

**MINUTES OF THE 2363rd
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS
AND OFFICERS OF THE WINNETKA
PARK DISTRICT, WINNETKA, IL
THURSDAY, OCTOBER 24, 2019**

President Archambault called the meeting to order at 5:30 p.m.

Commissioners Present: Mickey Archambault, Teresa Claybrook, Christina Codo, Colleen Knupp (arrived at 5:39 p.m.), Eric Lussen and John Peterson. Commissioners Absent: Warren James.

Staff Present: John Muno, Executive Director; John Shea, Superintendent of Recreation; Christine Berman, Superintendent of Finance; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Administrative Services Manager and Kelsey Raftery, Marketing Brand Manager.

Audience Present: Rick Prohov, Morgan Harty, Deb Samyn, Susie Schreiber, Anne Wilder, Elisha Gray, Elaine Jaharis, Joan Ziegwald, Cal Delderman, Dr. Marie Donoghue.

ADDITIONS/CHANGES TO AGENDA

None

APPROVAL OF FINANCIALS

Vice President Peterson made a motion to approve the September 2019 Financials as presented. Commissioner Lussen seconded the motion.

Superintendent of Finance Christine Berman stated that we are currently ahead of net revenues over budget. This is attributed to revenues being on target and expenses being lower than budgeted. She also pointed out that ice and tennis are above budget in revenue. Commissioner Claybrook asked about taxes being below budget. Superintendent Berman stated that is hard to determine when taxes will come in and anticipates more tax revenue by year's end. President Archambault confirmed that although golf revenues are down, so are expenses. Commissioner Lussen congratulated ice staff on the bump in ice revenues by staying open this summer and asked what were the plans for next summer. Executive Director Muno shared plans to stay open, but will be fully presented by staff during budget presentations. Vice President Peterson complimented Superintendent Berman on the interest income. Vice President Peterson asked about the positive recreation revenue, which Superintendent Shea stated was mainly day camp. He further stated it was due to more strategic marketing and quality of program. Commissioner Claybrook also believes the flexibility of registering for specific weeks is helpful. President Archambault asked about the accuracy of the ice arena dashboard, which Superintendent Berman affirmed and reminded the Park Board was due to being open this summer and not budgeted. Passed by voice vote.

APPROVAL OF VOUCHERS

Vice President Peterson made a motion to approve the October 24, 2019 vouchers for \$690,559.46. Commissioner Lussen seconded the motion. Commissioner Claybrook asked what is a plotter/scanner. Superintendent Kutulas said the plotter/scanner was used for park plans and used for our marketing posters. A roll call vote was taken. Ayes: Archambault, Claybrook, Codo, Lussen, Peterson. Nays: None. Motion carried.

REMARKS FROM VISITORS

Susie Schreiber provided an updated on the Morton Arboretum's visit to West Elm Park to view and document all the trees. The results provide a replacement cost, carbon storage and species as part of the report.

Resident Anne Wilder commented on her involvement representing the Garden Club at the Morton Arboretum visit to West Elm Park. She reviewed the report and provided a copy with the Park District. The Morton Arboretum representative was very complimentary of oak tree diversity at the park.

Resident Joan Ziegwald came today to learn more about the plans for the lakefront. Is concerned with the amount of trees that came down in the past year and run off concerns. Concerns with lack of shade.

Resident Elisha Gray wants the Commissioner to coordinate and collaborate with the Village on a study and plan for the Green Bay Trail. He stated that one of the Caucus Platforms requests the same.

APPROVAL OF MINUTES

Vice President Peterson made a motion to combine the Regular Park Board Meeting Minutes of September 26, 2019 and the closed session minutes of September 26, 2019. Commissioner Lussen seconded the motion. A roll call vote was taken. Ayes: Archambault, Claybrook, Codo, Knupp, Lussen, Peterson. Nays: None. Motion carried. Vice President Peterson made a motion to approve the consent agenda. Commissioner Lussen seconded the motion. Passed by voice vote.

NEW BUSINESS

Truth in Taxation Resolution #19-10-24

Commissioner Claybrook made a motion to approve the Truth in Taxation Law Resolution #19-10-24 as presented. Commissioner Codo seconded the motion. Superintendent Berman explained that we are required to adopt a resolution on what we are requesting in tax levy. A request over 5% requires a public hearing. Staff's recommendation is 3.27% to account for new property growth and the 1.9% CPI. Superintendent Berman put in that we would receive 20 million in new property EAV as an estimate. Commissioner Claybrook asked for a historical reference on new growth. Superintendent Berman indicated that it was 12 million last year. Upon further discussion, there was Board consensus to ask for more, but under 5% to make sure we capture all new property growth.

