEDERAL WITHHOLDING TAX	DFT0003631	INV0010131	33-21220	FICA Withholding	18,993.88
FEDERAL WITHHOLDING TAX	DFT0003632	INV0010132	33-21220	Medicare Withholding	4,442.10
<b>Vendor 00345 - FEDERAL WITHHOLDING TAX Total:</b>					<b>110,011.59</b>
<b>Vendor: 21862 - FH PASCHEN, SN NIELSEN &amp; ASSOCIATES</b>					
FH PASCHEN, SN NIELSEN & AS...	102102	4600-007-2	20-2000-0000-60231	CLUBHOUSE STORE FRONT CLOSEOUT	7,245.46
FH PASCHEN, SN NIELSEN & AS...	102102	4600-020-2	37-3700-0000-60049	SECOND PAYMENT GOLF OUTBUILDINGS	49,580.90
<b>Vendor 21862 - FH PASCHEN, SN NIELSEN &amp; ASSOCIATES Total:</b>					<b>56,826.36</b>
<b>Vendor: 21149 - FIRST STUDENT</b>					
FIRST STUDENT	102194	9250606	10-1100-7668-54304	CAMP BUS (EXTENDED)	183.75
FIRST STUDENT	102194	925234	10-1100-7605-54304	CAMP BUSES (WEEKS 8 & 9)	147.00
FIRST STUDENT	102194	925234	10-1100-7605-54304	CAMP BUSES	122.50
<b>Vendor 21149 - FIRST STUDENT Total:</b>					<b>453.25</b>
<b>Vendor: 22297 - FLOOD BROS DISPOSAL CO</b>					
FLOOD BROS DISPOSAL CO	102103	4205996	20-2000-0000-54250	ROLL OFF DUMPSTER SERVICE FOR GOLF MTC	295.00
FLOOD BROS DISPOSAL CO	102103	4230376	01-0400-0000-54250	20 YRD ROLL OFF SERVICE FOR SERVICE CENTER	495.72
FLOOD BROS DISPOSAL CO	102007	4253095	20-2000-0000-54250	DUMPSTER SERVICE FOR GOLF SERVICE CENTER	590.00
FLOOD BROS DISPOSAL CO	102007	4267353	20-2100-0000-54250	DUMPSTER FEES-GOLF SERVICE CENTER	18.83
FLOOD BROS DISPOSAL CO	102103	4271433	01-0400-0000-54250	20 YRD ROLL OFF DUMPSTER SERVICE CENTER	305.40
<b>Vendor 22297 - FLOOD BROS DISPOSAL CO Total:</b>					<b>1,704.95</b>
<b>Vendor: 05823 - FOREST AWARDS &amp; ENGRAVING</b>					
FOREST AWARDS & ENGRAVING	102104	84600	25-2500-0000-52001	OFFICE SUPPLIES	36.40
<b>Vendor 05823 - FOREST AWARDS &amp; ENGRAVING Total:</b>					<b>36.40</b>
<b>Vendor: 01167 - FOX VALLEY FIRE &amp; SAFETY</b>					
FOX VALLEY FIRE & SAFETY	102195	IN00236132	01-0400-0000-54250	FIRE SPRINKLER INSPECTION - HUBBARD WOODS	200.00
<b>Vendor 01167 - FOX VALLEY FIRE &amp; SAFETY Total:</b>					<b>200.00</b>
<b>Vendor: 20955 - FUN EXPRESS</b>					
FUN EXPRESS	102008	694272099-01	10-1100-7843-52405	PRIZES FOR DADDY DAUGHTER DATE NIGHT & WINTER CARN	105.70

**VOUCHER LIST OF PAID BILLS FOR APPROVAL ON FEI**

**Payment Dates: 01/12/2019 - 02/22/2019**

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
FUN EXPRESS	102008	694272099-01	10-1100-7845-52405	PRIZES FOR DADDY DAUGHTER DATE NIGHT & WINTER CARN	278.04
FUN EXPRESS	102159	694619970-01	10-1100-7810-52405	BIRTHDAY PARTY SUPPLIES	143.08
FUN EXPRESS	102196	694758784-01	10-1100-7845-52405	GOODIE BAG ITEMS FOR DADDY DAUGHTER DATE NIGHT	298.77

**Vendor 20955 - FUN EXPRESS Total: 825.59**

**Vendor: 01550 - G.B. ELECTRIC COMPANY**

G.B. ELECTRIC COMPANY	102197	18699	27-2700-0000-56001	HEATER PREVENTATIVE MAINTENANCE	900.00
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**Vendor 01550 - G.B. ELECTRIC COMPANY Total: 900.00**

**Vendor: 03250 - GLENBROOK AUTO PARTS**

GLENBROOK AUTO PARTS	102053	190022	01-0400-0000-56100	EQUIPMENT SUPPLIES	62.57
GLENBROOK AUTO PARTS	102105	202360	20-2100-0000-56200	AUTO PARTS-GOLF MTC	19.29
GLENBROOK AUTO PARTS	102105	202669	20-2100-0000-56200	AUTO PARTS-GOLF MTC	67.92
GLENBROOK AUTO PARTS	102105	202721	20-2100-0000-56200	AUTO PARTS-GOLF MTC	76.01
GLENBROOK AUTO PARTS	102105	202726	20-2100-0000-56200	AUTO PARTS-GOLF MTC	32.23
GLENBROOK AUTO PARTS	102009	202784	01-0400-0000-56200	AUTO PARTS-PARKS	7.27
GLENBROOK AUTO PARTS	102009	203012	01-0400-0000-56200	AUTO PARTS-PARKS	41.07
GLENBROOK AUTO PARTS	102105	203335	20-2100-0000-56200	AUTO PARTS-GOLF MTC	51.94
GLENBROOK AUTO PARTS	102105	204057	20-2100-0000-56200	AUTO PARTS-GOLF MTC	66.91
GLENBROOK AUTO PARTS	102053	204074	01-0400-0000-56200	AUTO PARTS-PARKS	17.90
GLENBROOK AUTO PARTS	102105	204417	01-0400-0000-56100	HOSES FOR SNOW PLOWS	117.45
GLENBROOK AUTO PARTS	102160	204658	10-1000-0000-56200	AUTO PARTS-REC	14.97
GLENBROOK AUTO PARTS	102198	205056	20-2100-0000-56100	R&M Equipment	151.92
GLENBROOK AUTO PARTS	102160	205106	01-0400-0000-56200	AUTO PARTS	29.01
GLENBROOK AUTO PARTS	102160	205942	01-0400-0000-56200	AUTO PARTS-PARKS	36.19
GLENBROOK AUTO PARTS	102160	206481	01-0300-0000-52505	LUBRICANTS	67.43
GLENBROOK AUTO PARTS	102160	207073	01-0400-0000-56200	AUTO PARTS-PARKS	43.63
GLENBROOK AUTO PARTS	102198	207233	20-2100-0000-56100	FUEL FILTERS	43.69

**Vendor 03250 - GLENBROOK AUTO PARTS Total: 947.40**

**Vendor: 01640 - GLENVIEW PARK DISTRICT**

GLENVIEW PARK DISTRICT	102054	INV0010041	27-2700-0000-52901	SKATNG COMPETITION	270.00
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**Vendor 01640 - GLENVIEW PARK DISTRICT Total: 270.00**

**Vendor: 08956 - GOOD IMPRESSIONS**

GOOD IMPRESSIONS	102055	601	27-2700-0000-52525	STAFF UNIFORMS	1,838.00
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**Vendor 08956 - GOOD IMPRESSIONS Total: 1,838.00**

**Vendor: 01727 - GRAINGER**

GRAINGER	102106	9045644490	25-2500-0000-56001	HANDICAP DOOR REPAIR - TENNIS CTR	115.45
GRAINGER	102199	9064684393	10-1300-0000-52002	OUTDOOR ICE SUPPLIES	51.51
GRAINGER	102199	906684401	01-0400-0000-56001	FACILITY REPAIRS	32.02

**Vendor 01727 - GRAINGER Total: 198.98**

**Vendor: 01170 - GRAND FOOD CENTER**

GRAND FOOD CENTER	102076	62583-JAN2019	10-1100-7810-52405	BIRTHDAY PARTY CAKE	34.99
GRAND FOOD CENTER	102107	62598JAN2019	25-2500-0000-52320	STAFF MEETING DRINKS & BATTERIES	103.96

**Vendor 01170 - GRAND FOOD CENTER Total: 138.95**

**Vendor: 11810 - GREEN ASSOCIATES, INC.**

GREEN ASSOCIATES, INC.	102108	3017256	37-3700-0000-60049	GOLF SERVICE CENTER CLOSEOUT MAIN STRUCTURE	403.75
GREEN ASSOCIATES, INC.	102108	2017315	37-3700-0000-60049	GOLF SERVICE CENTER CLOSEOUT MAIN STRUCTURE	980.00
GREEN ASSOCIATES, INC.	102108	2017256	37-3700-0000-60049	GOLF SERVICE CENTER CLOSEOUT MAIN STRUCTURE	21,600.32
GREEN ASSOCIATES, INC.	102108	2017266	25-2500-0000-60429	TENNIS CENTER ARCHITURE FEES ROOF PROJECT	1,159.00
GREEN ASSOCIATES, INC.	102108	2018511	25-2500-0000-60429	TENNIS CENTER ARCHITURE FEES ROOF PROJECT	36,873.07

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
GREEN ASSOCIATES, INC.	102108	2018560	25-2500-0000-60429	TENNIS CENTER ARCHITECTURE FEES ROOF PROJECT	6,707.99
<b>Vendor 11810 - GREEN ASSOCIATES, INC. Total:</b>					<b>67,724.13</b>
<b>Vendor: 20914 - GREG FIELDS</b>					
GREG FIELDS	102109	INV0010090	01-0400-0000-54005	REIMB FOR IPRA CONF TRAVEL	67.81
GREG FIELDS	102109	INV0010091	01-0400-0000-54005	REIMB FOR LANDSCAPING SHOW	77.28
<b>Vendor 20914 - GREG FIELDS Total:</b>					<b>145.09</b>
<b>Vendor: 21224 - GREG SAUBER</b>					
GREG SAUBER	102110	INV0010092	10-1000-0000-54005	REIMB FOR IPRA CONF EXPENSE	64.22
<b>Vendor 21224 - GREG SAUBER Total:</b>					<b>64.22</b>
<b>Vendor: 22256 - GROSS POINT TOWING</b>					
GROSS POINT TOWING	102161	70400	27-2700-0000-52901	TOWING ZAMBONI	150.00
<b>Vendor 22256 - GROSS POINT TOWING Total:</b>					<b>150.00</b>
<b>Vendor: 01775 - GROVER FABRICATION AND WELDING</b>					
GROVER FABRICATION AND W...	102162	1100	10-1600-0000-56001	LLOYD PIER COVER PLATES	1,806.00
GROVER FABRICATION AND W...	102162	1122	27-2700-0000-52010	METAL FOR OUTDOOR RINK	49.09
<b>Vendor 01775 - GROVER FABRICATION AND WELDING Total:</b>					<b>1,855.09</b>
<b>Vendor: 01810 - HALLORAN &amp; YAUCH</b>					
HALLORAN & YAUCH	102111	12944	01-0400-0000-54250	DWYER PARK IRRIGATION SYSTEM WINTER DRAINAGE	250.00
<b>Vendor 01810 - HALLORAN &amp; YAUCH Total:</b>					<b>250.00</b>
<b>Vendor: 22344 - HAR-TRU, LLC</b>					
HAR-TRU, LLC	102010	483933	25-2500-0000-52801	TEACHING CARTS	776.55
<b>Vendor 22344 - HAR-TRU, LLC Total:</b>					<b>776.55</b>
<b>Vendor: 07655 - HEAD/PENN RACQUET SPORTS</b>					
HEAD/PENN RACQUET SPORTS	102200	5192905039	25-10700	SPECIAL ORDER RACQUETS	306.00
HEAD/PENN RACQUET SPORTS	102200	5192905039	25-2500-0000-57325	SPECIAL ORDER RACQUETS	7.09
<b>Vendor 07655 - HEAD/PENN RACQUET SPORTS Total:</b>					<b>313.09</b>
<b>Vendor: 07660 - HEALTH CARE SERVICE CORPORATION</b>					
HEALTH CARE SERVICE CORP...	102011	10027	01-0100-0000-54051	HEALTH INSURANCE-JAN 2019	45,793.98
HEALTH CARE SERVICE CORP...	102163	INV0010105	01-0100-0000-54051	HEALTH INSURANCE-FEB 2019	47,884.92
<b>Vendor 07660 - HEALTH CARE SERVICE CORPORATION Total:</b>					<b>93,678.90</b>
<b>Vendor: 09930 - HERITAGE-CRYSTAL CLEAN</b>					
HERITAGE-CRYSTAL CLEAN	102112	15485815	20-2100-0000-56100	EQUIPMENT R&M	495.88
HERITAGE-CRYSTAL CLEAN	102112	15485816	01-0300-0000-54250	PARTS CLEANER	495.88
<b>Vendor 09930 - HERITAGE-CRYSTAL CLEAN Total:</b>					<b>991.76</b>
<b>Vendor: 01947 - HOME DEPOT CREDIT SERVICES</b>					
HOME DEPOT CREDIT SERVICES	102113	JAN2019-01	01-0400-0000-52801	MKE GRINDER	150.88
HOME DEPOT CREDIT SERVICES	102113	JAN2019-02	20-2100-0000-52515	CUSTODIAL SUPPLIES	101.50
<b>Vendor 01947 - HOME DEPOT CREDIT SERVICES Total:</b>					<b>252.38</b>
<b>Vendor: 21918 - IAPD</b>					
IAPD	102012	DUES-2019	01-0200-0000-54001	ILLINOIS ASSOCIATION OF PARK DISTRICTS ANNUAL DUES	6,944.17
<b>Vendor 21918 - IAPD Total:</b>					<b>6,944.17</b>
<b>Vendor: 00350 - ICMA RETIREMENT TRUST-457</b>					
ICMA RETIREMENT TRUST-457	DFT0003599	INV0010044	01-21235	457K Contribution	1,605.00
ICMA RETIREMENT TRUST-457	DFT0003616	INV0010077	01-21235	457K Contribution	1,605.00
ICMA RETIREMENT TRUST-457	DFT0003625	INV0010124	01-21235	457K Contribution	1,605.00
<b>Vendor 00350 - ICMA RETIREMENT TRUST-457 Total:</b>					<b>4,815.00</b>
<b>Vendor: 00407 - IDLEWOOD ELECTRIC SUPPLY</b>					
IDLEWOOD ELECTRIC SUPPLY	102056	513438	01-0400-0000-56100	EQUIPMENT PARTS	33.64
IDLEWOOD ELECTRIC SUPPLY	102164	514444	10-1600-0000-56001	ELECTRIC SUPPLIES FOR LLOYD SHACK	171.98
<b>Vendor 00407 - IDLEWOOD ELECTRIC SUPPLY Total:</b>					<b>205.62</b>

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON FEI

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 05745 - IL DEPARTMENT OF REVENUE</b>					
IL DEPARTMENT OF REVENUE	102165	INV0010106	20-2000-0000-54990	SALES TAX-JAN 2019	55.00
IL DEPARTMENT OF REVENUE	102165	INV0010106	23-2300-0000-54990	SALES TAX-JAN 2019	7.00
IL DEPARTMENT OF REVENUE	102165	INV0010106	25-2500-0000-54990	SALES TAX-JAN 2019	110.00
<b>Vendor 05745 - IL DEPARTMENT OF REVENUE Total:</b>					<b>172.00</b>
<b>Vendor: 00410 - IL DEPT OF REVENUE</b>					
IL DEPT OF REVENUE	DFT0003602	INV0010048	01-21210	State Withholding	6,350.57
IL DEPT OF REVENUE	DFT0003619	INV0010081	01-21210	State Withholding	5,894.02
IL DEPT OF REVENUE	DFT0003628	INV0010128	01-21210	State Withholding	6,148.69
<b>Vendor 00410 - IL DEPT OF REVENUE Total:</b>					<b>18,393.28</b>
<b>Vendor: 12390 - ILLINOIS CHILD SUPPORT</b>					
ILLINOIS CHILD SUPPORT	102057	INV0010047	01-21298	1709700/17-D000104	553.85
ILLINOIS CHILD SUPPORT	102114	INV0010080	01-21298	1709700/17-D000104	461.54
ILLINOIS CHILD SUPPORT	102201	INV0010127	01-21298	1709700/17-D000104	461.54
<b>Vendor 12390 - ILLINOIS CHILD SUPPORT Total:</b>					<b>1,476.93</b>
<b>Vendor: 20994 - IMPACT NETWORKING, LLC</b>					
IMPACT NETWORKING, LLC	102013	1322804	01-0100-0000-52015	COLOR INK TONER	164.00
<b>Vendor 20994 - IMPACT NETWORKING, LLC Total:</b>					<b>164.00</b>
<b>Vendor: 00347 - IMRF</b>					
IMRF	102014	INV0010018	33-21215	IMRF PAYMENT-DEC 2018	48,529.37
IMRF	102115	INV0010072	33-21215	IMRF ADJUSTMENT-OCT 2018	324.23
IMRF	102202	INV0010114	33-21215	PAYMENT-JAN 2019	35,962.55
<b>Vendor 00347 - IMRF Total:</b>					<b>84,816.15</b>
<b>Vendor: 02103 - INTEGRA CLEANING &amp; MTC</b>					
INTEGRA CLEANING & MTC	102166	WPDPCCJAN2019	23-2300-0000-54250	JAN. HUT CLEANING	968.00
<b>Vendor 02103 - INTEGRA CLEANING &amp; MTC Total:</b>					<b>968.00</b>
<b>Vendor: 05892 - JAY ZIMMERMAN</b>					
JAY ZIMMERMAN	102116	INV0010093	10-1100-7022-54301	B-BALL REF	124.00
JAY ZIMMERMAN	102116	INV0010093	10-1100-7027-54301	B-BALL REF	279.00
<b>Vendor 05892 - JAY ZIMMERMAN Total:</b>					<b>403.00</b>
<b>Vendor: 01345 - JC LICHT</b>					
JC LICHT	102058	19073636	01-0200-0000-54251	PAINTING SUPPLIES	50.30
JC LICHT	102058	19073713	01-0200-0000-54251	PAINTING SUPPLIES	50.30
JC LICHT	102117	19074127	10-1500-0000-56100	PAINT FOR LIFEGUARD CHAIRS	534.17
JC LICHT	102167	19074216	20-2000-0000-56001	PAINT AND STAIN FOR GOLF CLUBHOUSE	154.87
JC LICHT	102117	19074241	01-0400-0000-56001	FACILITY REPAIRS	71.39
JC LICHT	102117	19074397	20-2000-0000-56001	GOLF FACILITY REPAIRS	64.79
<b>Vendor 01345 - JC LICHT Total:</b>					<b>925.82</b>
<b>Vendor: 22352 - JENNIFER CORSO</b>					
JENNIFER CORSO	102168	INV0010107	10-1100-7027-54301	B-BALL REF	279.00
<b>Vendor 22352 - JENNIFER CORSO Total:</b>					<b>279.00</b>
<b>Vendor: 21851 - JILL ZIMBLER</b>					
JILL ZIMBLER	102059	INV0010042	27-2700-0000-52901	WFSC EVENT SUPPLIES	100.49
<b>Vendor 21851 - JILL ZIMBLER Total:</b>					<b>100.49</b>
<b>Vendor: 00282 - JOHN BARRETT</b>					
JOHN BARRETT	102169	INV0010111	01-0400-0000-54005	REIMB FOR IPRA CONF EXPENSES	187.11
<b>Vendor 00282 - JOHN BARRETT Total:</b>					<b>187.11</b>
<b>Vendor: 02220 - JORSON &amp; CARLSON CO., INC</b>					
JORSON & CARLSON CO., INC	102015	0569421	27-2700-0000-56200	BLADE SHARPENING	76.59
JORSON & CARLSON CO., INC	102060	0570810	27-2700-0000-56200	BLADE SHARPENING	76.59
JORSON & CARLSON CO., INC	102170	0571556	27-2700-0000-56200	BLADE SHARPENING	41.17
JORSON & CARLSON CO., INC	102170	0572288	27-2700-0000-56200	BLADE SHARPENING	112.01
JORSON & CARLSON CO., INC	102170	0572943	27-2700-0000-56200	BLADE SHARPENING	41.17

