

**MINUTES OF THE 2354th
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS
AND OFFICERS OF THE WINNETKA
PARK DISTRICT, WINNETKA, IL
THURSDAY, JANUARY 17, 2019**

President Archambault called the meeting to order at 5:30 p.m. Commissioners Present: Mickey Archambault, Teresa Claybrook, Warren James, Ian Larkin, Eric Lussen, John Peterson and John Thomas. Commissioners Absent: None. Staff Present: John Muno, Executive Director; John Shea, Superintendent of Recreation; Christine Berman, Superintendent of Finance; Costa Kutulas, Superintendent of Parks; Mary Cherveney, Administrative Services Manager; Kelsey Raftery, Marketing Brand Manager and Kevin Rutherford, Recreation Supervisor. Audience Present: Scott Freres, Jessica Pilon, Jon Shabica, David Seaman, Christina Codo and Colleen Knupp.

ADDITIONS/CHANGES TO AGENDA

President Archambault asked that remarks from visitors be moved ahead of approval of vouchers this evening.

REMARKS FROM VISITORS

Winnetka Caucus Council representative, David Seaman was soliciting 2019 Caucus involvement and wanted to let the board know how great Commissioner Thomas was in his role as liaison to the Winnetka Caucus Council. Kate McNally is the new Caucus Chairperson.

APPROVAL OF VOUCHERS

Commissioner Thomas made a motion to approve the January 17, 2019 vouchers for \$902,521.83. Vice President Peterson seconded the motion. Commissioner Claybrook asked about the "donation" payment, which Administrative Services Manager, Mary Cherveney explained that was for the New Trier Township Caring Neighbors program staff participated in during the holiday. Staff wrote checks to the Park District and the items purchased were expensed against that account. Commissioner Thomas brought up the land survey work. Superintendent of Parks, Costa Kutulas said one of the surveys was for Hubbard Woods Park after new construction and the others were in our normal, good practice of updating surveys every 15-20 years. A roll call vote was taken. Ayes: Archambault, Claybrook. James, Larkin, Lussen, Peterson, Thomas. Nays: None. Motion carried.

APPROVAL OF MINUTES

Commissioner Thomas made a motion to combine the Committee of the Whole Meeting Minutes of December 6, 2018 the Budget & Appropriation Hearing Minutes of December 13, 2019, the Regular Park Board Meeting Minutes of December 13, 2018 and the Closed Session Meeting Minutes of December 13, 2018. Commissioner James seconded the motion. Commissioner Claybrook appreciates the overview minutes and not verbatim as other agencies do. Commissioner Thomas questioned the brevity of the closed session minutes, but chose not to remove from the consent agenda. There was some additional discussion regarding this topic. A roll call vote was taken. Ayes: Archambault, Claybrook. James, Larkin, Lussen, Peterson, Thomas. Nays: None.

Continued minutes from the 2354th
Regular Board meeting
January 17, 2019

Motion carried. Commissioner Thomas made a motion to approve the consent agenda. Commissioner Lussen seconded the motion. Passed by voice vote.

COMMUNICATIONS

None

UNFINISHED BUSINESS

Winnetka Waterfront 2030 – Lakefront Master Plan Update

Superintendent of Parks, Costa Kutulas provided tonight's agenda, which includes a presentation on Lloyd Bluff land, followed by shoreline. Scott Freres of The Lakota Group provided handouts and a digital presentation of the planning work to-date. The plan combines the bluff land and shoreline plans. He highlighted the key areas including road access, parking and access/circulation, shoreline stabilization, breakwaters, forest floor stabilization, retaining wall, boat storage, staff office space, beach house and restaurant. He then broke down the plans into Tiers I – V.

Commissioner Thomas asked why the need for a beach, if it is not a swim beach. Freres stated there is need for launching of activities and the need to protect the shoreline. Commissioner Claybrook asked why the jet skis are on the bottom and boats on the top of the proposed boat storage. Freres indicated that operations were considered. The jet skis are easier to trailer out, go out more frequently and can double up on storage, increasing capacity and revenue stream. Commissioner Larkin asked the distance from the restaurant to the boathouse roof deck, which was calculated at about 75 feet. Vice President Peterson asked about the ability for food service at the boathouse during Tier III, prior to the restaurant in Tier V. Operationally that could be done. There was some discussion among staff, Commissioners and consultants on boat storage and circulation needs.

