

**MINUTES OF THE 2,390th
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS AND OFFICERS
OF THE WINNETKA PARK DISTRICT, WINNETKA, IL
THURSDAY, NOVEMBER 18, 2021**

President James called the meeting to order at 6:00 p.m.

Commissioners Present: Mickey Archambault, Christina Codo, Warren James, Eric Lussen, Cynthia Rapp, Colleen Root, David Seaman

Commissioners Absent: None

Staff Present: John Peterson, Executive Director; Costa Kutulas, Director of Parks and Maintenance; Christine Berman, Superintendent of Finance; Kyle Berg, Superintendent of Recreation; Molly Krohe, Marketing/Brand Manager; Libby Baker, Office Associate; Ania Cramer, Community Outreach/Business Development; Britni Purnell, Human Resources Manager

Audience Present: Don Smith, Connie Henry-League of Women Voters

Commissioner Archambault made a motion to allow Commissioner Codo to participate by remote means. Commissioner Root seconded the motion. A roll call vote was taken.

Ayes: Archambault, James, Root, Seaman

Nays: None

Abstention: Lussen

Motion carried

Commissioner Lussen arrive at 6:01 p.m.

Commissioner Rapp arrived at 6:02 p.m.

CHANGES TO THE AGENDA

None

APPROVAL OF FINANCIALS

Commissioner Archambault made a motion to approve the October 2021 Financials. Commissioner Lussen seconded the motion. Superintendent Berman reported the highlights of the September financials. A roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root, Seaman

Nays: None

Motion carried

APPROVAL OF VOUCHERS

Commissioner Archambault made a motion to approve the vouchers for November 18, 2021 for \$419,027.12. Commissioner Seaman seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root, Seaman

Nays: None

Motion carried

REMARKS FROM VISITORS

Connie Henry from The League of Women's Voters inquired why park board meetings are not videotaped and posted to the website. Executive Director Peterson responded the park district is not required to videotape meetings.

Randy Whitchurch noted he has not received a response to the questions he submitted to the board at the September meeting.

APPROVAL OF MINUTES

Consent agenda to approve:

- Committee of the Whole Meeting Minutes of October 7, 2021
- Special Meeting Minutes of October 7, 2021
- Closed Session Meeting Minutes of October 7, 2021
- Regular Board Meeting Minutes of October 21, 2021
- Closed Session Meeting Minutes of October 21, 2021

Commissioner Archambault made a motion to approve the Consent Agenda as presented. Commissioner Lussen seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root, Seaman

Nays: None

Motion carried

COMMUNICATIONS

Executive Director Peterson reported the passing of former park district board member John Thomas, and noted his accomplishments. Commissioner James suggested a resolution be drafted and given to the family.

STAFF UPDATES

Molly Krohe, Marketing/Brand Manager – reported the new signage for the National Grill is on display at the golf clubhouse. Manager Krohe and her assistant will be participating

in a free, virtual Adobe training conference.

Ania Cramer, Community Outreach/Business Development – reported her efforts for the Winnetka Parks Foundation (WPF) annual appeal letter. Dick's Sporting Goods is sponsoring a "Gear Up" event. Coupons were distributed. Ania proposed ideas for Giving Tuesday, as a way to give back to the community with food donations.

Kyle Berg, Superintendent of Recreation – reported upcoming special events and winter activities. Plans are underway for the joint summer program being funded from proceeds of the celebrity kickball tournament. The park district is cooperating with the Village and Chamber on a "Small Business Saturday" scavenger hunt to promote families getting outside and visiting local businesses. Superintendent Berg reported the program cancellation fee will be reinstated in 2022, when appropriate.

Britni Purnell, Human Resources Manager – introduced and welcomed Jim Crocker, the new Superintendent of Finance.

Executive Director Peterson recognized and thanked Christine for her interim role in the budget process.

Libby Baker, Office Associate – reported the dates for the IAPD/IPRA Soaring to New Heights Conference. Interested board members should contact Libby.