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON FEI

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
JORSON & CARLSON CO., INC	102203	0573633	27-2700-0000-56200	BLADE SHARPENING	41.17
<b>Vendor 02220 - JORSON &amp; CARLSON CO., INC Total:</b>					<b>388.70</b>
<b>Vendor: 21077 - KEVIN RUTHERFORD</b>					
KEVIN RUTHERFORD	102077	INV0010064	10-1000-0000-54005	REIMB FOR IPRA CONF EXPENSE	102.55
KEVIN RUTHERFORD	102204	INV0010136	10-1500-0000-52501	REIMB FOR MILEAGE TRACKING	23.76
KEVIN RUTHERFORD	102204	INV0010136	10-1600-0000-52501	REIMB FOR MILEAGE TRACKING	23.76
<b>Vendor 21077 - KEVIN RUTHERFORD Total:</b>					<b>150.07</b>
<b>Vendor: 22355 - LAKESIDE GLASS AND MIRROR INC</b>					
LAKESIDE GLASS AND MIRROR I...	102205	157572	25-2500-0000-56001	COURT 1 GALLERY GLASS REPLACEMENT	786.00
<b>Vendor 22355 - LAKESIDE GLASS AND MIRROR INC Total:</b>					<b>786.00</b>
<b>Vendor: 02532 - LAWSON PRODUCTS, INC.</b>					
LAWSON PRODUCTS, INC.	102118	9306416637	20-2100-0000-56200	VEHICLE R&M	488.84
LAWSON PRODUCTS, INC.	102171	9306420228	01-0300-0000-52002	NUTS AND BOLTS	895.24
<b>Vendor 02532 - LAWSON PRODUCTS, INC. Total:</b>					<b>1,384.08</b>
<b>Vendor: 11465 - LOWE'S BUSINESS ACCOUNT</b>					
LOWE'S BUSINESS ACCOUNT	102016	DEC2018-02	27-2700-0000-52010	ICE RINK	111.02
LOWE'S BUSINESS ACCOUNT	102016	DEC2018-01	27-2700-0000-52010	OUTDOOR RINK COIL REPAIR SUPPLIES	115.79
LOWE'S BUSINESS ACCOUNT	102016	DEC2018	01-0400-0000-52002	PARKS SC SUPPLIES	7.07
LOWE'S BUSINESS ACCOUNT	102016	DEC2018	01-0400-0000-56001	FACILITY REPAIRS	39.54
LOWE'S BUSINESS ACCOUNT	102016	DEC2018	20-2000-0000-56001	SUPPLIESGOLF MTC FACILITY REPAIRS	26.38
LOWE'S BUSINESS ACCOUNT	102016	DEC2018	20-2100-0000-60051	SERVICE CENTER RENOVATION	62.99
LOWE'S BUSINESS ACCOUNT	102016	DEC2018	27-2700-0000-52010	OUTDOOR ICE SUPPLIES	46.00
LOWE'S BUSINESS ACCOUNT	102172	JAN2019-01	25-2500-0000-54201	MARKETING INSTALL SUPPLIES	130.27
LOWE'S BUSINESS ACCOUNT	102172	JAN2019-02	20-2000-0000-52006	CLUB HOUSE SUPPLIES	105.12
LOWE'S BUSINESS ACCOUNT	102172	JAN2019-03	01-0400-0000-52002	MISC SHOP/INSTALL SUPPLIES	235.24
LOWE'S BUSINESS ACCOUNT	102172	JAN2019-04	20-2100-0000-60051	GOLF SHOP AIR	437.27
LOWE'S BUSINESS ACCOUNT	102172	JAN2019-05	01-0400-0000-52810	TOOLS AND CLUBHOUSE REPAIR SUPPLIES	56.98
LOWE'S BUSINESS ACCOUNT	102172	JAN2019-05	20-2000-0000-56001	TOOLS AND CLUBHOUSE REPAIR SUPPLIES	80.59
LOWE'S BUSINESS ACCOUNT	102172	JAN2019	01-0400-0000-52002	SUPPLIES	68.76
LOWE'S BUSINESS ACCOUNT	102172	JAN2019	01-0400-0000-52002	RETURNED ITEMS	-17.06
LOWE'S BUSINESS ACCOUNT	102172	JAN2019	01-0400-0000-52999	CARDBOARD BOXES	3.58
LOWE'S BUSINESS ACCOUNT	102172	JAN2019	01-0400-0000-56001	FACILITY REPAIRS	20.85
LOWE'S BUSINESS ACCOUNT	102172	JAN2019	01-0400-0000-56001	RETURNED ITEMS	-35.12
LOWE'S BUSINESS ACCOUNT	102172	JAN2019	01-0400-0000-56001	FACILITY REPAIRS	43.61
LOWE'S BUSINESS ACCOUNT	102172	JAN2019	25-2500-0000-54201	MARKETING SUPPLIES	24.89
<b>Vendor 11465 - LOWE'S BUSINESS ACCOUNT Total:</b>					<b>1,563.77</b>
<b>Vendor: 21552 - M &amp; N SUPPLY, INC</b>					
M & N SUPPLY, INC	102119	3429	20-2100-0000-56200	VEHICLE R&M	186.00
<b>Vendor 21552 - M &amp; N SUPPLY, INC Total:</b>					<b>186.00</b>
<b>Vendor: 22353 - MADELINE AYBAR</b>					
MADELINE AYBAR	102173	INV0010108	27-2700-0000-54001	REIMB FOR PROFESSIONAL DUES	39.25
<b>Vendor 22353 - MADELINE AYBAR Total:</b>					<b>39.25</b>
<b>Vendor: 07402 - MAGIC OF GARY KANTOR</b>					
MAGIC OF GARY KANTOR	102078	INV0010059	10-1100-7533-54303	MAGIC CLASS INVOICE (1/24)	112.00
<b>Vendor 07402 - MAGIC OF GARY KANTOR Total:</b>					<b>112.00</b>
<b>Vendor: 08682 - MARY CHERVENY</b>					
MARY CHERVENY	102120	INV0010094	01-0100-0000-54005	REIMB FOR IPRA CONF EXPENSE	49.47
<b>Vendor 08682 - MARY CHERVENY Total:</b>					<b>49.47</b>

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 22093 - MATTHEW MCCANN</b>					
MATTHEW MCCANN	102206	INV0010133	20-2100-0000-54005	CONFERENCES/EDUCATION (TURF SHOW ROOM)	1,459.00
<b>Vendor 22093 - MATTHEW MCCANN Total:</b>					<b>1,459.00</b>
<b>Vendor: 22227 - MCCORD GOLF &amp; SAFETY SERVICES</b>					
MCCORD GOLF & SAFETY SERVI...	102017	69E9B7B4A8	20-2100-0000-54005	EDUCATION (GOLF SAFETY VIDEOS)	300.00
<b>Vendor 22227 - MCCORD GOLF &amp; SAFETY SERVICES Total:</b>					<b>300.00</b>
<b>Vendor: 21965 - MICHAEL BACULIK</b>					
MICHAEL BACULIK	102174	INV0010109	01-0400-0000-54005	REIMB FOR LANDSCAPE TRADE SHOW EXPENSE	66.59
<b>Vendor 21965 - MICHAEL BACULIK Total:</b>					<b>66.59</b>
<b>Vendor: 21134 - MICKEY'S LINEN</b>					
MICKEY'S LINEN	102018	1267742	25-2500-0000-54250	TOWEL SERVICE	85.50
MICKEY'S LINEN	102121	1270496	25-2500-0000-54250	TOWEL SERVICE	96.50
MICKEY'S LINEN	102175	1273320	25-2500-0000-54250	TOWEL SERVICE	96.50
<b>Vendor 21134 - MICKEY'S LINEN Total:</b>					<b>278.50</b>
<b>Vendor: 03240 - NADLER GOLF CAR SALES</b>					
NADLER GOLF CAR SALES	102122	3917521	20-2100-0000-56200	VEHICLE R&M	529.16
<b>Vendor 03240 - NADLER GOLF CAR SALES Total:</b>					<b>529.16</b>
<b>Vendor: 00348 - NCPERS GROUP LIFE INS.</b>					
NCPERS GROUP LIFE INS.	102019	INV0010028	01-21230	VOLUNTARY LIFE INSURANCE- JAN 2019	32.00
NCPERS GROUP LIFE INS.	102123	INV0010100	01-21230	VOLUNTARY LIFE INS-FEB 2019	32.00
<b>Vendor 00348 - NCPERS GROUP LIFE INS. Total:</b>					<b>64.00</b>
<b>Vendor: 03302 - NELS J. JOHNSON TREE</b>					
NELS J. JOHNSON TREE	102124	121673	01-0400-0000-54250	MISC TREE WORK - VARIOUS LOCATIONS	475.00
NELS J. JOHNSON TREE	102124	121941	01-0400-0000-54250	MISC TREE WORK - VARIOUS LOCATIONS	495.00
NELS J. JOHNSON TREE	102124	123475	01-0400-0000-54250	MISC TREE WORK - VARIOUS LOCATIONS	2,110.00
NELS J. JOHNSON TREE	102124	123511	01-0400-0000-54250	MISC TREE WORK - VARIOUS LOCATIONS	295.00
NELS J. JOHNSON TREE	102124	123512	01-0400-0000-54250	MISC TREE WORK - VARIOUS LOCATIONS	795.00
NELS J. JOHNSON TREE	102124	124098	01-0400-0000-54250	MISC TREE WORK - VARIOUS LOCATIONS	165.00
<b>Vendor 03302 - NELS J. JOHNSON TREE Total:</b>					<b>4,335.00</b>
<b>Vendor: 21521 - NEXBELT, LLC</b>					
NEXBELT, LLC	102020	111913	20-10700	Merchandise For Resale	232.00
NEXBELT, LLC	102020	111913	20-2000-0000-57325	Merchandise For Resale	13.48
<b>Vendor 21521 - NEXBELT, LLC Total:</b>					<b>245.48</b>
<b>Vendor: 08070 - NORTH SHORE GAS</b>					
NORTH SHORE GAS	102021	INV0010019	23-2300-0000-56550	NATURAL GAS SERVICE-PADDLE	920.62
NORTH SHORE GAS	102021	INV0010020	27-2700-0000-56550	NATURAL GAS SERVICE-ICE	551.74
NORTH SHORE GAS	102021	INV0010021	25-2500-0000-56550	NATURAL GAS SERVICE-TENNIS	509.10
NORTH SHORE GAS	102021	INV0010022	20-2000-0000-56550	NATURAL GAS SERVICE-GOLF	193.81
NORTH SHORE GAS	102021	INV0010023	01-0100-0000-56550	NATURAL GAS SERVICE-ADMIN	149.74
NORTH SHORE GAS	102021	INV0010024	20-2100-0000-56550	NATURAL GAS SERVICE-GOLF MTC	119.01
NORTH SHORE GAS	102125	INV0010073	01-0400-0000-56550	NATURAL GAS SERVICE-PARKS	32.10
NORTH SHORE GAS	102125	INV0010074	10-1300-0000-56550	NATURAL GAS SERVICE- OUTDOOR ICE	291.08
NORTH SHORE GAS	102125	INV0010075	01-0300-0000-56550	NATURAL GAS SERVICE-PARKS SC	934.42
NORTH SHORE GAS	102125	INV0010076	20-2000-0000-56550	NATURAL GAS SERVICE-GOLF	95.69
NORTH SHORE GAS	102207	INV0010118	25-2500-0000-56550	NATURAL GAS SERVICE-TENNIS	575.15
NORTH SHORE GAS	102207	INV0010119	27-2700-0000-56550	NATURAL GAS SERVICE-ICE	612.22

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Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
NORTH SHORE GAS	102207	INV0010120	20-2000-0000-56550	NATURAL GAS SERVICE-GOLF	217.10
NORTH SHORE GAS	102207	INV0010121	01-0100-0000-56550	NATURAL GAS SERVICE-ADMIN	170.01
NORTH SHORE GAS	102207	INV0010122	20-2100-0000-56550	NATURAL GAS SERVICE-GOLF MTC	144.21
NORTH SHORE GAS	102207	INV0010123	23-2300-0000-56550	NATURAL GAS SERVICE-PADDLE	1,490.73
<b>Vendor 08070 - NORTH SHORE GAS Total:</b>					<b>7,006.73</b>
<b>Vendor: 22349 - NORTHEAST ILLINOIS COUNCIL</b>					
NORTHEAST ILLINOIS COUNCIL	102079	1022864	01-21550	SECURITY DEPOSIT REFUND	750.00
<b>Vendor 22349 - NORTHEAST ILLINOIS COUNCIL Total:</b>					<b>750.00</b>
<b>Vendor: 03400 - NORTHFIELD HEATING &amp; AIR</b>					
NORTHFIELD HEATING & AIR	102208	001335	10-1000-0000-56100	ROOF TOP UNIT REPAIR - ADMIN	850.00
<b>Vendor 03400 - NORTHFIELD HEATING &amp; AIR Total:</b>					<b>850.00</b>
<b>Vendor: 03502 - NORTSHORE OMEGA</b>					
NORTSHORE OMEGA	102126	INV0010101	01-0100-0000-54250	PREPLACEMENT EVALUATION	96.00
NORTSHORE OMEGA	102126	INV0010102	01-0100-0000-54250	PREPLACEMENT EVALUATION	96.00
<b>Vendor 03502 - NORTSHORE OMEGA Total:</b>					<b>192.00</b>
<b>Vendor: 03395 - NSSRA</b>					
NSSRA	102022	2018-BALANCE	31-3100-0000-54999	2018 INCLUSION BALANCE	105.80
NSSRA	102022	195	31-3100-0000-54250	2019 1ST INSTALLMENT AGENCY CONTRIBUTION	81,010.86
<b>Vendor 03395 - NSSRA Total:</b>					<b>81,116.66</b>
<b>Vendor: 05973 - PACT ADMINISTRATIVE</b>					
PACT ADMINISTRATIVE	102024	INV0010030	01-0100-0000-54051	ADMIN FEES-JAN 2019	222.00
<b>Vendor 05973 - PACT ADMINISTRATIVE Total:</b>					<b>222.00</b>
<b>Vendor: 05974 - PACT ADMINISTRATIVE</b>					
PACT ADMINISTRATIVE	102023	INV0010025	01-0100-0000-54051	HRA MEDICAL CLAIMS FUNDED	950.35
PACT ADMINISTRATIVE	102023	INV0010029	01-0100-0000-54051	HRA MEDICAL CLAIMS FUNDED	3,094.09
PACT ADMINISTRATIVE	102061	INV0010040	01-0100-0000-54051	HRA MEDICAL CLAIMS FUNDED	3,057.93
PACT ADMINISTRATIVE	102080	INV0010067	01-0100-0000-54051	HRA MEDICAL CLAIMS FUNDED	248.98
PACT ADMINISTRATIVE	102080	INV0010065	01-0100-0000-54051	HRA MEDICAL CLAIMS FUNDED	792.40
PACT ADMINISTRATIVE	102209	INV0010115	01-0100-0000-54051	HRA MEDICAL CLAIMS FUNDED	4,003.61
PACT ADMINISTRATIVE	102209	INV0010116	01-0100-0000-54051	HRA MEDICAL CLAIMS FUNDED	2,017.91
<b>Vendor 05974 - PACT ADMINISTRATIVE Total:</b>					<b>14,165.27</b>
<b>Vendor: 20658 - PAULS WINNETKA TV</b>					
PAULS WINNETKA TV	102025	9235	20-2000-0000-56110	DISPLAY MONITORS FOR ADMIN AND IT	945.00
PAULS WINNETKA TV	102025	9235	25-2500-0000-54201	DISPLAY MONITORS FOR ADMIN AND IT	1,390.00
PAULS WINNETKA TV	102063	9271	20-2000-0000-52320	MONITORS FOR GOLF CLUBHOUSE	1,546.00
PAULS WINNETKA TV	102063	9271	25-2500-0000-54201	MONITORS FOR GOLF CLUBHOUSE	49.00
<b>Vendor 20658 - PAULS WINNETKA TV Total:</b>					<b>3,930.00</b>
<b>Vendor: 22055 - PAULSON PRESS, INC</b>					
PAULSON PRESS, INC	102210	19-0055	10-1100-7999-52020	Spring Brochure Printing	2,570.00
PAULSON PRESS, INC	102210	19-0055	10-1400-0000-52020	Spring Brochure Printing	223.00
PAULSON PRESS, INC	102210	19-0055	10-1500-0000-52020	Spring Brochure Printing	223.00
PAULSON PRESS, INC	102210	19-0055	10-1600-0000-52020	Spring Brochure Printing	223.00
PAULSON PRESS, INC	102210	19-0055	20-2000-0000-52020	Spring Brochure Printing	1,229.00
PAULSON PRESS, INC	102210	19-0055	23-2300-0000-52020	Spring Brochure Printing	335.00
PAULSON PRESS, INC	102210	19-0055	25-2500-0000-52020	Spring Brochure Printing	1,229.00
PAULSON PRESS, INC	102210	19-0055	27-2700-0000-52020	Spring Brochure Printing	1,118.00
<b>Vendor 22055 - PAULSON PRESS, INC Total:</b>					<b>7,150.00</b>
<b>Vendor: 03577 - PEBSCO</b>					
PEBSO	DFT0003600	INV0010045	01-21235	457K Contribution	25.00
PEBSO	DFT0003617	INV0010078	01-21235	457K Contribution	25.00

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PEBSCO	DFT0003626	INV0010125	01-21235	457K Contribution	25.00
<b>Vendor 03577 - PEBSCO Total:</b>					<b>75.00</b>
<b>Vendor: 21515 - PHIL FOLINO</b>					
PHIL FOLINO	102127	INV0010095	10-1100-7027-54301	B-BALL REF	62.00
<b>Vendor 21515 - PHIL FOLINO Total:</b>					<b>62.00</b>
<b>Vendor: 22269 - PHILIP SICILIANO</b>					
PHILIP SICILIANO	102211	1	10-1100-7843-52405	CATERING AGREEMENT	433.50
PHILIP SICILIANO	102211	1	10-1100-7845-52405	CATERING AGREEMENT	433.50
PHILIP SICILIANO	102211	1	10-1100-7845-54305	CATERING AGREEMENT	2,652.00
PHILIP SICILIANO	102211	1	10-1500-0000-54250	CATERING AGREEMENT	1,581.00
<b>Vendor 22269 - PHILIP SICILIANO Total:</b>					<b>5,100.00</b>
<b>Vendor: 03650 - PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC</b>					
PITNEY BOWES GLOBAL FINAN...	102176	3102892438	01-0100-0000-56100	1ST QTR POSTAGE MACHINE LEASE	454.92
<b>Vendor 03650 - PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC Total:</b>					<b>454.92</b>
<b>Vendor: 15245 - PRESTO-X</b>					
PRESTO-X	102026	1714116	20-2000-0000-54255	Contract Services Clubhouse	139.98
PRESTO-X	102177	1959934	20-2000-0000-54255	Contract Services Clubhouse	139.98
<b>Vendor 15245 - PRESTO-X Total:</b>					<b>279.96</b>
<b>Vendor: 13630 - R &amp; R SPECIALTIES OF WISCONSIN INC</b>					
R & R SPECIALTIES OF WISCONS...	102178	0067016-IN	27-2700-0000-56200	ZAMBONI TIRES	1,490.95
<b>Vendor 13630 - R &amp; R SPECIALTIES OF WISCONSIN INC Total:</b>					<b>1,490.95</b>
<b>Vendor: 07153 - READY REFRESH BY NESTLE</b>					
READY REFRESH BY NESTLE	102179	19AB104749190	25-2500-0000-54250	DRINKING WATER	33.96
READY REFRESH BY NESTLE	102179	19AB104749190	27-2700-0000-54250	DRINKING WATER	88.46
<b>Vendor 07153 - READY REFRESH BY NESTLE Total:</b>					<b>122.42</b>
<b>Vendor: 06160 - RECORD A HIT</b>					
RECORD A HIT	102128	1911108	10-1100-7845-54305	SAND ART AND LIGHT BRIGHT FOR DDDN	1,395.00
RECORD A HIT	102212	1911112	10-1100-7843-54305	EGG HUNT INFLATABLES	675.00
<b>Vendor 06160 - RECORD A HIT Total:</b>					<b>2,070.00</b>
<b>Vendor: 03861 - REINDERS, INC.</b>					
REINDERS, INC.	102213	1765879-00	20-2100-0000-56200	VEHICLE R&M (2018)	897.67
REINDERS, INC.	102129	1767110-00	20-2100-0000-56200	VEHICLE R&M	216.83
REINDERS, INC.	102129	1767549-00	20-2100-0000-56100	EQUIPMENT R&M	253.60
REINDERS, INC.	102129	1767110-01	20-2100-0000-56100	AIR FILTERS-GOLF MTC	46.02
REINDERS, INC.	102129	1767549-01	20-2100-0000-56100	EQUIPMENT R&M (WINTER MAINTENANCE)	128.81
REINDERS, INC.	102129	1767987-00	20-2100-0000-56100	EQUIPMENT PARTS-GOLF MTC	40.92
REINDERS, INC.	102129	1768237-00	20-2100-0000-56100	EQUIPMENT R&M	217.17
REINDERS, INC.	102213	1767987-01	20-2100-0000-56100	EQUIPMENT R&M	350.58
REINDERS, INC.	102213	1769099-00	20-2100-0000-56200	VEHICLE R&M	243.48
REINDERS, INC.	102213	1769624-00	20-2100-0000-56200	VEHICLE R&M	1,409.34
REINDERS, INC.	102213	1769624-01	20-2100-0000-56200	VEHICLE R&M	571.74
<b>Vendor 03861 - REINDERS, INC. Total:</b>					<b>4,376.16</b>
<b>Vendor: 14480 - RENE RONQUILLO</b>					
RENE RONQUILLO	102214	INV0010134	25-2500-0000-52320	KIDS TENNIS PARTY PIZZA	138.99
<b>Vendor 14480 - RENE RONQUILLO Total:</b>					<b>138.99</b>
<b>Vendor: 03940 - RMC, INC.</b>					
RMC, INC.	102027	SI2072588	27-2700-0000-54250	JANUARY MONTHLY SERVICE	769.00
RMC, INC.	102180	SI2073593	27-2700-0000-54250	MONTHLY SERVICE CONTRACT - FEB 2019	769.00
RMC, INC.	102215	SI2074170	25-2500-0000-56001	COURT 8 HEATER MOTOR REPLACEMENT	1,705.00
<b>Vendor 03940 - RMC, INC. Total:</b>					<b>3,243.00</b>



