

**MINUTES OF THE 2,304th
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS
AND OFFICERS OF THE WINNETKA
PARK DISTRICT, WINNETKA, IL
THURSDAY, NOVEMBER 13, 2014**

President Brad McLane called the meeting to order at 6:32 p.m. Commissioners present: Teresa Claybrook, Gerri Kahnweiler, John Thomas, Richard Pierce, Brad McLane, and Ed Harney via telephone. Commissioner absent: Ian Larkin. Staff present: Robert Smith, Executive Director; Bob Farmer, Chief Financial Officer; John Muno, Superintendent of Recreation; Tom Gullen, Superintendent of Facilities; Britni Purnell, HR & Benefits Administrator, and Libby Baker, Administrative Assistant/Safety Coordinator. Visitors present: Arthur (Mickey) Archambault.

ADDITIONS TO AGENDA

Commissioner Thomas made a motion to allow Commissioner Harney to participate via telephone. The motion was seconded by Commissioner Pierce and a roll call vote was taken. Ayes: Claybrook, Pierce, Kahnweiler, Thomas, and McLane. Nays: None. Absent: Larkin. Abstain: Harney. **Motion carried.**

APPROVAL OF NOVEMBER 2014 VOUCHERS

The Board was presented with the Voucher List for November 2014. Commissioner Thomas made a motion to approve the November vouchers in the amount of \$318,287.19. The motion was seconded by Commissioner Pierce and a roll call vote was taken. Ayes: Claybrook, Pierce, Kahnweiler, Thomas, and McLane. Nays: None. Absent: Larkin. Abstain: Harney. **Motion carried.**

REMARKS FROM VISITORS

None

APPROVAL OF REGULAR MINUTES OF OCTOBER 23, 2014 AND COMMITTEE MEETING MINUTES OF NOVEMBER 6, 2014

Commissioner Thomas made a motion to combine the regular meeting minutes and the committee meeting minutes into a consent agenda item. The motion was seconded by Commissioner Claybrook and a voice vote was taken. **Motion carried.**

Commissioner Thomas made a motion to approve the consent agenda items. The motion was seconded by Commissioner Claybrook and passed by a voice vote. **Motion carried.**

Continued minutes from the 2,304th
Regular Board meeting
November 13, 2014

COMMUNICATIONS

President McLane commented on a positive email that was received from a happy resident whose child lost their wallet in a park and a park district staff person found it and returned it to their home.

UNFINISHED BUSINESS

Hubbard Woods Master Plan Update

Director Smith briefly updated the board regarding the meetings that have already taken place with the various Village boards. The next series of meetings will take place in December to keep the board more informed and allow the design team additional time. This item will be brought to the Village Council most likely in January. Mike Kritzman from the Lakota Group briefed the board on the progress and explained what has happened at each of the local boards and our status of each item. Colin Marshall from GreenAssociates distributed a packet of information that highlighted the comments that were received from members of the various Village review boards. Colin reviewed the comments received from each committee and explained how these comments will be addressed by the design team. The main topic of discussion was a warming shelter. The consensus of the Board was that the proposed shelter being built would not serve as a warming shelter, but that a temporary shelter would be considered.

Colin shared some examples of other options and various design elements. Mike spoke about the site elements of the park, including bike racks, fencing, benches, garbage cans, seating walls, lighting and tables.

NEW BUSINESS

Compressor Replacement

Tom Gullen presented to the board a breakdown of the replacements costs. Commissioner Claybrook made a motion to approve the replacement of the compressor at the ice arena at a cost not to exceed \$39,000 through RMC Mechanical Services. The motion was seconded by Commissioner Pierce and a roll call vote was taken. Ayes: Claybrook, Pierce, Kahnweiler, Thomas, and McLane. Nays: None. Abstain: Harney. Absent: Larkin. **Motion carried.**

