

**MINUTES OF THE 2362nd
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS
AND OFFICERS OF THE WINNETKA
PARK DISTRICT, WINNETKA, IL
THURSDAY, SEPTEMBER 26, 2019**

President Archambault called the meeting to order at 5:30 p.m.

Commissioners Present: Mickey Archambault, Christina Codo, Warren James, Colleen Knupp, and John Peterson. Commissioners Absent: Teresa Claybrook and Eric Lussen. Staff Present: John Muno, Executive Director; John Shea, Superintendent of Recreation; Christine Berman, Superintendent of Finance; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Administrative Services Manager; Kelsey Raftery, Marketing Brand Manager and Paul Godek, Lead Mechanic. Audience Present: Jon Shabica, Rick Prohov, Anne Wilder and Todd Marver.

ADDITIONS/CHANGES TO AGENDA

None

APPROVAL OF FINANCIALS

Vice President Peterson made a motion to approve the August 2019 Financials as presented. Commissioner Codo seconded the motion.

Superintendent of Finance Christine Berman stated that we are tracking on budget for revenue. Golf course generated \$11,000 more over last year in August, but still down overall for the year. Some of the capitals will be deferred.

President Archambault asked if we expect tax revenues for next year to be similar to this year. Superintendent Berman stated that the overall tax levy will be similar. Commissioner James asked if the lack of golf revenue is due to weather. Executive Director stated that it is primarily due to weather, plus decline in season passholders. Superintendent Berman also pointed out the water expenses over the last two months at the golf course.

Vice President Peterson asked about ice arena salaries being down \$27,000. Superintendent Berman attributed it to a decline in group lessons. Vice President Peterson also asked about the contracted services being down \$22,000, which Superintendent Shea attributed to less dredging than annually budgeted. Vice President Peterson also commended Superintendent Berman on investments. She stated that money marketing is currently yielding more than CDs.

Passed by voice vote.

APPROVAL OF VOUCHERS

Vice President Peterson made a motion to approve the September 26, 2019 vouchers for \$619,771.07. Commissioner Codo seconded the motion. President Archambault mentioned the invoice for Jacobson, which was for the golf course master plan. His bill was slightly over

\$22,000. Commissioner Knupp asked for clarification on the Tony's Landscaping bill, which Superintendent Shea indicated was for three ballfield improvements and extra material. Commissioner Codo asked if this was an annual charge, which Superintendent Shea stated was a budgeted capital improvement and not an ongoing expense. Commissioner Knupp asked what is IMRF. Superintendent Berman stated that IMRF is the Illinois Municipal Retirement Fund. Vice President Peterson asked if we were reimbursed for the recently comprised Park District credit card. Superintendent Berman confirmed that we had been reimbursed for the fraudulent charges.

A roll call vote was taken. Ayes: Archambault, Codo, James, Knupp, Peterson. Nays: None. Motion carried.

REMARKS FROM VISITORS

None

APPROVAL OF MINUTES

Vice President Peterson made a motion to combine the Regular Park Board Meeting Minutes of August 22, 2019, the closed session minutes of August 22, 2019, the Committee of the Whole Meeting Minutes of September 12, 2019 and the closed session minutes of September 12, 2019. Commissioner James seconded the motion. A roll call vote was taken. A roll call vote was taken. Ayes: Archambault, Codo, James, Knupp, Peterson. Nays: None. Motion carried. Vice President Peterson made a motion to approve the consent agenda. Commissioner Codo seconded the motion. Passed by voice vote.

COMMUNICATIONS

None

NEW BUSINESS

Glenview Park District Intergovernmental Agreement – Ice

Vice President Peterson made a motion to approve the Exchange of Services Agreement between Glenview Park District and the Winnetka Park District as presented. Commissioner James seconded the motion. Vice President Peterson asked if this arrangement is similar to our affiliate agreements, such as Northshore Trevians Football. Executive Director Muno stated that it is an arrangement allowing non-resident to register at resident rates during Glenview Park District ice arena construction. Glenview Park District residents would still adhere to the non-resident registration timeline, allowing our residents continued priority registration. There was continued Board discussion regarding future reciprocal arrangements and positive finance impact. A roll call vote was taken. Ayes: Archambault, Codo, James, Knupp, Peterson. Nays: None. Motion carried.

UNFINISHED BUSINESS

Policy Manual Chapters 14-17: 1st Reading

Vice President Peterson made a motion to approve the first reading of Chapters 14-17 of the policy manual as presented with a second reading/adoption placed on the October 24 agenda. Commissioner Knupp seconded the motion. Commissioner Codo asked about the NRPA park standards, which Administrative Services Manager, Mary Cherveney said the Park District

exceeds the established standard. Manager Cherveney also thanked Vice President Peterson for his extra attention on these sections of the policy manual. Commissioner Codo asked if we obtain affiliate rosters and add to our mailing list. Superintendent Shea stated that upon request we receive rosters but do not add to our email database. A roll call vote was taken. Ayes: Archambault, Codo, James, Knupp, Peterson. Nays: None. Motion carried.