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<b>Vendor: 21942 - ROBBINS SCHWARTZ</b>					
ROBBINS SCHWARTZ	102130	285543	01-0200-0000-54220	DECEMBER LEGAL SERVICES	2,196.00
<b>Vendor 21942 - ROBBINS SCHWARTZ Total:</b>					<b>2,196.00</b>
<b>Vendor: 21228 - ROGER JUNGE</b>					
ROGER JUNGE	102028	INV0010037	25-2500-0000-54001	REIMB FOR PROFESSIONAL DUES	299.00
<b>Vendor 21228 - ROGER JUNGE Total:</b>					<b>299.00</b>
<b>Vendor: 13600 - RUDIG TROPHIES</b>					
RUDIG TROPHIES	102029	63103	25-2500-0000-52310	TENNIS TROPHIES	26.25
<b>Vendor 13600 - RUDIG TROPHIES Total:</b>					<b>26.25</b>
<b>Vendor: 04015 - S &amp; S WORLDWIDE, INC.</b>					
S & S WORLDWIDE, INC.	102081	10612813	10-1100-7435-52403	WINTER BREAK CAMP CRAFT SUPPLIES	139.60
S & S WORLDWIDE, INC.	102081	10612813	10-1100-7843-52405	EVENT FLOOR MARKINGS	11.99
S & S WORLDWIDE, INC.	102081	10612813	10-1500-0000-52320	BEACH EVENT MARKERS	20.00
<b>Vendor 04015 - S &amp; S WORLDWIDE, INC. Total:</b>					<b>171.59</b>
<b>Vendor: 04138 - SECURITY BNFT GROUP OF CO</b>					
SECURITY BNFT GROUP OF CO	DFT0003601	INV0010046	01-21235	457K Retirement Plan	750.00
SECURITY BNFT GROUP OF CO	DFT0003618	INV0010079	01-21235	457K Retirement Plan	750.00
SECURITY BNFT GROUP OF CO	DFT0003627	INV0010126	01-21235	457K Retirement Plan	750.00
<b>Vendor 04138 - SECURITY BNFT GROUP OF CO Total:</b>					<b>2,250.00</b>
<b>Vendor: 08355 - SNAP -ON INDUSTRIAL</b>					
SNAP -ON INDUSTRIAL	102064	ARV/38489747	01-0300-0000-52801	TOOLS SNAP ON	1,000.00
SNAP -ON INDUSTRIAL	102064	ARV/38489747	01-0400-0000-52801	TOOLS SNAP ON	1,534.94
SNAP -ON INDUSTRIAL	102064	ARV/38498004	01-0300-0000-52810	TOOLS	294.41
SNAP -ON INDUSTRIAL	102064	ARS/13518136	01-0300-0000-52810	TOOLS	70.00
SNAP -ON INDUSTRIAL	102064	ARV/38562272	01-0300-0000-52810	TOOLS	19.15
SNAP -ON INDUSTRIAL	102131	ARV/38609743	01-0300-0000-52810	TOOLS	18.48
SNAP -ON INDUSTRIAL	102131	ARV/38669070	01-0300-0000-52810	TOOLS	36.85
SNAP -ON INDUSTRIAL	102181	ARV/38692812	01-0300-0000-52810	TOOLS	203.92
<b>Vendor 08355 - SNAP -ON INDUSTRIAL Total:</b>					<b>3,177.75</b>
<b>Vendor: 22095 - SPECTROTEL</b>					
SPECTROTEL	102082	8942588	01-0100-0000-56501	PHONE SERVICE-POTS LINES	22.70
SPECTROTEL	102082	8942588	01-0100-0000-56501	PHONE SERVICE-POTS LINES	451.50
SPECTROTEL	102082	8942588	10-1600-0000-56501	PHONE SERVICE-POTS LINES	76.97
SPECTROTEL	102082	8942588	20-2000-0000-56501	PHONE SERVICE-POTS LINES	154.02
SPECTROTEL	102082	8942588	25-2500-0000-56501	PHONE SERVICE-POTS LINES	76.97
SPECTROTEL	102082	8942588	27-2700-0000-56501	PHONE SERVICE-POTS LINES	230.91
<b>Vendor 22095 - SPECTROTEL Total:</b>					<b>1,013.07</b>
<b>Vendor: 08670 - ST. ANDREWS PRODUCTS, CO.</b>					
ST. ANDREWS PRODUCTS, CO.	102065	0000840250	20-10700	Merchandise for Resale	624.00
ST. ANDREWS PRODUCTS, CO.	102065	0000840250	20-2000-0000-57325	Merchandise for Resale	77.59
<b>Vendor 08670 - ST. ANDREWS PRODUCTS, CO. Total:</b>					<b>701.59</b>
<b>Vendor: 13210 - STAPLES BUSINESS CREDIT</b>					
STAPLES BUSINESS CREDIT	102030	7209022427-0-1	01-0200-0000-52001	BUDGET BOOK SUPPLIES	187.54
STAPLES BUSINESS CREDIT	102132	7210534102-0-1	01-0100-0000-52001	OFFICE SUPPLIES	15.69
STAPLES BUSINESS CREDIT	102132	7210534102-0-3	01-0100-0000-52001	OFFICE SUPPLIES	11.09
STAPLES BUSINESS CREDIT	102132	7210534102-0-2	10-1000-0000-52001	OFFICE SUPPLIES	32.29
STAPLES BUSINESS CREDIT	102216	7210883066-0-1	01-0400-0000-52001	OFFICE SUPPLIES	178.59
STAPLES BUSINESS CREDIT	102132	7211310769-0-2	25-2500-0000-52001	OFFICE SUPPLIES	8.79
STAPLES BUSINESS CREDIT	102132	7211481562-0-1	01-0100-0000-52001	OFFICE SUPPLIES	38.61
STAPLES BUSINESS CREDIT	102132	7211481562-0-1	10-1100-7810-52405	B-DAY PARTY SUPPLIES	25.19
STAPLES BUSINESS CREDIT	102132	7211310769-0-1	25-2500-0000-52001	DESKTOP ORGANIZER-FRONT DESK	119.99
STAPLES BUSINESS CREDIT	102132	7211870418-0-1	25-2500-0000-52001	OFFICE SUPPLIES	51.18
STAPLES BUSINESS CREDIT	102132	7211870418-0-2	25-2500-0000-52001	OFFICE SUPPLIES	32.90
<b>Vendor 13210 - STAPLES BUSINESS CREDIT Total:</b>					<b>701.86</b>

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON FEI

Payment Dates: 01/12/2019 - 02/22/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
<b>Vendor: 22035 - STEPHANIE B FIGLIOLI</b>					
STEPHANIE B FIGLIOLI	102083	INV0010060	10-1100-7456-52402	BABYSITTING CERTIFICATES	169.00
STEPHANIE B FIGLIOLI	102083	INV0010060	10-1100-7456-54305	BABYSITTING INVOICE (1/21)	585.00
<b>Vendor 22035 - STEPHANIE B FIGLIOLI Total:</b>					<b>754.00</b>
<b>Vendor: 21440 - STEVE FRANKLIN</b>					
STEVE FRANKLIN	102133	INV0010096	10-1100-7022-54301	B-BALL REF	93.00
STEVE FRANKLIN	102133	INV0010096	10-1100-7027-54301	B-BALL REF	279.00
<b>Vendor 21440 - STEVE FRANKLIN Total:</b>					<b>372.00</b>
<b>Vendor: 04560 - TENNANT SALES &amp; SERVICE</b>					
TENNANT SALES & SERVICE	102031	915985096	25-2500-0000-54250	PREVENTATIVE MAINTENANCE COURT SWEEPER	266.28
<b>Vendor 04560 - TENNANT SALES &amp; SERVICE Total:</b>					<b>266.28</b>
<b>Vendor: 19390 - THALMANN'S ALIGNMENT</b>					
THALMANN'S ALIGNMENT	102066	19-1110	01-0400-0000-56200	WHEEL ALIGNMENT #13	100.00
<b>Vendor 19390 - THALMANN'S ALIGNMENT Total:</b>					<b>100.00</b>
<b>Vendor: 02492 - THE LAKOTA GROUP, INC</b>					
THE LAKOTA GROUP, INC	102134	18022-06	37-3700-0000-60120	BLUFF RESTORATION PLANNING	26,463.39
<b>Vendor 02492 - THE LAKOTA GROUP, INC Total:</b>					<b>26,463.39</b>
<b>Vendor: 04605 - THOR GUARD, INC.</b>					
THOR GUARD, INC.	102032	50443	35-3500-0000-54250	THORGUARD ANNUAL CONTRACT	1,000.00
<b>Vendor 04605 - THOR GUARD, INC. Total:</b>					<b>1,000.00</b>
<b>Vendor: 04083 - TIM SCHMIDT</b>					
TIM SCHMIDT	102033	INV0010031	25-2500-0000-54001	RIMB FOR PROFESSIONAL DUES	208.00
<b>Vendor 04083 - TIM SCHMIDT Total:</b>					<b>208.00</b>
<b>Vendor: 20951 - TOBY ROSS</b>					
TOBY ROSS	102084	INV0010068	10-1000-0000-54005	RIEMB FOR CONF EXPENSES	50.00
<b>Vendor 20951 - TOBY ROSS Total:</b>					<b>50.00</b>
<b>Vendor: 21932 - TOM MCNABOLA</b>					
TOM MCNABOLA	102135	INV0010097	10-1100-7027-54301	B-BALL REF	279.00
<b>Vendor 21932 - TOM MCNABOLA Total:</b>					<b>279.00</b>
<b>Vendor: 20788 - ULINE, INC</b>					
ULINE, INC	102182	104273766	01-0300-0000-52515	NITRILE GLOVES, TP, WIPERS	564.64
ULINE, INC	102136	104900884	25-2500-0000-56001	LOGO FLOOR MAT	245.75
ULINE, INC	102182	105357769	01-0400-0000-56001	FACILITY SUPPLY (TAPE, DUST MOP, REDI SEAL ENV.)	131.59
ULINE, INC	102182	105533366	27-2700-0000-52340	ICE SHOW SUPPLIES	59.48
<b>Vendor 20788 - ULINE, INC Total:</b>					<b>1,001.46</b>
<b>Vendor: 22236 - UNITED CONCORDIA</b>					
UNITED CONCORDIA	102137	141062943	01-0100-0000-54051	DENTAL INSURANCE-FEB 2019	3,734.93
UNITED CONCORDIA	102034	INV0010032	01-0100-0000-54051	DENTAL INSURANCE-JAN 2019	3,651.87
<b>Vendor 22236 - UNITED CONCORDIA Total:</b>					<b>7,386.80</b>
<b>Vendor: 21723 - UNUM LIFE INSURANCE COMPANY OF AMERICA</b>					
UNUM LIFE INSURANCE COMP...	102035	INV0010033	01-0100-0000-54051	LIFE, AD&D AND LTD/VISION- JAN 2019	1,138.85
UNUM LIFE INSURANCE COMP...	102035	INV0010026	01-0100-0000-54051	LIFE, AD&D AND LTD/VISION- DEC 2018	1,138.85
<b>Vendor 21723 - UNUM LIFE INSURANCE COMPANY OF AMERICA Total:</b>					<b>2,277.70</b>
<b>Vendor: 00671 - UPS</b>					
UPS	102067	00003A29V4029	20-2000-0000-54255	SHIPPING SERVICE-GOLF	10.68
<b>Vendor 00671 - UPS Total:</b>					<b>10.68</b>
<b>Vendor: 20775 - US SIGNAL</b>					
US SIGNAL	102138	19020157459	01-0100-0000-54250	T1 INTERNET CONNECTION	50.02
US SIGNAL	102138	19020157459	01-0200-0000-54250	T1 INTERNET CONNECTION	50.02
US SIGNAL	102138	19020157459	01-0400-0000-54250	T1 INTERNET CONNECTION	50.02

VOUCHER LIST OF PAID BILLS FOR APPROVAL ON FEI

Payment Dates: 01/12/2019 - 02/22/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
US SIGNAL	102138	19020157459	10-1000-0000-54250	T1 INTERNET CONNECTION	50.02
US SIGNAL	102138	19020157459	20-2000-0000-54250	T1 INTERNET CONNECTION	50.02
US SIGNAL	102138	19020157459	20-2100-0000-54250	T1 INTERNET CONNECTION	50.02
US SIGNAL	102138	19020157459	25-2500-0000-54250	T1 INTERNET CONNECTION	50.02
US SIGNAL	102138	19020157459	27-2700-0000-54250	T1 INTERNET CONNECTION	50.02
<b>Vendor 20775 - US SIGNAL Total:</b>					<b>400.16</b>
<b>Vendor: 08480 - USPTA INC.</b>					
USPTA INC.	102068	9146-2019	25-2500-0000-54001	PROFESSIONAL DUES-CHUCK J	299.00
USPTA INC.	102068	20977-2019	25-2500-0000-54001	PROFESSIONAL DUES-RENE R	299.00
USPTA INC.	102139	17473-2019	25-2500-0000-54001	PROFESSIONAL DUES-ALEX S	299.00
USPTA INC.	102217	INV0010138	25-2500-0000-54001	PROFESSIONAL DUES-KATIE L	299.00
<b>Vendor 08480 - USPTA INC. Total:</b>					<b>1,196.00</b>
<b>Vendor: 04765 - VANGUARD ENERGY SERVICES</b>					
VANGUARD ENERGY SERVICES	102069	G400621011619	20-2000-0000-56550	NATURAL GAS SERVICE-DEC 2018	845.20
VANGUARD ENERGY SERVICES	102069	G400621011619	20-2100-0000-56550	NATURAL GAS SERVICE-DEC 2018	120.49
VANGUARD ENERGY SERVICES	102069	G400621011619	23-2300-0000-56550	NATURAL GAS SERVICE-DEC 2018	147.96
VANGUARD ENERGY SERVICES	102069	G400621011619	25-2500-0000-56550	NATURAL GAS SERVICE-DEC 2018	396.44
VANGUARD ENERGY SERVICES	102069	G400621011619	25-2500-0000-56550	NATURAL GAS SERVICE-DEC 2018	162.96
VANGUARD ENERGY SERVICES	102069	G400621011619	27-2700-0000-56550	NATURAL GAS SERVICE-DEC 2018	721.95
<b>Vendor 04765 - VANGUARD ENERGY SERVICES Total:</b>					<b>2,395.00</b>
<b>Vendor: 04778 - VERIZON WIRELESS</b>					
VERIZON WIRELESS	102085	9822401792	01-0100-0000-56502	CELL PHONE SERVICE	2,829.37
<b>Vendor 04778 - VERIZON WIRELESS Total:</b>					<b>2,829.37</b>
<b>Vendor: 04785 - VERMONT SYSTEMS, INC.</b>					
VERMONT SYSTEMS, INC.	102218	61213	01-0100-0000-54250	USER GROUP TRAINING	50.00
<b>Vendor 04785 - VERMONT SYSTEMS, INC. Total:</b>					<b>50.00</b>
<b>Vendor: 04805 - VILLAGE OF WINNETKA</b>					
VILLAGE OF WINNETKA	102183	2019-00000006	27-2700-0000-52901	SECURITY DETAIL 1-12-19 NT/LOY	975.00
VILLAGE OF WINNETKA	102184	JAN 2019	01-0100-0000-56525	WATER & ELECTRIC-JAN 2019	46.45
VILLAGE OF WINNETKA	102184	JAN 2019	01-0200-0000-56525	WATER & ELECTRIC-JAN 2019	2,696.01
VILLAGE OF WINNETKA	102184	JAN 2019	01-0300-0000-56525	WATER & ELECTRIC-JAN 2019	31.12
VILLAGE OF WINNETKA	102184	JAN 2019	01-0300-0000-56530	WATER & ELECTRIC-JAN 2019	276.59
VILLAGE OF WINNETKA	102184	JAN 2019	01-0400-0000-56525	WATER & ELECTRIC-JAN 2019	103.18
VILLAGE OF WINNETKA	102184	JAN 2019	01-0400-0000-56530	WATER & ELECTRIC-JAN 2019	1,634.02
VILLAGE OF WINNETKA	102184	JAN 2019	10-1200-0000-56525	WATER & ELECTRIC-JAN 2019	12.20
VILLAGE OF WINNETKA	102184	JAN 2019	10-1500-0000-56525	WATER & ELECTRIC-JAN 2019	29.50
VILLAGE OF WINNETKA	102184	JAN 2019	10-1500-0000-56530	WATER & ELECTRIC-JAN 2019	832.55
VILLAGE OF WINNETKA	102184	JAN 2019	10-1600-0000-56525	WATER & ELECTRIC-JAN 2019	9.20
VILLAGE OF WINNETKA	102184	JAN 2019	10-1600-0000-56530	WATER & ELECTRIC-JAN 2019	94.02
VILLAGE OF WINNETKA	102184	JAN 2019	20-2000-0000-56525	WATER & ELECTRIC-JAN 2019	602.51
VILLAGE OF WINNETKA	102184	JAN 2019	20-2000-0000-56525	WATER & ELECTRIC-JAN 2019	12.20
VILLAGE OF WINNETKA	102184	JAN 2019	20-2000-0000-56530	WATER & ELECTRIC-JAN 2019	1,292.31
VILLAGE OF WINNETKA	102184	JAN 2019	20-2100-0000-56525	WATER & ELECTRIC-JAN 2019	98.78
VILLAGE OF WINNETKA	102184	JAN 2019	20-2100-0000-56530	WATER & ELECTRIC-JAN 2019	2,107.15
VILLAGE OF WINNETKA	102184	JAN 2019	23-2300-0000-56525	WATER & ELECTRIC-JAN 2019	35.50
VILLAGE OF WINNETKA	102184	JAN 2019	23-2300-0000-56530	WATER & ELECTRIC-JAN 2019	1,165.93
VILLAGE OF WINNETKA	102184	JAN 2019	25-2400-0000-56525	WATER & ELECTRIC-JAN 2019	8.10
VILLAGE OF WINNETKA	102184	JAN 2019	25-2400-0000-56530	WATER & ELECTRIC-JAN 2019	87.12
VILLAGE OF WINNETKA	102184	JAN 2019	25-2500-0000-56525	WATER & ELECTRIC-JAN 2019	72.47
VILLAGE OF WINNETKA	102184	JAN 2019	25-2500-0000-56530	WATER & ELECTRIC-JAN 2019	6,961.64
VILLAGE OF WINNETKA	102184	JAN 2019	27-2700-0000-56525	WATER & ELECTRIC-JAN 2019	1,079.32

## VOUCHER LIST OF PAID BILLS FOR APPROVAL ON FEI

Payment Dates: 01/12/2019 - 02/22/2019

Vendor Name	Payment Number	Payable Number	Account Number	Description (Item)	Amount
VILLAGE OF WINNETKA	102184	JAN 2019	27-2700-0000-56530	WATER & ELECTRIC-JAN 2019	17,936.73
<b>Vendor 04805 - VILLAGE OF WINNETKA Total:</b>					<b>38,199.60</b>
<b>Vendor: 22347 - VINCENT PELLERITI</b>					
VINCENT PELLERITI	102070	1021397	27-2700-0000-41550	ICE REFUND	79.00
<b>Vendor 22347 - VINCENT PELLERITI Total:</b>					<b>79.00</b>
<b>Vendor: 00425 - VISION SERVICE PLAN (IL)</b>					
VISION SERVICE PLAN (IL)	102036	INV0010034	01-0100-0000-54051	VISION INSURANCE-JAN 2019	478.92
VISION SERVICE PLAN (IL)	102140	806316039	01-0100-0000-54051	VISION INSURANCE-FEB 2019	485.15
<b>Vendor 00425 - VISION SERVICE PLAN (IL) Total:</b>					<b>964.07</b>
<b>Vendor: 04882 - WAREHOUSE DIRECT</b>					
WAREHOUSE DIRECT	102185	4133845-0	01-0400-0000-52515	DOG WASTE BAGS	223.55
WAREHOUSE DIRECT	102037	4139918-0	10-1000-0000-52515	CUSTODIAL SUPPLIES - ADMIN	241.66
WAREHOUSE DIRECT	102071	4157652-0	23-2300-0000-52002	INK TONER AND TISSUE PAPER	100.76
WAREHOUSE DIRECT	102071	4157652-0	27-2700-0000-52001	INK TONER AND TISSUE PAPER	301.96
WAREHOUSE DIRECT	102185	4163770-0	27-2700-0000-52002	CLEANING SUPPLIES	515.20
WAREHOUSE DIRECT	102185	4164209-0	23-2300-0000-52002	PAPER TOWELS	141.98
WAREHOUSE DIRECT	102071	4165154-0	25-2500-0000-56100	VACUUM	358.98
WAREHOUSE DIRECT	102086	4170065-0	01-0100-0000-52005	COPY PAPER	215.22
<b>Vendor 04882 - WAREHOUSE DIRECT Total:</b>					<b>2,099.31</b>
<b>Vendor: 05020 - WILSON SPORTING GOODS</b>					
WILSON SPORTING GOODS	102038	4526915026	25-10700	RETAIL BALLS	7,776.00
WILSON SPORTING GOODS	102038	4526915026	25-2500-0000-47325	SALES DISCOUNT	-355.20
WILSON SPORTING GOODS	102038	4526915026	25-2500-0000-52002	PRACTICE BALLS	9,984.00
WILSON SPORTING GOODS	102219	4527203309	25-2500-0000-47325	SALES DISCOUNT	-3.93
WILSON SPORTING GOODS	102219	4527203309	25-2500-0000-52002	JR. PROGRAM BALLS	240.30
WILSON SPORTING GOODS	102219	4527207514	25-2500-0000-47325	SALES DISCOUNT	-1.50
WILSON SPORTING GOODS	102219	4527207514	25-2500-0000-52002	TENNIS SUPPLIES	75.00
WILSON SPORTING GOODS	102219	4527207514	25-2500-0000-57325	FRIEGHT	19.87
<b>Vendor 05020 - WILSON SPORTING GOODS Total:</b>					<b>17,734.54</b>
<b>Vendor: 03680 - WINNETKA POSTMASTER</b>					
WINNETKA POSTMASTER	102039	INV0010035	20-2000-0000-54201	POSTAGE FOR GOLF MAILING	91.62
WINNETKA POSTMASTER	102141	INV0010071	10-1000-0000-54201	Postage for Mailing	275.00
<b>Vendor 03680 - WINNETKA POSTMASTER Total:</b>					<b>366.62</b>
<b>Vendor: 05075 - WISCONSIN DEPARTMENT OF REVENUE</b>					
WISCONSIN DEPARTMENT OF R...	DFT0003604	INV0010050	01-21210	State Withholding	454.45
WISCONSIN DEPARTMENT OF R...	DFT0003621	INV0010083	01-21210	State Withholding	459.95
WISCONSIN DEPARTMENT OF R...	DFT0003630	INV0010130	01-21210	State Withholding	454.45
<b>Vendor 05075 - WISCONSIN DEPARTMENT OF REVENUE Total:</b>					<b>1,368.85</b>
<b>Vendor: 05667 - YOUR ADVANTAGE TENNIS</b>					
YOUR ADVANTAGE TENNIS	102142	INV0010099	25-2500-0000-57650	JANUARY STRINGING	274.00
<b>Vendor 05667 - YOUR ADVANTAGE TENNIS Total:</b>					<b>274.00</b>
<b>Grand Total:</b>					<b>930,379.81</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
01 - GENERAL / PAYROLL REVOLVING	269,015.75
10 - RECREATION FUND	26,709.27
20 - GOLF OPERATIONS	34,264.37
23 - PLATFORM TENNIS	6,422.19
25 - TENNIS FUND	219,338.75
27 - INDOOR ICE ARENA	38,674.91
31 - SPECIAL RECREATION	81,116.66
33 - IMRF PENSION & FICA	154,809.55
35 - LIABILITY FUND	1,000.00
37 - CAPITAL PROJECTS FUND	99,028.36
<b>Grand Total:</b>	<b>930,379.81</b>

