

**MINUTES OF THE 2,295th
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS
AND OFFICERS OF THE WINNETKA
PARK DISTRICT, WINNETKA, IL
THURSDAY, FEBRUARY 27, 2014**

President Brad McLane called the meeting to order at 6:32 p.m. Commissioners present: John Thomas, Teresa Claybrook, Richard Pierce, Ian Larkin, Ed Harney, Gerri Kahnweiler and Brad McLane. Commissioners absent: None. Staff present: Robert Smith, Executive Director; John Muno, Superintendent of Recreation; Bob Farmer, Chief Financial Officer; Tom Gullen, Superintendent of Facilities, Mary Cherveney, Communication/Marketing Manager; Cortney Miller, Head Golf Professional; John Shea, Recreation Supervisor and Libby Baker, Administrative Assistant/Safety Coordinator. Visitors present: Steve Olken, Harris Golf Cars.

APPROVAL OF DECEMBER 2013 FINANCIALS

Financial Officer Bob Farmer highlighted the financials, noting that additional tax revenue has been received. After review, Commissioner Harney moved to approve the December 2013 Financials as presented. The motion was seconded by Commissioner Thomas and passed by a voice vote. **Motion carried.**

APPROVAL OF FEBRUARY 2014 VOUCHERS

The Board was presented with the Voucher List for February 2014. Commissioner Thomas commented that prior to the meeting he had spoken with Bob Farmer to gain additional information regarding the payouts to IAPD, NSSRA and Outdoor Ice, and was satisfied with the response. Commissioner Claybrook asked for clarification for the Tressler and Disney on Ice payouts. Commissioner Thomas moved to approve the February 2014 Voucher List in the amount of \$851,162.40. The motion was seconded by Commissioner Harney and a roll call vote was taken. Ayes: Claybrook, Pierce, Larkin, Harney, Kahnweiler, Thomas, and McLane. Nays: None. **Motion carried.**

REMARKS FROM VISITORS

None

APPROVAL OF REGULAR MEETING MINUTES OF JANUARY 16, 2014

Commissioner Pierce moved to approve the minutes from the Regular Park Board meeting from January 16, 2014. The motion was seconded by Commissioner Thomas and passed by a voice vote. **Motion carried.**

APPROVAL OF EXECUTIVE SESSION MEETING MINUTES OF JANUARY 16, 2014

Commissioner Pierce moved to approve the minutes from the Executive Session meeting from January 16, 2014 as amended. The motion was seconded by Commissioner Thomas and passed by a voice vote.

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COMMITTEE REPORTS

Approval of Committee of the Whole Minutes of January 9, 2014

Commissioner Kahnweiler moved to approve the minutes from the Committee of the Whole meeting from. The motion was seconded by Commissioner Harney and passed by a voice vote.
Motion carried.

Approval of Committee of the Whole Executive Session Meeting Minutes of January 9, 2014

Commissioner Thomas moved to approve the minutes from the Executive Session meeting from January 9, 2014. The motion was seconded by Commissioner Pierce and passed by a voice vote.
Motion carried.

COMMUNICATIONS

President McLane noted the correspondence received.

UNFINISHED BUSINESS

Golf Car Bids

Superintendent Gullen reviewed the recommendation, commenting on the additional information that staff has provided to the Board. Financial Officer Farmer explained how staff arrived at the recommendation. Commissioner Larkin thanked staff for their work on evaluating the various options presented. Commissioner Thomas made a motion to accept the low bid from EZ-Go Textron on the lease to own option. The motion was seconded by Commissioner Claybrook and a roll call vote was taken. Ayes: Claybrook, Pierce, Harney, Larkin, Kahnweiler, Thomas and McLane. Nays: none. **Motion carried.**

Golf Car Fee Increase

Commissioner Thomas made a motion to approve a \$3 increase to the golf car rental fee, effective April 8, 2014. The motion was seconded by Commissioner Harney and a roll call vote was taken. Ayes: Claybrook, Pierce, Harney, Larkin, Kahnweiler, Thomas and McLane. Nays: none. **Motion carried.**

NEW BUSINESS

Check Signing Resolution

Financial Officer Farmer explained that this resolution is a formality that needs to be approved to grant Executive Director Smith the ability to sign checks. Commissioner Thomas made a motion to approve the Check Signing Resolution #14-02-27. The motion was seconded by

