

**MINUTES OF THE 2,298th
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS
AND OFFICERS OF THE WINNETKA
PARK DISTRICT, WINNETKA, IL
THURSDAY, MAY 15, 2014**

President Brad McLane called the meeting to order at 6:33 p.m. Commissioners present: Richard Pierce, Ian Larkin, Gerri Kahnweiler, John Thomas, and Brad McLane. Commissioners absent: Ed Harney and Teresa Claybrook. Staff present: Robert Smith, Executive Director; John Muno, Superintendent of Recreation; Bob Farmer, Chief Financial Officer; John Shea, Recreation Supervisor; Acting Superintendent of Parks, Costa Kutulas; Edna Alvord, Systems Administrator, and Libby Baker, Administrative Assistant/Safety Coordinator. Visitors present: Jude Offerle and Sean Ryan.

APPROVAL OF APRIL 2014 FINANCIALS

Chief Financial Officer Bob Farmer highlighted the financials and answered questions. He noted that through April 30 we are \$160,000 ahead of year to date budget projections. Salaries and wages are down due to a vacancy in the Parks Department. Utilities and repairs and maintenance are up. After review, Commissioner Thomas moved to approve the April 2014 Financials as presented. The motion was seconded by Commissioner Pierce and passed by a voice vote. **Motion carried.**

APPROVAL OF MAY 2014 VOUCHERS

The Board was presented with the Voucher List for May 2014. In response to a question from Commissioner Kahnweiler, Bob Farmer explained that a change has been made to the way the golf pros are being paid. They are now considered outside contractors and receive a percentage of the revenue they produce. After review and discussion, Commissioner Thomas moved to approve the May 2014 Voucher List in the amount of \$433,993.28. The motion was seconded by Commissioner Larkin and a roll call vote was taken. Ayes: Pierce, Larkin, Kahnweiler, Thomas, and McLane. Nays: None. Absent: Harney and Claybrook. **Motion carried.**

REMARKS FROM VISITORS

None

APPROVAL OF REGULAR MEETING MINUTES OF APRIL 24, 2014

Commissioner Thomas moved to approve the minutes from the Regular Park Board meeting from April 24, 2014. The motion was seconded by Commissioner Larkin and passed by a voice vote. **Motion carried.**

APPROVAL OF EXECUTIVE SESSION MEETING MINUTES OF APRIL 24, 2014

Commissioner Thomas moved to approve the minutes from the Executive Session meeting from

Continued minutes from the 2,298th
Regular Board meeting
May 15, 2014

April 24, 2014. The motion was seconded by Commissioner Pierce and passed by a voice vote.

COMMITTEE REPORTS

Approval of Parks & Beaches Committee Minutes of May 8, 2014

Commissioner Thomas moved to approve the minutes from the Parks & Beaches Committee meeting from May 8, 2014. The motion was seconded by Commissioner Kahnweiler and passed by a voice vote. **Motion carried.**

Approval of Administration Committee Minutes of May 8, 2014

Commissioner Thomas moved to approve the minutes from the Administration Committee meeting from May 8, 2014. The motion was seconded by Commissioner Larkin and passed by a voice vote.

Approval of Finance Committee Minutes of May 8 2014

Commissioner Thomas moved to approve the minutes from the Finance Committee meeting from May 8, 2014, as amended. The motion was seconded by Commissioner Larkin and passed by a voice vote.

Approval of Committee of the Whole Minutes of May 8, 2014

Commissioner Thomas moved to approve the minutes from the Finance Committee meeting from May 8, 2014, as amended. The motion was seconded by Commissioner Kahnweiler and passed by a voice vote.

COMMUNICATIONS

President McLane noted the positive correspondence received for the ice show and the egg hunt. He stated that he is pleased that people take the time to write these notes.

UNFINISHED BUSINESS

Hubbard Woods Master Plan Update

Mr. Scott Freres of the Lakota Group gave a brief update and explained that there are now two refined, preferred plans. He described both concepts. Concept 1 includes a geometric layout of walking paths, maintains a single roadway inbound on Gage Street and reuse of the train station including meeting space, shelter space, washroom facilities, and storage. Concept 2 has a more organic layout with two way circulation at Gage St. Some park space may be needed to allow for parking. Improvement would be made to walkway conditions, in and around the sight. Mr. Freres handed out some preliminary cost estimates for each project. An update of the two plans will be placed on the website.

Continued minutes from the 2,298th
Regular Board meeting
May 15, 2014

NEW BUSINESS

Beach Access Request

Director Smith reviewed the request received from the Glencoe Park District. Commissioner Thomas made a motion that the request be granted to allow residents of Glencoe access to Maple and Elder Lane beaches for July 4, 2014 at Winnetka resident fee rates. Fee rates for non-resident patrons of either community would stand as is. The motion was seconded by Commissioner Pierce and a roll call vote was taken. Ayes: Pierce, Larkin, Kahnweiler, Thomas, and McLane. Nays: None. Absent: Harney and Claybrook. **Motion carried.**

Stormwater Utility Fee Appeal

Director Smith reviewed the stormwater appeal process. Commissioner Kahnweiler expressed her dissatisfaction with the newly imposed utility fee by the Village of Winnetka. Commissioner Thomas made a motion to approve the engineering proposal from Gewalt Hamilton Inc. of Vernon Hills, IL. for a total sum of \$15,075.00. The motion was seconded by Commissioner Pierce and a roll call vote was taken. Ayes: Pierce, Larkin, Thomas, and McLane. Nays: Kahnweiler. Absent: Harney and Claybrook. **Motion carried.**

MATTERS OF THE DIRECTOR

Director Smith reported that he received an outline from Scott Freres that can be completed to recommend members for the steering committee for the Lakefront Master Plan. Director Smith also mentioned that he met with KWBA and the fields will open to them next week. The recognition plaque has been installed on the field.

BOARD LIAISON REPORT

Planning Commission – Commissioner Thomas stated that the commission will meet next week.

Caucus – Commissioner Thomas introduced our visitor Jude Offerle – Commissioner Kahnweiler asked if the bike plan will be addressed with the Village. The Board directed Director Smith to discuss with Village the Bike Plan.

REMARKS FROM VISITORS

Jude Offerle expressed that she liked the plans for Hubbard Woods. She reminded the board that one of the Caucus Parks Committee platforms is a strong preference to continue winter ice skating at Hubbard Woods.

Continued minutes from the 2,298th
Regular Board meeting
May 15, 2014

STAFF REPORTS

John Shea recapped the Doggy Egg Hunt, Egg Hunt, Leprechaun Leap, Chili Cook-Off, Dessert Bake-Off, and the Mother-Daughter Tea. He also reported on the upcoming beach cleanup, the opening of the boat launch next weekend, the Father's Day brunch and a new event at the launch for pass holders. Superintendent Muno also described a new initiative to celebrate the end of the year. The Pioneer Days event will take place at Crow Island Woods for all 3rd graders. It is a partnership with SD 36. Libby Baker distributed a communication piece from NSSRA and provided the board with an update on the NSSRA acquisition plan.

Acting Superintendent of Parks Kutulas reported on the progress of the teaching shelter.

EXECUTIVE SESSION

President McLane noted that there was no need for Executive Session.

ADJOURNMENT

Commissioner Thomas moved to adjourn the Regular Board meeting at 7:50 p.m.

Brad McLane, Board President

Robert Smith, Board Secretary