

**MINUTES OF THE 2,305th
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS
AND OFFICERS OF THE WINNETKA
PARK DISTRICT, WINNETKA, IL
THURSDAY, DECEMBER 18, 2014**

Vice-president Ian Larkin called the meeting to order at 5:32 p.m. Commissioners present: Teresa Claybrook, Gerri Kahnweiler, John Thomas, Richard Pierce, Ian Larkin, and Ed Harney. Commissioner absent: Brad McLane. Staff present: Robert Smith, Executive Director; Bob Farmer, Chief Financial Officer; John Muno, Superintendent of Recreation; Tom Gullen, Superintendent of Facilities; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Communications and Marketing Manager; John Shea, Recreation Supervisor; Nosha Moore, Staff Accountant; Margo Sorensen, Accounts Payable and Libby Baker, Administrative Assistant/Safety Coordinator. Visitors present: Arthur (Mickey) Archambault, Beth Michaels, Primer Michaels, Rod Wright, UNICOM ARC.

EXECUTIVE SESSION

Commissioner Thomas made a motion to enter Executive Session at 5:35 p.m. to discuss:

- ◆ Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent. Sect. 5 ILCS 120/2 (c) (11)

The motion was seconded by Commissioner Pierce and a roll call vote was taken. Ayes: Claybrook, Pierce, Kahnweiler, Thomas, Harney and Larkin. Nays: None. Absent: McLane. **Motion carried.**

Commissioner Pierce made a motion to return to open session at 5:40 p.m. The motion was seconded by Commissioner Thomas and a roll call vote was taken. Ayes: Claybrook, Pierce, Kahnweiler, Thomas, Harney and Larkin. Nays: None. Absent: McLane. **Motion carried.**

ACTION ON EXECUTIVE SESSION

Commissioner Kahnweiler made a motion to appoint Executive Director Bob Smith to represent the park district in a settlement negotiation. The motion was seconded by Commissioner Thomas and a roll call vote was taken. Ayes: Claybrook, Harney, Kahnweiler, Larkin, Pierce and Thomas. Nays: None. Absent: McLane. **Motion carried.**

APPROVAL OF OCTOBER AND NOVEMBER FINANCIALS

Bob Farmer gave an overview of the October and November financials, highlighting the revenue and expenses. Commissioner Harney made a motion to approve the October and November financials as presented. The motion was seconded by Commissioner Pierce and passed by a voice vote. **Motion carried.**

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APPROVAL OF DECEMBER 2014 VOUCHERS

The Board was presented with the Voucher List for December 2014. Commissioner Thomas made a motion to approve the December vouchers in the amount of \$1,077,183.59. The motion was seconded by Commissioner Pierce and a roll call vote was taken. Ayes: Claybrook, Pierce, Kahnweiler, Thomas, Harney, and Larkin. Nays: None. Absent: McLane. **Motion carried.**

REMARKS FROM VISITORS

None

APPROVAL OF REGULAR MINUTES OF NOVEMBER 13, 2014

Commissioner Pierce made a motion to approve the regular meeting minutes of November 13, 2014. The motion was seconded by Commissioner Harney and **a roll call vote was taken**. Ayes: Claybrook, Pierce, Kahnweiler, Thomas, Harney, and Larkin. Nays: None. Absent: McLane. **Motion carried.**

APPROVAL OF EXECUTIVE SESSION MINUTES OF NOVEMBER 13, 2014

Commissioner Pierce made a motion to approve the Executive Session meeting minutes of November 13, 2014. The motion was seconded by Commissioner Harney and a roll call vote was taken. Ayes: Claybrook, Pierce, Kahnweiler, Thomas, Harney, and Larkin. Nays: None. Absent: McLane. **Motion carried.**

COMMITTEE REPORTS

Commissioner Claybrook asked that Commissioner Thomas bring an update to the next board meeting regarding the schedule of when soliciting for people to support the Caucus committee for next year and what the process and timeline is for getting people set up. Information can also be found at www.winnetkacaucus.org

COMMUNICATIONS

Director Smith commented on the letter and check received from Scout Troop 20, as well as a letter from the US Figure Skating Association complimenting the staff at the ice arena. State Representatives Robyn Gabel and Daniel Biss both wrote letters to the Illinois Department of Natural Resource on behalf of the park district in support of the Hubbard Woods project. Director Smith thanked Commissioner Kahnweiler for her help in soliciting letters from both representatives.

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UNFINISHED BUSINESS

FY 2015 Meeting Schedule

Commissioner Thomas made a motion to approve a revised Fiscal Year 2015 Board Meeting schedule to include 21 meetings instead of 24 by removing the March 12 and August 13 committee meetings and to let staff choose the third meeting to remove. The motion was seconded by Commissioner Pierce and a roll call vote was taken. Ayes: Claybrook, Kahnweiler, Thomas, Harney and Larkin. Nays: Pierce. Absent: McLane. **Motion carried.**

Hubbard Woods Master Plan Update

Commissioner Thomas described to the board what happened at the Plan Commission meeting on December 17. The end result was that the commission did approve the plan.

Health Care

Bob Farmer reviewed the health care options that staff is recommending. Commissioner Harney made a motion to approve the following recommendations regarding health care costs:

1. Increase the co-pay in the Vision service plan from \$10 to \$20.
2. Reclass two individual employee contributions from “Tier I” to Tier II” and reclass three individual employee contributions from “Tier II” to “Tier III”.
3. Change the Dental Plan from a self-insured plan to a dental insurance plan offered by “UNUM”.
4. Increase the employee contribution per month rate by \$10 for single, \$15 for single + spouse or single + child and \$20 per family.

The motion was seconded by Commissioner Claybrook and a roll call vote was taken. Ayes: Claybrook, Kahnweiler, Thomas, Harney, Pierce and Larkin. Nays: None. Absent: McLane.

NEW BUSINESS

Carpet Replacement

Commissioner Claybrook made a motion to approve the quote from Empire Carpet at a cost of \$18,680.79. The motion was seconded by Commissioner Harney and a roll call vote was taken. Ayes: Claybrook, Pierce, Kahnweiler, Thomas, Larkin and Harney. Nays: None. Absent: McLane. **Motion carried.**

Tax Levy Ordinance

Commissioner Harney made a motion to approve the 2014 Tax Levy Ordinance #537. The motion was seconded by Commissioner Kahnweiler and a roll call vote was taken. Ayes:

Claybrook, Pierce, Kahnweiler, Thomas, Harney and Larkin. Nays: None. Absent: McLane.

Motion carried.

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Strategic Plan

Director Smith introduced Beth Michael of PrimerMichaels and Rod Wright. Both individuals gave a power point presentation describing their services and the process. After the presentation, Director Smith recommended that the board review the power point presentation and revisit this discussion in February or March. Commissioners Claybrook and Thomas both expressed their concern with beginning this process now with the Lakefront Master Plan already underway.

MATTERS OF THE DIRECTOR

None

STAFF REPORTS

In regards to football programming, Commissioner Kahnweiler asked what staff is doing to address the changes being implemented concerning concussions and how we are marketing those changes. Staff explained the changes being implemented and new safety equipment being purchased.

BOARD LIAISON REPORT

None

ADJOURNMENT

Commissioner Claybrook moved to adjourn the Regular Board meeting at 7:15 p.m. The motion was seconded by Commissioner Pierce and passed by a voice vote. **Motion carried.**

Brad McLane, Board President

Robert Smith, Board Secretary