

**MINUTES OF THE 2,384<sup>th</sup>  
REGULARLY SCHEDULED BOARD  
MEETING OF THE COMMISSIONERS AND OFFICERS  
OF THE WINNETKA PARK DISTRICT, WINNETKA, IL  
THURSDAY, MAY 27, 2021**

President Archambault called the meeting to order at 6:00 p.m.

**Commissioners Present:** Mickey Archambault, Teresa Claybrook, Christina Codo, Warren James, Eric Lussen, Cynthia Rapp, David Seaman

**Staff Present:** John Peterson, Executive Director; Costa Kutulas, Director of Parks and Maintenance; Christine Berman, Superintendent of Finance; Ania Cramer, Community Outreach/Business Development; Libby Baker, Office Associate

**Audience Present:** Colleen Root

**CHANGES TO THE AGENDA**

None

**APPROVAL OF FINANCIALS**

Commissioner Seaman made a motion to approve the Financials for April 2021. Commissioner Codo seconded the motion. Superintendent Berman noted a correction to the ice operating income on page 11. Following discussion, a roll call vote was taken.

**Ayes:** Archambault, Claybrook, Codo, James, Rapp, Seaman

**Nays:** None

**Motion carried**

**APPROVAL OF VOUCHERS**

Commissioner Codo made a motion to approve the vouchers for April 22, 2021 in the amount of \$917,765.43. Commissioner Claybrook seconded the motion. Following questions, a roll call vote was taken.

**Ayes:** Archambault, Claybrook, Codo, James, Rapp, Seaman

**Nays:** None

**Motion carried**

**REMARKS FROM VISITORS**

None

## **APPROVAL OF MINUTES**

Consent agenda to approve:

- COW Meeting Minutes of April 8, 2021
- Closed Session Meeting Minutes of April 8, 2021
- Regular Board Meeting Minutes of April 22, 2021
- Closed Session Meeting Minutes of April 22, 2021

Commissioner Claybrook made a motion to approve the Consent Agenda. Commissioner James seconded the motion. Commissioner Codo raised a question about the Closed Session Meeting Minutes of April 22, 2021 and they were removed from the Consent Agenda. A roll call vote was taken.

**Ayes:** Archambault, Claybrook, Codo, James, Rapp, Seaman

**Nays:** None

**Motion carried**

## **COMMUNICATIONS**

None

## **UNFINISHED BUSINESS**

### **Lakefront Masterplan Update**

Director Kutulas reported the grand opening of Lloyd Beach was a success and well received by the community. He commended the Board for their support. Commissioner James recognized Director Kutulas for his leadership. Work continues on the development of plans for Elder/Centennial. A meeting with the Illinois Department of Natural Resources (IDNR) and the Army Corps of Engineers regarding permits is scheduled for next week. The Village should be responding soon on Elder stormwater. Projects will be brought to the Board as additional improvements are contemplated at Lloyd.

Director Kutulas responded to questions about the lakefront stating: benches will be added to the stairway at Tower; tree clearing at Tower is completed, with the exception of any invasive plants that may need to be removed; the approximate cost for the Lloyd renovations was \$4.7 million; and the Tower stairs project totaled \$1.57 million.

### **Bid Approval for Tennis Court Resurfacing**

Manager Fragassi reviewed the information presented at the May 13 Committee of the Whole meeting. Commissioner Claybrook made a motion to approve the bid from U.S. Tennis Court Construction Company, Lockport, IL, for tennis court resurfacing at a cost of \$89,271.70. Commissioner James seconded the motion. A roll call vote was taken.

**Ayes:** Archambault, Claybrook, Codo, James, Rapp, Seaman

**Nays:** None

**Motion carried**

## **NEW BUSINESS**

None

## **MATTERS OF THE DIRECTOR**

Executive Director Peterson recognized staff for all their efforts towards Lloyd Beach. He made note of upcoming park district events and programs: Memorial Day, Wednesdays in the Woods, Tidal Wave Thursdays, Fourth of July, summer camps, Emerge Fest September 11, Celebrity Kickball September 24, and Fall Fest September 25 with fireworks.

## **BOARD LIAISON REPORTS**

None

## **REMARKS FROM VISITORS**

None

## **STAFF UPDATES**

**Libby Baker, Office Associate** – reported there would be no Committee of the Whole meeting in June. Commissioner photos will be taken before the June 24 board meeting. A reminder will be sent.

**Christine Berman, Superintendent of Finance** – reported the auditors would present the fiscal year 2020 audit at the June meeting. A Request for Proposals for a new auditor has been published.

**Pat Fragassi, Tennis Manager** – reported the high school tennis season is winding down, fees have been received from North Shore Country Day, and staff is transitioning to summer programs

**John Peterson, Executive Director** – on behalf of golf, reported staff has been working with Open Kitchens to explore options to their expand services throughout the park district. Staff met with Winnetka Platform Tennis Club to work on their vision to expand their footprint.

Commissioner Lussen arrived at 6:25 p.m.

## **CLOSED SESSION**

Commissioner Claybrook made a motion to go into closed session at 6:26 p.m., pursuant to Section 2(c)(5) of the Open Meetings Act, for the purchase or lease of real property for the use of the public body and Section 2(c)(6) for the setting of a price for sale or lease of property owned by the public body. Commissioner Lussen seconded the motion. A roll call vote was taken.

**Ayes:** Archambault, Claybrook, Codo, James, Lussen, Rapp, Seaman

**Nays:** None

**Motion carried**

### **RETURN TO OPEN SESSION**

Commissioner Codo made a motion to return to open session at 7:01 p.m. Commissioner Claybrook seconded the motion. A roll call vote was taken.

**Ayes:** Archambault, Claybrook, Codo, James, Lussen, Rapp, Seaman

**Nays:** None

**Motion carried**

### **Recognition of Teresa Claybrook**

President Archambault read a formal resolution recognizing the contributions of Commissioner Claybrook during her two terms of service.

Commissioner Claybrook shared her list of the top 10 things she learned during her eight years of service.

Commissioner James made a motion to approve a resolution commemorating the contributions of Teresa Claybrook. Commissioner Lussen seconded the motion. Passed by a voice vote.


**Motion carried**

Commissioner Claybrook was presented with two Adirondack chairs and Director Kutulas announced a park bench would be purchased and placed at a location of Commissioner Claybrook's choice to recognize her contributions and leadership to the Winnetka Park District.

### **ADJOURNMENT**

Commissioner Codo made a motion to adjourn the meeting at 7:17 p.m. Commissioner Lussen seconded the motion. Passed by a voice vote.

**Motion carried**

  
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John Peterson, Board Secretary

June 24, 2021  
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Date