

**MINUTES OF THE 2,302nd
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS
AND OFFICERS OF THE WINNETKA
PARK DISTRICT, WINNETKA, IL
THURSDAY, SEPTEMBER 11, 2014**

President Brad McLane called the meeting to order at 6:30p.m. Commissioners present: Gerri Kahnweiler, John Thomas, Ian Larkin, Teresa Claybrook, Ed Harney and Brad McLane. Commissioner absent: Richard Pierce. Staff present: Robert Smith, Executive Director; Bob Farmer, Chief Financial Officer; John Muno, Superintendent of Recreation; Costa Kutulas, Superintendent of Parks; Tom Gullen, Superintendent of Facilities, Mary Cherveney, Communication/Marketing Manager; John Shea, Recreation Supervisor; Alexandra Maestre, Facility Coordinator; Noshia Moore, Staff Accountant; and Libby Baker, Administrative Assistant/Safety Coordinator. Visitors present: Dean Nelson.

JULY FINANCIALS

Bob Farmer reviewed the July financials and described our position to date. In response to a question from Commissioner Claybrook, staff explained that golf revenue is up compared to last year at this time. Commissioner Thomas made a motion to approve the financials as presented. The motion was seconded by Commissioner Harney and a roll call vote was taken. Ayes: Claybrook, Harney, Larkin, Kahnweiler, Thomas, and McLane. Nays: None. Absent: Pierce.

APPROVAL OF SEPTEMBER 2014 VOUCHERS

The Board was presented with the Voucher List for September 2014. Concessions at golf are doing well. Staff expressed that Avli is happy with his relationship with the park district. Commissioner Thomas asked Bob Farmer to explain the “accelerated” payment that the park district paid to IMRF. Commissioner Kahnweiler inquired if this is required by IMRF. Bob Farmer will get a definitive answer from IMRF. Commissioner Thomas made a motion to approve the September vouchers in the amount of \$412,850.49. The motion was seconded by Commissioner Harney and a roll call vote was taken. Ayes: Claybrook, Harney, Larkin, Kahnweiler, Thomas, and McLane. Nays: None. Absent: Pierce. **Motion carried.**

APPROVAL OF REGULAR MEETING MINUTES OF AUGUST 14, 2014

Commissioner Kahnweiler asked that the minutes be amended. Under “Unfinished Business”: *The 5 year capital plan should be adjusted to reflect the estimated costs of the projects from the lakefront master plan,* and under “Beach Operations”: *It was suggested to use Twitter or some other messaging service in addition to posting information on the website*” was added. Commissioner Thomas moved to approve the minutes from the Regular Park Board meeting from August 14, 2014 as amended. The motion was seconded by Commissioner Harney and passed by a voice vote. **Motion carried.**

Continued minutes from the 2,302nd
Regular Board meeting
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APPROVAL OF EXECUTIVE SESSION MINUTES OF AUGUST 14, 2014

Commissioner Thomas moved to approve the minutes from the Executive Session meeting from August 14, 2014. The motion was seconded by Commissioner Larkin and passed by a voice vote.
Motion carried.

COMMUNICATIONS

President McLane commented on the positive letters received this past month.

UNFINISHED BUSINESS

Lakefront Advisory Committee

This has been tabled until October.

NEW BUSINESS

Kenilworth Paddle Agreement

Tom Gullen explained that this agreement is similar to the one the board approved last month with the Glencoe Park District. Glencoe residents have begun registering. Plans for the installation of a new patio and fire pit at the platform tennis facility has been deferred. The higher priority has been to replace the outdoor heaters. The heater costs were higher than anticipated. Commissioner Thomas made a motion to approve proceeding with a three year intergovernmental agreement with the Kenilworth Park District to offer Kenilworth residents use of the Winnetka Platform Tennis facility at resident rates in return for publicity in marketing materials. The motion was seconded by Commissioner Larkin and a roll call vote was taken. Ayes: Larkin, Kahnweiler, Thomas, Claybrook, Harney and McLane. Nays: None. Absent: Pierce. **Motion carried.**

MATTERS OF THE DIRECTOR

Director Smith described the damage sustained from the previous week's storm. Several large trees were lost on the golf course slowing recovery efforts by staff. Costa explained the process of working with PDRMA for reimbursement. Commissioner Thomas asked for an explanation of the Village storm water payment. Bob Farmer explained the payment process and Director Smith noted that the annual cost estimate of \$65,000 may go up to \$85,000 when the rates are increased. Director Smith hopes to receive partnership credit from the Village Council for Skokie Playfields.

STAFF REPORTS

John Muno introduced Alexandra Maestre, the new Facility Coordinator at the Tennis Center.

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BOARD LIAISON REPORT

- **NSSRA** – Libby reported that the NSSRA Policy Committee met recently and policies are being revised and drafted. NSSRA has recommended that each partner agency implement these new policies. The policies may be presented to the Board in the new few months for approval.
- **Plan Commission** – Commissioner Thomas expressed the importance of the Board and staff attending the meeting when the Hubbards Woods proposal is on the agenda.
- **Foundation** – The website is being relaunched. They will have a presence at Fall Festas a way to recruit new members.
- **Caucus** – The survey will close out on Monday. They will begin interviewing candidates for the Park Board next week through the beginning of October.
- **District 36** – Teresa has reached out to the school board and PTO and has expressed that the park district is open to partnering with the PTO. Director Smith explained that he will be meeting with district’s administrative team next week.

REMARKS FROM VISITORS

Dean Nelson complimented and thanked the board and staff for all the work that is done for the community. He expressed his satisfaction with the Skokie Playfield complex.

EXECUTIVE SESSION

Commissioner Kahnweiler made a motion to enter Executive Session at 7:22 p.m. to discuss:

- ♦ Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent. Sect. 5 ILCS 120/2 (c) (11)
- ♦ The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel to determine its validity. 5ILCS 120/2(c)(1)

The motion was seconded by Commissioner Larkin and a roll call vote was taken. Ayes: Harney, Claybrook, Kahnweiler Larkin, Thomas and McLane. Nays: none. Absent: Pierce.
Motion carried.

Commissioner Thomas made a motion to return to open session at 8:19 p.m. The motion was seconded by Commissioner Kahnweiler and passed by a voice vote. **Motion carried.**

ACTION ON EXECUTIVE SESSION

No action was taken.

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ADJOURNMENT

Commissioner Kahnweiler moved to adjourn the Regular Board meeting at 8:23 p.m. The motion was seconded by Commissioner Claybrook and passed by a voice vote. **Motion carried.**

Brad McLane, Board President

Robert Smith, Board Secretary