

**MINUTES OF THE 2,303rd
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS
AND OFFICERS OF THE WINNETKA
PARK DISTRICT, WINNETKA, IL
THURSDAY, OCTOBER 23, 2014**

President Brad McLane called the meeting to order at 6:30 p.m. Commissioners present: Teresa Claybrook, Gerri Kahnweiler, John Thomas, Ian Larkin, Richard Pierce, and Brad McLane. Commissioner absent: Ed Harney. Staff present: Robert Smith, Executive Director; Bob Farmer, Chief Financial Officer; John Muno, Superintendent of Recreation; Tom Gullen, Superintendent of Facilities; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Communication/Marketing Manager; and Libby Baker, Administrative Assistant/Safety Coordinator. Visitors present: Arthur (Mickey) Archambault.

PUBLIC HEARING

Commissioner McLane announced the public hearing to receive public comments on the proposal to sell \$6,200,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of expenses incident thereto.

A notice of the meeting was published in the Winnetka Talk on October 9, 2014. The proceeds from this bond issue will be used for the refunding of \$1,300,000 of the 2005 General Obligation Limited Tax Bonds thus saving approximately \$80,000 in interest and the remaining \$4,900,000 to be used to help finance upcoming major capital projects (Hubbard Woods, The Lakefront, etc.).

He invited public comment and there was none. Commissioner Kahnweiler made a motion to adjourn the public hearing. The motion was seconded by Commissioner Pierce and a roll call vote was taken. Ayes: Claybrook, Pierce, Larkin, Kahnweiler, Thomas, and McLane. Nays: None. Absent: Harney. **Motion carried.**

AUGUST AND SEPTEMBER FINANCIALS

Bob Farmer reviewed the August and September financials and described the park district's position to date. After questions, Commissioner Pierce made a motion to approve the August and September financials as presented. The motion was seconded by Commissioner Thomas and passed by a voice vote.

APPROVAL OF OCTOBER 2014 VOUCHERS

The Board was presented with the Voucher List for October 2014. Commissioner Thomas made a motion to approve the October vouchers in the amount of \$748,339.32. The motion was

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seconded by Commissioner Pierce and a roll call vote was taken. Ayes: Claybrook, Pierce, Larkin, Kahnweiler, Thomas, and McLane. Nays: None. Absent: Harney. **Motion carried.**

REMARKS FROM VISITORS

Mr. Archambault introduced himself and explained his interest in the becoming a park board member. He is a thirty year resident of Winnetka and is a member of Winnetka Golf Club. He is looking forward to participating with the park district.

APPROVAL OF REGULAR MEETING MINUTES OF SEPTEMBER 11, 2014

Commissioner Thomas moved to approve the minutes from the Regular Park Board meeting from September 11, 2014. The motion was seconded by Commissioner Pierce and passed by a voice vote. **Motion carried.**

APPROVAL OF EXECUTIVE SESSION MINUTES OF SEPTEMBER 11, 2014

Commissioner Thomas moved to approve the minutes from the Executive Session meeting from September 11, 2014. The motion was seconded by Commissioner Pierce and passed by a voice vote. **Motion carried.**

COMMITTEE REPORTS

Approval of Committee of the Whole Minutes from September 11, 2014

Commissioner Kahnweiler moved to approve the minutes from the Committee of the Whole meeting from September 11, 2014. The motion was seconded by Commissioner Pierce and passed by a voice vote. **Motion carried.**

Approval of Revenue Committee Minutes from October 2, 2014

Commissioner Pierce moved to approve the minutes from the Revenue Committee meeting from October 2, 2014. The motion was seconded by Commissioner Kahnweiler and passed by a voice vote. **Motion carried.**

Approval of Finance Committee Minutes from October 2, 2014

Commissioner Pierce moved to approve the minutes from the Finance Committee meeting from October 2, 2014. The motion was seconded by Commissioner Larkin and passed by a voice vote. **Motion carried.**

Approval of Committee of the Whole Minutes from October 2, 2014

Commissioner Pierce moved to approve the minutes from the Committee of the Whole meeting from October 2, 2014. The motion was seconded by Commissioner Kahnweiler and passed by a voice vote. **Motion carried.**

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COMMUNICATIONS

President McLane commented on the letter received this past month.