FY 2015 Meeting Schedule

Commissioner Thomas made a motion to approve the Fiscal Year 2015 Board Meeting schedule. The motion was seconded by Commissioner Claybrook and a roll call vote was taken. Ayes: Claybrook, Pierce, Kahnweiler, Thomas, and McLane. Nays: None. Abstain: Harney. Absent: Larkin. **Motion carried.**

Continued minutes from the 2,304th
Regular Board meeting
November 13, 2014

Truth in Taxation Law Resolution

Commissioner Kahnweiler made a motion to approve the Truth in Taxation Law Resolution #14-11-13. The motion was seconded by Commissioner Thomas and a roll call vote was taken. Ayes: Claybrook, Pierce, Kahnweiler, Thomas, and McLane. Nays: None. Abstain: Harney. Absent: Larkin. **Motion carried.**

IAPD/IPRA Annual Conference

Commissioner Claybrook made a motion to appoint Ian Larkin as delegate for the IAPD annual business meeting on January 24, 2015 and Robert Smith as the alternate delegate. The motion was seconded by Commissioner Thomas and a roll call vote was taken. Ayes: Claybrook, Pierce, Kahnweiler, Thomas, and McLane. Nays: None. Abstain: Harney. Absent: Larkin. **Motion carried.**

Bond Sale Parameters Ordinance

Commissioner Thomas made a motion to approve Ordinance #536 for the issuance of not to exceed \$6,200,000 in general obligation limited tax park bonds, series 2014 of the Winnetka Park District and for the levy of a direct annual tax to pay the principal and interest of said bonds. The motion was seconded by Commissioner Pierce and a roll call vote was taken. Ayes: Claybrook, Pierce, Kahnweiler, Thomas, and McLane. Nays: None. Abstain: Harney. Absent: Larkin. **Motion carried.**

December Board Meeting

Director Smith proposed adding a committee meeting prior to the December 18 regular meeting. Due to conflicting schedules a consensus on a date could not be reached so some agenda items may be pushed back to January.

MATTERS OF THE DIRECTOR

Director Smith discussed how his evaluation process will take place. Evaluation information will be sent electronically. Department heads will also be part of the process. Libby will compile all information and direct it to Brad. Driving Range poles have been delivered and contractors are being lined up. Director Smith thanked the board for their Budget inquiries. The early bird registration deadline is December 1 for the IAPD/IPRA Annual Conference. Board members should let Libby know if they are interested in attending. Director Smith announced that Henry Grant is retiring. Henry has been an employee of the park district for over 15 years.

Continued minutes from the 2,304th
Regular Board meeting
November 13, 2014

STAFF REPORTS

Tom Gullen announce that flooding will begin tomorrow at the refrigerated pond with the hopes to have ice by Thanksgiving. Commissioner Kahnweiler asked if we cross market our programs. Director Smith noted this is one of the marketing goals.

BOARD LIAISON REPORT

Director Smith reported that the Hubbard Woods presentation was given to the Zoning Board. NSSRA – supplemental information was provided in a separate email.

EXECUTIVE SESSION

Commissioner Pierce made a motion to enter Executive Session at 8:52 p.m. to discuss:

- ◆ Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent. Sect. 5 ILCS 120/2 (c) (11)

The motion was seconded by Commissioner Kahnweiler and a roll call vote was taken. Ayes: Claybrook, Pierce, Kahnweiler, Thomas, and McLane. Nays: None. Abstain: Harney. Absent: Larkin. **Motion carried.**

Commissioner Thomas made a motion to return to open session at 9:00 p.m. The motion was seconded by Commissioner Pierce and a roll call vote was taken. Ayes: Claybrook, Pierce, Kahnweiler, Thomas, and McLane. Nays: None. Abstain: Harney. Absent: Larkin. **Motion carried.**

ACTION ON EXECUTIVE SESSION

No action was taken.

ADJOURNMENT

Commissioner Claybrook moved to adjourn the Regular Board meeting at 9:00 p.m. The motion was seconded by Commissioner Pierce and passed by a voice vote. **Motion carried.**

Brad McLane, Board President

Robert Smith, Board Secretary