

**MINUTES OF THE 2,335th
REGULARLY SCHEDULED BOARD
MEETING OF THE COMMISSIONERS
AND OFFICERS OF THE WINNETKA
PARK DISTRICT, WINNETKA, IL
THURSDAY, JUNE 22, 2017**

President Larkin called the meeting to order at 6:30 p.m. Commissioners Present: Mickey Archambault, Teresa Claybrook, Warren James, Eric Lussen (arrived at 6:32 pm), John Peterson and John Thomas. Staff Present: John Muno, Executive Director; John Shea, Superintendent of Recreation; Christine Berman, Superintendent of Finance; Costa Kutulas, Superintendent of Parks; and Mary Cherveney, Administrative Services Manager. Visitor: Gerri Kahnweiler

ADDITIONS/CHANGES TO AGENDA

None

APPROVAL OF FINANCIALS

The Board was presented with the May 2017 Financials. Commissioner Thomas made a motion to approve the financial as presented. The motion was seconded by Commissioner Archambault and passed by a voice vote. Motion carried.

APPROVAL OF VOUCHERS

The Board was presented with the Voucher List for June 2017. Commissioner John Thomas made a motion to approve the vouchers in the amount of \$1,238,434.78. The motion was seconded by Commissioner Archambault and a roll call vote was taken. Ayes: Archambault, Claybrook, James, Lussen, Peterson, Thomas, Larkin. Nays: None. Motion carried.

REMARKS FROM VISITORS

None

APPROVAL OF MINUTES

Commissioner Peterson made a motion to combine the Regular Board Meeting Minutes of May 18, 2017, Annual Meeting Minutes of May 18, 2017, Special Meeting Minutes of June 8, 2017, Audit Committee Meeting Minutes of June 8, 2017 and the Committee of the Whole Meeting of June 8, 2017 into a consent agenda. The motion was seconded by Commissioner Thomas and a roll call vote was taken. Ayes: Archambault, Claybrook, James, Lussen, Peterson, Thomas, Larkin. Nays: None. Motion carried.

Commissioner Thomas made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Peterson and passed by a voice vote. Motion carried.

COMMUNICATIONS

Executive Director, Muno presented the three communications that were in the board packet.

- Experience at Winnetka – Jamie Stone
- Hubbard Woods School – Jessica Brosche, Mayfest Raffle Chair
- Congratulations & Awesome Field Crew – Robert Henner

UNFINISHED BUSINESS

Continued minutes from the 2,335th
Regular Board meeting
June 22, 2017

Present Resolution to Former Commissioner, Gerri Kahnweiler

President Larkin read and presented former Commissioner Kahnweiler with a resolution passed in her honor at the May 18, 2017 board meeting.

NEW BUSINESS

Treasurers Report

Superintendent of Finance, Berman presented the Park Board with the 2016 Treasurers Report. This is for information only with no action required. This report will be made available on the District's website.

Prevailing Wage Ordinance #549

Superintendent of Finance, Berman presented the Park Board with the Prevailing Wage Ordinance #549. Commissioner Archambault asked if any current contract would now require us to follow the new wage rate. Superintendent of Parks will clarify. Commissioner Claybrook made a motion to approve Prevailing Wage Ordinance #549. The motion was seconded by Commissioner Thomas and a roll call vote was taken. Ayes: Archambault, Claybrook, James, Lussen, Peterson, Thomas, Larkin. Nays: None. Motion carried.

Approval of Annual Audit

Superintendent of Finance, Berman presented the Park Board with the Comprehensive Annual Financial Report for the fiscal year ended December 31, 2016. This had been previously reviewed by the audit committee on June 8, 2016. Commissioner Thomas made a motion to approve the Comprehensive Annual Financial Report for the fiscal year ended December 31, 2016. The motion was seconded by Commissioner Archambault and a roll call vote was taken. Ayes: Archambault, Claybrook, James, Lussen, Peterson, Thomas, Larkin. Nays: None. Motion carried.

MATTERS OF THE DIRECTOR

Executive Director, Muno stated that this is our busiest time of year as we gear up for the Fourth of July. Music Festival this weekend along with the tennis court ribbon cutting and we are in the process of interviewing for the Marketing Brand Manager position.

BOARD LIASION REPORTS

Commissioner Thomas stated that Planning Commission did not meet this month and will not meet in July. There was some brief discussion on the One Winnetka project timeline.

REMARKS FROM VISITORS

No remarks at this time.

STAFF REPORTS

Marketing Intern, Clare Fairclough Introduction

Marketing Intern, Fairclough shared a short power point about herself, school, work with the Park District, current project and what she hopes to give back to the Park District.

Wednesdays in the Woods & Lakefront Update

Superintendent of Recreation, Shea presented a short power point regarding our new Wednesdays in the Woods Daytime children's concerts and the first evening concert of 2017. Both were well attended. He then moved on to a Lakefront update which included the Elder Lane Beach boat racks, Lloyd launch lights, paddleboard and kayak rentals with Uncle Dan's Outfitters, Beach Body Fitness with GYMGUYZ and we are looking at additional nature classes at the lakefront. After July 4th, staff will conduct a mock water rescue with the Fire Department. Date still needs to be determined. Superintendent of Parks, Kutulas provided an update on work that will be forthcoming at Lloyd Park and a brief update regarding Dwyer Park.

Additional Verbal Reports

Administrative Services Manager, Cherveney shared some information about the Winnetka Music Festival, Tennis Court Ribbon Cutting and the Fourth of July parade.

EXECUTIVE SESSION

Commissioner Thomas made a motion to enter into Executive Session at 7:25 p.m. for the purpose of Semi Annual Review of Executive Session Minutes - Sect. 5 ILCS 120/2 (c) (21). The motion was seconded by Commissioner Archambault and a roll call vote was taken. Ayes: Archambault, Claybrook, James, Lussen, Peterson, Thomas, Larkin. Nays: None. Motion carried.

At 7:32 p.m. Commissioner James made a motion to return to Open Session. The motion was seconded by Commissioner Thomas and a roll call vote was taken. Ayes: Archambault, Claybrook, James, Lussen, Peterson, Thomas, Larkin. Nays: None. Motion carried.

Commissioner James made a motion to approve the release of the closed session minutes from December 15, 2016. The motion was seconded by Commissioner Thomas and a roll call vote was taken. Ayes: Archambault, Claybrook, James, Lussen, Peterson, Thomas, Larkin. Nays: None. Motion carried.

Staff will also consult with Park attorney for "best practices".

ADJOURNMENT

Commissioner Thomas made a motion to adjourn the meeting at 7:35 p.m. The motion was seconded by Commissioner Teresa Claybrook and passed by a voice vote. Motion carried.

Ian Larkin, Board President

John Muno, Board Secretary