Jon Shabica of Shabica & Associates presented two different breakwater design concepts for Lloyd. The major difference between the two visually is that Option B has a middle island breakwater. He shared a few examples of Winnetka homeowner breakwater designs. Commissioner Claybrook asked why such a large breakwater attached to the launch. Shabica stated for more queuing space and better level of storm protection. President Archambault asked about kids playing on the island breakwater. Shabica stated those safety concerns can be addressed. Commissioner Claybrook asked is one option helps facilitate the different operations, motorized and non-motorized. Operationally, it has always been the goal to delineate the separate areas. Both design and buoys could accommodate this. Shabica's preference is Option B, because it provides more beach frontage. Commissioner James asked Shabica to address sand movement, dredging and the ability to maintain the existing boat launch. At the north end there is a bump out on the breakwater and a knee wall to address the sand getting into the basin from the north. The littoral or natural drift is addressed with the large breakwater on the boat launch. The other breakwaters work to trap the sand into the beach area and away from the launch. Everything designed will help minimize dredging, but not eliminate. Commissioner James still believes these are not the final

drawings and consider going farther back into the bluff. Also concerned with the safety of the island breakwater. There was continued discussion about going farther back into the bluff and the potential cost involved, plus reclaiming more beach. Those differences will need further vetting. There was also more discussion about revenue opportunities for the proposed boat storage. President Archambault and Commissioner James both agree that safe, esthetics and usability need to be the driving factor for final decisions. President Archambault stated more work is needed before public input. Commissioner Claybrook asked about what decisions need to be made to get the shoreline permit process moving for the south end. Shabica said it is best to go after one permit knowing the basic plan and it could be added to during the permit process if necessary. Commissioner James stated that gabion baskets would be the most cost effective way to protect the bluff at the south end from further erosion. Additionally, he asked Shabica how the east-west breakwater length is determined. Shabica said it is based on profile we want held inside. There was continued discussion on the shoreline protection process and getting the beach back and safety concerns. The two big decisions the Board needs to make is the type of breakwater configurations and if the beach house/boat storage is going to be moved further back into the bluff. President Archambault stated that costs would help move the final decisions. Scott Freres said those numbers could be available soon and reminded the Board that he was contracted for the bluff land restoration planning, but the shoreline decisions are driving this project.

MATTERS OF THE DIRECTOR

Executive Director, John Muno shared two great public relations pieces: Tennis Industry magazine article on the A.C. Nielsen Tennis Center's facility award and the article about Winnetka being the best town in Illinois to live, highlighting the lakefront and other Park District recreation facilities.

BOARD LIAISON REPORTS

Commissioner Claybrook asked if there was going to be board representation at the District #36 presentation. Commissioner Thomas may attend.

Vice President Peterson said there would be some upcoming transition in Foundation leadership. He also thanked several Commissioners for their introductions to several residents and businesses as the Foundation moves into the capital giving conversations.

REMARKS FROM VISITORS

None

STAFF UPDATES

Superintendent of Recreation, John Shea provided an update on the Winter Carnival, Daddy Daughter Date Night, Ski Trip and interviewing for summer staff.

Marketing Brand Manager, Kelsey Raftery provided an update on webtrac improvements to

Continued minutes from the 2354th
Regular Board meeting
January 17, 2019

enhance the forward facing public experience with online registration from our website. Launch is next week.


Superintendent of Finance, Christine Berman stated that the auditors will be in next week and her staff is working on year-end.

Superintendent of Parks, Costa Kutulas provided an update on Indian Hill Shelter project. Temperatures are now conducive to start flooding outdoor rinks and Indian Hill and Northfield Parks. Commissioner Claybrook requested that hours and costs be tracked and get some usage data. There was some additional Board discussion on outdoor ice.

President Archambault summarized the lakefront discussions that The Lakota Group will be back in two weeks with preliminary numbers. Commissioner Lussen asked about prioritization of the projects, and stated that Lloyd is a special user group facility and is not for a benefit of the entire community like Tower Road and the other lakefront beaches. Commissioner James outlined the immediate erosion issues at Lloyd and safety issues at Tower Road Beach. Executive Director, John Muno reminded the Park Board that initial unfunded capital projects prioritization would take place at the April 11 workshop.

ADJOURNMENT

Commissioner Thomas made a motion to adjourn the meeting at 7:39 p.m. Commissioner Claybrook seconded the motion, which passed by a voice vote. Motion carried.


Mickey Archambault, President
John Muno, Board Secretary