A roll call vote was taken. Ayes: None Nays: Archambault, Claybrook, Codo, Knupp, Lussen, Peterson. Motion fails.

State Conference Credentials Certificate

Commissioner Lussen made a motion to approve the appointment of Vice President John Peterson as the official delegate representative and Executive Director John Muno as the alternate for the Winnetka Park District at the IAPD Annual Business meeting on Saturday, January 25, 2020. Commissioner Claybrook seconded the motion. Passed by voice vote. Motion carried.

Equipment Replacement – Green Master 3100

Vice President Peterson made a motion to approve the purchase of (1) new 2019 Toro Greens Master TriFlex 3320 mower from Reinders Company of Sussex Wisconsin as presented for the net price of \$36,516.21. Commissioner Knupp seconded the motion. Superintendent of Parks, Costa Kutulas provided an overview of the equipment replacement, including the current equipment is at the end of its useful life. He also stated it is approximately \$1600 over budget. Vice President Peterson asked for clarification on the bid process, which Superintendent Kutulas indicated was already done for us through the state bid process. There was some continued discussion on the purchase timing. A roll call vote was taken. Ayes: Archambault, Claybrook, Codo, Knupp, Lussen, Peterson. Nays: None. Motion carried.

UNFINISHED BUSINESS

Policy Manual Chapters 14-17: Adoption

Vice President Peterson made a motion to approve Chapters 14-17 of the policy manual as presented. Commissioner Knupp seconded the motion. A roll call vote was taken. Ayes: Archambault, Claybrook, Codo, Knupp, Lussen, Peterson. Nays: None. Motion carried.

Policy Manual Chapter 18: 1st Reading

Vice President Peterson made a motion to approve the first reading of Chapter 18 of the policy manual as presented with a second reading/adoption placed on the November 21 agenda. Commissioner Codo seconded the motion. There was some discussion centered on the timing of the red and blue line changes which Administrative Service Manager, Mary Cherveney clarified. Commissioner Lussen asked about the strikethrough of “Supervisor” in the table of contents and within the policy. Manager Cherveney clarified that it was calling out the proper title of the report. A roll call vote was taken. Ayes: Archambault, Claybrook, Codo, Knupp, Lussen, Peterson. Nays: None. Motion carried.

Winnetka Waterfront 2030 – Lakefront Master Plan Update

Morgan Harty and Deb Samyn from the Lakota Group made a presentation on the bluff work and staircase at Tower Road in anticipation for the bid process. The Park Board viewed a piece of the mesh enclosures for the railings along the staircase. The material is strong but translucent. Commissioner Lussen asked if there were alternatives to the IPE wood due to the expense, which the consultants said there would be but not last as long. IPE wood is used at Maple and Lloyd. There was some discussion on shade and seating situated along the staircase route. Vice President Peterson questioned the ability to do something to make sure the view is not obscured

on the ADA platform for those in wheelchairs. The consultants will review. Commissioner Knupp asked about the yoga platform and if this is being done at our request. Superintendent of Recreation, John Shea that this came out in the master plan to look at recreation opportunities with an activity platform. Could be used for yoga, bird watching, painting classes and more. Commissioner Claybrook would like to consider the addition of some Adirondack chairs to the platform. Commissioner Claybrook liked how the seepage was being handled. She continued to ask about the underbrush, which the consultants provided clarification, along with Superintendent of Parks, Costa Kutulas. Commissioner Lussen asked about the pitch, which the consultants clarified was at about 8%. This is not a change from the current pathway system. Commissioner Knupp asked how snow removal is handled, which Superintendent Kutulas said we typically do not remove. The consultants finished up with samples of the understory brush and grow-in throughout the years. There some discussion on the growth over a five-year time period. The consultants expect that the ground would be completely covered during peak season. Vice President Peterson asked if the height of the staircase had been reduced, which Superintendent Kutulas said it was, including the western edge being at ground level. The wrap up included a timeline for bids and Board approval of the work. Commissioner Claybrook asked about the completion timing of the staircase, which Superintendent Kutulas is hopefully that can be completed around the start of beach season, but is weather contingent.

After remarks from visitors, Marketing Brand Manager, Kelsey Raftery presented an update on the lakefront communications. She shared samples of communications pieces and the shoreline video created. She also shared feedback from the Fallfest lakefront communication booth. Manager Raftery also share the results of the email communication and plans to send updates bi-monthly.

REMARKS FROM VISITORS

President Archambault moved remarks from visitors up on the agenda to accommodate audience members comments regarding the Lakefront Master Plan.

Unidentified audience member asked where the flaming red maple tree at Tower Road Park is indicated on the overall site plans just reviewed. Although it could not be identified at the moment, all trees have been tagged.