## Account Summary

Account Number	Account Name	Payment Amount
01-0100-0000-52001	GENERAL OFFICE SUPPLIES	115.38
01-0100-0000-52002	SUPPLIES ACCOUNT	350.99
01-0100-0000-52005	COPY PAPER	215.22
01-0100-0000-52015	COMPUTER SUPPLIES	250.10
01-0100-0000-52024	FURNITURE & FIXTURES	364.14
01-0100-0000-52501	GASOLINE	81.98
01-0100-0000-54001	PROFESSIONAL DUES	300.00
01-0100-0000-54005	CONFERENCES/EDUCATI...	196.46
01-0100-0000-54051	MEDICAL INSURANCE	119,958.18
01-0100-0000-54210	COMPUTER SERVICE	1,702.50
01-0100-0000-54250	CONTRACT SERVICES-GEN...	990.02
01-0100-0000-54260	TRAINING	144.96
01-0100-0000-56100	R & M-EQUIPMENT	2,431.57
01-0100-0000-56501	TELEPHONE/COMMUNIC...	670.91
01-0100-0000-56502	RADIO-PHONE COMMUN...	2,829.37
01-0100-0000-56525	WATER	46.45
01-0100-0000-56550	NATURAL GAS	319.75
01-0200-0000-52001	GENERAL OFFICE SUPPLIES	195.41
01-0200-0000-52011	MARKETING SUPPLIES	320.79
01-0200-0000-52025	POSTAGE	36.68
01-0200-0000-52090	BOARD EXPENSES	342.28
01-0200-0000-54001	PROFESSIONAL DUES	6,944.17
01-0200-0000-54005	CONFERENCES/EDUCATI...	1,041.42
01-0200-0000-54220	LEGAL	2,196.00
01-0200-0000-54250	CONTRACT SERVICES-GEN...	50.02
01-0200-0000-54251	MARKETING SERVICES	199.60
01-0200-0000-54260	TRAINING	125.00
01-0200-0000-56501	TELEPHONE/COMMUNIC...	154.56
01-0200-0000-56525	WATER	2,696.01
01-0300-0000-52002	SUPPLIES ACCOUNT	895.24
01-0300-0000-52505	LUBRICANTS	67.43
01-0300-0000-52515	CUSTODIAL SUPPLIES	564.64
01-0300-0000-52801	EQUIPMENT > \$100	1,000.00
01-0300-0000-52810	TOOLS	675.59
01-0300-0000-54005	CONFERENCES/EDUCATI...	567.21
01-0300-0000-54250	CONTRACT SERVICES-GEN...	1,151.96
01-0300-0000-56001	R & M-FACILITY-GENERAL	130.25
01-0300-0000-56100	R & M-EQUIPMENT	48.43
01-0300-0000-56501	TELEPHONE/COMMUNIC...	1,070.30
01-0300-0000-56525	WATER	31.12
01-0300-0000-56530	ELECTRIC	276.59
01-0300-0000-56550	NATURAL GAS	934.42
01-0400-0000-52001	GENERAL OFFICE SUPPLIES	178.59

## Account Summary

Account Number	Account Name	Payment Amount
01-0400-0000-52002	SUPPLIES ACCOUNT	421.58
01-0400-0000-52515	CUSTODIAL SUPPLIES	223.55
01-0400-0000-52525	UNIFORMS	446.52
01-0400-0000-52801	EQUIPMENT > \$100	1,685.82
01-0400-0000-52810	TOOLS	56.98
01-0400-0000-52999	MISCELLANEOUS	3.58
01-0400-0000-54005	CONFERENCES/EDUCATI...	3,595.63
01-0400-0000-54250	CONTRACT SERVICES-GEN...	5,691.14
01-0400-0000-56001	R & M-FACILITY-GENERAL	425.15
01-0400-0000-56100	R & M-EQUIPMENT	213.66
01-0400-0000-56200	VEHICLE R & M	988.80
01-0400-0000-56501	TELEPHONE/COMMUNIC...	154.56
01-0400-0000-56525	WATER	103.18
01-0400-0000-56530	ELECTRIC	1,658.08
01-0400-0000-56550	NATURAL GAS	32.10
01-0400-0000-60083	VEHICLE #44	24,403.00
01-10850	INVENTORY-GASOLINE	5,469.20
01-21200	FEDERAL WITHHOLDING ...	40,018.19
01-21210	STATE WITHHOLDING TAX	19,762.13
01-21230	IMRF VOLUNTARY LIFE W...	64.00
01-21235	I.C.M.A. RETIREMENT W/H	7,140.00
01-21240	CANCER/INTENSIVE CARE ...	769.80
01-21260	SECTION 125 WITHHOLDI...	600.48
01-21298	CHILD SUPPORT PAYMEN...	1,476.93
01-21550	ACCRUED EXPENSES-VAR...	750.00
10-1000-0000-52001	GENERAL OFFICE SUPPLIES	32.29
10-1000-0000-52002	SUPPLIES ACCOUNT	41.62
10-1000-0000-52515	CUSTODIAL SUPPLIES	241.66
10-1000-0000-54005	CONFERENCES/EDUCATI...	631.67
10-1000-0000-54201	ADVERTISEMENTS	301.80
10-1000-0000-54250	CONTRACT SERVICES-GEN...	928.02
10-1000-0000-56100	R & M-EQUIPMENT	850.00
10-1000-0000-56200	VEHICLE R & M	14.97
10-1000-0000-56501	TELEPHONE/COMMUNIC...	154.56
10-1100-7022-52401	SUPPLIES-REC COMP TEA...	26.75
10-1100-7022-54301	SERVICES-REC COMP TEA...	868.00
10-1100-7027-52401	SUPPLIES-REC COMP TEA...	26.75
10-1100-7027-54301	SERVICES-REC COMP TEA...	1,178.00
10-1100-7435-52403	SUPPLIES-REC GEN YTH P...	159.60
10-1100-7456-52402	SUPPLIES-REC ATHL INST	210.14
10-1100-7456-54305	SERVICES-REC SPEC EVEN...	585.00
10-1100-7477-52403	SUPPLIES-REC GEN YTH P...	54.79
10-1100-7533-54303	SERVICES-REC GEN YTH P...	112.00
10-1100-7605-54304	SERVICES-REC CAMPS	269.50
10-1100-7668-54304	SERVICES-REC CAMPS	183.75
10-1100-7810-52405	SUPPLIES-REC SPEC EVEN...	203.26
10-1100-7810-54305	SERVICES-REC SPEC EVEN...	350.00
10-1100-7843-52405	SUPPLIES-REC SPEC EVEN...	933.82
10-1100-7843-54305	SERVICES-REC SPEC EVEN...	3,230.00
10-1100-7845-52405	SUPPLIES-REC SPEC EVEN...	1,110.20
10-1100-7845-54305	SERVICES-REC SPEC EVEN...	4,397.00
10-1100-7999-52020	PRINTING (BROCH. & NE...	2,570.00
10-1100-7999-54201	ADVERTISEMENTS	48.51
10-1200-0000-54005	CONFERENCES/EDUCATI...	112.00
10-1200-0000-56525	WATER	12.20
10-1300-0000-52002	SUPPLIES ACCOUNT	65.00
10-1300-0000-56550	NATURAL GAS	291.08
10-1400-0000-52020	PRINTING (BROCH. & NE...	223.00

## Account Summary

Account Number	Account Name	Payment Amount
10-1500-0000-52002	SUPPLIES ACCOUNT	79.20
10-1500-0000-52020	PRINTING (BROCH. & NE...	223.00
10-1500-0000-52320	SPECIAL EVENT SUPPLIES	20.00
10-1500-0000-52501	GASOLINE	23.76
10-1500-0000-54005	CONFERENCES/EDUCATI...	35.00
10-1500-0000-54250	CONTRACT SERVICES-GEN...	1,804.70
10-1500-0000-56100	R & M-EQUIPMENT	554.16
10-1500-0000-56501	TELEPHONE/COMMUNIC...	42.15
10-1500-0000-56525	WATER	29.50
10-1500-0000-56530	ELECTRIC	832.55
10-1600-0000-52020	PRINTING (BROCH. & NE...	223.00
10-1600-0000-52501	GASOLINE	23.76
10-1600-0000-56001	R & M-FACILITY-GENERAL	2,159.22
10-1600-0000-56100	R & M-EQUIPMENT	19.99
10-1600-0000-56501	TELEPHONE/COMMUNIC...	119.12
10-1600-0000-56525	WATER	9.20
10-1600-0000-56530	ELECTRIC	94.02
20-10700	PRO-SHOP-ALL INCLUSIVE	875.18
20-2000-0000-52002	SUPPLIES ACCOUNT	2.57
20-2000-0000-52006	SUPPLIES - CLUBHOUSE	1,017.34
20-2000-0000-52015	COMPUTER SUPPLIES	369.99
20-2000-0000-52020	PRINTING (BROCH. & NE...	1,229.00
20-2000-0000-52320	SPECIAL EVENT SUPPLIES	1,546.00
20-2000-0000-54201	ADVERTISEMENTS	799.35
20-2000-0000-54250	CONTRACT SERVICES-GEN...	1,004.47
20-2000-0000-54255	CONTRACT SERV - CLBHSE	540.64
20-2000-0000-54990	SALES TAXES-PRO-SHOP	55.00
20-2000-0000-56001	R & M-FACILITY-GENERAL	399.67
20-2000-0000-56110	R & M-COMPUTER	945.00
20-2000-0000-56501	TELEPHONE/COMMUNIC...	826.44
20-2000-0000-56525	WATER	614.71
20-2000-0000-56530	ELECTRIC	1,292.31
20-2000-0000-56550	NATURAL GAS	1,351.80
20-2000-0000-57325	FREIGHT - IN	100.00
20-2000-0000-60231	CLUBHOUSE RENOVATIO...	7,245.46
20-2100-0000-52002	SUPPLIES ACCOUNT	109.75
20-2100-0000-52515	CUSTODIAL SUPPLIES	101.50
20-2100-0000-54005	CONFERENCES/EDUCATI...	1,834.00
20-2100-0000-54250	CONTRACT SERVICES-GEN...	143.85
20-2100-0000-56100	R & M-EQUIPMENT	1,728.59
20-2100-0000-56200	VEHICLE R & M	4,857.36
20-2100-0000-56501	TELEPHONE/COMMUNIC...	182.66
20-2100-0000-56525	WATER	98.78
20-2100-0000-56530	ELECTRIC	2,107.15
20-2100-0000-56550	NATURAL GAS	383.71
20-2100-0000-60051	CONSTRUCTION	2,502.09
23-2300-0000-52002	SUPPLIES ACCOUNT	242.74
23-2300-0000-52020	PRINTING (BROCH. & NE...	335.00
23-2300-0000-54250	CONTRACT SERVICES-GEN...	1,497.80
23-2300-0000-54990	SALES TAXES-PRO-SHOP	7.00
23-2300-0000-56001	R & M-FACILITY-GENERAL	355.00
23-2300-0000-56501	TELEPHONE/COMMUNIC...	223.91
23-2300-0000-56525	WATER	35.50
23-2300-0000-56530	ELECTRIC	1,165.93
23-2300-0000-56550	NATURAL GAS	2,559.31
25-10700	PRO-SHOP-ALL INCLUSIVE	8,574.00
25-2400-0000-52310	TOURNAMENT SUPPLIES	106.00
25-2400-0000-54250	CONTRACT SERVICES-GEN...	483.70

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
25-2400-0000-56525	WATER	8.10
25-2400-0000-56530	ELECTRIC	87.12
25-2500-0000-47325	SALES DISCOUNT	-372.15
25-2500-0000-52001	GENERAL OFFICE SUPPLIES	275.64
25-2500-0000-52002	SUPPLIES ACCOUNT	10,299.30
25-2500-0000-52020	PRINTING (BROCH. & NE...	1,229.00
25-2500-0000-52310	TOURNAMENT SUPPLIES	79.25
25-2500-0000-52320	SPECIAL EVENT SUPPLIES	327.49
25-2500-0000-52515	CUSTODIAL SUPPLIES	3.41
25-2500-0000-52801	EQUIPMENT > \$100	776.55
25-2500-0000-54001	PROFESSIONAL DUES	1,703.00
25-2500-0000-54005	CONFERENCES/EDUCATI...	1,938.00
25-2500-0000-54201	ADVERTISEMENTS	1,876.64
25-2500-0000-54250	CONTRACT SERVICES-GEN...	1,386.82
25-2500-0000-54990	SALES TAXES-PRO-SHOP	110.00
25-2500-0000-56001	R & M-FACILITY-GENERAL	4,152.48
25-2500-0000-56100	R & M-EQUIPMENT	358.98
25-2500-0000-56501	TELEPHONE/COMMUNIC...	259.63
25-2500-0000-56525	WATER	72.47
25-2500-0000-56530	ELECTRIC	6,961.64
25-2500-0000-56550	NATURAL GAS	1,643.65
25-2500-0000-57325	FREIGHT - IN	85.17
25-2500-0000-57650	RACKET RESTRINGING	358.00
25-2500-0000-60247	EQUIPMENT	6,825.00
25-2500-0000-60378	TENNIS CENTER CARPETI...	4,300.00
25-2500-0000-60429	ROOF REPLACEMENT	165,429.86
27-2700-0000-41550	GROUP LESSONS	79.00
27-2700-0000-52001	GENERAL OFFICE SUPPLIES	432.64
27-2700-0000-52002	SUPPLIES ACCOUNT	591.65
27-2700-0000-52010	OUTDOOR ICE SUPPLIES	891.90
27-2700-0000-52020	PRINTING (BROCH. & NE...	1,118.00
27-2700-0000-52340	ICE SHOW SUPPLIES	3,219.50
27-2700-0000-52525	UNIFORMS	2,080.16
27-2700-0000-52901	SPECIAL PROJECTS	3,384.50
27-2700-0000-54001	PROFESSIONAL DUES	174.25
27-2700-0000-54201	ADVERTISEMENTS	627.18
27-2700-0000-54250	CONTRACT SERVICES-GEN...	2,051.20
27-2700-0000-56001	R & M-FACILITY-GENERAL	900.00
27-2700-0000-56200	VEHICLE R & M	1,879.65
27-2700-0000-56501	TELEPHONE/COMMUNIC...	343.32
27-2700-0000-56525	WATER	1,079.32
27-2700-0000-56530	ELECTRIC	17,936.73
27-2700-0000-56550	NATURAL GAS	1,885.91
31-3100-0000-54250	CONTRACT SERVICES-GEN...	81,010.86
31-3100-0000-54999	MISCELLANEOUS SERVICES	105.80
33-21215	I.M.R.F. PAYABLE	84,816.15
33-21220	F.I.C.A. PAYABLE	69,993.40
35-3500-0000-54250	CONTRACT SERVICES-GEN...	1,000.00
37-3700-0000-60049	MAINT CENTER RENOVAT...	72,564.97
37-3700-0000-60120	LAKEFRONT RENOVATIONS	26,463.39
	<b>Grand Total:</b>	<b>930,379.81</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	930,379.81
	<b>Grand Total:</b>
	<b>930,379.81</b>



**WINNETKA PARK DISTRICT  
COMMITTEE OF THE WHOLE  
MEETING MINUTES  
THURSDAY, JANUARY 10, 2019  
540 HIBBARD ROAD  
5:30 P.M.**

President Archambault called the meeting to order at 5:30 p.m. Commissioners Present: Mickey Archambault, Teresa Claybrook, Warren James, Eric Lussen and John Thomas. Commissioner Absent: Ian Larkin and John Peterson. Staff Present: John Muno, Executive Director; John Shea, Superintendent of Recreation; Christine Berman, Superintendent of Finance; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Administrative Services Manager; and Kelsey Raftery, Marketing Brand Manager; Audience Present: Christina Codo and Collen Knupp.

**CHANGES TO THE AGENDA**

None

**COMMUNICATIONS**

Shared under Executive Director's report.

**NEW BUSINESS**

**Policy Manual Review Chapters 1-4**

Administrative Services Manager, Mary Cherveney presented the first four chapters of the policy manual for Board review. Staff recommended changes highlighted in red. Commissioner Thomas will email corrections he found. Commissioner Claybrook asked if section 4.37 regarding mandatory training for new board members was required, which staff confirmed. After some discussion, the Board agreed to extend the timeframe from 30 to 90 days to comply. Commissioner Claybrook also asked about the procedure for resident input at a public meeting. Outlined in section 4.38 and no adjustments needed. Additional Board recommended adjustments submittals to Administrative Services Manager Cherveney. First reading will be February 28 and the second reading and Board adoption planned for March 21.

**Dog Park Discussion**

Executive Director, John Muno looked for board consensus to move the Dog Park discussion up on the Board's priority list based on the expressed interest by resident visitors at the December 13, 2018 meeting. He outlined staff's plan for due diligence with plans to come back to the Board in March with an initial summary report on findings and recommendations. Executive Director Muno has received the history of this initiative from Commissioner Thomas and Administrative Services Manager, Mary Cherveney has retrieved the minutes from 2006 to reflect that history. President Archambault clarified that at this time no Board decision needs to be made, but allow staff to proceed with due diligence. Staff needs to communicate plans with resident representative, Elizabeth Lane, which Executive Director Muno will do. Commissioner Claybrook added that she is interested in exploring "pop-up" dog parks if possible to determine

best locations, community input, while analyzing all Park District and Village parks current use. Commissioner James wanted to go on record to say he was in favor of establishing a “dry” dog park. He does not believe this is a significant investment but will be hard to get community consensus on the location. This will require the Park District to determine criteria and then the Board have the fortitude to get it done. Commissioner Thomas reiterated the history of trying to establish a dog park. With clear direction, staff will move research forward.

### **Capital Project Prioritization ½ Day Workshop**

Executive Director, John Muno looked for consensus from Park Board on date for ½ day workshop on capital project prioritization. After some discussion, it was determined to consider a Thursday night for that workshop. Staff will get back to Board on date.

### **UNFINISHED BUSINESS**

#### **Winnetka Waterfront 2030 – Lakefront Master Plan**

Superintendent of Parks, Costa Kutulas provided a verbal update on the collective progress of staff, consultants and Board liaison, Commissioner James toward Lloyd design concept plan. A presentation will be made at the January 17 Board meeting. Commissioner James stated that it is moving in the right direction. Focus is what can be achieved in a cost effective manner and how it can be phased in. Unrelated to Lakefront, Commissioner Thomas asked about Indian Hill window replacement and Superintendent Kutulas provided a brief update.

### **MATTERS OF THE DIRECTOR**

Executive Director, John Muno informed the Board that a letter has gone out to Crow Island Park neighbors regarding the next phase of the Stewardship Plan. He also noted that all Board members were copied on an email memo from a Township Trustee regarding restroom facilities unavailable at outdoor rink. This was due to the indoor rink schedule over the holidays and not intentional. Lastly, annual performance coaching reviews and a full-time staff survey conducted. Leadership staff will be analyzing the survey results as our internal management efforts.

### **BOARD LIAISON REPORTS**

Commissioner Thomas commented that at the Tuesday night Township meeting, the Trustee was mildly reprimanded for the memo, as she had no standing to do so at a Township Trustee. He also reminded his fellow township officials to contact the Executive Director if there are any issues, allowing for quick resolution.

### **STAFF UPDATES**

Superintendent of Recreation, John Shea provided an update on Winter Break camp and high attendance levels. He also stated that the Winter Carnival is this Saturday.

Superintendent of Parks, Costa Kutulas provided an update on park projects, including the Indian Hill Park windows, Golf Clubhouse pro shop storefront and outbuildings completion at the Golf Service Center. Electrical and overhead doors updates in the spring. Planning for the deck patio at Maple Street Beach is underway. Commissioner Claybrook requested consideration for built-in chairs similar to Highland Park to be a part of the deck patio plans. Superintendent Kutulas is concerned about the ADA grade, but consideration for the chairs, will be given. President

Archambault, saw the storefront changes at the clubhouse and said they looked nice. He also attended the Holiday Sing, which continues to grow and was well attended.

Superintendent of Finance, Christine Berman informed the Board that Technical Support Specialist, Jordan Neal is now full-time.

Marketing Brand Manager, Kelsey Raftery pointed out the visual re-branding in the administrative lobby and suggested a visit to the Tennis Center to see the changes there. Executive Director Munro reiterated a visit to the Tennis Center. Commissioner Lussen said the new signage at the Ice Arena looks nice.

### **CLOSED SESSION**

Commissioner Claybrook made a motion to enter into Closed Session at 6:02 p.m. to discuss the purchase or lease of real property for the use of the public body - Sect. 5 ILCS 120/2 (c) (5).

Commissioner Thomas seconded the motion and a roll call vote was taken. Ayes: Archambault, Claybrook, James, Lussen, Thomas. Nays: None. Motion carried.

At 6:17 p.m., Commissioner Thomas made a motion to return to Open Session. Commissioner James seconded the motion and a roll call vote was taken. Ayes: Archambault, Claybrook, James, Lussen, Thomas. Nays: None. Motion carried.

There was not action taken.

### **ADJOURNMENT**

The Committee of the Whole meeting adjourned at 6:17 p.m.

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Mickey Archambault, President

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John Munro, Secretary

**MINUTES OF THE 2354th  
REGULARLY SCHEDULED BOARD  
MEETING OF THE COMMISSIONERS  
AND OFFICERS OF THE WINNETKA  
PARK DISTRICT, WINNETKA, IL  
THURSDAY, JANUARY 17, 2019**

President Archambault called the meeting to order at 5:30 p.m. Commissioners Present: Mickey Archambault, Teresa Claybrook, Warren James, Ian Larkin, Eric Lussen, John Peterson and John Thomas. Commissioners Absent: None. Staff Present: John Muno, Executive Director; John Shea, Superintendent of Recreation; Christine Berman, Superintendent of Finance; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Administrative Services Manager; Kelsey Raftery, Marketing Brand Manager and Kevin Rutherford, Recreation Supervisor. Audience Present: Scott Freres, Jessica Pilon, Jon Shabica, David Seaman, Christina Codo and Colleen Knupp.

