

**MINUTES OF THE 2,383<sup>rd</sup>  
REGULARLY SCHEDULED BOARD  
MEETING OF THE COMMISSIONERS AND OFFICERS  
OF THE WINNETKA PARK DISTRICT, WINNETKA, IL  
THURSDAY, APRIL 22, 2021**

President Archambault called the meeting to order at 6:03 p.m.

**Commissioners Present:** Mickey Archambault, Teresa Claybrook, Christina Codo, Warren James, Cynthia Rapp, David Seaman

**Commissioners Absent:** Eric Lussen

**Staff Present:** John Peterson, Executive Director; John Shea, Superintendent of Recreation; Ania Cramer, Community Outreach/Business Development; Libby Baker, Office Associate

**Staff Present via Zoom:** Costa Kutulas, Director of Parks and Maintenance; Christine Berman, Superintendent of Finance; Kelsey Raftery, Marketing/Brand Manager

**Audience Present:** Colleen Root

**Audience Present via Zoom:** Don Smith, Members of the Caucus Parks Committee: Kristin Kalter, Laura DeMoor, Angelique Burbach, Susan Curry, and Ryan Osborn

**CHANGES TO THE AGENDA**

None

**NEW BOARD MEMBER**

Executive Director Peterson administered the Oath of Office to Cynthia Rapp. Commissioner Rapp was congratulated and welcomed to the Board.

**APPROVAL OF FINANCIALS**

Commissioner Claybrook made a motion to approve the Financials for March 2021. Commissioner James seconded the motion. Following discussion, a roll call vote was taken.

Ayes: Archambault, Claybrook, Codo, James, Rapp, Seaman

Nays: None

Motion carried

### **APPROVAL OF VOUCHERS**

Commissioner Seaman made a motion to approve the vouchers for April 22, 2021 in the amount of \$724,025.96. Commissioner Claybrook seconded the motion. Following questions, a roll call vote was taken.

Ayes: Archambault, Claybrook, Codo, James, Rapp, Seaman

Nays: None

Motion Carried

### **REMARKS FROM VISITORS**

Kristin Kalter, Caucus Chair of the Parks Committee introduced herself and informed the board the committee is in the process of generating questions for the annual survey.

### **APPROVAL OF MINUTES**

Consent agenda to approve:

- Closed Session Meeting Minutes of February 11, 2021
- COW Meeting Minutes of March 11, 2021
- Closed Session Meeting Minutes of March 11, 2021
- Regular Board Meeting Minutes of March 25, 2021
- Closed Session Meeting Minutes of March 25, 2021

Commissioner Claybrook made a motion to approve the Consent Agenda. Commissioner Codo seconded the motion. A roll call vote was taken.

Ayes: Archambault, Claybrook, Codo, James, Rapp, Seaman

Nays: None

Motion Carried

### **COMMUNICATIONS**

None

### **UNFINISHED BUSINESS**

#### **Lakefront Masterplan Update**

Director Kutulas reported there have been delays with punch list items at Tower. Tier 2 work will begin with continued bluff restoration at Tower, Lloyd and Maple. The majority of the concrete work at Lloyd is complete. Still to be completed is the parking lot and boat storage areas. Staff will meet next week with State regulatory agencies to discuss Elder/Centennial.

### **NEW BUSINESS**

None

### **MATTERS OF THE DIRECTOR**

Executive Director Peterson introduced Ania Cramer, responsible for Community Outreach/Business Development. He noted Ania has great community connections. Members of the Platform Tennis Club continue their fundraising efforts for the two additional courts they desire. Representatives of the Winnetka Music Festival met to discuss plans for a one-day event to be held on the Skokie Playfields Saturday, September 18. The festival will likely continue in future years with the original format. Executive Director Peterson noted there is energy around naming rights for Skokie Playfields and the tennis bubble.

### **STAFF UPDATES**

**Libby Baker, Office Associate** – reported on the dates and content of the IAPD Boot Camp.

**Christine Berman, Superintendent of Finance** – 2021 budget books were distributed.

**Kelsey Raftery, Marketing Brand Manager** – reported the summer brochure was posted to the website Friday. A survey will be sent to solicit feedback on the first phase of the website. Launch of the new website is targeted for late September.

**Costa Kutulas, Director of Parks and Maintenance** – reported golf staff is making landscape improvements at the golf course. Work on the stormwater project is underway, and staff are busy preparing for the opening of the lakefront operations.

**John Shea, Superintendent of Recreation** – reported a meeting is scheduled next week to discuss the 4<sup>th</sup> of July press release and modified activities. A 5K race and Fourthfest activities will take place on the turf fields. Boat owners will be able to move their boats to the lakefront by May 15. The storage area has been enlarged and can now store 12 boats. The beach clean-up is scheduled for May 8.

### **BOARD LIAISON REPORTS**

Executive Director Peterson reported the Winnetka Parks Foundation met Tuesday; several staff attended. One candidate is prepared to join the board. Money raised from the celebrity kickball tournament will be re-invested in a youth program.

Commissioner Claybrook stressed the importance of the Park Board communicating with the Caucus Parks Committee about topics the park district would like the committee to solicit input on through the survey.

President Archambault reported he continues to attend Village Council meetings. At its last meeting, the Village approved the liquor license for the concessionaire at the golf club. He also reported he is part of a staff stormwater committee that will meet weekly to discuss the project and to review potential projects for consideration during the

construction and renovation of the golf course.

### **REMARKS FROM VISITORS**

None

### **CLOSED SESSION**

Commissioner James made a motion to go into closed session at 6:38 p.m., pursuant to Section 2(c)(5) of the Open Meetings Act, for the purchase or lease of real property for the use of the public body, Section 2(c)(6) for the setting of a price for sale or lease of property owned by the public body, and Section 2(c)(1) for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. Commissioner Claybrook seconded the motion. A roll call vote was taken.

Ayes: Archambault, Claybrook, Codo, James, Rapp, Seaman

Nays: None

Motion carried

### **RETURN TO OPEN SESSION**

Commissioner Seaman made a motion to return to open session at 8:28 p.m. Commissioner Claybrook seconded the motion. A roll call vote was taken.

Ayes: Archambault, Claybrook, Codo, James, Lussen, Rapp, Seaman

Nays: None

Motion carried


### **ADJOURNMENT**

Commissioner Claybrook made a motion to adjourn the meeting at 8:30 p.m. Commissioner Codo seconded the motion. A roll call vote was taken.

Ayes: Archambault, Claybrook, Codo, James, Lussen, Rapp, Seaman

Nays: None

Motion carried

  
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John Peterson, Board Secretary