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Commissioner Pierce and a roll call vote was taken. Ayes: Claybrook, Pierce, Harney, Larkin, Kahnweiler, Thomas and McLane. Nays: none. **Motion carried.**

FOIA Resolution

Administrative Assistant Baker explained that this resolution is a formality that removes Terry Schwartz's name and adds Executive Director Smith as a Freedom of Information Officer for the Winnetka Park District. Commissioner Pierce made a motion to approve Resolution #14-02-27-2 Designating Freedom of Information Officers for the Winnetka Park District Pursuant to the Freedom of Information Act as presented. The motion was seconded by Commissioner Kahnweiler and a roll call vote was taken. Ayes: Claybrook, Pierce, Harney, Larkin, Kahnweiler, Thomas and McLane. Nays: none. **Motion carried.**

Budget and Appropriation Ordinance

This item was tabled until the March 13, 2014 meeting. The Board discussed the budget process and possible changes to make moving forward. Items of note included the fees for the dredging of the 18th hole drainage ditch on the golf course and the engineering fees for the technical analysis of the storm water infrastructure as it relates to the surrounding properties.

Golf Course Food Vendor Bids

Superintendent Gullen briefly highlighted the proposal process, explaining the reason for only receiving two proposals. Gullen feels that both caterers are capable of providing excellent service but feels that using a local caterer provides a greater sense of ownership. Mr. Alexakis would like to make some improvements to the kitchen area. Gullen noted that the Parks staff has already begun to make improvements. Commissioner Thomas made a motion to enter into a three year contract with Lamros Alexakis, owner of *Avli*, for rent payments as listed. The motion was seconded by Commissioner Harney and a roll call vote was taken. Ayes: Claybrook, Pierce, Harney, Larkin, Kahnweiler, Thomas and McLane. Nays: none. **Motion carried.**

MATTERS OF THE DIRECTOR

Director Smith commented on the e-blast that the Village recently sent to residents about the beaches. The park district worked with the Village to provide data. Reminded Board that the Caucus would be having a Meet and Greet on Sunday, March 2 at the Tennis Center

BOARD LIAISON REPORT

Commissioner Thomas reported that the Parks Caucus committee has a new chair, Judy Offerle and gave her professional and personal background. The Executive Caucus Committee feels that there is a negative perception in the Village so they are hoping to do more Meet and Greets for the candidates. Planning Commission met Wednesday evening and looked at the Urban Land

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Institute (ULI) report. Commissioner Thomas expressed that he feels that the report will have a lot of impact in the community.

REMARKS FROM VISITORS

None

STAFF REPORTS

Commissioner Kahnweiler was at a meeting at the Township that Toby also attended, along with representatives of the Wilmette and Glencoe park districts. Commissioner Kahnweiler recognized Toby for his involvement and recommended that the park district have a policy in place for addressing scholarships.

EXECUTIVE SESSION

Commissioner Pierce made a motion was made to enter Executive Session at 7:40 p.m. to discuss:

♦To consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel to determine its validity. 5ILCS 120/2(c) (1)

The motion was seconded by Commissioner Thomas and a roll call vote was taken. Ayes: Claybrook, Pierce, Harney, Larkin, Kahnweiler, Thomas and McLane. Nays: none. Absent: none. **Motion carried.**

Commissioner Thomas made a motion to return to open session at 8:43 p.m. The motion was seconded by Commissioner Harney and was passed by a voice vote. **Motion carried.**

NSSRA Representative Appointment

Commissioner Pierce made a motion to approve the appointment of Libby Baker, Administrative Assistant to the Executive Director to be the standing Winnetka Park District representative serving on the NSSRA Board of Directors effective immediately, and to be reviewed in one year. The motion was seconded by Commissioner Thomas and a roll call vote was taken. Ayes: Pierce, Harney, Larkin, Kahnweiler, Thomas and McLane. Nays: none. Absent: Claybrook.

ADJOURNMENT

Commissioner McLane moved to adjourn the Regular Board meeting at 8:45 p.m. The motion was seconded by Commissioner Thomas and passed by a voice vote. **Motion carried.**

Brad McLane, Board President

Robert Smith, Board Secretary