**ADDITIONS/CHANGES TO AGENDA**

President Archambault asked that remarks from visitors be moved ahead of approval of vouchers this evening.

**REMARKS FROM VISITORS**

Winnetka Caucus Council representative, David Seaman was soliciting 2019 Caucus involvement and wanted to let the board know how great Commissioner Thomas was in his role as liaison to the Winnetka Caucus Council. Kate McNally is the new Caucus Chairperson.

**APPROVAL OF VOUCHERS**

Commissioner Thomas made a motion to approve the January 17, 2019 vouchers for \$902,521.83. Vice President Peterson seconded the motion. Commissioner Claybrook asked about the “donation” payment, which Administrative Services Manager, Mary Cherveney explained that was for the New Trier Township Caring Neighbors program staff participated in during the holiday. Staff wrote checks to the Park District and the items purchased were expensed against that account. Commissioner Thomas brought up the land survey work. Superintendent of Parks, Costa Kutulas said one of the surveys was for Hubbard Woods Park after new construction and the others were in our normal, good practice of updating surveys every 15-20 years. A roll call vote was taken. Ayes: Archambault, Claybrook, James, Larkin, Lussen, Peterson, Thomas. Nays: None. Motion carried.

**APPROVAL OF MINUTES**

Commissioner Thomas made a motion to combine the Committee of the Whole Meeting Minutes of December 6, 2018 the Budget & Appropriation Hearing Minutes of December 13, 2019, the Regular Park Board Meeting Minutes of December 13, 2018 and the Closed Session Meeting Minutes of December 13, 2018. Commissioner James seconded the motion. Commissioner Claybrook appreciates the overview minutes and not verbatim as other agencies do. Commissioner Thomas questioned the brevity of the closed session minutes, but chose not to remove from the consent agenda. There was some additional discussion regarding this topic. A roll call vote was taken. Ayes: Archambault, Claybrook, James, Larkin, Lussen, Peterson, Thomas. Nays: None.

Motion carried. Commissioner Thomas made a motion to approve the consent agenda. Commissioner Lussen seconded the motion. Passed by voice vote.

## **COMMUNICATIONS**

None

## **UNFINISHED BUSINESS**

### **Winnetka Waterfront 2030 – Lakefront Master Plan Update**

Superintendent of Parks, Costa Kutulas provided tonight's agenda, which includes a presentation on Lloyd Bluff land, followed by shoreline. Scott Freres of The Lakota Group provided handouts and a digital presentation of the planning work to-date. The plan combines the bluff land and shoreline plans. He highlighted the key areas including road access, parking and access/circulation, shoreline stabilization, breakwaters, forest floor stabilization, retaining wall, boat storage, staff office space, beach house and restaurant. He then broke down the plans into Tiers I – V.

Commissioner Thomas asked why the need for a beach, if it is not a swim beach. Freres stated there is need for launching of activities and the need to protect the shoreline. Commissioner Claybrook asked why the jet skis are on the bottom and boats on the top of the proposed boat storage. Freres indicated that operations were considered. The jet skis are easier to trailer out, go out more frequently and can double up on storage, increasing capacity and revenue stream. Commissioner Larkin asked the distance from the restaurant to the boathouse roof deck, which was calculated at about 75 feet. Vice President Peterson asked about the ability for food service at the boathouse during Tier III, prior to the restaurant in Tier V. Operationally that could be done. There was some discussion among staff, Commissioners and consultants on boat storage and circulation needs.

Jon Shabica of Shabica & Associates presented two different breakwater design concepts for Lloyd. The major difference between the two visually is that Option B has a middle island breakwater. He shared a few examples of Winnetka homeowner breakwater designs. Commissioner Claybrook asked why such a large breakwater attached to the launch. Shabica stated for more queuing space and better level of storm protection. President Archambault asked about kids playing on the island breakwater. Shabica stated those safety concerns can be addressed. Commissioner Claybrook asked is one option helps facilitate the different operations, motorized and non-motorized. Operationally, it has always been the goal to delineate the separate areas. Both design and buoys could accommodate this. Shabica's preference is Option B, because it provides more beach frontage. Commissioner James asked Shabica to address sand movement, dredging and the ability to maintain the existing boat launch. At the north end there is a bump out on the breakwater and a knee wall to address the sand getting into the basin from the north. The littoral or natural drift is addressed with the large breakwater on the boat launch. The other breakwaters work to trap the sand into the beach area and away from the launch. Everything designed will help minimize dredging, but not eliminate. Commissioner James still believes these are not the final

drawings and consider going farther back into the bluff. Also concerned with the safety of the island breakwater. There was continued discussion about going farther back into the bluff and the potential cost involved, plus reclaiming more beach. Those differences will need further vetting. There was also more discussion about revenue opportunities for the proposed boat storage. President Archambault and Commissioner James both agree that safe, esthetics and usability need to be the driving factor for final decisions. President Archambault stated more work is needed before public input. Commissioner Claybrook asked about what decisions need to be made to get the shoreline permit process moving for the south end. Shabica said it is best to go after one permit knowing the basic plan and it could be added to during the permit process if necessary. Commissioner James stated that gabion baskets would be the most cost effective way to protect the bluff at the south end from further erosion. Additionally, he asked Shabica how the east-west breakwater length is determined. Shabica said it is based on profile we want held inside. There was continued discussion on the shoreline protection process and getting the beach back and safety concerns. The two big decisions the Board needs to make is the type of breakwater configurations and if the beach house/boat storage is going to be moved further back into the bluff. President Archambault stated that costs would help move the final decisions. Scott Freres said those numbers could be available soon and reminded the Board that he was contracted for the bluff land restoration planning, but the shoreline decisions are driving this project.

#### **MATTERS OF THE DIRECTOR**

Executive Director, John Muno shared two great public relations pieces: Tennis Industry magazine article on the A.C. Nielsen Tennis Center's facility award and the article about Winnetka being the best town in Illinois to live, highlighting the lakefront and other Park District recreation facilities.

#### **BOARD LIAISON REPORTS**

Commissioner Claybrook asked if there was going to be board representation at the District #36 presentation. Commissioner Thomas may attend.

Vice President Peterson said there would be some upcoming transition in Foundation leadership. He also thanked several Commissioners for their introductions to several residents and businesses as the Foundation moves into the capital giving conversations.

#### **REMARKS FROM VISITORS**

None

#### **STAFF UPDATES**

Superintendent of Recreation, John Shea provided an update on the Winter Carnival, Daddy Daughter Date Night, Ski Trip and interviewing for summer staff.

Marketing Brand Manager, Kelsey Raftery provided an update on webtrac improvements to

enhance the forward facing public experience with online registration from our website. Launch is next week.

Superintendent of Finance, Christine Berman stated that the auditors will be in next week and her staff is working on year-end.

Superintendent of Parks, Costa Kutulas provided an update on Indian Hill Shelter project. Temperatures are now conducive to start flooding outdoor rinks and Indian Hill and Northfield Parks. Commissioner Claybrook requested that hours and costs be tracked and get some usage data. There was some additional Board discussion on outdoor ice.

President Archambault summarized the lakefront discussions that The Lakota Group will be back in two weeks with preliminary numbers. Commissioner Lussen asked about prioritization of the projects, and stated that Lloyd is a special user group facility and is not for a benefit of the entire community like Tower Road and the other lakefront beaches. Commissioner James outlined the immediate erosion issues at Lloyd and safety issues at Tower Road Beach. Executive Director, John Muno reminded the Park Board that initial unfunded capital projects prioritization would take place at the April 11 workshop.

#### **ADJOURNMENT**

Commissioner Thomas made a motion to adjourn the meeting at 7:39 p.m. Commissioner Claybrook seconded the motion, which passed by a voice vote. Motion carried.

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Mickey Archambault, President

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John Muno, Board Secretary

**WINNETKA PARK DISTRICT  
COMMITTEE OF THE WHOLE  
MEETING MINUTES  
WEDNESDAY, FEBRUARY 13, 2019  
540 HIBBARD ROAD  
5:30 P.M.**

Vice President Peterson called the meeting to order at 5:31 p.m. Commissioners Present: Teresa Claybrook, Warren James, Eric Lussen, John Peterson and John Thomas. Commissioner Absent: Mickey Archambault and Ian Larkin. Staff Present: John Muno, Executive Director; John Shea, Superintendent of Recreation; Christine Berman, Superintendent of Finance; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Administrative Services Manager; and Kelsey Raftery, Marketing Brand Manager. Audience Present: Scott Freres, Jessica Pilon and Jon Shabica.

**CHANGES TO THE AGENDA**

None

**COMMUNICATIONS**

None

**NEW BUSINESS**

**Northfield Park District Beach/Fitness Reciprocal Agreement**

Superintendent of Recreation, John Shea reviewed the 2018 reciprocal agreement where Northfield Park District residents received swim beach season passes at resident rates in exchange Winnetka Park District residents received resident rates at Northfield Park District's Fitness Center. He outlined the overall utilization and mentioned that there was no documented issues regarding this agreement. Staff recommended bringing this to the Board meeting on February 28 for a vote to enter into another agreement for 2019. Commissioner Thomas recommended bringing to board vote on February 28 and seconded by Commissioner James. Commissioner Lussen maintains the same position as last year, and for consideration consider capping the number of passes allowed to 30. Staff clarified that Northfield Park District residents did not receive parking stickers, so they required to park on the upper bluff at Tower Road Beach. Vice President Peterson asked if we had any data on the fitness pass usage. Superintendent Shea will follow up with that information.

**UNFINISHED BUSINESS**

**Winnetka Waterfront 2030 – Lakefront Master Plan**

Superintendent of Parks, Costa Kutulas outlined the presentation tonight on Lloyd Park/Beach, then turned the presentation over to Scott Freres and Jessica Pilon of the Lakota Group. They proceeded to provide an update on the Lloyd Park Bluff Land plan to date including a breakdown of Tiers 1 – 5. Freres asked that the record reflect that their work is an extension of the Winnetka Waterfront 2030 Plan, being bluff land restoration. Commissioner Claybrook asked if the non-motorized boat storage move to the north would eliminate storage capacity in later tiers,



which Pilon confirmed that it would not; and through a deeper look at the plan would improve the circulation of this area. She also stated the south stairs have been incorporated into Tier 1. This is to encourage the separation of the motorized and non-motorized areas. Commissioner Thomas is concerned about parking for restaurant. Freres commented that some of the peak times for boating and restaurant use would vary, but a parking management plan and potential valet service may need consideration at that point. The presentation for bluff land planning concluded with a view of the elevations with some Commissioner questions with clarifications provided.

Jon Shabica with Shabica & Associates, moved into the Lloyd shoreline planning presentation. He reviewed both options, one without a middle island breakwater and one with the island breakwater. He shared pros and cons of both options and showed similar visuals for perspective of other public and private beaches on the North Shore. Vice President Peterson questioned the lack of beach in front of the proposed beach house in the options without the middle island breakwater. Shabica stated that this would be a very chaotic area during high wave action/storms. Commissioner Claybrook asked staff if the 150 ft. gap between the middle island breakwater would be sufficient for beginner sailings, which Superintendent Shea confirmed through discussion with lakefront staff would be. Commissioner James asked why the south breakwater was not at our southern border and coordinated with neighbor. Shabica stated that between two-property lines easements would need to be established. There was some continued discussion along this line, queuing at the Boat launch and permitting/construction. There was board consensus to pursue the option with the island breakwater. Staff will move forward with public engagement on March 6 and 9.

### **MATTERS OF THE DIRECTOR**

Executive Director, John Muno reminded the Board that Lakota Group and Shabica & Associates will now be able to develop cost estimates so the Park Board can determine priorities and budget.

### **BOARD LIAISON REPORTS**

Commissioner Thomas provided an update on the Winnetka Caucus Council, New Trier Township free property assessment appeal service, attendance at District #36 referendum meeting and the Winnetka Youth Organization 50<sup>th</sup> Anniversary benefit.

There was some additional Board conversation related to the District #36 referendum, including good information pieces and the current debt service rolling off.

Vice President Peterson provided an update on the Winnetka Parks Foundation. Current chairperson, Newt Marshall has stepped down and Steve Hole was elected the new chairperson. He also mentioned the new website and positive momentum within the Foundation.

Commissioner Thomas noticed pickleball advertised in our current brochure and will let interested friends know.

### **STAFF UPDATES**

Superintendent of Recreation, John Shea provided an updates on summer camp registration, ski trip cancellation and Daddy Daughter Date Night.

Superintendent of Parks, Costa Kutulas stated that he would have a short slide show on February 28 on some project progress. He also provided an update on Indian Hill Park Shelter, Crow Island Woods Restoration Plan and the Dog Park staff investigation progress. Commissioner James asked if objective criteria has been established, which staff confirmed. Commissioner Claybrook asked about the idea of pop-up dog parks, which staff confirmed would need to be a staffed one-day event if considered.

Superintendent of Finance, Christine Berman informed the Board that the Park District once again received the GFOA's Certificate of Achievement for Excellence in Financial Reporting.

Marketing Brand Manager, Kelsey Raftery gave a brief update on the online registration website launch. Typically, 60% of registration is on-line, but since the launch, it has increased to 85%. Looks like it is performing well.

**ADJOURNMENT**

The Committee of the Whole meeting adjourned at 7:00 p.m.

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Mickey Archambault, President

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John Muno, Secretary

**Winnetka Park District  
BOARD SUMMARY**

**Date:** February 28, 2019  
**Subject:** Policy Manual: Chapters 1-4 First Reading  
**From:** Mary Cherveney, Administrative Services Manager  
**Through:** John Muno, Executive Director

**SUMMARY**

On January 10, 2019 the Park Board reviewed chapters 1-4 of the policy manual. The Board reviewed the **red line** changes at that meeting, with the **blue line** changes occurring during or after the January 10 meeting. The final reading will be in clean copy form unless there are new changes during or after the February 28 reading.

Per policy, two readings required prior to formal Board adoption. Tonight is the first reading and the second reading/adoption planned for March 21.

**STAFF RECOMMENDATION**

Staff recommends Board approve the first reading of Chapters 1-4 of the policy manual as presented with a second reading/adoption placed on the March 21 agenda.

**END**

**WINNETKA PARK DISTRICT  
POLICY MANUAL  
CHAPTER 1**

**HISTORICAL SIGNIFICANCE**

- 1.01 History**
- 1.02 Name of District**
- 1.03 Statutory Authority**
- 1.04 Names and Locations of Parks**
- 1.05 Commissioners of the Winnetka Park District**

First Reading

## 1.00 HISTORICAL SIGNIFICANCE

### 1.01 HISTORY

#### **Winnetka – The Land of Beautiful Parks**

February 4, 1904 marked the first meeting of the Park District Board of Commissioners. Attendees included Rev. Haarth, President; George Baker, Commissioner; Charles Thorne, Commissioner; C.W. Coman, Commissioner; H.A. DeWindt, Commissioner; Max Meyer, Treasurer; and Mary Busscher, Secretary. Tax funds were not available, so the commissioners formed a syndicate, which collected \$8,548.30 to purchase what is now Winnetka Station Park, and loaned the Park District \$300 for expenses. In June, 1904, the Winnetka Park District acquired the park land through a referendum, and by August repaid the commissioners with interest.

Today, the Winnetka Park District manages 28 27 park sites totaling 245 236 acres of park land within its boundaries. One of the most interesting and extensive land acquisitions is a 142-acre tract at Hibbard Road and Elm Street. Presently, it is one of the most valuable pieces of land in Cook County and the idea to acquire this tract developed when F.W. Burlingham donated it to the Winnetka Park District. There, a baseball diamond was laid out and the Board later acquired the adjoining 40 acres.

In 2011, the Park Board initiated significant improvements at Skokie Playfield, based on the 2010 adopted Skokie Playfield Master Plan. This included a 4 million gallon underground stormwater storage vault, synthetic turf fields and driving range renovations.

#### **Lake Front Acquisitions and Beaches**

Early settlers gradually bought the desirable and expensive lakefront properties for homes. They acquired riparian rights and reserved the adjoining beach areas for their own private use. This left very few public beaches, and the only truly accessible public beach was from Tower Road.

In 1905, the Park Board identified the need to acquire more beach front property. They sought to purchase more beaches along Sheridan Road at the north end of Maple Street to what is now Maple Street Beach. A referendum was passed to purchase the entire piece of property. Through the ingenious efforts of W.C. Boyden, the commissioners were able to pay \$28,250 at the rate of \$120 per foot of frontage to purchase the property. His unique idea was to sell subscriptions for the purchase of this park, similar to the method used in buying the Station Park, therefore lowering the cost by about \$4,000. Although “Lake Front Park” (now called Maple Park) was bought in 1905, most improvements to the park were delayed until 1910.

In 1910, a beach house was built and Maple Street Beach was officially opened for swimming.

In 1958, a small beach at the end of Elder lane was officially opened for public use.

In 1961, the Park Board acquired 720 feet of lakefront, south of the Tower Road Power Plant, as well as 10 acres of wooded land now known as Lloyd Park. A bond referendum was passed to finance the purchase. The property was developed for \$475,000; \$345,000 for the acreage with the remaining \$130,000 for a beach house, maintenance, park attendants, boat-launching facilities, boat racks, life guards, and park and picnic grounds. Lloyd Park officially opened July 15, 1963.

In 1969, the Park Board purchased its fifth lakefront property between Sheridan Road and Fuller Lane, named Centennial Park. The park is comprised of five acres. The property was purchased for \$550,000.

In ~~2014~~ 2016, the Commissioners of the Park Board ~~initiated~~ adopted a master plan ~~process~~ for all five lakefront parks. This master plan process was ~~lead-up~~ led by a citizens committee which engaged the community, developed comprehensive and multifaceted site plans and made recommendations to the Park Board on priorities of the implementation plan. The resulting Lakefront Master plan titled **Winnetka Waterfront 2030** will be the principal guide ~~for lakefront improvements into the future. within the new Strategic Plan of 2017-2012.~~

## **Golf**

In 1915, forty acres known as Skokie Playfield was purchased. The Park Board decided to set aside thirty acres of this tract for a nine-hole golf course. Construction of the course began in early 1916, and opened for play in July of the same year.

An immediate success, the Park Board recognized the need for a larger course. In 1916, forty additional acres were acquired through a generous donation by Mr. and Mrs. Ayers Boal Sr. and an additional nine holes was created. In 1919, a full eighteen-hole golf course opened to the public.

In 1932, the need for a new golf clubhouse was identified. Architects were hired and the clubhouse opened in June, 1934. Improvements to the course were made throughout the next thirty years that included paths, water fountains, drainage, irrigation, etc.

In 1959, the Winnetka Park District and the Village of Winnetka signed a lease for the west half of a forty acre tract located north of Willow Road and west of Hibbard Road for the construction of a Par 3, 9-hole golf course.

In 1982, the Winnetka Park District created a long range master plan for its golf operations. The plan called for a complete renovation of the 18-hole and Par 3 golf courses over a 10 to 15 year period. Since the master plan was adopted, the Par 3 land, which had been leased, was purchased from the Village of Winnetka in 1985.

In 1985, a 30-station driving range was built and lights were added to the range in 1997. A major renovation of the driving range was undertaken in 2014 which consisted of new target greens, tee boxes and accommodations related to better stormwater flood control.

In 1991, the current clubhouse was constructed.

In 1993, the Winnetka Park District purchased the “Morrow Property”, a residential home that was nestled amongst the 5<sup>th</sup> hole on the Par 3 Golf Course. The space was later developed to accommodate a winter sled hill in 2013. To complement this amenity, an outdoor refrigerated ice rink was added in 2015 to the south of the indoor ice rink to enhance winter programming of the park district.

**In 2007, work began on a comprehensive facelift to the 18-hole championship course. Major improvements included a new triple-row irrigation system, a new pump house, eight new tee complexes and a total of 18 new (or renovated) bunkers.**

### **Tennis**

In 1962, one of the first indoor tennis facilities in the Chicago area was built in Winnetka. It contained two clay courts, dressing rooms and spectator seats. The funds for construction were provided by Mr. and Mrs. Arthur C. Nielsen Sr., “as a means of expressing their appreciation of the privilege of living in Winnetka since 1922.”

In anticipation of high demand, the structure was designed to facilitate more indoor courts. In 1964, two more courts were added.

The courts were overwhelmingly popular and the Winnetka facility was unable to meet the demand with four courts. The solution was to double the existing number of courts. Construction funds were again provided by Mr. and Mrs. Arthur C. Nielsen, Sr., and the expansion of four additional courts and support facilities was completed in 1975.

In 1975, the opening of the new tennis facility was named in honor of Mr. and Mrs. Arthur C. Nielsen, Sr., thanking them for their generous support.

In need of a major renovation, the Park Board implemented a \$2.0M buildout to update the existing facility and the addition of the lobby area and new tennis lounge in 2013.

Outdoor tennis courts were constructed adjoining the indoor complex described above in 1960. The total number of exterior courts grew to 12 which has served as center stage of the annual USTA Nielsen Pro Tennis Championship Tournament since 1984.

**In 2016-2017 outdoor tennis courts 8-12 were completely renovated through a generous donation from the Theodore Eckert Foundation.**

### **Ice**

In 1939, a regulation-size ice hockey rink was constructed at the Indian Hill Park. It was moved to the Skokie Playfield in 1950 and lighted.

In 1941, a small ice rink was built east of the current tennis courts at Skokie Playfield and was later enlarged to the size of a tennis court. It was then moved from Skokie Playfield

and placed inside the north bank of the outdoor tennis courts when additional outdoor tennis courts were built in 1960.

In 1969, a survey was conducted by the Winnetka Skating Association. The findings revealed ice skating was ranked third in popularity, just behind swimming and golf. 76 percent of the residents interviewed had a favorable opinion toward the building of an indoor skating facility.

In 1970 and 1971, the Winnetka Caucus platform recommended that the Park Board consider building an indoor ice rink financed through the sale of Revenue Bonds. The Park Board moved forward with the sale of \$500,000 of revenue bonds to finance such a facility. The Winnetka Ice Arena was completed in the summer of 1972.