Resident Cal Delderman is looking for there to be no additional blacktop expansion of the parking lot at Tower Road Beach. He also provided some history on the property.

Attorney Rick Prohav is concerned with the plans for the lakefront. He will be representing a group of citizens concerned with the plans. He shared the original 2030 plans for Tower Road and questioned the changes with reduced parking below, but adding at the bluff top. Is additional parking at the top needed and feels the proposed adventure trail would detract from the peaceful nature of the property.

Resident Joan Ziegler asked that the materials used on the staircase are more slip resistant than the current staircase. On behalf of Dr. Marie Donoghue she asked if the handle rails will be designed in a curved manner to avoid wrist damage. Is happy about the plans for the water

seepage. Also would like to see an unobstructed view for those in wheelchairs at the observatory platform.

Susie Schreiber wanted to mention that the Woolhizer Memorial at the northeast corner of Tower Road Park is not identified and overgrown in the area. She cannot stress enough the ADA needs at the Tower Road observatory platform. Suggests viewing Rosewood Park to avoid some of the same mistakes, including steep ravines and more water running through it than other one area of seepage.

MATTERS OF THE DIRECTOR

Executive Director, John Muno shared that the budget meeting will be moved back to the original schedule of November 14 and Village representation will attend the November 21 meeting to discuss the Stormwater plans. Reported that progress is being made toward the NSSRA's new facility renovation plans and timeline. Lastly, Executive Muno announced the retirement of Administrative Services Manager, Mary Cherveney effective December 12.

BOARD LIAISON REPORTS

Commissioner Codo shared that recent fundraising effort for the New Trier football program is fraudulent and not endorsed by the School District. The School District is also working on their budget and strategic plan.

STAFF UPDATES

Superintendent of Finance, Christine Berman reported that there will be some adjustments to the budget timeline regarding the tax levy ordinance. Based on Board meeting agendas, the budget may not be passed until January.

Superintendent of Parks, Costa Kutulas stated that his department is working on tree pruning and clearing, leaf racking and lakefront facility closedowns and dock in anticipation of winter. Superintendent Kutulas also provided an update on the Midwest Grows Green Initiative meeting attended by President Archambault, Park staff member, Kellie Edwards and himself. The topic was on organic fertilizer program. Lot of information to review and determine next steps for the Winnetka Park District in this area. President Archambault thought the presentation was phenomenal. Executive Director Muno stated a cost benefit analysis will need to be a part of the park maintenance review.

Superintendent of Recreation, John Shea provided a recap of the Recreation Department Halloween events, the upcoming Family Campfire and House League Basketball League assessments and preparing for the holiday events. Vice President Peterson asked about changes to the assessment process for House League basketball. Superintendent Shea stated that some adjustments are being instituted to help make teams more balanced. Commissioner Lussen shared a similar situation with the Winnetka Hockey Club. Superintendent Shea mentioned that the Jackson property just south of Lloyd started their breakwater project today.

Administrative Services Manager, Mary Cherveney reminded the Park Board that the Winnetka Caucus came out with their plank and the Fall Town Hall meeting is Wednesday, November 13. The Park District is not required to have representation at this meeting.

CLOSED SESSION

Commissioner Claybrook made a motion to go into Closed Session to discuss the purchase or lease of property pursuant to the Open Meetings Act. Commissioner Lussen seconded the motion.

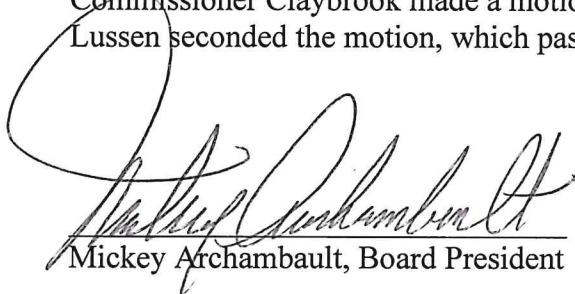
A roll call vote was taken. Ayes: Archambault, Claybrook, Codo, Knupp, Lussen, Peterson.
Nays: None. Motion carried.

At 7:21 p.m., Commissioner Claybrook made a motion to return to Open Session. Commissioner Lussen seconded the motion.

A roll call vote was taken. Ayes: Archambault, Claybrook, Codo, Knupp, Lussen, Peterson.
Nays: None. Motion carried.

ADJOURNMENT

Commissioner Claybrook made a motion to adjourn the meeting at 7:21 p.m. Commissioner Lussen seconded the motion, which passed by a voice vote. Motion carried.



Mickey Archambault, Board President



John Muno, Board Secretary