Winnetka Waterfront 2030 – Lakefront Master Plan Update

Jon Shabica of Shabica and Associates provided an update on the Lloyd shoreline permit application and project timeline. Ready to submit and staff are reviewing one more time. Corp of Engineers has drop the wetland mitigation requirement. Propose on-site habitat mitigation and a new sand management plan to maintain the natural littoral drift. Looking to move eight thousand yards of village sand to our property, without significant changes to the topography. Value of sand is \$520,000. Shabica also provided an update on local homeowners, the Jacksons, breakwater project, including a challenge with the EPA by the south neighbors. The Park District can anticipate the same challenges. Shabica will continue to attend the monthly Board meetings , as requested.

President Archambault looked for clarification about the unlikelihood of a boardwalk from Maple to Lloyd, which Shabica stated was a concerned citizen's interest in ADA accessibility. It will likely not happen and DNR would have no interest in the Park District pursuing. Commissioner James asked about the nature of the potential Jackson permit challenge and the impact to the Park District. The Jackson's breakwater would be 100 ft. from the Park District property and would be the buffer to the south neighbors, making our project be of no impact. Vice President Peterson asked about the cost of steel or boulders and the ability to lock in pricing. Shabica said we could not go out to bid until January at the earliest. Project start scheduled for the fall 2020.

Superintendent of Parks, Costa Kutulas provided an update on the bluff land project. The Lakota Group is working on the construction documents with new Board direction on the Tower Road staircase. On target to go out to bid in October with Board approval expected in November. Superintendent Kutulas is looking at in-house work that could be done on this project along with a baseline maintenance plan, with controlled burns being the most cost effective. If controlled burns were conducted, neighbor notification would be part of the process. President Archambault asked what the timing was to start on the project. Superintendent Kutulas stated late fall or the first of the year.

MATTERS OF THE DIRECTOR

Executive Director, John Muno stated that staff focus is on budget and lakefront master plan. Fallfest and Bike Winnetka is this Saturday. He also introduced 12-year employee, Parks Lead Mechanic, Paul Godek.

President Archambault asked if Fallfest might be canceled due to the weather. Superintendent of Recreation, John Shea said we will assess the situation, might require layout adjustments but most likely will be a go. If canceled the event would not be rescheduled. There was some discussion of moving to the synthetic turf, but it would limit the activities.

BOARD LIAISON REPORTS

Commissioner Codo provided an update the the District #36 redistricting.

REMARKS FROM VISITORS

None

STAFF UPDATES

Marketing Brand Manager, Kelsey Raftery provide an update on the exterior signage project. Vice President Peterson, Facility Manager Pat Fragassi and Manager Raftery met with Chris Nielsen who heads up the family foundation and they will be covering the entire \$43,000 for the project. Hope to have completed by the end of October. There will be a tent at Fallfest dedicated to Lakefront Master Plan communication, including plans for the lakefront and problems the District is facing/solving. Vice President Peterson commended the work Manager Raftery has done on the exterior signage project and working with the Nielsen family.

Superintendent of Parks, Costa Kutulas provided an update on fall clean-up projects. Several parks staff members donated one-day to NSSRA to help clean up their new facility with other member agencies. Preparations are underway for Fallfest.

Superintendent of Recreation, John Shea reported on Fallfest, youth fall sports, including basketball, football and lacrosse. Recreation department is looking at all their special events to continue to offer quality community events. President Archambault asked is we still utilize surveys for programs. Superintendent Shea confirmed that we do. President Archambault would like to see a presentation, possibly in January, to reflect how we are doing based on survey results.

Administrative Services Manager, Mary Cherveney reminded the Park Board about some upcoming educational opportunities for Board members, including Legal Symposium and the State Parks and Recreation Conference. Information will be sent in an upcoming Friday memo. President Archambault encourages Board members to attend the State conference. Manager Cherveney also is preparing for this Saturday's Bike Winnetka. Commissioners interested in attending may still do so.

Superintendent of Finance, Christine Berman reported that the finance department will be staffing the beverage tent at Fallfest and the Foundation will have a Bears vs. Chiefs football ticket raffle at event.

CLOSED SESSION

Continued minutes from the 2362nd
Regular Board meeting
September 26, 2019

Commissioner James made a motion to go into Closed Session to discuss the purchase or lease of property pursuant to the Open Meetings Act. Commissioner Codo seconded the motion.

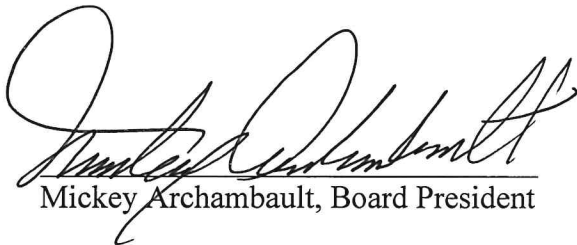
A roll call vote was taken. Ayes: Archambault, Codo, James, Knupp, Lussen, Peterson. Nays: None. Motion carried.

At 7:42 p.m., Vice President Peterson made a motion to return to Open Session. Commissioner Codo seconded the motion.

A roll call vote was taken. Ayes: Archambault, Codo, James, Knupp, Peterson. Nays: None. Motion carried.

ADJOURNMENT

Vice President Peterson made a motion to adjourn the meeting at 7:43 p.m. Commissioner Knupp seconded the motion, which passed by a voice vote. Motion carried.



Mickey Archambault, Board President



John Muno, Board Secretary