

**MINUTES OF THE WINNETKA PARK DISTRICT  
BOARD OF COMMISSIONERS  
ANNUAL MEETING  
THURSDAY, MAY 15, 2014**

Commissioner Brad McLane called the meeting to order at 7:50 p.m. and a roll call was taken. Commissioners present: Richard Pierce, Ian Larkin, Gerri Kahnweiler, John Thomas, and Brad McLane. Commissioners absent: Teresa Claybrook and Ed Harney. Staff present: Robert Smith, Executive Director; John Muno, Superintendent of Recreation; Bob Farmer, Chief Financial Officer; John Shea, Recreation Supervisor; Acting Superintendent of Parks, Costa Kutulas; Edna Alvord, Systems Administrator, and Libby Baker, Administrative Assistant/Safety Coordinator. Visitors present: Jude Offerle and Sean Ryan.

**Election of Officers**

Commissioner McLane appointed Director Smith President Pro Tem. Director Smith opened the floor for nominations for Park Board President.

Commissioner Larkin moved to nominate Commissioner McLane as President. The motion was seconded by Commissioner Kahnweiler and passed by a voice vote. **Motion carried.**

There being no further nominations, Director Smith asked, "May I have a motion to close nominations for this office?" Commissioner Thomas moved to close the nominations for Park Board President. The motion was seconded by Commissioner Larkin and passed by a voice vote. **Motion carried.**

Director Smith called for a motion to elect Commissioner McLane as President. Commissioner Thomas moved to elect Commissioner McLane as President and a roll call vote was taken. Ayes: Pierce, Larkin, Kahnweiler, Thomas, and McLane. Nays: None. Absent: Harney and Claybrook. **Motion carried.**

President McLane opened the floor for nominations for Vice-President of the Park Board. Commissioner Pierce moved to nominate Commissioner Larkin as Vice President.

There being no further nominations, President McLane asked, "May I have a motion to close nominations for this office?" Commissioner Thomas moved to close the nomination. The motion was seconded by Commissioner Pierce and passed by a voice vote. **Motion carried.**

President McLane asked for a motion to elect Commissioner Larkin as Vice-President. Commissioner Kahnweiler moved to elect Commissioner Larkin as Vice-President. The motion

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was seconded by Commissioner Pierce and a roll call vote was taken. Ayes: Pierce, Kahnweiler, Thomas and McLane. Nays: None. Absent: Harney and Claybrook. **Motion carried.**

### **Appointment of Director, Secretary, Treasurer and Attorney**

President McLane moved to appoint Robert Smith as Executive Director and Board Secretary of the Winnetka Park District. The motion was seconded by Commissioner Larkin and a roll call vote was taken. Ayes: Pierce, Larkin, Kahnweiler, Thomas, and McLane. Nays: None. Absent: Harney and Claybrook. **Motion carried.**

Commissioner Thomas moved to appoint Bob Farmer as Treasurer of the Winnetka Park District. The motion was seconded by Commissioner Pierce and a roll call vote was taken. Ayes: Pierce, Larkin, Kahnweiler, Thomas, and McLane. Nays: None. Absent: Harney and Claybrook. **Motion carried.**

Commissioner Larkin moved to appoint Tressler, LLP, as the Park District's Attorney. The motion was seconded by Commissioner Pierce and a roll call vote was taken. Ayes: Pierce, Larkin, Kahnweiler, Thomas, and McLane. Nays: None. Absent: Harney and Claybrook. **Motion carried.**

### **Committee Assignments**

President McLane noted that he had heard from Commissioners Claybrook and Harney that they are comfortable with the committees they are currently assigned to. Director Smith reviewed the current assignments and the Board had a discussion about possible changes. The committee structure for 2014-2015 is as follows:

Administration – Chair Larkin, members Pierce, Kahnweiler and Smith

Audit – Chair Thomas, members Kahnweiler, Pierce and Farmer

Finance – Chair Kahnweiler, members Harney, Larkin and Farmer

Parks & Beaches – Chair Claybrook, members Thomas, Larkin, Muno and Kutulas

Recreation – Chair Kahnweiler, members Thomas, Claybrook and Muno

Revenue Facilities – Chair Pierce and members Thomas, Harney, Muno and Gullen

Lakefront Parks & Beaches Master Planning – Chair McLane – convert to COW

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**Liaison Responsibilities**

Director Smith reviewed the current assignments and the Board had a discussion about possible changes. The liaison assignments for 2014-2015 are as follows:

Village Planning Commission: Commissioner Thomas

Winnetka Parks Foundation: Commissioners Larkin and Harney

Northern Suburban Special Recreation Association: Baker

School District 36 and New Trier High School: Commissioner Claybrook

Winnetka Caucus Council: Commissioner Thomas

Environmental/Forestry Commission: No one assigned – may assign as needed.

A staff person will be assigned to monitor the minutes of this commission.

Commissioner Thomas moved to adjourn the meeting at 8:05 p.m. and was seconded by Commissioner Pierce and passed by a voice vote.

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Brad McLane, President

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Robert Smith, Secretary