



**WINNETKA PARK DISTRICT
ANNUAL BOARD MEETING
THURSDAY, MAY 26, 2022
COMMUNITY ROOM**

TIME

Following adjournment of the Regular Board Meeting

AGENDA

1. Call to Order/Roll Call
2. Election of Board President, Vice-President
3. Appointment of Secretary, Treasurer, Attorney and Director
4. Liaison Assignments
 - a. New Trier Township High School (1)
 - b. Northern Suburban Special Recreation Association (1)
 - c. Stormwater (2)
 - d. Village of Winnetka (1)
 - e. Winnetka Caucus Council (1)
 - f. Winnetka Public Schools District #36 (1)
 - g. Winnetka Parks Foundation (1-2)
5. Adjournment

Persons with disabilities requiring reasonable accommodations to participate in meetings should contact the Park District's ADA Compliance Coordinator, at the Park District's Administrative Office by mail at 540 Hibbard Rd, Winnetka, IL, by phone at 847-501-2040, Monday - Friday from 8:30 am to 5:00 pm, or by email to lbaker@winpark.org at least 48 hours prior to the meeting. Requests for a qualified interpreter require five (5) working days advance notice.



WINNETKA PARK DISTRICT REMARKS FROM VISITORS & PUBLIC COMMENT

At regular Park Board meetings, there is an agenda item called Remarks from Visitors. Remarks may also be solicited at special meetings. Public hearings are specifically designed to seek feedback from the community.

If you have a question or concern and need to address the Board at any of these meetings, please comply with the basic guidelines below.

1. The Board President will chair the meeting.
2. Any resident or visitor wishing to address the Board, an individual Board member or a guest presenter, must direct their questions and comments to the President at the appropriate time or at the President's invitation.
3. The Board will hear a resident's or visitors comments only after the President has recognized the individual to speak.
4. Speakers are asked to state their name for the public record.
5. Speakers will be allowed three minutes and may not yield their time to other speakers.
6. Persons wishing to speak for a second time may do so with the consent of the President, only after all others have had an opportunity to address the Board.
7. Please refrain from comment or question at a Public Hearing until the presentation has been completed.
8. At the discretion of the Chair, you may be asked to submit your question in writing on a 3 x 5 card and you will receive a written response with one week of the hearing.

The President will strive to allow all residents and visitors equal opportunity to address the Board. In general the Board will not comment or respond to issues requiring Board consideration until the issue has been reviewed by the Board/staff.

The Board often has a full business agenda and must complete the work of the Park District at scheduled meetings. Please do not repeat comments or questions that have already been made by others and please do not interrupt commissioners or other speakers.

Updated 1/23/18

Liaison Responsibilities

The purpose of liaisons is to link the park district to important functions of the Village or organizations that support the park district, or in which the park district has interest. A liaison is not authorized to take any action unless directed by the Board.

New Trier Township High School

The New Trier Liaison shall consist of one Commissioner. This liaison is responsible for understanding activities of New Trier and those activities that influence the Park District. Liaison involvement includes, but is not limited to:

- Review of activities that take place at the school district and alert staff of issues affecting the Park District.
- Assist in the creation of Intergovernmental Agreements (IGA) for relationships between the schools and the Park District. Once an IGA is created, periodically examine the relationship to determine the influence on the Park District and if adjustments need to be made to the IGA.
- Work with staff when conversations about partnership opportunities and relationships emerge. Communicate these discussions with the Board.
- Establish relationships with New Trier board members.
- Provide reports during Regular Board and Committee of the Whole meetings as necessary.

Northern Suburban Special Recreation Association

The NSSRA Liaison shall consist of one representative of the Park District and an alternate. This liaison is asked to communicate with the Board all issues relating to NSSRA and its relationship with the Park District. This involvement includes, but is not limited to:

- Review and participate in recommended revisions of the policy with NSSRA.
- Provide direction related to any NSSRA proposed planning.
- Review of miscellaneous administrative issues affecting the Park District and its relationship with NSSRA.
- Attend NSSRA Board of Directors meetings.
- Provide reports during the Regular Board meeting six times per year.

Stormwater

The Stormwater Liaison shall consist of two Commissioners. This liaison is charged with consideration of recommendations on all issues relating to land use for stormwater management. Liaison involvement includes, but is not limited to:

- Participate in meetings with the Village to discuss potential land use.
- Provide direction related to any other proposed planning process.
- Participate in developing methods to solicit resident input into planning process.

- Report committee consensus on recommendations when presented to the Board.
- Support recommendations when presented to the Board.
- Provide reports during Regular Board and Committee of the Whole meetings as necessary.

Winnetka Caucus Council - Parks Committee

The Winnetka Caucus Council Liaison shall consist of one Commissioner. This liaison is assigned to work with the Winnetka Caucus Council – Parks Committee. A primary responsibility is to identify survey questions asked of the Village to help guide the Park District. Liaison involvement includes, but is not limited to:

- Engage with the WCC Parks Committee to ascertain village/citizen interests.
- Park District Survey
 - Invite the Caucus Committee to meet with the Park District liaison to review current issues that might need feedback from the community.
 - Help to determine the slate of questions to solicit with the Village.
 - Once created, review questions with the Board.
 - Communicate with the Caucus Committee of any adjustments desired by the Park District.
- Provide reports of Caucus progress during Regular Board and Committee of the Whole meetings as necessary.

Winnetka Public Schools District 36

The School District 36 Liaison shall consist of one Commissioner. This liaison is responsible for understanding activities of School District 36 and those activities that influence the Park District. Liaison involvement includes, but is not limited to:

- Review of activities that take place at the school district and alert staff of issues affecting the Park District.
- Assist in the creation of Intergovernmental Agreements (IGA) for relationships between the schools and the Park District. Once an IGA is created, periodically examine the relationship to determine the influence on the Park District and if adjustments need to be made to the IGA.
- Work with staff when conversations about partnership opportunities and relationships emerge. Communicate these discussions with the Board.
- Establish relationships with School District 36 board members.
- Provide reports during Regular Board and Committee of the Whole meetings as necessary.

Winnetka Parks Foundation

The Winnetka Parks Foundation Liaison shall consist of one Commissioner. This liaison is charged with consideration of recommendations on all issues relating to the Parks Foundation. Liaison involvement includes, but is not limited to:

- Participate in discussions associated with nurturing the Foundation and its members.
- Review of miscellaneous issues affecting the Foundation.
- Review of Park District capital projects, and how they might apply to Foundation objectives.
- Provide reports during Regular Board and Committee of the Whole meetings as necessary.

Village of Winnetka

The Village of Winnetka Liaison shall consist of one Commissioner. This liaison is charged with communicating with the Board on all issues relating to the Village and any items that might influence the operations of the Park District. This involvement includes, but is not limited to:

- Attend Village Council meetings when discussion or action has the potential to influence the Park District.
- Review and participate in the development and revisions of the Board Policy Manual related to community planning as it affects the Park District.
- Provide input when establishing recommendations regarding the planning influences on the Park District.
- Establish relationships with Village trustees.
- Provide reports during Regular Board and Committee of the Whole meetings as necessary.