The first year of operation proved highly successful. There was a sufficient surplus generated, and the Park Board approved the sale of an additional \$120,000 of Revenue Bonds in 1973 to finance improvements in the facility consisting of Plexiglas enclosures above dasher boards, construction of bleachers, remodeling of the locker room, refreshment booth, etc. During the years 1974 and 1975, operations of the ice arena did not produce sufficient profit to meet its interest payments and scheduled bond principal retirement.

Between 1975 and 1979 the Ice Arena's demand for more ice time for both hockey and figure skating increased significantly. During the same period time, the rise of utility rates increased so fast that the revenue from usage did not keep up with the increase in operating expenses. The ice arena fees were not able to cover the operating costs and bond retirement. The ice arena was barely meeting operating costs and was falling behind in the reserves needed to retire the revenue bonds.

In 1979, 1981 and 1983, the Winnetka Park Board and the Citizen Committee sent letters to revenue bond holders asking them to donate their bonds as a community service to help relieve the financial problem at the Ice Arena. The community answered the call for financial help by donating over \$250,000 in revenue bonds. An additional \$150,000 was generated by golf tournaments, skate-a-thons and cash contributions.

By 1990, the Ice Arena's financial condition had improved and operating costs as well as capital improvements were able to be funded by ice revenues, with a sufficient surplus and reserves to be set aside.

In 2000, the ice arena underwent a substantial renovation. Major elements of this upgrade included replacement of the ice surface floor and replacement of the refrigeration system.

With community demand for a reliable outdoor ice skating opportunity, a fundraising effort was undertaken to finance the adjoined artificial ice rink located to the south of the indoor ice facility. This rink was open to the public for the first time in the winter of 2014.



### **Platform Tennis**

In 1974, members of the Winnetka Tennis Association asked the Winnetka Park Board to consider construction of two outdoor paddle tennis courts. A feasibility study was conducted in 1975.

In 1976, the Winnetka Paddle Tennis Committee of the Winnetka Tennis Association presented to the Winnetka Park Board, \$20,873 as a result of the group's fund raising efforts. The funds were raised through the sale of advance season membership, permanent court times and gifts and were used for the construction of courts one and two.

In 1977 and 1978, a third and fourth court were constructed. This expansion was repeated in 2007 when the fifth and sixth courts were added to the facility.

In need of replacement, the original paddle facility was replaced with the current structure in 2004. This major initiative was partially funded by the Winnetka Paddle Tennis Club which boasts the largest membership of its type in the country.

Winnetka Park District's parks and facilities are well maintained and have inviting appearances. They attract newcomers to the community. This vitality supports home sales and increases the value of Winnetka property. The Park District's substantial land holdings, the broad distribution of park land and the wide range and quality of its program offerings help to make Winnetka a top district for its size.

### **1.02 NAME OF DISTRICT**

The official name and address of this Park District shall be:

**THE WINNETKA PARK DISTRICT  
540 HIBBARD ROAD  
WINNETKA, ILLINOIS 60093**

### **1.03 STATUTORY AUTHORITY**

Illinois Park Districts, which abound throughout the state, are units of local government. Under Illinois law, residents of any territory having a population of less than 500,000 residents are authorized to form a park district, which thereafter have the ability to create and maintain park programs and facilities and levy taxes.

Park Districts are formed for the primary purpose of providing recreation services and acquiring and developing land necessary to meet that legislative authority. Park Districts are not responsible to provide other municipal services, such as streets, sanitation, sewage, police and fire protection, etc.

Illinois park districts do not have to be coterminous with the boundaries of a city or village. Territory outside of the Village of Winnetka may be included in the park district, permitting better community service and increasing real estate tax revenue potential. Also, park

districts can remain removed from the politics of other units of local government as they are independent entities, separate and distinct from the village, county, libraries and schools. By establishing a separate park district, Winnetka's resident founders established a level of protection for the Village's park land, programs and facilities not available to communities operating with only a village-controlled parks and recreation department.

A park district is an agency through which, in part, the people of the state/district carry on government, but it is not purely local in function. The Park District's property is held in trust for the use of the people of the state at large and not for the exclusive use of the people of the district. *Quinn v. Irving Park District*, 207 Ill. App. 449 (1st Dist. 1917).

A park district is a creation of the legislature and has no inherent powers, but only such powers as have been granted it by the legislature, or as are necessarily implied to affect the powers specifically granted.

The Winnetka Park District is a unit of local government, duly organized on September 22, 1903, under an act of the General Assembly of the State of Illinois, entitled "An Act to Provide for the Organization of Park Districts, and the Transfer of Submerged Lands to Those Bordering on Navigable Bodies of Water," approved June 24, 1895, and acts amendatory thereof. Park Districts formed under this Act were known as "Submerged Land Park Districts."

In 1947, the legislature enacted "The General Park District Code" This was the first step in codification of laws pertaining to Park Districts of less than 500,000 residents and it incorporated all the basic laws for the three different types of Park Districts existing at that time. The 1895 Act, under which the Winnetka Park District was organized, was repealed, and the Winnetka Park District became a "General Park District."

#### 1.04 NAMES AND LOCATIONS OF PARKS (owned & leased)

<u>NAME OR PARK</u>	<u>ACRES</u>	<u>LOCATION</u>
1. Arbor Vitae	.09	N.W. Corner Elm St. and Arbor Vitae
2. Bell Woods	3.57	Bell Lane and Tower Road
3. <del>Bradstreet Park</del> (V) Robert E. Burke Memorial Park	.23	Green Bay Road and Church Street
4. Centennial Park	5.522	225 Sheridan Road
5. <del>Commons</del> (V) Village Green	3.364	Elm to Oak, Maple to Cedar Street
6. Crow Island Park	17.391	Willow to Sunset, Euclid to Glendale
7. <del>Franklin</del> Dunbaugh Park	1.542	Northside of Hubbard Place
8. Dwyer Park	1.223	Elm to Oak, Birch to Dwyer Court
9. Nick Corwin Park	6.1805	West of Grove at Edgewood Lane
10. Elder Lane Park	4.2356	East of Sheridan at Elder Lane
11. Glencoe Park	.7739	Woodlawn and Glenwood
12. Happ Road Park	.338	Happ Road and Holder Lane, Northfield
13. Hill Road Park	.1730	Green Bay Road to Railroad at Hill Road
14. Hubbard Woods Park	1.8438	Merrill to Gage, Linden to Railroad

15. Indian Hill Park	3. <del>60</del> 36	Hill to Winnetka Ave., east of Railroad
16. Maple <del>Street</del> Park	<del>2.76</del> 3.00	East of Sheridan at Maple Street
17. Library Park	.26	Oak to Green Bay, east of Library
18. Lloyd Park	9. <del>77</del> 53	East of Sheridan at Lloyd Place
19. Merrill Park	.13	Merrill Street and Gordon Terrace
20. Northfield Park	1.99	Eden's Pkwy. to Lockwood at Sunset
21. Sheridan Park (V)	1. <del>83</del> 20	Park Lane to Maple at Sheridan Road
22. Skokie Playfield	<del>41.96</del> 162.01	West of Hibbard, Pine to Oak
23. Tower Road Park	<del>4.04</del> 3.75	East of Sheridan at Tower Road
24. West Elm Street Park	3.74	Spruce to Elm, Berkeley to Glendale
25. <del>Winnetka</del> -Station Park	. <del>69</del> 83	Elm to Oak at Green Bay Road
26. Green Bay Trail (V)	<del>2.25</del> (miles) 9.38	Wilson Ave. and Maple St.

(V) Denotes properties owned by the Village of Winnetka but which are govern, managed, maintained and programmed by the Winnetka Park District.

### 1.05 COMMISSIONERS OF THE WINNETKA PARK DISTRICT

F. J. Haarth	1904-1919
George Baker	1904-1906
C.W. Coman	1904-1908
Charles S. Thorne	1904-1912
H. A. DeWindt	1904-1909
Horace M. Capron	1906-1911
Gustaf Nelson	1908-1912
John L. Hamilton	1909-1914
Morris L. Greeley	1910-1916
2nd Term	1918-1923
J. Willard Bolte	1911-1916
James F. Porter	1911-1915
George W. Gordon	1912-1917
John R. Leonard	1914-1918
Edward B. DeGroot	1914-1914
Louis Kuppenheimer	1914-1917
Edward S. Rogers	1916-1921
William S. Elliot	1916-1920
Arlan W. Converst	1917-1929
Archibald A. Beebe	1917-1918
Lawrence Howe	1917-1918
John Stuart	1918-1923
Wallace D. Rumsey	1920-1925
James A. White	1921-1927
Carl H. Zeiss	1923-1929
George B. Massey	1923-1931

COMMISSIONERS OF THE WINNETKA PARK DISTRICT (Cont'd.)

Sidney Wellbeloved	1925-1937
John Edgar Freeman	1927-1933
L.H. Bouscaren	1928-1929
Hobart P. Youngs	1929-1935
Harry J. Dunbaugh	1929-1935
2nd Term	1938-1939
John C. Nevins	1931-1939
Edwin H. Clark	1933-1938
Dr. Davies Lazear	1935-1941
W. O. Kurtz	1935-1941
Arthur S. Lytton	1937-1941
Denison B. Hull	1939-1945
Ralph K. Rockwood	1939-1944
Rollin D. Wood	1941-1947
J. Roy West	1941-1942
Louis H. Northrop	1941-1947
William H. Rothermel	1942-1949
Bob W. Anderson	1944-1946
Beatrice F. Williams	1945-1951
Joseph C. Houston, Jr.	1946-1953
C.M. Biddle, Jr.	1947-1953
Ralph D. Huszagh	1947-1947
Richard C. Lewis	1947-1955
Guilford R. Windes	1949-1955
Helen F. Anderson	1951-1957
Kenneth A. Rouse	1953-1956
Henry W. Persons	1955-1955
Calvin F. Selfridge	1953-1959
Robert N. Bayless	1953-1959
Raman W. Stultz	1955-1961
Morris K. Wilson	1956-1961
Roger K. Ballard	1957-1963
John A. Beierwaltes	1959-1965
Robert J. Urban	1960-1965
Walter L. Cherry	1961-1967
Barbara Robertson	1961-1967
Donald Erickson	1963-1969
James Bateman, Jr.	1965-1971
Joseph R. Varley	1965-1971
Frank R. Belmont	1967-1973
Harold I. Orwig	1967-1973
Kenneth L. Fox, Jr.	1969-1975
John D. Ingram	1971-1977
Paul H. Lee, Jr.	1971-1977
George F. Greve	1973-1979

COMMISSIONERS OF THE WINNETKA PARK DISTRICT (Cont'd.)

Eugene T. Detmer	1973-1974
Virginia O. Schoder	1974-1975
Edith M. McKee	1975-1979
Walter V. Holt	1975-1981
W. Barker French	1977-1978
Margot H. Tukey	1977-1980
William W. Graham	1978-1980
Ike Oberman	1979-1983
Raymond A. Zonarini	1979-1983
Carolyn A. Nelson	1979-1983
James Kruempelstaedter	1979-1983
Peter Dickinson	1980-1985
Charles Rammelt	1980-1985
Jean B. Schreiber	1981-1993
Earle Metzger	1983-1987
Rocky Barber	1983-1987
Kenneth Chalmers, Jr.	1983-1987
Denison B. Hull	1983-1987
Vernon Funk	1983-1987
Peter McNerney	1985-1989
Bruce Stevens	1985-1989
Elizabeth Ramsdell	1987-1991
Thomas Russell, Jr.	1987-1991
Robert Linn	1987-1991
Mariangela Dahl	1987-1995
Ron Bess	1989-1993
Dick Golden	1989-1993
Peter Butler	1991-1992
Mary Garrison	1991-2007
Charlie Baby	1991-1995
Robert Linn	1992-1993
Houstoun Clinch	1993-2001
Joseph Dooley	1993-2003
Peter Wemple	1993-2001
Barbara Williams	1993-1997
Leonard Wood	1995-1997
Bill Kanzer	1995-1998
Ken Roffe	1997-2001
James Egan	1999-2000
Leslie Maguire	1997-1998
Bill Murphy	1997-2007
Mariangela Dahl	2000-2001
Zane Smith	2001-2007
Carolyn Kurtz	2001-2009

COMMISSIONERS OF THE WINNETKA PARK DISTRICT (Cont'd.)

Julia Hanna Goodman	2001-2005
Ian Sherman	2001-2009
Susan Snyder	2003-2011
John Thomas	2005-2009
Julie Hanna Goodman	2007-2008
Bob Vanden Bosch	2007-2011
Richard Pierce	2007-2015
John DiCola	2009-2013
Brad McLane	2009-2017
Ed Harney	2009-2015
Gerri Kahnweiler	2009-2017
John Thomas	2011-2019
Ian Larkin	2011-2019
Teresa Claybrook	2013-
Arthur "Mickey" Archambault	2015-
John Peterson	2015-
Warren James	2017-
Eric Lussen	2017-

END

2019 Tracking

Review and Update	January 2019
Committee of the Whole:	January 10, 2019
Board First Reading:	February 28, 2019
Board Second Reading & Adoption:	
Review Due:	January 2022

Notes: Red line are staff recommended changes in 2019.  
Blue line changes made during/after January 10, 2019 review.

**WINNETKA PARK DISTRICT  
POLICY MANUAL  
CHAPTER 2**

**PURPOSE, OBJECTIVES, AND PHILOSOPHY**

- 2.01 Introduction**
- 2.02 Philosophy of the District**
- 2.03 Mission Statement**
- 2.04 Purpose and Objectives**
- 2.05 Responsibilities**
- 2.06 Safety Statement**

First Reading

## **2.00 PURPOSE, OBJECTIVES, AND PHILOSOPHY**

### **2.01 INTRODUCTION**

Since the Winnetka Park District was formed in 1904, the delivery of recreational activities has become an increasingly complex undertaking. Laws and regulations governing Illinois units of local government and the scope and cost of maintaining recreational property and facilities and delivering recreational programming have grown continuously since the District's formation. As a result, continuity of administration is essential. For this purpose, specific policies of the Winnetka Park District have been codified herein to serve as a guide to the Park Board and the District's administrators.

From time to time, federal, state, local laws and regulations impacting park district operations are added, modified and repealed. As changes occur, they need to be studied, incorporated and applied by Park District's board, staff and professionals to ensure the Park District's compliance by those involved in conducting the affairs of the Winnetka Park District.

### **2.02 PHILOSOPHY OF DISTRICT**

Leisure experiences, whether enjoyed through programmed activities or individually experienced, promote creative human growth through fulfillment of fundamental needs, acceptance, recognition, sense of belonging, feeling of human adequacy, security, creative expression, and other profound and universal elements of personal development. The provision of opportunities for the healthy and constructive use of leisure time is essential to a democratic society. The nature of a democratic society suggests that of paramount importance are: first, the personal worth and human dignity of the individual; second, a faith in the intelligence of human beings and the need to encourage people to make a personal contribution to the society in which they live; third, individuals must have opportunities to develop their potential to the highest degree; and fourth, the welfare of the people is determined by their acceptance of the common good as their aim.

The provision of recreation services creates positive opportunities for: (i) people to share with each other; (ii) development of leadership capacities; (iii) people to learn new skills for present and future enjoyment; and (iv) people to meet responsibilities to each other and to society.

### **2.03 WINNETKA PARK DISTRICT MISSION STATEMENT**

The Winnetka Park District's mission is to provide a balance of quality recreational and leisure opportunities, while protecting assets, natural resources and open space for the benefit of present and future generations.



## **2.04 PURPOSE, OBJECTIVES, AND PHILOSOPHY**

It shall be the purpose and objective of the Winnetka Park District to provide wholesome and meaningful facilities and recreation programs for family and individual benefit without regard to race, color, religion, sex, sexual orientation, national origin, ancestry, age, marital status, physical or mental disability, military status, unfavorable discharge from military service, pregnancy, personal beliefs, or economic status.

Consistent with the above statement, the Winnetka Park District shall endeavor, within its financial resources, to plan, procure, develop and maintain park and recreation resources and to provide the public with opportunity for using its leisure time.

When it is determined by the Park Board to be in the interest of the residents of the Park District, the Park District may build and maintain facilities using in whole or in part, such revenues derived from the operations of a special facility.

The Winnetka Park District will provide said services at such costs as are consistent with the policies set forth regarding the establishment of fees and charges.

It shall be the Winnetka Park District's goal to establish opportunities that are personally satisfying. Such opportunities will be directed toward self-fulfillment, and physical fitness, intellectual and cultural development of the individual.

Recognizing that a harmonious relationship between man and nature is crucial to human life, the Winnetka Park District is committed to helping people enjoy, understand, appreciate, protect, and strengthen their ties with the natural environment.

Opportunities for social, physical and cultural development, including sports, outdoor activity, the performing and visual arts, and all significant leisure interests will be encouraged and promoted.

The Winnetka Park District also recognizes that its services do not stand alone; that they are closely related to social planning, housing, health and welfare, the business, political, cultural, and spiritual community, all functions of government, and to education in all of its settings.

Consequently, it shall be the continuing policy of the Board to seek the cooperation, support and assistance of all such interests, and to make the public a partner in its work.

## **2.05 RESPONSIBILITIES**

Through the laws of the State of Illinois and the oath of office that each Board member must take, Winnetka Park District's Commissioners are committed to the betterment of the Winnetka Park District's residents and stakeholders.

The Board of Park Commissioners has the legal responsibility for the acquisition and development of its public parks, facilities and programs, and for the regulated conduct of its users. Social responsibility is necessary to all people who look to the leisure activities and facilities as an opportunity for growth and development for young and old alike.

Economic responsibility is evident, since there is a direct relationship between good parks and the community's standard of living, plus the maintenance of high property values that accompany a well-respected community. The Park Board is committed to discharging its functions completely and impartially in the interests of the greatest good to the greatest number at all times.

The Park Board shall be committed to contributing in a positive way toward the aesthetics of the community and adding its contribution to the urban form, that is, the shaping of a suburban environment. The Park District believes that the development of a community with strategically placed green belts, open space buffer strips, and park land for passive and active use will add to the quality of neighborhoods and contribute to the total composition of a community.

## **2.06 SAFETY POLICY STATEMENT**

The Winnetka Park District wishes to provide a safe work place to its employees and safe recreation to the public. It is the intention of the Winnetka Park District to develop, implement and administer a safety and comprehensive loss control program. In all of our assignments, the health and safety of all should be of paramount consideration.

The Park District's goal is that personnel at all levels shall make safety a matter of continuing and mutual concern, equal in importance with all other operational considerations, and that Supervisors will endeavor to have work performed in a safe manner, inspections conducted on a regular basis, hazards and dangers confronted and accidents investigated. The Park District has adopted a Safety Policy in furtherance of the goals and objectives stated in this Section.

END

### 2019 Tracking

Review and Update	January 2019
Committee of the Whole:	January 10, 2019
Board First Reading:	February 28, 2019
Board Second Reading & Adoption:	

Review Due:	January 2022
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Notes: **Red line are staff recommended changes in 2019.**

**WINNETKA PARK DISTRICT  
POLICY MANUAL  
CHAPTER 3**

**DESIGNATION, APPLICATION, AND LEGAL STATUS**

- 3.01 Designation**
- 3.02 Scope**
- 3.03 Declaration of Control**
- 3.04 Provisions for Changes in Policy**
- 3.05 Legal Status of the Park Board**

First Reading

### **3.00 DESIGNATION, APPLICATION, AND LEGAL STATUS**

#### **3.01 DESIGNATION**

This manual shall be known as "The Winnetka Park District Policy Manual, Cook County, Illinois." and the same may be so cited and referred to for purposes of identification.

#### **3.02 SCOPE AND JURISDICTION**

This manual shall apply to and be enforced in all of the territory within the boundaries of the Winnetka Park District, including in all parks, boulevards, public places, and other facilities currently or in the future controlled or used by the District, whether within or outside the boundaries of said District.

#### **3.03 DECLARATION OF CONTROLS**

The premises laid out as Arborvitae Park, Bell Woods, Robert E. Burke Memorial Bradstreet Park (V), Franklin Dunbaugh Park, Dwyer Park, Nick Corwin Park, Elder Lane Park, Glencoe Park, Happ Road Park, Hill Road Park, Hubbard Woods Park, Indian Hill Park, Maple Street Park, Library Park, Lloyd Park, Merrill Park, Northfield Park, Sheridan Park (V), Skokie Playfield, Tower Road Park, West Elm Street Park, Winnetka Station Park, Centennial Park, Village Green Commons (V), Crow Island Park, Green Bay Trail (V) and public places as may hereafter be acquired, leased, laid out, used or appropriated by the appropriate action of the District are hereby declared to be in the possession and control of the Winnetka Park District for park district purposes.

Whenever in this manual the parks, boulevards or public places of the District are referred to, such words shall be held to refer to include all such areas, including buildings and other structures in the possession and control of the Winnetka Park District.

Whenever in this document the word "District" is used, without qualifying language, such word shall apply to and be deemed to mean the Winnetka Park District, Cook County, Illinois.

Whenever in this document or any ordinance hereafter adopted, the words "Board of Park Commissioners," "Commissioners," "Park Board," or "Board," shall appear without qualifying language, such works shall mean and will be held to mean the Board of Park Commissioners of the Winnetka Park District.

#### **3.04 PROVISION FOR CHANGES IN POLICY**

Any of these policies may be changed or additions made thereto by a majority vote of the Board of Park Commissioners at any regular or special Board meeting properly held and in compliance with the Open Meetings Act.

### 3.05 LEGAL STATUS

The United States Constitution, federal statutes and court decisions, the Illinois Constitution, Illinois statutes, and Illinois court decisions pertaining in various ways to public parks, park boards and park districts constitute the foundation of the legal status of the Park Board.

Park Districts are empowered to make contracts, employ persons, sue or be sued, make rules and regulations governing their own procedures and those of parks under their jurisdiction and, in most instances, purchase and hold title to property in the name of the Park District as well as sell and give title to property all in accordance with applicable law.

Members of the Park Board are elected by the registered voters residing within the territory of the Park District to represent and act for all Park District residents in performing their functions.

Park Districts are corporate bodies, or "artificial persons," and may act officially only on duly authorized and legally held meetings of the Board of Park Commissioners or as the Board may otherwise delegate or direct.

