



Athletic Field Rental Application

Select Field:

* Please refer to Skokie Playfields Field Map on last page

- Synthetic Turf Field** East* West*
- Natural Grass Field** Field 3* Field 4* Field 5*
- Pony* Little Duke Corwin
- Indian Hill Northfield Park

Contact Information

First & Last Name: _____ **Organization:** _____

Street Address: _____ **City:** _____ **Zip:** _____

Phone: _____ **Email:** _____

Function Information

Date(s) of Function: _____ **Time In:** _____ **Time Out:** _____

Please Describe Function: _____

Number of Participants: _____ **Percentage of Park District Residents:** _____

Payment Information

Type: Cash Check Credit Card (Amex, Visa, MasterCard, Discover)

Account #: _____ - _____ - _____ - _____ **Exp. Date:** ____/____ **Total Enclosed: \$** _____

Cardholder's Name: _____ **Authorized Signature:** _____

| OFFICE USE ONLY | | | |
|--------------------------------------|----------|--------------------|-------------------------|
| Facility Fee | \$ _____ | Received By | _____ Date _____ |
| Equipment Fee | \$ _____ | Approved By | _____ Date _____ |
| Insurance (non-refundable) | \$ _____ | Notes | _____ |
| Rental Deposit | \$ _____ | | _____ |

| <u>Fields</u> | <u>RESIDENT FEES</u> | <u>NON-RESIDENT FEES</u> |
|--------------------------|----------------------|--------------------------|
| Baseball/Softball | \$40.00/Hour | \$55.00/Hour |
| Football/Soccer/Lacrosse | \$50.00/Hour | \$70.00/Hour |
| Turf (Full Field) | \$130.00/Hour | \$170.00/Hour |
| Lights | \$25.00/Hour | \$35.00/Hour |

Effective January 1st, 2026

Rental Deposit: Deposits are required from all groups using any of the Park District parks and/or facilities. Groups must leave a \$100/\$200 rental deposit depending on if they are a resident/non-resident group, respectively. You will be charged for any damages, loss of keys and time spent on cleaning up by our staff (if required). These charges will be deducted from your deposit. The Winnetka Park District reserves the right to make adjustments in these fees as necessary. Damages over and above your deposit fee will be charged to the group and/or contact person named on this application.

Certificate of Insurance: A Certificate of Insurance, as well as proof of liability, naming the Winnetka Park District as additional insured for all caterers and vendors hired by the individual or group applying for a permit is required. This includes the rental of any temporary structures, such as tents, games and inflatable structures. All certificates must be site specific, date specific, and name the Winnetka Park District as being additionally insured. Minimum liability of \$2,000,000.

Winnetka Park District Rules & Regulations

The Winnetka Park District requests that you report any damages, vandalism, dangerous situations or inconveniences you may notice during your use of the site.

Reservations must be made by people 21 years of age or older.

Permit Fees: The Park District Board of Commissioners will establish all fees charged for the use of any park.

Protection of Property: The Park District requests that people do not remove or climb upon any plants, trees, shrubs or fences.

Weapons: The Park District prohibits guns or firearms (unless such person is a police officer) in his/her vehicle or use in any way on Park District Property.

Thorguard Lightning Prediction System

Thorguard lightning detection system is installed at the Winnetka Park District Skokie Playfields. Below is the procedure for Thorguard:

- **If the warning horn sounds (one 15-second-long blast), clear the fields. There should also be a strobe light going off if you look towards the South/West corner of the synthetic turf fields. Wait until all clear signal (3 short blasts) sounds to let anyone back out on the fields.**
- **It is the sole responsibility of the renter to notify coaches and players that are on the fields and immediately get them to shelter.**

Athletic Field/ Facility Rules

- **Athletic field use is scheduled and approved in accordance with Winnetka Park District athletic field use policy.**
- **The Park District expects good sportsmanship, no unnecessary contact and clean language during rentals.**
- **All fields require a permit – available by application through WPD administrative office.**
- **An approved field use permit must be available during the use and presented to any Park District representative upon request.**
- **Permits may be revoked if there is failure to follow district rules and regulations. Additional fees may also apply.**
- **The Park District reserves the right to cancel any event or to restrict access to the fields due to an emergency, severe weather, vandalism, poor playing conditions or damage that could cause safety concerns.**
- **A rest and renovation program is scheduled for Winnetka Park District fields. The Park District does attempt to be flexible in accommodating user groups, but ultimately the health and safety of the user and the condition and playability of the fields or facilities take priority. This may require the closure of the fields or facilities, denial of use of field and/or alternate sites for athletic use.**
- **Games and/or practices will not start before 8 a.m. nor exceed 10:00 p.m. Organizations should make necessary changes or alterations to their rules and regulations concerning games stopped due to park time regulations. The lights on the fields are pre- programmed to shut-off at 10:00 p.m. every night.**
- **Misrepresented and/or unauthorized use of the Winnetka Park District and associated facilities is subject: revocation of permit and termination of future usage privileges; enforcement per Winnetka Park District ordinance #504 (available for review online) and/or local police citation.**

Rules & Procedures Governing Use

It is the responsibility of the field representative and/or individual identified as the person on the permit to enforce the rules and regulations regarding the conduct of the group while using Park District facilities. These rules are included, but are not limited to:

- **Tables and chairs are not allowed on the synthetic turf area.**
- **Golfing or other non-authorized use is prohibited at the Skokie Playfields.**
- **Wheeled devices, including but not limited to motorized vehicles, bikes, wagons, inline skates, scooters and skateboards are not allowed on the synthetic turf.**
- **No painting of the field is permitted.**

- **Field use begins and ends at the times stated on the permit, including inspections, set-up and clean-up. Groups are not allowed on the fields prior to the start time stated on the permit and are required to exit the fields and have adjacent areas cleaned up at the ending time indicated on the permit.**
- **Permits are not transferable.**
- **Selling of food or other items is not allowed without Park District approval.**
- **Amplified sound is not allowed on any field without Park District approval and will be noted on your permit.**
- **Property boundary walls and fences are not to be used as backstops at any time. No hitting or kicking balls into backstops or fences. No climbing fences.**
- **No climbing on or moving goals is allowed. This must be requested on the field request form prior to rental or usage.**
- **Portable goals and/or markers are allowed but must be removed daily. Moving portable goals by authorized personnel only.**
- **Groups shall inspect the fields/facility prior to and subsequent to each use to determine whether conditions are safe and/or appropriate for any intended use. Groups shall promptly advise the Park District of any unsafe/dangerous condition.**
- **Animals are not allowed within the Skokie Playfields.**
- **No food (including sunflower seeds), gum or chewing tobacco is allowed on the synthetic turf surface.**
- **Metal spiked cleats are not allowed on the synthetic turf surface.**
- **Clean athletic shoes (free of mud) and plastic spikes are permissible.**
- **During athletic competitions, all spectators shall remain off the synthetic turf area.**
- **Only free-standing field markers and sports equipment may be used on the synthetic turf surface. No stakes, posts, poles, or markers of any kind may be driven into the synthetic turf surface.**
- **No unauthorized tents, chairs, or shade structures will be allowed on the synthetic turf surface.**
- **Grills or other open cooking structures are prohibited.**
- **Authorized vehicles only. No personal vehicles.**
- **No glass containers.**
- **Please dispose of all garbage in trash cans.**
- **Plain water bottles with water or a cooler with water are permitted.**
- **No alcohol is allowed in the park.**

Acknowledgment

I have read, understand, and agree to abide by the Winnetka Park District facility rental procedures and regulations.

Signature: _____

Date: _____

Skokie Playfields Field Map

