

**WINNETKA PARK DISTRICT
REVENUE FACILITIES COMMITTEE
MEETING MINUTES
THURSDAY, OCTOBER 2, 2014
COMMUNITY ROOM
5:30 P.M.**

Committee Chair Richard Pierce called the meeting to order at 5:30 p.m. Committee members present: Ed Harney. Committee member absent: John Thomas. Also present: Commissioner Brad McLane. Staff present: Robert Smith, Executive Director; John Muno, Superintendent of Recreation; Bob Farmer, Chief Financial Officer; Mary Cherveney, Communication/Marketing Manager; Costa Kutulas, Superintendent of Parks; Tom Gullen, Superintendent of Facilities, and Libby Baker, Administrative Assistant/Safety Coordinator.

Group Skating Lesson - Dashboard

Tom Gullen presented his dashboard which highlighted the four year average. He expressed that the number of younger children coming in to the program is dropping. His opinion is that many schools are now offering full day kindergarten so they are not available for the day time classes. Staff will be looking at adjusting the program schedule. As part of the strategic plan, programs have been “bundled” to offer a discount. The Figure Skating club is also a new opportunity for students.

Platform Tennis Group Lesson – Dashboard

Tom Gullen presented his dashboard. There is a significant improvement over last year at this time. Tom described some of the new initiatives. Partnerships are in place with Northfield, Glencoe and Kenilworth Park Districts. As of today, the Winnetka Paddle Tennis Club membership is at 270. Tom met with the staff at the Wilmette Park District to learn more about their paddle operations.

Adjournment

The meeting was adjourned at 5:46 p.m.

Brad McLane, President

Robert Smith, Secretary

**WINNETKA PARK DISTRICT
FINANCE COMMITTEE
MEETING MINUTES
THURSDAY, OCTOBER 2, 2014
COMMUNITY ROOM
5:45 P.M.**

Committee member Ed Harney called the meeting to order at 5:46 p.m. Committee members absent: Ian Larkin and Gerri Kahnweiler. Also present: Commissioners Richard Pierce and Brad McLane. Staff present: Robert Smith, Executive Director; John Muno, Superintendent of Recreation; Bob Farmer, Chief Financial Officer; Tom Gullen, Superintendent of Facilities; Mary Cherveney, Communication/Marketing Manager; Costa Kutulas, Superintendent of Parks and Libby Baker, Administrative Assistant/Safety Coordinator.

Bond Resolution and Timeline

Chief Financial Officer Farmer explained that signatures are required on information provided for an order calling a public hearing concerning the intent of the park district to sell General Obligation Bonds. The order directs the park district to have the public hearing. He recommends approval of the Resolution at the October 23 Regular Board meeting. The Committee concurred with the recommendation of staff to proceed.

Adjournment

The meeting was adjourned at 5:50 p.m.

Brad McLane, President

Robert Smith, Secretary

**WINNETKA PARK DISTRICT
COMMITTEE OF THE WHOLE
MEETING MINUTES
THURSDAY, OCTOBER 2, 2014
COMMUNITY ROOM
6:00 P.M.**

President McLane called the meeting to order at 6:00 p.m. Commissioners present: Ed Harney, Gerri Kahnweiler, Ian Larkin, Brad McLane, and Richard Pierce. Commissioners absent: Teresa Claybrook and John Thomas. Staff present: Robert Smith, Executive Director; John Muno, Superintendent of Recreation; Bob Farmer, Chief Financial Officer; Mary Cherveney, Communication/Marketing Manager; Costa Kutulas, Superintendent of Parks; Tom Gullen, Superintendent of Facilities, and Libby Baker, Administrative Assistant/Safety Coordinator.

Strategic Planning Process

Director Smith is bringing this topic to the board to get a consensus on how to proceed. He has already spoken with each member to gauge their satisfaction with the previous plan. Robert has met with Beth Michaels of Primer Michaels Inc. who led the previous strategic plan, and is in the process to secure a proposal for her services. He has also reached out to the individuals that coordinated the last community survey and will meet with them at the national conference later this month. Director Smith also reached out to Terry Schwartz to gain his insight into the process. Director Smith would like to develop the survey between now and the end of the year and be ready to deliver it to the community after the first of the New Year. Commissioner Kahnweiler expressed her concern with administering a survey and asked what valuable information would be gathered. Commissioner Pierce recommended that it might not be necessary for the board to be the start of the planning process, as was done with the last plan. He would like to rely on community and staff input. Director Smith informed the Board that he met with Village Manager Rob Bahan and the meeting included a discussion on the Dwyer Park property. Commissioner Kahnweiler asked if it might be better to wait to begin the strategic planning process until after the election in the event that there are new board members in place.

Lakefront Advisory Committee Slate

Director Smith explained the process of selecting the individuals to serve on the committee. There were a total of 16 candidates interviewed from the recommendations received from the Board last July. The interview team met after the final interview to rank the candidates. The recommended slate has a wide range interests and experience. Commissioner Kahnweiler expressed her concern with the lack of women on the slate. Commissioner Larkin explained that although many women may have been recommended, only three women expressed interest and was interviewed. Of the three, only one met the criteria and she was chosen. Commissioner

Continued Minutes from the
Committee of the Whole meeting
October 2, 2014

Harney recommended that this slate be brought to the Regular Board meeting on October 23 for approval.

Preservation Award

Executive Director Smith reported that Commissioner Thomas will represent the park district, along with Mary Cherveney at the Village Council meeting to receive the Preservation Award on Tuesday, October 7.

Adjournment

The meeting was adjourned at 6:25 p.m.

Brad McLane, President

Robert Smith, Secretary