Costa Kutulas, Director of Parks & Maintenance – reported work is complete at Crow Island. New trees will be planted in the fall. The Village received and will review 75% complete stormwater drawings. Paperwork for the MWRD permit was submitted. LED light installation began at Tennis and will be completed by year's end. The Gullen Pond rink was installed, but is not yet open to the public. The Chamber/Village Tree Lighting event is scheduled for December 3 at Dwyer Park.

UNFINISHED BUSINESS

2022 Budget Workshop – Group B

Superintendent Berman reported final insurance numbers were received from PDRMA. Staff is still waiting on the final medical insurance numbers. Superintendent Berman reviewed the Special Recreation, Workers' Compensation, IMRF/FICA, Audit, Liability and Debt Service funds, and notable changes from 2021. Superintendent Berman reported a supplemental tax levy will be done to capture the increase in CPI for debt service payments. Executive Director Peterson and Superintendent Berman reviewed the remaining items on the budget timeline and the associated deadlines.

Phase 1 Paddle Court Expansion

Executive Director Peterson reported he reviewed the associated costs with Commissioner Seaman. This information will be presented to the board in the near future. Negotiations with WPTC continue to finalize the terms and conditions of the construction agreement. Executive Director Peterson noted the placement of the courts and the related easements are being addressed.

NEW BUSINESS

Truth in Taxation Resolution

Commissioner Archambault made a motion to approve the Truth in Taxation Resolution #21-11-18 as presented. Commissioner Seaman seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root, Seaman

Nays: None

Motion carried

IAPD Delegates

Commissioner Archambault made a motion to appoint John Peterson as a delegate to represent the Winnetka Park District at the IAPD Annual Business meeting, and Libby Baker to serve as the alternate. Commissioner Lussen seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root, Seaman

Nays: None

Motion carried

MATTERS OF THE DIRECTOR

None

BOARD LIAISON REPORTS

Parks Caucus

Commissioner Seaman commented on the recent Town Hall, noting one negative comment was received on the dog park. Commissioner James noted the open Caucus board positions and encouraged participation to fill the open seats.

New Trier High School

Commissioner Codo reported the school is considering non-gender advisories for incoming freshman next fall. Destruction of the gym begins in December. Construction will be completed in August 2023. The school district's tax levy will increase 1.4%.

Environmental/Forestry Commission

Commissioner Rapp reported she attended the November 10, 2021 meeting and reported

on the park district's environmental record initiatives. The EFC has developed an environmental plan and asked us to partner with them on the Climate GRC2 initiatives. Commissioner Rapp is reviewing the initiatives and will bring a recommendation to Executive Director Peterson and the board.

School District 36

Commissioner Rapp reported the COVID clinic ran smoothly. 98% of staff and 97% of children ages 12 and up have been vaccinated. Community outreach will begin soon for the November 2022 referendum.

Dog Beach/Dog Park Advisory Committee

Commissioners James noted a Village liaison has yet to be determined. He said he would speak gain with Village President Chris Rintz.

Commissioners Root and Archambault reported ten candidates were interviewed. They proposed selecting five, with the remaining five to be considered ambassadors to help communicate the work of the committee. Commissioners Root and Archambault stressed the importance of promoting communication of the committee's efforts throughout the entire process. They would like to hold the first meeting in early December. The board discussed the meeting structure and the notification process.

REMARKS FROM VISITORS

None

CLOSED SESSION

Commissioner Archambault made a motion to go into closed session at 7:10 p.m., pursuant to Sections 2(c)(1), (5), and (6) of the Open Meetings Act to discuss the appointment, employment, compensation, performance, or dismissal of specific employees, the purchase or lease of real property for the use of the public body, and the setting of a price for sale or lease of property owned by the public body. Commissioner Seaman seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root, Seaman

Nays: None

Motion carried

RETURN TO OPEN SESSION

ADJOURNMENT

Commissioner Archambault made a motion to adjourn the meeting at 7:58 p.m. Commissioner Lussen seconded the motion. A roll call vote was taken.

Ayes: Archambault, Codo, James, Lussen, Rapp, Root, Seaman

Nays: None
Motion carried

A handwritten signature in black ink, appearing to read 'John Peterson', written over a horizontal line.

John Peterson, Board Secretary

December 16, 2021

Date Approved