NEW BUSINESS

Transportation Allowance

Director Smith explained the transportation allowance proposal and answered questions. Commissioner Thomas made a motion to approve the proposed transportation allowance effective January 1, 2015. The motion was seconded by Commissioner Claybrook and a roll call vote was taken. Ayes: Claybrook, Pierce, Larkin, Kahnweiler, Thomas, and McLane. Nays: None. Absent: Harney. **Motion carried.**

Appointment of Lake Front Advisory Committee

Director Smith reviewed the selection process and asked the Board to appoint the recommended slate of candidates. He acknowledged that there were some concerns regarding the number of women. Commissioner Kahnweiler asked that in the future when soliciting community input that staff has a strategy to engage women. Commissioner Larkin expressed that it is the responsibility of the entire Board. Commissioner Thomas made a motion to approve the ten person slate for the Lakeshore Advisory Committee as recommended by Bob Smith in his 10/23 memo but also to keep the LAC committee list open for additions so that the LAC might better reflect the makeup of the adult village population specifically new additions should be women or senior citizens.” The motion was seconded by Commissioner Kahnweiler. Commissioner Claybrook expressed concern with keeping the slate open that it could be difficult to get new members up to speed if they join late. Her recommendation would be to add a steering committee to allow for additional input. Director Smith explained that Commissioners Claybrook and Larkin are the Board liaisons to the committee. Commissioner Thomas rescinded his previous motion and made a new motion to approve the 10 person slate recommended by Bob Smith, and as full members of the committee Teresa Claybrook and Ian Larkin. All the LAC meetings will be posted and open to the public. The motion was seconded by Commissioner Kahnweiler and a roll call vote was taken. Ayes: Larkin, Kahnweiler, Thomas, Claybrook, Pierce and McLane. Nays: None. Absent: Harney. **Motion carried.**

MATTERS OF THE DIRECTOR

Director Smith reported on the budget process and recognized Bob Farmer and staff for the work that has been done. Staff has been meeting and refining the process. The preliminary budget will be presented to the Board on November 6. Director Smith asked the Board if they would like to review all budgets in one evening or break it out in to two separate meetings. It was suggested

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that if additional time is needed for budget review after the November 6 meeting that committee meetings can be scheduled prior to the Regular Board meeting on November 13.

Staff has met with Rob Bahan and Steve Saunders to make refinements to the Stormwater Utility Fee appeal. Some properties have already been removed the bill. Partnership appeals for Skokie Playfield and the Golf Course will go before the Village Council tentatively scheduled for December 2.

The Hubbard Woods plan has been presented to two Village review boards. The design team will be meeting next Tuesday. Commissioner Kahnweiler expressed her desire to have representation at the design team meetings so that the board can be more involved and informed.

As part of the grant application process, Director Smith will be presenting the Hubbard Woods plan to the Illinois Department of Natural Resources on Friday morning, October 24, in Springfield.

Director Smith met with Dan Yoder from Western University regarding the Attitude and Interest Survey for the upcoming strategic plan and is waiting on a proposal. Due to Mr. Yoder's time constraints, the survey process will need to be postponed. A proposal has been received from Beth Michaels for her services with the strategic planning process. Staff will deliver the proposals for consideration at a future meeting of the Park Board.

STAFF REPORTS

Tom Gullen explained that paddle numbers have increased from 2011. The board has asked that customer satisfaction results be included in staff reports again.

BOARD LIAISON REPORT

- **NSSRA** – Next Board Meeting is November 5. A report will be included in the November 13 board packet.
- **Foundation** – Commissioner McLane updated the Board on the last meeting and expressed that they will be doing an annual campaign. Put together a mailing list to reach out to all residents.
- **Caucus** – Commissioner Thomas gave a brief update on the last meeting. No one was slated for the Village President.
- **District 36** – Commissioner Claybrook explained that PTO might be interested in partnering with the school to offer after school programs at the schools – could be marketed through the schools.

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- **Women's League of Voters** – Commissioner McLane reported on a meeting he attended at New Trier about storm water management.

EXECUTIVE SESSION

There was no need for Executive Session.

ADJOURNMENT

Commissioner Thomas moved to adjourn the Regular Board meeting at 8:15 p.m. The motion was seconded by Commissioner Pierce and passed by a voice vote. **Motion carried.**

Brad McLane, Board President

Robert Smith, Board Secretary