END

#### 2019 Tracking

Review and Update	January 2019
Committee of the Whole:	January 10, 2019
Board First Reading:	February 28, 2019
Board Second Reading & Adoption:	

Review Due:	January 2022
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Notes: **Red line are staff recommended changes in 2019.**

**WINNETKA PARK DISTRICT  
POLICY MANUAL  
CHAPTER 4**

**ORGANIZATIONAL AND PROCEDURAL FUNCTIONS OF THE BOARD**

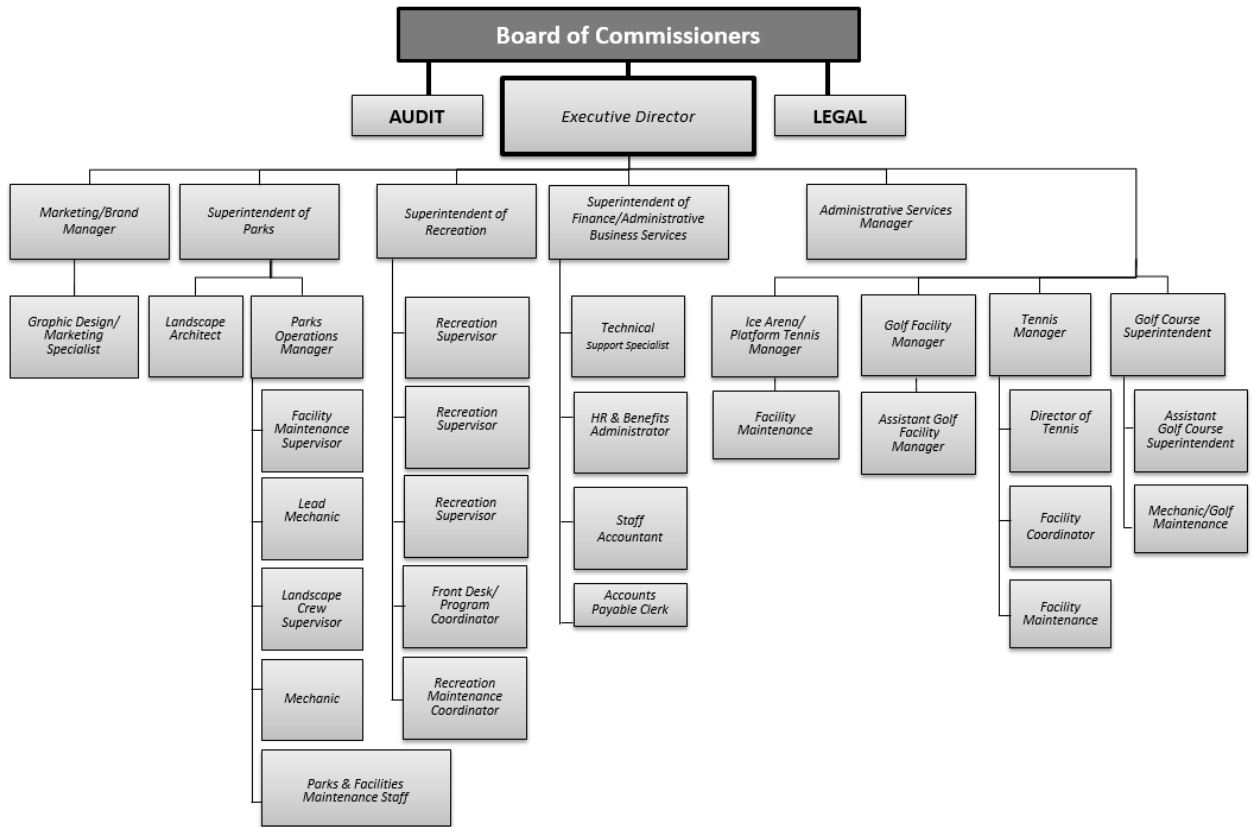
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First Reading

**4.00 ORGANIZATIONAL AND PROCEDURAL FUNCTIONS OF THE BOARD**

**4.01 ORGANIZATIONAL CHART**



**4.02 GOVERNMENT**

The government of the Winnetka Park District shall be vested in the Board of Park Commissioners, duly elected or appointed as provided by law.

**4.03 OFFICERS**

The officers shall be the President and Vice President and shall be elected from the duly elected or appointed Commissioners of the Winnetka Park District. Additional officers shall be the Secretary and Treasurer. These additional officers may or may not be elected members of the Winnetka Park Board.

The Executive Director of the Park District, as well as the Attorney, shall be appointed by the Board of Park Commissioners, neither of whom shall be a member of the Board.

**4.04 ELECTION AND APPOINTMENT OF OFFICERS**



The President and Vice President of the Board shall be elected, and additional officers of the Winnetka Park District shall be appointed by the Commissioners at the annual meeting set forth in this Chapter 4, and at such other times as a vacancy occurs. Each of said officers shall hold office until the next annual meeting and until a successor shall be chosen. In case of temporary absence or inability of any officer to carry out the responsibilities of his position the Board may fill the office pro tempore.

#### **4.05 PRESIDENT**

The President shall be the chief executive officer of the Board. It shall be the President's duty to preside at all meetings when present, and to sign contracts and other papers authorized by the Board.

#### **4.06 VICE PRESIDENT**

The Vice President shall be vested with the power to perform the duties of the President in the absence of the President or in the event of the President's refusal or inability to act.

#### **4.07 SECRETARY**

The Secretary shall keep the corporate seal and all books and records pertaining to his office, shall attest and affix the corporate seal to all instruments requiring such action when authorized by ordinance or vote of the Board, and shall cause all ordinances, resolutions, and other actions of the Board requiring publication to be duly published. The Secretary shall give notice of and attend all meetings of the Board and keep a full and true record of its proceedings, including all ordinances passed.

#### **4.08 TREASURER**

The Treasurer shall be the principal advisor to the Board in all financial matters and shall publish a Treasurer's Report.

The Treasurer shall receive and deposit in a bank or banks or other financial institutions authorized by Illinois law and the policies of the Park District, designated by the Board all funds of the District and other funds under control of the Board and shall keep true and accurate books of account recording receipts and disbursements, assets, liabilities, and fund balances of the District.

The Treasurer shall pay out funds as authorized by the Board. In the case of the Revolving Fund, payouts can be made upon signature of the Executive Director or in his/her absence by designated staff or Board members.

The Treasurer shall submit to the Board a monthly report of the receipts, disbursements, and financial condition of the District. The Treasurer shall serve as an advisor to the Board in all financial matters and shall perform such other duties as the Board may from time to time prescribe.

#### **4.09 EXECUTIVE DIRECTOR**

The Executive Director of the Park District is responsible to the Winnetka Park District Board of Park Commissioners. The primary function of the Executive Director shall be to administer for the Board on matters pertaining to all functions for which the District is responsible. The Executive Director shall be the executive officer of all departments of the District in regard to recreational programming, personnel management, facility development, land acquisition, and business management. The Executive Director shall be the official medium of communication between the employees of the District and the Board of Park Commissioners. The Executive Director shall have charge of the employment of such employees as are required to operate the Park District and its facilities, subject employment policies and salary schedules as established by the Board and embodied in the Personnel Policies of the Winnetka Park District.

#### **4.10 ATTORNEY**

Subject to the direction of the Board of Park Commissioners, the Attorney shall advise the Park Board and staff concerning all legal matters and direct prosecution and defense of all litigation involving the District. He/she shall draft ordinances, resolutions, contracts and other instruments required by the Board or any committee thereof and shall give opinions on all questions referred to the Attorney by the Board or any committee or the President of the Board, and shall attend meetings at the request of the Board.

#### **4.11 ADDITIONAL DUTIES OF OFFICERS**

In addition to the duties heretofore specified, each officer shall perform such other duties as may be required of him by law or direction of the Board.

#### **4.12 VACANCIES DECLARED**

Whenever any member of the Board of Park Commissioners dies, resigns, becomes under legal disability, ceases to be a legal voter in the Winnetka Park District, is convicted of any infamous crime, refuses or neglects to take the oath of office after becoming elected to the Board of Park Commissioners of the Winnetka Park District, neglects to attend the duties of office, neglects to attend regular and special meetings of the Board for a period of two (2) consecutive calendar months, or neglects to attend a minimum of eight (8) regular and special meetings in any 12-month period, said office may be declared vacant by the Board, and may be filled by appointment by a majority of the remaining Board members. (See Ordinance #505).

#### **4.13 COMPENSATION OF COMMISSIONERS, OFFICERS AND EMPLOYEES**

Commissioners may not receive compensation for their services to the Park District, including no compensation for their services as an officer on the Board. In the event that the Board appoints individuals who are not members of the Board as Secretary and/or Treasurer, then these officers may receive compensation, as determined by the Board, for their services. All employees shall receive such compensation for their services as the Board shall from time to time determine.

#### **4.14 PRIMARY FUNCTION OF THE BOARD**

The Park Board's major function is to establish policy through the majority vote at duly called and authorized Park Board meetings. Through its policy-making functions, the Board determines fiscal procedures, personnel matters, operational procedures, fees and charges, land dispositions, and facility development. Specifically included in the above items are the following:

- A. To provide for the levy of taxes pursuant to the authority granted by Illinois Statute. Such levies shall provide for the various operational concerns by fund so that sufficient revenue is generated to provide for quality park and recreational activities.
- B. Decide upon the proper use of funds generated by revenue-producing facilities after operational needs are satisfied and enact periodic adjustments in the operational policies of said revenue-producing facilities to ensure proper and meaningful controls for the benefit of the entire District and not just the revenue-producing facility itself.
- C. The Board should employ an Executive Director of the Park District as the District's chief executive officer, upon whom the Board places its reliance and authority for the judicious administration of the day-to-day operation, of the Park District. The Executive Director of the Park District shall be charged with executing the Board's policy, enforcing its rules and regulations, and acting as an advisor to the Board by preparing or causing to be prepared written reports for the Board, which recommends a course of action.
- D. The Board shall adopt and periodically review a set of rules and regulations affecting all full-time, part-time and seasonal personnel in a document known as "Personnel Policies of the Winnetka Park District."
- E. The Board shall continually monitor the operational procedures of the Park District and make additions or alterations to said procedures at duly called and authorized Board meetings. The individual Board members shall keep themselves informed of the activities and functions of the District by observation, comments from its citizenry, and reports presented by the staff of the Park District. The Board shall act decisively on issues brought before it, in the best interest of the District as a whole.

Park Board members should make decisions involving the welfare of the community as a whole based on study and evidence rather than on feelings, prejudices, personal opinions, or other similar subjective factors. Such judgment requires mutual considerations of varying points of view before final action is taken.

Park Board members should accept the principle of Board unity and the subordination of personal interests by accepting and supporting majority decisions of the Board and identifying themselves with Board policies and actions.

- F. The Board shall be responsible for establishing the operational philosophy of recreational programming for the Park District and setting fees and charges, to be approved at a duly authorized and attended Board meeting.
- G. The Board shall recognize that land acquisition is of primary importance to the provision of leisure services and the proposition that open space, judiciously placed, produces benefits for active and passive use. Accordingly, the Board may prepare and periodically update a land acquisition plan, supported by a set of land acquisition criteria which will assist in evaluating various parcels.

Cooperative ventures with local, county, state, regional, and national levels of government should be recognized as important and integral processes toward the orderly acquisition of parcels which otherwise may be too costly for one agency to purchase. Various state and federal land grant programs should be viewed as a vehicle for financial assistance. Such grants must be reviewed carefully for terms and conditions, which may be considered unreasonable or unduly restrictive.

- H. The Board shall direct itself to the establishment and continual care of a well-rounded and broadly based park system, recognizing the diverse needs and interests of the District's constituency.

I. Board Member Code of Ethics

As a member of the Board Team, I will:

1. Listen carefully to my Board colleagues.
2. Respect the opinion of fellow Board members.
3. Respect and support majority decisions of the Board.
4. Recognize that all authority is vested in the full Board only when it meets in compliance with all laws.
5. Keep well-informed about developments relevant to issues that may come before the Board.
6. Participate in Board meetings and actions.
7. Bring to the attention of the Board any issues I believe will have an adverse effect on the agency or those we serve.

8. Attempt to interpret the needs of those we serve to the agency, and interpret the actions of the agency to those we serve.
9. Refer complaints to the proper level on the chain of command.
10. Recognize that my role is to ensure that the agency is well-managed, not to manage the agency.
11. Represent all those whom this agency serves, not just a particular geographic area or interest group.
12. Consider myself a "trustee" of the agency and do my best to ensure that it is well-maintained, financially secure, growing and always operating in the best interests of those we serve.
13. Always work to learn how to do my job better,
14. Declare conflicts of interest between my personal life and my position on the Board, and abstain from voting or discussion when appropriate.

As a member of the Board, I will not:

1. Criticize fellow Board members in or out of the Board room.
2. Use the agency for my personal or business advantage or for the advantage of my friends or relatives.
3. Discuss the confidential proceedings of the Board outside the Board room.
4. Promise before a meeting how I will vote on any issue.
5. Interfere with the duties of the Executive Director or staff or undermine the administrator's authority with staff members.

#### **4.15 EXECUTIVE DIRECTOR BOARD/RELATIONSHIP**

Effective Executive Director/Board relationship is a delicate balance of mutual trust that should be built upon a sound base of high ethical and technical competency, which is expected of the Executive Director. In turn, the Board must consistently adhere to its responsibilities of policy setting and allow the Executive Director to administer the day-to-day affairs of the Park District while operating within the policies and guidelines established by the Board.

The Executive Director:

- A. Shall be the chief administrative officer of and professional advisor of the District. The Board shall delegate to the Executive Director sufficient authority and responsibility to execute the Board's policies and establish standard operating procedures based on those policies, enforce established rules and regulations, and administer the daily operations of the parks, recreation programs, facilities, and

services of the District for the benefit of the public. The Executive Director may delegate his authority but he/she shall nevertheless be responsible to the Board. The Board shall perform a written evaluation of the Executive Director annually or more often as the Board may deem necessary.

- B. Provide guidance and leadership based on high ethics and, sound philosophical and logical assumptions. The Board should require of the Executive Director the technical training necessary to perform stipulated job functions, work experience, and academic preparation in leisure services curriculum.
- C. Fully and continually keep the Board members informed of the important issues of the day-to-day operations of the District in a straightforward manner.
- D. Prepare all information necessary for the Board to be fully informed on matters requiring its attention. The Executive Director should set forth a clear statement of the situation or problem, provide unbiased information on various alternatives and financial impact of same if necessary. This information should be accompanied by a recommendation and the Executive Director must be prepared to justify the recommendation and explain the attendant rationale. Once a policy is set by the Board, the Executive Director should recognize that the decision is then the District's decision regardless of his personal point of view.
- E. Respect the judgment and thoughts of each Board member and realize that the Board is the community's representative.
- F. Enter into the day-to-day operations of the District with the spirit that administrative decision-making must be exercised within the policies agreed upon by the Board. The Board should realize that countless situations will arise that are not explicitly covered by adopted policies and, therefore, will require an administrative decision.

#### **4.16 BONDS**

Before entering upon their respective duties, the appointed officers of Executive Director and Treasurer shall be required to be bonded in a penal sum of no less the \$1,000,000, and with such conditions and security as may be determined by the Board.

#### **4.17 FISCAL YEAR**

Effective January 1, 2010, the fiscal year of the Winnetka Park District shall begin on the first (1<sup>st</sup>) day of January and end on the thirty-first (31<sup>st</sup>) day of December of the succeeding calendar year.

#### **4.18 ANNUAL MEETING**

The annual meeting of the Board shall be held ~~on the fourth Thursday~~ in May each year **following the Regular Park Board meeting**. The purpose of said meeting shall be to:

- A. Administer oath of office to newly elected and re-elected Commissioners (odd years only).
- B. Elect President and Vice President for the coming year.
- C. Appoint officers.
- D. Make Committee appointments.
- E. Make Intergovernmental and Community Liaison appointments.
- ~~F. Appoint Board representatives to various boards, associations, and leagues.~~

#### **4.19 TERM LIMITS OF PRESIDENT AND VICE PRESIDENT**

No member of the Board elected to the position of President or Vice President shall serve in such capacity for more than two consecutive one-year terms.

This term limit shall not preclude the current Vice President from either being nominated or elected to the position of President. However, the current President who is serving in a first or second term shall not be eligible for nomination or election to the position of Vice President. A Board member who has serviced as President shall be eligible for nomination and election to either position after a one-year absence from the President position.

Appointments of the officers as Secretary, Treasurer and Legal Counsel shall be for the term of no more than one year. However, there shall be no limit to the number of terms a person may serve to said appointed positions.

#### **4.20 VOTING FOR PRESIDENT AND VICE PRESIDENT**

Following a formal verbal motion for nomination of fellow Board members for the position of President or Vice President, **a vote is taken for each candidate. Each board member may only vote once per position.** ~~a call for a second motion shall be made. If a second motion is made, the Board shall vote by written ballot. The Secretary shall collect and tabulate all ballots and announce the tabulated results.~~

#### **4.21 REGULAR MEETINGS AND CONTINUED (ADJOURNED) MEETINGS**

The regular meetings of the Board shall be on the fourth Thursday of each month, unless otherwise specified by the Board. A regular or special meeting may be adjourned or continued to a later date if it is not beyond the date of the next regular Board meeting, provided the Board may consider any transaction at the adjourned meeting that it might have considered at the original meeting so adjourned. Board meeting information will be distributed to Board members on or about the Friday prior to said meeting.

#### **4.22 SPECIAL MEETINGS**

The President shall call special meetings whenever deemed necessary or at the request of two or more of the Board members and shall cause a notice to be mailed and/or emailed to all members of the Board not less than two days (48 hours) prior to the scheduled date of said special meeting. Any Commissioner may request a special meeting in writing or in person at the meeting.

Public notice of any special, rescheduled, or reconvened meeting, unless the meeting is a bona fide emergency, shall be given by posting a copy of the notice and the agenda of the meetings on the front office door of the Park District office and on the Park District's website at least 48 hours in advance of such meeting. In the event of a meeting held for a bona fide emergency, notice must be given as soon as practicable. Copies of this public notice shall be supplied to any local newspaper of general circulation or any local radio or television station that has filed an annual request for such notice and shall be given in the same manner as Park Board members are notified of the meeting.

#### **4.23 PLACE OF MEETING**

The meetings of the Commissioners shall be held at the Winnetka Park District Administrative Offices, located at 540 Hibbard Road, Winnetka, Illinois. Meetings may be held in any other place within the Winnetka Park District at the discretion of the Board.

#### **4.24 PUBLIC NOTICE FOR REGULAR MEETINGS**

The District shall give notice of all regularly scheduled Board and committee meetings at the beginning of each calendar year and shall state the regular dates, times and places of such meetings. The District shall post the agenda of each regularly scheduled meeting at the District's principal office, at the location of where the meeting is to be held, and on the District's website at least 48 hours in advance of said meeting. The District shall provide notices of said meetings to news media upon request. Notice for special, rescheduled, or



reconvened shall be given to public and newspapers as specified in Section 4.20 and in compliance with the Open Meetings Act.

#### **4.25 QUORUM**

Except as authorized provided by statute, a majority of the duly elected or appointed and qualified Commissioners shall constitute a quorum for the transaction of business provided, however, that if no quorum is present, the Commissioners attending may adjourn the meeting from time to time until a quorum is obtained. Four (4) members shall constitute a quorum.

#### **4.26 REMOTE ATTENDANCE - MEETINGS**

Subject to the limitations set forth in the section below, a Commissioner may attend any meeting by remote means if the Commissioner is prevented from physically attending the meeting because of a Qualifying Event. A Qualifying Event is restricted to (i) personal illness or disability; (ii) employment purposes or the business of the District; or (iii) a family or other emergency.

##### **Restrictions on Remote Attendance**

No Commissioner may attend any portion of a meeting by remote means unless a quorum of the Board is physically present at the meeting. He or she shall provide written notice to the Secretary specifying the Qualifying Event at least one hour prior to the meeting at the principal office of the Park District. The Secretary shall prove that the remote means being utilized is fully functional so as to allow all Commissioners and any member of the audience to hear all communications taking place at the meeting. No Commissioner may attend a meeting by remote means for any reason other than a Qualifying Event as outlined above.

##### **Procedure for Remote Attendance**

1. When any Commissioner attends any portion of a meeting by remote means as permitted by this policy, the minutes of the meeting shall so reflect that such Commissioner attended the meeting by remote means. Every Commissioner shall be identified during all Board discussions so that each Commissioner is aware of which Commissioner is speaking at all times.
2. A Commissioner attending a meeting by remote means shall be permitted to fully participate in the meeting as if he or she were physically present, subject to the Board's guidelines and procedures for conducting the meeting. The remote Commissioner shall advise the Secretary and Board if he or she leaves or returns from the meeting. In addition, the remote Commissioner shall advise the Secretary and Board of all other persons in the same room as such Commissioner attending by remote means and whether and to what extent such other persons are able to hear the discussions at the meeting.

#### **4.27 ORDER OF BUSINESS**

The order of business at regular and special meetings may consist of any or all of the following:

1. Roll Call
2. Additions to or Changes in the Agenda
3. Approval of Financials
4. Approval of Vouchers
5. Remarks from Visitors
6. **Approval of Minutes** / Consent Agenda
7. Committee Reports
8. Communications
9. Unfinished Business
10. New Business
11. Matters from the Executive Director
12. Board Liaison Reports
13. Remarks from Visitors
14. Staff Reports
15. Adjournment of Open Meeting
16. ~~Executive or~~ Closed Session (if applicable)

#### **4.28 CONSENT AGENDA**

The consent agenda will appear as a designated portion of the regular Board agenda. All items placed on the consent agenda and not asked by a Board member to be removed will be approved with a motion, a second and a roll call vote. There will be no discussion of items that are on the final consent agenda.

Before the motion to approve the consent agenda is made any Board member can request that an item be removed from the consent agenda and placed under new or old business. This will enable discussion to take place on the item and a vote will be taken under a separate motion if necessary.

The regular order of business may be suspended or modified as the President shall direct. The Executive Director shall be charged with responsibility for the preparation of the agenda and the subject matter thereof. Any Board member may request that a particular item of business be placed on the agenda either before or at a Board meeting. Note, however, that the Board may discuss but cannot vote on a matter added to the agenda without providing 48 hours' notice to the public in compliance with the Open Meetings Act.

#### **4.29 PETITIONS SUBMITTED BY RESIDENTS**

All petitions concerning the Park District's areas of responsibility shall be brought to the attention of the Board at the earliest opportunity.

The petition shall be placed on the agenda of a regular or special meeting and be discussed by the Board of Park Commissioners. The individuals responsible for the petition shall be notified at the earliest possible date that the Board of Park Commissioners has received the petition, as well as any action that the Board has approved for the same.

#### **4.30 COMMITTEES**

##### **Purpose**

The Board of Park Commissioners shall, from time to time, establish committees to investigate and review matters that are under consideration by the Board.

##### **Establishment of Committees**

The President, with the approval of the Board, shall establish certain ad hoc committees as needed.

##### **Composition of Committees**

The President, with Board approval, shall appoint to the committee the number of Commissioners deemed appropriate and shall name one Commissioner as committee chair. All Commissioners, the Board officers and the Executive Director shall serve as ex-officio members of all committees.

##### **Responsibilities**

A committee is not authorized to take any action. It is responsible for submitting written reports to the Board and shall recommend that action, if required, be taken by the Board. No committee member shall be bound by a majority report. Any committee member may submit a separate report to the Board for consideration.

##### **Committee Meetings**

Committee meetings are normally scheduled and held on the second Tuesday of each month. The committee chair shall be responsible for establishing the date, time and location of meetings and staff shall be responsible for giving proper notice to the public. Committee meetings will conform to the same Open Meetings Act requirements as outlined in Chapter 5 of this manual. Committee agendas shall contain at a minimum the following: Call to Order; ~~Approval of Minutes; Old Unfinished Business and/or~~ New Business and Adjournment.

#### **COMMUNITY ENTITIES**

The Board of Park Commissioners shall select or recommend the Park District's liaison(s) to, or representatives on the boards of Executive Directors of, the following outside entities:

#### **WINNETKA CAUCUS COUNCIL – PARKS COMMITTEE**

The Park Board shall appoint one of its members to act as the District's liaison to the agencies of Winnetka Caucus Council – Parks Committee.

#### **WINNETKA ENVIRONMENTAL AND FORESTRY COMMISSION**

The Park Board shall appoint one of its members, and one or more members of the Park District staff, to act as the District's liaisons to the Environmental and Forestry Commission on an as needed basis.

**SCHOOL DISTRICT 36 AND NEW TRIER HIGH SCHOOL**

The Park Board shall appoint one of its members to act as the District's liaisons to the agencies of School District 36 and New Trier High School.

**WINNETKA PARKS FOUNDATION**

The Park Board shall appoint one or more of its members, and one or more members of the Park District staff, to act as the District's liaisons to the Winnetka Parks Foundation.

**NORTHERN SUBURBAN SPECIAL RECREATION ASSOCIATION** - The Park Board shall appoint a staff member or a member of the Board as the Park District's representatives on the Board of Executive Directors of the Northern Suburban Special Recreation Association.

The President, with the approval of the Board, shall establish additional standing committees as needed.

**4.31 MANNER OF VOTING**

The President shall be empowered to call for questions pertaining to any and all properly presented and seconded motions. A voice vote may be used if deemed appropriate by the President. On all matters that require an ordinance, resolution or proposition creating Park District liability or authorizing the expenditure or appropriation of money, and in all cases at the request of any Commissioner, a roll call vote shall be taken. No secret ballots are permitted on any question.

All voice and roll call votes shall be recorded in the official minutes of the meeting. Unless otherwise provided by statute, the act of a majority of Commissioners present at a meeting for which there is a quorum shall be the act of the Board. The President is a member of the Board and has the right to vote upon all questions.

**Capital Expenditures**

All capital expenses shall comply with the following:

- \$0 -\$25,000 Approval of the Executive Director.
- ~~\$22,000~~ \$25,001+ Approval of at least four (4) votes or a majority of a quorum passage by the Board. Must comply with statutory requirements.

**4.32 RULES OF ORDER**

Robert's Rules of Order shall govern questions of procedure in all cases not herein provided.

#### **4.33 MOTIONS, RESOLUTIONS AND ORDINANCES**

The Park Board usually acts by way of a motion, resolution, or ordinance. Motions are an informal method of Board action made orally and noted on the minutes. A motion may be auxiliary to the more formal resolution or ordinance, as, for example, a motion that an ordinance be passed.

Resolutions and ordinances are submitted in writing, and, in general, differ in the following ways:

An ordinance usually enacts permanent regulations or the “laws” of the Park District. An ordinance can only be repealed or amended by another ordinance and not by motion or resolution. The Park District Code, in many instances, directs that an action must be carried out by ordinance, and in those cases such matters can be acted upon only by ordinance. A distinguishing feature of an ordinance is the ordaining clause that requires the words: "Be it ordained, by...." The ordinance does need not to have a title.

Resolutions express policy, grant a special privilege or express the opinion of the Board, such as expressing sympathy or requesting action by other governmental units, etc.

The law provides that the Board shall have the power “to pass all necessary ordinances, rules and regulations for the proper management and conduct of the business of the Board and District and to establish by ordinance all needful rules and regulations for the government and protection of parks, boulevards and driveways and other property under its jurisdiction and to effect the objects for which such Districts are formed.”

#### **4.34 CORPORATE SEAL**

The Corporate Seal of the Winnetka Park District shall contain the words “Winnetka Park District, Winnetka, Illinois.”

#### **4.35 OFFICIAL MINUTES**

All final action taken by the Board of Park Commissioners shall be taken in an open meeting and recorded by the Secretary. The Secretary is charged with keeping an accurate and true record of all motions, resolutions and ordinances, as well as a summary of the discussion on any matter proposed, deliberated or decided and of any votes taken in an official minute book. Minutes will not be available for public inspection until after they are adopted by the Board at a subsequent meeting. The Park Board shall approve the minutes at its open meeting within 30 days after the meeting or at its second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection, and shall be posted on the Park District’s website, within 10 days after their approval by the Park Board. Any minutes of meetings open to the public and posted on the Park District’s website shall remain posted on the website for at least 60 days after their initial posting.

The official minute book of the Winnetka Park District shall be open for public inspection by interested individuals during regular office hours, but it must not leave the Park District office. Upon request, the Secretary will provide copies of minutes or attachments thereto for a nominal fee as determined by the Secretary.

The Secretary shall be responsible for the taking and preparation of minutes of each meeting. Closed Session minutes will be kept in a separate book and not made part of the official minute book of the District.

The Park Board shall review the minutes of all prior Closed Sessions. This review shall take place in Closed Session at least twice each year; the Board must determine whether the need for confidentiality still exists with regard to all or part of the minutes, or whether all or part of the minutes no longer require confidential treatment and therefore should be made available for public inspection.

The audio tape recordings of closed sessions shall be maintained for 18 months after the closed session and shall not be released to the public unless such release is required by court order or specifically authorized for release by a vote of the Board of Commissioners. Members of the Board may listen to the closed session recordings in the presence of the Secretary of the Board, or his/her other designee. Copies of such tapes will not be made or provided to anyone unless specifically authorized by vote of the Board of Commissioners.

#### **4.36 OATH OF OFFICE**

All elected and appointed Board members, before entering upon the duties of office, shall take and subscribe to an oath to discharge faithfully and competently the duties of said office.

#### **4.37 MANDATORY TRAINING FOR NEW BOARD MEMBERS**

All newly elected members of the Board and officially appointed members of staff shall comply with state mandated training related to the Open Meetings Act (OMA) and Freedom of Information Act (FOIA) within ~~30~~ 90 days of oath or appointment to the Board.

#### **4.38 GUIDELINES FOR RESIDENTS AT PUBLIC MEETINGS**

The Winnetka Park District is governed by seven elected Commissioners. The Board formulates and approves policies to guide the operations of the District's parks and recreation programs, facilities and services.

The President serves as the Executive Officer of the Board. It is the President's duty to preside at all meetings, and sign all documents authorized by the Board.

### **Meetings**

Committee meetings are normally held on the second Thursday of the month at 5:30 p.m. Regular Park Board meetings are normally held fourth Thursday of each month at 6:5:30 p.m. Both meetings are normally held at the Winnetka Park District Community Room, located at 540 Hibbard Rd., unless otherwise posted. It is recommend that you call 847-501-2040 to confirm meeting dates/times, or visit the agency website online at [www.winpark.org](http://www.winpark.org). Meetings are open to the public, and residents are invited to share their comments and/or suggestions during the Remarks from Visitors period.

### **Special Meetings**

Occasionally, the Board may call a special meeting to discuss a topic in greater depth or to consider a matter that requires action prior to the next regularly scheduled meeting. Notices of special meetings, including the meeting's agenda, will be posted on the website listed above and at the Winnetka Park District office at least 48 hours prior to the meeting.

### **Public Hearings**

As a part of the planning process of a special project or issue, the Board may conduct public hearings. The purpose for these meetings is to provide residents with information on a specific topic and seek input.

### **Remarks from Visitors & Public Comment**

At regular Park Board meetings, there is an agenda item called Remarks from Visitors. Remarks may be solicited at special meetings. Public hearings are specifically designed to seek feedback from the community.

If you have a question or concern and need to address the Board at any of these meetings, please comply with the following basic guidelines:

- 1) The Board President will chair the meeting.
- 2) Any resident or visitor wishing to address the Board, an individual Board member or a guest presenter, must direct their questions and comments to the President at the appropriate time or at the President's invitation.
- 3) The Board will hear a resident's comments only after the President has recognized the resident to speak.
- 4) Speakers will be allowed three minutes and may not yield their time to other speakers.
- 5) Persons wishing to speak for a second time may do so with the consent of the President, only after all others have had an opportunity to address the Board.
- 6) Please refrain from comment or question at a Public Hearing until the presentation has been completed.

The President will strive to allow all residents equal opportunity to address the Board. In general the Board will not comment or respond to issues requiring Board consideration until the issue has been reviewed by the Board/staff.

The Board often has a full business agenda and must complete the work of the Park District at scheduled meetings. Please do not repeat comments or questions that have already been made by others and please do not interrupt commissioners or other speakers.

Copies of the agenda are posted on our website and at the main office of the Park District located at 540 Hibbard Rd., Winnetka, IL.

Additional information regarding the agenda may be obtained from our Administrative office, 847-501-2040.

#### **4.39 POLICY ON CONFERENCES**

Each year there are numerous conferences and educational workshops that are designed for Commissioners only, or for both staff and Commissioners. These sessions provide Commissioners a tremendous opportunity to become informed on legal matters, trends, legislative issues and programs. As a general rule there are two major conferences each year and numerous workshops. One of the conferences is the annual Illinois Park and Recreation Association (I.P.R.A.) Conference held in the Chicago area. This conference is a joint venture between the Illinois Association of Park Districts and the Illinois Parks and Recreation Association Park. The other conference is the National Recreation & Park Association (N.R.P.A.) conference that is held in various parts of the country.

The I.P.R.A. Conference is recommended for all Commissioners to attend if possible. This conference provides the most information that relates directly to the Winnetka Park District. This conference is the most economical training based on registration fees and travel cost.

The N.R.P.A. Conference is recommended, but due to cost and time commitment attendance from the entire Board is difficult to justify. As with other park districts, the District's policy is to allow Commissioners to make a decision, on an individual basis, whether to attend the N.R.P.A. Conference. In the event a Commissioner decides to attend the N.R.P.A. Conference, the Commissioner must request the same in order for the District to consider this cost in its annual budget.

~~It is recommended that a budget for four Board Members be established to attend the national conference. It is desired that a rotation system be established to allow every Commissioner an opportunity to attend at least every other year.~~

As a general policy, the District expects Board Members who attend these conferences commit to educational sessions, and on site institutes. Upon returning from conferences, it is desired that a verbal report on information gathered at the meetings be submitted to the entire Board.



During the annual budget process, Commissioners should indicate their interest in what conferences they would like to attend. During the budget review, the Board will authorize the appropriate dollars based on the request(s) received.

END

2019 Tracking

Review and Update	January 2019
Committee of the Whole:	January 10, 2019
Board First Reading:	February 28, 2019
Board Second Reading & Adoption:	

Review Due:	January 2022
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Notes: Red line are staff recommended changes in 2019.  
Blue line changes made during/after January 10, 2019 review.

First Reading

## **Winnetka Park District Board Summary**

**Date:** February 28, 2019  
**To:** Board of Commissioners  
**Subject:** Northfield Park District Reciprocal Agreement  
**From:** John S. Shea Jr., Superintendent of Recreation  
**Through:** John Muno, Executive Director

### **Summary**

In 2018, the Park Board of Commissioners approved a one-year reciprocal agreement with the Northfield Park District. The agreement allowed Winnetka Park District residents to purchase a Fitness Membership at resident rates to the Northfield Park District Fitness Center, while Northfield Park District residents would be able to purchase a Winnetka Park District Swimming Beach Season Pass at resident rates.

Through this agreement, 14 additional Northfield Park District households purchased a Season Pass in 2018. Bringing the grand total of Northfield Park District households to 30 compared to 16 in 2017. Even through there was an increase in Northfield Park District households purchasing season passes, staff did not receive any documented negative feedback/concerns from Winnetka Park District residents regarding the increase Northfield Park District residents visiting our beaches. This was a Park Board concern when considering this arrangement in 2018.

In 2018, nine Winnetka Park District households purchased a Northfield Fitness Center membership. Staff believes by offering additional fitness opportunities at a lower price point compared to Winnetka based fitness studios is a benefit to our residents. In addition, fitness programs/opportunities were identified as a program gap as outlined in the 2016 Community Wide Survey. Providing additional fitness programs would correlate with Objective 1.5 of our Strategic Plan: *Continue to provide a balance of recreation opportunities.*

Northfield Park District has requested a continuation of this reciprocal agreement. Renewing this agreement for 2019, will have a direct relationship to Goal #2: *Collaborate and Leverage our Relationships*, of our Strategic Plan.

### **Recommendation**

Staff recommends that the Park Board enter into another one-year agreement for 2019, while continuing to evaluate annually.

**END**



January 28, 2019

John Shea Jr. CPRP  
Superintendent of Recreation  
540 Hibbard Road  
Winnetka, Illinois 60093

Dear John:

It has been great working with you on the continued partnership opportunity between the Winnetka Park District and the Northfield Park District.

I would propose that the Winnetka Park District continue to allow Northfield Park District residents the opportunity to purchase Beach Passes at resident rates and the Northfield Park District continue to allow Winnetka Park District residents to purchase Fitness Memberships at resident rates.

The Northfield Park District Park Board of Commissioners believes this continued partnership is a great opportunity and benefit for its residents. I hope you and your Park Board of Commissioners agree.

Thank you for your consideration and let me know if you need any further information.

George Alexoff  
Executive Director  
Northfield Park District



## **Winnetka Park District**

540 Hibbard Road, Winnetka IL 60093 | (847) 501-2040 | winpark.org

Dear Lakefront Neighbor,

In conjunction with residents and lakefront experts, the Winnetka Park District developed and adopted the Winnetka Waterfront 2030 plan in 2016. This plan is meant to serve as a conceptual guide for future projects that sustain, preserve, and enhance our five beaches.

Consultants, the park board, and staff have taken the concepts outlined in the Winnetka Waterfront 2030 plan and developed a definitive implementation strategy for the bluff land at all five beaches and the eroding shoreline at Lloyd Beach.

We will be holding two open houses to communicate this strategy, and give residents the opportunity to ask questions and provide comments. Both open houses will include the same information and follow the same format.

### **Winnetka Waterfront Bluff Land Restoration and Lloyd Shoreline Stabilization Open Houses**

- Wednesday, March 6 at 6-8pm | Community Room, 540 Hibbard Road
- Saturday, March 9 at 9-11am | Community Room, 540 Hibbard Road

If you are unable to attend either of these open houses and have questions or comments regarding the Winnetka Waterfront 2030 plan, please contact Costa Kutulas at (847) 501-2052 or [ckutulas@winpark.org](mailto:ckutulas@winpark.org).

Thank you for your time and interest. We hope to see you at the open houses!

Sincerely,

Winnetka Park District



## Winnetka Park District

### Board Summary

**Date:** February 28, 2019  
**To:** Park Board of Commissioners  
**Subject:** Purchase of One Track Skid Loader  
**From:** Gregory Fields, Parks Operation Manager  
**Through:** Costa Kutulas, Superintendent of Parks  
John Muno, Executive Director

#### Summary:

Parks staff has identified the need to purchase one (1) 2019 Case TV370T4BC. Staff has identified the Case unit as the best option that will fit the needs of the district.

As previously presented in November during the budget process and the Committee of the Whole Meeting December 13<sup>th</sup> 2018, this machine was identified as a necessary purchase through the long range plan approved in the 2019 budget (Capitals).

This piece of equipment will be used throughout the entire district to perform such tasks as earth moving, tree planting, tree clearing, loading/unloading aggregate/material and utilizing our implements to perform additional tasks. We currently rent this equipment, but due to the high cost and frequency staff has identified that purchasing this equipment is a better investment of our resources.

Pricing quoted using current Sourcewell contract for (1) “2019 Case TV370T4BC” with the gross delivered price of \$66,039.94. This price includes the purchase of (1) Case TV370T4BC with all options considering the nature of use it gets.

Sourcewell is a cooperative purchasing organization serving various governmental agencies. The Winnetka Park District is a Sourcewell member (#68447). By purchasing through Sourcewell Cooperative, this will allow staff to order the unit at a greater cost savings to the district and not have to go through the formal bid process.

#### Recommendation:

Staff recommends the the purchase of (1) 2019 Case TV370T4BC from Burriss Equipment of Waukegan, Illinois with the configuration shown on the quote as presented through the Sourcewell Cooperative for the price of \$66,039.94.

**END**



Construction Equipment Specialists  
[www.burrisequipment.com](http://www.burrisequipment.com)



Waukegan:   
 2216 N. Greenbay Road  
 Waukegan, IL 60087  
 (847) 336-1205  
 (847) 336-2697 - Fax

Date: 1/21/2019  
 Rev: 2/11/2019

**SOURCEWELL Contract #032515-CNH**

Lakemoor:   
 27939 W. Concrete Drive  
 Ingleside, IL 60041  
 (815) 363-4100  
 (815) 363-4109 - Fax

To: **Winnetka Park District**  
 540 Hibbard Road  
 Winnetka, IL 60093

Attn: **Greg Fields**  
 Ph # 847-501-2057  
 Cell # 847-924-0842  
 Fax # 847-501-5753  
 Email [gfields@winpark.org](mailto:gfields@winpark.org)

**REV.1 Quote**

Joliet:   
 2001 Cherry Hill Road  
 Joliet, IL 60433  
 (815) 464-6650  
 (815) 464-6951 - Fax

We are pleased to submit this quote for your consideration:

Qty		Description	List Price	Sourcewell Price
1	<b>TV370T4BC</b>	<b>TV370 - Compact Track Loader, Tier 4 Final</b>	71,860.00	<b>53,176.40</b>
		761042 - EH Controls (Electro-Hydraulic Switchable ISO-H Pattern Controls), TV370	0.00	<b>0.00</b>
		761031 - 2 Speed Electro-Hydraulic Switchable Controls, TV370	0.00	<b>0.00</b>
		761045 - Enclosed Cab w/ HVAC, includes Side Windows, Front Glass Door & Wiper, Shoulder Belt, Radio & Speakers, & Keyless Start, TV370	5,664.00	<b>4,191.36</b>
		761062 - Air Ride Suspension Seat, TV370	601.00	<b>444.74</b>
		761201 - Heavy Duty Front Lights, TV370	0.00	<b>0.00</b>
		761205 - Heavy Duty Rear Door, TV370	440.00	<b>325.60</b>
		761206 - Heavy Duty Hydraulic Coupler, TV370	0.00	<b>0.00</b>
		761048 - Block Heater (120V), TV370	0.00	<b>0.00</b>
		761037 - High Flow Plus Package, includes Front Electric, High Flow Hydraulics w/ Performance Package, TV370	2,499.00	<b>1,849.26</b>
		8500147 - 450mm (17.7") 78" OTW Tracks, TV370	0.00	<b>0.00</b>
		761204 - Undercarriage Hose Covers, TV370	0.00	<b>0.00</b>
		761143 - 78" Heavy Duty Dirt Bucket, TV370	1,538.00	<b>1,138.12</b>
		761148 - 78" Bolt-on Cutting Edge, TV370	259.00	<b>191.66</b>
1	<b>735039036</b>	Extra Counterweight Kit- 659 lbs.	1,193.00	<b>992.80</b>
		<b>FACTORY FREIGHT &amp; PREP</b>	1,500.00	<b>1,500.00</b>
1		<b>FACTORY STEEL SURCHARGE</b>	1,680.00	<b>1,260.00</b>
		<b>BASE PACKAGE TOTAL</b>	87,234.00	<b>65,069.94</b>
		<b>OPTIONAL ATTACHMENTS</b>		<b>Govt Price</b>
1	<b>SI3301</b>	B.I.C Camera System - Rear View - (Single Camera, ECCO), (Includes 7-inch color monitor, built-in controller, mirror image control & infrared camera)	1,100.00	<b>970.00</b>
		<b>Sub-Total:</b>		<b>66,039.94</b>
		<b>Sales Tax:</b>		<b>EXEMPT</b>
		<b>Grand Total:</b>		<b>\$66,039.94</b>

Notes:

**PRICING QUOTED USING CURRENT SOURCEWELL CONTRACT - PL-200 SL Rev 28 EFF Aug 6, 2018**  
**SOURCEWELL Contract#: 032515-CNH - Revised 10/22/2018 - Case Construction - Maturity Date 6/30/2019**

**Randy Behm**  
[randy.behm@burrisequipment.com](mailto:randy.behm@burrisequipment.com)  
**CELL # (847) 774-4353**  
**Burris Equipment Co.**

**Quote Good Thru: 30 Days Subject to pricing in effect at time of purchase per SOURCEWELL contract**

- Mailed     Faxed     Delivered     Emailed

Order Accepted:

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_ Sales Representatives Signature \_\_\_\_\_ Date \_\_\_\_\_

Sales \* Service \* Rentals \* Parts